

A G E N D A

REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, MARCH 12, 2018, AT 6:30 P.M. AT THE WILLOWBROOK POLICE DEPARTMENT TRAINING ROOM, 7760 QUINCY STREET, WILLOWBROOK, IL, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. VISITORS' BUSINESS - Public comment is limited to three minutes per person
5. OMNIBUS VOTE AGENDA:
 - a. Waive Reading of Minutes (APPROVE)
 - b. Minutes - Regular Board Meeting - February 26, 2018 (APPROVE)
 - c. Warrants - \$204,371.49 (APPROVE)
 - d. Monthly Financial Report - February 28, 2018 (APPROVE)
 - e. Ordinance - An Ordinance Providing for the Official Zoning Map of the Village of Willowbrook, DuPage County, Illinois (PASS)
 - f. Resolution - A Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code to Appropriately \$267,382 of Motor Fuel Tax Funds for the Maintenance of Streets in 2018 (ADOPT)
 - g. Resolution - A Resolution Approving a Plat of Easement - 10 Midway Drive (ADOPT)
 - h. Proclamation - A Proclamation Declaring April 3, 2018 as National Service Recognition Day within the Village of Willowbrook (APPROVE)

NEW BUSINESS

6. RESOLUTION - A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO ENTER INTO AN EMPLOYMENT SEPARATION AND RELEASE AGREEMENT BETWEEN THE VILLAGE OF WILLOWBROOK AND ROBERT J. PAVELCHIK, JR.

7. ORDINANCE - AN ORDINANCE AMENDING THE VILLAGE CODE OF THE VILLAGE OF WILLOWBROOK - TITLE 5, CHAPTER 1, SECTION 5-1-1 - POLICE; CREATION AND COMPOSITION OF DEPARTMENT
8. RESOLUTION - A RESOLUTION AUTHORIZING THE BOARD OF POLICE COMMISSIONERS (BOPC) TO EFFECT THE ORIGINAL PROMOTION OF ONE (1) CANDIDATE TO THE RANK OF SERGEANT WITHIN THE POLICE DEPARTMENT

PRIOR BUSINESS

9. COMMITTEE REPORTS
10. ATTORNEY'S REPORT
11. CLERK'S REPORT
12. ADMINISTRATOR'S REPORT
13. MAYOR'S REPORT
14. CLOSED SESSION:
 - a) DISCUSSION - Pursuant to 5 ILCS 120/2(c)(21) Regarding the Destruction of Audio or Video Recordings of Closed Meetings Under the Open Meetings Act For the Purpose of a Semi-Annual Review of Said Recordings As Mandated by 5 ILCS 120/2.06(3)(c)(1)
 - b) DISCUSSION - Pursuant to 5 ILCS 120/2(c)(21) Regarding Previously Approved Minutes of Meetings That Were Lawfully Closed Under the Open Meetings Act For the Purpose of a Semi-Annual Review of Said Minutes As Mandated by 5 ILCS 120/2.06(d), For Purposes of Possible Release
 - c) Consideration of the Appointment, Employment, Compensation, Performance, or Dismissal of a Specific Village Employee in Accordance with 5 ILCS 120/2(c)(1)
15. RESOLUTION - A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO ENTER INTO AN EMPLOYMENT AGREEMENT BETWEEN THE VILLAGE OF WILLOWBROOK AND ROBERT R. SCHALLER AS ITS CHIEF OF POLICE

16. RESOLUTION - A RESOLUTION AUTHORIZING THE DESTRUCTION OF AUDIO OR VIDEO RECORDINGS OF CLOSED MEETINGS
17. RESOLUTION - A RESOLUTION MAKING A DETERMINATION RELATIVE TO THE RELEASE OF CLOSED SESSION MINUTES PURSUANT TO THE ILLINOIS OPEN MEETINGS ACT
18. ADJOURNMENT

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, FEBRUARY 26, 2018 AT THE WILLOWBROOK POLICE DEPARTMENT, 7760 QUINCY STREET, VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those present at roll call were Mayor Trilla, Village Clerk Leroy Hansen, Trustees Sue Berglund, Umberto Davi, Terrence Kelly, Michael Mistele, Gayle Neal, and Paul Oggerino.

ABSENT: None.

Also present were Village Attorney Thomas Bastian, Village Administrator Timothy Halik, Director of Finance Carrie Dittman, Chief of Police Robert Pavelchik, Jr., Deputy Chief Robert Schaller, Assistant to the Village Administrator Garrett Hummel, and Deputy Clerk Cindy Stuchl.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Trustee Neal to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None presented.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - February 12, 2018 (APPROVE)
- c. Minutes - Closed Session Meeting - September 11, 2017 (APPROVE)
- d. Warrants - \$390,488.96 (APPROVE)
- e. Resolution - A Resolution Waiving the Competitive Bidding Process and Authorizing the Mayor and Village Clerk to Accept and Execute a Certain Agreement - Mosquito Abatement Services - Between the Village of Willowbrook and Clarke Environmental Mosquito Management, Inc. - Resolution No. 18-R-04 (ADOPT)

- f. Resolution - A Resolution Authorizing the Mayor and Village Clerk to Accept a Proposal for the Purchase of PEG Channel Broadcast Equipment - AVI Systems, Inc. - Resolution 18-R-05 (PULLED FOR DISCUSSION)
- g. Motion - A Motion to Approve an Application for a License to Hold a Raffle - The Kerry Piper Irish Pub (PASS)
- h. Motion - Board Authorization for Staff to Process Current Delinquent Water Bills in Accordance with Past Practices (PASS)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda. Trustee Berglund requested that Item 5f be removed for discussion.

MOTION: Made by Trustee Davi and seconded by Trustee Berglund to approve the Omnibus Vote Agenda as amended.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

Trustee Berglund had concerns of the cost of the PEG channel for the small number of residents that would benefit from it. Comments were made to try to reach all demographics of the population and this is another tool to relay information to the public.

MOTION: Made by Trustee Davi and seconded by Trustee Oggerino to approve Item 5f of Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

- 6. ORDINANCE - AN ORDINANCE OF THE VILLAGE OF WILLOWBROOK AMENDING CHAPTER 11, ENTITLED "ADMINISTRATIVE ADJUDICATION OF VIOLATIONS OF TRAFFIC REGULATIONS," OF TITLE 8, ENTITLED "TRAFFIC" OF THE VILLAGE CODE OF ORDINANCES OF THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

Administrator Halik related that in the fall of 2008, the Village hired an attorney to serve as the Administrative Hearing Officer for the new red-light enforcement program. At the time, no provisions were added to the ordinance to define the program or

the adjudicator hiring process. The issue was brought up during a recent Public Safety Committee meeting.

After review, it was recommended to add provisions to the Village code to address that the adjudicator be selected in the same manner as the other Village attorney positions, through appointment by the Mayor and confirmation by the Village Board of Trustees.

Administrator Halik advised that this ordinance amendment adds definitions of the automated traffic enforcement system and hearing officer. A new section was added regarding the duties and appointment of the hearing officer.

MOTION: Made by Trustee Kelly and seconded by Trustee Neal to pass Ordinance No. 18-O-06 as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

7. ORDINANCE - AN ORDINANCE TO ESTABLISH ADMINISTRATIVE PROCEDURES TO DETERMINE ELIGIBILITY UNDER THE PUBLIC SAFETY EMPLOYEE BENEFITS ACT (PSEBA) IN THE VILLAGE OF WILLOWBROOK DUPAGE COUNTY, ILLINOIS

Administrator Halik related that the PSEBA Act applies to police and fire personnel only. The act provides that the employer must pay health insurance costs for a public safety officer that is catastrophically injured in the line of duty. The employer must also pay for insurance for the officer's spouse and children.

Administrator Halik advised that non-home rule municipalities have the authority to establish their own administrative procedures to determine disabled officer's eligibility.

This ordinance creates local administrative procedures to govern the application procedure and determination of benefits under the PSEBA law.

Question was raised as to the timing of this ordinance. Attorney Bastian stated that discussions with Village staff began the end of last year and is purely coincidental.

MOTION: Made by Trustee Kelly and seconded by Trustee Oggerino to pass Ordinance No. 18-O-07 as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

8. RESOLUTION - A RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENT OF LEONARD B. CANNATA TO SERVE AS THE VILLAGE'S LOCAL ADJUDICATOR FOR THE RED-LIGHT PHOTO ENFORCEMENT PROGRAM, AND AUTHORIZING THE MAYOR AND VILLAGE CLERK TO APPROVE AND EXECUTE A CERTAIN AGREEMENT - LAW OFFICES OF LEONARD B. CANNATA - ADJUDICATION SERVICES

Mayor Trilla related that the current adjudicator was charging the Village for travel expenses to and from the Village Hall. Mr. Cannata has agreed to waive any travel time.

Trustee Kelly commented that during discussions at the Public Safety Committee, he stated that the red-light program has been in place for almost ten (10) years and felt that the program should be reviewed.

MOTION: Made by Trustee Davi and seconded by Trustee Neal to adopt Resolution No. 18-R-06 as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

9. RESOLUTION - A RESOLUTION AUTHORIZING THE VILLAGE ADMINISTRATOR TO SERVE NOTICE OF TERMINATION OF THE AGREEMENT BETWEEN MARQUARDT AND BELMONTE, P.C. AND THE VILLAGE OF WILLOWBROOK TO PROVIDE ADJUDICATION SERVICES

Administrator Halik advised that the current adjudicator contract was approved by the Village Board in August of 2008. That agreement has a 60 day termination notice provision.

MOTION: Made by Trustee Kelly and seconded by Trustee Neal to adopt Resolution No. 18-R-07 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

10. RESOLUTION - A RESOLUTION CONFIRMING THE MAYOR'S APPOINTMENT OF GREGORY T. SMITH OF KLEIN, THORPE & JENKINS, LTD. TO SERVE AS THE VILLAGE'S NEW ETHICS OFFICER EFFECTIVE MARCH 1, 2018, ACCEPTING A PROPOSAL FOR LEGAL SERVICES, AND AUTHORIZING THE VILLAGE ADMINISTRATOR TO EXECUTE THE ASSOCIATED FEE AGREEMENT

Trustee Kelly advised that he also believed that the appointment of the Ethics Officer should be reviewed. Mr. Smith had been utilized for a previous Village matter and Trustee Kelly believes he will be good for the appointment.

MOTION: Made by Trustee Kelly and seconded by Trustee Neal to adopt Resolution No. 18-R-08 as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, and Neal. NAYS: None. ABSENT: None. PRESENT: Trustee Oggerino.

MOTION DECLARED CARRIED

PRIOR BUSINESS

11. COMMITTEE REPORTS

Trustee Neal had no report.

Trustee Kelly advised that Former Trustee Dennis Baker had passed away and the family will be holding a "Celebration of Life" event at the Lake Hinsdale Village clubhouse on March 17, 2018.

Mayor Trilla asked for a moment of silence in honor of former Trustee Baker.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi had no report.

Trustee Oggerino had no report.

12. ATTORNEY'S REPORT

Attorney Bastian had no report.

13. CLERK'S REPORT

Clerk Hansen had no report.

14. ADMINISTRATOR'S REPORT

Administrator Halik had no report.

15. MAYOR'S REPORT

Mayor Trilla had no report.

16. CLOSED SESSION

a. Consideration of the Appointment, Employment, Compensation, Performance, or Dismissal of a Specific Village Employee in Accordance with 5 ILCS 120/2(c)(1)

ADJOURN INTO CLOSED SESSION

MOTION: Made by Trustee Davi and seconded by Trustee Kelly to adjourn into Closed Session at the hour of 7:12 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

17. ADJOURNMENT

MOTION: Made by Trustee Kelly and seconded by Trustee Neal, to adjourn the Regular Meeting at the hour of 7:56 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

March 12, 2018.

Mayor

W A R R A N T S

March 12, 2018

GENERAL CORPORATE FUND	-----	\$184,285.23
WATER FUND	-----	16,652.26
HOTEL/MOTEL TAX FUND	-----	3,000.00
L.A.F.E.R FUND	-----	434.00
TOTAL WARRANTS	-----	\$204,371.49

Carrie Dittman, Director of Finance *C.D.*

APPROVED:
Frank A. Trilla, Mayor

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND								
02/28/2018	APCHK	92039	2-28-18 MTG	DURAGE JUV OFCRS ASSN	SCHOOLS/CONFERENCES/TRAVEL	630-304	30	39.00
03/13/2018	APCHK	79 (E) *#	MARCH 2018	INTERGOVERNMENTAL PERSONNEL	EMP DED PAY- INSURANCE	210-204	00	10,690.45
			MARCH 2018	LIFE INSURANCE - ELECTED OFFICIALS	410-141	05	76.32	
			MARCH 2018	LIFE INSURANCE - COMMISSIONERS	435-148	07	19.08	
			MARCH 2018	HEALTH/DENTAL/LIFE INSURANCE	455-141	10	2,107.94	
			MARCH 2018	HEALTH/DENTAL/LIFE INSURANCE	510-141	15	747.10	
			MARCH 2018	PLAN COMMISSION COMPENSATION	510-340	15	61.16	
			MARCH 2018	LIFE INSURANCE - COMMISSIONERS	550-148	20	88.08	
			MARCH 2018	HEALTH/DENTAL/LIFE INSURANCE	610-141	25	3,020.38	
			MARCH 2018	HEALTH/DENTAL/LIFE INSURANCE	630-141	30	25,787.17	
			MARCH 2018	HEALTH/DENTAL/LIFE INSURANCE	710-141	35	2,862.00	
			MARCH 2018	HEALTH/DENTAL/LIFE INSURANCE	810-141	40	2,268.26	
				CHECK APCHK 79 (E) TOTAL FOR				47,735.94
03/13/2018	APCHK	80 (E) *#	53247394	WEX BANK	FUEL/MILEAGE/WASH	455-303	10	101.54
			53247394	FUEL/MILEAGE/WASH	630-303	30	3,854.16	
			53247394	FUEL/MILEAGE/WASH	710-303	35	1,441.58	
			53247394	FUEL/MILEAGE/WASH	810-303	40	83.37	
				CHECK APCHK 80 (E) TOTAL FOR				5,486.65
03/13/2018	APCHK	92040	15379430	4IMPRINT INC	PUBLIC RELATIONS	475-365	10	668.40
03/13/2018	APCHK	92041	28566	ACTION FLAG CO	PUBLIC RELATIONS	475-365	10	500.81
03/13/2018	APCHK	92042	60781	AMERICAN FIRST AID SERVICE I	MAINTENANCE - PW BUILDING	725-418	35	41.80
03/13/2018	APCHK	92044	03053	BROADLEAF INC	MAINTENANCE - BUILDING	466-228	10	1,500.00
03/13/2018	APCHK	92045	2/21/18	BRYAN'S GARAGE DOOR SOLUTION	MAINTENANCE - PW BUILDING	725-418	35	679.00
03/13/2018	APCHK	92046	50179 GIUNTOLI	BUILDING & FIRE CODE ACADEMY	SCHOOLS/CONFERENCES/TRAVEL	810-304	40	195.00
03/13/2018	APCHK	92047	MAR2018	BURR RIDGE PARK DISTRICT	PRINTING - SUMMER 2018	550-302	20	7,500.00
			MAR2018	SENIORS PROGRAM FY 17/18	575-517	20	5,000.00	
			MAR2018	SENIORS PROGRAM FY 17/18	580-517	20	5,000.00	
			MAR2018	SENIORS PROGRAM FY 17/18	585-517	20	5,000.00	
			MAR2018	ADA RECREATION ACCDTN 11-7-17 - 4 /	590-520	20	1,770.00	
				CHECK APCHK 92047 TOTAL FOR				24,270.00
03/13/2018	APCHK	92048	250328	BUTTREY RENTAL SERVICE, INC.	EQUIPMENT RENTAL	750-290	35	80.50
03/13/2018	APCHK	92049	107810	CHICAGO SPORTS MEDIA	FAMILY SPECIAL EVENT - RACE	585-154	20	200.00

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND								
03/13/2018	APCHK	92050	012637	CHOICE OFFICE EQUIP & SUPPLIE COPY SERVICE		455-315	10	334.84
03/13/2018	APCHK	92051#	VH FEB 18 PW FEB 18	COMCAST CABLE	INTERNET/WEBSITE HOSTING	460-225	10	223.69
				CHECK APCHK 92051 TOTAL FOR	INTERNET/WEBSITE HOSTING	715-225	35	114.85
								338.54
03/13/2018	APCHK	92052	050308051 FEB18 1844110006 FEB18	COMMONWEALTH EDISON	ENERGY - STREET LIGHTS	745-207	35	79.93
				CHECK APCHK 92052 TOTAL FOR	ENERGY - STREET LIGHTS	745-207	35	781.98
								861.91
03/13/2018	APCHK	92053	16021375-03 BALDUE	DUAGE COUNTY PUBLIC WORKS	BUILDING MAINTENANCE SUPPLIES	466-351	10	31.03
03/13/2018	APCHK	92054	6-103-53468	FEDERAL EXPRESS CORP.	POSTAGE & METER RENT	455-311	10	13.24
03/13/2018	APCHK	92055	272953	FIRESTONE TIRE & SERVICE	MAINTENANCE - VEHICLES	630-409	30	764.08
03/13/2018	APCHK	92056	18 CONF	FIRST NATIONAL BANK OMAHA	ACCREDITATION	630-202	30	2,746.88
03/13/2018	APCHK	92057	53337-900-1	GEWALT HAMILTON ASSOCIATES I	PLAN REVIEW - TRAFFIC CONSULTANT	520-258	15	378.00
03/13/2018	APCHK	92058	0162001 DITTMAN	GOVT FINANCE OFCRS ASSN	SCHOOLS/CONFERENCES/TRAVEL	610-304	25	170.00
03/13/2018	APCHK	92059*#	15957	H AND R CONSTRUCTION INC.	STREET & ROW MAINTENANCE	750-328	35	2,000.00
03/13/2018	APCHK	92061	43182	HINSDALE MAGAZINE INC	FAMILY SPECIAL EVENT - RACE	585-154	20	649.00
03/13/2018	APCHK	92062	1000869466	INT'L CODE COUNCIL INC	FEES/DUES/SUBSCRIPTIONS	810-307	40	95.00
03/13/2018	APCHK	92063	2018 UNIFORMS	JOSEPH LAVALLE	UNIFORMS	630-345	30	64.74
03/13/2018	APCHK	92064#	1-149564 1-149560 1-149028	LA FASTENERS INC	PARK LANDSCAPE SUPPLIES OPERATING SUPPLIES & EQUIPMENT STREET & ROW MAINTENANCE	565-341 710-401 750-328	20 35 35	29.00 8.00 67.53
				CHECK APCHK 92064 TOTAL FOR				104.53
03/13/2018	APCHK	92065*#	31779	MARQUARDT PRINTING CO.	OFFICE SUPPLIES	610-301	25	185.00
03/13/2018	APCHK	92067	MARCH 2018	NCPERS GROUP LIFE INSURANCE	EMP DED - SUPPLEMENTAL LIFE INSURA	210-213	00	128.00
03/13/2018	APCHK	92068	18 UNIFORMS	NICHOLAS VOLEK	UNIFORMS	630-345	30	273.72
			2/2/15 K9 FOOD	K-9 PROGRAM	650-340	30	37.36	
			2/2/15 K9 FOOD	DRUG FORFEITURE EXP - STATE	650-348	30	18.68	

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND								
					CHECK APCHK 92068 TOTAL FOR			<u>329.76</u>
03/13/2018	APCHK	92069#	95476110002 FEB 18	NICOR GAS	NICOR GAS (7760 QUINCY)	466-235	10	772.61
			20624315113 FEB 18		NICOR GAS (835 MIDWAY)	466-236	10	384.23
			92554430791 FEB18		NICOR GAS (825 MIDWAY)	466-237	10	228.80
			68455237617 FEB 18		NICOR GAS (825 MIDWAY)	466-237	10	122.21
			6306845402 FEB 18		NICOR GAS (825 MIDWAY)	466-237	10	144.49
			39303229304 FEB 18		NICOR GAS	725-415	35	414.99
					CHECK APCHK 92069 TOTAL FOR			<u>2,067.33</u>
03/13/2018	APCHK	92071	174004	P.F. PETTBONE & CO.	PRINTING & PUBLISHING	630-302	30	275.35
03/13/2018	APCHK	92072#	11342999	PCS INDUSTRIES	BUILDING MAINTENANCE SUPPLIES	466-351	10	20.02
			013342769		BUILDING MAINTENANCE SUPPLIES	466-351	10	188.60
			13342698		BUILDING MAINTENANCE SUPPLIES	466-351	10	581.90
			13341334		MAINTENANCE - EQUIPMENT	735-411	35	407.63
					CHECK APCHK 92072 TOTAL FOR			<u>1,198.15</u>
03/13/2018	APCHK	92073	18 5K RACE	PLAQUES PLUS, INC.	FAMILY SPECIAL EVENT - RACE	585-154	20	355.00
03/13/2018	APCHK	92074	470051558	POMP'S TIRE SERVICE INC	MAINTENANCE - VEHICLES	735-409	35	355.75
03/13/2018	APCHK	92075	91732	PUBLIC SAFETY DIRECT INC	MAINTENANCE - VEHICLES	630-409	30	100.00
			91802		MAINTENANCE - VEHICLES	630-409	30	329.55
					CHECK APCHK 92075 TOTAL FOR			<u>429.55</u>
03/13/2018	APCHK	92076	15279	RAGS ELECTRIC, INC	MAINTENANCE - GARAGE	725-413	35	562.02
			15278		MAINTENANCE - STREET LIGHTS	745-223	35	1,192.50
			15280		MAINTENANCE - STREET LIGHTS	745-223	35	196.00
					CHECK APCHK 92076 TOTAL FOR			<u>1,950.52</u>
03/13/2018	APCHK	92077	134186	RUTLEDGE PRINTING CO.	PRINTING & PUBLISHING	630-302	30	221.57
			134193		PRINTING & PUBLISHING	630-302	30	348.05
03/13/2018	APCHK	92078	79373585802	CHECK APCHK 92077 TOTAL FOR				<u>569.62</u>
03/13/2018	APCHK	92079	8048720533	SHELL OIL COMPANY	FUEL/MILEAGE/WASH	630-303	30	84.14
					STAPLES	455-301	10	149.58
					OFFICE SUPPLIES			

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND								
			8048720533		COMMISSARY PROVISION	455-355	10	49.99
03/13/2018	APCHK	92081	18-0551	THOMPSON ELEV. INSPECT. SERV	ELEVATOR INSPECTION - REIMB.	830-117	40	199.57
03/13/2018	APCHK	92082	121727	TREASURER STATE OF ILLINOIS	STREET IMPROVEMENTS	765-685	35	82,811.54
03/13/2018	APCHK	92083	2018 PERMIT 43	U.S. POSTMASTER	POSTAGE & METER RENT	455-311	10	225.00
03/13/2018	APCHK	92086	DK100608	WALZ GROUP LLC	PRINTING & PUBLISHING	630-302	30	225.78
03/13/2018	APCHK	92087	3814000-0	WAREHOUSE DIRECT	OFFICE SUPPLIES	630-301	30	199.42
			3811000-0	OFFICE SUPPLIES	OFFICE SUPPLIES	630-301	30	18.65
			3814000-0	OPERATING EQUIPMENT	OPERATING EQUIPMENT	630-401	30	17.19
				CHECK APCHK 92087 TOTAL FOR				235.26
03/13/2018	APCHK	92088#	8919	WEST CENTRAL MUNICIPAL CONF.	SCHOOLS/CONFERENCES/TRAVEL	410-304	05	165.00
			8919		SCHOOLS/CONFERENCES/TRAVEL	455-304	10	55.00
				CHECK APCHK 92088 TOTAL FOR				220.00
03/13/2018	APCHK	92089	V900800	WEST SIDE TRACTOR SALES	MAINTENANCE - VEHICLES	735-409	35	649.53
			V90514		MAINTENANCE - VEHICLES	735-409	35	1,191.00
				CHECK APCHK 92089 TOTAL FOR				1,840.53
03/13/2018	APCHK	92090	KASPAR 2-16-18	WILL COUNTY CLERK	FEES/DUES/SUBSCRIPTIONS	630-307	30	10.00
03/13/2018	APCHK	92091	6264587/2	WILLOWBROOK FORD INC.	MAINTENANCE - VEHICLES	630-409	30	100.00
03/13/2018	APCHK	92093	900327-726	ZEP MANUFACTURING COMPANY	OPERATING SUPPLIES & EQUIPMENT	710-401	35	143.49
				Total for fund 01 GENERAL FUND				184,285.23

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
Fund: 02	WATER FUND							
02/28/2018	APCHK	920637	02/07/2018	RIKER, ADAM & ANN	CUSTOMER OVERPAYMENT	280-135	00	72.49
02/28/2018	APCHK	92038	02/07/2018	THE KNOTS	CUSTOMER OVERPAYMENT	280-135	00	418.02
03/13/2018	APCHK	79 (E) *#	MARCH 2018	INTERGOVERNMENTAL PERSONNEL	HEALTH/DENTAL/LIFE INSURANCE	401-141	50	2,862.00
03/13/2018	APCHK	80 (E) *#	53247394	WEX BANK	FUEL/MILEAGE/WASH	401-303	50	1,441.58
03/13/2018	APCHK	92059*#	15960	H AND R CONSTRUCTION INC.	WATER DISTRIBUTION REPAIRS/MAINTEN	430-277	50	5,350.00
03/13/2018	APCHK	92060	180140	H-B-K WATER METER SERVICE	METERS FLOW TESTING - REIMB	435-278	50	33.81
03/13/2018	APCHK	92065*#	31899	MARQUARDT PRINTING CO.	OFFICE SUPPLIES	401-301	50	349.00
03/13/2018	APCHK	92066	331819 FEB 18	METROPOLITAN INDUSTRIES INC	EDP LICENSES	417-263	50	138.00
03/13/2018	APCHK	92070	55449 JAN 18	OFFICIAL PAYMENTS CORP	FEES DUES SUBSCRIPTIONS	401-307	50	23.40
03/13/2018	APCHK	92080	2018-053	SUNSET SEWER & WATER	WATER DISTRIBUTION REPAIRS/MAINTEN	430-277	50	5,610.50
03/13/2018	APCHK	92084	26980	UNDERGROUND PIPE & VALVE, CO	MATERIAL & SUPPLIES - DISTRIBUTION	430-476	50	278.40
03/13/2018	APCHK	92085	9801987230	VERIZON WIRELESS	PHONE - TELEPHONES	401-201	50	75.06
				Total for fund 02	WATER FUND			16,652.26

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DB: Willowbrook

CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWBROOK
CHECK DATE FROM 02/28/2018 - 03/13/2018

Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
03/13/2018	APCHK	920932	2018 DIRECTORY	WLEK BURR RIDGE CHAMBER OF C CHAMBER DIRECTORY	435-319	53		3,000.00
				Total for fund 03 HOTEL/MOTEL TAX FUND				3,000.00

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DB: Willowbrook

CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWBROOK
CHECK DATE FROM 02/28/2018 - 03/13/2018

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Check Date	Bank	Check #	Invoice	Payee	Description	Account	Dept	Amount
03/13/2018	APCHK	92043	20713653	ARAMARK UNIFORMS SERVICES	POLICE DEPT REMODEL (7760 QUINCY)	930-411	75	434.00
TOTAL - ALL FUNDS								204,371.49

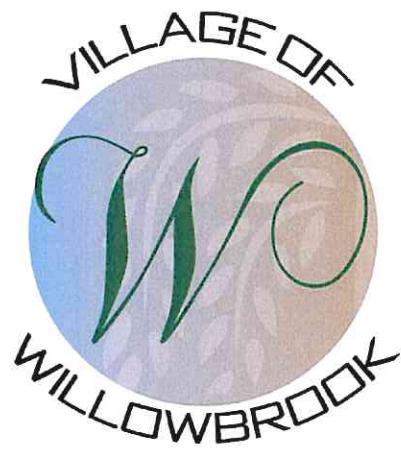
* -INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND
-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

Payroll Liability Check Register
For Check Dates 02/01/2018 to 02/28/2018

Check Number	Vendor Name	Check Date	Check Amount
53098	AFLAC	02/16/2018	1,733.69
53099	COMMUNITY BANK OF WILLOWBROOK	02/16/2018	309.16
53100	I C M A RETIREMENT TRUST - 457	02/16/2018	725.00
53101	ILLINOIS STATE DISBURSEMENT UNIT	02/16/2018	1,400.31
53102	ILLINOIS FRATERNAL	02/16/2018	903.00
53103	NATIONWIDE RETIREMENT SOLUTIONS	02/16/2018	3,615.08
53104	VILLAGE OF WILLOWBROOK	02/16/2018	40,795.69
EFT144	EFTPS	02/16/2018	39,925.10
EFT145	I.M.R.F. PENSION FUND	02/16/2018	19,615.83
EFT146	ILLINOIS DEPT. OF REVENUE	02/16/2018	5,863.64
53089	COMMUNITY BANK OF WILLOWBROOK	02/02/2018	309.16
53090	I C M A RETIREMENT TRUST - 457	02/02/2018	725.00
53091	ILLINOIS STATE DISBURSEMENT UNIT	02/02/2018	1,400.31
53092	NATIONWIDE RETIREMENT SOLUTIONS	02/02/2018	3,794.93
53093	VILLAGE OF WILLOWBROOK	02/02/2018	40,795.68
EFT142	EFTPS	02/02/2018	32,223.27
EFT143	ILLINOIS DEPT. OF REVENUE	02/02/2018	6,966.93

Total Checks: 17

Total Paid: \$201,101.78



MONTHLY FINANCIAL REPORT

FEBRUARY 2018

RESPECTFULLY SUBMITTED BY:

Frank A. Trilla, Mayor

Carrie Dittman, Director of Finance

VILLAGE OF WILLOWSBROOK
FINANCIAL REPORT
MUNICIPAL SALES AND USE TAXES

MONTH	SALE	DIST	MADE	13-14	14-15	15-16	16-17	17-18
MAY	FEB	\$	250,138	\$ 245,589	\$ 253,282	\$ 267,882	\$ 264,472	
JUNE	MAR		304,370	293,285	301,469	312,681	304,436	
JULY	APR		295,557	293,319	267,013	269,580	304,925	
AUG	MAY		334,102	342,029	328,251	331,887	345,478	
SEPT	JUNE		338,139	330,203	349,847	398,196	354,582	
OCT	JULY		300,405	318,631	306,409	316,266	313,701	
NOV	AUG		332,925	349,800	337,896	315,293	361,826	
DEC	SEPT		288,422	287,860	360,843	325,374	334,582	
JAN	OCT		283,164	303,324	318,340	289,208	312,400	
FEB	NOV		295,860	296,349	304,839	304,898	319,012	
MARCH	DEC		387,074	365,874	393,072	371,080		
APRIL	JAN		234,816	253,532	266,970	263,392		
TOTAL			\$ 3,644,970	\$ 3,679,794	\$ 3,788,231	\$ 3,765,737	\$ 3,215,414	
MTH AVG			\$ 303,747	\$ 306,650	\$ 315,686	\$ 313,811	\$ 321,541	
BUDGET			\$ 3,447,000	\$ 3,450,000	\$ 3,600,000	\$ 3,600,000	\$ 3,600,000	

YEAR TO DATE LAST YEAR : \$ 3,131,265

YEAR TO DATE THIS YEAR : \$ 3,215,414

DIFFERENCE : \$ 84,149

PERCENTAGE CHANGE : 2.69%

CURRENT FISCAL YEAR :

BUDGETED REVENUE: \$ 3,600,000

PERCENTAGE OF YEAR COMPLETED : 83.33%

PERCENTAGE OF REVENUE TO DATE : 89.32%

PROJECTION OF ANNUAL REVENUE : \$ 3,866,937

EST. DOLLAR DIFF ACTUAL TO BUDGET \$ 266,937

EST. PERCENT DIFF ACTUAL TO BUDGET 7.4%

VILLAGE OF WILLOWBROOK
MONTHLY CASH AND INVESTMENT BALANCE BY FUND
FOR THE MONTH ENDED 02/28/2018

ACCOUNT	BALANCE
Fund 01 GENERAL FUND	
CHECKING - 0283	0.00
COMMUNITY BANK OF WB - 0275	715,387.18
IL FUNDS - 5435	2,396,141.97
COMMUNITY BANK OF WB MM - 1771	303,216.13
COMMUNITY BANK RD LGHT - 0243	69,543.56
COMMUNITY BANK OF WB FSA - 3804	9,204.54
U.S. BANK RED LIGHT - 4216	15,400.00
COMMUNITY BANK DRUG ACCT - 4171	44,318.21
COMMUNITY BANK WB CADETS - 10620387	173.72
PETTY CASH REVIVING	950.00
IMET - GENERAL	28.70
Total For Fund 01:	<u>3,554,364.01</u>
Fund 02 WATER FUND	
IL FUNDS WATER - 5914	719,812.40
COMMUNITY BANK OF WB WTR - 4163	814,700.48
COMMUNITY BANK OF WB - 0275	0.00
Total For Fund 02:	<u>1,534,512.88</u>
Fund 03 HOTEL/MOTEL TAX FUND	
IL FUNDS HOTEL/MOTEL - 5948	327,258.60
COMMUNITY BANK OF WB - 0275	41,416.35
Total For Fund 03:	<u>368,674.95</u>
Fund 04 MOTOR FUEL TAX FUND	
IL FUNDS MFT - 5443	254,909.15
Total For Fund 04:	<u>254,909.15</u>
Fund 06 SSA ONE BOND & INTEREST FUND	
IL FUNDS SSA BOND - 4621	5,456.82
COMMUNITY BANK OF WB - 0275	3,215.25
Total For Fund 06:	<u>8,672.07</u>
Fund 07 POLICE PENSION FUND	
COMMUNITY BANK OF WB PP - 4155	3,294.53
COMMUNITY BANK OF WB - 0275	0.00
SCHWAB - PP MONEY MARKET	60,058.94
US TREASURIES	548,852.03
US AGENCIES	4,998,079.21
MUNICIPAL BONDS	542,996.95
CORPORATE BONDS	2,431,995.23
MUTUAL FUNDS	12,923,027.49
MARKET VALUE CONTRA	701,018.71
Total For Fund 07:	<u>22,209,323.09</u>
Fund 09 WATER CAPITAL IMPROVEMENTS FUND	
IL FUNDS WTR CAP - 1206	117,750.34
Total For Fund 09:	<u>117,750.34</u>
Fund 10 CAPITAL PROJECT FUND	
IL FUNDS CAP PROJECTS - 3133	11,581.49
Total For Fund 10:	<u>11,581.49</u>
Fund 11 DEBT SERVICE FUND	
IL FUNDS BOND PROCEEDS DS - 2756	5.93
Total For Fund 11:	<u>5.93</u>
Fund 14 LAND ACQUISITION, FACILITY, EXPANSION &	
IL FUNDS BOND PROCEEDS LAFER - 2772	0.02
IL FUNDS - 5435	6,018.79
Total For Fund 14:	<u>6,018.81</u>
Fund 15 RT 83/PLAINFIELD RD BUSINESS DISTRCT TAX	
IL FUNDS BUSINESS DISTRICT - 5435	335,996.47
Total For Fund 15:	<u>335,996.47</u>
TOTAL CASH & INVESTMENTS:	<u>28,401,809.19</u>

ACCOUNT BALANCE REPORT FOR WILLOWBROOK
PERIOD ENDING 02/28/2018
CASH & INVESTMENTS BY FUND AND ACCOUNT TYPE

Page:

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GL NUMBER	DESCRIPTION	END BALANCE 02/28/2018
Fund 01 - GENERAL FUND		
MONEY MARKET		
01-00-110-322	IL FUNDS - 5435	2,396,141.97
01-00-110-323	COMMUNITY BANK OF WB MM - 1771	303,216.13
01-00-110-325	COMMUNITY BANK RD LGHT - 0243	69,543.56
01-00-110-380	COMMUNITY BANK DRUG ACCT - 4171	44,318.21
01-00-120-155	IMET - GENERAL	28.70
	Net MONEY MARKET	2,813,248.57
PETTY CASH		
01-00-110-911	PETTY CASH REVIVING	950.00
	Net PETTY CASH	950.00
SAVINGS		
01-00-110-257	COMMUNITY BANK OF WB - 0275	715,387.18
01-00-110-332	COMMUNITY BANK OF WB FSA - 3804	9,204.54
01-00-110-335	U.S. BANK RED LIGHT - 4216	15,400.00
01-00-110-385	COMMUNITY BANK WB CADETS - 10620387	173.72
	Net SAVINGS	740,165.44
Fund 02 - WATER FUND		
MONEY MARKET		
02-00-110-113	IL FUNDS WATER - 5914	719,812.40
02-00-110-209	COMMUNITY BANK OF WB WTR - 4163	814,700.48
	Net MONEY MARKET	1,534,512.88
Fund 03 - HOTEL/MOTEL TAX FUND		
MONEY MARKET		
03-00-110-114	IL FUNDS HOTEL/MOTEL - 5948	327,258.60
	Net MONEY MARKET	327,258.60
SAVINGS		
03-00-110-257	COMMUNITY BANK OF WB - 0275	41,416.35
	Net SAVINGS	41,416.35
Fund 04 - MOTOR FUEL TAX FUND		
MONEY MARKET		
04-00-110-116	IL FUNDS MFT - 5443	254,909.15
	Net MONEY MARKET	254,909.15
Fund 06 - SSA ONE BOND & INTEREST FUND		
MONEY MARKET		
06-00-110-117	IL FUNDS SSA BOND - 4621	5,456.82
	Net MONEY MARKET	5,456.82
SAVINGS		
06-00-110-257	COMMUNITY BANK OF WB - 0275	3,215.25
	Net SAVINGS	3,215.25
Fund 07 - POLICE PENSION FUND		
MONEY MARKET		
07-00-110-202	COMMUNITY BANK OF WB PP - 4155	3,294.53
07-00-110-336	SCHWAB - PP MONEY MARKET	60,058.94
	Net MONEY MARKET	63,353.47
AGENCY CERTIFICATES		
07-00-120-260	US AGENCIES	4,998,079.21
	Net AGENCY CERTIFICATES	4,998,079.21
CORPORATE BONDS		
07-00-120-288	CORPORATE BONDS	2,431,995.23
	Net CORPORATE BONDS	2,431,995.23
MUNICIPAL BONDS		
07-00-120-270	MUNICIPAL BONDS	542,996.95
	Net MUNICIPAL BONDS	542,996.95

ACCOUNT BALANCE REPORT FOR WILLOWBROOK
 PERIOD ENDING 02/28/2018
 CASH & INVESTMENTS BY FUND AND ACCOUNT TYPE

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GL NUMBER	DESCRIPTION	END BALANCE 02/28/2018
Fund 07 - POLICE PENSION FUND		
MUTUAL FUNDS		
07-00-120-290	MUTUAL FUNDS	12,923,027.49
	Net MUTUAL FUNDS	12,923,027.49
MARKET VALUE		
07-00-120-900	MARKET VALUE CONTRA	701,018.71
	Net MARKET VALUE	701,018.71
TREASURY NOTES		
07-00-120-250	US TREASURIES	548,852.03
	Net TREASURY NOTES	548,852.03
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND		
MONEY MARKET		
09-00-110-324	IL FUNDS WTR CAP - 1206	117,750.34
	Net MONEY MARKET	117,750.34
Fund 10 - CAPITAL PROJECT FUND		
MONEY MARKET		
10-00-110-115	IL FUNDS CAP PROJECTS - 3133	11,581.49
	Net MONEY MARKET	11,581.49
Fund 11 - DEBT SERVICE FUND		
MONEY MARKET		
11-00-110-111	IL FUNDS BOND PROCEEDS DS - 2756	5.93
	Net MONEY MARKET	5.93
Fund 14 - LAND ACQUISITION, FACILITY, EXPANSION &		
MONEY MARKET		
14-00-110-112	IL FUNDS BOND PROCEEDS LAFER - 2772	0.02
14-00-110-322	IL FUNDS - 5435	6,018.79
	Net MONEY MARKET	6,018.81
Fund 15 - RT 83/PLAINFIELD RD BUSINESS DISTRCT TAX		
MONEY MARKET		
15-00-110-322	IL FUNDS BUSINESS DISTRICT - 5435	335,996.47
	Net MONEY MARKET	335,996.47

ACCOUNT BALANCE REPORT FOR WILLOWSBROOK
 PERIOD ENDING 02/28/2018
 CASH & INVESTMENTS BY INSTITUTION

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GL NUMBER	DESCRIPTION	END BALANCE 02/28/2018
COMMUNITY BANK OF WB		
01-00-110-257	COMMUNITY BANK OF WB - 0275	715,387.18
01-00-110-323	COMMUNITY BANK OF WB MM - 1771	303,216.13
01-00-110-325	COMMUNITY BANK RD LGHT - 0243	69,543.56
01-00-110-332	COMMUNITY BANK OF WB FSA - 3804	9,204.54
01-00-110-380	COMMUNITY BANK DRUG ACCT - 4171	44,318.21
01-00-110-385	COMMUNITY BANK WB CADETS - 10620387	173.72
02-00-110-209	COMMUNITY BANK OF WB WTR - 4163	814,700.48
03-00-110-257	COMMUNITY BANK OF WB - 0275	41,416.35
06-00-110-257	COMMUNITY BANK OF WB - 0275	3,215.25
07-00-110-202	COMMUNITY BANK OF WB PP - 4155	3,294.53
	Net COMMUNITY BANK OF WB	2,004,469.95
ILLINOIS FUNDS		
01-00-110-322	IL FUNDS - 5435	2,396,141.97
02-00-110-113	IL FUNDS WATER - 5914	719,812.40
03-00-110-114	IL FUNDS HOTEL/MOTEL - 5948	327,258.60
04-00-110-116	IL FUNDS MFT - 5443	254,909.15
06-00-110-117	IL FUNDS SSA BOND - 4621	5,456.82
09-00-110-324	IL FUNDS WTR CAP - 1206	117,750.34
10-00-110-115	IL FUNDS CAP PROJECTS - 3133	11,581.49
11-00-110-111	IL FUNDS BOND PROCEEDS DS - 2756	5.93
14-00-110-112	IL FUNDS BOND PROCEEDS LAFER - 2772	0.02
14-00-110-322	IL FUNDS - 5435	6,018.79
15-00-110-322	IL FUNDS BUSINESS DISTRICT - 5435	335,996.47
	Net ILLINOIS FUNDS	4,174,931.98
IMET		
01-00-120-155	IMET - GENERAL	28.70
	Net IMET	28.70
U.S. BANK		
01-00-110-335	U.S. BANK RED LIGHT - 4216	15,400.00
	Net U.S. BANK	15,400.00
VILLAGE OF WILLOWSBROOK		
01-00-110-911	PETTY CASH REVIVING	950.00
	Net VILLAGE OF WILLOWSBROOK	950.00
CHARLES SCHWAB		
07-00-110-336	SCHWAB - PP MONEY MARKET	60,058.94
07-00-120-250	US TREASURIES	548,852.03
07-00-120-260	US AGENCIES	4,998,079.21
07-00-120-270	MUNICIPAL BONDS	542,996.95
07-00-120-288	CORPORATE BONDS	2,431,995.23
07-00-120-290	MUTUAL FUNDS	12,923,027.49
07-00-120-900	MARKET VALUE CONTRA	701,018.71
	Net CHARLES SCHWAB	22,206,028.56
Total - All Funds:		28,401,809.19

INTERFUND ACTIVITY REPORT FOR WILLOWBROOK
 Period Ending 02/28/2018
 Due To/From Other Funds

Page:

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GL Number	Description	Balance
Fund 01: GENERAL FUND		
Due From Other Funds		
01-00-140-102	DUE TO/FROM WATER FUND	490.51
01-00-140-107	DUE TO/FROM POLICE PENSION FUND	36,368.75
	Total Due From Other Funds	36,859.26
Fund 02: WATER FUND		
Due From Other Funds		
02-00-140-101	DUE TO/FROM GENERAL FUND	(490.51)
	Total Due From Other Funds	(490.51)
Fund 07: POLICE PENSION FUND		
Due From Other Funds		
07-00-140-101	DUE TO/FROM GENERAL FUND	(36,368.75)
	Total Due From Other Funds	(36,368.75)

REVENUE REPORT FOR WILLOWBROOK

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PERIOD ENDING 02/28/2018

ACTIVITY FOR

02/28/2018

2017-18

YTD BALANCE
02/28/2018ORIGINAL
BUDGET% BDGT
USEDAVAILABLE
BALANCE

GL NUMBER DESCRIPTION

GL NUMBER	DESCRIPTION	ACTIVITY FOR 02/28/2018	YTD BALANCE 02/28/2018	ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
Fund 01 - GENERAL FUND						
PROPERTY TAX	PROPERTY TAX LEVY - SRA PROPERTY TAX LEVY - ROAD & BRIDGE	0.25 0.33 0.58	75,313.73 105,494.79 180,808.52	74,620.00 107,005.00 181,625.00	100.93 98.59 99.55	(693.73) 1,510.21 816.48
Net PROPERTY TAX						
OTHER TAXES						
01-00-310-201	MUNICIPAL SALES TAX	319,011.57	3,215,413.02	3,600,000.00	89.32	384,586.98
01-00-310-202	ILLINOIS INCOME TAX	93,937.39	784,862.41	862,540.00	90.99	77,677.59
01-00-310-203	AMUSEMENT TAX	4,791.97	47,919.70	57,504.00	83.33	9,584.30
01-00-310-204	REPLACEMENT TAX	0.00	876.82	1,220.00	71.87	343.18
01-00-310-205	UTILITY TAX	96,949.28	773,819.28	1,000,000.00	77.38	226,180.72
01-00-310-208	PLACES OF EATING TAX	39,067.09	432,175.11	485,000.00	89.11	52,824.89
01-00-310-209	WATER TAX	12,510.72	142,636.54	177,000.00	80.59	34,363.46
01-00-310-210	WATER TAX - CLARENDON WATER CO	0.00	873.39	1,000.00	87.34	126.61
Net OTHER TAXES		566,268.02	5,398,576.27	6,184,264.00	87.30	785,687.73
LICENSES						
01-00-310-302	LIQUOR LICENSES	0.00	57,750.00	52,750.00	109.48	(5,000.00)
01-00-310-303	BUSINESS LICENSES	(203.75)	71,834.75	84,000.00	85.52	12,165.25
01-00-310-305	VENDING MACHINE	0.00	2,595.00	2,675.00	97.01	80.00
01-00-310-306	SCAVENGER LICENSES	0.00	8,000.00	8,000.00	100.00	0.00
Net LICENSES		(203.75)	140,179.75	147,425.00	95.09	7,245.25
PERMITS						
01-00-310-401	BUILDING PERMITS	27,862.36	432,816.53	240,000.00	180.34	(192,816.53)
01-00-310-402	SIGN PERMITS	590.20	13,938.45	5,000.00	278.77	(8,938.45)
01-00-310-403	OTHER PERMITS	50.00	1,954.00	500.00	390.80	(1,454.00)
01-00-310-404	COUNTY BMP FEE	0.00	2,962.50	2,000.00	148.13	(962.50)
Net PERMITS		28,502.56	451,671.48	247,500.00	182.49	(204,171.48)
FINES						
01-00-310-501	CIRCUIT COURT FINES	9,741.91	102,917.49	100,000.00	102.92	(2,917.49)
01-00-310-502	TRAFFIC FINES	1,783.33	24,598.33	30,000.00	81.99	5,401.67
01-00-310-503	RED LIGHT FINES	64,700.00	528,820.00	560,000.00	94.43	31,180.00
Net FINES		76,225.24	656,335.82	690,000.00	95.12	33,664.18
OVERHEAD REIMBURSEMENT						
01-00-310-601	ADMINISTRATIVE SUPPORT REIMB - WATE	46,086.08	460,860.80	553,033.00	83.33	92,172.20
Net OVERHEAD REIMBURSEMENT		46,086.08	460,860.80	553,033.00	83.33	92,172.20
CHARGES & FEES						
01-00-310-700	PLANNING APPLICATION FEES	9,027.00	9,877.00	10,000.00	98.77	123.00
01-00-310-701	PUBLIC HEARING FEES	850.00	1,700.00	2,550.00	66.67	85.00
01-00-310-702	PLANNING REVIEW FEES	0.00	0.00	6,000.00	0.00	6,000.00
01-00-310-704	ACCIDENT REPORT COPIES	325.00	2,086.00	2,000.00	104.30	(86.00)
01-00-310-705	VIDEO GAMING FEES	4,403.53	36,546.66	30,000.00	121.82	(6,546.66)
01-00-310-706	COPIES-ORDINANCES & MAPS	0.00	38.87	50.00	77.74	11.13

REVENUE REPORT FOR WILLOWBROOK
PERIOD ENDING 02/28/2018

Page: 2/6

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 02/28/2018	YTD BALANCE 02/28/2018	2017-18 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
Fund 01 - GENERAL FUND						
01-00-310-723	ELEVATOR INSPECTION FEES	0.00	1,500.00	5,000.00	30.00	3,500.00
01-00-310-724	BURGLAR ALARM FEES	15,625.00	16,495.00	5,000.00	329.90	(1,495.00)
01-00-310-726	NSF FEE	0.00	50.00	0.00	100.00	(50.00)
Net CHARGES & FEES		30,230.53	68,293.53	60,600.00	112.70	(7,693.53)
PARK & RECREATION CHARGES						
01-00-310-813	PARK & REC CONTRIBUTION	3,900.00	8,272.99	2,250.00	367.69	(6,022.99)
01-00-310-814	PARK PERMIT FEES	0.00	840.00	3,000.00	28.00	2,160.00
01-00-310-815	SUMMER RECREATION FEES	735.00	2,005.00	700.00	286.43	(1,305.00)
01-00-310-816	WINTER RECREATION FEES	0.00	0.00	8,500.00	0.00	8,500.00
01-00-310-817	SPECIAL EVENTS	43.58	2,149.24	2,500.00	85.97	350.76
01-00-310-818	FALL RECREATION FEES	0.00	0.00	200.00	0.00	200.00
01-00-310-819	BURR RIDGE/WILLOWBROOK BASEBALL R	0.00	5,582.50	6,500.00	85.88	917.50
01-00-310-820	HOLIDAY CONTRIBUTION	0.00	3,120.00	3,000.00	104.00	(120.00)
01-00-310-823	SPRING RECREATION FEES	0.00	0.00	650.00	0.00	650.00
Net PARK & RECREATION CHARGES		4,678.58	21,969.73	27,300.00	80.48	5,330.27

OTHER REVENUE

NON-OPERATING	01-00-320-108	INTEREST INCOME	9,000.00	351.26	(22,613.04)
Net NON-OPERATING	3,276.77		9,000.00	351.26	
Net OTHER REVENUE	48,400.24	486,674.10	969,487.00	50.20	482,812.90
REIMBURSEMENTS - IRMA	5,382.26	24,991.05	5,000.00	499.82	(19,991.05)
WASTE STICKERS PROCEEDS	0.00	60.00	0.00	100.00	(60.00)
BID PROPOSAL DEPOSIT	0.00	210.00	0.00	100.00	(210.00)
SALE - FIXED ASSETS	0.00	6,119.00	7,500.00	81.59	1,381.00
REIMBURSEMENTS - TREE PLANTING	300.00	1,050.00	500.00	210.00	(550.00)
ATS RED LIGHT ENERGY REIMBURSEMENT	0.00	1,238.29	500.00	247.66	(738.29)
REIMBURSEMENTS-BRUSH PICK-UP	0.00	8,095.68	11,600.00	69.79	3,504.32
OTHER RECEIPTS	766.37	87,024.85	1,000.00	8,702.49	(86,024.85)
REIMB - PARK & REC MEMORIAL PROGRAM	0.00	500.00	0.00	100.00	(500.00)
REIMBURSEMENTS - POLICE SPECIAL DET	885.49	11,723.99	4,000.00	293.10	(7,723.99)
REIMBURSEMENTS - PUBLIC WORKS OTHE	1,648.02	1,858.02	16,500.00	11.26	14,641.98
FEDERAL/STATE GRANTS	1,577.50	1,577.50	529,887.00	0.30	528,309.50
NICOR GAS ANNUAL PAYMENT	0.00	14,339.00	17,000.00	84.35	2,661.00
CABLE FRANCHISE FEES	37,450.57	202,029.83	208,000.00	97.13	5,970.17
DRUG FORFEITURES - STATE	0.00	1,086.36	0.00	100.00	(1,086.36)
DRUG FORFEITURES - DEA	0.00	23,312.39	15,000.00	155.42	(8,312.39)
NARCINT REVENUE	390.03	101,458.14	153,000.00	66.31	51,541.86
Net OTHER REVENUE	48,400.24	486,674.10	969,487.00	50.20	482,812.90

Eind 01 - GENERAL EIND:

TOTAL DEFENSE

REVENUE REPORT FOR WILLOWBROOK
PERIOD ENDING 02/28/2018

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GL NUMBER	DESCRIPTION	ACTIVITY FOR 02/28/2018	YTD BALANCE 02/28/2018	2017-18		AVAILABLE BALANCE
				ORIGINAL BUDGET	% BDGT USED	
Fund 02 - WATER FUND						
CHARGES & FEES						
02-00-310-712	WATER SALES		2,852,735.36	3,545,000.00	80.47	692,264.64
02-00-310-713	WATER PENALTIES		14,530.59	0.00	100.00	(14,530.59)
02-00-310-718	SHUTOFF/NSF FEE		9,285.00	0.00	100.00	(9,285.00)
Net CHARGES & FEES			2,876,550.95	3,545,000.00	81.14	668,449.05
OTHER REVENUE						
02-00-310-714	WATER METER SALES		0.00	15,465.72	2,600.00	594.84
02-00-310-716	WATER METER READ SALES		853.50	5,199.25	6,000.00	86.65
02-00-310-717	OTHER REVENUE		0.00	11,248.78	1,000.00	1,124.88
Net OTHER REVENUE			853.50	31,913.75	9,600.00	332.43
NON-OPERATING						
02-00-320-108	INTEREST INCOME		918.50	7,645.16	3,300.00	231.67
02-00-320-713	WATER CONNECTION FEES		0.00	22,100.00	3,000.00	736.67
Net NON-OPERATING			918.50	29,745.16	6,300.00	472.15
Fund 02 - WATER FUND:						
TOTAL REVENUES			254,441.83	2,938,209.86	3,560,900.00	82.51
Fund 03 - HOTEL/MOTEL TAX FUND						
OTHER TAXES						
03-00-310-205	HOTEL/MOTEL TAX		12,963.06	211,409.20	232,365.00	90.98
Net OTHER TAXES			12,963.06	211,409.20	232,365.00	90.98
NON-OPERATING						
03-00-320-108	INTEREST INCOME		341.42	2,375.27	250.00	950.11
Net NON-OPERATING			341.42	2,375.27	250.00	950.11
Fund 03 - HOTEL/MOTEL TAX FUND:						
TOTAL REVENUES			13,304.48	213,784.47	232,615.00	91.90
Fund 04 - MOTOR FUEL TAX FUND						
OTHER TAXES						
04-00-310-216	MFT RECEIPTS		19,319.76	183,869.61	219,905.00	83.61
Net OTHER TAXES			19,319.76	183,869.61	219,905.00	83.61
NON-OPERATING						
04-00-320-108	INTEREST INCOME		263.11	2,158.23	500.00	431.65

REVENUE REPORT FOR WILLOWBROOK
PERIOD ENDING 02/28/2018

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GL NUMBER	DESCRIPTION	2017-18		% BDGT USED	AVAILABLE BALANCE
		ORIGINAL BUDGET	YTD BALANCE 02/28/2018		
Fund 04 - MOTOR FUEL TAX FUND Net Non-Operating	263.11	2,158.23	500.00	431.65	(1,658.23)

Fund 04 - MOTOR FUEL TAX FUND:

TOTAL REVENUES	19,582.87	186,027.84	220,405.00	84.40	34,377.16
Fund 06 - SSA ONE BOND & INTEREST FUND PROPERTY TAX 06-00-310-101 Net PROPERTY TAX	0.00	324,440.25	321,225.00	101.00	(3,215.25)
	0.00	324,440.25	321,225.00	101.00	(3,215.25)
NON-OPERATING 06-00-320-108 Net Non-Operating	5.69	48.41	100.00	48.41	51.59
	5.69	48.41	100.00	48.41	51.59

Fund 06 - SSA ONE BOND & INTEREST FUND:

TOTAL REVENUES	5.69	324,488.66	321,325.00	100.98	(3,163.66)
Fund 07 - POLICE PENSION FUND OTHER REVENUE 07-00-310-607 07-00-310-906 Net OTHER REVENUE	67,027.92 14,563.45 81,591.37	703,793.16 162,963.73 866,756.89	871,363.00 208,955.00 1,080,318.00	80.77 77.99 80.23	167,569.84 45,991.27 213,561.11
NON-OPERATING 07-00-320-108 07-00-320-110 07-00-320-111 07-00-320-112 Net Non-Operating	20,430.37 586,593.75 (4,632.37) 0.00 602,391.75	1,034,612.58 (781,650.67) 1,920,770.16 50.00 2,173,782.07	500,000.00 0.00 0.00 0.00 500,000.00	206.92 100.00 100.00 100.00 434.76	(534,612.58) 781,660.67 (1,920,770.16) (50.00) (1,673,782.07)

Fund 07 - POLICE PENSION FUND:

TOTAL REVENUES	683,983.12	3,040,538.96	1,580,318.00	192.40
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND NON-OPERATING 09-00-320-108 INTEREST INCOME	141.18	1,829.19	100.00	1,829.19

(1,460,220.96)
(1,729.19)

REVENUE REPORT FOR WILLOWBROOK
PERIOD ENDING 02/28/2018

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 02/28/2018	YTD BALANCE 02/28/2018	ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND		141.18	1,829.19	100.00	1,829.19	(1,729.19)
TRANSFERS IN 09-00-330-102	TRANSFER FROM WATER	0.00	400,000.00	400,000.00	100.00	0.00
Net TRANSFERS IN		0.00	400,000.00	400,000.00	100.00	0.00
<hr/>						
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND:						
TOTAL REVENUES		141.18	401,829.19	400,100.00	100.43	(1,729.19)
Fund 10 - CAPITAL PROJECT FUND						
NON-OPERATING 10-00-320-108	INTEREST INCOME	12.08	102.40	0.00	100.00	(102.40)
Net NON-OPERATING		12.08	102.40	0.00	100.00	(102.40)
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Fund 10 - CAPITAL PROJECT FUND:						
TOTAL REVENUES		12.08	102.40	0.00	100.00	(102.40)
Fund 11 - DEBT SERVICE FUND						
NON-OPERATING 11-00-320-108	INTEREST INCOME	0.00	6.01	0.00	100.00	(6.01)
Net NON-OPERATING		0.00	6.01	0.00	100.00	(6.01)
TRANSFERS IN 11-00-330-101	TRANSFER FROM GENERAL FUND	0.00	277,791.00	277,791.00	100.00	0.00
11-00-330-102	TRANSFER FROM WATER	0.00	47,345.00	47,345.00	100.00	0.00
Net TRANSFERS IN		0.00	325,136.00	325,136.00	100.00	0.00
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Fund 11 - DEBT SERVICE FUND:						
TOTAL REVENUES		0.00	325,142.01	325,136.00	100.00	(6.01)
Fund 14 - LAND ACQUISITION, FACILITY, EXPANSION &						
NON-OPERATING 14-00-320-108	INTEREST INCOME	0.00	612.43	2,000.00	30.62	1,387.57
Net NON-OPERATING		0.00	612.43	2,000.00	30.62	1,387.57

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 02/28/2018	YTD BALANCE 02/28/2018	2017/18 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
Fund 14 - LAND ACQUISITION, FACILITY, EXPANSION & TRANSFERS IN						
14-00-330-101	TRANSFER FROM GENERAL FUND	0.00	831,859.15	849,000.00	97.98	17,140.85
Net TRANSFERS IN		0.00	831,859.15	849,000.00	97.98	17,140.85

Figure 14: LAND ACQUISITION FACILITY EXPANSION &

TOTAL REVENUES

Find 15 - BT 83/PI A/INF/E/1 BD BUSINESS DISTRICT TAX

OTHER TAXES
15-00-310-201

Net OTHER TAXES

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141,606.82
/ 1,043.8
318,660.00
/1.34

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EXPENDITURE REPORT FOR WILLOWBROOK

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PERIOD ENDING 02/28/2018

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 02/28/18		2017-18 YTD BALANCE 02/28/2018		ORIGINAL BUDGET	% BUDGET USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
		ACTIVITY FOR MONTH 02/28/18	YTD BALANCE 02/28/2018							
Fund 01 - GENERAL FUND										
01-10-400-147	MEDICARE	267.01	2,848.71	3,500.00	81.39	651.29	7,000.00	4,151.29		
01-10-400-151	IMRF	2,711.51	30,365.72	36,106.00	84.10	5,740.28	72,212.00	41,846.28		
01-10-400-161	SOCIAL SECURITY	1,141.71	10,176.71	12,487.00	81.50	2,310.29	24,974.00	14,797.29		
01-10-400-171	SUI - UNEMPLOYMENT	61.23	128.68	213.00	60.41	84.32	426.00	297.32		
01-10-455-102	SALARIES - MANAGEMENT STA	6,430.16	71,201.95	83,592.00	85.18	12,390.05	167,184.00	95,982.05		
01-10-455-102	OVERTIME	489.78	5,107.91	5,000.00	102.16	(107.91)	10,000.00	4,892.09		
01-10-455-106	ASST TO VILLAGE ADMINISTRATOR	5,159.68	55,111.26	67,075.00	82.16	11,963.74	134,150.00	79,038.74		
01-10-455-107	ADMINISTRATIVE INTERN	0.00	0.00	11,232.00	0.00	11,232.00	22,464.00	22,464.00		
01-10-455-126	SALARIES - CLERICAL	5,730.56	61,352.47	74,496.00	82.36	13,143.53	148,992.00	87,639.53		
01-10-455-131	PERSONNEL RECRUITMENT	0.00	0.00	550.00	0.00	550.00	1,100.00	1,100.00		
01-10-455-141	HEALTH/DENTAL/LIFE INSURAN	3,130.48	29,012.38	33,491.00	86.63	4,478.62	66,982.00	37,969.62		
01-10-455-201	PHONE - TELEPHONES	1,596.34	8,699.18	20,592.00	42.25	11,892.82	41,184.00	32,484.82		
01-10-455-266	CODIFY ORDINANCES	0.00	655.00	3,000.00	21.83	2,345.00	6,000.00	5,345.00		
01-10-455-301	OFFICE SUPPLIES	1,123.00	6,575.07	10,000.00	65.75	3,424.93	20,000.00	13,424.93		
01-10-455-302	PRINTING & PUBLISHING	0.00	1,177.07	3,000.00	39.24	1,822.93	6,000.00	4,822.93		
01-10-455-303	FUEL/MILEAGE/WASH	97.25	969.69	2,000.00	48.48	1,030.31	4,000.00	3,030.31		
01-10-455-304	SCHOOLS/CONFERENCE/TRA	75.64	3,970.20	4,500.00	88.23	529.80	9,000.00	5,029.80		
01-10-455-305	STRATEGIC PLANNING	1,750.00	1,750.00	2,000.00	87.50	250.00	4,000.00	2,250.00		
01-10-455-307	FEES/DUES/SUBSCRIPTIONS	250.00	12,584.69	13,000.00	96.81	415.31	26,000.00	13,415.31		
01-10-455-311	POSTAGE & METER RENT	289.99	3,516.55	6,900.00	50.96	3,383.45	13,800.00	10,283.45		
01-10-455-315	COPY SERVICE	733.73	6,368.94	6,500.00	97.98	131.06	13,000.00	6,631.06		
01-10-455-355	COMMISSARY PROVISION	43.99	923.85	1,000.00	92.39	76.15	2,000.00	1,076.15		
01-10-455-409	MAINTENANCE - VEHICLES	260.11	2,302.91	1,000.00	230.29	(1,302.91)	2,000.00	(302.91)		
01-10-455-411	MAINTENANCE - EQUIPMENT	0.00	0.00	750.00	0.00	750.00	1,500.00	1,500.00		
01-10-455-505	CASH - OVER OR SHORT	0.00	(5.21)	0.00	100.00	5.21	0.00	5.21		
01-10-455-505	GENERAL MANAGEMENT	31,342.17	314,793.73	401,984.00	78.31	87,190.27	803,968.00	489,174.27		
COMMUNITY RELATIONS										
01-10-475-365	PUBLIC RELATIONS	350.00	16,568.05	5,000.00	331.36	(11,568.05)	10,000.00	(6,568.05)		
01-10-475-366	NEWSLETTER	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00		
01-10-475-370	MEALS-ON-WHEELS	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00		
01-10-475-372	SENIOR CITIZEN TAXI PROGRA	0.00	1,000.00	1,500.00	66.67	500.00	3,000.00	2,000.00		
COMMUNITY RELATIONS										
CAPITAL IMPROVEMENTS										
01-10-485-602	BUILDING IMPROVEMENTS	0.00	0.00	294,792.00	0.00	294,792.00	589,584.00	589,584.00		
01-10-485-611	FURNITURE & OFFICE EQUIPME	0.00	63,874.91	60,514.00	105.55	(3,360.91)	121,028.00	57,153.09		
01-10-485-642	PEG CHANNEL EQUIPMENT	0.00	0.00	8,000.00	0.00	8,000.00	16,000.00	16,000.00		
CAPITAL IMPROVEMENTS										
DATA PROCESSING										
01-10-460-212	EDP EQUIPMENT/SOFTWARE	290.04	3,897.93	2,619.00	148.83	(1,278.93)	5,238.00	1,340.07		
01-10-460-225	INTERNET/WEBSITE HOSTING	223.69	6,714.05	6,305.00	106.49	(409.05)	12,610.00	5,895.95		
01-10-460-263	EDP LICENSES	0.00	714.13	0.00	100.00	(714.13)	0.00	(714.13)		
01-10-460-267	DOCUMENT STORAGE/SCANNI	0.00	3,869.00	16,825.00	23.00	12,956.00	33,650.00	29,781.00		
01-10-460-305	EDP PERSONNEL TRAINING	0.00	0.00	250.00	0.00	250.00	500.00	500.00		
01-10-460-331	OPERATING SUPPLIES	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00		
DATA PROCESSING										
513.73	15,195.11	26,499.00	57.34	11,303.89	52,998.00			37,802.89		

EXPENDITURE REPORT FOR WILLOWBROOK

PERIOD ENDING 02/28/2018

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 02/28/18	YTD BALANCE 02/28/2018	2017-18 ORIGINAL BUDGET	% BUDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 01 - GENERAL FUND								
BUILDINGS	Maintenance - Building	3,873.51	70,449.11	55,000.00	128.09	(15,449.11)	110,000.00	39,550.89
01-10-466-228	NICOR GAS (7760 QUINCY)	847.44	2,262.83	4,000.00	56.57	1,737.17	8,000.00	5,737.17
01-10-466-235	NICOR GAS (835 MIDWAY)	591.83	1,661.46	3,000.00	55.38	1,338.54	6,000.00	4,338.54
01-10-466-236	NICOR GAS (825 MIDWAY)	640.28	1,825.17	2,000.00	91.26	174.83	4,000.00	2,174.83
01-10-466-237	ENERGY/COMED (835 MIDWAY)	551.33	1,722.93	3,000.00	57.43	1,277.07	6,000.00	4,277.07
01-10-466-240	ENERGY/COMED (825 MIDWAY)	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00
01-10-466-241	SANITARY (7760 QUINCY)	38.14	274.16	200.00	137.08	(74.16)	400.00	125.84
01-10-466-250	SANITARY (835 MIDWAY)	190.14	268.12	400.00	67.03	131.88	800.00	531.88
01-10-466-251	SANITARY (825 MIDWAY)	3.94	76.28	300.00	25.43	223.72	600.00	523.72
01-10-466-252	LANDSCAPE - VILLAGE HALL	0.00	910.19	4,000.00	22.75	3,089.81	8,000.00	7,089.81
01-10-466-293	BUILDING MAINTENANCE SUPP	368.65	5,644.79	6,500.00	86.84	855.21	13,000.00	7,355.21
01-10-466-351	SANITARY USER CHARGE	0.00	211.74	0.00	100.00	(211.74)	0.00	(211.74)
BUILDINGS		7,105.26	85,306.78	79,900.00	106.77	(5,406.78)	159,800.00	74,493.22
LEGAL	FEES - VILLAGE ATTORNEY	13,202.67	54,115.20	80,000.00	67.64	25,884.80	160,000.00	105,884.80
01-10-470-239	FEES - SPECIAL ATTORNEY	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00
01-10-470-241	FEES - LABOR COUNSEL	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00
LEGAL		13,202.67	54,115.20	90,000.00	60.13	35,884.80	180,000.00	125,884.80
RISK MANAGEMENT	INSURANCE - IRMA	0.00	175,675.00	243,595.00	72.12	67,920.00	487,190.00	311,515.00
01-10-480-272	SELF INSURANCE - DEDUCTBL	0.00	4,731.00	2,500.00	189.24	(2,231.00)	5,000.00	269.00
01-10-480-273	WELLNESS	0.00	840.93	12,220.00	6.88	11,379.07	24,440.00	23,599.07
RISK MANAGEMENT		0.00	181,246.93	258,315.00	70.17	77,068.07	516,630.00	335,383.07
TRANSFERS TO OTHER FUNDS	TRANSFER TO DEBT SERVICE -	0.00	277,791.00	277,791.00	100.00	17,140.85	555,582.00	277,791.00
01-10-900-112	TRANSFER TO LAFER	0.00	831,859.15	849,000.00	97.98	17,140.85	1,698,000.00	866,140.85
01-10-900-114	TRANSFERS TO OTHER FUNDS	0.00	1,109,650.15	1,126,791.00	98.48	17,140.85	2,253,582.00	1,143,931.85
Total Dept 10 - ADMINISTRATION		52,513.83	1,841,750.86	2,356,295.00	78.16	514,544.14	4,712,590.00	2,870,839.14
Dept 15 - PLANNING & ECONOMIC DEVELOPMENT								
GENERAL MANAGEMENT	MEDICARE	31.49	353.27	436.00	81.03	82.73	872.00	518.73
01-15-400-147	IMRF	335.60	3,659.05	4,722.00	77.49	1,062.95	9,444.00	5,784.95
01-15-400-151	SOCIAL SECURITY	134.66	1,510.89	1,866.00	80.97	355.11	3,732.00	2,221.11
01-15-400-171	SUI - UNEMPLOYMENT	11.30	22.60	36.00	62.78	13.40	72.00	49.40
01-15-510-102	OVERTIME	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-15-510-126	SALARIES - CLERICAL	2,276.76	23,917.56	29,598.00	80.81	5,680.44	59,196.00	35,278.44
01-15-510-141	HEALTH/DENTAL/LIFE INSURAN	861.42	8,032.68	9,718.00	82.66	1,685.32	19,436.00	11,403.32
01-15-510-232	CONSULTANTS - DESIGN & OTH	8,410.50	36,214.07	59,600.00	60.76	23,385.93	119,200.00	82,985.93
01-15-510-301	OFFICE SUPPLIES	0.00	129.98	500.00	26.00	370.02	1,000.00	870.02
01-15-510-302	PRINTING & PUBLISHING	0.00	215.84	3,000.00	7.19	2,784.16	6,000.00	5,784.16

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 02/28/18			2017-18			APPROP. AVAIL.
		YTD BALANCE 02/28/2018	ORIGINAL BUDGET	% BUDGT USED	AVAILABLE BALANCE			
Fund 01 - GENERAL FUND								
01-15-510-304	SCHOOLS/CONFERENCES/TRA	0.00	0.00	3,000.00	0.00	3,000.00	6,000.00	6,000.00
01-15-510-307	FEES/DUES/SUBSCRIPTIONS	0.00	1,215.15	1,000.00	121.52	(215.15)	2,000.00	784.85
01-15-510-311	POSTAGE & METER RENT	0.00	30.34	500.00	6.07	469.66	1,000.00	969.66
01-15-510-340	PLAN COMMISSION COMPENSA	61.16	606.18	810.00	74.84	203.82	1,620.00	1,013.82
01-15-510-401	OPERATING EQUIPMENT	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
GENERAL MANAGEMENT		12,122.89	75,907.61	115,786.00	65.56	39,878.39	231,572.00	155,664.39
DATA PROCESSING								
01-15-515-212	EDP EQUIPMENT/SOFTWARE	0.00	0.00	786.00	0.00	786.00	1,572.00	1,572.00
01-15-515-263	EDP LICENSES	0.00	192.21	0.00	100.00	(192.21)	0.00	(192.21)
01-15-515-305	EDP PERSONNEL TRAINING	0.00	0.00	1,600.00	0.00	1,600.00	3,200.00	3,200.00
DATA PROCESSING		0.00	192.21	2,386.00	8.06	2,193.79	4,772.00	4,579.79
ENGINEERING								
01-15-520-229	RENT - MEETING ROOM	0.00	0.00	250.00	0.00	250.00	500.00	500.00
01-15-520-245	FEES - ENGINEERING	0.00	0.00	3,000.00	0.00	3,000.00	6,000.00	6,000.00
01-15-520-246	FEES - COURT REPORTER	0.00	414.60	4,500.00	9.21	4,085.40	9,000.00	8,585.40
01-15-520-254	PLAN REVIEW - ENGINEER	1,650.00	1,650.00	10,000.00	16.50	8,350.00	20,000.00	18,350.00
01-15-520-257	PLAN REVIEW - PLANNER	7,340.09	63,852.38	120,000.00	53.21	56,147.62	240,000.00	176,147.62
01-15-520-258	PLAN REVIEW - TRAFFIC CONS	0.00	1,512.00	5,000.00	30.24	3,488.00	10,000.00	8,488.00
ENGINEERING		8,990.09	67,428.98	142,750.00	47.24	75,321.02	285,500.00	218,071.02
RISK MANAGEMENT								
01-15-535-273	SELF INSURANCE - DEDUCTIBL	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
RISK MANAGEMENT		0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
Total Dept 15 - PLANNING & ECONOMIC DEVELOPMEN		21,112.98	143,528.80	263,422.00	54.49	119,893.20	526,844.00	383,315.20
Dept 20 - PARKS & RECREATION								
CAPITAL IMPROVEMENTS								
01-20-595-692	LANDSCAPING	0.00	636.80	0.00	100.00	(636.80)	0.00	(636.80)
01-20-595-693	COURT IMPROVEMENTS	0.00	500.00	0.00	500.00	500.00	1,000.00	1,000.00
01-20-595-695	PARK IMPROVEMENTS - NEIGH	3,264.03	896,013.35	807,500.00	110.96	(88,513.35)	1,615,000.00	718,986.65
CAPITAL IMPROVEMENTS		3,264.03	896,650.15	808,000.00	110.97	(88,650.15)	1,616,000.00	719,349.85
ADMINISTRATION								
01-20-400-147	MEDICARE	31.62	486.10	489.00	99.41	2.90	978.00	491.90
01-20-400-151	IMRF	321.49	4,380.58	4,747.00	92.28	366.42	9,494.00	5,113.42
01-20-400-161	SOCIAL SECURITY	135.22	2,078.51	2,093.00	99.31	14.49	4,186.00	2,074.9
01-20-400-171	SUI - UNEMPLOYMENT	11.45	29.27	30.00	32.52	60.73	180.00	150.73
01-20-550-101	SALARIES - PERMANENT EMPL	2,181.10	25,127.84	33,753.00	74.45	8,625.16	67,506.00	42,378.16
01-20-550-103	PART TIME - PROGRAM SUPER	0.00	0.00	2,400.00	0.00	2,400.00	4,800.00	4,800.00
01-20-550-148	LIFE INSURANCE - COMMISIO	88.08	873.00	1,264.00	69.07	391.00	2,528.00	1,656.00
01-20-550-201	EMERGENCY TELEPHONE LINE	0.00	300.00	100.00	300.00	(200.00)	200.00	(100.00)
01-20-550-301	OFFICE SUPPLIES	0.00	0.00	200.00	0.00	200.00	400.00	400.00
01-20-550-302	PRINTING & PUBLISHING	0.00	3,998.50	9,000.00	44.43	5,001.50	18,000.00	14,001.50

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		MONTH 02/28/18	YTD BALANCE 02/28/2018	ORIGINAL BUDGET	% BUDGT USED				
Fund 01 - GENERAL FUND									
01-20-550-303	FUEL/MILEAGE/WASH	0.00	0.00	266.00	0.00	266.00	532.00	532.00	
01-20-550-304	SCHOOLS/CONFERENCES/TRA	0.00	0.00	325.00	0.00	325.00	650.00	650.00	
01-20-550-307	FEES/DUES/SUBSCRIPTIONS	0.00	0.00	275.00	0.00	275.00	550.00	550.00	
01-20-550-311	POSTAGE & METER RENT	0.00	2,378.48	2,456.00	96.84	77.52	4,912.00	2,533.52	
ADMINISTRATION		2,768.96	39,652.28	57,458.00	69.01	17,805.72	114,916.00	75,263.72	
DATA PROCESSING									
01-20-555-212	EDP EQUIPMENT/SOFTWARE	0.00	0.00	524.00	0.00	524.00	1,048.00	1,048.00	
01-20-555-263	EDP LICENSES	0.00	128.14	0.00	100.00	(128.14)	0.00	(128.14)	
01-20-555-306	CONSULTING SERVICES	0.00	20,000.00	15,000.00	133.33	(5,000.00)	30,000.00	10,000.00	
DATA PROCESSING		0.00	20,128.14	15,524.00	129.66	(4,604.14)	31,048.00	10,919.86	
RISK MANAGEMENT									
01-20-560-273	SELF INSURANCE - DEDUCTIBL	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00	
RISK MANAGEMENT		0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00	
LANDSCAPING									
01-20-565-341	PARK LANDSCAPE SUPPLIES	4,635.10	16,605.57	15,500.00	107.13	(1,105.57)	31,000.00	14,394.43	
01-20-565-342	PARK LANDSCAPE MAINTENANCE SE	8,870.50	48,672.36	62,983.00	77.28	14,310.64	125,966.00	77,293.64	
LANDSCAPING		13,505.60	65,277.93	78,483.00	83.17	13,205.07	156,966.00	91,688.07	
Maintenance									
01-20-570-102	OVERTIME	0.00	4,947.14	7,000.00	70.67	2,052.86	14,000.00	9,052.86	
01-20-570-103	PART TIME - LABOR	0.00	631.98	4,000.00	15.80	3,368.02	8,000.00	7,368.02	
01-20-570-234	RENT - EQUIPMENT	0.00	70.00	1,100.00	6.36	1,030.00	2,200.00	2,130.00	
01-20-570-279	TRASH REMOVAL	0.00	0.00	155.00	0.00	155.00	310.00	310.00	
01-20-570-281	CONTRACTED MAINTENANCE	0.00	40,148.40	38,000.00	105.65	(2,148.40)	76,000.00	35,851.60	
01-20-570-331	Maintenance SUPPLIES	105.00	7,121.32	0.00	100.00	(7,121.32)	0.00	(7,121.32)	
01-20-570-345	UNIFORMS	0.00	0.00	200.00	0.00	200.00	400.00	400.00	
01-20-570-411	MAINTENANCE - EQUIPMENT	0.00	728.33	500.00	145.67	(228.33)	1,000.00	271.67	
Maintenance		105.00	53,647.17	50,955.00	105.28	(2,692.17)	101,910.00	48,262.83	
SUMMER PROGRAM									
01-20-575-111	RECREATION INSTRUCTORS	0.00	0.00	2,253.00	0.00	2,253.00	4,506.00	4,506.00	
01-20-575-119	SUMMER PROGRAM MATERIAL	0.00	4,021.84	7,259.00	55.40	3,237.16	14,518.00	10,496.16	
01-20-575-577	SENIORS PROGRAM	0.00	0.00	4,700.00	0.00	4,700.00	9,400.00	9,400.00	
SUMMER PROGRAM		0.00	4,021.84	14,212.00	28.30	10,190.16	28,424.00	24,402.16	
FALL PROGRAM									
01-20-580-111	RECREATION INSTRUCTORS	0.00	0.00	442.00	0.00	442.00	884.00	884.00	
01-20-580-118	FALL PROGRAM MATERIALS & S	0.00	0.00	550.00	0.00	550.00	1,100.00	1,100.00	
01-20-580-517	SENIORS PROGRAM	0.00	0.00	4,700.00	0.00	4,700.00	9,400.00	9,400.00	
FALL PROGRAM		0.00	0.00	5,692.00	0.00	5,692.00	11,384.00	11,384.00	
WINTER/SPECIAL PROGRAMS									
01-20-585-112	RECREATION INSTRUCTORS	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00	
01-20-585-121	WINTER PROGRAM MATERIALS	0.00	0.00	2,200.00	0.00	2,200.00	4,400.00	4,400.00	

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			YTD BALANCE 02/28/2018	ORIGINAL BUDGET				
Fund 01 - GENERAL FUND								
01-25-615-212	EDP EQUIPMENT/ SOFTWARE	0.00	9,780.00	22,071.00	44.31	12,291.00	44,142.00	34,362.00
01-25-615-263	EDP LICENSES	2,703.90	21,960.95	22,125.00	99.26	44,250.00	22,289.05	22,289.05
01-25-615-267	DOCUMENT STORAGE/SCANNI	0.00	4,563.45	5,916.00	77.15	1,351.55	11,830.00	7,266.55
01-25-615-305	EDP PERSONNEL TRAINING	0.00	0.00	2,600.00	0.00	2,600.00	5,200.00	5,200.00
01-25-615-306	IT - CONSULTING SERVICES	12,500.00	25,000.00	25,000.00	100.00	0.00	50,000.00	25,000.00
DATA PROCESSING		15,203.90	61,304.40	77,711.00	78.89	16,406.60	155,422.00	94,117.60
FINANCIAL AUDIT								
01-25-620-251	AUDIT SERVICES	0.00	27,374.00	26,639.00	102.76	(735.00)	53,278.00	25,904.00
01-25-620-252	FINANCIAL SERVICES	0.00	6,665.00	10,337.00	64.48	3,672.00	20,674.00	14,009.00
FINANCIAL AUDIT		0.00	34,039.00	36,976.00	92.06	2,937.00	73,952.00	39,913.00
Total Dept 25 - FINANCE DEPARTMENT		40,518.43	357,620.52	446,688.00	80.06	89,067.48	893,376.00	535,755.48
Dept 30 - POLICE DEPARTMENT								
CAPITAL IMPROVEMENTS		0.00	45,792.73	46,000.00	99.55	207.27	92,000.00	46,207.27
01-30-680-625	NEW VEHICLES	0.00	45,792.73	46,000.00	99.55	207.27	92,000.00	46,207.27
CAPITAL IMPROVEMENTS								
ADMINISTRATION								
01-30-400-147	MEDICARE	2,861.37	32,496.43	40,338.00	80.56	7,841.57	80,676.00	48,179.57
01-30-400-151	IMRF	2,007.56	22,737.11	46,839.00	48.54	24,101.89	93,678.00	70,940.89
01-30-400-161	SOCIAL SECURITY	1,555.25	15,714.35	21,353.00	73.59	5,638.65	42,706.00	26,991.65
01-30-400-171	SUI - UNEMPLOYMENT	610.05	1,981.96	2,059.00	96.26	77.04	4,118.00	2,136.04
01-30-630-101	SALARIES - PERMANENT EMPL	161,006.31	1,868,341.89	2,260,546.00	82.65	392,204.11	4,521,092.00	2,652,750.11
01-30-630-102	OVERTIME	22,862.15	231,967.69	285,000.00	81.39	53,032.31	570,000.00	338,032.31
01-30-630-103	OVERTIME - SPECIAL DETAIL &	0.00	8,042.51	12,000.00	67.02	3,957.49	24,000.00	15,957.49
01-30-630-104	PART TIME - CLERICAL	1,506.78	12,580.73	26,000.00	48.39	13,419.27	52,000.00	39,419.27
01-30-630-106	ACCREDITATION MANAGER	384.38	8,161.59	16,000.00	51.01	7,838.41	32,000.00	23,838.41
01-30-630-126	SALARIES - CLERICAL	13,044.96	139,390.04	169,581.00	82.20	30,190.96	339,162.00	199,771.96
01-30-630-127	OVERTIME - CLERICAL	282.12	6,281.96	9,000.00	69.80	2,718.04	18,000.00	11,718.04
01-30-630-131	PERSONNEL RECRUITMENT	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00
01-30-630-141	HEALTH/DENTAL/LIFE INSURAN	32,604.73	300,952.31	350,108.00	85.96	49,155.69	700,216.00	399,263.69
01-30-630-155	POLICE PENSION	67,027.92	703,793.16	871,363.00	80.77	167,569.84	1,742,726.00	1,038,932.84
01-30-630-201	PHONE - TELEPHONES	2,335.17	16,422.89	28,000.00	58.65	11,577.11	56,000.00	39,577.11
01-30-630-202	ACCREDITATION	2,639.81	11,448.56	15,000.00	76.32	3,551.44	30,000.00	18,551.44
01-30-630-238	FIAT	0.00	3,500.00	3,500.00	100.00	0.00	7,000.00	3,500.00
01-30-630-241	FEES - FIELD COURT ATTORNE	0.00	(2,266.45)	12,000.00	(18.89)	14,266.45	24,000.00	26,266.45
01-30-630-242	DUPAGE CHILDREN'S CENTER	422.95	3,000.00	3,000.00	100.00	0.00	6,000.00	3,000.00
01-30-630-246	FIRING RANGE	452.50	982.23	2,000.00	49.11	1,017.77	4,000.00	3,017.77
01-30-630-247	RED LIGHT - ADJUDICATOR	49,445.00	3,212.50	7,000.00	45.89	3,787.50	14,000.00	10,787.50
01-30-630-248	RED LIGHT - CAMERA FEES	160.70	155,527.00	269,700.00	57.67	114,173.00	539,400.00	383,873.00
01-30-630-249	RED LIGHT - COM ED	4,178.99	1,282.63	2,400.00	53.44	1,117.37	4,800.00	3,517.37
01-30-630-301	RED LIGHT - MISC FEE	850.36	19,148.39	14,000.00	136.77	(5,148.39)	28,000.00	8,851.61
01-30-630-302	OFFICE SUPPLIES	257.90	4,828.03	6,600.00	73.15	1,771.97	13,200.00	8,371.97
01-30-630-303	PRINTING & PUBLISHING	4,850.14	3,846.94	5,450.00	70.59	1,603.06	10,900.00	7,053.06
01-30-630-303	FUEL/MILEAGE/WASH		37,470.73	72,000.00	52.04	52.04	144,000.00	106,529.27

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		ACTIVITY FOR MONTH 02/28/18	YTD BALANCE 02/28/2018	ORIGINAL BUDGET	% BUDGT USED			
Fund 01 - GENERAL FUND								
01-30-630-304	SCHOOLS/CONFERENCES/TRA	2,334.22	12,940.77	27,000.00	47.93	14,059.23	54,000.00	41,059.23
01-30-630-305	TUITION REIMBURSEMENT	0.00	2,250.00	3,000.00	75.00	750.00	6,000.00	3,750.00
01-30-630-307	FEES/DUES/SUBSCRIPTIONS	576.60	13,282.63	15,000.00	88.55	1,717.37	30,000.00	16,717.37
01-30-630-308	CADET PROGRAM	0.00	525.00	4,000.00	13.13	3,475.00	8,000.00	7,475.00
01-30-630-311	POSTAGE & METER RENT	869.78	3,613.65	4,000.00	90.34	386.35	8,000.00	4,386.35
01-30-630-315	COPY SERVICE	292.12	3,744.37	4,000.00	93.61	255.63	8,000.00	4,255.63
01-30-630-331	OPERATING SUPPLIES	116.20	1,068.96	2,000.00	53.45	931.04	4,000.00	2,931.04
01-30-630-345	UNIFORMS	697.18	30,833.77	30,000.00	102.78	(833.77)	60,000.00	29,166.24
01-30-630-346	AMMUNITION	0.00	3,676.07	12,000.00	30.63	8,323.93	24,000.00	20,323.93
01-30-630-401	OPERATING EQUIPMENT	5,062.72	18,584.68	56,846.00	32.69	38,261.32	113,692.00	95,107.32
01-30-630-405	FURNITURE & OFFICE EQUIPME	0.00	445.35	500.00	89.07	54.65	1,000.00	554.65
01-30-630-409	MAINTENANCE - VEHICLES	1,174.11	25,028.20	72,000.00	34.76	46,971.80	144,000.00	118,971.80
01-30-630-421	MAINTENANCE - RADIO EQUIPM	0.00	24.15	6,300.00	3.92	6,052.85	12,600.00	12,352.85
ADMINISTRATION		382,470.03	3,727,085.78	4,788,983.00	77.83	1,061,897.22	9,577,966.00	5,850,880.22
DATA PROCESSING								
01-30-640-212	EDP EQUIPMENT/ SOFTWARE	750.00	6,351.13	9,429.00	67.36	3,077.87	18,858.00	12,506.87
01-30-640-225	INTERNET/WEBSITE HOSTING	0.00	562.12	1,130.00	49.75	567.88	2,260.00	1,697.88
01-30-640-263	EDP LICENSES	0.00	5,380.57	15,732.00	34.20	10,351.43	31,464.00	26,084.43
01-30-640-267	DOCUMENT STORAGE/SCANNI	0.00	672.68	6,000.00	11.21	5,327.32	12,000.00	11,327.32
DATA PROCESSING		750.00	12,966.50	32,291.00	40.16	19,324.50	64,582.00	51,615.50
RISK MANAGEMENT								
01-30-645-273	SELF INSURANCE - DEDUCTIBL	0.00	7,502.40	12,500.00	60.02	4,997.60	25,000.00	17,497.60
01-30-645-274	OTHER CLAIMS	0.00	908.09	0.00	100.00	(908.09)	0.00	(908.09)
RISK MANAGEMENT		0.00	8,410.49	12,500.00	67.28	4,089.51	25,000.00	16,589.51
CONSTRUCTION								
01-30-635-288	BUILDING CONSTR & REMODEL	0.00	3,349.00	0.00	100.00	(3,349.00)	0.00	(3,349.00)
CONSTRUCTION		0.00	3,349.00	0.00	100.00	(3,349.00)	0.00	(3,349.00)
PATROL								
01-30-650-268	ANIMAL CONTROL	0.00	545.00	800.00	68.13	255.00	1,600.00	1,055.00
01-30-650-340	K-9 PROGRAM	133.00	1,043.32	0.00	100.00	(1,043.32)	0.00	(1,043.32)
01-30-650-343	JAIL SUPPLIES	0.00	623.49	1,000.00	62.35	376.51	2,000.00	1,376.51
01-30-650-345	UNIFORMS	0.00	86.34	0.00	100.00	(86.34)	0.00	(86.34)
01-30-650-348	DRUG FORFEITURE EXP - STAT	67.00	1,153.36	0.00	100.00	(1,153.36)	0.00	(1,153.36)
01-30-650-349	DRUG FORFEITURE EXP - FEDE	0.00	15,143.50	15,000.00	100.96	(143.50)	30,000.00	14,856.50
01-30-650-350	NARCINT EXPENDITURE	0.00	89,476.38	153,000.00	58.48	63,523.62	306,000.00	216,523.62
PATROL		200.00	108,071.39	169,800.00	63.65	61,728.61	339,600.00	231,528.61
INVESTIGATIVE								
01-30-655-339	CONFIDENTIAL FUNDS	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
INVESTIGATIVE		0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
TRAFFIC SAFETY								
01-30-660-105	PART TIME - CROSSING GUARD	521.10	3,890.25	5,200.00	74.81	1,309.75	10,400.00	6,509.75

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ACTIVITY FOR
MONTH
02/28/18ACTIVITY FOR
MONTH
02/28/18

GL NUMBER	DESCRIPTION	YTD BALANCE 02/28/2018	2017-18 ORIGINAL BUDGET	% BUDGET USED	AVAILABLE BALANCE	APPROV. AVAIL.
Fund 01 - GENERAL FUND						
01-35-755-279	TRASH REMOVAL	0.00	0.00	1,250.00	0.00	2,500.00
01-35-755-281	ROUTE 83 BEAUTIFICATION	0.00	39,104.96	50,000.00	78.21	10,895.04
01-35-755-282	REIMB EXP - CONSTRUCTION	0.00	0.00	500.00	0.00	1,000.00
01-35-755-283	REIMB EXP - OTHER	0.00	3,419.28	1,500.00	227.95	(1,919.28)
01-35-755-284	REIMB EXP - BRUSH PICKUP	0.00	19,400.00	20,000.00	97.00	600.00
01-35-755-290	EQUIPMENT RENTAL	0.00	0.00	750.00	0.00	1,500.00
01-35-755-328	STREET & ROW MAINTENANCE	0.00	0.00	29,375.00	0.00	29,375.00
01-35-755-331	OPERATING SUPPLIES	32,505.07	32,558.87	50,000.00	65.12	17,441.13
01-35-755-332	J.U.L.I.E.	1,191.02	3,387.97	2,459.00	137.78	(928.97)
01-35-755-333	ROAD SIGNS	1,000.73	7,296.23	9,500.00	76.80	2,203.77
01-35-755-401	OPERATING EQUIPMENT	0.00	862.80	1,500.00	57.52	637.20
	STREET MAINTENANCE	34,696.82	106,030.11	166,834.00	63.55	60,803.89
NUISANCE CONTROL	PEST CONTROL	0.00	0.00	1,000.00	0.00	1,000.00
01-35-760-268	MOSQUITO ABATEMENT	0.00	32,039.10	32,100.00	99.81	60.90
01-35-760-269		0.00	32,039.10	33,100.00	96.79	1,060.90
NUISANCE CONTROL						
		270,983.34	1,043,609.55	1,221,970.00	85.40	178,360.45
						2,443,940.00
						1,400,330.45

Total Dept 35 - PUBLIC WORKS DEPARTMENT

Dept 40 - BUILDING & ZONING DEPARTMENT

GENERAL MANAGEMENT	MEDICARE	123.11	1,357.91	1,783.00	76.16	425.09	3,566.00	2,208.09
01-40-400-147	IMRF	1,299.55	14,898.01	19,288.00	77.24	4,389.99	38,576.00	23,677.99
01-40-400-151	SOCIAL SECURITY	526.40	5,805.95	7,623.00	76.16	1,817.05	15,246.00	9,440.05
01-40-400-161	SUI - UNEMPLOYMENT	41.93	84.42	107.00	78.90	22.58	214.00	129.58
01-40-400-171	SALARIES - PERMANENT EMPL	5,796.64	61,795.45	75,355.00	82.01	13,559.55	150,710.00	88,914.55
01-40-810-101	OVERTIME	743.04	10,702.16	18,000.00	59.46	7,297.84	36,000.00	25,297.84
01-40-810-102	SALARIES - CLERICAL	2,276.84	24,829.62	29,598.00	83.89	4,768.38	59,196.00	34,366.38
01-40-810-126	HEALTH/DENTAL/LIFE INSURAN	2,611.22	24,363.96	29,189.00	83.47	4,825.04	58,378.00	34,014.04
01-40-810-141	TELEPHONES	93.41	656.90	1,000.00	65.69	343.10	2,000.00	1,343.10
01-40-810-301	OFFICE SUPPLIES	38.00	716.53	1,000.00	71.65	283.47	2,000.00	1,283.47
01-40-810-302	PRINTING & PUBLISHING	0.00	626.50	750.00	83.53	123.50	1,500.00	873.50
01-40-810-303	FUEL/MILEAGE/NASH	199.92	774.08	1,000.00	77.41	225.92	2,000.00	1,225.92
01-40-810-304	SCHOOLS/CONFERENCES/TRA	1,000.00	1,060.00	1,000.00	106.00	(60.00)	2,000.00	940.00
01-40-810-307	FEES/DUES/SUBSCRIPTIONS	635.00	1,070.00	500.00	214.00	(570.00)	1,000.00	(70.00)
01-40-810-311	POSTAGE & METER RENT	0.00	208.42	400.00	52.11	191.58	800.00	591.58
01-40-810-345	UNIFORMS	0.00	314.62	0.00	100.00	(314.62)	0.00	(314.62)
01-40-810-401	OPERATING EQUIPMENT	0.00	224.69	565.00	39.77	340.31	1,130.00	905.31
01-40-810-409	MAINTENANCE - VEHICLES	0.00	1,104.11	2,000.00	55.21	895.89	4,000.00	2,895.89
	GENERAL MANAGEMENT	15,385.06	150,593.33	189,158.00	79.61	38,564.67	378,316.00	227,722.67
DATA PROCESSING	EDP EQUIPMENT/SOFTWARE	0.00	0.00	786.00	0.00	786.00	1,572.00	1,572.00
01-40-815-212	EDP LICENSES	0.00	192.21	0.00	100.00	(192.21)	0.00	(192.21)
01-40-815-263	DOCUMENT STORAGE/SCANNI	0.00	0.00	5,300.00	0.00	5,300.00	10,600.00	10,600.00
01-40-815-267	EDP PERSONNEL TRAINING	0.00	0.00	2,600.00	0.00	2,600.00	5,200.00	5,200.00

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 02/28/18	2017-18 YTD BALANCE 02/28/2018	ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 01 - GENERAL FUND								
01-40-815-306	CONSULTING SERVICES	11,445.00	63,357.00	0.00	100.00	(63,357.00)	0.00	(63,357.00)
DATA PROCESSING		11,445.00	63,549.21	8,686.00	731.63	(54,863.21)	17,372.00	(46,177.21)
ENGINEERING								
01-40-820-245	FEES - ENGINEERING	0.00	2,975.00	2,500.00	119.00	(475.00)	5,000.00	2,025.00
01-40-820-246	FEES - DRAINAGE ENGINEER	8,637.48	27,976.88	6,000.00	466.28	(21,976.88)	12,000.00	(15,976.88)
01-40-820-247	REIMB EXP - ENGINEERING	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-40-820-254	PLAN REVIEW - ENGINEER	5,220.33	5,440.33	5,000.00	108.81	(440.33)	10,000.00	4,559.67
01-40-820-255	PLAN REVIEW - STRUCTURAL	4,245.00	6,760.75	5,000.00	135.22	(1,760.75)	10,000.00	3,239.25
01-40-820-258	PLAN REVIEW - BUILDING CODE	6,132.00	117,525.89	50,000.00	235.05	(67,525.89)	100,000.00	(17,525.89)
01-40-820-259	PLAN REVIEW - DRAINAGE ENGI	3,322.50	16,142.80	15,000.00	107.62	(1,142.80)	30,000.00	(13,857.20)
ENGINEERING		27,557.31	176,821.65	84,000.00	210.50	(92,821.65)	168,000.00	(8,821.65)
INSPECTION								
01-40-830-109	PART TIME - INSPECTOR	2,394.00	41,651.25	35,000.00	119.00	(6,651.25)	70,000.00	28,348.75
01-40-830-115	PLUMBING INSPECTION	585.00	8,280.00	7,000.00	118.29	(1,280.00)	14,000.00	5,720.00
01-40-830-117	ELEVATOR INSPECTION	1,992.00	6,002.00	8,000.00	75.03	1,998.00	16,000.00	9,998.00
01-40-830-119	CODE ENFORCEMENT INSPECT	0.00	0.00	4,000.00	0.00	4,000.00	8,000.00	8,000.00
INSPECTION		4,971.00	55,933.25	54,000.00	103.58	(1,933.25)	108,000.00	52,066.75
Total Dept 40 - BUILDING & ZONING DEPARTMENT		59,358.37	446,897.44	335,844.00	133.07	(111,053.44)	671,688.00	224,790.56

Fund 01 - GENERAL FUND:

TOTAL EXPENDITURES

852,178.42 9,256,503.17 11,276,761.00 82.08 2,020,257.83 22,553,522.00 13,297,018.83

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 02/28/18	YTD BALANCE 02/28/2018	ORIGINAL BUDGET	% BUDGT USED	AVAILABLE BALANCE	APPROV.	APPROV. AVAIL.
Fund 02 - WATER FUND								
Dept 50 - WATER DEPARTMENT								
CAPITAL IMPROVEMENTS	DISTRIBUTION SYSTEM REPLA	0.00	2,745.79	10,000.00	27.46	7,254.21	20,000.00	17,254.21
CAPITAL IMPROVEMENTS		0.00	2,745.79	10,000.00	27.46	7,254.21	20,000.00	17,254.21
ADMINISTRATION								
02-50-400-147	MEDICARE	220.97	2,506.67	3,400.00	73.73	893.33	6,800.00	4,293.33
02-50-400-151	MRF	2,292.65	26,951.46	33,648.00	80.10	6,696.54	67,296.00	40,344.54
02-50-400-161	SOCIAL SECURITY	944.96	9,770.10	14,539.00	67.20	4,768.90	29,078.00	19,307.90
02-50-400-171	SUI - UNEMPLOYMENT	53.06	145.64	178.00	81.82	26,123.82	32.36	210.36
02-50-401-101	SALARIES - PERMANENT EMPL	11,549.61	124,021.18	150,145.00	82.60	300,290.00	176,268.82	176,268.82
02-50-401-102	OVERTIME	2,131.50	31,882.02	40,000.00	79.71	8,117.98	80,000.00	48,117.98
02-50-401-103	PART TIME - LABOR	0.00	236.79	20,000.00	1.18	19,763.21	40,000.00	39,763.21
02-50-401-126	SALARIES - CLERICAL	1,872.93	20,137.05	24,348.00	82.71	4,210.95	48,696.00	28,558.95
02-50-401-141	HEALTH/DENTAL/LIFE INSURAN	3,289.86	28,048.28	29,576.00	94.83	1,527.72	59,152.00	31,103.72
02-50-401-201	PHONE - TELEPHONES	812.14	5,206.53	10,850.00	47.99	5,643.47	21,700.00	16,493.47
02-50-401-239	FEES - VILLAGE ATTORNEY	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
02-50-401-301	OFFICE SUPPLIES	0.00	263.11	1,500.00	17.54	1,236.89	3,000.00	2,736.89
02-50-401-302	PRINTING & PUBLISHING	0.00	2,888.48	4,000.00	72.21	1,111.52	8,000.00	5,111.52
02-50-401-303	FUEL/MILEAGE/WASH	999.79	5,771.20	5,000.00	115.42	(771.20)	10,000.00	4,228.80
02-50-401-304	SCHOOLS CONFERENCE TRAV	183.00	1,117.00	1,250.00	89.36	133.00	2,500.00	1,383.00
02-50-401-306	REIMB PERSONNEL EXPENSES	0.00	0.00	150.00	0.00	150.00	300.00	300.00
02-50-401-307	FEES DUES SUBSCRIPTIONS	18.15	141.73	550.00	25.77	408.27	1,100.00	958.27
02-50-401-311	POSTAGE & METER RENT	0.00	5,349.27	5,000.00	106.99	(349.27)	10,000.00	4,650.73
02-50-401-405	FURNITURE & OFFICE EQUIPME	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
ADMINISTRATION		24,368.62	264,436.51	345,634.00	76.51	81,197.49	691,268.00	426,831.49
OTHER								
02-50-449-102	INTEREST EXPENSE	0.00	9,828.00	9,828.00	100.00	0.00	19,656.00	9,828.00
02-50-449-104	BOND PRINCIPAL EXPENSE	0.00	10,286.00	10,286.00	100.00	0.00	20,572.00	10,286.00
02-50-449-105	INTEREST EXPENSE - IEPAL LOA	0.00	16,323.40	17,105.00	95.43	781.60	34,210.00	17,886.60
02-50-449-106	PRINCIPAL EXPENSE - IEPAL LO	0.00	38,124.80	38,748.00	98.39	622.20	77,496.00	39,371.20
02-50-450-106	BAD DEBT	0.00	131.69	0.00	100.00	(131.69)	0.00	(131.69)
OTHER		0.00	74,693.89	75,967.00	98.32	1,273.11	151,934.00	77,240.11
DATA PROCESSING								
02-50-417-212	EDP EQUIPMENT/SOFTWARE	0.00	239.00	1,571.00	15.21	1,332.00	3,142.00	2,903.00
02-50-417-263	EDP LICENSES	5,005.00	7,903.44	6,363.00	124.21	(1,540.44)	12,726.00	4,822.56
02-50-417-267	DOCUMENT STORAGE/SCANNI	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00
02-50-417-305	EDP PERSONNEL TRAINING	0.00	0.00	1,300.00	0.00	1,300.00	2,600.00	2,600.00
DATA PROCESSING		5,005.00	8,142.44	14,234.00	57.20	6,091.56	28,468.00	20,325.56
ENGINEERING								
02-50-405-245	FEES - ENGINEERING	897.19	1,188.75	3,000.00	39.63	1,811.25	6,000.00	4,811.25
ENGINEERING		897.19	1,188.75	3,000.00	39.63	1,811.25	6,000.00	4,811.25
TRANSFERS TO OTHER FUNDS								
02-50-410-501	REIMBURSE OVERHEAD GENER	46,086.08	460,860.80	553,033.00	83.33	92,172.20	1,106,066.00	645,205.20

EXPENDITURE REPORT FOR WILLOWBROOK

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 02/28/18	YTD BALANCE 02/28/2018	2017-18 ORIGINAL BUDGET	% BUDGET USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 02 - WATER FUND								
TOTAL EXPENDITURES		260,825.76	2,940,126.36	3,338,313.00	88.07	398,186.64	6,676,626.00	3,736,499.64

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PERIOD ENDING 02/28/2018

ACTIVITY FOR MONTH	YTD BALANCE	2017-18 ORIGINAL	% BUDGET	AVAILABLE	APPROV.	AVAIL.
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GL NUMBER	DESCRIPTION	02/28/18	02/28/2018	BUDGET	USED	BALANCE
Fund 03 - HOTEL/MOTEL TAX FUND						
Dept 53 - HOTEL/MOTEL						
COMMUNITY RELATIONS						
03-53-435-302	PRINTING & PUBLISHING	0.00	0.00	100.00	0.00	100.00
03-53-435-303	WILLOWBROOK MOBILE PHONE	0.00	1,128.69	1,125.00	100.33	2,250.00
03-53-435-308	GRANT PILOT PROGRAM	0.00	0.00	5,000.00	0.00	5,000.00
03-53-435-316	LANDSCAPE BEAUTIFICATION	0.00	6,570.00	8,190.00	80.22	16,380.00
03-53-435-317	ADVERTISING - DCVB	0.00	18,531.90	100,000.00	18.53	81,468.10
03-53-435-319	CHAMBER DIRECTORY	0.00	3,000.00	3,000.00	0.00	6,000.00
COMMUNITY RELATIONS		0.00	29,230.59	117,415.00	24.90	88,184.41
ADMINISTRATION						
03-53-401-304	SCHOOLS CONFERENCE TRAV	0.00	40.00	0.00	100.00	(40.00)
03-53-401-307	FEES DUES SUBSCRIPTIONS	0.00	8,300.00	12,000.00	69.17	3,700.00
03-53-401-311	POSTAGE & METER RENT	0.00	0.00	250.00	0.00	250.00
ADMINISTRATION		0.00	8,340.00	12,250.00	68.08	3,910.00
SPECIAL EVENTS						
03-53-436-378	WINE & DINE INTELLIGENTLY	0.00	0.00	2,000.00	0.00	2,000.00
03-53-436-379	SPECIAL PROMOTIONAL EVENT	0.00	2,500.00	2,500.00	100.00	0.00
SPECIAL EVENTS		0.00	2,500.00	4,500.00	55.56	2,000.00
Total Dept 53 - HOTEL/MOTEL		0.00	40,070.59	134,165.00	29.87	94,094.41
						268,330.00
						228,259.41

Total Dept 53 = HOTEL/MOTEL

End 03 - HOTEL / MOTEL TAX EIN:

TOTAL EXPENDITURES

0.00	40,070.59	134,165.00	29.87	94,094.41	268,330.00	228,259.41
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PERIOD ENDING 02/28/2018

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 02/28/18	YTD BALANCE 02/28/2018	2017-18 ORIGINAL BUDGET	% BUDGET USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 04 - MOTOR FUEL TAX FUND								
Dept 56 - MOTOR FUEL TAX								
CAPITAL IMPROVEMENTS								
04-56-430-684 STREET MAINTENANCE CONTR		0.00	153,211.79	217,950.00	70.30	64,738.21	435,900.00	282,688.21
CAPITAL IMPROVEMENTS		0.00	153,211.79	217,950.00	70.30	64,738.21	435,900.00	282,688.21
Total Dept 56 - MOTOR FUEL TAX		0.00	153,211.79	217,950.00	70.30	64,738.21	435,900.00	282,688.21
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Fund 04 - MOTOR FUEL TAX FUND:								
TOTAL EXPENDITURES		0.00	153,211.79	217,950.00	70.30	64,738.21	435,900.00	282,688.21

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 02/28/18	YTD BALANCE 02/28/2018	2017-18 ORIGINAL BUDGET	% BUDGET USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 07 - POLICE PENSION FUND								
Dept 62								
ADMINISTRATION								
07-62-401-242	LEGAL FEES	0.00	850.00	2,000.00	42.50	1,150.00	4,000.00	3,150.00
07-62-401-251	AUDIT FEES	0.00	3,126.00	3,126.00	100.00	0.00	6,252.00	3,126.00
07-62-401-252	ACTUARY SERVICES	0.00	4,400.00	4,400.00	100.00	0.00	8,800.00	4,400.00
07-62-401-253	FINANCIAL ADVISORY FEES	4,522.00	21,228.63	34,435.00	61.65	13,206.37	68,870.00	47,641.37
07-62-401-254	FIDUCIARY INSURANCE	3,083.00	3,083.00	3,117.00	98.91	34.00	6,234.00	3,151.00
07-62-401-304	SCHOOLS CONFERENCE TRAV	0.00	2,627.62	3,460.00	75.94	832.38	6,920.00	4,292.38
07-62-401-307	FEES DUES SUBSCRIPTIONS	0.00	795.00	815.00	97.55	20.00	1,630.00	835.00
07-62-401-531	DEPT OF INSURANCE FILING FE	0.00	3,824.45	3,804.00	100.54	(20.45)	7,608.00	3,783.55
ADMINISTRATION		7,605.00	39,934.70	55,157.00	72.40	15,222.30	110,314.00	70,379.30
PENSION BENEFITS								
07-62-401-581	PENSION BENEFITS	103,615.51	929,423.28	973,575.00	95.46	44,151.72	1,947,150.00	1,017,726.72
07-62-401-582	WIDOW'S PENSION	3,209.37	32,093.70	38,512.00	83.33	6,418.30	77,024.00	44,930.30
07-62-401-583	DISABILITY BENEFITS	5,802.07	57,257.10	68,861.00	83.15	11,603.90	137,722.00	80,464.90
PENSION BENEFITS		112,626.95	1,018,774.08	1,080,948.00	94.25	62,173.92	2,161,896.00	1,143,121.92
Total Dept 62		120,231.95	1,058,708.78	1,136,105.00	93.19	77,396.22	2,272,210.00	1,213,501.22

Fund 07 - POLICE PENSION FUND:

TOTAL EXPENDITURES

120,231.95 1,058,708.78 1,136,105.00 93.19 77,396.22 2,272,210.00 1,213,501.22

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GL NUMBER	DESCRIPTION	PERIOD ENDING 02/28/2018			2017-18			APPROP. AVAIL.
		ACTIVITY FOR MONTH 02/28/18	YTD BALANCE 02/28/2018	ORIGINAL BUDGET	% BUDGET USED	AVAILABLE BALANCE		
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND								
Dept 65 - WATER CAPITAL IMPROVEMENTS								
CAPITAL IMPROVEMENTS		18,916.00	244,736.56	238,900.00	102.44	(5,836.56)	477,800.00	233,063.44
09-65-440-600	WATER SYSTEM IMPROVEMENT	0.00	12,745.50	5,000.00	254.91	(7,745.50)	10,000.00	(2,745.50)
09-65-440-602	MTU REPLACEMENT	0.00	192,326.42	524,700.00	36.65	332,373.58	1,049,400.00	857,073.58
09-65-440-604	WATER TANK REPAIRS							
CAPITAL IMPROVEMENTS		18,916.00	449,808.48	768,600.00	58.52	318,791.52	1,537,200.00	1,087,391.52
Total Dept 65 - WATER CAPITAL IMPROVEMENTS		18,916.00	449,808.48	768,600.00	58.52	318,791.52	1,537,200.00	1,087,391.52

Fund 09 - WATER CAPITAL IMPROVEMENTS FUND:

TOTAL EXPENDITURES 18,916.00 449,808.48 768,600.00 58.52 318,791.52 1,537,200.00 1,087,391.52

EXPENDITURE REPORT FOR WILLOWBROOK

PERIOD ENDING 02/28/2018

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 02/28/18	YTD BALANCE 02/28/2018	2017-18 ORIGINAL BUDGET	% BUDGET USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Dept 11 - DEBT SERVICE FUND								
Dept 70 - DEBT SERVICE FUND								
OTHER								
11-70-550-401	BOND PRINCIPAL EXPENSE	0.00	204,714.00	204,714.00	100.00	0.00	409,428.00	204,714.00
11-70-550-402	BOND INTEREST EXPENSE	0.00	120,422.00	120,422.00	100.00	0.00	240,844.00	120,422.00
OTHER		0.00	325,136.00	325,136.00	100.00	0.00	650,272.00	325,136.00
Total Dept 70 - DEBT SERVICE FUND								

Fund 11 - DEBT SERVICE FUND:								
TOTAL EXPENDITURES								
		0.00	325,136.00	325,136.00	100.00	0.00	650,272.00	325,136.00

EXPENDITURE REPORT FOR WILLOWBROOK

PERIOD ENDING 02/28/2018

ACTIVITY FOR MONTH	YTD BALANCE	2017-18 ORIGINAL	% BDGT	AVAILABLE	APPROP.	APPROP. AVAIL.
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GL NUMBER	DESCRIPTION	02/28/18	02/28/2018	BUDGET	USED	BALANCE
Fund 15 - RT 83/PLAINFIELD RD BUSINESS DISTRICT TAX						
Dept 15 - PLANNING & ECONOMIC DEVELOPMENT						
15-15-401-242	LEGAL FEES	1,567.50	6,613.00	1,750.00	377.89	(4,863.00)
15-15-510-232	CONSULTANTS-DESIGN & OTHE	0.00	1,116.25	2,500.00	44.65	1,383.75
CONTINGENCIES		1,567.50	7,729.25	4,250.00	181.86	(3,479.25)
ADMINISTRATION						
15-15-455-513	SALES TAX REBATE- TOWN CE	0.00	0.00	514,400.00	0.00	514,400.00
ADMINISTRATION		0.00	0.00	514,400.00	0.00	514,400.00
STREET MAINTENANCE						
15-15-745-224	MAINT TRAFFIC SIGNALS	0.00	1,960.46	0.00	100.00	(1,960.46)
STREET MAINTENANCE		0.00	1,960.46	0.00	100.00	(1,960.46)
Total Dept 15 - PLANNING & ECONOMIC DEVELOPMENT		1,567.50	9,689.71	518,650.00	1.87	508,960.29
Fund 15 - RT 83/PLAINFIELD RD BUSINESS DISTRICT T						
TOTAL EXPENDITURES		1,567.50	9,689.71	518,650.00	1.87	508,960.29
TOTAL EXPENDITURES - ALL FUNDS		15,348,783.79	19,135,466.00	80.21	3,786,682.21	38,270,932.00
1,267,700.84						22,922,148.21

VILLAGE OF WILLOWBROOK

BOARD MEETING

AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE: AN ORDINANCE PROVIDING FOR THE OFFICIAL ZONING MAP OF THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS	AGENDA NO. 5e AGENDA DATE: <u>3/12/2018</u>
---	--

STAFF REVIEW: Natalie Zine, Planning Consultant	SIGNATURE: <u>Natalie Zine</u>
LEGAL REVIEW: Tom Bastian, Village Attorney	SIGNATURE: <u>THOMAS BASTIAN TH.</u>
RECOMMENDED BY: Tim Halik, Village Administrator	SIGNATURE: <u>Tim Halik</u>
REVIEWED & APPROVED BY COMMITTEE: YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>	

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)

In accordance with 65 ILCS 5/11-13-19, the Village is required to publish its Zoning Map by March 31st of each year if there have been any map amendments (i.e. re-zonings, subdivisions, annexations, and/or special use permits) during the preceding calendar year. The attached map has been prepared to reflect all changes through December 31, 2017.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.)

As in last year, the "Official Map" is black and white to minimize confusion. A color version will also be available and is useful when printing "quick reference" maps at the 11x17 size. Both the black and white and the color version will be available on the Village's website.

Staff recommends approval of the attached ordinance.

ACTION PROPOSED:

Approval of the ordinance and direction to the Village Clerk to publish the map.

ORDINANCE No. 18-O-_____

AN ORDINANCE PROVIDING FOR THE OFFICIAL ZONING MAP OF
THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois as follows:

SECTION ONE: That the Official Zoning District Map attached hereto as Exhibit "A" and by this reference incorporated herein be and the same is and shall be the Official Zoning Map for the Village of Willowbrook as provided for in 65 ILCS 5/11-13-19.

SECTION TWO: That all ordinances and resolutions, or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of such conflict, hereby repealed.

SECTION THREE: That this Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form provided by law.

PASSED and APPROVED this 12th day of March, 2018.

APPROVED:

Mayor

ATTEST:

Village Clerk

ROLL CALL VOTE:

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

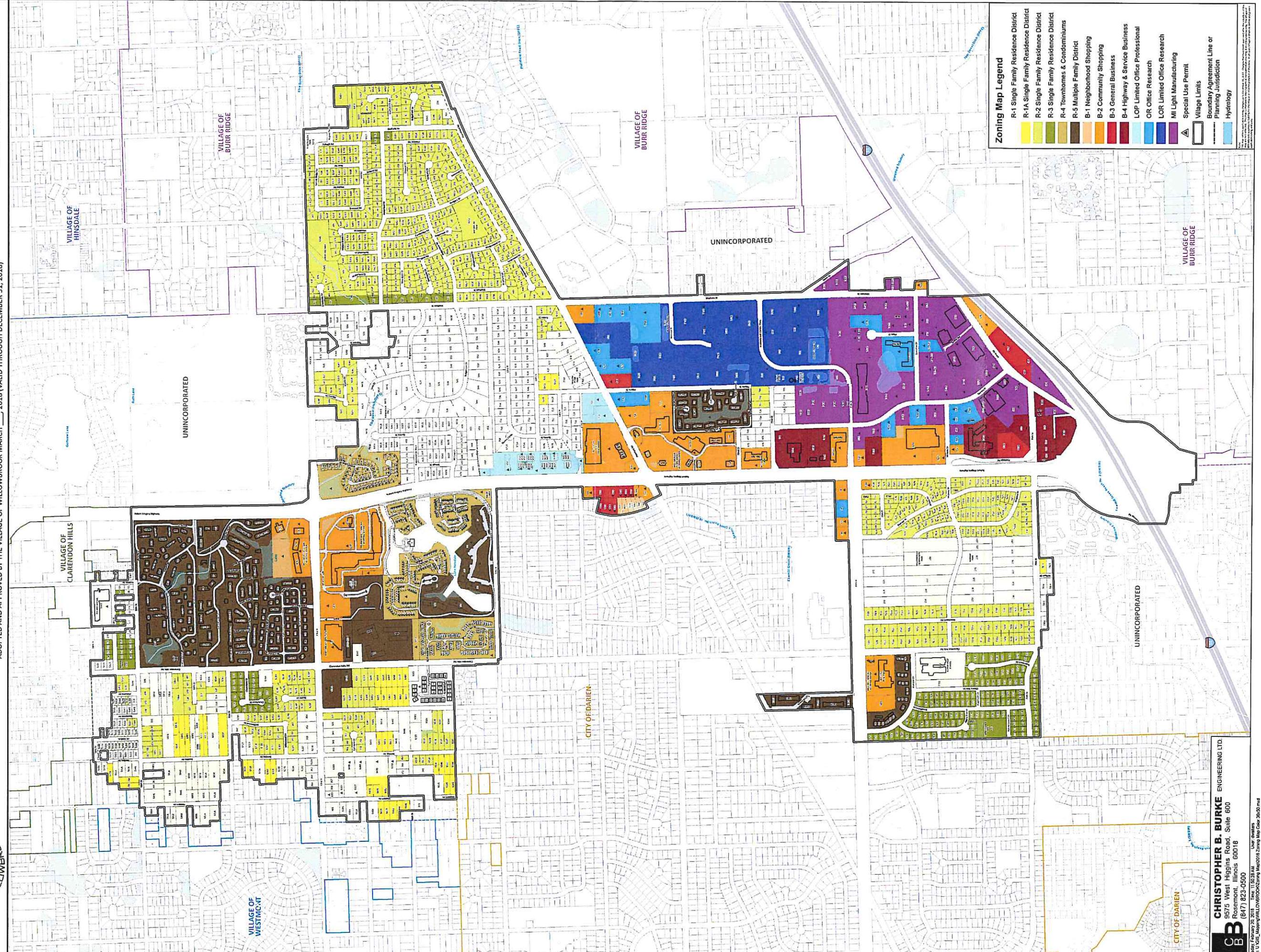
Exhibit "A"

VILLAGE OF WILLOWBROOK ZONING MAP

ADOPTED AND APPROVED BY THE VILLAGE OF WILLOWBROOK MARCH 2018 (VALID THROUGH DECEMBER 31, 2018)



LARGE ONE (1") X ONE (1") EQUALS 600 FEET



CB

CHRISTOPHER B. BURKE ENGINEERING LTD.
9575 West Higgins Road, Suite 600
Rosemont, Illinois 60018
(847) 823-0500

Map 1 of 2, 2018, File 1, 1528 AM
Printed 10/25/2018, 10:00 AM
User: *[Redacted]*
Printed by: *[Redacted]*

VILLAGE OF WILLOWSBROOK

BOARD MEETING
AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE:

A RESOLUTION FOR MAINTENANCE OF STREETS AND HIGHWAYS BY MUNICIPALITY
UNDER THE ILLINOIS HIGHWAY CODE TO APPROPRIATE \$267,382 OF MOTOR
FUEL TAX FUNDS FOR THE MAINTENANCE OF STREETS IN 2018

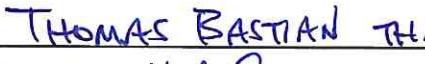
AGENDA NO. 5f

AGENDA DATE:
3/12/18

STAFF REVIEW: Tim Halik, Village Administrator

SIGNATURE: 

LEGAL REVIEW: Thomas Bastian, Village Attorney

SIGNATURE: 

RECOMMENDED BY: Tim Halik, Village Administrator

SIGNATURE: 

REVIEWED & APPROVED BY COMMITTEE: YES NO N/A

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)

Annually, the Mayor and Board of Trustees are required to adopt a resolution authorizing the anticipated expenditure of Motor Fuel Tax (MFT) funds. The resolution, which merely identifies the amount of funds that are estimated to be used in this calendar year, is then sent to IDOT as part of the Village's annual MFT Program. The FY 2018/19 Budget includes an anticipated \$267,382 maximum expenditure of Motor Fuel Tax Funds for this upcoming construction season.

FUND	PROGRAM NO.	DESCRIPTION	AMOUNT
MFT	04-56-430-684	Street Maintenance Contract	\$267,382

ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

The FY 2018/19 budgeted expenditure amount includes road work located primarily within the southwest quadrant of town, along with patching, replacement of worn pavement markings, and cracksealing in various areas throughout the remainder of town.

Staff recommends that the Mayor and Board of Trustees authorize the Mayor and Village Clerk to adopt the attached resolution allowing for the expenditure of up to \$267,382 from the Village's Motor Fuel Tax Fund in calendar year 2018.

ACTION PROPOSED:

Adopt Resolution.

RESOLUTION NO. 18-R-_____

A RESOLUTION FOR MAINTENANCE OF STREETS AND HIGHWAYS BY
MUNICIPALITY UNDER THE ILLINOIS HIGHWAY CODE TO APPROPRIATE \$267,382
OF MOTOR FUEL TAX FUNDS FOR THE MAINTENANCE OF STREETS IN 2018

BE IT RESOLVED, by the Mayor and Board of Trustees of the Village of Willowbrook, that there is hereby appropriated the sum of \$267,382 of Motor Fuel Tax Funds for the purpose of maintaining streets and highways under the applicable provisions of the Illinois Highway Code, from January 1, 2018 to December 31, 2018.

BE IT FURTHER RESOLVED, that only those streets, highways, and operations as listed and described on the approved Municipal Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this Resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that the Clerk shall, as soon as practicable after the close of the period as given above, submit to the Department of Transportation, on forms furnished by said Department, a certified statement showing expenditures from and balances remaining in the account(s) for this period; and

BE IT FURTHER RESOLVED, that the Clerk shall immediately transmit two certified copies of this Resolution to the district office of the Department of Transportation, at Schaumburg, Illinois.

ADOPTED and APPROVED this 12th day of March, 2018.

APPROVED:

Mayor

ATTEST:

Village Clerk

ROLL CALL VOTE:

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____



Illinois Department
of Transportation

Resolution for Maintenance
Under the Illinois Highway Code



Resolution Number	Resolution Type	Section Number
	Original	18-00000-00-GM

BE IT RESOLVED, by the President and Board of Trustees of the Village of
Governing Body Type Willowbrook Illinois that there is hereby appropriated the sum of
Name of Local Public Agency _____
two hundred sixty-seven thousand three hundred eighty-two and 00/100 Dollars (\$267,382.00)
of Motor Fuel Tax funds for the purpose of maintaining streets and highways under the applicable provisions of Illinois Highway Code from
01/01/18 to 12/31/18
Beginning Date Ending Date

BE IT FURTHER RESOLVED, that only those operations as listed and described on the approved Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that Village of Willowbrook
Local Public Agency Type Name of Local Public Agency
shall submit within three months after the end of the maintenance period as stated above, to the Department of Transportation, on forms available from the Department, a certified statement showing expenditures and the balances remaining in the funds authorized for expenditure by the Department under this appropriation, and

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I Leroy Hansen Village Clerk in and for said Village
Name of Clerk Local Public Agency Type Local Public Agency Type
of Willowbrook in the State of Illinois, and keeper of the records and files thereof, as
Name of Local Public Agency provided by statute, do hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by the
President and Board of Trustees of Willowbrook at a meeting held on 03/12/18
Governing Body Type Name of Local Public Agency Date
IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 12th day of March, 2018
Day Month, Year

(SEAL)

Clerk Signature

APPROVED

Regional Engineer
Department of Transportation

Date

VILLAGE OF WILLOWBROOK

BOARD MEETING

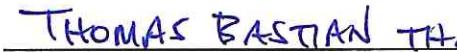
AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE: Resolution – A Resolution Approving a Plat of Easement – 10 Midway Drive	AGENDA NO. 5g AGENDA DATE: 3/12/18
--	---

STAFF REVIEW: Tim Halik,
Village Administrator

SIGNATURE: 

LEGAL REVIEW: Thomas Bastian, Village Attorney

SIGNATURE: 

RECOMMENDED BY: Tim Halik, Village Administrator

SIGNATURE: 

REVIEWED & APPROVED BY COMMITTEE: YES NO N/A

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)

The Village has adopted the DuPage County Countywide Storm Water and Floodplain Ordinance, with local amendments, for stormwater and floodplain management within town. The Ordinance requires that all drainage swales, storm sewers, and detention/retention areas on private properties are located upon easements. Therefore, upon a development of a property where re-grading work or other storm sewer installation occurs, new easements must be dedicated if they do not already exist.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.)

The existing property located at 10 Midway Drive is currently vacant and a new residence will be constructed upon it. The project will require re-grading of the property to establish positive drainage to serve the new residence. The re-grading will ensure that drainage from the property does not sheet flow onto adjacent properties. In accordance with the above mentioned code requirement, new easements are required, since easements do not already exist. The owner's engineer has prepared a Plat of Easement dedicating new public utility and drainage easements for this purpose.

ACTION PROPOSED:

Adopt the Resolution.

RESOLUTION NO. 18-R_____

Resolution – A Resolution Approving a Plat of Easement – 10 Midway Drive

BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows:

SECTION ONE: That the Plat of Easement, as prepared by Martin M. Engineering, Inc., Job No. 17-088, consisting of one (1) sheet, dated December 27, 2017, attached hereto and incorporated herein as Exhibit "A", be and the same, is hereby approved and that the Mayor, Village Clerk and all other necessary and appropriate officers of the Village are authorized to execute said Plat.

SECTION TWO: That all resolutions, or parts thereof, in conflict with the provisions of this Resolution are, to the extent of such conflict, expressly repealed.

SECTION THREE: That this Resolution shall be in full force and effect from and after its adoption and approval as provided by law.

ADOPTED and APPROVED this 12th day of March, 2018.

APPROVED:

Mayor

ATTEST:

Village Clerk

ROLL CALL VOTE:

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

PLAT OF EASEMENT

Exhibit "A"



LOT 19 IN BLOCK 23 IN TRI STATE VILLAGE UNIT NUMBER THREE, BEING A SUBDIVISION OF THE EAST THREE-FOURTHS OF THE EAST 1/2 OF THE SOUTHWEST 1/4 OF SECTION 26, TOWNSHIP 38 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED FEBRUARY 10, 1942 AS DOCUMENT 434282, IN DUPAGE COUNTY, ILLINOIS.

MUNICIPAL UTILITY EASEMENT PROVISIONS

PERPETUAL EASEMENTS FOR PROVIDING UTILITY SERVICES TO THE PROPERTY DESCRIBED AND SHOWN ON THIS PLAT AND OTHER PROPERTY ARE HEREBY RESERVED FOR AND GRANTED TO THE VILLAGE OF WILLOWSBROOK, AND THEIR SUCCESSORS AND ASSIGNS JOINTLY AND SEVERALLY, IN, OVER, UNDER, ACROSS, ALONG, THROUGH AND UPON THE AREAS BOUNDED BY THE LOT LINES AND DOTTED LINES ON THIS PLAT AND INDICATED AS MUNICIPAL UTILITY EASEMENT AND/OR MUNICIPAL UTILITY AND DRAINAGE EASEMENT. FOR THE PURPOSES OF THIS PLAT, PROVIDING UTILITY SERVICES SHALL INCLUDE THE RIGHTS, BUT NOT THE OBLIGATION, FROM TIME TO TIME, TO INSTALL, CONSTRUCT, RECONSTRUCT, IMPROVE, KEEP, OPERATE, INSPECT, MAINTAIN, REPAIR, REPLACE, ENLARGE, RENEW, RELOCATE, REMOVE AND/OR INCREASE THE SIZE, NUMBER AND/OR TYPE OF FACILITIES USED IN CONNECTION WITH TRANSMISSION AND DISTRIBUTION OF POTABLE WATER AND STORM WATER, INCLUDING ANY AND ALL GRADING AND APPROPRIANCES AND OTHER DEVICES NECESSARY BY SAID VILLAGE, IN, OVER, UNDER, ACROSS, ALONG, THROUGH, AND UPON SUCH EASEMENT AREAS, AND THE PROPERTY DESCRIBED ON THIS PLAT FOR THE PURPOSES ALLEGED, TOGETHER WITH THE RIGHT, BUT NOT THE OBLIGATION, TO INSTALL REQUIRED SERVICE CONNECTIONS ON EACH LOT TO SERVICE REQUIREMENTS THEREIN, OR IN ADJACENT LOTS, THE RIGHT, BUT NOT THE OBLIGATION, TO CUT, TRIM OR REMOVE TREES, BUSHES AND ROOTS AS MAY BE REASONABLY REQUIRED INCIDENT TO THE RIGHTS HEREIN GIVEN, AND THE RIGHT, BUT NOT THE OBLIGATION, TO ENTER UPON THE PROPERTY FOR ALL SUCH PURPOSES. OBSTRUCTIONS SHALL NOT BE PLACED OVER GRANTEE'S FACILITIES OR IN, OVER, UNDER, ACROSS, ALONG, THROUGH, OR UPON SUCH EASEMENT AREAS WITHOUT THE PRIOR WRITTEN CONSENT OF GRANTEE. AFTER INSTALLATION OF ANY SUCH FACILITIES, THE GRADE OF THE PROPERTY SHALL NOT BE ALTERED IN A MANNER AS TO INTERFERE WITH THE PROPER OPERATION AND MAINTENANCE THEREOF OR THE EXERCISE OF GRANTEE'S OTHER RIGHTS PROVIDED HEREIN.

OWNER'S CERTIFICATE

STATE OF ILLINOIS)
COUNTY OF DUPAGE) ss

THE UNDERSIGNED, _____ AND _____ DO HEREBY CERTIFY THAT HE/SHE/ THEY ARE THE OWNER(S) OR AGENTS OF THE OWNER(S) OF THE PROPERTY DESCRIBED HEREON AND HAVE CAUSED THE SAME TO BE PREPARED FROM EXISTING PLATS AND RECORDS FOR THE PURPOSE OF EASEMENT GRANT TO THE VILLAGE OF WILLOWSBROOK AS SHOWN BY THE PLAT HEREON DRAWN.

DATED THIS _____ DAY OF _____ AD 20 _____

BY: _____

NOTARY PUBLIC

STATE OF ILLINOIS)
COUNTY OF DUPAGE) ss

I, _____ A NOTARY PUBLIC IN AND FOR THE SAID COUNTY AND STATE AFORESAID, DO HEREBY CERTIFY THAT _____ WHO IS(ARE) PERSONALLY KNOWN TO ME TO BE THE SAME PERSON(S) WHOSE NAME(S) IS (ARE) SUBSCRIBED TO THE FOREGOING INSTRUMENT AS SUCH OWNER(S), APPEARED BEFORE ME THIS DAY IN PERSON AND ACKNOWLEDGED THAT HE (SHE) (THEY) SIGNED AND DELIVERED THE SAID INSTRUMENTS AS HIS (HER) (THEIR) OWN FREE AND VOLUNTARY ACT FOR THE USES AND PURPOSES THEREIN SET FORTH.

GIVEN UNDER MY HAND AND NOTARIAL SEAL THIS _____ DAY OF _____, IN THE YEAR _____

NOTARY PUBLIC

COMMISSION EXPIRES _____

COUNTY RECORDER'S CERTIFICATE

STATE OF ILLINOIS)
COUNTY OF DUPAGE) ss

THIS INSTRUMENT NO. _____ WAS FILED FOR RECORD IN THE RECORDER'S OFFICE OF DUPAGE COUNTY, ILLINOIS ON THE _____ DAY OF _____, A.D., _____, AT _____ O'CLOCK, AND RECORDED IN BOOK _____ OF PLATS ON PAGE _____

BY: _____
RECORDER OF DEEDS
DUPAGE COUNTY

STATE OF ILLINOIS)
COUNTY OF WILL) ss
MARTIN M. ENGINEERING, INC. (PC) LICENSE # 1M-00518-0910 CERTIFY THAT WE HAVE SURVEYED THE PROPERTY DESCRIBED HEREON AND THAT THE PLAT HERON DRAWN IS A CORRECT REPRESENTATION OF SAID SURVEY. ALL DIMENSIONS ARE IN FEET AND DECIMAL PARTS THEREOF. THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY.
MOKENA, ILLINOIS.

LICENSE EXPIRES 11/30/18
PROFESSIONAL LAND SURVEYOR NO. 035.00374
COMPILED AND DRAWN BEFORE DULMING CO. DO NOT MAKE ANY DIFFERENCES AT DULMING CO.
MAPS ARE FOR INFORMATION ONLY. THEY DO NOT CONSTITUTE A PLAT. ALL RESTRICTIONS NOT MENTIONED HEREON REFER TO YOUR DEED, CONTRACT, TITLE POLICY, ZONING ORDINANCE, ETC.



BOARD OF TRUSTEES CERTIFICATE

STATE OF ILLINOIS)
COUNTY OF DUPAGE) ss

APPROVED AND ACCEPTED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWSBROOK, DUPAGE COUNTY, ILLINOIS, AT A MEETING HELD THIS _____ DAY OF _____ A.D. 20 _____

BY: _____
PRESIDENT
ATTEST: _____
VILLAGE CLERK

PROFESSIONAL SURVEYORS CERTIFICATE

STATE OF ILLINOIS)
COUNTY OF WILL) ss

I, BRIAN MALONE, REGISTERED ILLINOIS PROFESSIONAL SURVEYOR, HEREBY STATE THAT I HAVE HAD THIS PLAT PREPARED FROM EXISTING PLATS AND RECORD FOR THE PURPOSE OF EASEMENT GRANT. I ALSO CERTIFY THAT I HAVE SURVEYED AND SUBDIVIDED THE FOLLOWING DESCRIBED PROPERTY:

LOT 19 IN BLOCK 23 IN TRI STATE VILLAGE UNIT NUMBER THREE, BEING A SUBDIVISION OF THE EAST THREE-FOURTHS OF THE EAST 1/2 OF THE SOUTHWEST 1/4 OF SECTION 26, TOWNSHIP 38 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED FEBRUARY 10, 1942 AS DOCUMENT 434282, IN DUPAGE COUNTY, ILLINOIS.

AS SHOWN ON THIS SUBDIVISION PLAT, WHICH IS A CORRECT REPRESENTATION OF SAID SURVEY AND SUBDIVISION. ALL DISTANCES ARE SHOWN IN FEET AND DECIMALS THEREOF. I FURTHER CERTIFY THAT ALL REGULATIONS ENACTED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWSBROOK, A MUNICIPAL CORPORATION IN DUPAGE COUNTY, ILLINOIS, RELATIVE TO PLATS AND SUBDIVISIONS HAVE BEEN COMPLIED WITH IN THE PREPARATION OF THIS PLAT.

I FURTHER CERTIFY THAT THIS SUBDIVISION LIES WITHIN THE CORPORATE LIMITS OF SAID VILLAGE OF WILLOWSBROOK OR WITHIN ONE AND ONE HALF MILES OF THE CORPORATE LIMITS OF WILLOWSBROOK WHICH HAS ADOPTED A CITY PLAN AND IS EXERCISING THE SPECIAL POWERS AUTHORIZED BY ARTICLE 11, DIVISION 12 OF THE ILLINOIS MUNICIPAL CODE, AS NOW OR HEREAFTER AMENDED.

I DESIGNATE THE VILLAGE OF WILLOWSBROOK, OR ITS AGENTS, TO ACT AS MY AGENT FOR THE PURPOSE OF RECORDING THIS DOCUMENT.

DATED IN WILLOWSBROOK, ILLINOIS THIS _____ DAY OF _____ A.D. _____

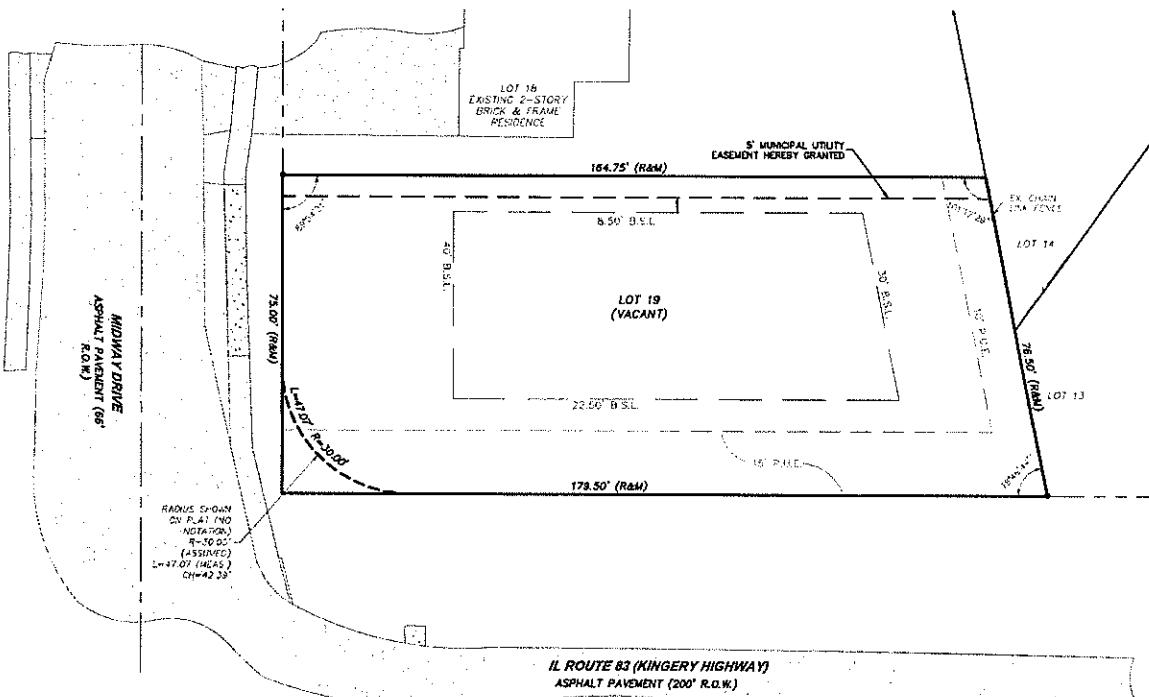
BY: _____
REGISTERED ILLINOIS PROFESSIONAL SURVEYOR # 35.3974



MARTIN M. Engineering, Inc.

SITE DESIGN CIVIL ENGINEERS & SURVEYORS
26121 OAKWOOD DRIVE
MOKENA, ILLINOIS 60448
PHONE: (708) 995-1223
FAX: (708) 995-1223
LICENSE NO. 1M-00518-0910

ORDERED BY: TONY WONG
SCALE: 1"=20'
JOB NO. 17-088: PLAT OF EASEMENT
BASIS OF BEARINGS: ASSUMED
REVISION: 12/27/17 - REVISED EASEMENT LANGUAGE



LEGEND

- FOUND IRON ROD
- FOUND IRON PIPE
- PROPOSED EASEMENT LINE
- EX. SANITARY SEWER
- EX. STORM SEWER
- EX. CATCH BASIN
- EX. STORM MANHOLE
- EX. SANITARY MANHOLE
- EX. INLET
- EX. FIRE HYDRANT
- EX. LIGHT POLE
- EX. RETAINING WALL
- EX. B-BOX
- EX. FENCE
- EX. TREE

PROPERTY ADDRESS
10 MIDWAY AVENUE
WILLOWSBROOK, IL

PROPERTY P.I.N. NUMBER
09-26-305-018

NOTE:
RETURN TO THE VILLAGE OF WILLOWSBROOK
COMMUNITY DEVELOPMENT DEPARTMENT
815 MIDWAY DRIVE
WILLOWSBROOK, ILLINOIS 60527

ABBREVIATIONS:

P.U.E.	PUBLIC UTILITY & DRAINAGE EASEMENT
B.S.L.	BUILDING SETBACK LINE
T.F.	TOP OF FOUNDATION
GF	GARAGE FLOOR
LO	LOCK OUT
HO	WALK OUT
WW	WINDOW WELL
DS	DROP SIDING
BL	BRICK LEDGE
SP	SUMP PUMP

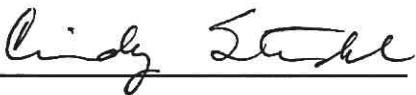
VILLAGE OF WILLOWBROOK

BOARD MEETING

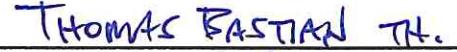
AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE: A PROCLAMATION DECLARING APRIL 3, 2018 AS NATIONAL SERVICE RECOGNITION DAY WITHIN THE VILLAGE OF WILLOWBROOK	AGENDA NO. 5h AGENDA DATE: 3/12/18
--	---

STAFF REVIEW: Cindy Stuchl

SIGNATURE: 

LEGAL REVIEW: Thomas Bastian

SIGNATURE: 

RECOMMENDED BY: Tim Halik

SIGNATURE: 

REVIEWED & APPROVED BY COMMITTEE: YES N/A

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)

The AmeriCorps VISTA at Northern Illinois Food Bank goal is to honor national service members and highlight the impact of AmeriCorps, Senior Corps, and other national service programs that tackle local problems and manage volunteers for greater impact.

Participating in this day will highlight the importance of citizen service, bolster support for nonprofit and national service groups and help bring more city residents into service. At Northern Illinois Food Bank, the AmeriCorps VISTA is dedicated to helping strengthen partner feeding programs and building awareness of hunger in the community. Their service has helped the food bank distribute more food to hungry neighbors through identification of grant partners, working with food pantries to expand their ability to distribute more food, developing partnerships with other social service organizations and getting more people involved in the food bank's mission through volunteering.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.)

None.

ACTION PROPOSED: ADOPT THE PROCLAMATION

Village of Willowbrook

Proclamation

WHEREAS, service to others is a hallmark of the American character, and central to how we meet our challenges; and

WHEREAS, the nation's cities are increasingly turning to national service and volunteerism as a cost-effective strategy to meet their needs; and

WHEREAS, AmeriCorps and Senior Corps participants address the most pressing challenges facing our communities, from educating students for the jobs of the 21st century, supporting veterans and military families to providing health services, and helping communities recover from natural disasters; and

WHEREAS, national service expands economic opportunity by creating more sustainable, resilient communities and providing education, career skills, and leadership abilities for those who serve; and

WHEREAS, AmeriCorps and Senior Corps participants serve in more than 60,000 locations across the country, bolstering the civic, neighborhood, and faith-based organizations that are so vital to our economic and social well-being; and

WHEREAS, ten AmeriCorps VISTAs serve at Northern Illinois Food Bank helping to solve hunger in our community; and

WHEREAS, national service participants increase the impact of the organizations they serve, both through their direct service and by managing millions of additional volunteers; and

WHEREAS, national service represents a unique public-private partnership that invests in community solutions and leverages non-federal resources to strengthen community impact and increase the return on taxpayer dollars; and

WHEREAS, national service participants demonstrate commitment, dedication, and patriotism by making an intensive commitment to service, a commitment that remains with them in their future endeavors; and

WHEREAS, the Corporation for National and Community Service shares a priority with mayors nationwide to engage citizens, improve lives, and strengthen communities; and is joining with the National League of Cities, City of Service, and mayors across the country to recognize the impact of service on the Mayors Day of Recognition for National Service on April 3, 2018.

THEREFORE, BE IT PROCLAIMED that I, Frank A. Trilla, Mayor of the Village of Willowbrook, do hereby proclaim April 3, 2018, as National Service Recognition Day, and encourage residents to recognize the positive impact of national service in our Village; to thank those who serve; and to find ways to give back to their communities.

Proclaimed this 12th day of March, 2018.

Attest:

Mayor

Village Clerk

VILLAGE OF WILLOWBROOK

BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE: A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO ENTER INTO AN EMPLOYMENT SEPARATION AND RELEASE AGREEMENT BETWEEN THE VILLAGE OF WILLOWBROOK AND ROBERT J. PAVELCHIK, JR.	AGENDA NO. 6 AGENDA DATE: <u>3/12/18</u>
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STAFF REVIEW: Tim Halik, Village Administrator	SIGNATURE: <u>Tim Halik</u>
LEGAL REVIEW: Thomas Bastian, Village Attorney	SIGNATURE: <u>Thomas Bastian Th.</u>
RECOMMENDED BY: Frank A. Trilla, Mayor	SIGNATURE: <u>Frank A. Trilla</u>
REVIEWED & APPROVED BY MUNI. SERV. COMMITTEE:	YES <input type="checkbox"/> NO <input checked="" type="checkbox"/> N/A <input type="checkbox"/>

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY) Robert Pavelchik submitted a Letter of Resignation from the position of Chief of Police on February 28, 2018.
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ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.) As a result of the resignation, Attorney Bastian drafted an Employment Separation and Release Agreement to be considered by the Village Board at the next regularly scheduled meeting. Among other items, the Agreement includes the following pertaining to payouts: <ul style="list-style-type: none">▪ Paid Administrative Leave through March 12, 2018▪ Payment of remaining accrued unused vacation time▪ Payment of Severance per the Employment Agreement The Agreement was provided to Mr. Pavelchik on March 5, 2018. He has twenty-one (21) days from that date to sign it and return a copy to the Village. He may also revoke the Agreement within seven (7) days after signing it. Therefore, the Agreement shall not become effective or enforceable until eight (8) days after the date which it is signed and approved by the Village Board.
ACTION PROPOSED: Adopt Resolution.

RESOLUTION NO. 18-R-_____

A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO ENTER INTO AN EMPLOYMENT SEPARATION AND RELEASE AGREEMENT BETWEEN THE VILLAGE OF WILLOWBROOK AND ROBERT J. PAVELCHIK, JR.

BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, that the Mayor and Village Clerk be and the same are hereby authorized and directed to execute a certain Agreement by and between the Village of Willowbrook and Robert J. Pavelchik, Jr., in substantially the same format as attached hereto and incorporated herein as Exhibit "A" and by this reference, made a part hereof.

ADOPTED and APPROVED this 12th day of March, 2018.

APPROVED:

Mayor

ATTEST:

Village Clerk

ROLL CALL VOTE:

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

EMPLOYMENT SEPARATION AND RELEASE AGREEMENT

This EMPLOYMENT SEPARATION AND RELEASE AGREEMENT (“Agreement”) is made this ____ day of March, 2018, by and between ROBERT J. PAVELCHIK, JR. (hereinafter referred to as “Employee”) and the VILLAGE OF WILLOWBROOK, ILLINOIS, a municipal corporation (hereinafter referred to as the “Village”). (Employee and the Village are hereinafter sometimes collectively referred to as “the Parties.”)

WHEREAS, Employee hereby voluntarily resigns from his position of employment as Chief of Police of the Village of Willowbrook Police Department, effective February 28, 2018 (the “Retirement Date”); and

WHEREAS, the Village has agreed to place Employee on administrative leave with pay through March 12, 2018, and pay the Employee a lump sum cash payment equal to three (3) months of Employee’s current annual salary and payment of Employee’s dental insurance premiums on behalf of Employee for three (3) months (June 12, 2018), to which benefits Employee would otherwise not be entitled, in exchange for the promises contained herein; and

WHEREAS, the Village has tendered this Agreement to Employee on March 6, 2018, has given Employee twenty-one (21) days to review this Agreement and has advised Employee of his right to consult an attorney prior to signing this Agreement regarding the terms of this Agreement; and

WHEREAS, the Village and Employee now desire to mutually set forth the terms of Employee’s retirement from employment with the Village.

NOW, THEREFORE, in consideration of the foregoing, and in consideration of the covenants and undertakings hereinafter set forth and other good and valuable consideration, the

receipt and sufficiency of which is hereby acknowledged by each party to the other party, it is hereby agreed by the Village and the Employee as follows:

1. Separation of Employment. Employee has submitted a letter of resignation and has voluntarily resigned from his employment with the Village as Chief of Police of the Willowbrook Police Department, pursuant to his retirement from employment with the Village, effective February 28, 2018 (“Resignation Date”). Employee hereby acknowledges that his resignation is irrevocable. As of the end of business on February 28, 2018, the employment relationship between the Village and Employee ceased and Employee will be completely relieved of all authority, responsibilities and rights to act on behalf of the Village in any capacity. Effective February 28, 2018, Employee shall be placed upon administrative leave with pay through March 12, 2018, as detailed further in paragraph 2 of this Agreement. In addition, Employee hereby voluntarily retires from his position of employment as Chief of Police of the Village of Willowbrook Police Department effective February 28, 2018.

A. Employee acknowledges that he has removed all of his personal property from the Village premises as of the end of business on February 28, 2018. Employee agrees to and has returned all of the Village’s property, keys, identification badge(s), etc., that he has in his possession or under his control as of February 28, 2018. The Village has terminated user access to Village technology resources as of end of business on February 28, 2018.

2. Employment Separation Benefits. It is agreed that as of March 12, 2018, Employee has earned the following employee benefits: 146.05 hours of vacation and accrued vacation time, which totaling \$8,426.34 shall be paid to Employee pursuant to the Village Personnel Rules and Regulations. In addition, as consideration for this Agreement, the lump sum of Thirty Thousand Dollars (\$30,000.00), which is equal to three (3) months of Employee’s

current salary, shall be paid to Employee and the Village shall pay Employee's dental insurance premium payments on behalf of Employee through June 12, 2018. All such payments shall be subject to all regular withholdings and deductions and the net amount after such withholdings and deductions. All payments shall be payable to Employee on the first regular payroll date eight (8) days following the effective date of this Agreement. The Employee acknowledges and agrees that he is not entitled to any other severance payments or severance benefits except as provided in this Section 2.

Employee may be entitled to elect continued group health insurance and dental insurance coverage, pursuant to the terms of 215 ILCS 5/367j, for which Employee would be responsible to pay the continued group health insurance and dental insurance premiums. In addition, if eligible, the Employee may continue medical insurance and/or dental benefits under the Consolidated Omnibus Budget Reconciliation Act (COBRA) for 18 months following Employee's Resignation Date. The Employee shall be required to pay 102% of the COBRA insurance premiums so long as Employee is eligible for such coverage, according to COBRA and its attendant regulations. All other employment benefits shall cease on the Resignation Date.

3. Valid Consideration. Employee and Village acknowledge that the Village's payment of the amounts provided in Section 2 herein (excluding vacation pay), are not required by the Village's policies or procedures or any contractual obligation, and are offered by the Village solely as consideration for this Agreement.

4. Waiver of Rights Under the Age Discrimination in Employment Act. In consideration of the Village's obligations contained in Section 2 hereinabove (payment of three (3) months salary), Employee does hereby knowingly and voluntarily waive, release, satisfy, and forever discharge the Village and all of its directors, officers, mayor, board members, trustees,

employees, partners, insurers, reinsurers, predecessors, successors, assigns, agents, attorneys, and representatives (past, present and future) (hereinafter the "Released Parties"), of and from any and all claims, actions, causes of action, demands and liabilities of any kind or character whatsoever, in law or in equity, which Employee ever had or now has against said above-named persons and entities or any of them, for, upon or by reason of any rights arising prior to the date at this Agreement under the **Age Discrimination in Employment Act** (42 U.S.C. § 621 *et seq.*). It is the intent of the Village and Employee that this be a full, complete and general release of the Employee's rights arising prior to the date of this Agreement under the **Age Discrimination in Employment Act**.

5. General Release. In addition to the waiver of rights set forth above and as a material inducement for the Village to enter into this Agreement, Employee does hereby remise, release, acquit, satisfy, and forever discharge the Village and all of its directors, officers, mayor, board members, trustees, employees, partners, insurers, reinsurers, predecessors, successors, assigns, agents, attorneys, and representatives (past, present and future) (hereinafter the "Released Parties"), of and from any and all claims, actions, causes of action, demands and liabilities of any kind or character whatsoever, in law or in equity, which Employee ever had, now has, or which any personal representative, successor, heir or assign of Employee, hereafter can, shall or may have, against said above-named persons and entities or any of them, for, upon or by reason of any matter, cause or thing arising out of Employee's employment with the Village. It is the intent of the Village and Employee that this be a full, complete and general release. It is also the intent of the Village and Employee that this Agreement releases all claims of Employee, including specifically, without limitation, any and all claims or causes of action for employment discrimination; any other claims or causes of action arising under, or any conduct

which violates, the Consolidated Omnibus Budget Reconciliation Act of 1985; Title VII of the Civil Rights Act of 1964; the Americans with Disabilities Act; the Rehabilitation Act of 1973; 42 U.S.C. §§ 1981, 1983 or 1985; the Civil Rights Act of 1991; the Illinois Human Rights Act; or any other provision of the Illinois Constitution or any provision of the Constitution of the United States; the Employee Retirement Income Security Act of 1974; the Illinois Insurance Code; the Fair Labor Standards Act, the Family Medical Leave Act; or any other statute, ordinance, rule or regulation of any state, federal, county, or municipal government regulating any aspect of the employment relationship; any and all claims or causes of action for breach of contract or breach of personnel policies or employee handbooks; promissory estoppel; infliction of emotional distress; invasion of privacy; wrongful or retaliatory discharge; defamation; libel; slander; any act contrary to the public policy of Illinois; or any other violation of the common law of Illinois or of any other state; any and all claims or causes of action for wages, vacation pay, or benefits, including, but not limited to, all claims arising under, or based on any conduct which violates the Illinois Wage Payment and Collection Act; any and all claims or causes of action which were or could have been asserted as arising under the Illinois Personnel Records Review Act; and any claims which might be asserted in any way related to Employee's employment. It is the intent of the Village and Employee that this be a full, complete and general release.

6. Additional Representation. Employee hereby warrants and represents that Employee presently is not, nor has Employee ever been enrolled in Medicare Part A or Part B or applied for such benefits, and that Employee has no pending claim for Social Security Disability benefits nor is Employee appealing or re-filing for Social Security Disability benefits. Employee further warrants and represents that Employee did not incur any physical injuries or receive medical care arising from or related to any of the claims released by this Agreement. Employee

also warrants and represents that Medicare has not made any payments to or on behalf of Employee, nor has Employee made any claims to Medicare for payments of any medical bills, invoices, fees or costs. Employee agrees to indemnify and hold the Village and the Released Parties harmless from (a) any claims of, or rights of recovery by Medicare and/or persons or entities acting on behalf of Medicare as a result of any undisclosed prior payment or any future payment by Medicare for or on behalf of Employee, and (b) all claims and demands for penalties based upon any failure to report the settlement payment, late reporting, or other alleged violation of Section 111 of the Medicare, Medicaid and SCHIP Extension Act that is based in whole or in part upon late, inaccurate, or inadequate information provided to the Village by Employee. Employee agrees to hold harmless the Village and the Released Parties from and/or for any loss of Medicare benefits or Social Security benefits (including Social Security Disability) Employee may sustain as a result of this Agreement.

7. References. The Village agrees to advise any prospective employer of Employee that Employee was employed with the Village for approximately ten (10) months and that Employee retired from service with the Village effective February 28, 2018 as Chief of Police of the Willowbrook Police Department.

8. Time to Review and Attorney Consultation. Employee agrees and acknowledges that the Village has advised Employee to consult with an attorney regarding this Agreement prior to signing below. Employee acknowledges that Employee has twenty-one (21) days after the date this Employment Separation and Release Agreement is given to Employee to execute Employee's Release and deliver a copy to the Village (although Employee may choose to sign and deliver the Release sooner).

9. Revocation and Effective Date. Employee agrees and understands that Employee may revoke this Agreement within seven (7) days after Employee signs this Agreement and that the Agreement shall not become effective or enforceable until eight (8) days after the date on which Employee signs below and this Agreement is approved by the Village Board of Trustees. If Employee wishes to revoke the Agreement, Employee should deliver written revocation to the Village Administrator. The Village Administrator must actually receive such written revocation within the seven (7) days after the Employee signs this Agreement. If Employee does not revoke it, Employee will receive the Employment Separation Benefits described in this Section 2 of this Agreement, and this Agreement shall become effective and enforceable on the date upon which the seven day revocation period expires (the “Effective Date”).

10. No Reinstatement. Employee recognizes that his employment with the Village has permanently ceased. The Village shall have no obligation to rehire, reinstate, recall or hire Employee in the future.

11. Covenant Not to Sue and Recourse for Employee Breach. The Employee promises never to file or participate in a lawsuit, arbitration or other legal proceeding asserting any claims that are released pursuant to this Agreement, except to enforce rights created by this Agreement. If the Employee breaches Employee's promise and files or participates in a legal proceeding, based on any such released claim, then this Agreement shall terminate immediately, and the Village's obligation to pay Employee three (3) month's salary shall be null and void, and the Employee will (i) repay to the Village amounts equal to three (3) months of Employee's salary as set forth in Section 2; (ii) pay for all costs incurred by the Village, including reasonable

attorneys' fees, in defending against Employee's claim; and (iii) pay all other damages awarded by a court of competent jurisdiction.

Employee further understands that nothing in this release generally prevents Employee from filing a charge or complaint with or participating in an investigation or proceeding conducted by the EEOC, NLRB, or any other federal, state or local agency charged with the enforcement of any employment laws, although by signing this Employment Separation and Release Agreement Employee acknowledges that Employee is waiving Employee's right to individual relief based on claims asserted in such a charge or complaint.

12. Neutral Construction. The language of all parts of this Agreement shall in all cases be construed as a whole, according to its fair meaning, and not strictly for or against either of the parties regardless of the drafter.

13. Complete Agreement. The Employee understands this Agreement sets forth all of the terms and conditions of the agreement between the Parties and that, in signing this Agreement, the Employee cannot rely and has not relied upon any prior verbal statement regarding the subject matter, basis or effect of this Agreement, and that all clarifications and/or modifications of this Agreement must be in writing.

NOTICE TO EMPLOYEE: BY SIGNING THIS AGREEMENT YOU ARE WAIVING YOUR RIGHTS ARISING PRIOR TO THE DATE OF THIS AGREEMENT, IF ANY, UNDER THE AGE DISCRIMINATION IN EMPLOYMENT ACT.

YOU ARE ALSO GENERALLY RELEASING THE VILLAGE FROM ANY AND ALL OTHER CLAIMS YOU MAY HAVE.

EMPLOYEE HAS CONSULTED WITH A LAWYER PRIOR TO SIGNING THIS AGREEMENT.

IN WITNESS WHEREOF, the parties hereto have executed this EMPLOYMENT SEPARATION AND RELEASE AGREEMENT, consisting of 9 pages, the day and year first above written.

EMPLOYEE:

ROBERT J. PAVELCHIK, JR.

VILLAGE OF WILLOWBROOK:

By: _____
FRANK TRILLA, Mayor

Attest: _____
VILLAGE CLERK

VILLAGE OF WILLOWBROOK

BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE: AN ORDINANCE AMENDING THE VILLAGE CODE OF THE VILLAGE OF WILLOWBROOK -- TITLE 5, CHAPTER 1, SECTION 5-1-1 – POLICE; CREATION AND COMPOSITION OF DEPARTMENT	AGENDA NO. 7 AGENDA DATE: 3/12/18
STAFF REVIEW: Tim Halik, Village Administrator	SIGNATURE: 
LEGAL REVIEW: Tom Bastian, Village Attorney	SIGNATURE: 
RECOMMENDED BY: Frank A. Trilla, Mayor	SIGNATURE: 
REVIEWED & APPROVED BY COMMITTEE:	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>
ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY) On Monday, March 5, 2018, Sergeant Chris Drake was placed on Public Employee Disability Act (PEDA) leave as a result of a prior injury sustained while on-duty. During the time that Sergeant Drake is on PEDDA leave he retains his rank as sergeant. Therefore, the promotion of a patrol officer to the rank of sergeant is required in order to provide a replacement sergeant for shift coverage.	
ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.) Our current police department composition ordinance (Section 5-1-1 of the Village Code of Ordinances) establishes the following as far as number and rank of positions within the police department: Chief of Police – 1 Deputy Chief of Police – 1 Sergeants – 3 Patrol Officers – 18 TOTAL: 23 sworn officers The passage of the attached ordinance will serve to <u>temporarily amend</u> the Village Code of Ordinances to reflect the composition of the police department as having four (4) sergeants (as opposed to 3). This will enable the promotion of an additional sergeant now, while Sergeant Drake is absent on PEDDA leave. Sergeant Drake has also filed an application with the Police Pension Fund Board for a duty-disability pension. If approved, and once the PEDDA leave period is exhausted, the number of shift sergeants within the department will revert back to three (3). The process of promoting the new sergeant will be completed by the Village Board of Police Commissioners (BOPC).	
ACTION PROPOSED: Pass the ordinance.	

ORDINANCE NO. 18-O-_____

AN ORDINANCE AMENDING THE VILLAGE CODE OF THE
VILLAGE OF WILLOWBROOK -- TITLE 5, CHAPTER 1, SECTION 5-1-1 --
POLICE; CREATION AND COMPOSITION OF DEPARTMENT

BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, that the Village Code of the Village of Willowbrook be amended as follows:

SECTION ONE: That Title 5, Chapter 1, Section 5-1-1 of the Village Code of the Village of Willowbrook entitled "Creation and Composition of Department" is hereby deleted in its entirety and, in lieu thereof, the following language shall be substituted:

"5-1-1: CREATION AND COMPOSITION OF DEPARTMENT: There is hereby created a police department in and for the Village. The police department shall consist of one (1) chief of police, who shall be the director thereof, one (1) deputy chief, four (4) sergeants, and eighteen (18) patrol officers, for a total of twenty-four (24). Provided, however, that the number of sergeants within the department shall only be four (4) during the time that a current sergeant is absent on PEDA leave. Afterwards, the number of shift sergeants shall be reduced by one (1) and the department composition shall include a total of three (3) sergeants, for a total of twenty-three (23)."

SECTION TWO: That all ordinances and resolutions, or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of such conflict, expressly repealed.

SECTION THREE: That this Ordinance shall be in full force and effect ten (10) days from and after its passage, approval, and publication in pamphlet form as provided by law.

PASSED and APPROVED this 12th day of March, 2018.

APPROVED:

Mayor

ATTEST:

Village Clerk

ROLL CALL VOTE:

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

VILLAGE OF WILLOWBROOK

BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE: <p>A RESOLUTION AUTHORIZING THE BOARD OF POLICE COMMISSIONERS (BOPC) TO EFFECT THE ORIGINAL PROMOTION OF ONE (1) CANDIDATE TO THE RANK OF SERGEANT WITHIN THE POLICE DEPARTMENT</p>	AGENDA NO. 8 AGENDA DATE: <u>3/12/18</u>
STAFF REVIEW: Tim Halik, Village Administrator	SIGNATURE: <u>Tim Halik</u>
LEGAL REVIEW: Tom Bastian, Village Attorney	SIGNATURE: <u>THOMAS BASTIAN TH.</u>
RECOMMENDED BY: Frank A. Trilla, Mayor	SIGNATURE: <u>Frank A. Trilla</u>
REVIEWED & APPROVED BY COMMITTEE:	YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)

On Monday, March 5, 2018, Sergeant Chris Drake was placed on Public Employee Disability Act (PEDA) leave as a result of a prior injury sustained while on-duty. During the time that Sergeant Drake is on PEDDA leave he retains his rank as sergeant. Therefore, the promotion of a patrol officer to the rank of sergeant is required in order to provide a replacement sergeant for shift coverage.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

Our current police department composition ordinance (Section 5-1-1 of the Village Code of Ordinances) establishes the following as far as number and rank of positions within the police department:

- Chief of Police – 1
- Deputy Chief of Police – 1
- Sergeants – 3
- Patrol Officers – 18
- TOTAL: 23 sworn officers

The passage of the previous ordinance (the agenda item immediately prior to this item) served to temporarily amend the Village Code of Ordinances to reflect the composition of the police department as having four (4) sergeants (as opposed to 3). This will enable the promotion of an additional sergeant now, while Sergeant Drake is absent on PEDDA leave. Sergeant Drake has also filed an application with the Police Pension Fund Board for a duty-disability pension. If approved, and once the PEDDA leave period is exhausted, the number of shift sergeants within the department will revert back to three (3). The process of promoting the new sergeant will be completed by the Village Board of Police Commissioners (BOPC). The next meeting of the BOPC will occur on Friday, March 16, 2018.

If the prior amendatory ordinance (Item No. 8 on the Board agenda) is not passed by the Board this evening, the adoption of this resolution will not be required and should not be considered.

ACTION PROPOSED:

Adopt the Resolution, which will enable the BOPC to promote one (1) candidate to the rank of sergeant.

RESOLUTION NO. 18-R-_____

A RESOLUTION AUTHORIZING THE BOARD OF POLICE COMMISSIONERS
(BOPC) TO EFFECT THE ORIGINAL PROMOTION OF ONE (1) CANDIDATE TO THE
RANK OF SERGEANT WITHIN THE POLICE DEPARTMENT

BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, that the Board of Police Commissioners (BOPC) is hereby authorized to effect the original promotion of one (1) candidate to the rank of sergeant within the police department.

ADOPTED and APPROVED this 12th day of June, 2018

APPROVED:

Mayor

ATTEST:

Village Clerk

ROLL CALL VOTE:

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

VILLAGE OF WILLOWBROOK

BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE: A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO ENTER INTO AN EMPLOYMENT AGREEMENT BETWEEN THE VILLAGE OF WILLOWBROOK AND ROBERT R. SCHALLER AS ITS CHIEF OF POLICE		AGENDA NO. 15 AGENDA DATE: <u>3/12/18</u>	
STAFF REVIEW: Tim Halik, Village Administrator	SIGNATURE: <u>T. Halik</u>		
LEGAL REVIEW: Thomas Bastian, Village Attorney	SIGNATURE: <u>THOMAS BASTIAN TH.</u>		
RECOMMENDED BY: Frank A. Trilla, Mayor	SIGNATURE: <u>Frank A. Trilla</u>		
REVIEWED & APPROVED BY COMMITTEE:	YES <input type="checkbox"/>	NO <input type="checkbox"/>	N/A <input checked="" type="checkbox"/>
ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY) The attached Agreement provides terms for employment between Robert R. Schaller and the Village to serve in the capacity of Chief of Police.			
ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.) The attached Agreement contains the same general language as the prior agreement that was approved by the Board for former Chief Mark Shelton, with the exception of two (2) areas: <ul style="list-style-type: none">▪ Section One: EMPLOYMENT – Additional language pertaining to work hours added.▪ Section Two: INDEMNIFICATION – New indemnification language added. Agreement highlights include: <ol style="list-style-type: none">1) TERM: effective May 12, 2018 and shall terminate on the last day of the Mayor's term unless sooner terminated by operation of law or as otherwise provided for in the Agreement.2) SEVERANCE PAY: In return for waiving rights to a hearing, if terminated, employee shall be given three (3) months of salary and three (3) months of benefits, unless employee elects to revert to the rank of Sergeant.3) SALARY: Annual base salary of \$118,000 with an opportunity to receive a wage increase on May 1, 2018.4) VEHICLE: Use of a Village vehicle.			
ACTION PROPOSED: Adopt the Resolution			

RESOLUTION NO. 18-R-_____

**A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION
OF AN EMPLOYMENT AGREEMENT BY AND BETWEEN
THE VILLAGE OF WILLOWBROOK AND ROBERT A. SCHALLER
FOR THE EMPLOYMENT POSITION OF CHIEF OF POLICE**

BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois as follows:

Section 1. That the Mayor be and is hereby authorized and directed to execute and the Village Clerk be and is hereby authorized and directed to attest that certain employment agreement by and between the Village of Willowbrook and Robert A. Schaller for the employment position of Chief of Police of the Village of Willowbrook, in substantially the form attached hereto as Exhibit "A" and made a part hereof, which agreement is hereby approved.

Section 2. This Resolution shall be in full force and effect from and after its passage in the manner provided by law.

PASSED and APPROVED this 12th day of March, 2018.

APPROVED:

Frank A. Trilla, Mayor

ATTEST:

Leroy Hansen, Village Clerk

ROLL CALL VOTE:

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

EXHIBIT A

SCHALLER'S AGREEMENT

EXHIBIT "A"

EMPLOYMENT AGREEMENT

THIS AGREEMENT, made and entered into effective as of the 12th day of March, 2018, by and between the VILLAGE OF WILLOWBROOK, an Illinois municipal corporation (sometimes hereinafter referred to as the "VILLAGE") and ROBERT R. SCHALLER, a sworn member of the Willowbrook Police Department (sometimes hereinafter referred to as the "EMPLOYEE"):

WITNESSETH:

WHEREAS, the VILLAGE, to the extent permitted by law, desires to employ the services of EMPLOYEE as the Chief of Police of the VILLAGE, as such position is provided for by the Village Code of the Village of Willowbrook; and,

WHEREAS, it is the desire of the VILLAGE to provide certain benefits, to establish certain conditions of employment and to set working conditions of said EMPLOYEE as the Chief of Police; and,

WHEREAS, the purposes of this Agreement are:

1. To secure and retain the services of EMPLOYEE and to provide inducement for him to remain in such employment;
2. To make possible full work productivity by assuring EMPLOYEE'S morale and peace of mind with respect to future security;
3. To act as a deterrent against malfeasance or dishonesty for personal gain on the part of the EMPLOYEE;

4. To provide a just means of terminating EMPLOYEE'S services with or without cause as the VILLAGE may desire; and,

WHEREAS, EMPLOYEE desires to be employed as Chief of Police of the VILLAGE upon the terms and conditions hereinafter set forth.

NOW, THEREFORE, in consideration of the foregoing recitals and of the covenants and conditions hereinafter contained, the adequacy and sufficiency of which the parties hereto hereby stipulate, the parties hereto agree as follows:

SECTION ONE: EMPLOYMENT: Subject to the terms of this Agreement, the VILLAGE agrees to appoint the EMPLOYEE, a sworn member of the Willowbrook Police Department, to the office of Chief of Police of the VILLAGE to perform the functions and duties of said office in accordance with the Village Code of the Village of Willowbrook and any other ordinances, resolutions, rules and regulations, policies of the VILLAGE, and professional codes of ethics in effect as of the effective date of this Agreement, and those hereafter adopted or instituted by the VILLAGE as the case may be, pertaining to the duties and responsibilities of the Chief of Police. The EMPLOYEE shall periodically attend such meetings and make such written and oral reports and recommendations as the Mayor, Village Board or Village Administrator may require. The Chief of Police shall report to and follow such directions as the Mayor or Village Administrator may from time to time provide. The Chief of Police is expected to maintain regular office hours, which shall generally follow those hours when the Village Hall is open to the public. In addition, the Chief of Police shall be required to attend the regular and special meetings of the Village Board, with the exception of vacations or other unforeseen circumstances (e.g., illness). It is recognized that the Chief of Police

must devote time outside the normal office hours to the business of the Village, and to that end, the Chief of Police shall be employed as a salaried, FLSA-exempt employee. The Chief of Police agrees to perform whatever duties are required to sufficiently carry out those duties outside the normal working hours. The Chief of Police shall maintain regular office hours as may from time to time be approved by the Mayor or Village Administrator.

SECTION TWO: INDEMNIFICATION:

The Village shall defend, save, hold harmless and indemnify the Chief of Police against any tort, professional liability claim or demand or other legal action arising out of an alleged act or omission occurring in the performance of the Chief of Police's duties as Chief of Police, in accordance with and limited by applicable law. The Village may compromise and settle any such claim or suit and pay the amount of any settlement or judgment rendered thereon.

SECTION THREE: TERM, EXTENSION & REVERSION: The

term of this Agreement shall commence effective as of March 12, 2018, and shall terminate on the last day of the term of the incumbent Village Mayor unless sooner terminated by operation of law or as otherwise provided for in this Agreement.

Notwithstanding the conclusion of the said term of employment solely by reason of the expiration of the incumbent Village Mayor's full term of office, the parties hereby agree that the said term of employment hereunder may, by an executed, written Addendum to this Agreement, be extended for one additional period not to exceed sixty (60) calendar

days to allow for their possible execution of a new Employment Agreement, during this time compensation and benefits will remain in full effect. In the event that no such new Agreement is reached and entered into by the parties within said additional period, then the VILLAGE'S employment of the EMPLOYEE as its Chief of Police shall, without more, cease and terminate; *provided*, that should the EMPLOYEE hereafter voluntarily resign, be terminated by the VILLAGE *without cause*, or be otherwise terminated by the VILLAGE solely by reason of the expiration of the term of this Agreement prior to having obtained eligibility to retire on pension, he shall then, if he so desires, revert to, and be established in, the Sergeant rank and, thereafter, he shall be entitled to all the benefits and emoluments of such prior rank without regard to whether a vacancy then exists in such rank; and, *provided further*, that should the EMPLOYEE hereafter be terminated by the VILLAGE *with cause*, for the commission of such acts or omissions as would justify his termination as a sworn police officer under Illinois common law, he shall then forfeit his position as Chief of Police, together with any rights or privileges attendant thereto, including the right to revert to the Sergeant rank.

SECTION FOUR: TERMINATION AND SEVERANCE PAY:

A. It is expressly understood and agreed that the employment status of EMPLOYEE is not subject to the jurisdiction of Title 12, Chapter 2, of the Village Code of the Village of Willowbrook and it is further expressly understood and agreed that the employment status of EMPLOYEE is not subject to the jurisdiction of the Board of Police Commissioners of the Village of Willowbrook.

B. Notwithstanding any provision in this Agreement to the contrary, the VILLAGE shall have the absolute right to terminate the services of the EMPLOYEE with or without cause at any time and for any reason whatsoever, and without any due process hearing that might be required by law or otherwise, subject only to subparagraph C of this Section Three.

For the purposes of this paragraph B, the following events shall be deemed to be a termination of the services of the EMPLOYEE on the day of such occurrence:

1. Should the VILLAGE expressly terminate or otherwise remove the EMPLOYEE from his position or substantially all of his responsibilities of Chief of Police;
2. Should the VILLAGE, without the EMPLOYEE'S consent, at any time during the term of this Agreement, reduce the salary or other financial benefits of the EMPLOYEE in a greater percentage than that applicable across the board for all VILLAGE employees;
3. Should the VILLAGE, upon the written demand of the EMPLOYEE, fail or refuse to comply with any terms of this Agreement; or,
4. Should the EMPLOYEE resign following a recommendation by the corporate authorities that he resign.
5. Should the VILLAGE fail to execute an Extension Addendum to this Agreement and a new Employment Agreement following the expiration of the incumbent President's full term of office in

accordance with the terms, conditions and provisions of SECTION TWO hereinabove.

Unless the EMPLOYEE is terminated "**with cause**", he shall have the right, if he so elects, to revert to the rank of Sergeant. In the event of such a "**with cause**" termination, "**cause**" shall be for all such acts or omissions of the EMPLOYEE as would justify his termination as a sworn police officer under Illinois common law.

C. If the EMPLOYEE is terminated by the VILLAGE pursuant to the provisions of subparagraph B above and he elects not to revert to the rank of Sergeant, the VILLAGE agrees to pay EMPLOYEE as severance pay, within thirty (30) days of termination, a lump sum cash payment equal to three (3) months of the EMPLOYEE'S annual salary at the time of termination. In addition, the VILLAGE agrees to maintain, in full force and effect and to the extent permitted by law, all benefits identified in Sections Eight and Ten for a period of three (3) months from and after the date of termination. Alternatively, should the EMPLOYEE elect to revert to the rank of Sergeant following his termination by the VILLAGE pursuant to the provisions of subparagraph B above, the VILLAGE shall not be obligated to pay the said severance pay and benefits otherwise provided for herein.

Notwithstanding the foregoing, the VILLAGE shall also not be obligated to pay the severance pay and severance benefits provided for herein if any such termination is preceded by six (6) months prior written notice to the EMPLOYEE by the VILLAGE. The severance and benefit provisions of this subparagraph C do not apply should the Mayor and Board of Trustees elect not to renew this Agreement.

D. Notwithstanding the provisions contained in subparagraphs B and C above, the Mayor and Board of Trustees of the VILLAGE shall have the right to terminate the EMPLOYEE should the EMPLOYEE abandon his position. The term "abandon" shall, for purposes of this subparagraph, mean actions by the EMPLOYEE evidencing his voluntary, intentional relinquishment of the position. The term "abandon" shall not mean the EMPLOYEE'S:

- Inability to perform the duties and responsibilities of his position due to illness or injury
- Refusal to take any action or perform any duty or responsibility of his position due to his good faith belief that doing so would violate a legal, moral or ethical obligation
- Unauthorized or unexcused absence from Village Hall, unless such absence exceeds three (3) consecutive days

In addition, this subparagraph is not intended to authorize the termination of the EMPLOYEE due to personality conflict or differences in management style or philosophy. In the event of termination pursuant to this subparagraph D, the VILLAGE shall not be obliged to pay the severance pay nor provide the severance benefits provided herein; additionally, the EMPLOYEE, having abandoned his office, shall have no right to revert to the Sergeant rank.

E. Notwithstanding the provisions contained in subparagraphs B and C above, the Mayor and Board of Trustees of the VILLAGE shall have the right to terminate the EMPLOYEE should the EMPLOYEE be convicted of an illegal act involving personal gain to himself or otherwise, if, in the opinion of the VILLAGE, such conviction would

have an adverse effect upon the VILLAGE. In the event of such a termination, the VILLAGE shall not be obliged to pay the severance pay nor provide the benefits provided herein; further, the EMPLOYEE, having been so convicted, shall have no right to revert to the Sergeant rank.

In the event the EMPLOYEE shall be indicted or arrested for the violation of any criminal law or statute which, in the opinion of the Mayor and Board of Trustees of the VILLAGE, would reflect unfavorably upon said VILLAGE, or in any way interfere with his ability to discharge the duties of his position, then the VILLAGE may request and, upon such a request, the EMPLOYEE shall accept a leave of absence without pay pending a final determination of the criminal charges brought against said EMPLOYEE. Should the EMPLOYEE be cleared of all wrongdoing in connection therewith, he shall be restored to his position and all amounts of pay withheld shall be promptly paid to him. Should the EMPLOYEE plead or be found guilty of any such violation, or should any such violation be dismissed or otherwise compromised in consideration for testimony or other evidence, then he shall forfeit his position as the Chief of Police of the VILLAGE OF WILLOWBROOK together with any right or privilege attendant thereto, including the forfeiture of any back pay which may have been withheld subsequent to his indictment or arrest and including the forfeiture of the right to revert to the rank of Sergeant.

F. Notwithstanding any provision in this Agreement to the contrary, the EMPLOYEE shall have the right to voluntarily resign any time from his position with the VILLAGE. In the event EMPLOYEE voluntarily resigns from his position with the VILLAGE before the expiration of this Agreement, the EMPLOYEE shall give the

VILLAGE thirty (30) days prior written notice of his intent to resign. Further, having voluntarily resigned, the EMPLOYEE shall not be entitled to severance pay or severance benefits as set forth in subparagraph C above but he can elect to revert to his prior rank.

G. Notwithstanding the provisions contained in subparagraphs B and C above, the Mayor and Board of Trustees of the VILLAGE shall have the right to terminate the EMPLOYEE should any complaint of sexual harassment filed against the EMPLOYEE during the term of this Agreement be substantiated by the Village Board.

In the event of such termination, the VILLAGE shall not be obligated to pay the severance pay nor provide the benefits provided in this Agreement; further, in such an event, the EMPLOYEE shall have no right to revert to the rank of Sergeant.

H. The EMPLOYEE expressly waives any rights to a due process hearing with respect to any termination or other disciplinary action, whether required by law or otherwise, including those provided by the Village Code.

I. The EMPLOYEE acknowledges that he has had the opportunity to review the terms of this Agreement with an attorney of his own choosing, prior to the execution of this Agreement.

SECTION FIVE: SALARY: The VILLAGE agrees to pay EMPLOYEE for services rendered pursuant to this Agreement an annual base salary of ONE HUNDRED EIGHTEEN THOUSAND DOLLARS (\$118,000.00) per year, payable in installments at the same pay periods other employees of the VILLAGE are paid, provided that the VILLAGE agrees to review and consider increasing EMPLOYEE'S base salary in accordance with the salary guidelines set forth in the "Village Personnel Manual" adopted by the Mayor and Board of Trustees.

SECTION SIX: EXTENT OF SERVICES - OUTSIDE ACTIVITIES:

EMPLOYEE shall devote his entire time, attention and energies to the VILLAGE'S business and shall not during the term of this Agreement be engaged in any other business, teaching or consulting activity whether or not such activity is pursued for gain, profit or other pecuniary advantage, without the expressed prior approval of the Village Mayor.

SECTION SEVEN: AUTOMOBILE: EMPLOYEE'S duties require that he

shall have the exclusive and unrestricted use at all time during his employment with the VILLAGE of an automobile which shall be provided to him by the VILLAGE. Personal use of the automobile shall be consistent with the "Personnel Manual" as amended from time to time. The particular vehicle to be made available to the EMPLOYEE shall be within the discretion of the Village Mayor.

The VILLAGE shall be responsible for paying for liability, property damage and comprehensive insurance, as well as for the purchase, operation, maintenance, repair and regular replacement of said automobile.

SECTION EIGHT: EMPLOYEE'S EXPENSES: The VILLAGE shall

annually appropriate and budget an amount of money for the purpose of defraying the hereinafter itemized expenses of the Chief of Police, including but not limited to, business expenses, professional dues and subscriptions, educational expenses, travel expenses, registration fees, lodging and meals, etc., consistent with the rules and regulations contained in the VILLAGE'S "Personnel Manual". In addition, the

VILLAGE agrees to provide EMPLOYEE with an annual clothing allowance for duty-related apparel in the amount of Seven Hundred Fifty Dollars (\$750.00)

SECTION NINE: BENEFITS: The VILLAGE agrees to provide EMPLOYEE and his dependents all benefits on the same basis and to the same extent such benefits are enjoyed by all other management personnel of the Village of Willowbrook, including, but not limited to, insurance (life, accident and sickness disability income benefits, major medical and dependents coverage, hospitalization, surgical and comprehensive medical, etc.), sick leave, compensatory time, vacation leave, etc., consistent with the policies established by the VILLAGE in its "Personnel Manual".

SECTION TEN: PERFORMANCE EVALUATION: The Village Mayor shall establish an annual goal setting session and an annual evaluation session consistent with the "Personnel Evaluation Handbook" adopted by the Mayor and Board of Trustees.

SECTION ELEVEN: RETIREMENT: The EMPLOYEE is a member of the Willowbrook Police Officers Pension Fund. Contributions will continue during term of employment of the EMPLOYEE by the VILLAGE as provided by law.

SECTION TWELVE: VACATION & SICK LEAVE: EMPLOYEE shall be entitled to all vacation and sick leave as provided for by the "Personnel Manual" of the VILLAGE OF WILLOWBROOK.

SECTION THIRTEEN: RESIDENCY: It is hereby acknowledged that the EMPLOYEE currently resides in Mokena, Illinois, 60448. The VILLAGE expressly acknowledges that EMPLOYEE'S current residence is of such proximity to the VILLAGE that the EMPLOYEE can adequately perform all the duties of his office. During the term of this Agreement and any extensions thereof, the VILLAGE agrees that the EMPLOYEE'S current residence shall be deemed to satisfy any future residency requirements that the VILLAGE may adopt.

Notwithstanding the foregoing, the EMPLOYEE agrees not to relocate his permanent residence a further distance from the corporate limits of the VILLAGE OF WILLOWBROOK than his current residence in Mokena, Illinois, 60448, without the approval of the Village Mayor.

SECTION FOURTEEN: GENERAL PROVISIONS:

A. This Agreement sets forth the entire understanding of the parties and may only be amended, modified or terminated by a written instrument signed by the parties except as herein otherwise provided.

B. The EMPLOYEE acknowledges that the services to be rendered by him are unique and personal. Accordingly, the EMPLOYEE may not assign any of his rights or delegate any of his duties or obligations under this Agreement. This Agreement shall be binding upon and inure to the benefit of any successor governmental legal entity or successor elected VILLAGE officials which may assume and perform the duties of the VILLAGE and/or the elected officials thereof.

C. The invalidity of any provision of this Agreement shall not impair the validity of any other provision. If any provision of this Agreement is determined by a court of

competent jurisdiction to be unenforceable, that provision will be deemed severable and the Agreement may be enforced with that provision severed or as modified by the court.

D. This Agreement shall be interpreted and construed in accordance with the laws of the State of Illinois.

E. All notices hereunder shall be in writing and must be served either personally or by registered or certified mail to:

1. **VILLAGE** at:

Village Mayor
Village of Willowbrook
7760 Quincy Street
Willowbrook, Illinois 60527

2. **EMPLOYEE** at:

Robert R. Schaller
[REDACTED]
Mokena, Illinois, 60448

3. To such other person or place which either party hereto by its prior written notice shall designate for notice to it from the other party hereto.

F. This Agreement is executed in multiple counterparts, each of which shall be deemed to be and shall constitute one and the same instrument.

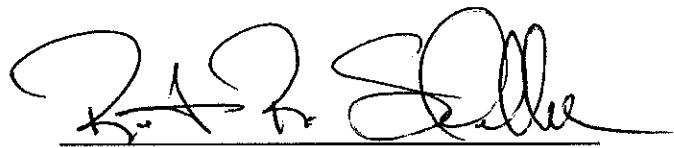
IN WITNESS WHEREOF, the parties hereto have set their hands and seal this
12th day of March, 2018.

**VILLAGE OF WILLOWBROOK,
an Illinois Municipal Corporation**

By: _____
Village Mayor

ATTEST:

Village Clerk



Robert R. Schaller

VILLAGE OF WILLOWBROOK

BOARD MEETING

AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE: A RESOLUTION AUTHORIZING THE DESTRUCTION OF AUDIO OR VIDEO RECORDINGS OF CLOSED MEETINGS	AGENDA NO. 16
	AGENDA DATE: <u>03/12/18</u>

STAFF REVIEW: Cindy Stuchl

SIGNATURE: Cindy Stuchl

LEGAL REVIEW: Thomas Bastian

SIGNATURE: THOMAS BASTIAN TH

RECOMMENDED BY: Tim Halik

SIGNATURE: Tim Halik

REVIEWED & APPROVED BY COMMITTEE: YES NO N/A

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)

Effective January 2004, the Illinois Open Meetings Act, Illinois Compiled Statutes required governmental bodies to audio or video record closed meetings. The Illinois Open Meetings Act permits the destruction of verbatim records of closed meetings without notification to or the approval of a records commission or the State Archivist under the Local Records Act or the State Records Act not less than 18 months after the completion of the meeting recorded. The destruction of these verbatim records are allowed after: 1) It (governmental body) approves the destruction of a particular recording; and 2) It (governmental body) approves written minutes of the closed meeting.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.)

The Village Administrator and Deputy Clerk have reviewed the list of verbatim record by tape to be destroyed of the closed meetings itemized in the Resolution. It was determined that at least 18 months have passed since the completion of each of the closed meetings and the governmental body has approved the written minutes for each of the meetings set forth in Section Two of the Resolution. The Village Staff recommend the adoption of the Resolution authorizing the destruction of the verbatim record of the closed meetings pursuant to the Illinois Open Meetings Act as listed in Section Two of the Resolution.

During the move into the renovated Police Station, an inventory of the Evidence Room was conducted. During the inventory, closed session tapes from 2006 were discovered. The written closed session minutes of those sessions have already been released.

ACTION PROPOSED: ADOPT THE RESOLUTION.

RESOLUTION NO. 18-R-_____

A RESOLUTION AUTHORIZING THE DESTRUCTION OF
AUDIO OR VIDEO RECORDINGS OF CLOSED MEETINGS

WHEREAS, the Open Meetings Act requires governmental bodies to audio or video record their closed meetings; and

WHEREAS, this governmental body has complied with that requirement; and

WHEREAS, the Open Meetings Act permits governmental bodies to destroy the verbatim record of closed meetings without notification to or the approval of a records commission or the State Archivist under the Local Records Act or the State Records Act not less than eighteen (18) months after the completion of the meeting recorded, but only after:

1. It approves the destruction of a particular recording; and

2. It approves written minutes of the closed meeting; and

WHEREAS, for the verbatim record by audio tape of the meeting(s) set forth in Section Two of this Resolution, at least eighteen (18) months have passed since the completion of each of those meetings, and this governmental body has approved written minutes for each of the meetings set forth in Section Two; and

WHEREAS, this governmental body may order the destruction of the verbatim record even if it continues to

withhold the approved minutes of the closed meeting until some later period of time;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows:

SECTION ONE: The Whereas clauses set forth above are incorporated herein by reference as if set out in full.

SECTION TWO: The Mayor and Board of Trustees of the Village of Willowbrook hereby orders the destruction of the verbatim record being an audio tape of the following closed meetings:

2016

January 25
February 22
March 7 - Special Meeting
March 16 - Budget Workshop
March 28
May 23
June 13

SECTION THREE: That all other prior Resolutions of the Village of Willowbrook in conflict with the provisions of this Resolution are hereby repealed.

SECTION FOUR: This Resolution shall be in full force and effect from and after its adoption and approval.

ADOPTED AND APPROVED this 12th day of March,
2018.

APPROVED:

Mayor

ATTEST:

Village Clerk

ROLL CALL VOTE:

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

VILLAGE OF WILLOWBROOK

BOARD MEETING

AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE: A RESOLUTION MAKING A DETERMINATION RELATIVE TO THE RELEASE OF CLOSED SESSION MINUTES PURSUANT TO THE ILLINOIS OPEN MEETINGS ACT	AGENDA NO. 17
	AGENDA DATE: <u>03/12/18</u>

STAFF REVIEW: Cindy Stuchl

SIGNATURE: Cindy Stuchl

LEGAL REVIEW: Thomas Bastian

SIGNATURE: THOMAS BASTIAN TH.

RECOMMENDED BY: Tim Halik

SIGNATURE: Tim Halik

REVIEWED & APPROVED BY COMMITTEE: YES NO N/A

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)

In compliance with the Illinois Open Meetings Act, Illinois Compiled Statutes requires that minutes of meetings closed to the public shall be available only after the public body determines that it is no longer necessary to protect the public interest or the privacy of an individual by keeping them confidential. Each public body shall review closed session minutes no less than semi-annually.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.)

The Village Administrator and Deputy Clerk have reviewed the closed session minutes itemized on Schedules A & B of the Resolution. The Village Staff recommend the adoption of the Resolution making a determination relative to the release of the closed session minutes pursuant to the Illinois Open Meetings Act as listed on the attached Schedules A & B.

ACTION PROPOSED: ADOPT THE RESOLUTION.

RESOLUTION NO. 18-R-

A RESOLUTION MAKING A DETERMINATION RELATIVE
TO THE RELEASE OF CLOSED SESSION MINUTES
PURSUANT TO THE ILLINOIS OPEN MEETINGS ACT

WHEREAS, the Mayor and Board of Trustees of the Village of Willowbrook have met from time to time in closed session for the purposes authorized by the Illinois Open Meetings Act; and

WHEREAS, as required by the Act, the Village Clerk has kept written minutes of all such closed sessions; and

WHEREAS, pursuant to the requirements of the Open Meetings Act, the Mayor and Board of Trustees have met in closed session to review all closed session minutes; and

WHEREAS, they have determined that a need for confidentiality still exists as to the closed session minutes from the meetings set forth on Schedule "A" attached hereto; and

WHEREAS, they have further determined that the minutes of the meetings listed on Schedule "B" attached hereto no longer require confidential treatment and should be made available for public inspection.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows:

SECTION ONE: The Closed Session minutes from those meetings set forth on Schedule "B" attached hereto are hereby released for public inspection.

SECTION TWO: The Village Clerk is hereby authorized and directed to make said minutes available for inspection and copying in accordance with the standing procedures of the Clerk's office.

SECTION THREE: This Resolution shall be in full force and effect from and after its adoption and approval.

ADOPTED and APPROVED this 12th day of March, 2018.

APPROVED:

Mayor

ATTEST:

Village Clerk

ROLL CALL VOTE:

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

SCHEDULE "A"

CLOSED SESSION MINUTES FOR WHICH THE NEED FOR CONFIDENTIALITY STILL EXISTS

<u>1991</u>	<u>2005</u>	<u>2009 – Cont.</u>
March 25	June 13	September 14
August 12-Items 3 & 4	June 27-Items 3 & 4	November 19
	April 11	November 23
<u>1992</u>		December 14
February 24-Items 3 & 4	<u>2006</u>	<u>2010</u>
April 27-Item 3	January 23	February 22
June 8		April 26-Item 5
<u>1996</u>	<u>2007</u>	June 28
June 10	May 29	
June 24	July 9	<u>2011</u>
<u>1998</u>	<u>2008</u>	January 24
July 13-Item 6	January 14	May 9
	January 28	May 23
<u>2002</u>	April 14	June 13
July 8-Item 4	May 12	June 27
July 22	August 19	July 11
August 12	September 8	July 25
September 9	October 27	September 12
November 11-Items 3 & 4	November 10	September 26
November 25		November 14
December 9	<u>2009</u>	November 28
	February 9	December 12
<u>2003</u>	February 23	<u>2012</u>
January 13	March 9	January 9-Item 6
April 28-Items 3 & 4	May 26	May 29-Item 5
<u>2004</u>	June 8	June 11
May 24	June 22	October 8
June 14-Items 3 & 4	July 13	
	July 27	<u>2013</u>
	August 10	February 25
	August 24	

SCHEDULE "A"

**CLOSED SESSION MINUTES
FOR WHICH THE NEED FOR CONFIDENTIALITY STILL EXISTS**

2015

May 11-Item 4
June 8

2016

February 22
March 7
March 16
May 23
June 13
August 22
December 19

2017

February 27
August 28
September 11
September 25
October 23

SCHEDULE "B"

**CLOSED SESSION MINUTES
WHICH NO LONGER REQUIRE CONFIDENTIAL TREATMENT
AND ARE AVAILABLE FOR PUBLIC INSPECTION**

2012

March 12 – Item #5

2015

September 14