

MINUTES OF THE REGULAR MEETING OF THE BOARD OF POLICE COMMISSIONERS
HELD ON JUNE 16, 2017 AT THE VILLAGE HALL, 835 MIDWAY DRIVE,
WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

The meeting was called to order by Chief Shelton at the hour of 8:09 a.m.

2. ROLL CALL

Those present at roll call were Commissioners Joseph Heery, Stephen Landsman (via teleconference), and Thomas Sailer.

ABSENT: None

Also present were Village Administrator Tim Halik, Chief of Police Mark Shelton, Police Consultant Robert Pavelchik, Jr., Deputy Chief Robert Schaller, and Executive Secretary Cindy Stuchl.

A QUORUM WAS DECLARED

3. MOTION - PARTICIPATION VIA TELECOMMUNICATIONS

MOTION: Made by Commissioner Heery, seconded by Commissioner Sailer, to approve Commissioner Landsman's participation in the BOPC meeting via telecommunications.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

4. MOTION - ELECTION OF BOPC CHAIRMAN AND SECRETARY

MOTION: Made by Commissioner Sailer, seconded by Commissioner Heery, to elect Joseph Heery as BOPC Chairman and Stephen Landsman as Secretary of the BOPC.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

Chief Shelton turned the meeting proceedings over to Chairman Heery.

5. VISITORS' BUSINESS

None presented.

6. OMNIBUS VOTE AGENDA

- a. Review and Approve Minutes - Regular BOPC Meeting - March 17, 2017 (APPROVE)
- b. Notification of Pending Retirement - Sergeant Arthur Svehla (RECEIVE)
- c. Notification of Pending Retirement - Officer Theodore Kolodziej (RECEIVE)

The Commission reviewed the Omnibus Vote Agenda. Chairman Heery advised that the BOPC has accepted the resignations from Sergeant Svehla and Officer Kolodziej.

Chief Shelton related that Officer Kolodziej's last day will be July 3, 2017 and Sergeant Svehla's last day will be on or before December 31, 2017.

MOTION: Made by Secretary Landsman, seconded by Commissioner Sailer, to approve the Omnibus Vote Agenda as presented.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

7. COMMUNICATIONS

Administrator Halik advised that this afternoon at 1:30 p.m., Chief Shelton will make his final police radio sign-off in front of the police department building.

8. UNFINISHED BUSINESS

None presented.

9. NEW BUSINESS

- a. DISCUSSION - New Patrol Officer Hires

Chief Shelton related that due to the pending retirements, the BOPC will need to make a recommendation to fill two positions for patrol officers. Background checks have already begun. Chief Shelton advised that start of the next police academy class will be August 13, 2017.

The two new hires will be for one to fill Officer Kolodziej's position and one to fill the patrol officer vacancy due to the promotion to fill Sergeant Svehla's position.

Chief Shelton stated that current Village ordinance allows for 23 patrol officers total.

Administrator Halik advised that the Village Board will need to pass a resolution to affect the hiring of the two replacement officers. Administrator Halik stated that an ordinance can be approved to temporarily exceed the number in order to get the new hires in place before the retirements occur.

10. CLOSED SESSION

Chairman Heery stated there was no need for Closed Session during today's meeting.

11. ADJOURNMENT

MOTION: Made by Secretary Landsman, seconded by Commissioner Sailer, to adjourn the meeting at the hour of 8:27 a.m.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

December 15 , 2017

Chairman

Minutes transcribed by Executive Secretary Cindy Stuchl.