

A G E N D A

REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, DECEMBER 18, 2017, AT 6:30 P.M. AT THE WILLOWBROOK POLICE DEPARTMENT TRAINING ROOM, 7760 QUINCY STREET, WILLOWBROOK, IL, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. VISITORS' BUSINESS - Public comment is limited to three minutes per person
5. OMNIBUS VOTE AGENDA:
 - a. Waive Reading of Minutes (APPROVE)
 - b. Minutes - Regular Board Meeting - November 27, 2017 (APPROVE)
 - c. Warrants - \$416,616.90 (APPROVE)
 - d. Monthly Financial Report - November 30, 2017 (APPROVE)
 - e. Resolution - A Resolution of the Village of Willowbrook Setting the 2018 Calendar Year Schedule of Regular Meetings of the Mayor and Board of Trustees and the Schedule of Regular Meetings of Commissions and Committees of the Village of Willowbrook, DuPage County, Illinois (ADOPT)
 - f. Motion - Motion to Approve the Fiscal Year 2018/19 Budget Schedule (APPROVE)
 - g. Motion - Motion to Approve - 75th Street Water Main Lining Project: Payout #1 - Partial Payment, Fer-Pal Construction USA, LLC (APPROVE)
 - h. Motion - Motion to Approve an Application for a License to Hold a Raffle - Willowbrook/Burr Ridge Chamber of Commerce (APPROVE)

NEW BUSINESS

6. MAYOR'S APPOINTMENTS TO COMMITTEES OF THE BOARD OF TRUSTEES FOR 2018 AND BEYOND

7. RESOLUTION - A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE AN AGREEMENT WITH BKD, LLP FOR AGREED UPON PROCEDURES FOR WILLOW POND PARK AS REQUIRED BY THE ILLINOIS DEPARTMENT OF NATURAL RESOURCES (IDNR) IN ORDER TO OBTAIN OSLAD GRANT REIMBURSEMENT FOR COSTS RELATED TO THE PROJECT
8. RESOLUTION - A RESOLUTION ACCEPTING A PROPOSAL AND AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE AN AGREEMENT FOR THE INSTALLATION OF A HOLDING CELL AUDIO SYSTEM - ADVANCED WIRING SOLUTIONS
9. RESOLUTION - A RESOLUTION ACCEPTING A PROPOSAL AND AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE AN AGREEMENT FOR THE INSTALLATION OF A PANIC ALARM SYSTEM - MIDCO SYSTEMS, INC.
10. MOTION - A MOTION TO APPROVE THE CALENDAR YEAR 2018 PAYMENT TO THE INTERGOVERNMENTAL RISK MANAGEMENT AGENCY (IRMA) AND DISTRIBUTION OF THE CREDIT AMOUNT TO ELIGIBLE EMPLOYEES, IN ACCORDANCE WITH THE VILLAGE EMPLOYEE SAFETY INCENTIVE PROGRAM POLICY

PRIOR BUSINESS

11. COMMITTEE REPORTS
12. ATTORNEY'S REPORT
13. CLERK'S REPORT
14. ADMINISTRATOR'S REPORT
15. MAYOR'S REPORT
16. CLOSED SESSION
17. ADJOURNMENT

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, NOVEMBER 27, 2017 AT THE WILLOWBROOK POLICE DEPARTMENT, 7760 QUINCY STREET, VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those present at roll call were Mayor Trilla, Village Clerk Leroy Hansen, Trustees Sue Berglund, Terrence Kelly, Michael Mistele, Gayle Neal, and Paul Oggerino.

ABSENT: At time of Roll Call - Trustee Umberto Davi.

Also present were Village Attorney Michael R. Durkin, Village Administrator Timothy Halik, Chief Robert Pavelchik, Jr., Deputy Chief Robert Schaller, Director of Finance Carrie Dittman, Assistant to the Village Administrator Garrett Hummel, and Deputy Clerk Cindy Stuchl

A QUORUM WAS DECLARED

***NOTE: Trustee Davi arrived at 6:31 p.m.

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Attorney Durkin to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None presented.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - November 13, 2017 (APPROVE)
- c. Warrants - \$381,698.59 (APPROVE)
- d. Ordinance - An Ordinance Providing for the Levy of Taxes for the Fiscal Year Commencing on May 1, 2017 and Ending April 30, 2018 of the Village of Willowbrook, DuPage County, Illinois - Ordinance No. 17-O-20 (PASS)

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- e. Resolution - A Resolution Approving and Authorizing the Mayor and Village Clerk to Execute an Intergovernmental Agreement between the County of DuPage and the Village of Willowbrook for the Implementation of the National Pollutant Discharge Elimination System (NPDES) Program in the Des Plaines River Watershed - Resolution No. 17-R-63 (ADOPT)
- f. Resolution - A Resolution Urging the Governor to Veto Senate Bill 1451 - Resolution No. 17-R-64 (ADOPT)
- g. Motion - Motion to Approve - Police Renovation Project: Payout #9 - Final Payment, L.J. Morse Construction Company (PASS)
- h. Motion - board Authorization for Staff to Process Current Delinquent Water Bills in Accordance with past Practices (PASS)
- i. Report - Annual Pension Board Pension Fund Report (RECEIVE)
- j. Proclamation - A Proclamation Supporting the Year-Long Illinois Bicentennial Celebrations Beginning December 4, 2017 (APPROVE)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Kelly and seconded by Trustee Oggerino to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

- 6. ORDINANCE - AN ORDINANCE AMENDING TITLE 3, CHAPTER 1A, SECTION 3-1A-1(24) OF THE VILLAGE CODE - FEES ENUMERATED: AUTOMOBILE DEALERS

Director Dittman related that there are two traditional auto dealers in town that paid \$4,000 for their annual business license. Two new internet-based auto dealers had opened in Willowbrook and argued that they should not have to pay the same fee as the traditional dealers. A survey was conducted with surrounding municipalities which found that the Willowbrook license fee was high.

Finance and Administration Committee discussed the altering of the license fees. It was recommended to change the fee structure for

all auto dealers to a three-tiered fee schedule based on square footage of the dealership building.

MOTION: Made by Trustee Mistele and seconded by Trustee Neal to pass Ordinance No. 17-0-21 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

7. ORDINANCE - AN ORDINANCE AMENDING SECTION 3-12-5 ENTITLED "CLASSIFICATIONS," AND SECTION 3-12-19 ENTITLED "HOURS" OF CHAPTER 12 ENTITLED "LIQUOR," OF TITLE 3 ENTITLED "BUSINESS" OF THE VILLAGE CODE OF ORDINANCES OF THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

Deputy Clerk Stuchl advised that staff was contacted by the new owners of the 7-11 Gas Station located on Joliet Road for the potential to sell alcohol. The Mayor and Deputy Liquor Commissioner was in support of the gas station selling alcohol.

Deputy Clerk Stuchl related that the new owners will be taking possession of the 7-11 in mid January.

An ordinance was drafted to include limitations for square footage of floor space, selling beer and wine only, and limited hours.

MOTION: Made by Trustee Oggerino and seconded by Trustee Kelly to pass Ordinance No. 17-0-22 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRIOR BUSINESS

8. COMMITTEE REPORTS

Trustee Neal had no report.

Trustee Kelly had no report.

Trustee Mistele had no report.

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Trustee Berglund advised that the petitioners for the asphalt plant that was to be built in unincorporated DuPage County have withdrawn their petition from the county.

Trustee Davi had no report.

Trustee Oggerino had no report.

9. ATTORNEY'S REPORT

Attorney Durkin had no report.

10. CLERK'S REPORT

Clerk Hansen had no report.

11. ADMINISTRATOR'S REPORT

Administrator Halik reminded the Board that there will only be one (1) Board meeting in December and will be held on the third Monday, December 18th at the same time.

Administrator Halik also advised that the Village will be participating in the kick off of the yearlong State of Illinois Bicentennial celebration with a flag raising ceremony to take place in front of the police department on Monday, December 4th at 12:00 p.m.

12. MAYOR'S REPORT

Mayor Trilla had no report.

13. CLOSED SESSION

Mayor Trilla stated that there was no need for Closed Session during tonight's meeting.

14. ADJOURNMENT

MOTION: Made by Trustee Mistele and seconded by Trustee Kelly, to adjourn the Regular Meeting at the hour of 6:44 p.m.

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ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

December 18 , 2017.

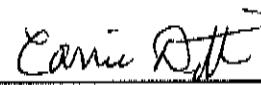
Mayor

Minutes transcribed by Deputy Clerk Cindy Stuchl.

WARRANTS

December 18, 2017

| | | |
|---------------------------------|-------|--------------|
| GENERAL CORPORATE FUND | ----- | \$184,187.86 |
| WATER FUND | ----- | 183,980.73 |
| HOTEL/MOTEL TAX FUND | ----- | 2,220.00 |
| POLICE PENSION FUND | ----- | 150.00 |
| WATER CAPITAL IMPROVEMENTS FUND | ----- | 46,078.31 |
| TOTAL WARRANTS | ----- | \$416,616.90 |



Carrie Dittman, Director of Finance

APPROVED:

Frank A. Trilla, Mayor

| Check Date | Bank | Check # | Invoice | Payee | Description | Account | Dept | Amount |
|-----------------------|-------|-----------|------------------------------|------------------------------------|-------------------------------|---------|-----------|-----------|
| Fund: 01 GENERAL FUND | | | | | | | | |
| 12/06/2017 | APCHK | 91612 | BROW17-010 | TERTELL, CASSELYN & BRADLEY | BROW17-010 - PBI7-202 | 210-109 | 00 | 2,000.00 |
| 12/06/2017 | APCHK | 91613 | 3721 - SVEHLA | CR EMBROIDERY | PUBLIC RELATIONS | 475-365 | 10 | 125.00 |
| 12/06/2017 | APCHK | 91614 | 5477259322210092 | FIRST NATIONAL BANK OMAHA | ACCREDITATION | 630-202 | 30 | 1,634.40 |
| 12/19/2017 | APCHK | 70 (E) *# | DECEMBER 2017 | INTERGOVERNMENTAL PERSONNEL | EMP DEG PAY- INSURANCE | 210-204 | 00 | 10,698.45 |
| | | | DECEMBER 2017 | LIFE INSURANCE - ELECTED OFFICIALS | 410-141 | 05 | 76.32 | |
| | | | DECEMBER 2017 | LIFE INSURANCE - COMMISSIONERS | 435-148 | 07 | 19.08 | |
| | | | DECEMBER 2017 | HEALTH/DENTAL/LIFE INSURANCE | 455-141 | 10 | 2,107.94 | |
| | | | DECEMBER 2017 | HEALTH/DENTAL/LIFE INSURANCE | 510-141 | 15 | 747.10 | |
| | | | DECEMBER 2017 | PLAN COMMISSION COMPENSATION | 510-340 | 15 | 61.16 | |
| | | | DECEMBER 2017 | LIFE INSURANCE - COMMISSIONERS | 550-148 | 20 | 88.08 | |
| | | | DECEMBER 2017 | HEALTH/DENTAL/LIFE INSURANCE | 610-141 | 25 | 3,020.36 | |
| | | | DECEMBER 2017 | HEALTH/DENTAL/LIFE INSURANCE | 630-141 | 30 | 25,787.17 | |
| | | | DECEMBER 2017 | HEALTH/DENTAL/LIFE INSURANCE | 710-141 | 35 | 2,862.00 | |
| | | | DECEMBER 2017 | HEALTH/DENTAL/LIFE INSURANCE | 810-141 | 40 | 2,268.26 | |
| | | | | CHECK APCHK 70 (E) TOTAL FOR | | | | 47,735.94 |
| 12/19/2017 | APCHK | 71 (E) *# | 153828/29/30 | PCS CLOUD SOLUTIONS | EDP LICENSES | 460-263 | 10 | 640.71 |
| | | | 153828/29/30 | EDP LICENSES | 515-263 | 15 | 192.21 | |
| | | | 153828/29/30 | EDP LICENSES | 555-263 | 20 | 126.14 | |
| | | | 154411-MHS | EDP LICENSES | 615-263 | 25 | 723.95 | |
| | | | 154005-MHS | EDP LICENSES | 615-263 | 25 | 838.37 | |
| | | | 154536-MHS | EDP LICENSES | 615-263 | 25 | 85.05 | |
| | | | 153831-MHS | EDP LICENSES | 615-263 | 25 | 1,380.00 | |
| | | | 153635-MHS | EDP LICENSES | 615-263 | 25 | 137.95 | |
| | | | 153828/29/30 | EDP LICENSES | 615-263 | 25 | 384.43 | |
| | | | 153828/29/30 | EDP LICENSES | 640-263 | 30 | 2,306.57 | |
| | | | 153828/29/30 | EDP LICENSES | 715-263 | 35 | 256.29 | |
| | | | 153828/29/30 | EDP LICENSES | 815-263 | 40 | 192.21 | |
| | | | CHECK APCHK 71 (E) TOTAL FOR | | | | | 7,265.88 |
| 12/19/2017 | APCHK | 91615 | 9949273451 | AIRGAS USA LLC | EQUIPMENT RENTAL | 750-290 | 35 | 72.41 |
| 12/19/2017 | APCHK | 91616# | 98259 | ALI AMERICAN PAPER COMPANY | BUILDING MAINTENANCE SUPPLIES | 466-351 | 10 | 80.77 |
| | | | 98259 | MAINTENANCE - PW BUILDING | 725-418 | 35 | 40.39 | |
| | | | | CHECK APCHK 91616 TOTAL FOR | | | | 121.16 |
| 12/19/2017 | APCHK | 91617 | 55587 | AMERICAN FIRST AID SERVICE I | OPERATING EQUIPMENT | 630-401 | 30 | 36.35 |

12/14/2017 10:19 AM
User: JKufrin
DB: Willowbrook

CHECK DISBURSEMENT REPORT FOR WILLOWBROOK
CHECK DATE FROM 11/29/2017 - 12/19/2017

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| Check Date | Bank | Check # | Invoice | Payee | Description | Account | Dept | Amount |
|-----------------------|-------|---------|------------------|--|-----------------------------------|---------|------|----------|
| Fund: 01 GENERAL FUND | | | | | OPERATING EQUIPMENT | 630-401 | 30 | 26.00 |
| | | | | | OPERATING EQUIPMENT | 630-401 | 30 | 40.30 |
| | | | | | | | | 62.05 |
| 12/19/2017 | APCHK | 91618 | 56743 17 HOLIDAY | APPRIIZE PROMOTIONAL PRODUCTS | CHILDRENS SPECIAL EVENTS - OTHER | 585-150 | 20 | 336.00 |
| 12/19/2017 | APCHK | 91619 | 20508732 | ARALMARK UNIFORMS SERVICES | UNIFORMS | 710-395 | 35 | 22.99 |
| | | | 20504328 | | UNIFORMS | 710-345 | 35 | 155.96 |
| | | | 20506915 | | UNIFORMS | 710-345 | 35 | 43.98 |
| | | | 20504329 | | UNIFORMS | 710-345 | 35 | 65.97 |
| | | | 20527752 | | UNIFORMS | 710-345 | 35 | 62.49 |
| | | | | CHECK APCHK 91619 TOTAL FOR | | | | 351.39 |
| 12/19/2017 | APCHK | 91622 | K131893 | B & E AUTO REPAIR & TOWING | MAINTENANCE - VEHICLES | 630-409 | 30 | 963.65 |
| | | | 131975 | | MAINTENANCE - VEHICLES | 630-409 | 30 | 57.03 |
| | | | 132003 | | MAINTENANCE - VEHICLES | 630-409 | 30 | 418.07 |
| | | | | CHECK APCHK 91622 TOTAL FOR | | | | 1,438.75 |
| 12/19/2017 | APCHK | 91623 | 24320 | BANNERVILLE USA INC | CHILDRENS SPECIAL EVENTS - OTHER | 585-150 | 20 | 325.00 |
| 12/19/2017 | APCHK | 91624 | 16157 BOV 17 | BLACK GOLD SEPTIC | MAINTENANCE - PW BUILDING | 725-418 | 35 | 350.00 |
| | | | | CHECK APCHK 91624 TOTAL FOR | | | | |
| 12/19/2017 | APCHK | 91625*# | 12144321139753 | CALL ONE INC | PHONE - TELEPHONES | 455-201 | 10 | 749.58 |
| | | | 12144321139753 | | PHONE - TELEPHONES | 630-201 | 30 | 619.45 |
| | | | | CHECK APCHK 91625 TOTAL FOR | | | | 1,369.03 |
| 12/19/2017 | APCHK | 91626 | IPBC 11-30-17 | CAROLINE DITTMAN | FUEL/MILEAGE/WASH | 610-303 | 25 | 35.18 |
| 12/19/2017 | APCHK | 91627 | 15248 | CHICAGO BADGE & INSIGNIA CO | UNIFORMS | 630-345 | 30 | 32.00 |
| 12/19/2017 | APCHK | 91628 | 13288 | CHOICE OFFICE EQUIP & SUPPLIE COPY SERVICE | | 455-315 | 10 | 331.39 |
| | | | | | | | | |
| 12/19/2017 | APCHK | 91629*# | 139951 | CHRISTOPHER B. BURKE | MAINTENANCE - BUILDING | 466-228 | 10 | 187.00 |
| | | | 139955 | | PRINTING & PUBLISHING | 510-302 | 15 | 188.34 |
| | | | 139956 | | PLAN REVIEW - ENGINEER | 720-254 | 35 | 726.00 |
| | | | 139948 | | FEES - DRAINAGE ENGINEER | 820-246 | 40 | 799.20 |
| | | | 139952 | | FEES - DRAINAGE ENGINEER - REIMB. | 820-246 | 40 | 315.25 |
| | | | 139954 | | FEES - DRAINAGE ENGINEER - REIMB. | 820-246 | 40 | 450.00 |
| | | | 139957 | | FEES - DRAINAGE ENGINEER | 820-246 | 40 | 55.00 |
| | | | 139958 | | FEES - DRAINAGE ENGINEER - REIMB. | 820-246 | 40 | 182.25 |
| | | | 139959 | | FEES - DRAINAGE ENGINEER - REIMB. | 820-246 | 40 | 182.25 |

| Check Date | Bank | Check # | Invoice | Payee | Description | Account | Dept | Amount |
|------------------------------|-------|---------|-------------------|---|--|---------|------|-----------------|
| Fund: 01 GENERAL FUND | | | | | | | | |
| | | 139947 | | | PLAN REVIEW - DRAINAGE ENGINEER - | 820-259 | 40 | 1,076.25 |
| | | 139949 | | | PLAN REVIEW - DRAINAGE ENGINEER - | 820-259 | 40 | 277.75 |
| | | 139950 | | | PLAN REVIEW - DRAINAGE ENGINEER - | 820-259 | 40 | 4,011.08 |
| | | 139960 | | | PLAN REVIEW - DRAINAGE ENGINEER - | 820-259 | 40 | 254.50 |
| | | | | CHECK APCHK 91629 TOTAL FOR | | | | 8,704.87 |
| 12/19/2017 | APCHK | 91630 | 139961 | CHRISTOPHER B. SURKE | PLAN REVIEW - DRAINAGE ENGINEER RE 820-259 | 40 | | 182.25 |
| | | 139962 | 139963 | | PLAN REVIEW - DRAINAGE ENGINEER - | 820-259 | 40 | 311.12 |
| | | 139964 | | | PLAN REVIEW - DRAINAGE ENGINEER | 820-259 | 40 | 199.50 |
| | | | | CHECK APCHK 91630 TOTAL FOR | | | | 182.25 |
| 12/19/2017 | APCHK | 91631 | 4375 DEC 17 | CITY WIDE OF ILLINOIS | MAINTENANCE - BUILDING | 466-228 | 10 | 2,725.23 |
| 12/19/2017 | APCHK | 91632* | VH NOV 17 | COMCAST CABLE | INTERNET/WEBSITE HOSTING | 460-225 | 10 | 240.31 |
| | | | 825 M&D FINAL | | INTERNET/WEBSITE HOSTING | 640-225 | 30 | 35.19 |
| | | | PW NOV 17 | | INTERNET/WEBSITE HOSTING | 715-225 | 35 | 104.85 |
| | | | | CHECK APCHK 91632 TOTAL FOR | | | | 380.35 |
| 12/19/2017 | APCHK | 91633* | 7494249014 DEC17 | COMMONWEALTH EDISON | ENERGY/COMED (835 MIDWAY) | 466-240 | 10 | 196.84 |
| | | | 0423085170 DEC17 | | RED LIGHT - COM ED | 630-248 | 30 | 46.30 |
| | | | 0791026027 DEC 17 | | RED LIGHT - COM ED | 630-248 | 30 | 39.55 |
| | | | 6843089003 DEC 17 | | RED LIGHT - COM ED | 630-248 | 30 | 47.10 |
| | | | 7432089030 DEC17 | | ENERGY - STREET LIGHTS | 745-207 | 35 | 567.19 |
| | | | 4403140110 DEC17 | | ENERGY - STREET LIGHTS | 745-207 | 35 | 56.84 |
| | | | 1844110096 DEC 17 | | ENERGY - STREET LIGHTS | 745-207 | 35 | 672.74 |
| | | | 4215105154 DEC17 | | ENERGY - STREET LIGHTS | 745-207 | 35 | 536.35 |
| | | | | CHECK APCHK 91633 TOTAL FOR | | | | 2,164.91 |
| 12/19/2017 | APCHK | 91634 | 594776 | COMPLIANCE FOSTER COMPANY | OFFICE SUPPLIES | 455-301 | 10 | 99.42 |
| 12/19/2017 | APCHK | 91635 | HOLIDAY LIGHTS | CYNTHIA STUCHL | OFFICE SUPPLIES | 455-301 | 10 | 30.98 |
| | | | DEC 2017 MTG | | SCHOOLS/CONFERENCES/TRAVEL | 455-304 | 10 | 15.19 |
| | | | | CHECK APCHK 91635 TOTAL FOR | | | | 46.17 |
| 12/19/2017 | APCHK | 91636* | DEC 2017 | DELTA DENTAL PLAN OF ILLINOI EMP DED PAY- INSURANCE | 210-204 | 00 | | 1,174.56 |
| | | | DEC 2017 | HEALTH/DENTAL/LIFE INSURANCE | 455-141 | 10 | | 155.77 |
| | | | DEC 2017 | HEALTH/DENTAL/LIFE INSURANCE | 510-141 | 15 | | 57.16 |

| Check Date | Bank | Check # | Invoice | Payee | Description | Account | Dept | Amount |
|-----------------------|-------|---------|---|------------------------------|---|--|----------------------|-----------------------------------|
| Fund: 01 GENERAL FUND | | | | | | | | |
| DEC 2017 | | | | | HEALTH/DENTAL/LIFE INSURANCE | 610-141 | 25 | 228.64 |
| DEC 2017 | | | | | HEALTH / DENTAL/LIFE INSURANCE | 630-141 | 30 | 2,384.33 |
| DEC 2017 | | | | | HEALTH / DENTAL/LIFE INSURANCE | 710-141 | 35 | 213.93 |
| DEC 2017 | | | | | HEALTH/DENTAL/LIFE INSURANCE | 810-141 | 40 | 171.46 |
| | | | | | | | | 4,386.87 |
| 12/19/2017 | APCHK | 916374 | NOV 2017 | DISCOVERY BENEFITS SIMPLIFY | EMP DED PAY - FSA FEE | 210-221 | 00 | 26.40 |
| | | | NOV 2017 | | HEALTH/DENTAL/LIFE INSURANCE | 455-141 | 10 | 23.60 |
| | | | | CHECK APCHK 91637 TOTAL FOR | | | | 50.00 |
| 12/19/2017 | APCHK | 916388 | 3937 | DUPAGE COUNTY | Maintenance - TRAFFIC SIGNALS | 745-224 | 35 | 2,026.32 |
| 12/19/2017 | APCHK | 91639 | 658-423456 | DUPAGE COUNTY ANIMAL CARE & | ANIMAL CONTROL | 650-268 | 30 | 30.00 |
| 12/19/2017 | APCHK | 91640# | PD 7/31/17-9/30/17 825 7/30/17-9/29/17 VH 7/30/17-9/29/17 PW 7/30/17-9/29/17 | DUPAGE COUNTY PUBLIC WORKS | SANITARY (7760 QUINCY) SANITARY (825 MIDWAY) SANITARY USER CHARGE SANITARY USER CHARGE | 466-250 466-252 466-385 725-417 | 10 10 10 35 | 212.94 6.38 211.74 12.46 |
| | | | | CHECK APCHK 91640 TOTAL FOR | | | | 443.52 |
| 12/19/2017 | APCHK | 91641 | 201712050001 | DUPAGE COUNTY RECORDER | FEES/DUES/SUBSCRIPTIONS | 510-307 | 15 | 76.00 |
| 12/19/2017 | APCHK | 91642 | 10195 NOV 17 | DUPAGE MAYORS AND MGRS. CONF | SCHOOLS/CONFERENCES/TRAVEL | 410-304 | 05 | 40.00 |
| 12/19/2017 | APCHK | 91643 | 10-941479 | ECONO SIGN & BARRICADE LLC | ROAD SIGNS | 755-333 | 35 | 696.44 |
| 12/19/2017 | APCHK | 91645# | 3408 - 7 OF 8 3408 - 7 OF 8 | FALCO'S LANDSCAPING INC | CONTRACTED MAINTENANCE ROUTE 83 BEAUTIFICATION | 570-281 755-281 | 20 35 | 4,790.50 4,305.13 |
| | | | | CHECK APCHK 91645 TOTAL FOR | | | | 9,095.63 |
| 12/19/2017 | APCHK | 91646 | 6-001-84590 | FEDERAL EXPRESS CORP. | POSTAGE & METER RENT | 510-311 | 15 | 27.12 |
| 12/19/2017 | APCHK | 91647 | 268348 | FIRESTONE TIRE & SERVICE | MAINTENANCE - VEHICLES | 630-409 | 30 | 493.72 |
| 12/19/2017 | APCHK | 91648 | 9622286831 9619117931 | GRAINGER | OPERATING EQUIPMENT OPERATING EQUIPMENT | 810-401 810-401 | 40 40 | 183.75 8.00 |
| | | | | CHECK APCHK 91648 TOTAL FOR | | | | 191.75 |
| 12/19/2017 | APCHK | 91649 | 15915 | N AND R CONSTRUCTION INC. | STORM WATER IMPROVEMENTS MAINTENAN | 750-381 | 35 | 2,500.00 |
| 12/19/2017 | APCHK | 91650 | 177414 | HEAT ENGINEERING CO | MAINTENANCE - BUILDING | 466-228 | 10 | 799.00 |

| Check Date | Bank | Check # | Invoice | Payee | Description | Account | Dept | Amount |
|-----------------------|-------|---------------|------------------|------------------------------|-------------------------------|---------|------|----------|
| Fund: 01 GENERAL FUND | | 177412 | | | MAINTENANCE - BUILDING | 466-226 | 10 | 321.00 |
| | | | | CHECK APCHK 91650 TOTAL FOR | | | | 1,120.00 |
| 12/19/2017 | APCHK | 91652# | 7023929 | HOME DEPOT CREDIT SERVICES | BUILDING MAINTENANCE SUPPLIES | 466-351 | 10 | 28.94 |
| | | 6022872 | | | MAINTENANCE - EQUIPMENT | 740-411 | 35 | 56.40 |
| | | 3020877 | | | TREE MAINTENANCE | 750-338 | 35 | 43.94 |
| | | 3020941 | | | OPERATING EQUIPMENT | 755-401 | 35 | 36.95 |
| | | 6021721 | | | OPERATING EQUIPMENT | 755-401 | 35 | 140.29 |
| | | | | CHECK APCHK 91652 TOTAL FOR | | | | 306.52 |
| 12/19/2017 | APCHK | 91653 | 54198 DEC 17 | HR STMBLIFIED | HEALTH/DENTAL/LIFE INSURANCE | 455-141 | 10 | 100.00 |
| 12/19/2017 | APCHK | 91654 | 497 SCHALLER | TLL. ASSN. CHIEFS OF POLICE | FEES/DUES/SUBSCRIPTIONS | 630-307 | 30 | 95.00 |
| | | 861 PAVELCHIK | | | FEES/DUES/SUBSCRIPTIONS | 630-307 | 30 | 220.00 |
| | | | | CHECK APCHK 91654 TOTAL FOR | | | | 315.00 |
| 12/19/2017 | APCHK | 91656 | 1000833986 HALIK | INT'L CODE COUNCIL INC | FEES/DUES/SUBSCRIPTIONS | 810-307 | 40 | 125.00 |
| 12/19/2017 | APCHK | 91657 | S8873350-11 | JPMORGAN CHASE BANK N.A. | FEES - FIELD COURT ATTORNEY | 630-241 | 30 | 34.42 |
| | | S8872312-11 | | | FEES - FIELD COURT ATTORNEY | 630-241 | 30 | 39.96 |
| | | | | CHECK APCHK 91657 TOTAL FOR | | | | 74.38 |
| 12/19/2017 | APCHK | 91658 | 60 / NOV 17 | KING CAR WASH | FUEL/MILEAGE/WASH | 630-303 | 30 | 325.00 |
| 12/19/2017 | APCHK | 91659# | 9004101715 | KONICA MINOLTA BUSINESS SOLU | COPY SERVICE | 455-315 | 10 | 195.73 |
| | | 900410683 | | | COPY SERVICE | 630-315 | 30 | 22.37 |
| | | 9004101715 | | | COPY SERVICE | 630-315 | 30 | 314.22 |
| | | | | CHECK APCHK 91659 TOTAL FOR | | | | 532.32 |
| 12/19/2017 | APCHK | 91661 | 17 UNIFORMS | LAUREN KASPER | UNIFORMS | 630-345 | 30 | 621.75 |
| 12/19/2017 | APCHK | 91662 | OCTOBER 2017 | LAW OFFICES STORINO RAMELLO | FEES - VILLAGE ATTORNEY | 470-239 | 10 | 7,223.80 |
| 12/19/2017 | APCHK | 91663 | 17 UNIFORMS | LORI RIMELLA | UNIFORMS | 630-345 | 30 | 281.63 |
| 12/19/2017 | APCHK | 91664# | N6880252 | MAIL/FINANCE | POSTAGE & METER RENT | 455-311 | 10 | 408.24 |
| | | N6853007 | | | POSTAGE & METER RENT | 630-311 | 30 | 476.97 |
| | | | | CHECK APCHK 91664 TOTAL FOR | | | | 885.21 |

| Check Date | Bank | Check # | Invoice | Payee | Description | Account | Dept | Amount |
|-----------------------|-------|---------|--------------------|------------------------------|-------------------------------|---------|------|----------|
| Fund: 01 GENERAL FUND | | | | | | | | |
| 12/19/2017 | APCHK | 91665# | 31477 | MARQUARDT PRINTING CO. | OFFICE SUPPLIES | 610-301 | 25 | 292.00 |
| | | | 31474 | PRINTING & PUBLISHING | | 810-302 | 40 | 156.00 |
| | | | | CHECK APCHK 91665 TOTAL FOR | | | | 448.00 |
| 12/19/2017 | APCHK | 91666 | 17 UNIFORMS | MATTHEW VANDERFACK | UNIFORMS | 630-345 | 30 | 350.01 |
| | | | DUTY BELT | | UNIFORMS | 630-345 | 30 | 107.98 |
| | | | | CHECK APCHK 91666 TOTAL FOR | | | | 457.99 |
| 12/19/2017 | APCHK | 91669 | 32811112017 | MOTOROLA SOLUTIONS INC | PHONE - TELEPHONES | 630-201 | 30 | 68.00 |
| 12/19/2017 | APCHK | 91670 | 18 DUES | MUNICIPAL CLERKS OF ILLINOIS | FEES/DUES/SUBSCRIPTIONS | 410-307 | 05 | 110.00 |
| 12/19/2017 | APCHK | 91671 | 17 UNIFORMS | NICHOLAS VOLEK | UNIFORMS | 630-345 | 30 | 260.82 |
| | | | K-9 FOOD 11-17-17 | | K-9 PROGRAM | 650-340 | 30 | 62.14 |
| | | | K-9 FOOD 11-17-17 | | DRUG FORFEITURE EXP - STATE | 650-348 | 30 | 31.00 |
| | | | | CHECK APCHK 91671 TOTAL FOR | | | | 353.96 |
| 12/19/2017 | APCHK | 91672# | 20624315113 NOV17 | NICOR GAS | NICOR GAS (835 MIDWAY) | 466-236 | 10 | 237.39 |
| | | | 684552-37617 | | NICOR GAS (825 MIDWAY) | 466-237 | 10 | 87.00 |
| | | | 63406845402 NOV17 | | NICOR GAS (825 MIDWAY) | 466-237 | 10 | 89.60 |
| | | | 95476110002 NOV17 | | NICOR GAS (825 MIDWAY) | 466-237 | 10 | 330.66 |
| | | | 92553430791 NOV17 | | NICOR GAS (825 MIDWAY) | 466-237 | 10 | 115.07 |
| | | | 39303229304 NOV 17 | | NICOR GAS | 725-415 | 35 | 269.99 |
| | | | | CHECK APCHK 91672 TOTAL FOR | | | | 1,129.71 |
| 12/19/2017 | APCHK | 91673 | 1010413777 | OCCUPATIONAL HEALTH CENTERS | WELLNESS | 480-276 | 10 | 186.00 |
| 12/19/2017 | APCHK | 91675 | 27583483 DEC 17 | ORKIN EXTERMINATING | MAINTENANCE - BUILDING | 466-228 | 10 | 93.45 |
| 12/19/2017 | APCHK | 91676# | 1357844 | PCS INDUSTRIES | BUILDING MAINTENANCE SUPPLIES | 466-351 | 10 | 60.84 |
| | | | 13250804/208301CR | | BUILDING MAINTENANCE SUPPLIES | 466-351 | 10 | 206.22 |
| | | | 13250804/208307CR | | BUILDING MAINTENANCE SUPPLIES | 466-351 | 10 | (18.00) |
| | | | 13252041 | | MAINTENANCE - GARAGE | 725-413 | 35 | 65.28 |
| | | | | CHECK APCHK 91676 TOTAL FOR | | | | 314.34 |
| 12/19/2017 | APCHK | 91677 | 6342111 | PHILLIP'S FLOWERS | PUBLIC RELATIONS | 475-365 | 10 | 105.95 |
| 12/19/2017 | APCHK | 91678 | 11/28/2017 | PRIDE RESTAURANTS | ACCOUNTS PAYABLE | 210-101 | 00 | 25.00 |
| 12/19/2017 | APCHK | 91679 | 91311 | PUBLIC SAFETY DIRECT INC | MAINTENANCE - VEHICLES | 630-409 | 30 | 247.15 |

| Check Date | Bank | Check # | Invoice | Payee | Description | Account | Dept | Amount |
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| Fund: 01 GENERAL FUND | | | | | | | | |
| 12/19/2017 | APCHK | 91680* | 20849 (5 OF 5) FML | PURE PRAIRIE ORGANICS | LANDSCAPE - VILLAGE HAIL | 466-293 | 10 | 16.45 |
| | | | 20849 (5 OF 5) FML | | LANDSCAPE MAINTENANCE SERVICES | 565-342 | 20 | 2,150.41 |
| | | | 20849 (5 OF 5) FML | ROUTE 83 BEAUTIFICATION | 755-281 | 35 | 1,463.06 | |
| | | | | CHECK APCHK 91680 TOTAL FOR | | | | <u>3,629.92</u> |
| 12/19/2017 | APCHK | 91681* | 15256 | RAGS ELECTRIC, INC | MAINTENANCE - BUILDING | 466-228 | 10 | 3,028.38 |
| | | | 15257 | | MAINTENANCE - SALT BINS | 725-414 | 35 | 647.00 |
| | | | 15259 | | MAINTENANCE - SALT BINS | 725-414 | 35 | 1,027.17 |
| | | | 15255 | | MAINTENANCE - STREET LIGHTS | 745-223 | 35 | 161.25 |
| | | | 15258 | | MAINTENANCE - STREET LIGHTS - REIM | 745-223 | 35 | 2,665.71 |
| | | | 15260 | | MAINTENANCE - STREET LIGHTS | 745-223 | 35 | 477.00 |
| | | | | CHECK APCHK 91681 TOTAL FOR | | | | <u>8,006.51</u> |
| 12/19/2017 | APCHK | 91682 | 17029-201711033 | RATHS, RATHS & JOHNSON, INC. | PLAN REVIEW - STRUCTURAL- REIMB. | 820-255 | 40 | 1,034.00 |
| 12/19/2017 | APCHK | 91683 | 1763364 | RAY O'HERRON CO., INC. | FIRING RANGE | 630-245 | 30 | 74.75 |
| | | | 1765796 | | UNIFORMS | 630-345 | 30 | 91.79 |
| | | | 1764352 | | UNIFORMS | 630-345 | 30 | 136.99 |
| | | | 1747988/1753811CM | | UNIFORMS | 630-345 | 30 | 84.99 |
| | | | 1747988/1753811CM | | UNIFORMS | 630-345 | 30 | (84.99) |
| | | | 1766335 | | OPERATING EQUIPMENT | 630-401 | 30 | 44.00 |
| | | | | CHECK APCHK 91683 TOTAL FOR | | | | <u>347.53</u> |
| 12/19/2017 | APCHK | 91684 | 11/21/17 BOOTS | ROY GIUNTOLI | UNIFORMS | 610-345 | 40 | 314.62 |
| 12/19/2017 | APCHK | 91685 | 133632 | RUTLEDGE PRINTING CO. | PRINTING & PUBLISHING | 630-302 | 30 | 107.97 |
| 12/19/2017 | APCHK | 91686* | 7863-96358 NOW17 | SATELLITE PHONE STORE | PHONE - TELEPHONES | 455-201 | 10 | 65.76 |
| | | | 7863-96358 NOW17 | | PHONE - TELEPHONES | 630-201 | 30 | 65.76 |
| | | | | CHECK APCHK 91686 TOTAL FOR | | | | <u>131.52</u> |
| 12/19/2017 | APCHK | 91687* | 79373585711 | SHELL OIL COMPANY | FUEL/MILEAGE/WASH | 455-303 | 10 | 52.87 |
| | | | 79373585711 | | FUEL/MILEAGE/WASH | 630-303 | 30 | 35.99 |
| | | | | CHECK APCHK 91687 TOTAL FOR | | | | <u>88.86</u> |
| 12/19/2017 | APCHK | 91688 | SM195-52894 | SIGNS NOW | OFFICE SUPPLIES | 510-301 | 15 | 42.90 |
| 12/19/2017 | APCHK | 91689 | 217855 | SPORTSFIELD, INC. | LANDSCAPE MAINTENANCE SERVICES | 565-342 | 20 | 1,480.00 |

| Check Date | Bank | Check # | Invoice | Payee | Description | Account | Dept | Amount |
|-----------------------|-------|---------|------------------|------------------------------------|-------------------------------------|---------|----------|-----------|
| Fund: 01 GENERAL FUND | | | | | | | | |
| 12/19/2017 | APCHK | 91690* | 8047436586 | STAPLES | OFFICE SUPPLIES | 455-301 | 10 | 109.16 |
| | | | 804760643 | STAPLES | OFFICE SUPPLIES | 455-301 | 10 | 229.99 |
| | | | 804760643 | STAPLES | OFFICE SUPPLIES | 455-301 | 10 | 112.29 |
| | | | 8047436586 | COMMISSARY PROVISION | 455-355 | 10 | 77.95 | |
| | | | 8047436586 | COMMISSARY PROVISION | 455-355 | 10 | 26.08 | |
| | | | 804760643 | COMMISSARY PROVISION | 455-355 | 10 | 49.98 | |
| | | | 8047436586 | PRINTING & PUBLISHING | 610-302 | 25 | 167.13 | |
| | | | 8047436586 | PRINTING & PUBLISHING | 610-302 | 25 | 171.16 | |
| | | | 8047536453 | PRINTING & PUBLISHING | 610-302 | 25 | 49.29 | |
| | | | 8047436586 | OFFICE SUPPLIES | 810-301 | 40 | 18.26 | |
| | | | 8047536453 | OFFICE SUPPLIES | 810-301 | 40 | 14.99 | |
| | | | | CHECK APCHK 91690 TOTAL FOR | | | | 1,026.28 |
| 12/19/2017 | APCHK | 91691 | 20152/2018 FEE | STERLING CODIFIERS INC. | CODIFY ORDINANCES | 455-266 | 10 | 500.00 |
| 12/19/2017 | APCHK | 91692 | 17 HOLIDAY PRTY | STERINA DOUGLAS & FRAN | CHILDRENS SPECIAL EVENTS - OTHER | 585-150 | 20 | 167.78 |
| 12/19/2017 | APCHK | 91694 | 18 MEMBERSHIP | SUBURBAN BUILDING OFFICIALS | FEES/DUES/SUBSCRIPTIONS | 810-307 | 40 | 75.00 |
| 12/19/2017 | APCHK | 91695 | 495106 | SUBURBAN DOOR CHECK & LOCK S | OPERATING SUPPLIES & EQUIPMENT | 710-401 | 35 | 12.00 |
| 12/19/2017 | APCHK | 91697 | 201711 NOV 17 | T.P.I. | CONSULTING SERVICES | 815-306 | 40 | 6,615.00 |
| | | | 201711 NOV 17 | PLAN REVIEW - BUILDING CODE - REIM | 820-258 | 40 | 532.50 | |
| | | | 201711 NOV 17 | PLAN REVIEW - BUILDING CODE - RIEM | 820-258 | 40 | 6,678.00 | |
| | | | 201711 NOV 17 | PART TIME - INSPECTOR | 830-109 | 40 | 3,507.00 | |
| | | | 201711 NOV 17 | PLUMBING INSPECTION - REIMB. | 830-115 | 40 | 945.00 | |
| | | | | CHECK APCHK 91697 TOTAL FOR | | | | 16,277.50 |
| 12/19/2017 | APCHK | 91698* | TGS/NOV 17 | TAMELING GRADING | LANDSCAPE MAINTENANCE SERVICES | 565-342 | 20 | 630.00 |
| | | | TGS/NOV 17 | Maintenance - SALT BINS | 725-414 | 35 | 645.00 | |
| | | | TGS/NOV 17 | STREET & ROW MAINTENANCE | 750-328 | 35 | 880.00 | |
| | | | | CHECK APCHK 91698 TOTAL FOR | | | | 2,155.00 |
| 12/19/2017 | APCHK | 91699 | 120602 | TAMELING INDUSTRIES | STREET & ROW MAINTENANCE | 750-328 | 35 | 81.00 |
| 12/19/2017 | APCHK | 91701 | ROW BOND | THOMAS LEE | COMMS. DEV. BOND & DEPOSITS PAYABLE | 210-109 | 00 | 2,000.00 |
| 12/19/2017 | APCHK | 91702 | 837142625 OCT 17 | THOMSON REUTERS - WEST | FEES/DUES/SUBSCRIPTIONS | 630-307 | 30 | 154.35 |
| | | | 837311997 | FEES/DUES/SUBSCRIPTIONS | 630-307 | 30 | 154.35 | |
| | | | | CHECK APCHK 91702 TOTAL FOR | | | | 308.70 |

| Check Date | Bank | Check # | Invoice | Payee | Description | Account | Dept | Amount |
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| Fund: G1 GENERAL FUND | | | | | | | | |
| 12/19/2017 | APCHK | 91703 | 17 UNIFORMS | TIMOTHY KOBLER | UNIFORMS | 630-345 | 30 | 307.77 |
| 12/19/2017 | APCHK | 91704 | 91092 | TRAFFIC CONTROL & PROTECTION ROAD SIGNS | | 755-333 | 35 | 1,113.75 |
| | | 91093 | | ROAD SIGNS | | 755-333 | 35 | 49.00 |
| | | | | CHECK APCHK 91704 TOTAL FOR | | | | 1,162.75 |
| 12/19/2017 | APCHK | 91705 | 256887 | TREE TOWNS IMAGING & COLOR G | PRINTING & PUBLISHING - REIMB | \$10~302 | 40 | 169.50 |
| 12/19/2017 | APCHK | 91707 | 0611082086 | UNIFIRST | Maintenance - PW BUILDING | 725~418 | 35 | 94.79 |
| 12/19/2017 | APCHK | 91708 | UPIN9055 | UNIVERSITY OF ILLINOIS | SCHOOLS/CONFERENCES/TRAVEL | 630-304 | 30 | 350.00 |
| 12/19/2017 | APCHK | 91709*# | 9797287097 DEC17 | VERIZON WIRELESS | PHONE - TELEPHONES | 410-201 | 05 | 55.26 |
| | | | 9797287097 DEC17 | | PHONE - TELEPHONES | 455-201 | 10 | 21.75 |
| | | | 9797287097 DEC17 | | PHONE - TELEPHONES | 630-201 | 30 | 870.47 |
| | | | 9797287097 DEC17 | | TELEPHONES | 710-201 | 35 | 177.03 |
| | | | 9797287097 DEC17 | | TELEPHONES | 810-201 | 40 | 92.36 |
| | | | | CHECK APCHK 91709 TOTAL FOR | | | | 1,216.87 |
| 12/19/2017 | APCHK | 91710 | 371716-0 | WAREHOUSE DIRECT | OFFICE SUPPLIES | 630-301 | 30 | 199.52 |
| | | | 3702253-0 | | OFFICE SUPPLIES | 630-301 | 30 | 63.40 |
| | | | 371716-0 | | OPERATING SUPPLIES | 630-331 | 30 | 124.34 |
| | | | 3691493-0 | | FURNITURE & OFFICE EQUIPMENT | 630-405 | 30 | 133.76 |
| | | | | CHECK APCHK 91710 TOTAL FOR | | | | 521.02 |
| 12/19/2017 | APCHK | 91711 | 18480 OCT/NOV 17 | WBK ENGINEERING LLC | PLAN REVIEW - PLANNER | 520-257 | 15 | 9,184.82 |
| | | | 18481 OCT/NOV 17 | | PLAN REVIEW - PLANNER | 520-257 | 15 | 168.00 |
| | | | 18482 OCT/NOV 17 | | PLAN REVIEW - PLANNER | 520-257 | 15 | 840.00 |
| | | | 18483 OCT/NOV 17 | | PLAN REVIEW - PLANNER | 520-257 | 15 | 1,939.00 |
| | | | 18484 OCT/NOV 17 | | PLAN REVIEW - PLANNER | 520-257 | 15 | 1,615.00 |
| | | | 18485 OCT/NOV 17 | | PLAN REVIEW - PLANNER | 520-257 | 15 | 1,167.68 |
| | | | 18486 OCT/NOV 17 | | PLAN REVIEW - PLANNER | 520-257 | 15 | 336.00 |
| | | | 18526 OCT/NOV 17 | | PLAN REVIEW - PLANNER | 520-257 | 15 | 8,103.34 |
| | | | | CHECK APCHK 91711 TOTAL FOR | | | | 23,353.84 |
| 12/19/2017 | APCHK | 91712 | Y839937 | WEST SIDE TRACTOR SALES | MAINTENANCE - VEHICLES | 735-409 | 35 | 1,494.06 |
| 12/19/2017 | APCHK | 91713 | 53774 | WESTERN REMAC INC | ROAD SIGNS | 755-333 | 35 | 504.98 |
| | | | 53626 | | ROAD SIGNS | 755-333 | 35 | 71.21 |

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| Fund: 01 GENERAL FUND | | | | | | | | |
| 12/19/2017 | APCHK | 91714 | 75749 | WESTOWN AUTO SUPPLY COMPANY | OPERATING SUPPLIES & EQUIPMENT | 710-401 | 35 | 241.79 |
| | | 76103 | | Maintenance - VEHICLES | | 735-409 | 35 | 54.13 |
| | | 76047 | | Maintenance - VEHICLES | | 735-409 | 35 | 10.00 |
| | | 26076 | | Maintenance - VEHICLES | | 735-409 | 35 | 5.99 |
| | | 76071 | | Maintenance - VEHICLES | | 735-409 | 35 | 42.89 |
| | | | | | | | | <u>354.60</u> |
| 12/19/2017 | APCHK | 91715 | 6257867/1 | WILLOWBROOK FORD INC. | MAINTENANCE - VEHICLES | 630-409 | 30 | 100.00 |
| 12/19/2017 | APCHK | 91716# | 18 LUNCHEONS | WLBK BURR RIDGE CHAMBER OF C SCHOOLS/CONFERENCES/TRAVEL | 410-304 | 05 | 480.00 | |
| | | 18 LUNCHEONS | | SCHOOLS/CONFERENCES/TRAVEL 17 CRED | 410-304 | 05 | (120.00) | |
| | | 18 LUNCHEONS | | SCHOOLS/CONFERENCES/TRAVEL | 455-304 | 10 | 240.00 | |
| | | 18 LUNCHEONS | | SCHOOLS/CONFERENCES/TRAVEL | 455-304 | 10 | (180.00) | |
| | | 18 LUNCHEONS | | SCHOOLS/CONFERENCES/TRAVEL | 630-304 | 30 | 240.00 | |
| | | 18 LUNCHEONS | | SCHOOLS/CONFERENCES/TRAVEL | 630-304 | 30 | (40.00) | |
| | | | | | | | | <u>620.00</u> |
| Total for fund 01 GENERAL FUND | | | | | | | | |
| 12/19/2017 | APCHK | 69 (E) | 11992 NOV 17 | DUPAGE WATER COMMISSION | PURCHASE OF WATER | 420-575 | 50 | 120,926.40 |
| 12/19/2017 | APCHK | 70 {E}*# | DECEMBER 2017 | INTERGOVERNMENTAL PERSONNEL | HEALTH/DENTAL/LIFE INSURANCE | 401-141 | 50 | 2,862.00 |
| 12/19/2017 | APCHK | 71 (E)*# | 153828/29/30 | EDP CLOUD SOLUTIONS | EDP LICENSES | 417-263 | 50 | 384.44 |
| 12/19/2017 | APCHK | 91620 | 826930170 NOV17 | AT & T MOBILITY | PHONE - TELEPHONES | 401-201 | 50 | 62.01 |
| 12/19/2017 | APCHK | 91625*# | 12144321139753 | CALL ONE INC | PHONE - TELEPHONES | 401-201 | 50 | 216.35 |
| 12/19/2017 | APCHK | 91633*# | 5071072051 NOV17 | COMMONWEALTH EDISON | ENERGY - ELECTRIC PUMP | 420-206 | 50 | 1,010.99 |
| | | 465111049 DEC17 | | | ENERGY - ELECTRIC PUMP | 420-206 | 50 | 1,621.13 |
| | | | | | | | | <u>2,032.12</u> |
| 12/19/2017 | APCHK | 91636*# | DEC 2017 | DELTA DENTAL PLAN OF ILLINOI | HEALTH/DENTAL/LIFE INSURANCE | 401-141 | 50 | 213.93 |
| 12/19/2017 | APCHK | 91644 | 17-132846 NOV17 | ETP LABS INC | SAMPLING ANALYSIS | 420-362 | 50 | 90.00 |

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CHECK DISBURSEMENT REPORT FOR WILLOWBROOK
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| Check Date | Bank | Check # | Invoice | Payee | Description | Account | Dept | Amount |
|-------------------------------|-------|---------|-------------------|---|------------------------------------|---------|----------|------------|
| Fund: 02 WATER FUND | | | | | | | | |
| 12/19/2017 | APCHK | 91655 | L17-5351 1-31-16 | ILLINOIS ENVIRONMENTAL | INTEREST EXPENSE - IEPA LOAN | 449-105 | 50 | 8,073.97 |
| | | | L17-5351 1-31-16 | | PRINCIPAL EXPENSE - IEPA LOAN | 449-106 | 50 | 19,150.63 |
| | | | | CHECK APCHK 91655 TOTAL FOR | | | | 27,224.10 |
| 12/19/2017 | APCHK | 91660 | 12/13/2017 | LAKE HINSDALE VILLAGE | WATER DEPOSIT REFUND | 280-131 | 00 | 35.45 |
| 12/19/2017 | APCHK | 91667 | 12/13/2017 | MCGINTY BROS | WATER DEPOSIT REFUND | 280-131 | 00 | 766.84 |
| 12/19/2017 | APCHK | 91668 | 328945 NOW 17 | METROPOLITAN INDUSTRIES INC EDP | | 440-695 | 50 | 138.00 |
| 12/19/2017 | APCHK | 91674 | 53524 OCT 17 | OFFICIAL PAYMENTS CORP | FEES DUES SUBSCRIPTIONS | 401-307 | 50 | 23.40 |
| 12/19/2017 | APCHK | 91680* | 20849 (5 OF 5) | ENL PURE PRAIRIE ORGANICS | LANDSCAPING - OTHER | 430-299 | 50 | 184.86 |
| 12/19/2017 | APCHK | 91690* | 8047436586 | STAPLES | OFFICE SUPPLIES | 401-301 | 50 | 24.79 |
| 12/19/2017 | APCHK | 91693 | 12/13/2017 | STREAMLINE PAVING | WATER DEPOSIT REFUND | 280-131 | 00 | 75.14 |
| 12/19/2017 | APCHK | 91696* | 2017-328 | SUNSET SEWER & WATER | WATER DISTRIBUTION REPAIRS/MAINTEN | 430-277 | 50 | 3,728.50 |
| | | | 2017-330 | | WATER DISTRIBUTION REPAIRS/MAINTEN | 430-277 | 50 | 6,640.16 |
| | | | 2017-316 | | WATER DISTRIBUTION REPAIRS/MAINTEN | 430-277 | 50 | 2,391.00 |
| | | | | CHECK APCHK 91696 TOTAL FOR | | | | 12,759.66 |
| 12/19/2017 | APCHK | 91700 | 11/28/2017 | THE KNOILLS | WATER DEPOSIT REFUND | 280-131 | 00 | 21.98 |
| 12/19/2017 | APCHK | 91706 | 26047-01 | UNDERGROUND PIPE & VALVE, CO LEAK SURVEYS | | 430-276 | 50 | 37.00 |
| | | | 26047 | MATERIAL & SUPPLIES - DISTRIBUTION | 430-476 | 50 | 6,050.40 | |
| | | | 25650 | MATERIAL & SUPPLIES - DISTRIBUTION | 430-476 | 50 | 5,756.00 | |
| | | | 25837 | MATERIAL & SUPPLIES - DISTRIBUTION | 430-476 | 50 | 638.75 | |
| | | | 25868 | MATERIAL & SUPPLIES - DISTRIBUTION | 430-476 | 50 | 3,205.00 | |
| | | | | CHECK APCHK 91706 TOTAL FOR | | | | 15,687.15 |
| 12/19/2017 | APCHK | 91709* | 9791267097 DEC17 | VERIZON WIRELESS | PHONE - TELEPHONES | 401-201 | 50 | 177.03 |
| | | | 9796580300 NOV 17 | | PHONE - TELEPHONES | 401-201 | 50 | 75.06 |
| | | | | CHECK APCHK 91709 TOTAL FOR | | | | 252.09 |
| Fund: 03 MOTEL/MOTEL TAX FUND | | | | Total for fund 02 WATER FUND | | | | 183,980.73 |
| 12/19/2017 | APCHK | 91651 | 1591477 | HINSDALE NURSERIES, INC. | LANDSCAPE BEAUTIFICATION | 435-316 | 53 | 2,220.00 |
| Fund: 07 POLICE PENSION FUND | | | | Total for fund 03 HOTEL/MOTEL TAX FUND | | | | 2,220.00 |

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CHECK DISBURSEMENT REPORT FOR WILLOWBROOK
CHECK DATE FROM 11/29/2017 - 12/19/2017

| Check Date | Bank | Check # | Invoice | Payee | Description | Account | Dept | Amount |
|--|-------|---------|------------|----------------------|--|-----------|------|------------|
| Fund: 07 POLICE PENSION FUND 12/19/2017 | APCHK | 91621 | NOV 2017 | ATWELL & ATWELL | LEGAL FEES | 401-242 | 62 | 150.00 |
| Fund: 09 WATER CAPITAL IMPROVEMENTS FUND 12/19/2017 | APCHK | 91629*# | 139953 | CHRISTOPHER B. BURKE | WATER SYSTEM IMPROVEMENTS | 440-600 | 65 | 3,530.31 |
| 12/19/2017 | APCHK | 91696*# | 2017-283 | SUNSET SEWER & WATER | WATER SYSTEM IMPROVEMENTS | 440-600 | 65 | 39,520.00 |
| 12/19/2017 | APCHK | 91698*# | TG5/NOW 17 | TAMELING GRADING | WATER SYSTEM IMPROVEMENTS | 440-600 | 65 | 3,028.00 |
| | | | | TOTAL - ALL FUNDS | Total for fund 09 WATER CAPITAL IMPROVEMENTS | 46,078.31 | | 416,616.90 |

* - INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

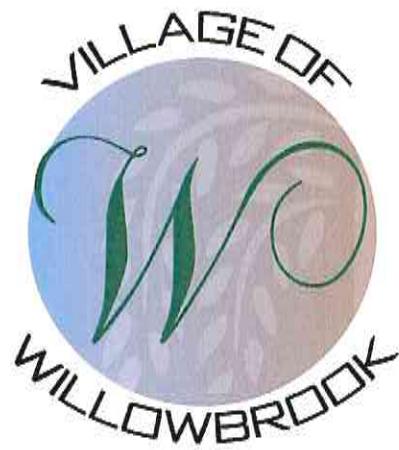
- INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

Payroll Liability Check Register
For Check Dates 11/01/2017 to 11/30/2017

| Check Number | Vendor Name | Check Date | Check Amount |
|--------------|----------------------------------|------------|--------------|
| 53009 | COMMUNITY BANK OF WILLOWBROOK | 11/10/2017 | 309.16 |
| 53010 | I C M A RETIREMENT TRUST - 457 | 11/10/2017 | 725.00 |
| 53011 | ILLINOIS STATE DISBURSEMENT UNIT | 11/10/2017 | 1,400.31 |
| 53012 | NATIONWIDE RETIREMENT SOLUTIONS | 11/10/2017 | 3,994.92 |
| 53013 | VILLAGE OF WILLOWBROOK | 11/10/2017 | 41,200.02 |
| 53021 | AFLAC | 11/24/2017 | 1,733.80 |
| 53022 | COMMUNITY BANK OF WILLOWBROOK | 11/24/2017 | 309.16 |
| 53023 | I C M A RETIREMENT TRUST - 457 | 11/24/2017 | 725.00 |
| 53024 | ILLINOIS STATE DISBURSEMENT UNIT | 11/24/2017 | 1,400.31 |
| 53025 | ILLINOIS FRATERNAL | 11/24/2017 | 946.00 |
| 53026 | NATIONWIDE RETIREMENT SOLUTIONS | 11/24/2017 | 3,999.78 |
| 53027 | VILLAGE OF WILLOWBROOK | 11/24/2017 | 41,200.02 |
| EFT124 | EFTPS | 11/10/2017 | 34,749.81 |
| EFT125 | ILLINOIS DEPT. OF REVENUE | 11/10/2017 | 6,978.93 |
| EFT126 | EFTPS | 11/24/2017 | 41,495.88 |
| EFT127 | I.M.R.F. PENSION FUND | 11/24/2017 | 18,054.25 |
| EFT128 | ILLINOIS DEPT. OF REVENUE | 11/24/2017 | 5,750.43 |

Total Checks: 17

Total Paid: \$204,972.78



MONTHLY FINANCIAL REPORT

NOVEMBER 2017

RESPECTFULLY SUBMITTED BY:

Frank A. Trilla, Mayor

Carrie Dittman
Carrie Dittman, Director of Finance

VILLAGE OF WILLOWBROOK
FINANCIAL REPORT
MUNICIPAL SALES AND USE TAXES

| MONTH | SALE | DIST | MADE | 13-14 | 14-15 | 15-16 | 16-17 | 17-18 |
|----------------|------|------|--------------|--------------|--------------|--------------|--------------|-------|
| MAY | FEB | \$ | 250,138 | \$ 245,589 | \$ 253,282 | \$ 267,882 | \$ 264,472 | |
| JUNE | MAR | | 304,370 | 293,285 | 301,469 | 312,681 | 304,436 | |
| JULY | APR | | 295,557 | 293,319 | 267,013 | 269,580 | 304,925 | |
| AUG | MAY | | 334,102 | 342,029 | 328,251 | 331,887 | 345,478 | |
| SEPT | JUNE | | 338,139 | 330,203 | 349,847 | 398,196 | 354,582 | |
| OCT | JULY | | 300,405 | 318,631 | 306,409 | 316,266 | 313,701 | |
| NOV | AUG | | 332,925 | 349,800 | 337,896 | 315,293 | 361,826 | |
| DEC | SEPT | | 288,422 | 287,860 | 360,843 | 325,374 | | |
| JAN | OCT | | 283,164 | 303,324 | 318,340 | 289,208 | | |
| FEB | NOV | | 295,860 | 296,349 | 304,839 | 304,898 | | |
| MARCH | DEC | | 387,074 | 365,874 | 393,072 | 371,080 | | |
| APRIL | JAN | | 234,816 | 253,532 | 266,970 | 263,392 | | |
| TOTAL | | | \$ 3,644,970 | \$ 3,679,794 | \$ 3,788,231 | \$ 3,765,737 | \$ 2,249,420 | |
| MTH AVG | | | \$ 303,747 | \$ 306,650 | \$ 315,686 | \$ 313,811 | \$ 321,346 | |
| BUDGET | | | \$ 3,447,000 | \$ 3,450,000 | \$ 3,600,000 | \$ 3,600,000 | \$ 3,600,000 | |

YEAR TO DATE LAST YEAR : \$ 2,211,785

YEAR TO DATE THIS YEAR : \$ 2,249,420

DIFFERENCE : \$ 37,635

PERCENTAGE CHANGE : 1.70%

CURRENT FISCAL YEAR :

BUDGETED REVENUE: \$ 3,600,000

PERCENTAGE OF YEAR COMPLETED : 58.33%

PERCENTAGE OF REVENUE TO DATE : 62.48%

PROJECTION OF ANNUAL REVENUE : \$ 3,829,814

EST. DOLLAR DIFF ACTUAL TO BUDGET \$ 229,814

EST. PERCENT DIFF ACTUAL TO BUDGET 6.4%

VILLAGE OF WILLOWBROOK
MONTHLY CASH AND INVESTMENT BALANCE BY FUND
FOR THE MONTH ENDED 11/30/2017

| ACCOUNT | BALANCE |
|--|----------------------|
| Fund 01 GENERAL FUND | |
| CHECKING - 0283 | 0.00 |
| COMMUNITY BANK OF WB - 0275 | 593,497.47 |
| IL FUNDS - 5435 | 2,391,204.19 |
| COMMUNITY BANK OF WB MM - 1771 | 303,029.29 |
| COMMUNITY BANK RD LGHT - 0724 | 862.58 |
| COMMUNITY BANK OF WB FSA - 3804 | 9,443.77 |
| U.S. BANK RED LIGHT - 4216 | 15,990.00 |
| COMMUNITY BANK DRUG ACCT - 4171 | 43,675.70 |
| COMMUNITY BANK WB CADETS - 10620387 | 173.72 |
| PETTY CASH REVIVING | 950.00 |
| IMET - GENERAL | 28.70 |
| Total For Fund 01: | 3,358,855.42 |
| Fund 02 WATER FUND | |
| IL FUNDS WATER - 5914 | 717,540.55 |
| COMMUNITY BANK OF WB WTR - 4163 | 949,544.77 |
| COMMUNITY BANK OF WB - 0275 | 0.00 |
| Total For Fund 02: | 1,667,085.32 |
| Fund 03 HOTEL/MOTEL TAX FUND | |
| IL FUNDS HOTEL/MOTEL - 5948 | 326,225.69 |
| COMMUNITY BANK OF WB - 0275 | 23,189.87 |
| Total For Fund 03: | 349,415.56 |
| Fund 04 MOTOR FUEL TAX FUND | |
| IL FUNDS MFT - 5443 | 196,752.07 |
| Total For Fund 04: | 196,752.07 |
| Fund 06 SSA ONE BOND & INTEREST FUND | |
| IL FUNDS SSA BOND - 4621 | 5,439.56 |
| COMMUNITY BANK OF WB - 0275 | 3,215.25 |
| Total For Fund 06: | 8,654.81 |
| Fund 07 POLICE PENSION FUND | |
| COMMUNITY BANK OF WB PP - 4155 | 3,681.18 |
| COMMUNITY BANK OF WB - 0275 | 0.00 |
| MONEY MARKET - MB FINANCIAL | 0.00 |
| SCHWAB - PP MONEY MARKET | 350,357.34 |
| US TREASURIES | 299,083.30 |
| US AGENCIES | 4,479,801.33 |
| MUNICIPAL BONDS | 656,822.24 |
| CORPORATE BONDS | 2,728,531.18 |
| EQUITIES | 0.00 |
| MUTUAL FUNDS | 12,299,855.99 |
| MARKET VALUE CONTRA | 385,142.13 |
| Total For Fund 07: | 21,203,274.69 |
| Fund 09 WATER CAPITAL IMPROVEMENTS FUND | |
| COMMUNITY BANK OF WB - 0275 | 86,403.74 |
| IL FUNDS WTR CAP - 1206 | 266,271.05 |
| Total For Fund 09: | 352,674.79 |
| Fund 10 CAPITAL PROJECT FUND | |
| IL FUNDS CAP PROJECTS - 3133 | 11,544.95 |
| Total For Fund 10: | 11,544.95 |
| Fund 11 DEBT SERVICE FUND | |
| IL FUNDS BOND PROCEEDS DS - 2756 | 5.93 |
| Total For Fund 11: | 5.93 |
| Fund 14 LAND ACQUISITION, FACILITY, EXPANSION & | |
| IL FUNDS BOND PROCEEDS LAFER - 2772 | 94.88 |
| Total For Fund 14: | 94.88 |
| Fund 15 RT 83/PLAINFIELD RD BUSINESS DISTRICT TAX | |
| IL FUNDS BUSINESS DISTRICT - 5435 | 225,107.27 |

VILLAGE OF WILLOWBROOK
MONTHLY CASH AND INVESTMENT BALANCE BY FUND
FOR THE MONTH ENDED 11/30/2017

| ACCOUNT | BALANCE |
|--------------------------------------|----------------------|
| Total For Fund 15: | 225,107.27 |
| TOTAL CASH & INVESTMENTS: | 27,373,465.69 |

ACCOUNT BALANCE REPORT FOR WILLOWBROOK
 PERIOD ENDING 11/30/2017
 CASH & INVESTMENTS BY FUND AND ACCOUNT TYPE

Page: 1/2

| GL NUMBER | DESCRIPTION | END BALANCE 11/30/2017 |
|--|-------------------------------------|---------------------------|
| Fund 01 - GENERAL FUND | | |
| MONEY MARKET | | |
| 01-00-110-322 | IL FUNDS - 5435 | 2,391,204.19 |
| 01-00-110-323 | COMMUNITY BANK OF WB MM - 1771 | 303,029.29 |
| 01-00-110-325 | COMMUNITY BANK RD LGHT - 0724 | 862.58 |
| 01-00-110-380 | COMMUNITY BANK DRUG ACCT - 4171 | 43,675.70 |
| 01-00-120-155 | IMET - GENERAL | 28.70 |
| | Net MONEY MARKET | <u>2,738,800.46</u> |
| PETTY CASH | | |
| 01-00-110-911 | PETTY CASH REVIVING | 950.00 |
| | Net PETTY CASH | <u>950.00</u> |
| SAVINGS | | |
| 01-00-110-257 | COMMUNITY BANK OF WB - 0275 | 593,497.47 |
| 01-00-110-332 | COMMUNITY BANK OF WB FSA - 3804 | 9,443.77 |
| 01-00-110-335 | U.S. BANK RED LIGHT - 4216 | 15,990.00 |
| 01-00-110-385 | COMMUNITY BANK WB CADETS - 10820387 | 173.72 |
| | Net SAVINGS | <u>619,104.96</u> |
| Fund 02 - WATER FUND | | |
| MONEY MARKET | | |
| 02-00-110-113 | IL FUNDS WATER - 5914 | 717,540.55 |
| 02-00-110-209 | COMMUNITY BANK OF WB WTR - 4163 | 949,544.77 |
| | Net MONEY MARKET | <u>1,667,085.32</u> |
| Fund 03 - HOTEL/MOTEL TAX FUND | | |
| MONEY MARKET | | |
| 03-00-110-114 | IL FUNDS HOTEL/MOTEL - 5948 | 326,225.69 |
| | Net MONEY MARKET | <u>326,225.69</u> |
| SAVINGS | | |
| 03-00-110-257 | COMMUNITY BANK OF WB - 0275 | 23,189.87 |
| | Net SAVINGS | <u>23,189.87</u> |
| Fund 04 - MOTOR FUEL TAX FUND | | |
| MONEY MARKET | | |
| 04-00-110-116 | IL FUNDS MFT - 5443 | 196,752.07 |
| | Net MONEY MARKET | <u>196,752.07</u> |
| Fund 06 - SSA ONE BOND & INTEREST FUND | | |
| MONEY MARKET | | |
| 06-00-110-117 | IL FUNDS SSA BOND - 4621 | 5,439.56 |
| | Net MONEY MARKET | <u>5,439.56</u> |
| SAVINGS | | |
| 06-00-110-257 | COMMUNITY BANK OF WB - 0275 | 3,215.25 |
| | Net SAVINGS | <u>3,215.25</u> |
| Fund 07 - POLICE PENSION FUND | | |
| MONEY MARKET | | |
| 07-00-110-202 | COMMUNITY BANK OF WB PP - 4155 | 3,681.18 |
| 07-00-110-336 | SCHWAB - PP MONEY MARKET | 350,357.34 |
| | Net MONEY MARKET | <u>354,038.52</u> |
| AGENCY CERTIFICATES | | |
| 07-00-120-260 | US AGENCIES | 4,479,801.33 |
| | Net AGENCY CERTIFICATES | <u>4,479,801.33</u> |
| CORPORATE BONDS | | |
| 07-00-120-288 | CORPORATE BONDS | 2,728,531.18 |
| | Net CORPORATE BONDS | <u>2,728,531.18</u> |
| MUNICIPAL BONDS | | |
| 07-00-120-270 | MUNICIPAL BONDS | 656,822.24 |
| | Net MUNICIPAL BONDS | <u>656,822.24</u> |

ACCOUNT BALANCE REPORT FOR WILLOWBROOK
 PERIOD ENDING 11/30/2017
 CASH & INVESTMENTS BY FUND AND ACCOUNT TYPE

Page:

2/2

| GL NUMBER | DESCRIPTION | END BALANCE 11/30/2017 |
|--|-------------------------------------|---------------------------|
| Fund 07 - POLICE PENSION FUND | | |
| MUTUAL FUNDS | | |
| 07-00-120-290 | MUTUAL FUNDS | 12,299,855.99 |
| | Net MUTUAL FUNDS | 12,299,855.99 |
| MARKET VALUE | | |
| 07-00-120-900 | MARKET VALUE CONTRA | 385,142.13 |
| | Net MARKET VALUE | 385,142.13 |
| TREASURY NOTES | | |
| 07-00-120-250 | US TREASURIES | 299,083.30 |
| | Net TREASURY NOTES | 299,083.30 |
| Fund 09 - WATER CAPITAL IMPROVEMENTS FUND | | |
| MONEY MARKET | | |
| 09-00-110-324 | IL FUNDS WTR CAP - 1206 | 266,271.05 |
| | Net MONEY MARKET | 266,271.05 |
| SAVINGS | | |
| 09-00-110-257 | COMMUNITY BANK OF WB - 0275 | 86,403.74 |
| | Net SAVINGS | 86,403.74 |
| Fund 10 - CAPITAL PROJECT FUND | | |
| MONEY MARKET | | |
| 10-00-110-115 | IL FUNDS CAP PROJECTS - 3133 | 11,544.95 |
| | Net MONEY MARKET | 11,544.95 |
| Fund 11 - DEBT SERVICE FUND | | |
| MONEY MARKET | | |
| 11-00-110-111 | IL FUNDS BOND PROCEEDS DS - 2756 | 5.93 |
| | Net MONEY MARKET | 5.93 |
| Fund 14 - LAND ACQUISITION, FACILITY, EXPANSION & | | |
| MONEY MARKET | | |
| 14-00-110-112 | IL FUNDS BOND PROCEEDS LAFER - 2772 | 94.88 |
| | Net MONEY MARKET | 94.88 |
| Fund 15 - RT 83/PLAINFIELD RD BUSINESS DISTRCT TAX | | |
| MONEY MARKET | | |
| 15-00-110-322 | IL FUNDS BUSINESS DISTRICT - 5435 | 225,107.27 |
| | Net MONEY MARKET | 225,107.27 |

ACCOUNT BALANCE REPORT FOR WILLOWBROOK
 PERIOD ENDING 11/30/2017
 CASH & INVESTMENTS BY INSTITUTION

Page:

1/1

| GL NUMBER | DESCRIPTION | END BALANCE 11/30/2017 |
|------------------------|-------------------------------------|---------------------------|
| COMMUNITY BANK OF WB | | |
| 01-00-110-257 | COMMUNITY BANK OF WB - 0275 | 593,497.47 |
| 01-00-110-323 | COMMUNITY BANK OF WB MM - 1771 | 303,029.29 |
| 01-00-110-325 | COMMUNITY BANK RD LGHT - 0724 | 862.58 |
| 01-00-110-332 | COMMUNITY BANK OF WB FSA - 3804 | 9,443.77 |
| 01-00-110-380 | COMMUNITY BANK DRUG ACCT - 4171 | 43,675.70 |
| 01-00-110-385 | COMMUNITY BANK WB CADETS - 10620387 | 173.72 |
| 02-00-110-209 | COMMUNITY BANK OF WB WTR - 4163 | 949,544.77 |
| 03-00-110-257 | COMMUNITY BANK OF WB - 0275 | 23,189.87 |
| 06-00-110-257 | COMMUNITY BANK OF WB - 0275 | 3,215.25 |
| 07-00-110-202 | COMMUNITY BANK OF WB PP - 4155 | 3,681.18 |
| 09-00-110-257 | COMMUNITY BANK OF WB - 0275 | 86,403.74 |
| | Net COMMUNITY BANK OF WB | 2,016,717.34 |
| ILLINOIS FUNDS | | |
| 01-00-110-322 | IL FUNDS - 5435 | 2,391,204.19 |
| 02-00-110-113 | IL FUNDS WATER - 5914 | 717,540.55 |
| 03-00-110-114 | IL FUNDS HOTEL/MOTEL - 5948 | 326,225.69 |
| 04-00-110-116 | IL FUNDS MFT - 5443 | 196,752.07 |
| 06-00-110-117 | IL FUNDS SSA BOND - 4621 | 5,439.56 |
| 09-00-110-324 | IL FUNDS WTR CAP - 1206 | 266,271.05 |
| 10-00-110-115 | IL FUNDS CAP PROJECTS - 3133 | 11,544.95 |
| 11-00-110-111 | IL FUNDS BOND PROCEEDS DS - 2756 | 5.93 |
| 14-00-110-112 | IL FUNDS BOND PROCEEDS LAFER - 2772 | 94.88 |
| 15-00-110-322 | IL FUNDS BUSINESS DISTRICT - 5435 | 225,107.27 |
| | Net ILLINOIS FUNDS | 4,140,186.14 |
| IMET | | |
| 01-00-120-155 | IMET - GENERAL | 28.70 |
| | Net IMET | 28.70 |
| U.S. BANK | | |
| 01-00-110-335 | U.S. BANK RED LIGHT - 4216 | 15,990.00 |
| | Net U.S. BANK | 15,990.00 |
| VILLAGE OF WILLOWBROOK | | |
| 01-00-110-911 | PETTY CASH REVIVING | 950.00 |
| | Net VILLAGE OF WILLOWBROOK | 950.00 |
| CHARLES SCHWAB | | |
| 07-00-110-336 | SCHWAB - PP MONEY MARKET | 350,357.34 |
| 07-00-120-250 | US TREASURIES | 299,083.30 |
| 07-00-120-260 | US AGENCIES | 4,479,801.33 |
| 07-00-120-270 | MUNICIPAL BONDS | 656,822.24 |
| 07-00-120-288 | CORPORATE BONDS | 2,728,531.18 |
| 07-00-120-290 | MUTUAL FUNDS | 12,299,855.99 |
| 07-00-120-900 | MARKET VALUE CONTRA | 385,142.13 |
| | Net CHARLES SCHWAB | 21,199,593.51 |
| Total - All Funds: | | 27,373,465.69 |

INTERFUND ACTIVITY REPORT FOR WILLOWBROOK
Period Ending 11/30/2017
Due To/From Other Funds

Page: 1/1

| GL Number | Description | Balance |
|-----------------------|-----------------------------------|---------------------|
| Fund 01: GENERAL FUND | | |
| Due From Other Funds | | |
| 01-00-140-102 | DUE TO/FROM WATER FUND | 234,375.14 |
| | Total Due From Other Funds | 234,375.14 |
| Fund 02: WATER FUND | | |
| Due From Other Funds | | |
| 02-00-140-101 | DUE TO/FROM GENERAL FUND | (234,375.14) |
| | Total Due From Other Funds | (234,375.14) |

REVENUE REPORT FOR WILLOWBROOK
PERIOD ENDING 11/30/2017

Page: 1/6

| GL NUMBER | DESCRIPTION | ACTIVITY FOR MONTH 11/30/2017 | YTD BALANCE 11/30/2017 | 2017-18 | | AVAILABLE BALANCE |
|----------------------------|-------------------------------------|-------------------------------------|---------------------------|--------------------|----------------|----------------------|
| | | | | ORIGINAL BUDGET | % BDGT USED | |
| Fund 01 - GENERAL FUND | | | | | | |
| PROPERTY TAX | PROPERTY TAX LEVY - SRA | 1,168.43 | 74,776.75 | 74,620.00 | 100.21 | (156.75) |
| 01-00-310-101 | PROPERTY TAX LEVY - ROAD & BRIDGE | 1,629.31 | 104,639.21 | 107,005.00 | 97.79 | 2,365.79 |
| 01-00-310-102 | PROPERTY TAX | 2,797.74 | 179,415.96 | 181,625.00 | 98.78 | 2,209.04 |
| Net PROPERTY TAX | | | | | | |
| OTHER TAXES | | | | | | |
| 01-00-310-201 | MUNICIPAL SALES TAX | 361,826.39 | 2,249,420.37 | 3,600,000.00 | 62.48 | 1,350,579.63 |
| 01-00-310-202 | ILLINOIS INCOME TAX | 50,580.27 | 581,498.28 | 862,540.00 | 67.42 | 281,041.72 |
| 01-00-310-203 | AMUSEMENT TAX | 4,791.97 | 33,543.79 | 57,504.00 | 58.33 | 23,960.21 |
| 01-00-310-204 | REPLACEMENT TAX | 0.00 | 678.17 | 1,220.00 | 55.59 | 541.83 |
| 01-00-310-205 | UTILITY TAX | 69,376.36 | 521,425.40 | 1,000,000.00 | 52.14 | 478,574.60 |
| 01-00-310-208 | PLACES OF EATING TAX | 40,920.87 | 294,307.65 | 485,000.00 | 60.68 | 190,692.35 |
| 01-00-310-209 | WATER TAX | 16,008.22 | 103,280.86 | 177,000.00 | 58.35 | 73,719.14 |
| 01-00-310-210 | WATER TAX - CLARENDON WATER CO | 0.00 | 591.99 | 1,000.00 | 59.20 | 408.01 |
| Net OTHER TAXES | | 543,504.08 | 3,784,746.51 | 6,184,264.00 | 61.20 | 2,399,517.49 |
| LICENSES | | | | | | |
| 01-00-310-302 | LIQUOR LICENSES | 2,500.00 | 60,250.00 | 52,750.00 | 114.22 | (7,500.00) |
| 01-00-310-303 | BUSINESS LICENSES | (4,067.50) | 72,708.50 | 84,000.00 | 86.56 | 11,291.50 |
| 01-00-310-305 | VENDING MACHINE | (75.00) | 2,580.00 | 2,675.00 | 96.45 | 95.00 |
| 01-00-310-306 | SCAVENGER LICENSES | 0.00 | 8,000.00 | 8,000.00 | 100.00 | 0.00 |
| Net LICENSES | | (1,642.50) | 143,538.50 | 147,425.00 | 97.36 | 3,886.50 |
| PERMITS | | | | | | |
| 01-00-310-401 | BUILDING PERMITS | 43,294.42 | 331,420.08 | 240,000.00 | 138.09 | (91,420.08) |
| 01-00-310-402 | SIGN PERMITS | 0.00 | 11,987.95 | 5,000.00 | 239.76 | (6,987.95) |
| 01-00-310-403 | OTHER PERMITS | 182.00 | 1,640.00 | 500.00 | 328.00 | (1,140.00) |
| 01-00-310-404 | COUNTY BMP FEE | 2,962.50 | 2,962.50 | 2,000.00 | 148.13 | (962.50) |
| Net PERMITS | | 46,438.92 | 348,010.53 | 247,500.00 | 140.61 | (100,510.53) |
| FINES | | | | | | |
| 01-00-310-501 | CIRCUIT COURT FINES | 7,407.00 | 76,247.41 | 100,000.00 | 76.25 | 23,752.59 |
| 01-00-310-502 | TRAFFIC FINES | 1,950.00 | 19,248.33 | 30,000.00 | 64.16 | 10,751.67 |
| 01-00-310-503 | RED LIGHT FINES | 51,165.00 | 369,500.00 | 560,000.00 | 65.98 | 190,500.00 |
| Net FINES | | 60,522.00 | 464,995.74 | 690,000.00 | 67.39 | 225,004.26 |
| OVERHEAD REIMBURSEMENT | | | | | | |
| 01-00-310-601 | ADMINISTRATIVE SUPPORT REIMB - WATE | 46,086.08 | 322,602.56 | 553,033.00 | 58.33 | 230,430.44 |
| Net OVERHEAD REIMBURSEMENT | | | | | | |
| CHARGES & FEES | | | | | | |
| 01-00-310-700 | PLANNING APPLICATION FEES | 0.00 | 850.00 | 10,000.00 | 8.50 | 9,150.00 |
| 01-00-310-701 | PUBLIC HEARING FEES | 0.00 | 850.00 | 2,550.00 | 33.33 | 1,700.00 |
| 01-00-310-702 | PLANNING REVIEW FEES | 0.00 | 0.00 | 6,000.00 | 0.00 | 6,000.00 |
| 01-00-310-704 | ACCIDENT REPORT COPIES | 25.00 | 1,040.00 | 2,000.00 | 52.00 | 960.00 |
| 01-00-310-705 | VIDEO GAMING FEES | 4,084.11 | 24,550.07 | 30,000.00 | 81.83 | 5,449.93 |
| 01-00-310-706 | COPIES-ORDINANCES & MAPS | 0.00 | 34.00 | 50.00 | 68.00 | 16.00 |

REVENUE REPORT FOR WILLOWBROOK
PERIOD ENDING 11/30/2017

Page: 26

| GL NUMBER | DESCRIPTION | ACTIVITY FOR MONTH 11/30/2017 | YTD BALANCE 11/30/2017 | 2017-18 | | AVAILABLE BALANCE |
|-------------------------------|-------------------------------------|-------------------------------------|---------------------------|--------------------|----------------|----------------------|
| | | | | ORIGINAL BUDGET | % BDGT USED | |
| Fund 01 - GENERAL FUND | | | | | | |
| 01-00-310-723 | ELEVATOR INSPECTION FEES | 0.00 | 1,500.00 | 5,000.00 | 30.00 | 3,500.00 |
| 01-00-310-724 | BURGLAR ALARM FEES | 0.00 | 870.00 | 5,000.00 | 17.40 | 4,130.00 |
| 01-00-310-726 | NSF FEE | 0.00 | 50.00 | 0.00 | 100.00 | (50.00) |
| Net CHARGES & FEES | | 4,109.11 | 29,744.07 | 60,600.00 | 49.08 | 30,855.93 |
| PARK & RECREATION CHARGES | | | | | | |
| 01-00-310-813 | PARK & REC CONTRIBUTION | 0.00 | 2,572.99 | 2,250.00 | 114.36 | (322.99) |
| 01-00-310-814 | PARK PERMIT FEES | 375.00 | 770.00 | 3,000.00 | 25.67 | 2,230.00 |
| 01-00-310-815 | SUMMER RECREATION FEES | 0.00 | 1,270.00 | 700.00 | 181.43 | (570.00) |
| 01-00-310-816 | WINTER RECREATION FEES | 0.00 | 0.00 | 8,500.00 | 0.00 | 8,500.00 |
| 01-00-310-817 | SPECIAL EVENTS | 0.00 | 2,105.66 | 2,500.00 | 84.23 | 394.34 |
| 01-00-310-818 | FALL RECREATION FEES | 0.00 | 0.00 | 200.00 | 0.00 | 200.00 |
| 01-00-310-819 | BURR RIDGE WILLOWBROOK BASEBALL R | 0.00 | 0.00 | 6,500.00 | 0.00 | 6,500.00 |
| 01-00-310-820 | HOLIDAY CONTRIBUTION | 1,195.00 | 2,920.00 | 3,000.00 | 97.33 | 80.00 |
| 01-00-310-823 | SPRING RECREATION FEES | 0.00 | 0.00 | 650.00 | 0.00 | 650.00 |
| Net PARK & RECREATION CHARGES | | 1,570.00 | 9,638.65 | 27,300.00 | 35.31 | 17,661.35 |
| OTHER REVENUE | | | | | | |
| 01-00-310-901 | REIMBURSEMENTS - IRMA | 5,344.22 | 18,876.96 | 5,000.00 | 377.54 | (13,876.96) |
| 01-00-310-902 | WASTE STICKERS PROCEEDS | 0.00 | -60.00 | 0.00 | 100.00 | (60.00) |
| 01-00-310-907 | BID PROPOSAL DEPOSIT | 0.00 | 210.00 | 0.00 | 100.00 | (210.00) |
| 01-00-310-909 | SALE - FIXED ASSETS | 60.00 | 6,119.00 | 7,500.00 | 81.59 | 1,381.00 |
| 01-00-310-910 | REIMBURSEMENTS - TREE PLANTING | 75.00 | 750.00 | 500.00 | 150.00 | (250.00) |
| 01-00-310-911 | ATS RED LIGHT ENERGY REIMBURSEMENT | 127.18 | 938.56 | 500.00 | 187.71 | (438.56) |
| 01-00-310-912 | REIMBURSEMENTS - BRUSH PICK-UP | 2,766.96 | 5,605.20 | 11,600.00 | 48.32 | 5,994.80 |
| 01-00-310-913 | OTHER RECEIPTS | 76,972.08 | 79,867.37 | 1,000.00 | 7,986.74 | (78,867.37) |
| 01-00-310-914 | REIMB - PARK & REC MEMORIAL PROGRAM | 0.00 | 500.00 | 0.00 | 100.00 | (500.00) |
| 01-00-310-915 | REIMBURSEMENTS - POLICE SPECIAL DET | 4,004.00 | 5,736.50 | 4,000.00 | 143.41 | (1,736.50) |
| 01-00-310-917 | REIMBURSEMENTS - PUBLIC WORKS OTHE | 0.00 | 210.00 | 16,500.00 | 1.27 | 16,290.00 |
| 01-00-310-922 | FEDERAL/STATE GRANTS | 0.00 | 0.00 | 529,887.00 | 0.00 | 529,887.00 |
| 01-00-310-925 | NICOR GAS ANNUAL PAYMENT | 0.00 | 0.00 | 17,000.00 | 0.00 | 17,000.00 |
| 01-00-310-926 | CABLE FRANCHISE FEES | 38,022.05 | 147,825.88 | 208,000.00 | 71.07 | 60,174.12 |
| 01-00-310-928 | DRUG FORFEITURES - STATE | 0.00 | 249.00 | 0.00 | 100.00 | (249.00) |
| 01-00-310-930 | DRUG FORFEITURES - DEA | 0.00 | 23,312.39 | 15,000.00 | 155.42 | (8,312.39) |
| 01-00-310-933 | NARCINT REVENUE | 1,432.58 | 97,681.15 | 153,000.00 | 63.84 | 55,318.85 |
| Net OTHER REVENUE | | 128,804.07 | 387,942.01 | 969,487.00 | 40.02 | 581,544.99 |
| NON-OPERATING | INTEREST INCOME | 3,260.93 | 21,847.20 | 9,000.00 | 242.75 | (12,847.20) |
| Net NON-OPERATING | | 3,260.93 | 21,847.20 | 9,000.00 | 242.75 | (12,847.20) |
| Fund 01 - GENERAL FUND: | | | | | | |
| TOTAL REVENUES | | 835,450.43 | 5,692,481.73 | 9,070,234.00 | 62.76 | 3,377,752.27 |

REVENUE REPORT FOR WILLOWBROOK
PERIOD ENDING 11/30/2017

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| GL NUMBER | DESCRIPTION | ACTIVITY FOR MONTH 11/30/2017 | YTD BALANCE 11/30/2017 | 2017-18 | | AVAILABLE BALANCE |
|--|------------------------|-------------------------------------|---------------------------|--------------------|----------------|----------------------|
| | | | | ORIGINAL BUDGET | % BDGT USED | |
| Fund 02 - WATER FUND CHARGES & FEES | WATER SALES | | | 3,545,000.00 | 58.27 | 1,479,473.30 |
| 02-00-310-712 | WATER PENALTIES | 2,065,526.70 | 10,106.31 | 0.00 | 100.00 | (10,106.31) |
| 02-00-310-713 | SHUTOFF/NSF FEE | 1,865.00 | 7,115.00 | 0.00 | 100.00 | (7,115.00) |
| Net CHARGES & FEES | | 322,537.04 | 2,082,748.01 | 3,545,000.00 | 58.75 | 1,462,251.99 |
| OTHER REVENUE | WATER METER SALES | 757.45 | 14,242.32 | 2,600.00 | 547.78 | (11,642.32) |
| 02-00-310-714 | WATER METER READ SALES | 481.50 | 3,640.50 | 6,000.00 | 60.68 | 2,359.50 |
| 02-00-310-716 | OTHER REVENUE | 300.00 | 5,925.38 | 1,000.00 | 592.54 | (4,925.38) |
| Net OTHER REVENUE | | 1,536.95 | 23,808.20 | 9,600.00 | 248.00 | (14,208.20) |
| NON-OPERATING | INTEREST INCOME | 761.63 | 4,819.13 | 3,300.00 | 146.03 | (1,519.13) |
| 02-00-320-108 | WATER CONNECTION FEES | 1,200.00 | 20,300.00 | 3,000.00 | 676.67 | (17,300.00) |
| Net NON-OPERATING | | 1,961.63 | 25,119.13 | 6,300.00 | 398.72 | (18,819.13) |

Fund 02 - WATER FUND:

| | | | | | |
|---|-----------------|--------------|--------------|------------|--------------|
| TOTAL REVENUES | 326,037.62 | 2,131,675.34 | 3,560,900.00 | 59.86 | 1,429,224.66 |
| Fund 03 - HOTEL/MOTEL TAX FUND OTHER TAXES | | | | | |
| 03-00-310-205 | HOTEL/MOTEL TAX | 21,654.53 | 166,430.82 | 232,365.00 | 71.62 |
| Net OTHER TAXES | | 21,654.53 | 166,430.82 | 232,365.00 | 71.62 |
| NON-OPERATING | INTEREST INCOME | 253.02 | 1,342.36 | 250.00 | 536.94 |
| 03-00-320-108 | | 253.02 | 1,342.36 | 250.00 | 536.94 |
| Net NON-OPERATING | | | | | (1,092.36) |

Fund 03 - HOTEL/MOTEL TAX FUND:

| | | | | | |
|--|-----------------|------------|------------|--------|-----------|
| TOTAL REVENUES | 21,907.55 | 167,773.18 | 232,615.00 | 72.12 | 64,841.82 |
| Fund 04 - MOTOR FUEL TAX FUND OTHER TAXES | | | | | |
| 04-00-310-216 | MFT RECEIPTS | 126,448.21 | 219,905.00 | 57.50 | 93,456.79 |
| Net OTHER TAXES | | 126,448.21 | 219,905.00 | 57.50 | 93,456.79 |
| NON-OPERATING | INTEREST INCOME | 178.74 | 1,422.55 | 500.00 | 284.51 |
| 04-00-320-108 | | 178.74 | 1,422.55 | 500.00 | (922.55) |

REVENUE REPORT FOR WILLOWBROOK

PERIOD ENDING 11/30/2017

| GL NUMBER | DESCRIPTION | ACTIVITY FOR MONTH 11/30/2017 | YTD BALANCE 11/30/2017 | 2017-18 ORIGINAL BUDGET | % BDGT USED | AVAILABLE BALANCE |
|-------------------------------|-------------|----------------------------------|---------------------------|----------------------------|-------------|----------------------|
| Fund 04 - MOTOR FUEL TAX FUND | | | | | | |
| Net NON-OPERATING | | 178.74 | 1,422.55 | 500.00 | 284.51 | (92.55) |

Fund 04 - MOTOR FUEL TAX FUND:

| | | | | | |
|--|-----------|------------|------------|--------|------------|
| TOTAL REVENUES | 19,048.65 | 127,870.76 | 220,405.00 | 58.02 | 92,534.24 |
| Fund 06 - SSA ONE BOND & INTEREST FUND | | | | | |
| PROPERTY TAX | 0.00 | 324,440.25 | 321,225.00 | 101.00 | (3,215.25) |
| Net PROPERTY TAX | 0.00 | 324,440.25 | 321,225.00 | 101.00 | (3,215.25) |
| NON-OPERATING | 4.85 | 31.15 | 100.00 | 31.15 | 68.85 |
| 06-00-320-108 | | 31.15 | 100.00 | 31.15 | 68.85 |
| Net NON-OPERATING | 4.85 | 31.15 | 100.00 | 31.15 | 68.85 |

Fund 06 - SSA ONE BOND & INTEREST FUND:

| | | | | | |
|-------------------------------|----------------|----------------|--------------|--------|----------------|
| TOTAL REVENUES | 4.85 | 324,471.40 | 321,325.00 | 100.98 | (3,146.40) |
| Fund 07 - POLICE PENSION FUND | | | | | |
| OTHER REVENUE | 67,027.92 | 502,709.40 | 871,363.00 | 57.69 | 368,653.60 |
| 07-00-310-607 | 15,372.12 | 118,019.94 | 208,955.00 | 56.48 | 90,935.06 |
| 07-00-310-906 | | | | | |
| Net OTHER REVENUE | 82,400.04 | 620,729.34 | 1,080,318.00 | 57.46 | 459,588.66 |
| NON-OPERATING | 19,486.26 | 278,792.99 | 500,000.00 | 56.76 | 221,207.01 |
| 07-00-320-108 | (1,715,695.50) | (1,089,343.39) | 0.00 | 100.00 | 1,089,343.39 |
| 07-00-320-110 | 1,959,432.68 | 1,923,314.25 | 0.00 | 100.00 | (1,923,314.25) |
| 07-00-320-111 | 0.00 | 50.00 | 0.00 | 100.00 | (50.00) |
| 07-00-320-112 | | | | | |
| Net NON-OPERATING | 263,223.44 | 1,112,813.85 | 500,000.00 | 222.56 | (612,813.85) |

Fund 07 - POLICE PENSION FUND:

| | | | | | |
|---|------------|--------------|--------------|----------|--------------|
| TOTAL REVENUES | 345,623.48 | 1,733,543.19 | 1,580,318.00 | 109.70 | (153,225.19) |
| Fund 09 - WATER CAPITAL IMPROVEMENTS FUND | | | | | |
| NON-OPERATING | 238.01 | 1,290.33 | 100.00 | 1,290.33 | (1,190.33) |
| 09-00-320-108 | | | | | |
| INTEREST INCOME | | | | | |

REVENUE REPORT FOR WILLOWBROOK
PERIOD ENDING 11/30/2017

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| GL NUMBER | DESCRIPTION | ACTIVITY FOR MONTH 11/30/2017 | YTD BALANCE 11/30/2017 | 2017-18 ORIGINAL BUDGET | % BDGT USED | AVAILABLE BALANCE |
|---|----------------------------|-------------------------------------|---------------------------|-------------------------------|----------------|----------------------|
| Fund 09 - WATER CAPITAL IMPROVEMENTS FUND | | | | | | |
| Net NON-OPERATING | | 238.01 | 1,290.33 | 100.00 | 1,290.33 | (1,190.33) |
| TRANSFERS IN | | 0.00 | 400,000.00 | 400,000.00 | 100.00 | 0.00 |
| 09-00-330-102 | TRANSFER FROM WATER | 0.00 | 400,000.00 | 400,000.00 | 100.00 | 0.00 |
| Net TRANSFERS IN | | | | | | |
| | | | | | | |
| Fund 09 - WATER CAPITAL IMPROVEMENTS FUND: | | | | | | |
| TOTAL REVENUES | | 238.01 | 401,290.33 | 400,100.00 | 100.30 | (1,190.33) |
| | | | | | | |
| Fund 10 - CAPITAL PROJECT FUND | | | | | | |
| NON-OPERATING | | 10.31 | 65.86 | 0.00 | 100.00 | (65.86) |
| 10-00-320-108 | INTEREST INCOME | | 65.86 | 0.00 | 100.00 | (65.86) |
| Net NON-OPERATING | | 10.31 | 65.86 | 0.00 | 100.00 | (65.86) |
| | | | | | | |
| Fund 10 - CAPITAL PROJECT FUND: | | | | | | |
| TOTAL REVENUES | | 10.31 | 65.86 | 0.00 | 100.00 | (65.86) |
| | | | | | | |
| Fund 11 - DEBT SERVICE FUND | | | | | | |
| NON-OPERATING | | 0.00 | 6.01 | 0.00 | 100.00 | (6.01) |
| 11-00-320-108 | INTEREST INCOME | | 6.01 | 0.00 | 100.00 | (6.01) |
| Net NON-OPERATING | | 0.00 | 6.01 | 0.00 | 100.00 | (6.01) |
| | | | | | | |
| TRANSFERS IN | | | | | | |
| 11-00-330-101 | TRANSFER FROM GENERAL FUND | 222,995.50 | 277,791.00 | 277,791.00 | 100.00 | 0.00 |
| 11-00-330-102 | TRANSFER FROM WATER | 41,929.50 | 47,345.00 | 47,345.00 | 100.00 | 0.00 |
| Net TRANSFERS IN | | 264,925.00 | 325,136.00 | 325,136.00 | 100.00 | 0.00 |
| | | | | | | |
| Fund 11 - DEBT SERVICE FUND: | | | | | | |
| TOTAL REVENUES | | 264,925.00 | 325,142.01 | 325,136.00 | 100.00 | (6.01) |
| | | | | | | |
| Fund 14 - LAND ACQUISITION, FACILITY, EXPANSION & | | | | | | |
| NON-OPERATING | | 0.04 | 612.42 | 2,000.00 | 30.62 | 1,387.58 |
| 14-00-320-108 | INTEREST INCOME | | 612.42 | 2,000.00 | 30.62 | 1,387.58 |
| Net NON-OPERATING | | 0.04 | 612.42 | 2,000.00 | 30.62 | 1,387.58 |

REVENUE REPORT FOR WILLOWBROOK
PERIOD ENDING 11/30/2017

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| GL NUMBER | DESCRIPTION | ACTIVITY FOR MONTH 11/30/2017 | YTD BALANCE 11/30/2017 | 2017-18 | | AVAILABLE BALANCE |
|--|-------------------------------------|-------------------------------------|---------------------------|--------------------|----------------|----------------------|
| | | | | ORIGINAL BUDGET | % BDGT USED | |
| Fund 14 - LAND ACQUISITION, FACILITY, EXPANSION & TRANSFERS IN | TRANSFER FROM GENERAL FUND | 193,556.04 | 811,954.02 | 849,000.00 | 95.64 | 37,045.98 |
| 14-00-330-101 Net TRANSFERS IN | | 193,556.04 | 811,954.02 | 849,000.00 | 95.64 | 37,045.98 |
| <hr/> | | | | | | |
| Fund 14 - LAND ACQUISITION, FACILITY, EXPANSION & : | | | | | | |
| TOTAL REVENUES | | 193,556.08 | 812,566.44 | 851,000.00 | 95.48 | 38,433.56 |
| Fund 15 - RT 83/PLAINFIELD RD BUSINESS DISTRICT TAX OTHER TAXES | BUSINESS DISTRICT SALES TAX TOWN CE | 40,727.32 | 256,626.02 | 518,650.00 | 49.48 | 262,023.98 |
| 15-00-310-201 Net OTHER TAXES | | 40,727.32 | 256,626.02 | 518,650.00 | 49.48 | 262,023.98 |
| <hr/> | | | | | | |
| Fund 15 - RT 83/PLAINFIELD RD BUSINESS DISTRICT TAX: | | | | | | |
| TOTAL REVENUES | | 40,727.32 | 256,626.02 | 518,650.00 | 49.48 | 262,023.98 |
| <hr/> | | | | | | |
| TOTAL REVENUES - ALL FUNDS | | 2,047,529.30 | 11,973,506.26 | 17,080,683.00 | 70.10 | 5,107,176.74 |

EXPENDITURE REPORT FOR WILLOWBROOK

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PERIOD ENDING 11/30/2017

ACTIVITY FOR
MONTH
11/30/17 YTD BALANCE
11/30/2017 2017-18
ORIGINAL
BUDGET % BUDGT
USED APPROV.
AVAIL.

| GL NUMBER | DESCRIPTION | ACTIVITY FOR MONTH 11/30/17 | YTD BALANCE 11/30/2017 | 2017-18 ORIGINAL BUDGET | % BUDGT USED | AVAILABLE BALANCE | APPROV. AVAIL. |
|--|-------------|-----------------------------------|---------------------------|-------------------------------|-----------------|----------------------|-------------------|
| Fund 01 - GENERAL FUND | | | | | | | |
| Dept 05-VILLAGE BOARD & CLERK | | | | | | | |
| GENERAL MANAGEMENT | | | | | | | |
| 01-05-400-147 MEDICARE | 66.63 | 471.84 | 805.00 | 58.61 | 333.16 | 1,610.00 | 1,138.16 |
| 01-05-400-161 SOCIAL SECURITY | 284.90 | 2,017.43 | 3,441.00 | 58.63 | 1,423.57 | 6,882.00 | 4,864.57 |
| 01-05-410-101 SALARIES - MAYOR & VILLAGE | 3,700.00 | 26,300.00 | 48,300.00 | 54.24 | 22,100.00 | 96,800.00 | 70,400.00 |
| 01-05-410-125 SALARY - VILLAGE CLERK | 600.00 | 4,200.00 | 7,200.00 | 58.33 | 3,000.00 | 14,400.00 | 10,200.00 |
| 01-05-410-141 LIFE INSURANCE - ELECTED OF | 76.32 | 534.98 | 960.00 | 55.73 | 425.02 | 1,920.00 | 1,385.02 |
| 01-05-410-201 PHONE - TELEPHONES | 55.26 | 401.15 | 750.00 | 53.49 | 348.85 | 1,500.00 | 1,098.85 |
| 01-05-410-301 OFFICE SUPPLIES | 0.00 | 64.00 | 500.00 | 12.80 | 436.00 | 1,000.00 | 936.00 |
| 01-05-410-303 FUEL/MILEAGE/WASH | 0.00 | 0.00 | 100.00 | 0.00 | 100.00 | 200.00 | 200.00 |
| 01-05-410-304 SCHOOLS/CONFERENCES/TRA | 70.00 | 4,588.71 | 6,810.00 | 67.38 | 2,221.29 | 13,620.00 | 9,031.29 |
| 01-05-410-307 FEES/DUES/SUBSCRIPTIONS | 954.00 | 1,717.30 | 2,051.00 | 83.73 | 333.70 | 4,102.00 | 2,384.70 |
| 01-05-410-308 WELLNESS | 0.00 | 0.00 | 600.00 | 0.00 | 600.00 | 1,200.00 | 1,200.00 |
| GENERAL MANAGEMENT | 5,807.11 | 40,195.41 | 71,517.00 | 56.20 | 31,321.59 | 143,034.00 | 102,838.59 |
| COMMUNITY RELATIONS | | | | | | | |
| 01-05-420-365 PUBLIC RELATIONS | 0.00 | 0.00 | 500.00 | 0.00 | 500.00 | 1,000.00 | 1,000.00 |
| COMMUNITY RELATIONS | | | | | | | |
| | | 0.00 | 0.00 | | | | |
| Total Dept 05-VILLAGE BOARD & CLERK | | | | | | | |
| Dept 07-BOARD OF POLICE COMMISSIONERS | | | | | | | |
| ADMINISTRATION | | | | | | | |
| 01-07-435-104 PART TIME - CLERICAL | 0.00 | 0.00 | 500.00 | 0.00 | 500.00 | 1,000.00 | 1,000.00 |
| 01-07-435-148 LIFE INSURANCE - COMMISSION | 19.08 | 146.36 | 486.00 | 30.12 | 339.64 | 972.00 | 825.64 |
| 01-07-435-239 FEES - BOPC ATTORNEY | 0.00 | 273.00 | 6,000.00 | 4.55 | 5,727.00 | 12,000.00 | 11,727.00 |
| 01-07-435-301 OFFICE SUPPLIES | 0.00 | 0.00 | 100.00 | 0.00 | 100.00 | 200.00 | 200.00 |
| 01-07-435-302 PRINTING & PUBLISHING | 0.00 | 0.00 | 1,000.00 | 0.00 | 1,000.00 | 2,000.00 | 2,000.00 |
| 01-07-435-304 SCHOOLS/CONFERENCES/TRA | 0.00 | 525.00 | 0.00 | 100.00 | (525.00) | 0.00 | (525.00) |
| 01-07-435-307 FEES/DUES/SUBSCRIPTIONS | 0.00 | 0.00 | 500.00 | 0.00 | 500.00 | 1,000.00 | 1,000.00 |
| ADMINISTRATION | 19.08 | 944.36 | 8,586.00 | 11.00 | 7,641.64 | 17,172.00 | 16,227.64 |
| OTHER | | | | | | | |
| 01-07-440-542 EXAMS - WRITTEN | 0.00 | 0.00 | 4,000.00 | 0.00 | 4,000.00 | 8,000.00 | 8,000.00 |
| 01-07-440-543 EXAMS - PHYSICAL | 0.00 | 498.00 | 700.00 | 71.14 | 202.00 | 1,400.00 | 902.00 |
| 01-07-440-544 EXAMS - PSYCHOLOGICAL | 0.00 | 1,000.00 | 3,500.00 | 28.57 | 2,500.00 | 7,000.00 | 6,000.00 |
| 01-07-440-545 EXAMS - POLYGRAPH | 0.00 | 480.00 | 1,000.00 | 48.00 | 520.00 | 2,000.00 | 1,520.00 |
| OTHER | | 1,978.00 | 9,200.00 | 21.50 | 7,222.00 | 18,400.00 | 16,422.00 |
| Total Dept 07-BOARD OF POLICE COMMISSIONERS | | | | | | | |
| Dept 10-ADMINISTRATION | | | | | | | |
| GENERAL MANAGEMENT | | | | | | | |
| 01-10-400-147 MEDICARE | 264.41 | 2,012.89 | 3,500.00 | 57.51 | 1,487.11 | 7,000.00 | 4,987.11 |
| 01-10-400-151 MRF | 2,813.25 | 21,732.38 | 36,106.00 | 60.19 | 14,373.62 | 72,212.00 | 50,479.62 |

EXPENDITURE REPORT FOR WILLOWBROOK

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PERIOD ENDING 11/30/2017

| GL NUMBER | DESCRIPTION | ACTIVITY FOR MONTH 11/30/17 | | 2017-18 YTD BALANCE 11/30/2017 | | % BUDGT USED | AVAILABLE BALANCE | APPROP. AVAIL. |
|------------------------|-------------------------------|-----------------------------------|---------------------------|--------------------------------------|-----------------|-----------------|----------------------|-------------------|
| | | ACTIVITY FOR MONTH 11/30/17 | YTD BALANCE 11/30/2017 | ORIGINAL BUDGET | % BUDGT USED | | | |
| Fund 01 - GENERAL FUND | | | | | | | | |
| 01-10-400-161 | SOCIAL SECURITY | 715.07 | 7,048.27 | 12,487.00 | 56.44 | 5,438.73 | 24,974.00 | 17,925.73 |
| 01-10-400-171 | SUI - UNEMPLOYMENT | (47.75) | (47.75) | 213.00 | (22.42) | 260.75 | 426.00 | 473.75 |
| 01-10-430-16 | SALARIES - MANAGEMENT STA | 6,430.16 | 51,428.47 | 83,592.00 | 61.52 | 32,163.53 | 167,184.00 | 116,755.53 |
| 01-10-455-102 | OVERTIME | 326.54 | 4,019.48 | 5,000.00 | 80.39 | 980.52 | 10,000.00 | 5,980.52 |
| 01-10-455-106 | ASST TO VILLAGE ADMINISTRATOR | 5,159.68 | 38,666.16 | 67,075.00 | 57.65 | 28,408.84 | 134,150.00 | 95,482.84 |
| 01-10-455-107 | ADMINISTRATIVE INTERN | 0.00 | 0.00 | 11,232.00 | 0.00 | 11,232.00 | 22,464.00 | 22,464.00 |
| 01-10-455-126 | SALARIES - CLERICAL | 5,730.56 | 43,194.73 | 74,496.00 | 57.98 | 31,301.27 | 148,992.00 | 105,797.27 |
| 01-10-455-131 | PERSONNEL RECRUITMENT | 0.00 | 0.00 | 550.00 | 0.00 | 550.00 | 1,100.00 | 1,100.00 |
| 01-10-455-141 | HEALTH/DENTAL/LIFE INSURAN | 2,973.71 | 19,934.48 | 33,491.00 | 59.52 | 13,556.52 | 66,982.00 | 47,047.52 |
| 01-10-455-201 | PHONE - TELEPHONES | 1,582.98 | 6,237.98 | 20,592.00 | 30.29 | 14,354.02 | 41,184.00 | 34,946.02 |
| 01-10-455-266 | CODIFY ORDINANCES | 0.00 | 155.00 | 3,000.00 | 5.17 | 2,845.00 | 6,000.00 | 5,845.00 |
| 01-10-455-301 | OFFICE SUPPLIES | 626.47 | 3,736.03 | 10,000.00 | 37.35 | 6,264.97 | 20,000.00 | 16,264.97 |
| 01-10-455-302 | PRINTING & PUBLISHING | 0.00 | 1,177.07 | 3,000.00 | 39.24 | 1,822.93 | 6,000.00 | 4,822.93 |
| 01-10-455-303 | FUEL/MILEAGE/WASH | (490.02) | 715.03 | 2,000.00 | 35.75 | 1,284.97 | 4,000.00 | 3,284.97 |
| 01-10-455-304 | SCHOOL/CONFERENCE/TRA | 180.00 | 3,779.37 | 4,500.00 | 83.99 | 720.63 | 9,000.00 | 5,220.63 |
| 01-10-455-305 | STRATEGIC PLANNING | 0.00 | 0.00 | 2,000.00 | 0.00 | 2,000.00 | 4,000.00 | 4,000.00 |
| 01-10-455-307 | FEES/DUES/SUBSCRIPTIONS | 860.00 | 12,334.69 | 13,000.00 | 94.88 | 665.31 | 26,000.00 | 13,665.31 |
| 01-10-455-311 | POSTAGE & METER RENT | (6.73) | 1,237.23 | 6,900.00 | 17.93 | 5,662.77 | 13,800.00 | 12,562.77 |
| 01-10-455-315 | COPY SERVICE | 854.47 | 4,441.79 | 6,500.00 | 68.34 | 2,058.21 | 13,000.00 | 8,558.21 |
| 01-10-455-355 | COMMISSARY PROVISION | 78.30 | 589.44 | 1,000.00 | 58.94 | 410.56 | 2,000.00 | 1,410.56 |
| 01-10-455-409 | Maintenance - Vehicles | 2,042.80 | 2,042.80 | 1,000.00 | 204.28 | (1,042.80) | 2,000.00 | (42.80) |
| 01-10-455-411 | Maintenance - Equipment | 0.00 | 0.00 | 750.00 | 0.00 | 750.00 | 1,500.00 | 1,500.00 |
| 01-10-455-505 | CASH - OVER OR SHORT | 0.00 | (5.21) | 0.00 | 100.00 | 5.21 | 0.00 | 5.21 |
| | GENERAL MANAGEMENT | 30,093.90 | 224,429.33 | 401,984.00 | 55.83 | 177,554.67 | 803,968.00 | 579,538.67 |
| | COMMUNITY RELATIONS | | | | | | | |
| 01-10-475-365 | PUBLIC RELATIONS | 0.00 | 14,679.86 | 5,000.00 | 293.60 | (9,679.86) | 10,000.00 | (4,679.86) |
| 01-10-475-366 | NEWSLETTER | 0.00 | 0.00 | 1,500.00 | 0.00 | 1,500.00 | 3,000.00 | 3,000.00 |
| 01-10-475-370 | MEALS-ON-WHEELS | 0.00 | 0.00 | 1,500.00 | 0.00 | 1,500.00 | 3,000.00 | 3,000.00 |
| 01-10-475-372 | SENIOR CITIZEN TAXI PROGRAM | 500.00 | 1,000.00 | 1,500.00 | 66.67 | 500.00 | 3,000.00 | 2,000.00 |
| | COMMUNITY RELATIONS | 500.00 | 15,679.86 | 9,500.00 | 165.05 | (6,179.86) | 19,000.00 | 3,320.14 |
| | CAPITAL IMPROVEMENTS | | | | | | | |
| 01-10-485-602 | BUILDING IMPROVEMENTS | 0.00 | 0.00 | 294,792.00 | 0.00 | 294,792.00 | 589,584.00 | 589,584.00 |
| 01-10-485-611 | FURNITURE & OFFICE EQUIPMEN | 0.00 | 63,874.91 | 60,514.00 | 105.55 | (3,360.91) | 121,028.00 | 57,153.09 |
| 01-10-485-642 | PEG CHANNEL EQUIPMENT | 0.00 | 0.00 | 8,000.00 | 0.00 | 8,000.00 | 16,000.00 | 16,000.00 |
| | CAPITAL IMPROVEMENTS | 0.00 | 63,874.91 | 363,306.00 | 17.58 | 299,431.09 | 726,612.00 | 662,737.09 |
| | DATA PROCESSING | | | | | | | |
| 01-10-460-212 | EDP EQUIPMENT/SOFTWARE | 72.79 | 3,607.89 | 2,619.00 | 137.76 | (988.89) | 5,238.00 | 1,630.11 |
| 01-10-460-225 | INTERNET/WEBSITE HOSTING | 5,131.99 | 6,026.36 | 6,305.00 | 95.58 | 278.64 | 12,670.00 | 6,583.64 |
| 01-10-460-263 | EDP LICENSES | 0.00 | 73.42 | 0.00 | 100.00 | (73.42) | 0.00 | (73.42) |
| 01-10-460-267 | DOCUMENT STORAGE/SCANN | 0.00 | 3,869.00 | 16,825.00 | 23.00 | 12,956.00 | 33,650.00 | 29,781.00 |
| 01-10-460-305 | EDP PERSONNEL TRAINING | 0.00 | 0.00 | 250.00 | 0.00 | 250.00 | 500.00 | 500.00 |
| 01-10-460-331 | OPERATING SUPPLIES | 0.00 | 0.00 | 500.00 | 0.00 | 500.00 | 1,000.00 | 1,000.00 |
| | DATA PROCESSING | 5,204.78 | 13,576.67 | 26,499.00 | 51.23 | 12,922.33 | 52,998.00 | 39,421.33 |
| | BUILDINGS | | | | | | | |

EXPENDITURE REPORT FOR WILLOWBROOK

PERIOD ENDING 11/30/2017

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| GL NUMBER | DESCRIPTION | ACTIVITY FOR MONTH 11/30/17 | | 2017-18 | | % BDGT USED | AVAILABLE BALANCE | APPROP. AVAIL. |
|---|-----------------------------|-----------------------------------|--------------------|-------------------|--------------------|----------------|----------------------|-------------------|
| | | YTD BALANCE 11/30/2017 | ORIGINAL BUDGET | 2017-18 BUDGET | ORIGINAL BUDGET | | | |
| Fund 01 - GENERAL FUND | | | | | | | | |
| 01-15-510-311 | POSTAGE & METER RENT | 0.00 | 3.22 | 500.00 | 0.64 | 496.78 | 1,000.00 | 996.78 |
| 01-15-510-340 | PLAN COMMISSION COMPENSA | 61.16 | 422.70 | 810.00 | 52.19 | 387.30 | 1,620.00 | 1,197.30 |
| 01-15-510-401 | OPERATING EQUIPMENT | 0.00 | 0.00 | 500.00 | 0.00 | 500.00 | 1,000.00 | 1,000.00 |
| GENERAL MANAGEMENT | | 3,720.97 | 27,625.26 | 115,786.00 | 23.86 | 88,160.75 | 231,572.00 | 203,946.75 |
| DATA PROCESSING | | | | | | | | |
| 01-15-515-212 | EDP EQUIPMENT/ SOFTWARE | 0.00 | 0.00 | 786.00 | 0.00 | 786.00 | 1,572.00 | 1,572.00 |
| 01-15-515-305 | EDP PERSONNEL TRAINING | 0.00 | 0.00 | 1,600.00 | 0.00 | 1,600.00 | 3,200.00 | 3,200.00 |
| DATA PROCESSING | | 0.00 | 0.00 | 2,386.00 | 0.00 | 2,386.00 | 4,772.00 | 4,772.00 |
| ENGINEERING | | | | | | | | |
| 01-15-520-229 | RENT - MEETING ROOM | 0.00 | 0.00 | 250.00 | 0.00 | 250.00 | 500.00 | 500.00 |
| 01-15-520-245 | FEES - ENGINEERING | 0.00 | 0.00 | 3,000.00 | 0.00 | 3,000.00 | 6,000.00 | 6,000.00 |
| 01-15-520-246 | FEES - COURT REPORTER | 0.00 | 1,002.53 | 4,500.00 | 22.28 | 3,497.47 | 9,000.00 | 7,997.47 |
| 01-15-520-254 | PLAN REVIEW - ENGINEER | 0.00 | 0.00 | 10,000.00 | 0.00 | 10,000.00 | 20,000.00 | 20,000.00 |
| 01-15-520-257 | PLAN REVIEW - PLANNER | 24,377.12 | 52,297.64 | 120,000.00 | 43.58 | 67,702.36 | 240,000.00 | 187,702.36 |
| 01-15-520-258 | PLAN REVIEW - TRAFFIC CONS | 0.00 | 680.40 | 5,000.00 | 13.61 | 4,319.60 | 10,000.00 | 9,319.60 |
| ENGINEERING | | 24,377.12 | 53,980.57 | 142,750.00 | 37.81 | 88,769.43 | 285,500.00 | 231,519.43 |
| RISK MANAGEMENT | | | | | | | | |
| 01-15-535-273 | SELF INSURANCE - DEDUCTIBL | 0.00 | 0.00 | 2,500.00 | 0.00 | 2,500.00 | 5,000.00 | 5,000.00 |
| RISK MANAGEMENT | | 0.00 | 0.00 | 2,500.00 | 0.00 | 2,500.00 | 5,000.00 | 5,000.00 |
| Total Dept 15-PLANNING & ECONOMIC DEVELOPMENT | | 28,098.09 | 81,605.82 | 263,422.00 | 30.98 | 181,816.18 | 526,844.00 | 445,238.18 |
| Dept 20-PARKS & RECREATION | | | | | | | | |
| CAPITAL IMPROVEMENTS | | | | | | | | |
| 01-20-595-692 | LANDSCAPING | 402.50 | 402.50 | 0.00 | 100.00 | (402.50) | 0.00 | (402.50) |
| 01-20-595-693 | COURT IMPROVEMENTS | 0.00 | 0.00 | 500.00 | 0.00 | 500.00 | 1,000.00 | 1,000.00 |
| 01-20-595-695 | PARK IMPROVEMENTS - NEIGH | 165,438.50 | 889,849.32 | 807,500.00 | 110.20 | (82,349.32) | 1,615,000.00 | 725,150.68 |
| CAPITAL IMPROVEMENTS | | 165,841.00 | 890,251.82 | 808,000.00 | 110.18 | (82,251.82) | 1,616,000.00 | 725,748.18 |
| ADMINISTRATION | | | | | | | | |
| 01-20-400-147 | MEDICARE | 33.82 | 343.70 | 489.00 | 70.29 | 145.30 | 978.00 | 634.30 |
| 01-20-400-151 | MRFR | 359.89 | 3,445.95 | 4,747.00 | 72.59 | 1,301.05 | 9,494.00 | 6,048.05 |
| 01-20-400-161 | SOCIAL SECURITY | 144.61 | 1,469.63 | 2,093.00 | 70.22 | 623.37 | 4,186.00 | 2,716.37 |
| 01-20-400-171 | SUI - UNEMPLOYMENT | (21.78) | 5.60 | 90.00 | 6.22 | 84.40 | 180.00 | 174.40 |
| 01-20-550-101 | SALARIES - PERMANENT EMPL | 2,332.39 | 18,241.95 | 33,753.00 | 54.05 | 15,511.05 | 67,506.00 | 49,264.05 |
| 01-20-550-103 | PART TIME - PROGRAM SUPER | 0.00 | 0.00 | 2,400.00 | 0.00 | 2,400.00 | 4,800.00 | 4,800.00 |
| 01-20-550-148 | LIFE INSURANCE - COMMISSION | 88.08 | 608.76 | 1,264.00 | 48.16 | 655.24 | 2,528.00 | 1,919.24 |
| 01-20-550-201 | EMERGENCY TELEPHONE LINE | 300.00 | 300.00 | 100.00 | 300.00 | (200.00) | 200.00 | (100.00) |
| 01-20-550-301 | OFFICE SUPPLIES | 0.00 | 0.00 | 200.00 | 0.00 | 200.00 | 400.00 | 400.00 |
| 01-20-550-302 | PRINTING & PUBLISHING | 11,498.50 | 9,000.00 | 127.76 | (2,498.50) | 18,000.00 | 6,501.50 | 6,501.50 |
| 01-20-550-303 | FUEL/MILEAGE/WASH | 0.00 | 0.00 | 266.00 | 0.00 | 266.00 | 532.00 | 532.00 |
| 01-20-550-304 | SCHOOL/CONFERENCE/TRA | 0.00 | 0.00 | 325.00 | 0.00 | 325.00 | 650.00 | 650.00 |
| 01-20-550-307 | FEES/DUES/SUBSCRIPTIONS | 0.00 | 0.00 | 275.00 | 0.00 | 275.00 | 550.00 | 550.00 |

EXPENDITURE REPORT FOR WILLOWBROOK

PERIOD ENDING 11/30/2017

| GL NUMBER | DESCRIPTION | ACTIVITY FOR MONTH 11/30/17 | YTD BALANCE 11/30/2017 | ORIGINAL BUDGET | % BDGT USED | AVAILABLE BALANCE | APPROP. | APPROP. AVAIL. |
|--|---|--|--|--|---|--|--|--|
| Fund 01 - GENERAL FUND 01-20-550-311 ADMINISTRATION | POSTAGE & METER RENT | 0.00 | 2,344.44 | 2,456.00 | 95.46 | 111.56 | 4,912.00 | 2,567.56 |
| | | 3,237.01 | 38,258.53 | 57,458.00 | 66.59 | 19,199.47 | 114,916.00 | 76,657.47 |
| DATA PROCESSING 01-20-555-212 01-20-565-306 DATA PROCESSING | EDP EQUIPMENT/ SOFTWARE CONSULTING SERVICES | 0.00 1,000.00 1,000.00 | 0.00 12,500.00 12,500.00 | 524.00 15,000.00 15,524.00 | 0.00 83.33 80.52 | 524.00 2,500.00 3,024.00 | 1,048.00 30,000.00 31,048.00 | 1,048.00 17,500.00 18,548.00 |
| RISK MANAGEMENT 01-20-560-273 RISK MANAGEMENT | SELF INSURANCE - DEDUCTIBL | 0.00 0.00 | 0.00 0.00 | 2,500.00 2,500.00 | 0.00 0.00 | 2,500.00 2,500.00 | 5,000.00 5,000.00 | 5,000.00 5,000.00 |
| LANDSCAPING 01-20-565-341 01-20-565-342 LANDSCAPING | PARK LANDSCAPE SUPPLIES LANDSCAPE MAINTENANCE SE | 2,780.27 2,457.50 | 11,970.47 33,311.45 | 15,500.00 62,983.00 | 77.23 52.89 | 3,529.53 29,671.55 | 31,000.00 125,966.00 | 19,029.53 92,654.55 |
| | | 5,237.77 | 45,281.92 | 78,483.00 | 57.70 | 33,201.08 | 156,966.00 | 111,684.08 |
| Maintenance | OVERTIME PART TIME - LABOR RENT - EQUIPMENT | 0.00 0.00 (90.00) | 4,947.14 631.98 70.00 | 7,000.00 4,000.00 1,100.00 | 70.67 15.80 6.36 | 2,052.86 3,368.02 1,030.00 | 14,000.00 8,000.00 2,200.00 | 9,052.86 7,368.02 2,130.00 |
| | TRASH REMOVAL CONTRACTED MAINTENANCE | 0.00 | 0.00 | 155.00 | 0.00 | 155.00 | 310.00 | 310.00 |
| | Maintenance SUPPLIES UNIFORMS | 8,649.25 15.92 0.00 | 33,686.75 7,016.32 0.00 | 38,000.00 0.00 200.00 | 88.65 100.00 0.00 | 4,313.25 (7,016.32) 200.00 | 76,000.00 0.00 400.00 | 42,313.25 (7,016.32) 400.00 |
| | Maintenance - EQUIPMENT | 0.00 | 728.33 | 500.00 | 145.67 | (228.33) | 1,000.00 | 271.67 |
| | | 8,575.17 | 47,080.52 | 50,955.00 | 92.40 | 3,874.48 | 101,910.00 | 54,829.48 |
| Summer Program | RECREATION INSTRUCTORS SUMMER PROGRAM MATERIAL SENIORS PROGRAM | 0.00 0.00 0.00 | 0.00 4,021.84 0.00 | 2,253.00 7,259.00 4,700.00 | 0.00 55.40 0.00 | 2,253.00 3,237.16 4,700.00 | 4,506.00 14,518.00 9,400.00 | 4,506.00 10,496.16 9,400.00 |
| | | 0.00 | 4,021.84 | 14,212.00 | 28.30 | 10,190.16 | 28,424.00 | 24,402.16 |
| Fall Program | RECREATION INSTRUCTORS FALL PROGRAM MATERIALS & S SENIORS PROGRAM | 0.00 0.00 0.00 | 0.00 0.00 0.00 | 442.00 550.00 4,700.00 | 0.00 0.00 0.00 | 442.00 550.00 4,700.00 | 884.00 1,100.00 9,400.00 | 884.00 1,100.00 9,400.00 |
| | | 0.00 | 0.00 | 5,692.00 | 0.00 | 5,692.00 | 11,384.00 | 11,384.00 |
| Winter Program | RECREATION INSTRUCTORS WINTER PROGRAM MATERIALS CHILDRENS SPECIAL EVENTS - FAMILY SPECIAL EVENT - MOVI FAMILY SPECIAL EVENT - TREE FAMILY SPECIAL EVENT - BACK | 0.00 0.00 2,565.77 0.00 0.00 | 0.00 0.00 3,281.85 860.50 0.00 | 500.00 2,200.00 2,872.00 1,410.00 1,300.00 970.00 | 0.00 0.00 114.27 61.03 0.00 3,184.00 | 500.00 2,200.00 (409.85) 549.50 1,300.00 2,214.00 | 1,000.00 4,400.00 5,744.00 2,820.00 2,600.00 6,368.00 | 1,000.00 4,400.00 2,462.15 1,959.50 2,600.00 5,398.00 |
| | | 01-20-585-112 01-20-585-121 01-20-585-118 01-20-580-517 | | | | | | |
| | | FALL PROGRAM | | | | | | |
| | | 01-20-585-151 01-20-585-152 01-20-585-153 | | | | | | |

**EXPENDITURE REPORT FOR WILLOWBROOK
PERIOD ENDING 11/30/2017**

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| GL NUMBER | DESCRIPTION | 2017-18 | | | % BDGT USED | AVAILABLE BALANCE | APPROP. | APPROV. AVAIL. |
|----------------------------------|--|-----------------------------|------------------------|-----------------|-------------|-------------------|--------------|-------------------|
| | | ACTIVITY FOR MONTH 11/30/17 | YTD BALANCE 11/30/2017 | ORIGINAL BUDGET | | | | |
| Fund 01 - GENERAL FUND | | | | | | | | |
| 01-20-585-154 | FAMILY SPECIAL EVENT - RACE | 0.00 | 10,939.86 | 15,000.00 | 72.93 | 4,060.14 | 30,000.00 | 19,060.14 |
| 01-20-585-517 | SENIORS PROGRAM | 0.00 | 0.00 | 4,700.00 | 0.00 | 4,700.00 | 9,400.00 | 9,400.00 |
| WINTER PROGRAM | | 2,565.77 | 16,052.21 | 31,166.00 | 51.51 | 15,113.79 | 62,332.00 | 46,279.79 |
| SPRING PROGRAM | | | | | | | | |
| 01-20-586-112 | RECREATION INSTRUCTORS - SPRING PROGRAM MATERIALS | 0.00 | 0.00 | 289.00 | 0.00 | 289.00 | 578.00 | 578.00 |
| 01-20-586-121 | SPRING PROGRAM | 0.00 | 0.00 | 459.00 | 0.00 | 459.00 | 340.00 | 340.00 |
| SPECIAL RECREATION | | | | | | | | |
| 01-20-590-518 | SPECIAL RECREATION ASSOC P | 0.00 | 18,800.03 | 37,785.00 | 49.76 | 18,984.97 | 75,570.00 | 56,769.97 |
| 01-20-590-519 | ADA PARK MAINTENANCE | 2,050.00 | 2,050.00 | 1,000.00 | 100.00 | (2,050.00) | 0.00 | (2,050.00) |
| 01-20-590-520 | ADA RECREATION ACCOMMODA | 0.00 | 1,960.00 | 1,175.00 | 17.54 | 9,215.00 | 22,350.00 | 20,390.00 |
| 01-20-590-521 | ADA PARK IMPROVEMENTS | 683.00 | 65,983.00 | 113,785.00 | 57.99 | 47,802.00 | 227,570.00 | 161,587.00 |
| SPECIAL RECREATION | | 2,733.00 | 88,793.03 | 162,745.00 | 54.56 | 73,951.97 | 325,490.00 | 236,696.97 |
| Total Dept 20-PARKS & RECREATION | | 189,189.72 | 1,142,239.87 | 1,227,194.00 | 93.08 | 84,954.13 | 2,454,388.00 | 1,312,148.13 |
| Dept 25-FINANCE DEPARTMENT | | | | | | | | |
| GENERAL MANAGEMENT | | | | | | | | |
| 01-25-400-147 | MEDICARE | 251.82 | 1,869.00 | 3,392.00 | 55.10 | 1,523.00 | 6,784.00 | 4,915.00 |
| 01-25-400-151 | MRF | 1,701.47 | 17,364.63 | 29,555.00 | 58.75 | 12,190.37 | 59,110.00 | 41,745.37 |
| 01-25-400-161 | SOCIAL SECURITY | 1,076.75 | 7,991.57 | 14,443.00 | 55.33 | 6,451.43 | 28,886.00 | 20,894.43 |
| 01-25-400-171 | SUI - UNEMPLOYMENT | (18.14) | 61.14 | 284.00 | 21.53 | 222.86 | 568.00 | 506.86 |
| 01-25-610-101 | SALARIES - MANAGEMENT STAFF | 9,859.84 | 73,888.68 | 128,177.00 | 57.65 | 54,288.32 | 256,354.00 | 182,465.32 |
| 01-25-610-102 | OVERTIME | 204.08 | 448.98 | 1,500.00 | 29.93 | 1,051.02 | 3,000.00 | 2,551.02 |
| 01-25-610-104 | PART TIME - CLERICAL | 2,326.50 | 16,740.13 | 29,760.00 | 56.25 | 13,019.87 | 59,520.00 | 42,779.87 |
| 01-25-610-126 | SALARIES - CLERICAL | 5,730.56 | 42,967.80 | 74,496.00 | 57.68 | 31,528.20 | 148,992.00 | 106,024.20 |
| 01-25-610-141 | HEALTH/DENTAL/LIFE INSURANC | 3,249.02 | 20,735.80 | 38,964.00 | 53.22 | 18,228.20 | 77,928.00 | 57,192.20 |
| 01-25-610-301 | OFFICE SUPPLIES | 0.00 | 454.84 | 3,715.00 | 12.24 | 3,260.16 | 7,430.00 | 6,975.16 |
| 01-25-610-302 | PRINTING & PUBLISHING | 470.40 | 470.40 | 1,150.00 | 40.90 | 679.60 | 2,300.00 | 1,829.60 |
| 01-25-610-303 | FUEL/MILEAGE/WASH | 40.45 | 155.99 | 200.00 | 78.00 | 44.01 | 400.00 | 244.01 |
| 01-25-610-304 | SCHOOLS/CONFERENCES/TRAVEL FEES/DUES/SUBSCRIPTIONS | 0.00 | 595.00 | 1,950.00 | 30.51 | 1,355.00 | 3,900.00 | 3,305.00 |
| 01-25-610-307 | POSTAGE & METER RENT | 68.95 | 1,342.28 | 3,415.00 | 39.31 | 2,072.72 | 6,830.00 | 5,487.72 |
| 01-25-610-311 | GENERAL MANAGEMENT | 0.00 | 45.78 | 500.00 | 9.16 | 454.22 | 1,000.00 | 954.22 |
| CAPITAL IMPROVEMENTS | | 24,961.70 | 185,132.02 | 331,501.00 | 55.85 | 146,368.98 | 663,002.00 | 477,869.98 |
| 01-25-625-611 | FURNITURE & OFFICE EQUIPMENT | 0.00 | 0.00 | 500.00 | 0.00 | 500.00 | 1,000.00 | 1,000.00 |
| CAPITAL IMPROVEMENTS | | 0.00 | 0.00 | 500.00 | 0.00 | 500.00 | 1,000.00 | 1,000.00 |
| DATA PROCESSING | | | | | | | | |
| 01-25-615-212 | EDP EQUIPMENT/ SOFTWARE | 9,780.00 | 9,780.00 | 22,071.00 | 44.31 | 12,291.00 | 44,142.00 | 34,362.00 |
| 01-25-615-263 | EDP LICENSES | 12,325.00 | 15,707.30 | 22,125.00 | 70.99 | 6,417.70 | 44,250.00 | 28,542.70 |
| 01-25-615-267 | DOCUMENT STORAGE/SCANNING | 0.00 | 0.00 | 5,915.00 | 0.00 | 5,915.00 | 11,830.00 | 11,830.00 |
| 01-25-615-305 | EDP PERSONNEL TRAINING | 0.00 | 0.00 | 2,600.00 | 0.00 | 2,600.00 | 5,200.00 | 5,200.00 |

EXPENDITURE REPORT FOR WILLOWBROOK

PERIOD ENDING 11/30/2017

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| GL NUMBER | DESCRIPTION | ACTIVITY FOR MONTH 11/30/17 | | 2017-18 ORIGINAL BUDGET | | % BDGT USED | AVAILABLE BALANCE | APPROP. AVAIL |
|----------------------------------|-------------------------------|-----------------------------|--------------|-------------------------|-----------|-------------|-------------------|---------------|
| | | YTD BALANCE 11/30/2017 | 25,000.00 | 50.00 | 12,500.00 | | | |
| Fund 01 - GENERAL FUND | | 0.00 | 12,500.00 | 50.00 | 12,500.00 | 50.0000 | 50,000.00 | 37,500.00 |
| 01-25-615-306 | IT - CONSULTING SERVICES | 22,105.00 | 37,987.30 | 77,711.00 | 48.88 | 39,723.70 | 155,422.00 | 117,434.70 |
| DATA PROCESSING | | | | | | | | |
| FINANCIAL AUDIT | AUDIT SERVICES | 5,020.00 | 27,374.00 | 26,639.00 | 102.76 | (735.00) | 53,278.00 | 25,904.00 |
| 01-25-620-251 | FINANCIAL SERVICES | 0.00 | 6,665.00 | 10,337.00 | 64.48 | 3,672.00 | 20,674.00 | 14,009.00 |
| 01-25-620-252 | | | | | | | | |
| FINANCIAL AUDIT | | 5,020.00 | 34,039.00 | 36,976.00 | 92.06 | 2,937.00 | 73,952.00 | 39,913.00 |
| | | | | | | | | |
| Total Dept 25-FINANCE DEPARTMENT | | 52,086.70 | 257,158.32 | 446,688.00 | 57.57 | 189,529.68 | 893,376.00 | 636,217.68 |
| Dept 30-POLICE DEPARTMENT | | | | | | | | |
| CAPITAL IMPROVEMENTS | | 0.00 | 45,792.73 | 46,000.00 | 99.55 | 207.27 | 92,000.00 | 46,207.27 |
| 01-30-680-625 | NEW VEHICLES | 0.00 | 45,792.73 | 46,000.00 | 99.55 | 207.27 | 92,000.00 | 46,207.27 |
| CAPITAL IMPROVEMENTS | | | | | | | | |
| ADMINISTRATION | | | | | | | | |
| 01-30-400-147 | MEDICARE | 2,979.86 | 22,927.92 | 40,338.00 | 56.84 | 17,410.08 | 80,676.00 | 57,748.08 |
| 01-30-400-151 | IMRF | 2,266.25 | 16,101.43 | 46,839.00 | 34.38 | 30,737.57 | 93,678.00 | 77,576.57 |
| 01-30-400-161 | SOCIAL SECURITY | 1,596.69 | 10,775.33 | 21,353.00 | 50.46 | 10,577.67 | 42,706.00 | 31,930.67 |
| 01-30-400-171 | SUI - UNEMPLOYMENT | (73.25) | 219.29 | 2,059.00 | 10.65 | 1,839.71 | 4,118.00 | 3,898.71 |
| 01-30-630-101 | SALARIES - PERMANENT EMPLO | 165,608.64 | 1,317,778.74 | 2,260,546.00 | 58.29 | 942,767.26 | 4,521,092.00 | 3,203,313.26 |
| 01-30-630-102 | OVERTIME - SPECIAL DETAIL & C | 22,525.59 | 172,227.10 | 285,000.00 | 60.43 | 112,772.90 | 570,000.00 | 397,772.90 |
| 01-30-630-103 | PART TIME - CLERICAL | 3,495.46 | 4,082.69 | 12,000.00 | 34.02 | 7,917.31 | 24,000.00 | 19,917.31 |
| 01-30-630-104 | ACREDITATION MANAGER | 832.86 | 9,161.49 | 26,000.00 | 35.24 | 16,838.51 | 52,000.00 | 42,838.51 |
| 01-30-630-106 | SALARIES - CLERICAL | 615.00 | 4,586.89 | 16,000.00 | 28.67 | 11,413.11 | 32,000.00 | 27,413.11 |
| 01-30-630-126 | OVERTIME - CLERICAL | 13,044.97 | 97,356.98 | 169,581.00 | 57.41 | 72,224.02 | 339,162.00 | 241,805.02 |
| 01-30-630-127 | PERSONNEL RECRUITMENT | 1,349.67 | 4,971.95 | 9,000.00 | 55.24 | 4,028.05 | 18,000.00 | 13,028.05 |
| 01-30-630-131 | HEALTH/DENTAL/LIFE INSURANC | 0.00 | 0.00 | 1,500.00 | 0.00 | 1,500.00 | 3,000.00 | 3,000.00 |
| 01-30-630-141 | POLICE PENSION | 30,220.40 | 207,906.78 | 350,108.00 | 59.38 | 142,201.22 | 700,216.00 | 492,309.22 |
| 01-30-630-155 | PHONE - TELEPHONES | 67,027.92 | 502,709.40 | 871,363.00 | 57.69 | 368,653.60 | 1,742,726.00 | 1,240,016.60 |
| 01-30-630-201 | ACCREDITATION | 2,239.94 | 11,451.79 | 28,000.00 | 40.90 | 16,548.21 | 56,000.00 | 44,548.21 |
| 01-30-630-202 | FIAT | 0.00 | 1,999.92 | 15,000.00 | 13.33 | 13,000.08 | 30,000.00 | 28,000.08 |
| 01-30-630-238 | FEES - FIELD COURT ATTORNEY | 0.00 | 3,500.00 | 3,500.00 | 100.00 | 0.00 | 7,000.00 | 3,500.00 |
| 01-30-630-241 | DUPAGE CHILDREN'S CENTER | 0.00 | 0.00 | 12,000.00 | 0.00 | 12,000.00 | 24,000.00 | 24,000.00 |
| 01-30-630-242 | FIRING RANGE | 0.00 | 3,000.00 | 3,000.00 | 100.00 | 0.00 | 6,000.00 | 3,000.00 |
| 01-30-630-245 | RED LIGHT - ADJUDICATOR | 0.00 | 478.60 | 2,000.00 | 23.93 | 1,521.40 | 4,000.00 | 3,521.40 |
| 01-30-630-246 | RED LIGHT - CAMERA FEES | 0.00 | 2,017.50 | 7,000.00 | 28.82 | 4,982.50 | 14,000.00 | 11,982.50 |
| 01-30-630-247 | RED LIGHT - COMED | 13,485.00 | 106,982.00 | 269,700.00 | 39.33 | 163,618.00 | 539,400.00 | 433,318.00 |
| 01-30-630-248 | RED LIGHT - MISC FEE | 127.18 | 822.20 | 2,400.00 | 34.26 | 1,577.80 | 4,800.00 | 3,977.80 |
| 01-30-630-249 | OFFICE SUPPLIES | 1,673.99 | 14,013.42 | 14,000.00 | 105.81 | (813.42) | 28,000.00 | 13,186.58 |
| 01-30-630-301 | PRINTING & PUBLISHING | 753.12 | 3,530.66 | 6,600.00 | 53.49 | 3,069.34 | 13,200.00 | 9,869.34 |
| 01-30-630-302 | FUEL/MILEAGE/MASH | 0.00 | 3,481.07 | 5,450.00 | 63.87 | 1,968.93 | 10,900.00 | 7,418.93 |
| 01-30-630-303 | SCHOOLS/CONFERENCES/TRAIV | 8,097.64 | 28,622.01 | 72,000.00 | 39.75 | 43,377.99 | 144,000.00 | 115,377.99 |
| 01-30-630-304 | TUITION REIMBURSEMENT | 675.00 | 8,056.63 | 27,000.00 | 29.84 | 18,943.37 | 54,000.00 | 45,943.37 |
| 01-30-630-305 | FEES/DUES/SUBSCRIPTIONS | 0.00 | 2,250.00 | 3,000.00 | 75.00 | 750.00 | 6,000.00 | 3,750.00 |
| 01-30-630-307 | CADET PROGRAM | 69.50 | 9,574.29 | 15,000.00 | 63.83 | 5,425.71 | 30,000.00 | 20,425.71 |
| 01-30-630-308 | | 460.00 | 525.00 | 4,000.00 | 13.13 | 3,475.00 | 8,000.00 | 7,475.00 |

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| GL NUMBER | DESCRIPTION | ACTIVITY FOR MONTH 11/30/17 | YTD BALANCE 11/30/2017 | ORIGINAL BUDGET | % BDGT USED | 2017-18 | | APPROV. AVAIL. |
|------------------------|-------------------------------|-----------------------------|------------------------|-----------------|-------------|-------------------|--------------|----------------|
| | | | | | | AVAILABLE BALANCE | APPROV. | |
| Fund 01 - GENERAL FUND | | | | | | | | |
| 01-30-630-311 | POSTAGE & METER RENT | 0.00 | 1,894.46 | 4,000.00 | 47.36 | 2,105.54 | 8,000.00 | 6,105.54 |
| 01-30-630-315 | COPY SERVICE | 886.02 | 2,433.45 | 4,000.00 | 60.84 | 1,566.55 | 8,000.00 | 5,566.55 |
| 01-30-630-331 | OPERATING SUPPLIES | 286.44 | 676.03 | 2,000.00 | 33.80 | 1,323.97 | 4,000.00 | 3,323.97 |
| 01-30-630-345 | UNIFORMS | 5,090.10 | 19,108.98 | 30,000.00 | 63.70 | 10,891.02 | 60,000.00 | 40,891.02 |
| 01-30-630-346 | AMMUNITION | 0.00 | 3,676.07 | 12,000.00 | 30.63 | 8,323.93 | 24,000.00 | 20,323.93 |
| 01-30-630-401 | OPERATING EQUIPMENT | 811.40 | 13,014.92 | 56,846.00 | 22.90 | 43,831.08 | 113,692.00 | 100,677.08 |
| 01-30-630-405 | FURNITURE & OFFICE EQUIPMENT | 92.59 | 311.56 | 500.00 | 62.32 | 188.41 | 1,000.00 | 688.41 |
| 01-30-630-409 | MAINTENANCE - VEHICLES | 2,519.73 | 19,646.86 | 72,000.00 | 27.29 | 52,353.14 | 144,000.00 | 124,353.14 |
| 01-30-630-421 | MAINTENANCE - RADIO EQUIPMENT | 0.00 | 247.15 | 6,300.00 | 3.92 | 6,052.85 | 12,600.00 | 12,352.85 |
| ADMINISTRATION | | 348,757.71 | 2,632,020.59 | 4,789,983.00 | 54.96 | 2,156,962.41 | 9,577,966.00 | 6,945,945.41 |
| DATA PROCESSING | | | | | | | | |
| 01-30-640-212 | EDP EQUIPMENT/ SOFTWARE | 1,581.38 | 2,787.38 | 9,429.00 | 29.56 | 6,641.62 | 18,858.00 | 16,070.62 |
| 01-30-640-225 | INTERNET/WEBSITE HOSTING | 94.14 | 526.93 | 1,130.00 | 46.63 | 603.07 | 2,260.00 | 1,733.07 |
| 01-30-640-263 | EDP LICENSES | 0.00 | 2,625.00 | 15,732.00 | 16.69 | 13,107.00 | 31,464.00 | 28,839.00 |
| 01-30-640-267 | DOCUMENT STORAGE/SCANNING | 0.00 | 672.68 | 6,000.00 | 11.21 | 5,327.32 | 12,000.00 | 11,327.32 |
| DATA PROCESSING | | 1,675.52 | 6,611.99 | 32,291.00 | 20.48 | 25,679.01 | 64,582.00 | 57,970.01 |
| RISK MANAGEMENT | | | | | | | | |
| 01-30-645-273 | SELF INSURANCE - DEDUCTIBLE | 0.00 | 5,002.40 | 12,500.00 | 40.02 | 7,497.60 | 25,000.00 | 19,997.60 |
| 01-30-645-274 | OTHER CLAIMS | 0.00 | 908.09 | 0.00 | 100.00 | (908.09) | 0.00 | (908.09) |
| RISK MANAGEMENT | | 0.00 | 5,910.49 | 12,500.00 | 47.28 | 6,589.51 | 25,000.00 | 19,089.51 |
| CONSTRUCTION | | | | | | | | |
| 01-30-635-288 | BUILDING CONSTR & REMODEL | 0.00 | 2,764.00 | 0.00 | 100.00 | (2,764.00) | 0.00 | (2,764.00) |
| CONSTRUCTION | | 0.00 | 2,764.00 | 0.00 | 100.00 | (2,764.00) | 0.00 | (2,764.00) |
| PATROL | | | | | | | | |
| 01-30-650-268 | ANIMAL CONTROL | 515.00 | 515.00 | 800.00 | 64.38 | 285.00 | 1,600.00 | 1,085.00 |
| 01-30-650-340 | K-9 PROGRAM | 0.00 | 510.26 | 0.00 | 100.00 | (510.26) | 0.00 | (510.26) |
| 01-30-650-343 | JAIL SUPPLIES | 306.28 | 418.24 | 1,000.00 | 41.82 | 581.76 | 2,000.00 | 1,581.76 |
| 01-30-650-348 | DRUG FORFEITURE EXP - STATE | 14.93 | 886.41 | 0.00 | 100.00 | (886.41) | 0.00 | (886.41) |
| 01-30-650-349 | DRUG FORFEITURE EXP - FED/DEF | 0.00 | 15,143.50 | 15,000.00 | 100.96 | (143.50) | 30,000.00 | 14,856.50 |
| 01-30-650-350 | NARCINT EXPENDITURE | 0.00 | 89,476.38 | 153,000.00 | 58.48 | 63,523.62 | 306,000.00 | 216,523.62 |
| PATROL | | 836.21 | 106,949.79 | 169,800.00 | 62.99 | 62,850.21 | 339,600.00 | 232,650.21 |
| INVESTIGATIVE | | | | | | | | |
| 01-30-655-339 | CONFIDENTIAL FUNDS | 0.00 | 0.00 | 1,000.00 | 0.00 | 1,000.00 | 2,000.00 | 2,000.00 |
| INVESTIGATIVE | | 0.00 | 0.00 | 1,000.00 | 0.00 | 1,000.00 | 2,000.00 | 2,000.00 |
| TRAFFIC SAFETY | | | | | | | | |
| 01-30-660-105 | PART TIME - CROSSING GUARD | 579.00 | 2,587.50 | 5,200.00 | 49.76 | 2,612.50 | 10,400.00 | 7,812.50 |
| TRAFFIC SAFETY | | 579.00 | 2,587.50 | 5,200.00 | 49.76 | 2,612.50 | 10,400.00 | 7,812.50 |
| ESDA COORDINATOR | | | | | | | | |
| 01-30-665-263 | SIREN MAINTENANCE | 0.00 | 0.00 | 550.00 | 0.00 | 550.00 | 1,100.00 | 1,100.00 |

EXPENDITURE REPORT FOR WILLOWBROOK
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| GL NUMBER | DESCRIPTION | ACTIVITY FOR MONTH 11/30/17 | YTD BALANCE 11/30/2017 | ORIGINAL BUDGET | % BDGT USED | AVAILABLE BALANCE | APPROP. | APPROP. AVAIL. |
|-----------|-------------|-----------------------------------|---------------------------|--------------------|----------------|----------------------|---------|-------------------|
|-----------|-------------|-----------------------------------|---------------------------|--------------------|----------------|----------------------|---------|-------------------|

| | | | | | | | | |
|--|------------------------------|------------|--------------|--------------|--------|--------------|---------------|--------------|
| Fund 01 - GENERAL FUND ESDA COORDINATOR | 0.00 | 0.00 | 550.00 | 0.00 | 550.00 | 1,100.00 | 1,100.00 | 1,100.00 |
| CRIME PREVENTION 01-30-670-302 | PRINTING & PUBLISHING | 0.00 | 0.00 | 1,000.00 | 0.00 | 2,000.00 | 2,000.00 | 2,000.00 |
| 01-30-670-331 | COMMODITIES | 744.81 | 3,285.67 | 4,500.00 | 73.01 | 1,214.33 | 9,000.00 | 5,714.33 |
| CRIME PREVENTION 01-30-675-235 | TELECOMMUNICATIONS | 744.81 | 3,285.67 | 5,500.00 | 59.74 | 2,214.33 | 11,000.00 | 7,714.33 |
| TELECOMMUNICATIONS 01-30-675-235 | RADIO DISPATCHING | 0.00 | 185,865.75 | 273,721.00 | 67.90 | 87,855.25 | 547,442.00 | 361,576.25 |
| TELECOMMUNICATIONS 01-30-675-235 | TELECOMMUNICATIONS | 0.00 | 185,865.75 | 273,721.00 | 67.90 | 87,855.25 | 547,442.00 | 361,576.25 |
| | | 352,593.25 | 2,991,788.51 | 5,335,545.00 | 56.07 | 2,343,756.49 | 10,671,090.00 | 7,679,301.49 |
| Total Dept 30-POLICE DEPARTMENT | | 0.00 | 0.00 | 109,089.00 | 0.00 | 109,089.00 | 218,178.00 | 218,178.00 |
| Dept 35-PUBLIC WORKS DEPARTMENT | | 0.00 | 0.00 | 109,089.00 | 0.00 | 109,089.00 | 218,178.00 | 218,178.00 |
| CAPITAL IMPROVEMENTS 01-35-765-685 | STREET IMPROVEMENTS | 0.00 | 0.00 | 109,089.00 | 0.00 | 109,089.00 | 218,178.00 | 218,178.00 |
| CAPITAL IMPROVEMENTS | | 0.00 | 0.00 | 109,089.00 | 0.00 | 109,089.00 | 218,178.00 | 218,178.00 |
| ADMINISTRATION 01-35-400-147 | MEDICARE IMRF | 241.98 | 2,149.13 | 3,644.00 | 58.98 | 1,494.87 | 7,288.00 | 5,136.87 |
| 01-35-400-151 | SOCIAL SECURITY | 2,442.74 | 19,643.21 | 34,717.00 | 56.58 | 15,073.79 | 69,434.00 | 49,790.79 |
| 01-35-400-161 | SUI - UNEMPLOYMENT | 723.60 | 8,093.90 | 14,229.00 | 56.88 | 6,135.10 | 28,458.00 | 20,364.10 |
| 01-35-400-171 | SALARIES - PERMANENT EMPLO | (35.74) | 60.67 | 178.00 | 34.08 | 117.33 | 356.00 | 295.33 |
| 01-35-710-101 | OVERTIME | 13,367.98 | 100,893.58 | 171,962.00 | 58.67 | 71,068.42 | 343,924.00 | 243,030.42 |
| 01-35-710-102 | PART TIME - LABOR | 590.12 | 12,236.17 | 25,000.00 | 48.94 | 12,763.83 | 50,000.00 | 37,763.83 |
| 01-35-710-103 | SALARIES - CLERICAL | 1,117.23 | 22,850.69 | 30,000.00 | 76.17 | 7,149.31 | 60,000.00 | 37,148.31 |
| 01-35-710-126 | HEALTH/DENTAL/LIFE INSURANC | 1,873.01 | 14,036.27 | 24,348.00 | 57.65 | 10,311.73 | 48,696.00 | 34,659.73 |
| 01-35-710-141 | TELEPHONES | 3,075.93 | 18,492.68 | 28,836.00 | 64.13 | 10,343.32 | 57,672.00 | 39,179.32 |
| 01-35-710-201 | 178.17 | 1,468.03 | 2,100.00 | 69.91 | 631.97 | 4,200.00 | 2,731.97 | |
| 01-35-710-301 | OFFICE SUPPLIES | 0.00 | 0.00 | 500.00 | 0.00 | 500.00 | 1,000.00 | 1,000.00 |
| 01-35-710-302 | PRINTING & PUBLISHING | 0.00 | 298.00 | 1,000.00 | 29.80 | 702.00 | 2,000.00 | 1,702.00 |
| 01-35-710-303 | FUEL/MILEAGE/ASH | 1,231.51 | 4,164.12 | 8,000.00 | 52.05 | 3,835.88 | 16,000.00 | 11,835.88 |
| 01-35-710-304 | SCHOOLS/CONFERENCES/TRAV | 0.00 | 0.00 | 2,000.00 | 0.00 | 2,000.00 | 4,000.00 | 4,000.00 |
| 01-35-710-306 | REIMB PERSONNEL EXPENSES | 0.00 | 0.00 | 2,300.00 | 0.00 | 600.00 | 600.00 | 600.00 |
| 01-35-710-307 | FEES/DUES/SUBSCRIPTIONS | 0.00 | 100.00 | 350.00 | 28.57 | 250.00 | 700.00 | 600.00 |
| 01-35-710-311 | POSTAGE & METER RENT | 0.00 | 917.72 | 1,500.00 | 61.18 | 582.28 | 3,000.00 | 2,082.28 |
| 01-35-710-345 | UNIFORMS | 1,163.72 | 3,872.97 | 6,000.00 | 64.55 | 2,127.03 | 12,000.00 | 8,127.03 |
| 01-35-710-401 | OPERATING SUPPLIES & EQUIPT | 200.05 | 1,588.58 | 3,000.00 | 52.95 | 1,411.42 | 6,000.00 | 4,411.42 |
| 01-35-710-405 | FURNITURE & OFFICE EQUIPMENT | 0.00 | 0.00 | 500.00 | 0.00 | 500.00 | 1,000.00 | 1,000.00 |
| ADMINISTRATION | | 26,170.30 | 210,865.72 | 358,164.00 | 58.87 | 147,298.28 | 716,328.00 | 505,462.28 |
| DATA PROCESSING | | 0.00 | 287.92 | 1,048.00 | 27.47 | 760.08 | 2,096.00 | 1,808.08 |
| 01-35-715-212 | EDP EQUIPMENT/ SOFTWARE | 114.35 | 648.10 | 1,375.00 | 47.13 | 726.90 | 2,750.00 | 2,101.90 |
| 01-35-715-225 | INTERNET/WEBSITE HOSTING | 114.35 | 936.02 | 2,423.00 | 38.63 | 1,486.98 | 4,846.00 | 3,909.98 |

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| GL NUMBER | DESCRIPTION | ACTIVITY FOR MONTH 11/30/17 | YTD BALANCE 11/30/2017 | 2017-18 ORIGINAL BUDGET | % BDGT USED | AVAILABLE BALANCE | APPROP. | APPROP. AVAIL. |
|--|-----------------------------|-----------------------------------|---------------------------|-------------------------------|----------------|----------------------|---------------|-------------------|
| | | | | | | | | |
| Fund 01 - GENERAL FUND | | | | | | | | |
| 01-40-820-247 | REIMB EXP - ENGINEERING | 0.00 | 0.00 | 500.00 | 0.00 | 500.00 | 1,000.00 | 1,000.00 |
| 01-40-820-254 | PLAN REVIEW - ENGINEER | 0.00 | 220.00 | 5,000.00 | 4.40 | 4,780.00 | 10,000.00 | 9,780.00 |
| 01-40-820-255 | PLAN REVIEW - STRUCTURAL | 0.00 | 1,481.75 | 5,000.00 | 29.64 | 3,518.25 | 10,000.00 | 8,518.25 |
| 01-40-820-258 | PLAN REVIEW - BUILDING CODE | 13,242.40 | 92,987.02 | 50,000.00 | 185.97 | (42,987.02) | 100,000.00 | 7,012.98 |
| 01-40-820-259 | PLAN REVIEW - DRAINAGE ENGI | 0.00 | 5,151.60 | 15,000.00 | 34.34 | 9,848.40 | 30,000.00 | 24,848.40 |
| ENGINEERING | | 13,242.40 | 116,147.99 | 84,000.00 | 138.27 | (32,147.99) | 168,000.00 | 51,862.01 |
| INSPECTION | | | | | | | | |
| 01-40-830-109 | PART TIME - INSPECTOR | 7,833.00 | 32,684.25 | 35,000.00 | 93.38 | 2,315.75 | 70,000.00 | 37,315.75 |
| 01-40-830-115 | PLUMBING INSPECTION | 1,485.00 | 5,940.00 | 7,000.00 | 84.86 | 1,060.00 | 14,000.00 | 8,060.00 |
| 01-40-830-117 | ELEVATOR INSPECTION | 315.00 | 4,010.00 | 8,000.00 | 50.13 | 3,990.00 | 16,000.00 | 11,990.00 |
| 01-40-830-119 | CODE ENFORCEMENT INSPECTI | 0.00 | 0.00 | 4,000.00 | 0.00 | 4,000.00 | 8,000.00 | 8,000.00 |
| INSPECTION | | 9,633.00 | 42,634.25 | 54,000.00 | 78.95 | 11,365.75 | 108,000.00 | 65,365.75 |
| Total Dept 40-BUILDING & ZONING DEPARTMENT | | 49,286.13 | 301,735.53 | 335,844.00 | 89.84 | 34,108.47 | 671,688.00 | 369,952.47 |
| Fund 01 - GENERAL FUND: | | | | | | | | |
| TOTAL EXPENDITURES | | | | | | | | |
| | | 1,291,801.82 | 6,977,922.43 | 11,276,761.00 | 61.88 | 4,298,838.57 | 22,553,522.00 | 15,575,599.57 |

EXPENDITURE REPORT FOR WILLOMBROOK

PERIOD ENDING 11/30/2017

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| GL NUMBER | DESCRIPTION | ACTIVITY FOR MONTH 11/30/17 | YTD BALANCE 11/30/2017 | ORIGINAL BUDGET | % BDGT USED | AVAILABLE BALANCE | APPROP. | APPROP. AVAIL. |
|-----------------------------|---------------------------------|-----------------------------|------------------------|-----------------|-------------|-------------------|--------------|----------------|
| | | | | | | | | |
| Fund 02 - WATER FUND | | | | | | | | |
| 02-50-410-501 | REIMBURSE OVERHEAD GENER | 46,086.08 | 322,602.56 | 553,033.00 | 58.33 | 230,430.44 | 1,106,066.00 | 783,463.44 |
| 02-50-900-109 | TRANSFER TO WATER CAPITAL | 0.00 | 400,000.00 | 400,000.00 | 100.00 | 0.00 | 800,000.00 | 400,000.00 |
| 02-50-900-112 | TRANSFER TO DEBT SERVICE - | 41,929.50 | 47,345.00 | 47,345.00 | 100.00 | 0.00 | 94,690.00 | 47,345.00 |
| | TRANSFERS TO OTHER FUNDS | 88,015.58 | 769,947.56 | 1,000,378.00 | 76.97 | 230,430.44 | 2,000,756.00 | 1,230,808.44 |
| WATER PRODUCTION | | | | | | | | |
| 02-50-420-206 | ENERGY - ELECTRIC PUMP | 611.42 | 5,731.87 | 12,000.00 | 47.77 | 6,268.13 | 24,000.00 | 18,268.13 |
| 02-50-420-294 | LANDSCAPING - WELLS 1 & 3 | 0.00 | 0.00 | 500.00 | 0.00 | 500.00 | 1,000.00 | 1,000.00 |
| 02-50-420-297 | LANDSCAPING - STANDPIPE | 0.00 | 0.00 | 1,500.00 | 0.00 | 1,500.00 | 3,000.00 | 3,000.00 |
| 02-50-420-361 | CHEMICALS | 0.00 | 1,056.39 | 1,600.00 | 66.02 | 543.61 | 3,200.00 | 2,143.61 |
| 02-50-420-362 | SAMPLING ANALYSIS | 145.00 | 1,609.00 | 2,500.00 | 64.36 | 891.00 | 5,000.00 | 3,391.00 |
| 02-50-420-488 | MAINTENANCE - PUMPS & WELL | 0.00 | 0.00 | 500.00 | 0.00 | 500.00 | 1,000.00 | 1,000.00 |
| 02-50-420-491 | PUMP INSPECTION REPAIR MAI | 0.00 | 0.00 | 500.00 | 0.00 | 500.00 | 1,000.00 | 1,000.00 |
| 02-50-420-575 | PURCHASE OF WATER | 135,581.04 | 915,004.88 | 1,708,000.00 | 53.57 | 792,995.12 | 3,416,000.00 | 2,500,995.12 |
| | WATER PRODUCTION | 136,337.46 | 923,402.14 | 1,727,100.00 | 53.47 | 803,697.86 | 3,454,200.00 | 2,530,797.86 |
| WATER STORAGE | | | | | | | | |
| 02-50-425-473 | WELLHOUSE REPAIRS & MAINT | 0.00 | 0.00 | 1,500.00 | 0.00 | 1,500.00 | 3,000.00 | 3,000.00 |
| 02-50-425-474 | WELLHOUSE REPAIRS & MAIN - | 0.00 | 1,599.00 | 1,000.00 | 159.90 | (599.00) | 2,000.00 | 401.00 |
| 02-50-425-475 | MATERIALS & SUPPLIES- STAN | 0.00 | 0.00 | 1,000.00 | 0.00 | 1,000.00 | 2,000.00 | 2,000.00 |
| 02-50-425-485 | REPAIRS & MAINTENANCE-STA | 673.05 | 2,019.15 | 6,500.00 | 31.06 | 4,480.85 | 13,000.00 | 10,980.85 |
| | WATER STORAGE | 673.05 | 3,618.15 | 10,000.00 | 36.18 | 6,381.85 | 20,000.00 | 16,381.85 |
| TRANSPORTATION/DISTRIBUTION | | | | | | | | |
| 02-50-430-276 | LEAK SURVEYS | 0.00 | 6,174.50 | 7,500.00 | 82.33 | 1,325.50 | 15,000.00 | 8,825.50 |
| 02-50-430-277 | WATER DISTRIBUTION REPAIRS | 6,824.00 | 107,251.05 | 110,000.00 | 97.50 | 2,748.95 | 220,000.00 | 112,748.95 |
| 02-50-430-299 | LANDSCAPING - OTHER | 0.00 | 1,116.16 | 5,000.00 | 22.32 | 3,883.84 | 10,300.00 | 8,883.84 |
| 02-50-430-401 | OPERATING EQUIPMENT | 0.00 | 249.74 | 750.00 | 33.30 | 500.26 | 1,500.00 | 1,250.26 |
| 02-50-430-422 | J. U. L. I. E. MAINTENANCE & SU | 0.00 | 0.00 | 750.00 | 0.00 | 750.00 | 1,500.00 | 1,500.00 |
| 02-50-430-476 | MATERIAL & SUPPLIES - DISTR | 0.00 | 39,560.40 | 15,000.00 | 263.74 | (24,560.40) | 30,000.00 | (9,560.40) |
| | TRANSPORTATION/DISTRIBUTION | 6,824.00 | 154,351.85 | 139,000.00 | 111.04 | (15,351.85) | 278,000.00 | 123,648.15 |
| METERS & BILLING | | | | | | | | |
| 02-50-435-278 | METERS FLOW TESTING | 0.00 | 303.00 | 2,500.00 | 12.12 | 2,197.00 | 5,000.00 | 4,697.00 |
| 02-50-435-461 | NEW METERING EQUIPMENT | 52,445.92 | 101,683.34 | 7,500.00 | 1,355.78 | (94,183.34) | 15,000.00 | (86,683.34) |
| 02-50-435-462 | METER REPLACEMENT | 0.00 | 850.00 | 500.00 | 170.00 | (350.00) | 1,000.00 | 150.00 |
| 02-50-435-463 | MAINTENANCE - METER EQUIP | 0.00 | 0.00 | 2,500.00 | 0.00 | 2,500.00 | 5,000.00 | 5,000.00 |
| | METERS & BILLING | 52,445.92 | 102,836.34 | 13,000.00 | 791.05 | (89,836.34) | 26,000.00 | (76,836.34) |
| | Total Dept 50-WATER DEPARTMENT | 324,571.34 | 2,191,242.16 | 3,338,313.00 | 65.64 | 1,147,070.84 | 6,676,626.00 | 4,485,383.84 |

EXPENDITURE REPORT FOR WILLOWBROOK

PERIOD ENDING 11/30/2017

| ACTIVITY FOR MONTH 11/30/17 | YTD BALANCE 11/30/2017 | 2017-18 ORIGINAL BUDGET | % BUDGET USED | AVAILABLE BALANCE | APPROP. AVAIL. |
|-----------------------------------|---------------------------|-------------------------------|------------------|----------------------|-------------------|
| Fund 02 - WATER FUND | | | | | |
| TOTAL EXPENDITURES | 324,571.34 | 2,191,242.16 | 3,338,313.00 | 65.64 | 1,147,070.84 |
| | | | | | 6,676,626.00 |
| | | | | | 4,485,383.84 |

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EXPENDITURE REPORT FOR WILLOWBROOK

PERIOD ENDING 11/30/2017

Page: 1623

APPROP.
AVAIL.

APPROP.

APPROP.

AVAILABLE
BALANCE

GL NUMBER DESCRIPTION

ACTIVITY FOR
MONTH
11/30/172017-18
YTD BALANCE
11/30/2017ORIGINAL
BUDGET% BDGT
USEDAVAILABLE
BALANCE

| | | | | | |
|---|----------|-----------|------------|--------|-----------|
| Fund 03 - HOTEL/MOTEL TAX FUND | | | | | |
| Dept 53-HOTEL/MOTEL | | | | | |
| COMMUNITY RELATIONS | | | | | |
| 03-53-435-302 PRINTING & PUBLISHING | 0.00 | 0.00 | 100.00 | 0.00 | 100.00 |
| 03-53-435-303 WILLOWBROOK MOBILE PHONE | 1,128.69 | 1,128.69 | 1,125.00 | 100.33 | (3.69) |
| 03-53-435-308 GRANT PILOT PROGRAM | 0.00 | 0.00 | 5,000.00 | 0.00 | 5,000.00 |
| 03-53-435-316 LANDSCAPE BEAUTIFICATION | 0.00 | 4,350.00 | 8,190.00 | 53.11 | 3,840.00 |
| 03-53-435-317 ADVERTISING | 0.00 | 66,712.45 | 100,000.00 | 66.71 | 33,287.55 |
| 03-53-435-319 CHAMBER DIRECTORY | 0.00 | 3,000.00 | 3,000.00 | 0.00 | 6,000.00 |
| COMMUNITY RELATIONS | 1,128.69 | 75,191.14 | 117,415.00 | 64.04 | 42,223.86 |
| ADMINISTRATION | | | | | |
| 03-53-401-304 SCHOOLS CONFERENCE TRAV | 0.00 | 40.00 | 0.00 | 100.00 | (40.00) |
| 03-53-401-307 FEES DUES SUBSCRIPTIONS | 300.00 | 2,300.00 | 12,000.00 | 19.17 | 9,700.00 |
| 03-53-401-311 POSTAGE & METER RENT | 0.00 | 0.00 | 250.00 | 0.00 | 250.00 |
| ADMINISTRATION | 300.00 | 2,340.00 | 12,250.00 | 19.10 | 9,910.00 |
| SPECIAL EVENTS | | | | | |
| 03-53-436-378 WINE & DINE INTELLIGENTLY | 0.00 | 0.00 | 2,000.00 | 0.00 | 2,000.00 |
| 03-53-436-379 SPECIAL PROMOTIONAL EVENT | 0.00 | 2,500.00 | 2,500.00 | 100.00 | 0.00 |
| SPECIAL EVENTS | 0.00 | 2,500.00 | 4,500.00 | 55.56 | 2,000.00 |
| Total Dept 53-HOTEL/MOTEL | 1,428.69 | 80,031.14 | 134,165.00 | 59.65 | 54,133.86 |

Fund 03 - HOTEL/MOTEL TAX FUND:

TOTAL EXPENDITURES

1,428.69 80,031.14 134,165.00 59.65 54,133.86

268,330.00 268,330.00 188,298.86

EXPENDITURE REPORT FOR WILLOWBROOK

PERIOD ENDING 11/30/2017

Page: 17/23

| GL NUMBER | DESCRIPTION | ACTIVITY FOR | | 2017-18 | | % BUDGT USED | AVAILABLE BALANCE | APPROP. | APPROP. AVAIL. |
|--|-------------|--------------|-------------|-----------------|--------------|--------------|-------------------|------------|----------------|
| | | MONTH | YTD BALANCE | ORIGINAL BUDGET | % BUDGT USED | | | | |
| 04 - MOTOR FUEL TAX FUND | | | | | | | | | |
| Dept 56-MOTOR FUEL TAX | | | | | | | | | |
| CAPITAL IMPROVEMENTS | | | | | | | | | |
| 04-56-430-684 STREET MAINTENANCE CONTR | | 14,766.84 | 153,211.79 | 217,950.00 | 70.30 | 64,738.21 | 435,900.00 | 282,688.21 | 282,688.21 |
| CAPITAL IMPROVEMENTS | | 14,766.84 | 153,211.79 | 217,950.00 | 70.30 | 64,738.21 | 435,900.00 | 282,688.21 | 282,688.21 |
| | | 14,766.84 | 153,211.79 | 217,950.00 | 70.30 | 64,738.21 | 435,900.00 | 282,688.21 | 282,688.21 |
| | | | | | | | | | |
| Total Dept 56-MOTOR FUEL TAX | | | | | | | | | |
| | | | | | | | | | |

Fund 04 - MOTOR FUEL TAX FUND:

| | | | | | | | |
|--------------------|-----------|------------|------------|-------|-----------|------------|------------|
| TOTAL EXPENDITURES | 14,766.84 | 153,211.79 | 217,950.00 | 70.30 | 64,738.21 | 435,900.00 | 282,688.21 |
|--------------------|-----------|------------|------------|-------|-----------|------------|------------|

EXPENDITURE REPORT FOR WILLOWBROOK

PERIOD ENDING 11/30/2017

| GL NUMBER | DESCRIPTION | 2017-18 | | | % BUDGT USED | AVAILABLE BALANCE | APPROP. | APPROP. AVAIL. |
|--|------------------------|-----------------------------------|---------------------------|--------------------|--------------|-------------------|------------|-------------------|
| | | ACTIVITY FOR MONTH 11/30/17 | YTD BALANCE 11/30/2017 | ORIGINAL BUDGET | | | | |
| Fund 06 - SSA ONE BOND & INTEREST FUND | | | | | | | | |
| Dept 60-SSA BOND | | | | | | | | |
| OTHER | BOND PRINCIPAL EXPENSE | 150,000.00 | 150,000.00 | 150,000.00 | 100.00 | 0.00 | 300,000.00 | 150,000.00 |
| 06-60-550-401 | BOND INTEREST EXPENSE | 85,612.50 | 171,225.00 | 171,225.00 | 100.00 | 0.00 | 342,450.00 | 171,225.00 |
| 06-60-550-402 | | 235,612.50 | 321,225.00 | 321,225.00 | 100.00 | 0.00 | 642,450.00 | 321,225.00 |
| OTHER | | | | | | | | |
| Total Dept 60-SSA BOND | | 235,612.50 | 321,225.00 | 321,225.00 | 100.00 | 0.00 | 642,450.00 | 321,225.00 |
| Fund 06 - SSA ONE BOND & INTEREST FUND: | | | | | | | | |
| TOTAL EXPENDITURES | | | | | | | | |
| | | 235,612.50 | 321,225.00 | 321,225.00 | 100.00 | 0.00 | 642,450.00 | 321,225.00 |

EXPENDITURE REPORT FOR WILLOWBROOK

PERIOD ENDING 11/30/2017

Page: 19/23

| ACTIVITY FOR MONTH 11/30/17 | YTD BALANCE 11/30/2017 | 2017-18 ORIGINAL BUDGET | % BDGT USED | AVAILABLE BALANCE | APPROP. AVAIL. |
|-----------------------------------|---------------------------|-------------------------------|----------------|----------------------|-------------------|
|-----------------------------------|---------------------------|-------------------------------|----------------|----------------------|-------------------|

| GL NUMBER | DESCRIPTION | ACTIVITY FOR MONTH 11/30/17 | YTD BALANCE 11/30/2017 | 2017-18 ORIGINAL BUDGET | % BDGT USED | AVAILABLE BALANCE | APPROP. AVAIL. |
|--------------------------------------|-----------------------------|-----------------------------------|---------------------------|-------------------------------|----------------|----------------------|-------------------|
| Fund 07 - POLICE PENSION FUND | | | | | | | |
| Dept 62 | | | | | | | |
| ADMINISTRATION | | | | | | | |
| 07-62-401-242 | LEGAL FEES | 0.00 | 700.00 | 2,000.00 | 35.00 | 1,300.00 | 4,000.00 |
| 07-62-401-251 | AUDIT FEES | 0.00 | 3,126.00 | 3,126.00 | 0.00 | 6,252.00 | 3,300.00 |
| 07-62-401-252 | ACTUARY SERVICES | 0.00 | 4,400.00 | 4,400.00 | 0.00 | 8,800.00 | 3,126.00 |
| 07-62-401-253 | FINANCIAL ADVISORY FEES | 0.00 | 16,706.63 | 34,435.00 | 48.52 | 17,728.37 | 4,400.00 |
| 07-62-401-254 | FIDUCIARY INSURANCE | 0.00 | 0.00 | 3,117.00 | 0.00 | 3,117.00 | 52,163.37 |
| 07-62-401-304 | SCHOOLS CONFERENCE TRAV | 0.00 | 1,592.00 | 3,460.00 | 46.01 | 1,868.00 | 6,234.00 |
| 07-62-401-307 | FEES DUES SUBSCRIPTIONS | 795.00 | 795.00 | 815.00 | 97.55 | 20.00 | 6,920.00 |
| 07-62-401-531 | DEPT OF INSURANCE FILING FE | 0.00 | 3,824.45 | 3,804.00 | 100.54 | (20.45) | 5,328.00 |
| ADMINISTRATION | | 795.00 | 31,144.08 | 55,157.00 | 56.46 | 24,012.92 | 110,314.00 |
| PENSION BENEFITS | | | | | | | |
| 07-62-401-581 | PENSION BENEFITS | 94,573.76 | 627,836.65 | 973,575.00 | 64.49 | 345,738.35 | 1,947,150.00 |
| 07-62-401-582 | WIDOW'S PENSION | 3,209.37 | 22,465.59 | 38,512.00 | 58.33 | 16,046.41 | 77,024.00 |
| 07-62-401-583 | DISABILITY BENEFITS | 5,706.62 | 39,946.34 | 68,861.00 | 58.01 | 28,914.66 | 137,722.00 |
| PENSION BENEFITS | | 103,489.75 | 690,248.58 | 1,080,948.00 | 63.86 | 390,699.42 | 2,161,896.00 |
| Total Dept 62 | | 104,284.75 | 721,392.66 | 1,136,105.00 | 63.50 | 414,712.34 | 2,272,210.00 |

Fund 07 - POLICE PENSION FUND:

| | | | | | | | |
|--------------------|------------|------------|--------------|-------|------------|--------------|--------------|
| TOTAL EXPENDITURES | 104,284.75 | 721,392.66 | 1,136,105.00 | 63.50 | 414,712.34 | 2,272,210.00 | 1,550,817.34 |
|--------------------|------------|------------|--------------|-------|------------|--------------|--------------|

EXPENDITURE REPORT FOR WILLOWBROOK
PERIOD ENDING 11/30/2017

Page: 20/23

| GL NUMBER | DESCRIPTION | 2017-18 | | | APPROP. AVAIL. |
|--|--------------------------|-----------------------------------|---------------------------|--------------------|-------------------|
| | | ACTIVITY FOR MONTH 11/30/17 | YTD BALANCE 11/30/2017 | ORIGINAL BUDGET | |
| AVAILABLE BALANCE | | | | | |
| Fund 09 - WATER CAPITAL IMPROVEMENTS FUND | | | | | |
| Dept 65-WATER CAPITAL IMPROVEMENTS | | | | | |
| CAPITAL IMPROVEMENTS | | | | | |
| 09-65-440-600 | WATER SYSTEM IMPROVEMENT | 9,273.25 | 9,273.25 | 238,900.00 | 3.88 |
| 09-65-440-602 | MTU REPLACEMENT | 0.00 | 12,745.50 | 5,000.00 | 254.91 |
| 09-65-440-604 | WATER TANK REPAIRS | 0.00 | 461,931.98 | 524,700.00 | 86.04 |
| CAPITAL IMPROVEMENTS | | 9,273.25 | 483,950.73 | 768,600.00 | 62.97 |
| Total Dept 65-WATER CAPITAL IMPROVEMENTS | | 9,273.25 | 483,950.73 | 768,600.00 | 62.97 |
| | | | | | |
| Fund 09 - WATER CAPITAL IMPROVEMENTS FUND: | | | | | |
| TOTAL EXPENDITURES | | 9,273.25 | 483,950.73 | 768,600.00 | 62.97 |
| | | | | | |
| | | | | | |

Fund 09 - WATER CAPITAL IMPROVEMENTS FUND:

TOTAL EXPENDITURES 9,273.25 483,950.73 768,600.00 62.97 284,649.27 1,537,200.00 1,053,249.27

EXPENDITURE REPORT FOR WILLOWBROOK
PERIOD ENDING 11/30/2017

Page: 21/23

| GL NUMBER | DESCRIPTION | ACTIVITY FOR MONTH 11/30/17 | | 2017-18 | | APPROP. AVAIL. |
|---------------------------------|------------------------|-----------------------------------|--------------------|-------------------|----------------------|-------------------|
| | | YTD BALANCE 11/30/2017 | ORIGINAL BUDGET | % BDGT USED | AVAILABLE BALANCE | |
| Fund 11 - DEBT SERVICE FUND | | | | | | |
| Dept 70-DEBT SERVICE FUND | | | | | | |
| OTHER | | | | | | |
| 11-70-550-401 | BOND PRINCIPAL EXPENSE | 204,714.00 | 204,714.00 | 100.00 | 0.00 | 409,428.00 |
| 11-70-550-402 | BOND INTEREST EXPENSE | 60,211.00 | 120,422.00 | 100.00 | 0.00 | 240,844.00 |
| OTHER | | | | | | |
| | | 264,925.00 | 325,136.00 | 100.00 | 0.00 | 650,272.00 |
| | | | | | | 325,136.00 |
| Total Dept 70-DEBT SERVICE FUND | | 264,925.00 | 325,136.00 | 100.00 | 0.00 | 650,272.00 |
| | | | | | | 325,136.00 |

Fund 11 - DEBT SERVICE FUND:

| | | | | | | | |
|--------------------|------------|------------|------------|--------|------|------------|------------|
| TOTAL EXPENDITURES | 264,925.00 | 325,136.00 | 325,136.00 | 100.00 | 0.00 | 650,272.00 | 325,136.00 |
|--------------------|------------|------------|------------|--------|------|------------|------------|

EXPENDITURE REPORT FOR WILLOWBROOK
PERIOD ENDING 11/30/2017

Page: 22/23

| GL NUMBER | DESCRIPTION | 2017-18 | | | % BDGT USED | AVAILABLE BALANCE | APPROP. | APPROP. AVAIL. |
|---|-------------|--------------------------------|---------------------------|-----------------|--------------|-------------------|--------------|----------------|
| | | ACTIVITY FOR MONTH 11/30/17 | YTD BALANCE 11/30/2017 | ORIGINAL BUDGET | | | | |
| Fund 14 - LAND ACQUISITION, FACILITY, EXPANSION & Dept 75-LAND ACQUISITION/EXPANSION/RENOVATION | | | | | | | | |
| CAPITAL IMPROVEMENTS | | | | | | | | |
| 14-75-930-410 VILLAGE HALL REMODEL (835 M | 0.00 | 876.85 | 0.00 | 100.00 | (876.85) | 0.00 | (876.85) | |
| 14-75-930-411 POLICE DEPT REMODEL (7760 | 193,556.04 | 1,427,478.89 | 1,078,561.00 | 132.35 | (348,917.89) | 2,157,122.00 | 729,643.11 | |
| 14-75-930-412 CRC REMODEL (825 MIDWAY D | 0.00 | 0.00 | 20,000.00 | 0.00 | 20,000.00 | 40,000.00 | 40,000.00 | |
| CAPITAL IMPROVEMENTS | | | | | | | | |
| | | 193,556.04 | 1,428,355.74 | 1,098,561.00 | 130.02 | (329,794.74) | 2,197,122.00 | 768,766.26 |
| Total Dept 75-LAND ACQUISITION/EXPANSION/RENOV | | 193,556.04 | 1,428,355.74 | 1,098,561.00 | 130.02 | (329,794.74) | 2,197,122.00 | 768,766.26 |

Fund 14 - LAND ACQUISITION, FACILITY, EXPANSION & TOTAL EXPENDITURES

EXPENDITURE REPORT FOR WILLOWBROOK

PERIOD ENDING 11/30/2017

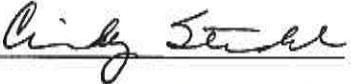
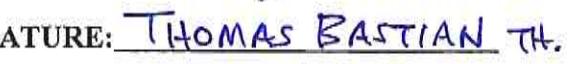
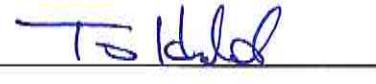
Page: 23/23

| GL NUMBER | DESCRIPTION | ACTIVITY FOR MONTH 11/30/17 | YTD BALANCE 11/30/2017 | ORIGINAL BUDGET | % BUDGET USED | AVAILABLE BALANCE | APPROP. | APPROP. AVAIL. |
|--|---------------------------|--------------------------------|---------------------------|-----------------|---------------|-------------------|---------------|----------------|
| Fund 15 - RT 83/PLAINFIELD RD BUSINESS DISTRICT TAX | | | | | | | | |
| Dept 15-PLANNING & ECONOMIC DEVELOPMENT | | | | | | | | |
| CONTINGENCIES | | | | | | | | |
| 15-15-401-242 | LEGAL FEES | 0.00 | 5,045.50 | 1,750.00 | 288.31 | (3,295.50) | 3,500.00 | (1,545.50) |
| 15-15-510-232 | CONSULTANTS-DESIGN & OTHE | 1,116.25 | 1,116.25 | 2,500.00 | 44.65 | 1,383.75 | 5,000.00 | 3,883.75 |
| CONTINGENCIES | | | | | | | | |
| ADMINISTRATION | | | | | | | | |
| 15-15-455-513 | SALES TAX REBATE- TOWN CE | 0.00 | 0.00 | 514,400.00 | 0.00 | 514,400.00 | 1,028,800.00 | 1,028,800.00 |
| ADMINISTRATION | | | | | | | | |
| Total Dept 15-PLANNING & ECONOMIC DEVELOPMENT | | 1,116.25 | 6,161.75 | 518,650.00 | 1.19 | 512,488.25 | 1,037,300.00 | 1,031,138.25 |
| Fund 15 - RT 83/PLAINFIELD RD BUSINESS DISTRICT T | | | | | | | | |
| TOTAL EXPENDITURES | | | | | | | | |
| TOTAL EXPENDITURES - ALL FUNDS | | 2,439,286.48 | 12,686,579.40 | 19,135,466.00 | 66.30 | 6,448,886.60 | 38,270,932.00 | 25,584,352.60 |

VILLAGE OF WILLOWBROOK

BOARD MEETING

AGENDA ITEM - HISTORY/COMMENTARY

| | |
|---|---|
| ITEM TITLE: A RESOLUTION OF THE VILLAGE OF WILLOWBROOK SETTING THE 2018 CALENDAR YEAR SCHEDULE OF REGULAR MEETINGS OF THE MAYOR AND BOARD OF TRUSTEES AND THE SCHEDULE OF REGULAR MEETINGS OF COMMISSIONS AND COMMITTEES OF THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS | AGENDA NO. 5e |
| STAFF REVIEW: Cindy Stuchl, Executive Secretary | SIGNATURE:  |
| LEGAL REVIEW: Thomas Bastian, Village Attorney | SIGNATURE:  |
| RECOMMENDED BY: Tim Halik, Village Administrator | SIGNATURE:  |
| REVIEWED & APPROVED BY COMMITTEE: YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/> | |
| ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY) | |
| Since the renovations of the Police Department Building has been completed, the Village Board meetings have relocated back to the Willowbrook Police Department, 7760 Quincy Street until the new Council Chambers in the Community Resource Center, 825 Midway Drive, is completed sometime in the future. | |
| The new location must be easily accessible for the public. | |
| ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.) | |
| All Village Board meetings, along with Board of Police Commissioners and Public Safety Committee meetings, will be held at the Willowbrook Police Department, 7760 Quincy Street, Willowbrook, Illinois for Calendar Year 2018. | |
| The Plan Commission meetings will be held at Hinsdale South High School, 7401 Clarendon Hills Road, Darien, Illinois. | |
| All other Committee and Commission meetings will be held at the Willowbrook Village Hall, 835 Midway Drive, Willowbrook, Illinois. | |
| ACTION PROPOSED: | |
| Adopt the Resolution. | |

RESOLUTION NO. 17-R-_____

**A RESOLUTION OF THE VILLAGE OF WILLOWBROOK
SETTING THE 2018 CALENDAR YEAR SCHEDULE OF
REGULAR MEETINGS OF THE MAYOR AND BOARD OF TRUSTEES
AND THE SCHEDULE OF REGULAR MEETINGS OF
COMMISSIONS AND COMMITTEES OF THE
VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS**

WHEREAS, section 2.02 of the Illinois Open Meetings Act (5 ILCS 120/2.02) requires that every public body shall give public notice of the schedule of its regular meetings at the beginning of each calendar year and shall state the regular dates, times and places of such meetings; and

WHEREAS, section 2.02 of the Illinois Open Meetings Act further requires that the public body shall supply copies of the notice of its regular meetings, and notice of any special, emergency, rescheduled or reconvened meeting to any news medium that has filed an annual request for such notice; and

WHEREAS, section 2.02 of the Illinois Open Meetings Act further requires that the notice of the annual schedule of meetings of the Village of Willowbrook be posted on the Village website and remain so posted until a new public notice of the schedule of regular meetings is approved.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois as follows:

Section 1. That the schedule of regular meetings of the Mayor and Board of Trustees and the schedule of regular meetings of all commissions and committees of the Village of Willowbrook, DuPage County, Illinois for the calendar year 2018, attached hereto as Exhibit "A", be and is hereby approved and adopted.

Section 2. That all said regular meetings of the Mayor and Board of Trustees, unless otherwise noted, for the 2018 calendar year shall take place at 6:30 p.m. at the Village of Willowbrook Police Department, 7760 Quincy Street, Willowbrook, Burr Ridge, Illinois 60527.

Section 3. The Village Clerk or his designee is hereby directed to give notice of the dates, times and places of all such regular meetings of the Village of Willowbrook, as well as any special, emergency, rescheduled or reconvened meeting to any news medium that has filed a request for such notice.

Section 4. Notice of the scheduled times and place of all regular meetings for the calendar year 2018 shall be further made available to any member of the public and any news medium requesting a schedule of meetings.

PASSED and APPROVED this 18th day of December, 2017.

APPROVED:

Frank A. Trilla, Mayor

ATTEST:

Leroy Hansen, Village Clerk

ROLL CALL VOTE:

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

EXHIBIT "A"

VILLAGE OF WILLOWBROOK - REGULAR MEETINGS 2018

PAGE 1

The Village of Willowbrook Council Chambers will be going under renovations during 2018. Meeting locations listed are temporary. Please view the Village website, www.willowbrookil.org, for updates.

MAYOR AND BOARD OF TRUSTEES - All meetings of the Mayor and Board of Trustees of the Village of Willowbrook will be held at the **Willowbrook Police Department, 7760 Quincy Street, Willowbrook, Illinois**

Monday, July 9, 2018 @ 6:30 p.m.
Monday, July 23, 2018 @ 6:30 p.m.
Monday, August 13, 2018 @ 6:30 p.m.
Monday, August 27, 2018 @ 6:30 p.m.
Monday, September 10, 2018 @ 6:30 p.m.
Monday, September 24, 2018 @ 6:30 p.m.
Monday, October 8, 2018 @ 6:30 p.m.
Monday, October 22, 2018 @ 6:30 p.m.
Monday, November 12, 2018 @ 6:30 p.m.
Monday, November 26, 2018 @ 6:30 p.m.
Monday, December 17, 2018 @ 6:30 p.m.

Exceptions:

- Additional meeting on the 3rd Monday in March at 5:30 p.m. (Budget Workshop)
- Second meeting in May will be held on Tuesday, May 29th due to Memorial Day holiday.
- Only one meeting will be held in December on the third Monday.

PLAN COMMISSION - All meetings will be held at **Hinsdale South High School, Little Theater, 7401 Clarendon Hills Road, Darien, Illinois** (Parking is located on the north side of the building, enter through Door #8)

Wednesday, January 10, 2018 @ 7:00 p.m.
Wednesday, February 7, 2018 @ 7:00 p.m.
Wednesday, March 7, 2018 @ 7:00 p.m.
Wednesday, April 4, 2018 @ 7:00 p.m.
Wednesday, May 2, 2018 @ 7:00 p.m.
Wednesday, June 6, 2018 @ 7:00 p.m.
Wednesday, July 11, 2018 @ 7:00 p.m.
Wednesday, August 1, 2018 @ 7:00 p.m.
Wednesday, September 5, 2018 @ 7:00 p.m.
Wednesday, October 3, 2018 @ 7:00 p.m.
Wednesday, November 7, 2018 @ 7:00 p.m.
Wednesday, December 5, 2018 @ 7:00 p.m.

Exceptions:

- Meetings in January and July will be held on the second Wednesday

VILLAGE OF WILLOWBROOK - REGULAR MEETINGS 2018

PAGE 2

The following meetings will be held at the **Willowbrook Village Hall, 835 Midway Drive, Willowbrook, Illinois:**

FINANCE/ADMINISTRATION COMMITTEE

2nd Monday of every month - 5:30 p.m.
Exception - no meeting in December

HOTEL/MOTEL TAX ADVISORY COMMITTEE

4th Wednesday, January - 4:00 p.m.
4th Wednesday, October - 4:00 p.m.

LAWS & ORDINANCE COMMITTEE

Meets as needed.

MUNICIPAL SERVICES COMMITTEE

2nd Monday of every month - 5:30 p.m.
Exception - no meeting in December

PARKS AND RECREATION COMMISSION

1st Tuesday of every month - 7:00 p.m.

Exceptions:

- Meetings in January and July will be held on the second Tuesday

POLICE PENSION FUND-BOARD OF TRUSTEES

January, April, July and October

The following meetings will be held at the **Willowbrook Police Department, 7760 Quincy Street, Willowbrook, Illinois:**

BOARD OF POLICE COMMISSIONERS

3rd Friday of every month - 8:00 a.m.

PUBLIC SAFETY COMMITTEE

2nd Monday of every month - 5:30 p.m.
Exception - no meeting in December

NOTE: Please view the Village website for updates or changes on meeting locations, www.willowbrookil.org.

VILLAGE OF WILLOWBROOK

BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

| | |
|--|------------------------------|
| ITEM TITLE: MOTION TO APPROVE THE FISCAL YEAR 2018/19 BUDGET SCHEDULE | AGENDA NO. 5f |
| | AGENDA DATE: <u>12/18/17</u> |

STAFF REVIEW: Carrie Dittman, Director of Finance

SIGNATURE: Carrie Dittman

LEGAL REVIEW: Tom Bastian, Village Attorney

SIGNATURE: THOMAS BASTIAN TH.

RECOMMENDED BY: Tim Halik, Village Administrator

SIGNATURE: Tim Halik

REVIEWED & APPROVED BY COMMITTEE: YES NO N/A

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)

Attached is the Fiscal Year 2018/19 (May 1, 2018 thru April 30, 2019) proposed Budget Schedule. The schedule generally reflects the same budget process that has been followed in previous years, with the following deviations:

- **Community-wide Citizen Survey:** The Board previously agreed that the Citizen Survey should be completed every-other year. The Survey was mailed out in November 2017 and staff is in the process of compiling the results in preparation for FY 2018/19 Budget consideration.
- **Goal Setting Workshop:** As many of our currently established goals consist of multi-year projects that are nearing completion, it was decided that a new goal setting workshop was not required at this time until we determine available funding after the cessation of these projects and after new developments bringing in new revenues are more substantially completed.
- **Board Budget Preview Presentation:** This presentation was intended to provide the Board with a summary of accomplishments during the previous year, along with raising large issues to be considered in the coming budget process. This presentation is somewhat redundant given the State of the Village Address, presented at the same time of year, also provides a summary of prior accomplishments. Pending budget issues to be considered at the Board Budget Workshop will be raised at the Joint Committee Budget Workshop in February as was done in the prior year.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

The Staff Budget Kick-Off Meeting was held on December 14, 2017. Department budgets are due January 12 and will be reviewed by Administrator Halik and Finance Director Dittman. Budget Adjustment meetings will be held the week of January 29th after which, the draft budget will be prepared for review at a Joint Committee meeting, currently scheduled to occur on February 19th. The Board Budget workshop is tentatively scheduled to occur on March 19th, with final approval of the FY 2018/19 budget to occur at the regular meeting of the Village Board on April 23, 2018.

ACTION PROPOSED:

Approve the FY 2018/19 Budget Schedule.

BUDGET SCHEDULE FY 2018-19

| Event | Date |
|---|---------------------------|
| Goal Setting Workshop | N/A |
| Review Results of Community Needs Survey | December 2017 |
| Senior Staff Workshop Review current fiscal year initiatives and assess progress Identify initiatives that will carry over to next fiscal year Identify any new initiatives/eliminate if needed Present budget workbook (including increase guidelines) to staff | December 14, 2017 |
| Department Budget Proposals Due | January 12, 2018 |
| Departmental Budget Review by Finance & Village Admin | w/o January 15 & 22, 2018 |
| Final Staff Budget Meeting and Adjustments | January 29, 2018 |
| Presentation to Committees | February 19, 2018 |
| Public Hearing on Appropriation Ordinance | March 19, 2018 |
| Board Budget Workshop I | March 19, 2018 |
| Board Budget Workshop II (if needed) | April 9, 2018 (BoT) |
| Final Approval of Budget | April 23, 2018 (BoT) |
| Adopt Appropriation Ordinance | June 11, 2018 |

VILLAGE OF WILLOWBROOK

BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

| | |
|--|--|
| ITEM TITLE: MOTION TO APPROVE – 75 TH STREET WATER MAIN LINING PROJECT: PAYOUT #1 – PARTIAL PAYMENT, FER-PAL CONSTRUCTION USA LLC | AGENDA NO. 5g |
| AGENDA DATE: <u>12/18/17</u> | |
| STAFF REVIEW: Tim Halik, Village Administrator | SIGNATURE: <u>T. Halik</u> |
| LEGAL REVIEW: Thomas Bastain, Village Attorney | SIGNATURE: <u>THOMAS BASTIAN TH.</u> |
| RECOMMENDED BY: Tim Halik, Village Administrator | SIGNATURE: <u>T. Halik</u> |
| REVIEWED & APPROVED BY COMMITTEE: | YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A <input type="checkbox"/> |

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)

At its regular meeting on October 23, 2017, the Village Board awarded a construction contract to Fer-Pal Construction USA, LLC to complete a structural lining of approximately 1,250 lineal feet of underground Village 12" diameter water main located on the south right-of-way of 75th Street. Funding for this project was budgeted for FY 2017/18 within the Water Capital Improvement Fund.

After the fully executed contract document was received, all required licenses and bonds submitted, and the affected residents were provided advanced notice of the project, work began on October 30, 2017. The project is now substantially completed (as of December 11, 2017). The landscape restoration work will occur next spring, after the various required areas of excavation have fully settled.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

Given the lining portion of the work is now completed, the contractor has submitted a request for partial payment. The Application and Certificate for Payment was received along with copies of certified payroll accounting for the applicable work period. The request was forwarded to the Village Engineering Consultant for review. CBBEL has completed their review and provided their approval of a partial payout in the amount of \$170,244. The breakdown is as follows:

Construction Contract Amount: \$198,000.00 (no project change orders)

Work Completed to Date: \$189,160.00

Less 10% Retention: (\$18,916.00)

Payout #1, Partial – Total: \$170,244.00

A copy of the Application and Certification for Payment for Payment #1 – Partial Payment Request is attached.

Staff would recommend that the Mayor and Board of Trustees authorize Payout #1 – Partial Payment to Fer-Pal Construction USA LLC in the amount of \$170,244.00. The authorized payment amount would be expended from the following fund:

| <u>FUND</u> | <u>ACCOUNT</u> | <u>DESCRIPTION</u> | <u>BUDGETED</u> |
|---------------------|----------------|---------------------------|-----------------|
| Water Cap. Improve. | 09-65-440-600 | Water System Improvements | \$238,900 |

ACTION PROPOSED: Pass motion.



CHRISTOPHER B. BURKE ENGINEERING, LTD.

9575 W Higgins Road, Suite 600 Rosemont, Illinois 60018-4920 Tel (847) 823-0500 Fax (847) 823-0520

December 12, 2017

Village of Willowbrook
835 Midway Drive
Willowbrook, Illinois 60527

RECEIVED

DEC 12 2017

VILLAGE OF
WILLOWBROOK

Attention: Tim Halik

Subject: 75th Street Water Main Lining Project – Pay Estimate No. 1
(CBBEL Project No. 90-144 H170)

Dear Tim:

As requested we have reviewed Pay Estimate No. 1, dated November 29, 2017 from FerPal Construction USA, LLC, for the work performed. Work included lining of the existing water main from Brookbank Road to Eleanor Place.

| | |
|---------------------------|---------------------|
| Total Completed | \$189,160.00 |
| Retainage at 10% | \$18,916.00 |
| Pay Estimate No. 1 | \$170,244.00 |

We have verified the invoiced quantities and quality of work and therefore, it is our opinion that it would be appropriate for the Village to pay the invoice in the amount of \$170,244.00

If you have any questions or would like to further discuss this letter, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink that reads "Martin Bojovic".

Martin Bojovic, PE, CFM
Municipal Engineer

RECEIVED

DEC - 5 2017

APPLICATION AND CERTIFICATE FOR PAYMENT

TO OWNER: Village of Willowbrook

PRIME CONTRACTOR: Fer Pal Construction USA, LLC

FROM CONTRACTOR: FER-PAL Construction USA LLC

1350 Gasket Drive, Elgin, IL 60120

CONTRACT FOR: 75TH St Water Main CIPP

CONTRACTOR'S APPLICATION FOR PAYMENT

APPLICATION IS MADE FOR PAYMENT AS SHOWN BELOW IN CONNECTION WITH THE CONTRACT.

CONTINUATION SHEET(S) IS/ARE ATTACHED.

1 ORIGINAL CONTRACT SUM

| | |
|----|------------|
| \$ | 198,000.00 |
| \$ | - |
| \$ | 198,000.00 |
| \$ | 189,160.00 |

2 NET CHANGE BY CHANGE ORDERS

3 CONTRACT SUM TO DATE (Line 1 + 2)

4 TOTAL COMPLETED & STORED TO DATE

(Column 6 on Continuation Sheet)

5 RETAINAGE:

A. 10% of Completed Work

(Columns D+E on Continuation Sheet)

B. 0% of Stored Material

(Column F on Continuation Sheet)

TOTAL RETAINAGE (Line 5A + 5B) OR

TOTAL IN (Column 1 of Continuation Sheet)

6 TOTAL EARNED LESS RETAINAGE

(Line 4 less Line 5 Total)

7 LESS PREVIOUS CERTIFICATES FOR PAYMENT

(Line 6 from prior Certificate)

8 CURRENT PAYMENT DUE

9 BALANCE TO FINISH, INCLUDING RETAINAGE

(Line 3 less Line 6)

CHANGE ORDER SUMMARY

Total changes approved in previous months by

Owner.

Total approved this month.

TOTAL

NET CHANGES by Change Order

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CONTINUATION SHEET (1)
ATTACHMENT TO PAY APPLICATION
CONTRACTOR:
PROJECT:

FER-PAL Construction USA LLC
7575 St. Water Main CIPP

CONTINUATION SHEET [1]

ATTACHMENT TO PAY APPLICATION
CONTINUATION

ବିଜ୍ଞାନାବ୍ୟାକ୍ଷମିତିରେ ବ୍ୟାକ୍ଷମିତିରେ ବ୍ୟାକ୍ଷମିତିରେ

APPLICATION NUMBER:

APPENDIX D

9EB | 007 | 70

REV-6

109/2017

17/03/2017

CONTINUUM

Certified Payroll Transcript

Period: 10/22/2017 - 10/28/2017
 Job: 173021-75th Street Lining WillowBrook
 Contract: 173021- 75th Street Lining WillowBrook

Week 1

| Employee | M/F: S/A | EEO Class: Laborers Union / FOREMAN | Hours | | | | | | Project Amounts | | | | | | Liabilities | | | | | | Weekly Totals | |
|-----------------------------|----------|-------------------------------------|-------|------|------|------|------|------|-----------------|--------|--------|--------------------|-----------|---------|-----------------------|--------------------|---------|------------------------|--------|--|---------------|--|
| | | | Sun | Mon | Tue | Wed | Thu | Fri | Sat | Total | Rate | Description | Rate | Amounts | Gross | Deductions | Net Pay | (Week Ending 10/28/17) | | | | |
| ■■■■■ | | | | | | | | | | | | | | | | | | | | | | |
| Laborers Union / FOREMAN | Regula | 0.00 | 9.00 | 0.00 | 0.00 | 0.00 | 4.00 | 0.00 | 4.00 | 41.600 | 167.60 | U&R Welfare | 14.65000 | 67.85 | Federal Tax | 452.23 | | | | | | |
| Laborers Union / FOREMAN | Overtime | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | U&R Pension | 12.32000 | 73.92 | Fed. Social Security | 760.62 | | | | | | |
| | | | | | | | | | | | | Other Taxable | 0.00 | 0.00 | Fed. Medicare | 37.54 | | | | | | |
| | | | | | | | | | | | | Other Non Taxable | 0.00 | 0.00 | State Tax Illinois | 370.71 | | | | | | |
| | | | | | | | | | | | | Project Total: | 0.00 | 0.00 | Additional HealthCare | 0.00 | | | | | | |
| | | | | | | | | | | | | 201.65 | U&R/CECET | 0.15000 | 18.23 | U&R - Work Does | 37.35 | | | | | |
| | | | | | | | | | | | | FICA - Medicare | 0.08200 | 4.25 | U&R - Work Does | 37.35 | | | | | | |
| | | | | | | | | | | | | FICA - Social Secu | 0.08200 | 4.25 | U&R - Work Does | 37.35 | | | | | | |
| | | | | | | | | | | | | FCIA - Medicare | 0.01450 | 4.25 | U&R - Work Does | 37.35 | | | | | | |
| | | | | | | | | | | | | FCIA - Social Secu | 0.01450 | 4.25 | U&R - Work Does | 37.35 | | | | | | |
| | | | | | | | | | | | | Hours (Pay OT): | 40.00 | 14.00 | | | | | | | | |
| | | | | | | | | | | | | 149.22 | | | | | | | | | | |
| ■■■■■ | | | | | | | | | | | | | | | | | | | | | | |
| Laborers Union / Journeyman | M/F: S/I | EEO Class: Journeyman | | | | | | | | | | | | | | | | | | | | |
| Laborers Union / Journeyman | Regula | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | Check #: | 102877 | | | | | | | | | |
| Laborers Union / Journeyman | Overtime | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | Other Taxable | 0.00 | 0.00 | U&R Welfare | 14.65000 | 87.85 | Federal Tax | 560.75 | | | |
| | | | | | | | | | | | | Other Taxable | 0.00 | 0.00 | U&R Pension | 12.32000 | 73.92 | Fed. Social Security | 448.34 | | | |
| | | | | | | | | | | | | Project Total: | 0.00 | 0.00 | U&R Taxes | 0.00 | 0.00 | Fed. Medicare | 34.69 | | | |
| | | | | | | | | | | | | 208.40 | U&R/CECET | 0.15000 | 17.65 | State Tax Illinois | 116.36 | | | | | |
| | | | | | | | | | | | | FICA - Medicare | 0.06200 | 17.65 | Additional Medicare | 0.90 | | | | | | |
| | | | | | | | | | | | | FICA - Social Secu | 0.06200 | 17.65 | U&R - Work Does | 91.35 | | | | | | |
| | | | | | | | | | | | | FCIA - Medicare | 0.01450 | 4.12 | U&R - Work Does | 91.35 | | | | | | |
| | | | | | | | | | | | | FCIA - Social Secu | 0.01450 | 4.12 | U&R - Work Does | 91.35 | | | | | | |
| | | | | | | | | | | | | Hours (Pay OT): | 40.00 | 14.00 | | | | | | | | |
| | | | | | | | | | | | | 188.78 | | | | | | | | | | |

Certified Payroll Transcript

Period: 10/29/2017 - 11/04/2017
Job: 173024- 75th Street Lining WillowBrook
Contract: 173024- 75th Street Lining WillowBrook

Certified Payroll Transcript

Period: 11/04/2017 - 11/04/2017
Job: 173021- 75th Street Lining WillowBrook
Contract: 173021- 75th Street Lining WillowBrook

Certified Payroll Transcript

Period: 11/05/2017 - 11/11/2017
Job: 173021- 75th Street Lining WillowBrook
Contract: 173021- 75th Street Lining WillowBrook

Certified Payroll Transcript

Period: 11/05/2017 - 11/11/2017
Job: 173821- 75th Street Lining WillowBrook
Contract: 173821- 75th Street Lining WillowBrook

200 H2O Introduces

15292017

Jessica McKaigue President

CHAPTER OF SIGNIFICANT PARTS

(1) That I may be sure in the ownership of the persons employed by

Job: 173021- 75th Street Lining WillowBrook [Signature/Print]
H2O Infrastructure Inc. [Signature/Print]
Contractor/Subcontractor [Signature/Print]
on the [Signature/Print]
; that during the period commencing on the

5 day of November, 2017, and ending the 11 days of November, 2017
all persons employed on said project have been paid the full weekly wages earned, that no rebates have

been or will be made either directly or indirectly to or on behalf of said

20 Infrastructure Inc.

from the full weekly wages earned by any person and that no deductions have been made either directly or indirectly from the full weekly wages earned by any person, other than permissible deductions as defined in Regulators, Part 3 (29 CFR Subtitle A), issued by the Secretary of Labor under the Copeland Act, as amended (48 Stat. 945, 63 Stat. 1081, 72 Stat. 967, 76 Stat. 357, 40 U.S.C. §3145), and described below:

[2] That any payments otherwise under this contract required to be submitted for the above period are correct and complete; that the wages rates for laborers or mechanics contained therein are not less than the applicable wage rates contained in any wage determination incorporated into the contract; that the classifications set forth herein for each laborer or mechanic conform with the work he performed.

(3) That any apprentices employed in the above period are duly registered in a bona fide apprenticeship program registered with a State apprenticeship agency recognized by the Bureau of Apprenticeship and Training, United States Department of Labor, or if no such recognized agency exists in a State, are registered with the Bureau of Apprenticeship and Training, United States Department of Labor.

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(B) WHERE FRINGE BENEFITS ARE PAID TO APPROVED PLANS, FUNDS, OR PROGRAMS

In addition to the basic hourly wage rates paid to each labourer or mechanic listed in the above referenced payroll, payments or fringe benefits as listed in the contract have been or will be made to appropriate programs for the benefit of such employees, except as noted in Section 4(c) below.

(b) WHERE FRINGE BENEFITS ARE PAID IN CASH

Each labourer or mechanic listed in the above referenced payroll has been paid, as indicated on the payroll, an amount not less than the sum of the applicable basic hourly wage rate plus the amount of the required fringe benefits as listed in the contract, except as noted in Section 4(d) below.

| EXCEPTION (CRAFT) | EXPLANATION | | | | | | | | |
|-------------------|-------------|--|--|--|--|--|--|--|--|
| | | | | | | | | | |
| REMARKS: | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |

SEE SECTION 1691 OF TITLE 18 AND SECTION 231
SUBCONTRACTOR TO CIVIL OR CRIMINAL PROSECUTION
OF TITLE 31 OF THE UNITED STATES CODE

Certified Payroll Transcript

Period: 11/12/2017 - 11/18/2017
Job: 173021-75th Street Lining WillowBrook
Contract: 173021- 75th Street Union WillowBrook

200 H2O Infrastructure Inc.

12

147742 100 1000

PRIVACY COMPLIANCE 10

Certified Payroll Transcript

Period: 11/12/2017 - 11/18/2017
Job: 173021- 75th Street Lining WillowBrook
Contract: 173021- 75th Street Lining WillowBrook

200 H2O Infrastructure Inc.

Certified Payroll Transcript

Period: 11/12/2017 - 11/18/2017
Job: 173021- 75th Street Lining WillowBrook
Contract: 173021- 75th Street Lining WillowBrook

200 H2O Infrastructure Inc.

Certified Payroll Transcript

Period: 11/19/2017 - 11/25/2017
Job: 173021- 75th Street Lining WillowBrook
Contract: 173021- 75th Street Lining WillowBrook

200 H2O Infrastructure Inc.

11

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Certified Payroll Transcript

Period: 11/19/2017 - 11/25/2017

Job: 173021-75th Street Lining WillowBrook

Contract: 173021- 75th Street Lining WillowBrook

| Employee | MEX: S/1 | Hours | | | | | | Project | Liabilities | | | Weekly Totals **** (Week Ending 112517) | |
|----------------------------------|------------|-------|------|------|------|------|------|---------|-------------|------|---------|--|------|
| | | Sun | Mon | Tue | Wed | Thu | Fri | Sat | Total | Rate | Amounts | Gross | |
| Employee Name / Job Title | | | | | | | | | | | | | |
| Labors Union / Journeyman | | | | | | | | | | | | | |
| Labors Union / Journeyman | Regular | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Labors Union / Journeyman | Overtime | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Labors Union / Journeyman | DoubleTime | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Employee Name / Job Title | | | | | | | | | | | | | |
| Labors Union / Journeyman | | | | | | | | | | | | | |
| MEX: S/5 | | | | | | | | | | | | | |
| Labors Union / Journeyman | Regular | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Labors Union / Journeyman | Overtime | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Labors Union / Journeyman | DoubleTime | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Employee Name / Job Title | | | | | | | | | | | | | |
| Labors Union / Journeyman | | | | | | | | | | | | | |
| MEX: S/1 | | | | | | | | | | | | | |
| Labors Union / Journeyman | Regular | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Labors Union / Journeyman | Overtime | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Labors Union / Journeyman | DoubleTime | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Employee Name / Job Title | | | | | | | | | | | | | |
| Labors Union / Journeyman | | | | | | | | | | | | | |
| Employee Name / Job Title | | | | | | | | | | | | | |
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Certified Payroll Transcript

Period: 11/19/2017 - 11/25/2017

Job: 173021-75th Street Living WillowBrook

Contract: 173021- 75th Street Living WillowBrook

| Job Totals | Hours | Sun | Mon | Tue | Wed | Thu | Fri | Sat | Total | Amounts | Last Week | | | Weekly Totals (Week Ending 11/25/17) | | |
|------------|-------|-----|-----|-----|-----|-----|-----|-----|-------|---------|---------------------|----------|-------------------------------|---|------------|---------|
| | | | | | | | | | | | Project Description | Rate | Amounts | Gross | Deductions | Net Pay |
| | | | | | | | | | | | 1458.00 | 1458.00 | Federal Tax | 1,203.35 | | |
| | | | | | | | | | | | 1458.00 | 1458.00 | Fed Social Security | 498.21 | | |
| | | | | | | | | | | | 1458.00 | 1458.00 | Fed Medicare | 116.52 | | |
| | | | | | | | | | | | 1458.00 | 1458.00 | State Tax Illinois | 379.14 | | |
| | | | | | | | | | | | 1458.00 | 1458.00 | Additional Medicare | | | |
| | | | | | | | | | | | 334.15 | 334.15 | 1458 - Work Does | 334.15 | | |
| | | | | | | | | | | | 334.15 | 334.15 | FICA - Social Sec II | | | |
| | | | | | | | | | | | 78.15 | 78.15 | FICA - Medicare | | | |
| | | | | | | | | | | | 1,381.35 | 1,381.35 | Hours Pay(O): 144.00 / \$3.00 | | | |

RECEIVED

DEC 12 2017

WAIVER OF LIEN TO DATE

VILLAGE OF
WILLOWBROOK

STATE OF ILLINOIS

COUNTY OF COOK

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by Village of Willowbrook to furnish Water Main Lining work for the premises known as 75th St. Water Main CIPP, Brookbank Rd to Eleanor Water Main Lining Project of which The Village of Willowbrook is the owner.

THE undersigned, for and in consideration of **One Hundred Seventy Thousand Two Hundred Forty Four dollars and 00/100**
(170,244.00) Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es) hereby waive and release any
and all lien or claim of, or right to, lien, under the statutes of the State of Illinois, relating to mechanics' liens, with respect to and on said above-described
premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations
due or to become due from the owner, on account of all labor, services, material, fixtures, apparatus or machinery, furnished to this date by the undersigned
for the above-described premises, **INCLUDING EXTRAS.** *

DATE: 12/7/17.

COMPANY NAME: Fer-Pal Construction USA,LLC
ADDRESS: 1350 GASKET DRIVE, ELGIN, IL 60120

SIGNATURE:

NAME / TITLE: FRANK GARCEA / TREASURER

~~EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS~~ BOTH ORAL AND WRITTEN, TO THE CONTRACT

CONTRACTOR'S AFFIDAVIT

STATE OF ILLINOIS

COUNTY OF COOK

TO WHOM IT MAY CONCERN:

THE undersigned, **FRANK GARCEA**, being duly sworn, deposes and says that he or she is **TREASURER** of **FER-PAL CONSTRUCTION USA,LLC** who is the Contractor furnishing **WATER MAIN LINING** work located at 75Th street Water Main Replacement / Brookbank to Eleanor Water Main Lining Project owned BY The Village of Willowbrook, IL.

THAT the total amount of the contract including **extras** is \$ 189,160.00 on which he or she has received payment of \$ 0- prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names and addresses of all parties who have furnished material or labor, or both, for said work and all parties having contracts or subcontracts for specific portions of said work or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications:

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of any kind done or to be done upon or in connection with said work other than above stated.

DATE: 12/7/2017

SIGNATURE:

Subscribed and sworn to before me this

Penelope Peggins
NOTARY PUBLIC

INSTANTLY FUSED

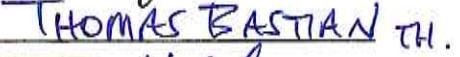
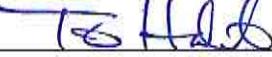
*** EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT**



VILLAGE OF WILLOWBROOK

BOARD MEETING

AGENDA ITEM - HISTORY/COMMENTARY

| | |
|---|---|
| ITEM TITLE: A MOTION TO APPROVE APPLICATION FOR A LICENSE TO HOLD A RAFFLE – WILLOWBROOK/BURR RIDGE CHAMBER OF COMMERCE | AGENDA NO. 5h |
| STAFF REVIEW: Cindy Stuchl, Executive Secretary | SIGNATURE:  |
| LEGAL REVIEW: Thomas Bastian, Village Attorney | SIGNATURE:  |
| RECOMMENDED BY: Tim Halik, Village Administrator | SIGNATURE:  |
| REVIEWED & APPROVED BY COMMITTEE: YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/> | |
| ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY) The Willowbrook/Burr Ridge Chamber of Commerce submitted an application to hold a raffle at their fundraising event that occasionally is held at their monthly Chamber meetings. This year, one event will be held at Ashton Place, 341 W. 75 th Street; and one event will be held at Buffalo Wild Wings, 7111 S. Kingery Highway. | |
| ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.) This is the seventh application for this organization. | |
| ACTION PROPOSED: Approve Application to hold a Raffle. | |



Willowbrook

835 Midway Drive
Willowbrook, IL 60527-5549

Phone: (630) 323-8215 Fax: (630) 323-0787 www.willowbrookil.org

LICENSE TO HOLD A RAFFLE

Mayor

Frank A. Trilla

1. The name of the Licensee:

Willowbrook/Burr Ridge Chamber of Commerce

Village Clerk

Leroy R. Hansen

2. The aggregate retail value of all prizes or merchandise awarded by the licensee in a single raffle.

Split the Pot Raffle & various donated items

Village Trustees

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Gayle Neal

Paul Oggerino

3. The maximum retail value of each prize awarded by the licensee in a single raffle.

\$1,000.00

4. The maximum price which may be charged for each raffle chance issued or sold.

1 for \$5.00, 3 for \$10.00, 7 for \$20.00

5. The maximum number of days during which chances may be issued or sold.

DNA

6. The date on which the drawing is to be held.

June 6 & July 11, 2018

7. The place at which the drawing is to be held.

June - Ashton Place, 341 W. 75th Street

July - Buffalo Wild Wings, 7111 S. Kingery Hwy

APPROVED BY THE MAYOR AND BOARD OF TRUSTEES AT THEIR SPECIAL MEETING HELD ON THE 18th DAY OF December, 20 17.



Proud Member of the
Illinois Route 66 Scenic Byway

Leroy R. Hansen
Village Clerk



RECEIVED

DEC 11 2017

VILLAGE OF
WILLOWBROOK

**2017 OFFICERS
AND BOARD
OF DIRECTORS**

PRESIDENT

Debbie Jackson
Sterling Engineering

VICE PRESIDENT

Brad Kmetz
Kmetz Financial Group

SECRETARY

Jim Fox
Fox Financial
Group, Ltd.

TREASURER

Joseph J. Stastny
Mulcahy, Pauritsch,
Salvador & Co., Ltd.

BOARD MEMBERS:
John Adolf
Adolf Funeral Home &
Cremation Services, Ltd.

Joe Chlada
Legacy Professionals
LLP

Michelle D'Andrea
Holiday Inn-Countryside

Debra Hamilton
Rock Valley
Publishing

Diane Konicek
Unique Balloon
Decorating

Denise Marchetti
Mutual of Omaha

Michael Quinn
Republic Bank

Mike Schultz
Turtle Wax, Inc.

Michael Simmons
Bullseye Cleaning
Service, Inc.

Cathie Stuart
Events by Cathie

LEGAL COUNSEL
Emmitt George
O'Flaherty Law

**WILLOWBROOK/BURR RIDGE
CHAMBER OF COMMERCE AND INDUSTRY**
8300 South Madison Street, Burr Ridge, Illinois 60527
Tel 630.654.0909 Fax 630.654.0922
www.wbbrchamber.org

December 6, 2017

Mr. Timothy Halik, Village Administrator

**Village of Willowbrook
835 Midway Drive
Willowbrook, IL 60527**

Dear Tim:

The Willowbrook Burr Ridge Chamber of Commerce and Industry occasionally holds raffles, i.e. split the pot, at our business meeting luncheons and at different events throughout the year. In that we often have our meetings and different events within the Village of Willowbrook, we would like to request consideration of a Village of Willowbrook raffle license that would encompass the entire 2018 calendar year. Enclosed please find a completed Raffle License Application.

Thank you for your consideration of our request. As usual we are grateful for the continuing cooperation between the local businesses and the Village of Willowbrook. Please do not hesitate to call us with any questions.

Respectfully submitted,

A handwritten signature in blue ink that reads "Debbie Jackson".

Debbie Jackson, President

mp



EST. 1960

2018

Willowbrook

835 Midway Drive
Willowbrook, IL 60527-5594

Phone: (630) 323-8215 Fax: (630) 323-0787 www.willowbrookil.org

Mayor

Frank A. Trilla

1. Name, age and address of the applicant in the case of an individual or in such other case of the duly authorized representative of the applicant, the date of incorporation of any corporation, the date of formation of any other organization, the object for which an organization or corporation was formed, the names and addresses of the officers and directors of any organization or corporation.

Village Clerk

Leroy R. Hansen

Village Trustees

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Gayle Neal

Paul Oggerino

Village Administrator

Tim Halik

Chief of Police

Mark Shelton

| Name | Address | Age |
|--|-----------------------|-----------|
| DEBBIE JACKSON | STEELINK ENGINEERING | PRESIDENT |
| BRAD KMETZ | KMETZ FINANCIAL GROUP | VP |
| JOE STASTNY | MPS | TRUSTEE |
| MIKE QUINN | REPUBLIC BANK | SECRETARY |
| Date of incorporation, if corporation: 1984 | | |
| Date of formation of organization: 1982 | | |
| Object for which organization or corporation was formed: CHAMBER OF COMMERCE | | |

2. The area or areas within the Village in which raffle chances will be sold or issued and the time period during which raffle chances will be sold or issued.

ASHTON PLACE JUNE 6
BUFFALO WILD WINGS JULY 11

3. The date on which the drawing is to be held

ABOVE

4. The place at which the drawing is to be held.

ABOVE

5. Has the applicant ever been convicted of a felony and been disqualified to receive a license by reason of any matter or thing contained in Chapter 3-17 of the Village of Willowbrook Code of Ordinances, laws of the State or of the United States of America.

Yes: _____

No:

If yes, explain: _____



Proud Member of the
Illinois Route 66 Scenic Byway

6. The aggregate retail value of all prizes or merchandise awarded by the licensee in a single raffle.

SPLIT THE POT RAFFLE

VARIOUS DRAWN ITEMS

7. The maximum retail value of each prize awarded by the licensee in a single raffle.

\$1000.00

8. The maximum price which may be charged for each raffle chance issued or sold.

1 for \$5.00, 3 for \$10.00, 7 for \$20.00

9. Has a previous license issued by any state or subdivision thereof or by the Federal government ever been revoked:

Yes: _____

No: X

If yes, state reasons: _____

10. Affirm that the applicant will not violate any of the laws of the State or of the United States or any ordinances of this Village in the conduct of raffles.

YES

11. Affirm that the applicant will not allow gambling devices or gambling on the premises where the drawing will be held.

YES

12. Attach a sworn statement attesting to the not-for-profit character of the prospective licensee organization signed by the presiding officer and secretary of that organization.

Signature:

Dustin Jorgenson President

Date _____

12-6-17

VILLAGE OF WILLOWBROOK

BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

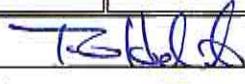
ITEM TITLE:

MAYOR'S APPOINTMENTS TO COMMITTEES
OF THE BOARD OF TRUSTEES FOR 2018 AND BEYOND

AGENDA NO. **6**

AGENDA DATE: 12/18/17

STAFF REVIEW: Tim Halik, Village Administrator

SIGNATURE: 

LEGAL REVIEW: Thomas Bastian, Village Attorney

SIGNATURE: THOMAS BASTIAN TH

RECOMMENDED BY: Mayor Frank Trilla

SIGNATURE: Frank Trilla/ez

REVIEWED & APPROVED BY COMMITTEE:

YES

NO

N/A

ITEM HISTORY / COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

Appointments to Village Committees are made by the Mayor. Said appointments shall be made on or about May 1st of every odd numbered year. Ordinarily, appointments would have been made in May of 2017. However, given the ongoing completion of the police building renovation, the appointments were delayed until completion of that project. Such appointments shall be for a term of two (2) years and until a successor has been appointed (Section 1-14-3 of the Village Code of Ordinances).

Mayor Trilla hereby makes the following Committee appointments:

| Public Safety Committee | | |
|-------------------------|---------------------|---------------|
| | Appointment Status: | Term Expires: |
| Trustee Gayle Neal | Chairwoman | 2019 |
| Trustee Umberto Davi | Member | 2019 |

| Municipal Services Committee | | |
|------------------------------|--------------------|-------------------|
| | Appointment Status | New Term Expires: |
| Trustee Paul Oggerino | Chairman | 2019 |
| Trustee Terry Kelly | Member | 2019 |

| Finance & Administration Committee | | |
|------------------------------------|---------------------|-------------------|
| | Appointment Status: | New Term Expires: |
| Trustee Sue Berglund | Chairwoman | 2019 |
| Trustee Michael Mistele | Member | 2019 |

| Laws & Ordinances Committee * | | |
|-------------------------------|---------------------|-------------------|
| | Appointment Status: | New Term Expires: |
| (None at this time) | N/A | N/A |
| (None at this time) | N/A | N/A |

* This Committee only meets on an add-needed basis. Members will be appointed as required.

ACTION PROPOSED:

None required.

VILLAGE OF WILLOWBROOK

BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE:

A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE AN AGREEMENT WITH BKD, LLP FOR AGREED UPON PROCEDURES FOR WILLOW POND PARK AS REQUIRED BY THE ILLINOIS DEPARTMENT OF NATURAL RESOURCES (IDNR) IN ORDER TO OBTAIN OSLAD GRANT REIMBURSEMENT FOR COSTS RELATED TO THE PROJECT

AGENDA NO.

7

AGENDA DATE: 12/18/2017**STAFF REVIEW:** Carrie Dittman, Director of Finance**SIGNATURE:** Carrie Dittman**LEGAL REVIEW:** Thomas Bastian, Village Attorney**SIGNATURE:** THOMAS BASTIAN TH.**RECOMMENDED BY:** Timothy Halik, Village Administrator**SIGNATURE:** Timothy Halik**REVIEWED & APPROVED BY COMMITTEE:** YES NO N/A **ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)**

The Willow Pond Park renovation project has now been completed and the Village is in the process of preparing the final close-out reports to submit to the Illinois Department of Natural Resources (IDNR) in order to obtain the \$400,000 OSLAD grant reimbursement of costs. As part of the close-out documents, IDNR requires that an Agreed Upon Procedures (AUP) Report be completed by an independent CPA firm in accordance with the *Statement on Standards for Attestation Engagements* to verify the costs claimed for reimbursement.

The Village contacted BKD, LLP, the firm that performs the Village's annual audit, to perform this engagement. BKD can complete the AUP at a fee not to exceed \$3,000, as per the attached engagement letter.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.)

Due to the familiarity of BKD with the Village's accounts, the Village recommends retaining BKD to perform the AUP engagement, which is also the recommendation of IDNR.

ACTION PROPOSED: ADOPT THE RESOLUTION

RESOLUTION NO. 17-R-_____

A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK
TO EXECUTE AN AGREEMENT WITH BKD, LLP FOR AGREED UPON
PROCEDURES FOR WILLOW POND PARK AS REQUIRED BY THE
ILLINOIS DEPARTMENT OF NATURAL RESOURCES (IDNR) IN ORDER
TO OBTAIN OSLAD GRANT REIMBURSEMENT FOR COSTS RELATED
TO THE PROJECT

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, that the Mayor and Village Clerk be and the same are hereby authorized to enter into an Agreed Upon Procedures (AUP) Agreement between the Village of Willowbrook and BKD LLP, in substantially the form attached hereto and incorporated herein as Exhibit "A".

ADOPTED and APPROVED this 18th day of December, 2017.

APPROVED:

Mayor

ATTEST:

Village Clerk

ROLL CALL VOTE:

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

DRAFT

December 6, 2017

Mr. Tim Halik, Village Administrator
Village of Willowbrook
835 Midway Drive
Willowbrook, Illinois 60527

We are pleased to confirm the arrangements of our engagement and the nature of the services we will provide to the following specified users: Village of Willowbrook and Illinois Department of Natural Resources (IDNR) OSLAD Project No. OS 14-1904 Willow Pond Park Re-Development.

ENGAGEMENT OBJECTIVES AND SCOPE

We will apply the procedures enumerated in the attachment to this letter to the IDNR Program Project No. OS 14-1904 of the Village of Willowbrook. The sufficiency of these requested procedures is solely the responsibility of the specified parties listed above. Consequently, we make no representation regarding the sufficiency of the procedures for the purpose for which the report has been requested or for any other purpose.

Because we have not been engaged to conduct an examination or review, we will not express an opinion or conclusion, respectively, on the IDNR Program Project No. OS 14-1904 of the Village of Willowbrook. In addition, we have no obligation to perform any procedures beyond those listed in the attachment to this letter.

OUR RESPONSIBILITIES

We will conduct our agreed-upon procedures engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants.

Our engagement will not include a detailed examination of all transactions and cannot be relied upon to disclose misstatements that might exist due to error, fraud and illegal acts. However, we will inform you of any such matters, if material, that come to our attention.

We will submit a report summarizing the procedures performed and the results of those procedures. The report is intended solely for the information and use of the Board, management, and Illinois Department of Natural Resources and is not intended to be and should not be used by anyone other than these specified parties.

DRAFT

Scott C. Termine will oversee and coordinate the engagement. Kimberly Marshall is responsible for supervising the engagement and authorizing the signing of the report.

If, for any reason, we are unable to complete our procedures, we may decline to issue a report as a result of this engagement.

YOUR RESPONSIBILITIES

It should be understood that the management of the Village of Willowbrook is responsible for the proper recording of transactions and preparation of financial statements. Management of the Village of Willowbrook is also responsible for establishing and maintaining effective internal control over financial reporting and setting the proper tone; creating and maintaining a culture of honesty and high ethical standards; and establishing appropriate controls to prevent, deter and detect fraud and illegal acts. Management of the Village of Willowbrook is also responsible for identifying and ensuring compliance with laws and regulations applicable to its activities and for establishing and maintaining effective internal control over compliance.

To facilitate our engagement, management is responsible for providing a written assertion about the measurement or evaluation of the subject matter against the criteria, supplying us with all necessary information and for allowing us access to personnel to assist in performing our services. It should be understood that management is responsible for the accuracy and completeness of these items, for the subject matter and the written assertions referred to above and for selecting and determining the appropriateness of the criteria.

At the conclusion of our engagement, management will provide to us a letter confirming the availability of this information, the written assertions, certain representations made during the engagement and acknowledging certain responsibilities outlined in this engagement letter.

OTHER SERVICES

We may perform other services for you not covered by this engagement letter. You agree to assume full responsibility for the substantive outcomes of those services, including any findings that may result. You also acknowledge those services are adequate for your purposes, and you will establish and monitor the performance of those services to ensure they meet management's objectives. Any and all decisions involving management responsibilities related to those services will be made by you, and you accept full responsibility for such decisions. We understand you will designate a management-level individual to be responsible and accountable for overseeing the performance of those services, and you will have determined this individual is qualified to conduct such oversight.

DRAFT

ENGAGEMENT FEES

The fee for our services will be \$3,000. We will waive our standard administrative fee of 4% to cover items such as copies, postage and other delivery charges, supplies, technology-related costs such as computer processing, software licensing, research and library databases and similar expense items.

Our fees are based upon the understanding that the personnel of the Village of Willowbrook will be available to assist us. Assistance from your personnel is expected to include:

- Preparing schedules and analysis
- Responding to auditor inquiries
- Pulling selected documents from files
- Helping to resolve any difficulties encountered

We will provide you with a detailed list of assistance and schedules required and the date such assistance and schedules are to be provided before the engagement begins. All schedules should be provided in electronic form unless indicated otherwise.

Our timely completion of the engagement depends on timely and accurate schedule and analyses preparation and on the availability of the Village of Willowbrook personnel to provide other assistance. If there are inaccuracies or delays in preparing this material, or if we experience other assistance difficulties that add a significant amount of time to our work, our fees will increase. If these circumstances occur, we will promptly notify you to discuss alternative solutions and impact on our fees.

Our pricing for this engagement and our fee structure are based upon the expectation that our invoices will be paid promptly. We will issue progress billings during the course of our engagement, and payment of our invoices is due upon receipt. Interest will be charged on any unpaid balance after 30 days at the rate of 10% per annum.

Our engagement fee does not include any time for post-engagement consultation with your personnel or third parties, inquiries from regulators or testimony or deposition regarding any subpoena. Charges for such services will be billed separately.

If our invoices for this or any other engagement you may have with BKD are not paid within 30 days, we may suspend or terminate our services for this or any other engagement. In the event our work is suspended or terminated as a result of nonpayment, you agree we will not be responsible for any consequences to you.

DRAFT

OTHER ENGAGEMENT MATTERS AND LIMITATIONS

Our workpapers and documentation retained in any form of media for this engagement are the property of BKD. We can be compelled to provide information under legal process. In addition, we may be requested by regulatory or enforcement bodies to make certain workpapers available to them pursuant to authority granted by law or regulation. You agree that we have no legal responsibility to you in the event we provide such documents or information.

You agree to indemnify and hold harmless BKD and its personnel from any claims, liabilities, costs, and expenses relating to our services under this agreement attributable to false or incomplete representations by management, except to the extent determined to have resulted from the intentional or deliberate misconduct of BKD personnel.

You agree that any dispute regarding this engagement will, prior to resorting to litigation, be submitted to mediation upon written request by either party. Both parties agree to try in good faith to settle the dispute in mediation. The American Arbitration Association will administer any such mediation in accordance with its Commercial Mediation Rules. The results of the mediation proceeding shall be binding only if each of us agrees to be bound. We will share any costs of mediation proceedings equally.

Either of us may terminate these services at any time. Both of us must agree, in writing, to any future modifications or extensions. If services are terminated, you agree to pay us for time expended to date. In addition, you will be billed travel costs and fees for services from other professionals, if any, as well as an administrative fee of 4% to cover items such as copies, postage and other delivery charges, supplies, technology-related costs such as computer processing, software licensing, research and library databases and similar expense items.

If any provision of this agreement is declared invalid or unenforceable, no other provision of this agreement is affected and all other provisions remain in full force and effect.

This engagement letter represents the entire agreement regarding the services described herein and supersedes all prior negotiations, proposals, representations or agreements, written or oral, regarding these services. It shall be binding on heirs, successors and assigns of you and BKD.

We may from time to time utilize third-party service providers, *e.g.*, domestic software processors or legal counsel, or disclose confidential information about you to third-party service providers in serving your account. We remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures and safeguards to protect the confidentiality of your information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information. In the event we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider.

DRAFT

We will, at our discretion or upon your request, deliver financial or other confidential information to you electronically via email or other mechanism. You recognize and accept the risk involved, particularly in email delivery as the Internet is not necessarily a secure medium of communication as messages can be intercepted and read by those determined to do so.

You agree you will not modify these documents for internal use or for distribution to third parties. You also understand that we may on occasion send you documents marked as draft and understand that those are for your review purpose only, should not be distributed in any way and should be destroyed as soon as possible.

Any time you intend to reference our firm name in any manner in any published materials, including on an electronic site, you agree to provide us with draft materials for our review and approval before publishing or posting such information.

BKD is a registered limited liability partnership under Missouri law. Under applicable professional standards, partners of **BKD, LLP** have the same responsibilities as do partners in a general accounting and consulting partnership with respect to conformance by themselves and other professionals in BKD with their professional and ethical obligations. However, unlike the partners in a general partnership, the partners in a registered limited liability partnership do not have individual civil liability, directly or indirectly, including by way of indemnification, contribution, assessment or otherwise, for any debts, obligations or liabilities of or chargeable to the registered limited liability partnership or each other, whether arising in tort, contract or otherwise.

We are an independent accounting firm allowed to use the name "Praxity" in relation to our practice. We are not connected by ownership with any other firm using the name "Praxity," and we will be solely responsible for all work carried out by us on your behalf. In deciding to engage us, you acknowledge that we have not represented to you that any other firm using the name "Praxity" will in any way be responsible for the work that we do.

We will be pleased to discuss this letter with you at any time and look forward to the opportunity of serving you. If the above arrangements are acceptable to you, please sign the enclosed copy of this letter and return it to us. If the signed copy you return to us is in electronic form, you agree that such copy shall be legally treated as a "duplicate original" of this agreement.

BKD, LLP

Must be signed by a partner

DRAFT

The services and arrangements described in this letter are in accordance with our understanding and are acceptable to us.

VILLAGE OF WILLOWBROOK

BY _____
Tim Halik, Village Administrator

DATE _____

DRAFT

Attachment A

Our procedures will be as follows:

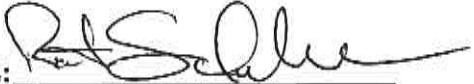
We will review the costs on the **Development Project Billing Form** based on the **Schedule of Professional Services (A/E) and Publicly Bid Project Contracts** and the **Schedule of Project Expenditures** for **IDNR Grant Project No. OS 14-1904** and perform the following procedures:

- A. We will verify that all contracts listed on the schedule are for work germane to the scope of the approved OSLAD Project No. OS 14-1904 as described on the signed Project Agreement and any amendments thereto, and, with the exception of Project Professional Services (A/E) contracts, were executed after the project start date indicated on the signed Project Agreement.
- B. With the exception of Project Professional Services (A/E) contracts, we will verify that the grantee has complied with applicable state statutes and applicable local ordinances concerning bidding requirements for construction contracts, and equipment/material purchases.
- C. We will verify that all publicly bid construction and material/equipment purchase contracts executed were awarded to the low bidder.
- D. We will verify that all change orders to the construction and material/equipment contracts are germane to the approved OSLAD Project scope and that any change orders of \$10,000 or more were approved by IDNR.
- E. We will sample a minimum of 25% of the Project expenditures listed on the "Schedule of Expenditures" (to include representation of at least 50% of the total Project expenditure value) and trace to the grantee's accounting record system verifying the costs are germane to the project scope and, with the exception of Project Professional Services (A/E fees), were incurred during the project period specified on the signed Project Agreement.
- F. If Force Account labor (use of grantee's own staff to complete project construction) is listed/claimed on the "Schedule of Expenditures", we will sample a minimum of 20% of the listed Force Account labor charges (minimum 35% of FA labor value) to determine if the charges are allowable and germane to the project scope and trace such charges sampled to grantee's supporting time keeping records.

VILLAGE OF WILLOWBROOK

BOARD MEETING

AGENDA ITEM - HISTORY/COMMENTARY

| | |
|--|---|
| ITEM TITLE: A RESOLUTION ACCEPTING A PROPOSAL AND AUTHORIZING THE MAYOR AND THE VILLAGE CLERK TO EXECUTE AN AGREEMENT FOR THE INSTALLATION OF A HOLDING CELL AUDIO SYSTEM – ADVANCED WIRING SOLUTIONS | AGENDA NO. 8 AGENDA DATE: 12/18/17 |
| STAFF REVIEW: Robert Schaller, Deputy Chief | SIGNATURE:  |
| LEGAL REVIEW: Thomas Bastian, Village Attorney | SIGNATURE:  |
| RECOMMENDED BY: Tim Halik, Village Administrator | SIGNATURE:  |
| REVIEWED & APPROVED BY COMMITTEE: YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/> | |
| ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY) | |
| <p>During the Village of Willowbrook Police Facility Renovation / Expansion, which started in June of 2016 a complete demolition of the interior of the facility took place. During this demolition all wiring was removed from the facility, which included the wiring of the Rauland Two-Way Audio Base Station. This Audio system was used for two-way communication to remote speaker/microphone units that were operated within the lock-up and holding cells. Due to the age and inability to service the Rauland Two-Way Audio Base Station proposals for a new system were requested. Advanced Wiring Solutions out of Alsip, Illinois submitted a proposal to install a Holding Cell Audio System for \$4865.00. This system would incorporate a Loure Electronics AP-4TB 4 zone two-way audio base station designed for two-way listen/talkback. (See Exhibit A)</p> | |
| ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.) | |
| <p>THE PUBLIC SAFETY COMMITTEE REVIEWED THE ADVANCED WIRING SOLUTIONS PROPOSAL ON DECEMBER 18, 2017 AND SUPPORTS THE PROJECT. THE ADVANCED WIRING SOLUTIONS PROPOSAL IS ATTACHED AS EXHIBIT "A"</p> | |
| ACTION PROPOSED: ADOPT RESOLUTION | |

RESOLUTION NO. 17-R-_____

A RESOLUTION ACCEPTING A PROPOSAL AND AUTHORIZING
THE MAYOR AND VILLAGE CLERK TO EXECUTE AN
AGREEMENT FOR THE INSTALLATION OF A HOLDING CELL
AUDIO SYSTEM – ADVANCED WIRING SOLUTIONS

BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, that the Mayor and Village Clerk be and the same are hereby authorized and directed to accept and sign the proposal from Advanced Wiring Solutions for the installation of a holding cell audio system within the police building in the total cost of \$4,865.00 in accordance with the proposal attached hereto as Exhibit "A" which is, by this reference, expressly incorporated herein.

ADOPTED and APPROVED this 18th day of December, 2017

APPROVED:

Mayor

ATTEST:

Village Clerk

ROLL CALL VOTE:

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

RECEIVED

NOV 21 2017

By _____



11/21/2017

Bob Schaller
Willowbrook Police Dept
7760 S. Quincy
Willowbrook, IL 60527
630-920-2253

Re: **Willowbrook Police Dept** Est #13038-17

Bob

Advanced Wiring Solutions is pleased to submit to you pricing for the above mentioned project.

Holding Cell Audio System:

| | |
|---|----|
| Install 2 way talk back speaker in Holding cell | 2 |
| Install audio cable from speaker to primary base station | 2 |
| Install Audio cable from primary base station to secondary base station | 2 |
| Install cable supports as needed | 30 |
| Install base station units | 2 |
| Test functionality | 2 |

| | | |
|---------------|----|-------------------|
| Labor: | \$ | 1,262.00 |
| Materials: | \$ | 3,603.00 |
| Total: | | \$4,865.00 |

Respectfully Submitted,
Advanced Wiring Solutions

A handwritten signature in blue ink, appearing to read "Chris Beissmann".

Chris Beissmann
Project Manager

Clarifications:

- > Based on working during normal business hours Monday-Friday
- > Existing electrical source shall be used
- > Existing raceway is to be used to gain access to below front desk
- > Any deviations from this quote will result in a change order

Terms and Conditions:

CONDITIONS OF PERFORMANCE: The responsibility of Advanced Wiring Solutions, Inc. ("AWS") with respect to the services to be performed hereto/thereto shall be limited to either the customer's side of the interconnect devices connecting the equipment to the system operated by the local telephone or other relevant utility, or if no such interconnect devices exist, at the customer's side of the point of connection between the equipment and said local system. The customer shall allow employees of AWS free access to premises and facilities where the equipment is to be maintained at all times consistent with the requirements of this agreement. Any maintenance or service work performed on the equipment by others during or after the period of this agreement without written consent of AWS shall cause my warranty granted to customer by AWS under this agreement to become null and void.

FORCE MAJEURE: The failure of performance by AWS of maintenance of services hereunder or the performance of any other obligations of AWS under this agreement is in every case subject to delays caused by an act of God, war, fire, explosion, accident, flood, natural disaster, inability to obtain materials or power, civil commotion, governmental laws, regulations or orders, acts or inaction of customers, inability of AWS's subcontractors to perform, or any other cause beyond the reasonable control of AWS, or labor trouble, strike, lockout or injunction (whether or not such labor event is within the reasonable control of AWS). In the event of any such delay, the period of time for performance of services affected by such delay will be extended to reflect the effective delay experienced thereby.

LIMITATION OF LIABILITY. The customer agrees that neither AWS nor its subcontractor shall be liable for any loss or damage to the equipment or other property or injury or death to the

customer's agent, employee or enduser arising in connection with the inadherence of other services provided by AWS or the subcontractor under this agreement unless such loss, injury or death or damage results solely from the gross negligence or willful misconduct of AWS's client, employee or agent or those of AWS's subcontractor. IN NO EVENT SHALL AWS OR ITS SUBCONTRACTOR BE LIABLE FOR ANY INDIRECT, INCIDENTAL, CONSEQUENTIAL OR SPECIAL DAMAGES (INCLUDING, WITHOUT LIMITATION, ANY LOSS BY CUSTOMER OR BUSINESS, REVENUE OR GOODWILL) ARISING IN CONNECTION WITH THIS AGREEMENT OR THE EQUIPMENT OR ANY SERVICES PERFORMED OR MATERIALS PROVIDED PURSUANT TO THIS AGREEMENT.

WARRANTY DISCLAIMER: AWS shall accept any warranty on equipment installed to the customer; however, the warranty shall be as between the customer and the manufacturer and AWS shall have no duties or responsibilities with respect to said manufacturer's warranty. EXCEPT AND TO THE EXTENT EXPRESSLY PROVIDED IN THIS AGREEMENT, AND IN LIAISON WITH THE APPLICABLE MANUFACTURER, AWS IS NOT A MANUFACTURER, ENDORSEUR, OR AGENT OF THE EQUIPMENT, INCLUDING THE SOFTWARE, THAT MAY BE USED IN CONJUNCTION WITH THE EQUIPMENT.

EXCEPT FOR THE LIMITED WARRANTY PROVIDED IN THE PREVIOUS SECTION, AWS DISCLAIMS ALL OTHER WARRANTIES, WHETHER EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OR AS TO MATERIALS OR LABOR PROVIDED BY OR AT THE DIRECTION OF AWS.

5. TERMS AND PAYMENT.

A. Unless otherwise specified in a signed AWS proposal, payments due from the customer to AWS hereunder shall be made within thirty days from the date of AWS's invoice. All new entitlements are subject to payment in advance via certified check or money order.

B. Customer shall pay a base charge of \$100 per month (less applicable discounts) for the initial and continuing use of the Software and for each calendar month, or fraction thereof, that any payments to AWS are in arrears, based upon the schedule of payments set forth above.

AWIS may terminate any agreement with the customer and解除 any agreements for the customer's convenience or convenience of AWIS, including but not limited to, where the customer has breached any law having for its purpose the administration of customer, a bankrupt or the reorganization of the customer, or may be cancelled by AWIS without notice should customer default in any payments due AWIS as herein provided.

LEGAL COSTS AND EXPENSES. In the event that AWS shall incur any legal fees or costs or expenses in order to enforce or attempt to enforce this agreement caused by a breach hereof or default herein by the customer, the customer shall pay all such attorneys' fees and costs, provided that they are reasonably incurred by AWS, and cost to be paid within 30 days following the date that they accrue to AWS.

TAXES. The services rate(s) or other charges incurred by customer under this agreement do not include any federal, state or local privilege, use, sales or excise taxes paid or payable by either AWS or customer with respect to this agreement or any of the services performed or materials, equipment or other items provided by AWS or customer which shall be paid by customer, except for taxes based on AWS's net income or capital stock, which shall be borne by AWS.

8 ASSIGNMENT: AWS may assign, sublease or otherwise dispose of, in whole or in part, any of its interests, rights or obligations under this agreement. Any subcontractor performing maintenance services or other services heretofore will be subject in the same terms and conditions as are set forth herein. Customer shall not assign or sublease any part or all of its interests hereunder except upon the prior written consent of AWS, which consent shall not be unreasonably withheld, and any attempted assignment or subcontracting without AWS' prior written consent shall be null and void.

CONTRACTOR STATUS: It is understood and agreed that AWS is neither the agent nor employee of the manufacturer of the equipment or any lesser thereof, and unless expressly so forth herein AWS does not assume responsibility for the obligations of said manufacturer or any lesser vendor or warranty or agreement of the manufacturer or lessor. It is, however, understood that all referenced terms in the equipment specifications shall be deemed to include the specifications, recommendations or requirements of any manufacturer of the equipment.

GOVERNING LAW, JURISDICTION AND VENUE. This contract shall be governed by, and construed and enforced in accordance with the laws of the State of Illinois. In the event of a dispute hereunder, the parties consent to the exclusive jurisdiction of the state courts of, and federal courts sitting in, the State of Illinois. Any state court action, or any alternative dispute resolution process, shall be conducted in the state of Illinois, and shall be conducted in the English language.

ENTIRE AGREEMENT. This agreement shall constitute the entire agreement between the customer and AWS irrespective of inconsistent or additional terms or conditions in customer's purchase orders or other documents submitted by the customer to AWS. This Agreement supersedes any other agreement, whether written or verbal, between the Customer and AWS and the

Agreement may not be modified except by a written agreement specifically referencing this Agreement.

ADDITIONAL TERMS AND CONDITIONS: All material is guaranteed to be as specified. All work will be completed in a workmanlike manner according to standard practices. All field personnel to be used will be reliable. Any deviation from the original plans and specifications, as outlined in the proposal, will be executed upon written orders only. All field work orders and/or change orders shall be executed prior to the performance of the work. All signatures of WO & CPO acceptance will constitute acceptance of the outlined scope and conditions and guaranteed payment in the amount as shown, over and above the original accepted contract/proposal amount. Field production will progress contingent upon strikes, weather conditions, uncontrollable shortages of materials and all other delays beyond the control of Advanced Wiring Solutions, Inc. (AWS). Production delays, caused by performance of other trades, shall not constitute reason for AWS to work overtime to maintain the job progress schedule. In addition, no overtime has been included in this proposal unless expressly indicated. It is understood that the employer, or their agents, shall carry fire, liability and other pertinent insurance coverage. AWS shall provide certificates of insurance for the required insurance (including workers' compensation insurance). All AWS field personnel and supervisors have completed required OSHA (a sanctioned course). No bonus(s) (if any) has been included in this proposal unless otherwise outlined above. AWS will contact J.I.L.L.E. for location of public utilities. All private utilities and underground services will be located by others and will not be warranted by AWS. Any damage to private utilities will be the responsibility of the owner.

Warranties: Bodily, labor, and manufacturer warranties are not valid in the event of (a) customer's negligence; (b) theft, abuse, (c) fire, flood, wind, lightning, or any other acts of God; (d) any alteration of equipment (from any other vendor not authorized by Advanced Wiring Solutions, Inc.); (e) use of any equipment for other than the ordinary use for which such equipment was designed; or (f) use of equipment for purposes for which such equipment was not intended; or (g) failure to provide a suitable operating environment as prescribed by Advanced Wiring Solutions, Inc. No manufacturer warranties, including without limitation, lightning, electrical power, air conditioning, and humidity, apply.

THIS QUOTE IS VALID FOR 30 DAYS

Sales Engineer: *Chris Betzmann* Date: 11/21/2017

Customer Acceptance: _____ **Date:** _____

PRICING SHEET

ESTIMATE NO. _____
SHEET NO. 2

JOB Est #13038-17
WORK Willowbrook Police Dept
EST. BY

1 OF _____ SHEETS

21-Nov-17

TOTAL LABOR AND MATERIAL
\$4,865.00

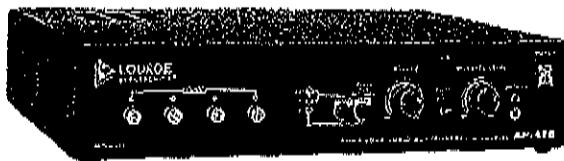


AP-4TB

4 ZONE TWO-WAY AUDIO BASE STATION TECHNICAL DATA SHEET

DESCRIPTION

The Model AP-4TB is four zone audio monitoring base stations designed for two-way listen/talkback. As a complete system, any zone can be monitored, by pressing the button switch for the desired zone. The units contain a 3" built-in speaker for monitoring audio and a built-in microphone for talking back to the remote zone. Each zone has an audio output jack (RCA) for connection to a DVR with multiple audio inputs. All Louroe Speaker/Microphones (Model TLI, TLM, TLMC, TLSP, and TLO) are compatible with the AP-4TB.



APPLICATION

- Jail Cell Monitoring
- Classroom Monitoring
- Building Peripherals
- Storage Facilities
- Therapy Labs
- Day Care Centers
- Warehouses

....Anywhere CCTV Cameras Are Installed

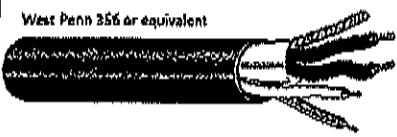
IMPORTANT NOTICE
When this equipment is used as part of an audio monitoring system, the law requires that the public be given notice of AUDIO MONITORING ON THE PREMISES. A decal notice is included with each microphone shipped.

Federal Law Reference:
Federal Regulations, US Code, Title 18, Crime and Criminal Procedure, Sec 2510.

WIRING REQUIREMENTS

4 Conductor consisting of:
■ 2 Conductor shielded, 20 gauge with 22 gauge drain (microphone connection).
■ 2 Conductor unshielded, 18 gauge (speaker connection).
All in the same jacket

West Penn 356 or equivalent



FEATURES

- Built-in 3" speaker for monitoring both live audio and playback audio
- Microphone output jack for each zone for connection to DVR with multiple audio inputs
- Built-in microphone for talkback to the remote speaker
- 3.5mm headphone jack on front panel
- Desktop model
- Contains internal power supply for direct connection to 120 Vac source

SPECIFICATIONS

| | |
|--|----------------------------------|
| ■ Input sensitivity (talk back microphone) | -45dB |
| ■ Monitor power output | 1W @ 8Ω |
| ■ Talkback power output | 1.5W into 70V line |
| ■ Audio output impedance | 600Ω |
| ■ Audio input impedance | 10kΩ |
| ■ Audio frequency response (flat) | 100 Hz to 10kHz |
| ■ Audio frequency response (enhanced) | -20 dB @ 200 Hz to +8dB @ 3 kHz |
| ■ Headphone impedance | 8 to 600Ω |
| ■ Power input | 120 Vac, 60Hz |
| ■ Fuse | 1/4 A slow-blow |
| ■ Dimensions | 10 1/4" L x 12 1/2" W x 2 1/2" H |
| ■ Weight | 8 lbs 6 oz |
| ■ Shipping Weight | 10 lbs |

DESCRIPTION

The Model TLI Series of speaker/microphones are two-way talk/listen remote stations consisting of an electret condenser microphone with pre-amp for line level output and 8" speaker. As a system, the TLI Series provide both listen and talkback capabilities between the remote zone and the Louroe base station. There are five configurations in which Model TLI can be installed:

Using VRSC Housing for surface mounting to a wall or ceiling (industrial application) Model TLI-VR-SQ Surface mount
vandal resistant

Using ERD-8 Backbox and BR-8WS/BR-8VP Grill Model TLI-CF (BR-8WS) and TLI-VR-F (BR-8VP Vandal Resistant Grill)

Using MR-8 Mounting Ring and BR-8WS Grill for surface mounting on a ceiling
Model TLI-CS.

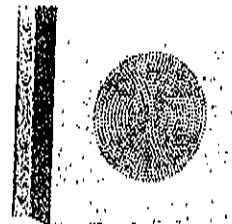
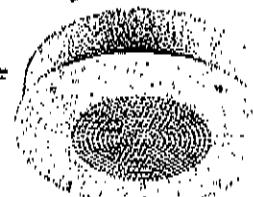
No housing Model TLI (Speaker and Microphone only)

APPLICATION

In operation, the TLI Series of speaker/microphones provide hands-free LISTEN and TALKBACK capabilities with the LOUROE Base Station:

- » Hospital Therapy Labs » Observation Rooms
- » Cardio Cath Labs » Corporate Training Sessions
- » Lobby Entrances » Municipal Buildings

TLI (NO HOUSING)

TLI-VR-SQ

TLI-CF/TLI-VR-F

FEATURES

- » Omni-directional microphone and 8" speaker
- » May be installed up to 1000' from the Louroe Base Station
- » Highly sensitive microphone
- » Moisture resistant resin impregnated cloth speaker cone
- » Microphone pre-amp contains a sensitivity switch for lowering gain

SPECIFICATIONS (MICROPHONE)

| | |
|----------------------|---------------------------------|
| » Sensitivity | -45 dBV/Pa 1 Pa = 94 dB SPL |
| » Frequency Response | 50 Hz to 15 kHz |
| » Output | Line Level (0 dBV, 600Ω @ 1kHz) |
| » Current Drain | 10mA |
| » Supply Voltage | 12 Vdc |

SPECIFICATIONS (Speaker)

| | |
|------------------------|-----------------|
| » Power rating | 15W |
| » Input | 70.7V constant |
| » Frequency response | 65 Hz to 17 kHz |
| » Voice coil impedance | 8Ω |
| » Speaker size | 8" |

SPECIFICATIONS (Mechanical)

| | |
|---|------------------------|
| » TLI (No housing) | 8" Dia x 2 5/8" D |
| » TLI-CS/TLI-CF/TLI-VR-F Faceplate with Speaker and microphone | 12 7/8" Dia x 2 3/4" D |
| » ERD-8 (Backbox for TLI-CF) | 12 1/4" Dia x 4" D |
| » MR-8 (Mounting ring for TLI-CS) | 12 3/8" Dia x 3" D |
| » TLI-VR-SQ | 13" H x 11" W x 4" D |
| » TLI (No housing) Weight | 1 lb 11 oz |
| » Shipping Weight | 4 lbs |
| » TLI-CS Weight | 2 lbs 10 oz |
| » TLI-CS Shipping Weight | 7 lbs |
| » TLI-CF Weight | 2 lbs |
| » TLI-CF Shipping Weight | 6 lbs |
| » TLI-VR-F Weight | 3 lbs x 10 oz |
| » TLI-VR-F Shipping Weight | 8 lbs |
| » TLI-VR-SQ Weight | 5 lbs 14 oz |
| » TLI-VR-SQ Shipping Weight | 10 lbs |



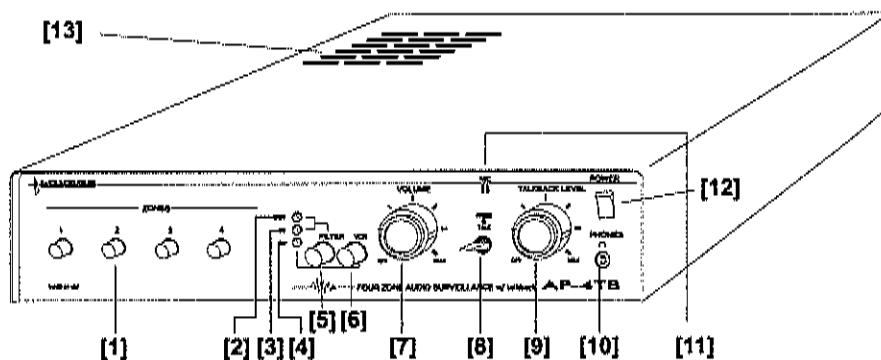
INTRODUCTION

The AP-4TB is a four zone audio base station with 2-way talk/listen capabilities. It contains a built-in microphone and speaker for two-way audio communication to the remote station. Unit has volume adjustments for both talk and listen. Zone audio can be activated by manually pressing the zone activation switches of the unit. Provides 4 line level RCA outputs for recording remote microphone audio to DVRs with multiple audio inputs. Selectable Audio output and input from a recorder are provided through RCA connectors at the rear of the unit. Has built-in speaker for listening to live audio. Compatible with all Louroe's two-way remote speaker/microphone units

| Contents | Description |
|----------------|--|
| AP-4TB | UL listed 4 Zone Two-Way Audio Base Station. Used for two-way communication to remote speaker/microphone units. Has Audio IN/OUT for a recorder. |
| Dual RCA Cable | RCA cable for connection to a DVR/VCR or other Audio devices that accept line level input (0dB @ 600Ω). |

INSTALLATION AND OPERATING INSTRUCTIONS

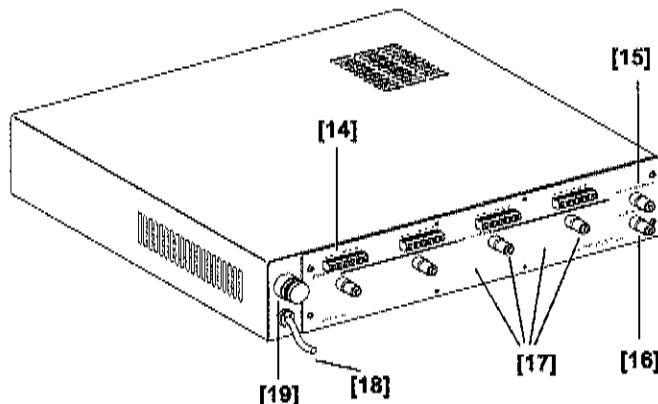
Fig. 1
Description and function of controls



| | |
|---|---|
| [1] - Zone Selector Switches | Selects zone for monitoring. Press switch of desired zone to listen to live monitored audio. Pressing more than one switch to monitor several zones is possible, but not recommended. Audio pickup from two or more zones will be mixed and difficult to distinguish. |
| [2] - Filter-OUT Indicator | Lights (green) when audio filter is not in use. Indicates power is "ON". |
| [3] - Filter-IN Indicator | Lights (amber) when Filter Switch [5] is pressed to "ON" position. |
| [4] - VCR-IN Indicator (includes DVR's) | Lights (yellow) when VCR Switch [6] is pressed to "ON" position. |
| [5] - Filter Switch (not used with DVR's) | Used only when audio playback is from a 12 or 24 hr. time lapse recorder. Pressing Filter Switch [5] will illuminate red LED for 12/24 hour mode. This enhances the quality of recorded audio playback. If playback is from a DVR, filter switch is not used and should be in the "OUT" position. If no recording device is used, then filter switch <u>must</u> be in the "OUT" position. Otherwise live audio will be muted. The green LED illuminates when filter switch is in the "OUT" position. |
| [6] - VCR Switch (includes DVR's) | If AP-4TB is connected to a DVR, VCR etc. audio is automatically recorded whether VCR switch [6] is in the "IN" or "OUT" position. But for audio playback through the AP-4TB, VCR button <u>must</u> be pressed in the IN position. If no DVR or VCR is used, VCR switch must be in the <u>out</u> position. |
| [7] - Volume Control Knob | Rotate clockwise to increase volume of monitored audio produced through Monitor Speaker [13]. Counterclockwise to decrease. |
| [8] - Talkback switch | Press to talk to remote speakers. Select a zone by pressing the appropriate Zone Selector Switch [1] to talk to desired zone. The built-in Talk back Microphone [11] is located above the Talkback Switch [8]. |
| [9] - Talkback Control Knob | Rotate knob clockwise to increase the volume of talkback output; counterclockwise to decrease. |
| [10] - Headphone Jack | Used for private listening. Any 3.5mm stereo headphone with 8 to 600W impedance may be used. Speaker is muted when headphone is used. |
| [11] - Talkback Microphone | Built-in microphone for talkback to remote speaker. |
| [12] - Power Switch | Turns on power to the unit. Illuminates green when powered |
| [13] - Monitor Speaker | Delivers audio through speaker. Muted when a headphone is plugged into the Headphone Jack [10]. |

INSTALLATION AND OPERATING INSTRUCTIONS

Fig. 2 Rear Panel of AP-4TB



| | |
|---|--|
| [14] - Mic 6-Pin Terminal Block | Wiring connection for remote speaker/microphone |
| [15] - Audio OUT Jack (RCA) | Passes audio to DVR/VCR, etc. |
| [16] - Audio-IN Jack (RCA) | Receives audio playback from DVR/VCR, etc. |
| [17] - Zone Aux. Mic Output (each zone) | Used for connection to a DVR with multiple audio inputs or for connecting to another AP-4TB(paralleling two units). Outputs are line level |
| [18] - AC Power Cord | Connects to a 120 Vac power outlet. |
| [19] - Fuse Holder | Contains 1/4A slow-blow fuse |

NOTE REGARDING CONNECTION TO DVR's

Models AP-4TB is compatible with all DVR's that accept line level audio.

If DVR has only one audio input, connect the "Audio Out" jack[15] on back panel of AP-4TB to "Audio In" of DVR using an RCA cable.

If DVR has multiple audio inputs, connect the "Mic Out" jacks [17] on back panel of AP-4TB to the audio inputs of DVR using RCA cables. Output from "mic output" is line level

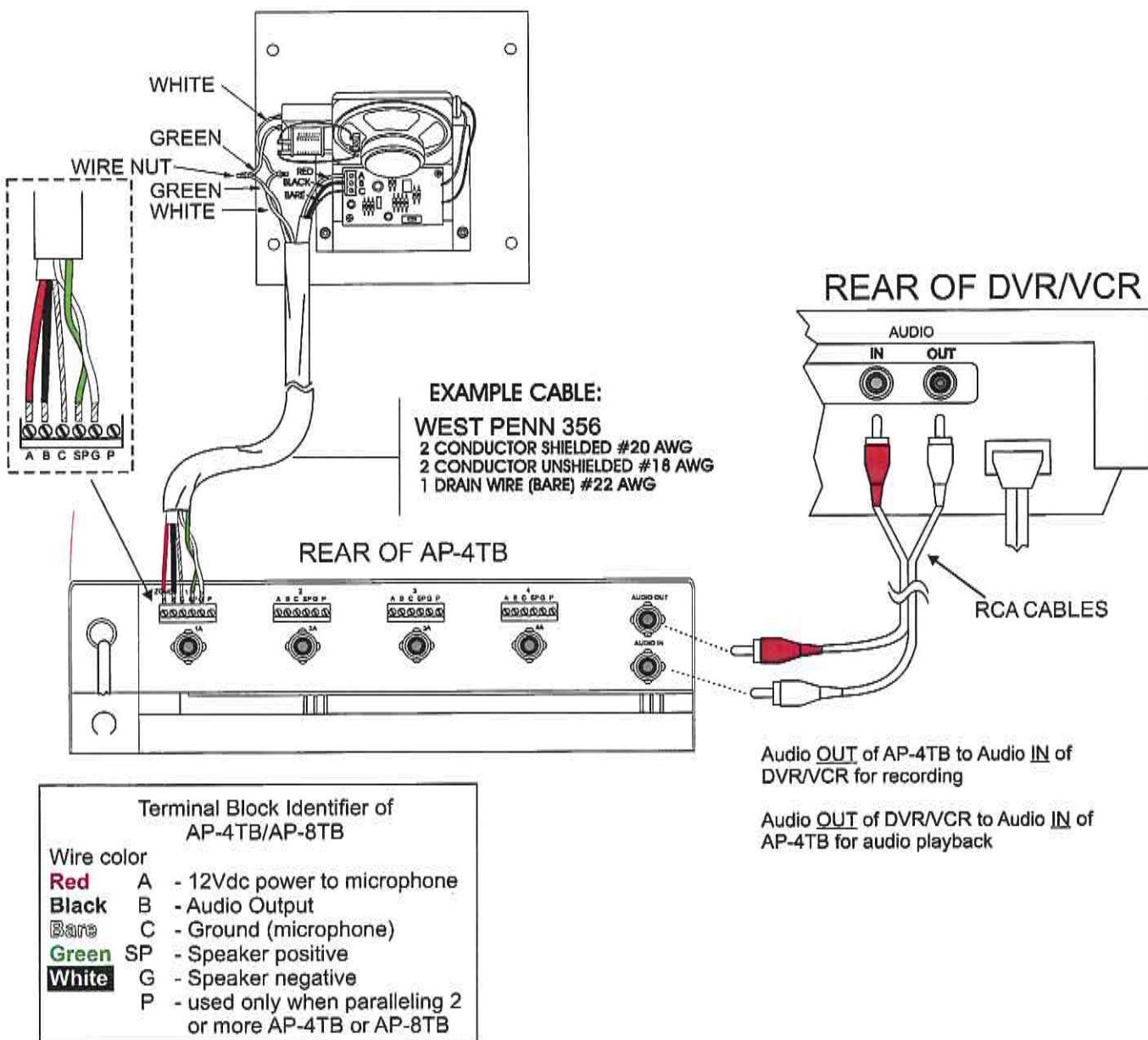
If DVR contains 3.5mm audio input and output jacks instead of RCA type, a 3.5mm adapter must be connected to one end of RCA cable. Check with DVR manufacturer if 3.5mm plug is stereo or mono.

INSTALLATION AND OPERATING INSTRUCTIONS

INTERCONNECTION DIAGRAM BETWEEN LOUROE MODEL TLSP SPEAKER/MICROPHONE AND LOUROE MODEL AP-4TB AUDIO BASE STATION

Louroe Models TLI, TLM, TLO are compatible with AP-4TB

FIG 3



INSTALLATION AND OPERATING INSTRUCTIONS

WIRING CONNECTIONS

- 1) Connect one end of cable to remote speaker/microphone, (TLSP, etc.) as shown in Fig. 3. Use 4 conductor shielded audio cable West Penn 356 or equivalent. Connect wires with overall shield to terminals "A", "B", and "C" of microphone's terminal block. When using West Penn 356, connect red wire to terminal "A"; black wire to terminal "B" and bare wire to terminal "C".
- 2) Connect the two speaker wires (white and green) to the 2 wires connected to 70V Transformer. Connect cable's white wire to white wire connected to the 70 volt transformer, using a wire nut. Connect cable's green wire to green wire of transformer with a wire nut.
- 3) Connect the other end of the cable to AP-4TB Mic 6-Pin Terminal Block[14] for the zone which the remote microphone is assigned. Make sure that wire connected to terminal "A" of remote microphone connects to terminal "A" of unit's Mic 6-Pin Terminal Block[14]; wire connected to terminal "B" of microphone connects to terminal "B" of unit; "C" to "C". If using wire from other manufacturers, color code may vary.
- 4) Connect white speaker wire to Mic 6-Pin Terminal Block[14] terminal "G". Connect green wire to terminal marked "SP".
- 5) Repeat steps 1 thru 3 for zones 2, 3, 4 etc.
- 6) When a recorder is used (DVR, VCR etc.), connect Audio-OUT Jack[15] to DVR's Audio-IN Jack with an RCA cable (not supplied).
- 7) Connect Audio-IN Jack[16] to DVR's Audio-Out Jack.

OPERATION AND TEST

- 1) For power, connect AC power cord[18] to a standard 110/120V electrical outlet or power strip.
- 2) Turn on power by pressing Power Switch[12]. LED will illuminate GREEN and Filter-Out Indicator will illuminate GREEN.
- 3) Rotate Volume Control Knob[7] clockwise to increase volume. Counterclockwise to decrease.
- 4) Press Zone Selector Switches[1] marked zone 1. Audio from zone 1 should be present at the Monitor Speaker[13].
- 5) Press Talkback Switch[8] and speak into the Talkback Microphone[11]. Rotate Talkback Volume Control[9] clockwise to increase the level of talkback audio. Another person is needed at the remote location to listen to the volume and clarity of talkback audio.
- 6) Repeat steps 3 and 4 for the other zones.
- 7) When a 24 hour VCR is connected to the unit, press VCR Switch[6]. VCR-IN Indicator[4] will light yellow. Start recording live audio. It is not necessary to use VCR switch if recording into a DVR. The VCR Switch[6] must be in the "OUT" position when a recorder is not connected to the unit. Otherwise live audio will be muted.
- 8) Recorded audio can be played back through the AP-4TB's built-in amplifier and speaker. If audio playback is from a 24 hour time lapse recorder, press Filter Switch[5] to 12/24 hour mode. Filter-In indicator[3] will illuminate red. If playback is from a DVR, filter switch is not used and should be in the "OUT" position. If no recording device is used, then filter switch must be in the "OUT" position. Otherwise live audio will be muted. The green LED will illuminate when filter switch is in the "OUT" position.
- 9) System is now ready for standard operation.

INSTALLATION AND OPERATING INSTRUCTIONS

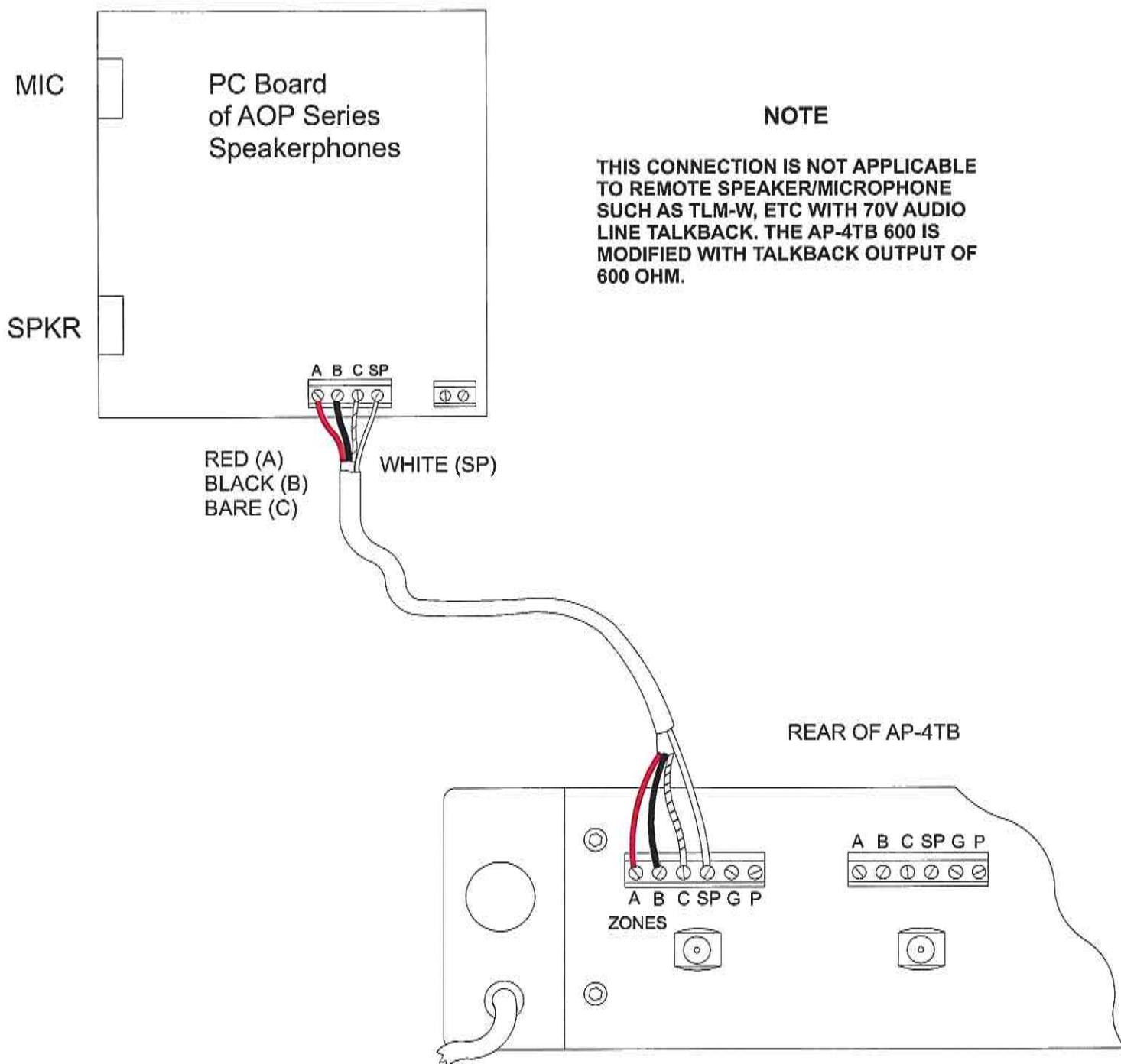
NOTES

SPECIFICATIONS

| | |
|---|-----------------------------------|
| Input sensitivity (talk back microphone) | -45dB |
| Monitor power output | 1W @ 8Ω |
| Talkback power output | 1.5W into 70V line |
| Audio output impedance | 600Ω |
| Audio input impedance | 10kΩ |
| Audio frequency response (flat) | 100 Hz to 10kHz |
| Audio frequency response (enhanced) | -20 dB @ 200 Hz to +8dB @3 kHz |
| Headphone impedance | 8 to 600Ω |
| Power input | 120 Vac, 60Hz |
| Fuse | 1/4 A slow-blow |
| Dimensions | 10 1/4" L x 12 1/2" W x 2 1/2" H |
| Weight | 8 lbs 6 oz |
| Shipping Weight | 10 lbs |

INSTALLATION AND OPERATING INSTRUCTIONS

INTERCONNECTION DIAGRAM BETWEEN MODEL AOP-SP SPEAKERPHONE AND MODEL WSP-AP-4TB 600 AUDIO BASE STATION



MANUFACTURED

IN THE

USA

IMPORTANT NOTICE

When this equipment is used as part of an audio monitoring system, the law requires that the public be given notice of AUDIO MONITORING ON THE PREMISES. A decal notice is included with each microphone shipped.



Federal Law References:
Federal Regulations, US Code, Title 18.
Crime and Criminal Procedure, Sec 2510.

WARRANTY

LOUROE ELECTRONICS® warrants that at the time of shipment products manufactured by LOUROE ELECTRONICS® to be free of defects in material and workmanship. Should a defect appear within one year (12 months) from date of shipment, LOUROE ELECTRONICS® will, at its sole discretion, repair or replace the defective equipment. This equipment shall not be accepted for repair or return without prior notification by LOUROE ELECTRONICS®. This warranty does not extend to any Louroe product that has been subjected to improper or incorrect installation, misuse, accident, or in violation of installation instructions provided by LOUROE ELECTRONICS®. Returned shipments to LOUROE ELECTRONICS® shall be at customer's expense. LOUROE ELECTRONICS® will return the equipment prepaid via best way.

BOARD MEETING

AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE:

A RESOLUTION ACCEPTING A PROPOSAL AND AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE AN AGREEMENT FOR THE INSTALLATION OF A PANIC ALARM SYSTEM – MIDCO SYSTEMS, INC.

AGENDA NO.**9****AGENDA DATE:** 12/18/17**STAFF REVIEW:** Garrett Hummel, Ast. to the Vil Admin **SIGNATURE:** Garrett Hummel**LEGAL REVIEW:** Thomas Bastian**SIGNATURE:** Thomas Bastian**RECOMMENDED BY VILLAGE ADMIN.:****SIGNATURE:** T. Bastian**REVIEWED & APPROVED BY COMMITTEE:** YES N/A **ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)**

The old Police Station used to have a panic alarm system that included a hard-wired button in the lock-up and wireless key fobs that could be worn by an officer and activated from anywhere in the building. The old Village Hall building also had a hard-wired button under the front counter in case of emergencies. The Police Station's panic alarm system and associated wiring was removed as part of the renovation process and the new Village Hall was not outfitted with panic alarms during construction. Staff felt this would be a good time to consider adding panic alarm capabilities to both buildings. In discussions with staff as to the needs for each building, it was concluded that the Village Hall should have a hard-wired panic button installed at the front counter as well as one wireless key fob for use in conference rooms. For the Police Station, there will be a hard-wired button in the lock-up and two wireless fobs (one for the front counter and one for interview rooms). All of the panic buttons will be tied directly to the Village's dispatch center, DuComm.

Staff sought and received proposals from three vendors: MidCo (the Village's phone company), FSS Technologies (the Village's fire alarm company), and Alarm Detection Systems (the Village's water tower alarm company). The proposals are broken down below:

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.)

As was stated above the proposals include: two (2) hard-wired buttons (one in each building), and three (3) wireless key fobs (one (1) for the Village Hall and two (2) for the PD).

| | MidCo | FSS | ADS |
|------------------------|-------------|-------------|-------------|
| Equipment/Installation | \$ 5,490.61 | \$ 4,794.00 | \$ 8,021.00 |
| Annual Monitoring Fee | \$ - | \$ 840.00 | \$ 1,920.00 |
| Total Cost | \$ 5,490.61 | \$ 5,634.00 | \$ 9,941.00 |

Staff recommends accepting MidCo's proposal of \$5,490.61. This proposal was the least expensive and was the only proposal that did not have a monthly monitoring fee. MidCo has been extremely responsive to the Village's phone system and maintenance needs in the past and has consistently provided timely service and repair when needed. This project was not budgeted but will be taken from the following accounts if approved: Admin Building Maintenance account (01-10-466-228) in the amount of \$2,196.24 and Police Operating Equipment (01-30-630-401) in the amount of \$3,294.37.

ACTION PROPOSED: Adopt the Resolution

RESOLUTION NO. 17-R-_____

A RESOLUTION ACCEPTING A PROPOSAL AND AUTHORIZING
THE MAYOR AND VILLAGE CLERK TO EXECUTE AN
AGREEMENT FOR THE INSTALLATION OF A PANIC ALARM
SYSTEM – MIDCO SYSTEMS, INC.

BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, that the Mayor and Village Clerk be and the same are hereby authorized and directed to accept and sign the proposal from MidCo Systems, Inc. for the installation of a panic alarm system within the Police Building and Village Hall in the total cost of \$5,490.61 in accordance with the proposal attached hereto as Exhibit "A" which is, by this reference, expressly incorporated herein.

ADOPTED and APPROVED this 18th day of December, 2017

APPROVED:

Mayor

ATTEST:

Village Clerk

ROLL CALL VOTE:

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____



Exhibit A

**221 Shore Court
Burr Ridge, IL 60527-5831
630-887-1800**

Quote Number:
32302
PO#:

Work Order Id:
230422
Date:
10/16/2017
Submitted By:
dschwartz

Proposal To:
Village of Willowbrook-Village Hall
835 Midway Dr
Attn: Accounts Payable/Finance Dept
Willowbrook IL 60527
FAX: (000)0000-0000

Service Location:
Village of Willowbrook-Village Hall
835 Midway Dr
Willowbrook IL 60527
194046
STORE: 194046

Option # 1
UN#Field Devices

Provide and install one hard-wired panic button with two wireless fobs for the detention/lock area and PD reception in the police department and one hard-wired panic button with one wireless fob for the receptionist area in the village hall. Connect to available phone lines for notification to go to DUCOM. Coordinate with Garrett Hummel (630-920-2230).

Coordinate with Garrett Hummel (630-920-2230).

32.00 Standard Labor
1 32-Input Alarm Panel
3 32 Port Wireless Receiver
2 12VDC 4AH Yuasa Battery
3 WATERPROOF PERSONAL WIRELESS PANIC BUTTO
2 Custom Alpha Keypad
400 22G 2C Stranded Shielded Plenum Cable
600 20G 4C Stranded Shielded Plenum Cable
200 4P L5E Blue Enhanced 350Mhz Plenum
1 Napco 8-96 Zone Control Alarm Panel
1 Misc Materials/Supplies

Initial: _____ Total 5,490.61

Standard Labor Rates:

\$150.00 Site Visit charge per Technician/Trainer.

\$99.00/Hr per Trainer billed in 1/4 Hr increments, On-Site or Remote.

\$150.00/Hr per Technician billed in 1/4 Hr increments, Standard Labor, On-Site or Remote.

\$190.00/Hr per Technician billed in 1/4 Hr increments. System Data Networking Labor, On-Site or Remote.

The final price is predicated on the necessary amount of terminals, ports, and/or licenses being available in the system. Any additional hardware, software, or licenses required to complete this order will be invoiced at an additional cost(s). Quoted price excludes all applicable taxes. Applicable taxes for the work performed will be added to the invoice total. Quoted price excludes all permit fees. Permit fees, if required for work performed, will be added to the invoice total.

The Purchaser acknowledges that he has read this Agreement, understands it and agrees to be bound by its terms and conditions. This Agreement shall be voidable at Seller's option, unless accepted and delivered on or before fifteen (15) days from date received.

From date received:

Accepted By: _____

PO#: _____

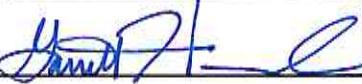
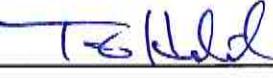
Date: _____

VILLAGE OF WILLOWBROOK

BOARD MEETING

AGENDA ITEM - HISTORY/COMMENTARY

| | |
|---|---|
| ITEM TITLE: MOTION TO APPROVE THE CALENDAR YEAR 2018 PAYMENT TO THE INTERGOVERNMENTAL RISK MANAGEMENT AGENCY (IRMA) AND DISTRIBUTION OF THE CREDIT AMOUNT TO ELIGIBLE EMPLOYEES | AGENDA NO. 10 AGENDA DATE: <u>12/18/2017</u> |
|---|---|

| | |
|--|---|
| STAFF REVIEW: Garrett Hummel, Ast. to the Vil Admin | SIGNATURE:  |
| LEGAL REVIEW: Tom Bastian, Village Attorney | SIGNATURE:  |
| RECOMMENDED BY: Tim Halik, Village Administrator | SIGNATURE:  |
| REVIEWED & APPROVED BY COMMITTEE: | YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/> |

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)

Willowbrook is a member of the Intergovernmental Risk Management Agency (IRMA) which provides liability insurance to a pool of municipal members. An annual premium notice is issued each year in December based upon each member's revenues and claims experience. In accordance with the Village's Personnel Manual, any premium credit amount earned is intended to be distributed to employees as a safety incentive upon approval by the Board of Trustees (The Safety Incentive Program is detailed in the attached Personnel Manual Addendum). The program was altered in 2008 by eliminating the award of a safety day.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.)

The Board also annually considers approval of the annual premium to IRMA for continued liability insurance coverage. Staff is recommending payment of the 2018 calendar year premium of **\$175,675** (before the deductible credit) from the Village's budget line item. The 2018 premium amount of \$175,675 is \$67,920 under the budgeted amount of \$243,595. The payment of the annual IRMA premium typically comes out of the Village's General Fund. IRMA holds credits on the Village's behalf of \$559,192. This Excess Surplus Fund is a reserve fund held by IRMA.

Of the 5 years used in the premium calculation (2012-2016), the Village experienced an excellent loss history during calendar years 2012, 2013, and 2014 which enabled the Village to earn a credit on the premium for the 2018 calendar year. The credit is in the amount of **\$30,914**. Prior to disbursement to eligible employees, and in accordance with the Safety Incentive Program (See attached document), the Mayor and Board of Trustees must approve the credit being divided amongst the eligible employees. Based on the 31.5 eligible employees, each eligible employee full share would be \$981, before applicable taxes.

A summary of the premium, surplus fund and total payments is attached. A table showing the history of the Safety Incentive Program is also attached.

ACTION PROPOSED: DISCUSSION AND MOTION



December 13, 2017

Village of Willowbrook

STATEMENT OF 2018 ANNUAL CONTRIBUTION

| | |
|--|------------------|
| Initial Contribution computed at a rate of \$1.996 per \$100 of five-year average Revenue Base | \$206,589 |
| Plus or Minus Loss Fund Adjustment | \$ 0 |
| Plus or Minus the Experience Modifier -14.96% | (\$30,914) |
| 2018 Contribution Before Optional Deductible Credit | \$175,675 |
| Credit for Deductible of \$10,000 | (\$17,559) |
| 2018 ANNUAL CONTRIBUTION DUE | \$158,116 |
| Excess Surplus Credit Available (can be used to pay all or part of the contribution) | \$559,192 |

Please make checks payable to Intergovernmental Risk Management Agency and enclose the completed and signed Statement of Payment. If you prefer to pay by wire transfer or ACH, contact us and we'll send the instructions. As part of our internal controls, we need the signed Statement of Payment either returned with the check, faxed to 708-236-6336, or emailed to ritab@irmarisk.org

Payment is due on or before January 31, 2018. According to Bylaw Article IV Section 4.01, any payments which are more than fifteen days late shall incur an interest penalty fee equal to 1% per month or portion thereof. Please do not make your payment prior to January 1st.

New in 2017 is the option for members choosing a deductible higher than the \$2,500 minimum, to pay the contribution amount before the optional deductible credit and place the optional deductible amount in a reserve fund with IRMA. See the attached memo for more information.

Members may enter into an Installment Payment Agreement, per Bylaws Section 3.02. Please contact Rita for additional information.

Rita Boserup
Director, Financial Services & Administration
(708) 236-6335



INTERGOVERNMENTAL RISK
MANAGEMENT AGENCY

The Risk Management Solution for Local Government

STATEMENT OF PAYMENT 2018 CONTRIBUTION

Member: Village of Willowbrook

Invoice # 201866

Due: January 31, 2018

Member's 2018 Annual Contribution Due: \$158,116

Excess Surplus Credit available that can be applied to contribution: \$559,192

Amount of Excess Surplus Credit applied to payment: _____

Amount of Optional Deductible Credit to be deposited to the new Optional Deductible Credit Reserve Fund: _____ (see following Policy and Procedure)

Net Payment for 2018 Contribution: _____

Method of payment ACH Wire transfer Check

SIGNATURE

DATE

PRINTED NAME

TITLE

Members can choose to receive a combination of a credit/check up to a maximum of their Excess Surplus Credit Available. Any remaining funds will be carried over for future years and earn investment income at the same rate as IRMA's investment portfolio. Please send a separate request for any excess surplus refunds to be paid out by check.

If you have any questions, contact Rita Boserup at (708) 236-6335 or ritab@irmarisk.org

Please return this copy with your payment for proper credit, or if paying electronically, scan and either fax to 708-236-6336 or email to ritab@irmarisk.org. IRMA's financial auditors verify that we have these completed sheets on file.

OPTIONAL DEDUCTIBLE CREDIT RESERVE FUND POLICY AND PROCEDURE

INTRODUCTION

In order to encourage members to move to higher deductibles, the Members Optional Deductible Credit Reserve Fund was established in 2016, with a January 1, 2017 effective date. Higher deductibles will promote greater accountability by members and ultimately reduce losses, benefiting not only individual members, but the pool overall. Resistance to higher deductibles includes concerns regarding available funds when unexpected losses and costs occur. As a result, the pool has approved the Optional Deductible Credit Reserve Fund.

POLICY AND PROCEDURE

The Optional Deductible Credit Reserve Fund ("the Fund") allows members, who elect an optional deductible above the pool minimum, to deposit the optional deductible credit in a reserve account with IRMA. Members currently receive an optional deductible credit against their contribution for choosing a deductible other than the minimum deductible.

This Fund allows members at higher deductibles to pay their annual contribution up to the full amount, instead of reducing it by the optional deductible credit. Any payment above the discounted contribution amount can be deposited into the Fund for the member.

The following provisions apply to this Fund:

1. It is not necessary to contribute the entire amount of a member's optional deductible credit into the fund.
2. Participation in this fund is voluntary for any active member choosing a deductible other than the minimum.
3. Member funds contributed to this program must be paid at the same time as their annual contribution payment.
4. Member participation in the Optional Deductible Credit Reserve Fund in one year does not obligate a member to contribute to future years.
5. Members who choose a contribution payment plan are not eligible to contribute to this Fund.
6. The funds remain accounted for separately by each member as a claim reserve fund and not shared with the pool, and are unrestricted assets of the member and not pool assets.
7. Funds earn investment income at the same rate as IRMA earns on all of its investments, which is allocated at the end of the fiscal year during the audit process. For investment allocations, the Optional Deductible Credit Reserve Fund balance would be the average balance of the four quarters as of the last day of March, June, September, and December.

8. Money can be withdrawn from this fund quarterly in any amount as needed by the member. It cannot be paid back into the fund unless the payment was issued in error by IRMA staff.
9. For members that withdraw from IRMA, the Optional Deductible Credit Reserve Fund account balance will be paid out to the member upon the completion of IRMA's financial audit of the final year of the member's participation in IRMA and will not be subject to the provisions for withdrawn members provided in the Reserve Policy. No investment income will be allocated to these funds for fiscal years after the last year of the withdrawn member's participation in IRMA.

Village of Willowbrook
2018 IRMA Contribution

| | |
|--|--------------------------|
| Revenue Base (5-Year Average): | \$ 10,350,150 |
| Rate per \$100 of Revenue: | \$ 1.996 |
| Contribution Before Credits: | \$ 206,589 |
| Credit (Safety Incentive Dividend): | \$ (30,914) |
| Credit (Deductible of \$10,000): | \$ (17,559) |
| To be deposited in Deductible Credit Reserve Fund | |
| Available Excess Surplus Fund: | \$ 559,192 |
| Amount of Excess Surplus Fund applied toward the 2018 IRMA contribution: | \$ 0 |
| Payment to IRMA: | <u>\$ 175,675</u> |

| | |
|--|-----------------------------|
| If approved, safety dividend to Employees: | \$30,914 (about \$981 each) |
| If not approved, the Village would keep: | \$30,914 |



L: EMPLOYEE SAFETY INCENTIVE PROGRAM

APPENDIX L

VILLAGE OF WILLOWBROOK

EMPLOYEE SAFETY INCENTIVE PROGRAM

I. GOALS AND OBJECTIVES

The Goals and Objectives of the Employee Safety Incentive Program are:

- A. To instill in the minds of each and every employee a concept that the safe way to perform a task is the most efficient and the only acceptable way.
- B. To compensate the employees when they collectively demonstrate a concern for their safety and the safety of others.

II. JURISDICTION

This Employee Safety Incentive Program shall apply to all Regular Full-Time Employees, as defined in the Personnel Manual, employed during the entire most recent claim year used in the calculation of the Debit/Credit to be applied in the forthcoming premium year. Further, this plan shall apply only to employees who are employed by the Village at the time of the approval by the Board of any and all distributions under this plan.

The Village recognizes the value of the Community of long-term part-time employees. For the purpose of this plan, part-time employees working in excess of 1,000 hours per year for each of the three claim years used in the calculation of the Debit/Credit shall be eligible for a full share.

The inclusion of long-term part-time employees in the Safety Incentive Program shall allow part-time employees with five years or more of service to receive, without petitioning, a 50% share of the Safety Incentive Dividend. In addition, these same part-time employees may petition for a 100% share of the Safety Incentive Dividend with a written request. The distribution of the dividends to these same part-time employees shall be approved by the affirmative vote of a majority of the Eligible Employees.

III. METHODOLOGY

The Village of Willowbrook is a member of the Intergovernmental Risk Management Agency (IRMA). IRMA calculates the annual premium to be paid by the Village of Willowbrook based on two criteria:

- A. Total Revenues of Willowbrook for the fiscal year ending April 30, twenty months preceding the upcoming Premium Year.
- B. Loss experience of Willowbrook as compared with similar IRMA member's loss history in accordance with IRMA rules and regulations as amended from time to time. IRMA refers to this factor as the Debit/Credit Computation.



On or about December 15 of each year, IRMA will have notified the Village of Willowbrook of the premium to be paid by the Village for the upcoming Premium Year beginning on the following January 1.

Additional compensation shall be awarded to each eligible employee as described in II above, as follows:

| | |
|---------------------|------------------|
| <u>Debit/Credit</u> | <u>Safety</u> |
| <u>Computation</u> | <u>Incentive</u> |
| | <u>Dividend</u> |

FROM: Maximum Debit

TO: Premium based on \$0
Revenue with no debit

FROM: Premium based on
Revenue with no debit

TO: Maximum Credit Total Credit
Divided Amongst
Eligible Employees

IV. DISTRIBUTION OF SAFETY INCENTIVE DIVIDENDS TO NON-ELIGIBLE EMPLOYEES

Upon the written request by any non-eligible employee who is not eligible as described in Section II (a "Non-eligible employee"), such non-eligible employee may be considered for a full-share or partial-share (50%) of Safety Incentive Dividends. The distribution of the dividends to Non-Eligible Employees shall be approved by the affirmative vote of a majority of the eligible employees who vote.

The written request as mentioned above shall further contain a statement by the Non-Eligible Employee as to how he/she has demonstrated an acute sense of Safety Awareness leading to the accomplishment of the Village's Loss Prevention Goals and Objectives.



V. GENERAL RULES OF APPLICATION

- A. The IRMA Debit/Credit Formula as modified from time to time shall be the sole governing factor in determining the Debit/Credit Calculation as described in III, above.
- B. The position, job classification, or compensation of Eligible Employees shall not affect the allocation of the Safety Incentive Dividend.
- C. There shall be no additional consideration of loss issues, such as at-fault accidents, no-fault accidents, subrogated claims or non-subrogated claims above and beyond the IRMA Debit/Credit Computation.
- D. Every effort will be made by the Village of Willowbrook to distribute any dividends due employees herein prior to December 24 of each calendar year.
- E. Prior to the allocation of a Safety Incentive Dividend, the approval of the Mayor and Board of Trustees must be obtained by the Village Administrator.
- F. All Eligible employees shall receive compensation of the Safety Incentive Dividends in the same manner as routine payroll is distributed.

History of Willowbrook Safety Incentive Program

| Year | \$ Amount | # of Employees | Per Employee |
|-------------------|-----------|----------------|--------------|
| 1985 | \$2,208 | 21.0 | \$105 |
| 1986 | \$22,691 | 19.0 | \$1,194 |
| 1987 | \$19,773 | 24.0 | \$824 |
| 1988 | \$4,115 | 25.0 | \$165 |
| 1989 | \$0 | | \$0 |
| 1990 | \$0 | | \$0 |
| 1991 | \$0 | | \$0 |
| 1992 | \$0 | | \$0 |
| 1993 | \$0 | | \$0 |
| 1994 | \$0 | | \$0 |
| 1995 | \$0 | | \$0 |
| 1996 | \$16,254 | 37.0 | \$439 |
| 1997 | \$22,183 | 39.0 | \$569 |
| 1998 | \$3,174 | 38.0 | \$84 |
| 1999 | \$58,561 | 38.0 | \$1,541 |
| 2000 | \$3,534 | 39.0 | \$91 |
| 2001 | \$27,463 | 38.0 | \$723 |
| 2002 | \$8,588 | 39.0 | \$220 |
| 2003 | \$5,150 | 39.0 | \$132 |
| 2004 | \$0 | | \$0 |
| 2005 | \$11,578 | 41.0 | \$282 |
| 2006 | \$2,904 | 42.0 | \$69 |
| 2007 | \$33,888 | 39.0 | \$869 |
| ¹ 2008 | \$37,969 | 39.0 | \$974 |
| 2009 | \$37,538 | 40.0 | \$938 |
| 2010 | \$9,168 | 41.0 | \$224 |
| 2011 | \$2,705 | 38.0 | \$71 |
| 2012 | \$5,646 | 32.5 | \$174 |
| 2013 | \$0 | | \$0 |
| 2014 | \$7,346 | 29.5 | \$249 |
| 2015 | \$34,957 | 29.5 | \$1,185 |
| 2016 | \$55,968 | 29.5 | \$1,897 |
| 2017 | \$30,482 | 31.5 | \$968 |
| 2018 | \$30,914 | 31.5 | \$981 |

² Total \$494,757 34.40 \$423

1. Elimination of the safety day

² Breaking down the total of \$494,757 on an annual basis for 34 years the average payout per year would be \$14,552. With the number of employees averaging roughly 34 over the 34 year existence of this program, the average annual payout has been about \$423 per employee.