

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, MARCH 13, 2017 AT THE BURR RIDGE POLICE DEPARTMENT, TRAINING ROOM, 7700 COUNTY LINE ROAD, VILLAGE OF BURR RIDGE, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:33 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those present at roll call were Mayor Frank Trilla, Village Clerk Leroy Hansen, Trustees Sue Berglund, Umberto Davi, Terrence Kelly, Gayle Neal, and Paul Oggerino.

ABSENT: Trustee Michael Mistele

Also present were Village Attorney Thomas Bastian, Village Administrator Timothy Halik, Chief Mark Shelton, Director of Finance Carrie Dittman, Assistant to the Village Administrator Garrett Hummel, and Deputy Clerk Cindy Stuchl.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked St. Baldrick's participant Tommy Kobler to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

Willowbrook Police Officer Tim Kobler and his son, Tommy, spoke on behalf of the members of the Fraternal Order of Police Lodge #128. Officer Kobler stated that this is the ninth year that the officers have teamed up with the Kerry Piper Pub in hosting the annual St. Baldrick's Day event to be held on Sunday, March 19<sup>th</sup> beginning at 11:00 a.m. Officer Kobler reminded the Board that St. Baldrick's is a leading pediatric cancer research organization. St. Baldrick's Day raises money by participants shaving their heads in support of children that are going through chemo treatments. For 2017, the goal is again \$100,000. As of this date, the event has raised over \$66,000. Officer Kobler invited the Board to attend the event, which will include a band and silent auction.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - February 28, 2017 (APPROVE)
- c. Warrants - \$170,228.42 (APPROVE)
- d. Monthly Financial Report - February 28, 2017 (APPROVE)
- e. Resolution - A Resolution Waiving the Competitive Bidding Process and Authorizing the Mayor and Village Clerk to Accept a Proposal from Bradford Systems Corporation for the Purchase and Installation of a High-Density Police Evidence Storage System in the Amount of \$32,670.29 - Police Expansion/Renovation Project - Resolution No. 17-R-13 (ADOPT)
- f. Resolution - A Resolution Authorizing the Village Administrator's Acceptance of Project Change Order No. 27 - The Addition of a Glass Railing for Display of the World Trade Center 9/11 Artifact, Project Change Order No. 28 - The Installation of a 4" Underground Conduit as Required by ComEd, and Project Change Order No. 29 - Various Wall Installations Required to Avoid Open Ceilings - Police Expansion/Renovation Project, and Ratifying and Confirming the Village Administrator's Prior Execution of Said Change Orders - Resolution No. 17-R-14 (ADOPT)
- g. Motion to Approve - Police Renovation Project: Payout #5 - Partial Payment - L.J. Morse Construction Company (APPROVE)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Davi and seconded by Trustee Oggerino to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Neal, and Oggerino. NAYS: None. ABSENT: Trustee Mistele.

MOTION DECLARED CARRIED

NEW BUSINESS

6. ORDINANCE - A SUPPLEMENTAL APPROPRIATION ORDINANCE REVISING  
THE ANNUAL APPROPRIATION ORDINANCE FOR THE FISCAL YEAR  
BEGINNING MAY 1, 2016 AND ENDING APRIL 30, 2017 FOR THE  
VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

Director Dittman reminded the Board that the original appropriation ordinance for the current fiscal year was approved on June 13, 2016. At the time of passage, the Village had not yet established the Route 83/Plainfield Road Business District fund, which was created at the July 11, 2016 Board meeting.

Director Dittman related that in order to include the Business District fund, a supplement to the Appropriation Ordinance must be passed in order to expend money from this fund.

MOTION: Made by Trustee Kelly and seconded by Trustee Neal to pass Ordinance No. 17-O-06 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Neal, and Oggerino. NAYS: None. ABSENT: Trustee Mistele.

MOTION DECLARED CARRIED

7. RESOLUTION - A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE  
CLERK TO EXECUTE AN AGREEMENT FOR THE REHABILITATION OF THE  
EXISTING ABOVE-GRADE WATER STORAGE STRUCTURE LOCATED AT 7760  
QUINCY STREET - TECORP, INC., JOLIET, IL

Administrator Halik advised that a public bid opening was held on January 12, 2017 for the full blasting and repainting of the third and last Village water tower to be rehabilitated. Six sealed bids were received with the lowest qualified bid being submitted by Tecorp, Inc. The bid amount was \$505,700, and was approximately \$290,000 lower than the engineer's estimate.

The Village Board accepted this bid at the February 13<sup>th</sup> board meeting. Tonight's resolution will authorize the actual contract agreement.

If approved, the project will start in late April and be completed by the end of October. The project will be funded through the Water Capital Fund.

MOTION: Made by Trustee Oggerino and seconded by Trustee Davi to adopt Resolution No. 17-R-15 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Neal, and Oggerino. NAYS: None. ABSENT: Trustee Mistele.

MOTION DECLARED CARRIED

PRIOR BUSINESS

8. COMMITTEE REPORTS

Trustee Neal had no report.

Trustee Kelly had no report.

Trustee Berglund had no report.

Trustee Davi advised that the Village received its 28<sup>th</sup> straight GFOA Certificate of Achievement Award.

Trustee Oggerino had no report.

9. ATTORNEY'S REPORT

Attorney Bastian had no report.

10. CLERK'S REPORT

Clerk Hansen had no report.

11. ADMINISTRATOR'S REPORT

Administrator Halik reported that as part of a Public Works mutual aid system, two Public Works employees and two trucks were sent to Naplate on March 3<sup>rd</sup> to assist in clean-up efforts after the town was struck by a tornado on February 28<sup>th</sup>.

Administrator Halik reminded the Board that there will be a Budget Workshop held on Monday, March 20<sup>th</sup> in the Burr Ridge Police Department Training Room. Food will be served at 5:15 p.m. with the meeting beginning at 5:30 p.m.

12. MAYOR'S REPORT

Mayor Trilla had no report.

13. CLOSED SESSION

a. Consideration of the Appointment, Employment, Compensation, and Performance of a Specific Employee of the Public Body, Pursuant to Chapter 5 ILCS 120/1(C)(1)

RECESS INTO CLOSED SESSION

MOTION: Made by Trustee Davi and seconded by Trustee Oggerino to recess into Closed Session at the hour of 6:52 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Neal, and Oggerino. NAYS: None. ABSENT: Trustee Mistele.

MOTION DECLARED CARRIED

The Board reconvened the Regular Meeting at the hour of 7:05 p.m.

14. ADJOURNMENT

MOTION: Made by Trustee Neal and seconded by Trustee Berglund, to adjourn the Regular Meeting at the hour of 7:06 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

March 27, 2017.

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Mayor

Minutes transcribed by Deputy Clerk Cindy Stuchl.