



EST. 1960



Phone: (630) 323-8215 Fax: (630) 323-0787 www.willowbrookil.org

Mayor

Frank A. Trilla

Village Clerk

Leroy R. Hansen

Village Trustees

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Gayle Neal

Paul Oggerino

Village Administrator

Tim Halik

Chief of Police

Mark Shelton

Director of Finance

Carrie Dittman

A G E N D A

REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON TUESDAY, MAY 2, 2017, AT 7:00 P.M. AT THE VILLAGE HALL, 835 MIDWAY DRIVE, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF MINUTES:
 - a) April 4, 2017 Regular Meeting of the Parks & Recreation Commission
4. REPORT – Easter Egg Hunt, Saturday April 15, 2017
5. DISCUSSION – Special Event Updates / Planning:
 - a) 2017 Spring Fling, May 7, 2017
6. VISITOR'S BUSINESS – Public comment is limited to three (3) minutes per person
7. COMMUNICATIONS
8. ADJOURNMENT

Weather permitting – Park Inspection tour will take place after the meeting



Proud Member of the
Illinois Route 66 Scenic Byway

MINUTES OF THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION
HELD ON TUESDAY, APRIL 4, 2017, AT THE VILLAGE HALL, 835 MIDWAY DRIVE,
WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

Commissioner Stetina called the meeting to order at the hour of 7:03 p.m.

2. ROLL CALL

Those present at roll call were Commissioners Catherine Kaczmarek, Ronald Kanaverskis, Laurie Landsman, Carol Lazarski, Robert Pionke, Rene Schuurman, and Doug Stetina.

ABSENT: Chairman Richard Cobb and Commissioner Lorraine Grimsby.

Also present was Temporary Interim Superintendent of Parks and Recreation John Fenske.

A QUORUM WAS DECLARED

3. APPROVAL OF MINUTES – MARCH 7, 2017

The Commission reviewed the March 7, 2017 minutes.

MOTION: A Motion was made by Commissioner Pionke and seconded by Commissioner Lazarski to approve the March 7, 2017 minutes as presented.

ROLL CALL VOTE: AYES: Commissioners Kaczmarek, Kanaverskis, Landsman, Lazarski, Pionke, Schuurman, and Stetina. NAYS: None. ABSENT: Chairman Cobb and Commissioner Grimsby.

MOTION DECLARED CARRIED

4. REPORT – STATUS UPDATE: WILLOW POND PARK RENOVATION PROJECT

Commissioner Stetina advised that he had read in the Village Newsletter/Park Guide that construction will be beginning in May. Interim Superintendent Fenske related that he attended a preconstruction meeting with Village staff, Tod Stanton of Design Perspectives, and the contractor on Monday, April 3rd. Some minor changes were made for plumbing and tree removal.

Interim Superintendent Fenske advised that a construction fence should be installed around the park in the near future.

Commissioner Stetina questioned if the old park equipment will be donated. Interim Superintendent Fenske related that he would need to speak with Administrator Halik for an answer.

5. DISCUSSION – SPECIAL EVENT UPDATES/PLANNING:

a. Easter Egg Hunt – Saturday, April 15, 2017

Interim Superintendent Fenske related that the egg hunt begins at 11:00 a.m. Pictures with the Easter Bunny will begin at 10:15 a.m. Costco had stated that they would donate candy for the eggs. However, the candy had nuts and peanut butter in them. Acceptable candy was then purchased to fill the eggs.

Chick-fil-A will have their cow mascot at the event.

Interim Superintendent Fenske requested that commissioners be at Borse Community Park by 8:30 a.m. to assist with the set up. There should be approximately eleven (11) student volunteers from Hinsdale South High School to help.

Interim Superintendent Fenske advised that banners for the event will be going up in a few of the parks on Monday, April 10th. After the hunt is over, these banners will be replaced with banner for the 5K race.

b. 2017 Spring Fling – May 7, 2017

Interim Superintendent Fenske stated that as of today, there are 39 participants that have signed up for the race. Approximately \$6,600 in donations have been received to date.

Interim Superintendent Fenske advised that postcards will be sent to residents in the near future.

Interim Superintendent Fenske related that the gentleman that conducts the Movie Nights is willing to sell the Village his old PA system for use at Village events. This system is strictly a PA system and has no attachments for music system. The gentleman is allowing the Village to borrow the system for the Easter Egg Hunt to try it out. Recommendation from the commissioners was to purchase a new system and that would then come with a warranty.

6. VISITORS’ BUSINESS

None presented.

7. COMMUNICATIONS

The commissioners discussed conducting park tours to see what needs to be done with each of the parks for future budget considerations.

Interim Superintendent Fenske advised that he has sent a notice to Lake Hinsdale Tower to let them know the ribbon cutting for the renovated Lake Hinsdale Park will be held on May 20, 2017.

8. ADJOURNMENT

MOTION: Made by Commissioner Landsman, seconded by Commissioner Schuurman to adjourn the meeting at the hour of 7:46 p.m.

ROLL CALL VOTE: AYES: Commissioners Kaczmarek, Kanaverskis, Landsman, Lazarski, Pionke, Schuurman, and Stetina. NAYS: None. ABSENT: Chairman Cobb and Commissioner Grimsby.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

May 2, 2017

Chairman

Minutes transcribed by Executive Secretary Cindy Stuchl.