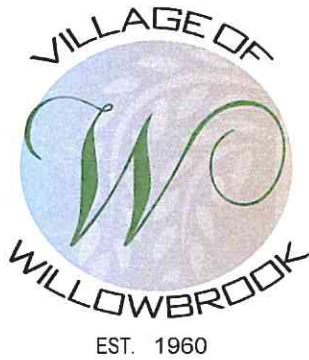




Willowbrook

835 Midway Drive
Willowbrook, IL 60527-5549

Phone: (630) 323-8215 Fax: (630) 323-0787 www.willowbrookil.org

Mayor

Frank A. Trilla

Village Clerk

Leroy R. Hansen

Village Trustees

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Gayle Neal

Paul Oggerino

Village Administrator

Tim Halik

Chief of Police

Robert Schaller

Director of Finance

Carrie Dittman

A G E N D A

REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION
OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON TUESDAY,
APRIL 3, 2018, AT 7:00 P.M. AT THE VILLAGE HALL, 835 MIDWAY DRIVE,
IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF MINUTES:
 - a) March 6, 2018 – Regular Meeting of the Parks & Recreation Commission
4. REPORT –
 - a) 2018 Easter Egg Hunt Saturday – March 31, 2018
 - b) 2018 Co-Rec Softball League
5. DISCUSSION –
 - a) Spring Fling 5K – May 6, 2018
 - b) Willow Pond Grand Re-Opening – June 9, 2018
 - c) Smoking in the parks
6. VISITOR'S BUSINESS – Public comment is limited to three (3) minutes per person
7. COMMUNICATIONS
8. ADJOURNMENT



Proud Member of the
Illinois Route 66 Scenic Byway

MINUTES OF THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION
HELD ON TUESDAY, MARCH 6, 2018, AT THE VILLAGE HALL, 835 MIDWAY DRIVE,
WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

Chairman Richard Cobb called the meeting to order at the hour of 7:01 p.m.

2. ROLL CALL

Those present at roll call were Chairman Cobb, Commissioners Lorraine Grimsby, Catherine Kaczmarek, Ronald Kanaverskis, Laurie Landsman, Carol Lazarski, Robert Pionke, and Doug Stetina.

ABSENT: None.

Also present was Temporary Interim Superintendent of Parks and Recreation John Fenske.

A QUORUM WAS DECLARED

3. APPROVAL OF MINUTES

a. Minutes – February 6, 2018 Regular Meeting – Parks & Recreation Commission

The Commission reviewed the February 6, 2018 minutes.

MOTION: A Motion was made by Commissioner Stetina and seconded by Commissioner Grimsby to approve the February 6, 2018 minutes as presented.

ROLL CALL VOTE: AYES: Chairman Cobb, Commissioners Grimsby, Kaczmarek, Kanaverskis, Landsman, Lazarski, Pionke, and Stetina. NAYS: None. ABSENT: None.

4. REPORT

a. Darien Youth Club Field Rental at Midway Park

Interim Superintendent Fenske advised that he had received a request from the Darien Youth Club to use the soccer fields in Midway Park. The club will be using the fields between Tuesdays and Fridays from April 18th – May 31st, between the hours of 5:30 p.m. – 7:00 p.m. The club may also play games on Sundays if needed.

Interim Superintendent Fenske stated that the club will be billed for the permit fees after May 31st to accommodate for any rain out dates. Total fees will be approximately \$500.

5. DISCUSSION

a. Easter Egg Hunt – March 31, 2018

Interim Superintendent Fenske related that he sent donation letters to Chicken Basket, Kiwanis, and Chick-fil-A. He has not received a reply from any of them. Unknown if there will be any volunteers from the high school due to their Spring Break.

Emails were sent through the Event Brite system to all families that participated in the Christmas party. Gower West has posted a flyer on their virtual backpack system.

Interim Superintendent Fenske advised that all the eggs have been filled with candy and are ready to go. Banners will be displayed in the parks on March 26th. As of today's meeting, Interim Superintendent Fenske stated there are about 40 children signed up for the event. The event will begin promptly at 11:00 a.m.

b. Spring Fling 5K – Sunday, May 6, 2018

Interim Superintendent Fenske advised that as of today, there are nine (9) runners registered. Gower West has agreed to allow the usage of their parking lot for cars. Interim Superintendent Fenske stated that the Darien Chamber of Commerce, which usually holds their 5K race after Mother's Day, has scheduled their race on the same day as ours.

Commissioner Kaczmarek advised that the race has received the CARA Certification again this year. Commissioner Kaczmarek also advised that Channel 5 News Reporter Lauren Petty will be the guest emcee.

Commissioner Kaczmarek stated that there will be an after-event party/award presentation at Black Horizon Brewery. Black Horizon will be creating a special beer just for the race and adult participants will be given a free sample. Packet pick up will occur at the Village Hall on Friday, May 4th and at Black Horizon on Saturday, May 5th.

Commissioner Kaczmarek advised that at last year's race, several people requested to purchase extra t-shirts. This year, there will be a sign posted that says will sell previous year's t-shirts and race bags for a \$10 donation.

Commissioner Lazarski requested that a form be provided for people that walk up to register that morning.

c. Willow Pond Grand Opening – Saturday, June 9, 2018

Chairman Cobb relayed information pertaining to the grand opening event. Requests for face painting, a DJ, bounce house, children's games and crafts.

Chairman Cobb questioned if a Touch A Truck event can be combined with the opening.

Chairman Cobb also questioned the possibility to having a sports celebrity at the opening.

Chairman Cobb advised that the fishing pier should be rededicated as the "Wally Righton Pier". Kiwanis will be funding the repairs to the existing shelter. Chairman Cobb suggested that the shelter be dedicated to Kiwanis.

Interim Superintendent Fenske related that George Scukanec, who has worked part time for the Parks Department for almost 40 years, maybe retiring. George has been a fixture at fishing events and the annual Holiday Party. Interim Superintendent Fenske suggested naming the fishing pier after George. Suggestions were made to erect a statue instead.

Chairman Cobb related that the dedication ceremony should begin around 12:00 p.m.

Interim Superintendent Fenske advised that the Village has provided a large enough budget for this event that he will not be soliciting for any donations from local businesses.

6. VISITORS' BUSINESS

None presented.

7. COMMUNICATIONS

None presented.

8. ADJOURNMENT

MOTION: Made by Commissioner Landsman, seconded by Commissioner Stetina to adjourn the meeting at the hour of 8:07 p.m.

ROLL CALL VOTE: AYES: Chairman Cobb, Commissioners Grimsby, Kaczmarek, Kanaverskis, Landsman, Lazarski, Pionke, and Stetina. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

____ April 3 _____, 2018

Chairman

Minutes transcribed by Executive Secretary Cindy Stuchl.

PARKS & RECREATION COMMISSION MEETING

AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION

REPORT – 2018 Easter Egg Hunt

Saturday March 31

COMMISSION REVIEW

- ☒ Report
☐ Discussion
☐ Seeking Feedback

Meeting Date:

April 3 2018

BACKGROUND

Final report on the Annual Easter Egg Hunt that was held on March 31.

REQUEST FOR FEEDBACK

STAFF RECOMMENDATION

PARKS & RECREATION COMMISSION MEETING

AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION

DISCUSSION – 2018 Spring Fling 5K

Sunday May 6th 2018

COMMISSION REVIEW

- ☐ Report
☒ Discussion
☒ Seeking Feedback

Meeting Date:

April 3 2018

BACKGROUND

Update on the planning for the 4th Annual 5K run and Community fair, held at Borse Community Park.
The committee met on April 3rd.

REQUEST FOR FEEDBACK

STAFF RECOMMENDATION

PARKS & RECREATION COMMISSION MEETING

AGENDA ITEM SUMMARY SHEET

AGENDA ITEM DESCRIPTION

Discussion – Willow Pond Grand Re-Dedication

COMMISSION REVIEW

- ☐ Report
☒ Discussion
☒ Seeking Feedback

Meeting Date:

April 3 2018

BACKGROUND

Update on the planning for the Willow Pond grand opening on Saturday June 9, 2018 from 11-2pm.

REQUEST FOR FEEDBACK

- Activities/Entertainment
- Food
- Promotion
- Safety/parking

STAFF RECOMMENDATION

**PARKS & RECREATION COMMISSION MEETING
AGENDA ITEM SUMMARY SHEET**

AGENDA ITEM DESCRIPTION

DISCUSSION – Smoking in Parks

COMMISSION REVIEW

- ☐ Report
☒ Discussion
☒ Seeking Feedback

Meeting Date:

April 3, 2018

BACKGROUND

A discussion on banning smoking in all outdoor areas of park property.

REQUEST FOR FEEDBACK

Attached find the results of a quick survey of the Gateway member agencies, a few neighboring agencies, along with the findings from the Illinois DNR, and the DuPage County Forest Preserve District. Also included is a Policy Analysis completed by the University of Illinois in 2014.

STAFF RECOMMENDATION

As this would require a change to Village Ordinance, any change relating to this policy would require a vote by the Village Board.

District/Department	Allowed	Not Allowed
Burr Ridge	At parades & picnics	Per Village Ord. 44.05
Elmhurst	Only allowed at the golf course & Wilder Mansion for rentals	Per ordinance, with the exceptions Listed to the left
Hinsdale		
Oak Brook		All Parks
Countryside		Banned per ordinance.
Pleasant Dale		Banned per policy. Almost impossible to enforce.
Westchester		Banned in all parks & facilities, per ordinance.
York Center*	No policy- follows state Statute with buildings.	
Illinois DNR		
DuPage FPD	Yes- per state law	
Clarendon Hills	Yes- per state law	
Darien	Yes	
Lisle	Yes	Only at the aquatic center
Westmont	In open areas, pathways etc.	Not allowed. Posted at playgrounds, shelters, athletic fields

*The Director at York Center stated that several of his board members are smokers, so he does not see this policy changing anytime soon. He also added that this might cause a problem with employees/contractors wishing to take a smoke break. If there is no smoking on park property, how far will they have to go, to do so, and will they have enough time.



Illinois Parks: Smoke-Free Parks Policy Analysis

Office of Recreation & Park Resources
University of Illinois, Urbana-Champaign

Megan Owens, Robin Hall, & Jarrod Scheunemann

Introduction

A significant amount of research has been conducted on the health risks posed by cigarette smoking. This research has led to discoveries linking cigarette smoking to lung cancer and new research is examining potential health risks from “third-hand” smoke (residue left on clothing or household materials). As a result of such discoveries, the government now heavily regulates this personal habit. Smoking inside all publically accessible buildings has been banned for over two decades and on January 1, 2008. The State of Illinois banned outdoor smoking within 15 feet of building entryways and outdoor ventilation systems.

Park and recreation organizations are an integral part of communities and maintain a commitment to improving community wellness. The controversial topic of outdoor smoking policies has become a highly contested topic within the field of parks and recreation. Some stakeholders have called for a complete ban on smoking in parks, since many patrons are youth or families; others have suggested establishing designated “smoke-free areas” as a compromise. The outcome of this discussion is relevant to all stakeholders providing public services or seeking to improve community wellness.

This report provides the data collected from a recent survey of Illinois park and recreation organizations and municipalities regarding smoke-free park policies.

Purpose

The Office of Recreation and Park Resources of the Department of Recreation, Sport, and Tourism at the University of Illinois, Urbana-Champaign developed several questions related to this topic of smoke-free park policies in a recent statewide survey to park and recreation agencies and departments. This statewide survey primarily gathered data on parkland and facility types. The smoke-free policy questions were added, as both studies targeted the same study population of park and recreation organizations.

Study Parameters

Five questions were developed for this section of the survey. The survey was available for completion online and by mail. All organizations without online addresses were mailed the survey directly. Agencies were contacted as many times as necessary, which resulted in approximately 1-4 participation requests. The data collection occurred between November 2013 and April 2014.

Three types of Illinois park and recreation organizations were solicited for survey participation: county forest preserve or conservation districts, city/village/townships (municipalities or park departments) and park districts. The entire survey was distributed to 524 agencies/departments with a response rate of 359 (69%). The responses rate for the subsequent smoke-free policy questions did vary by question. This is noted below for each analysis.

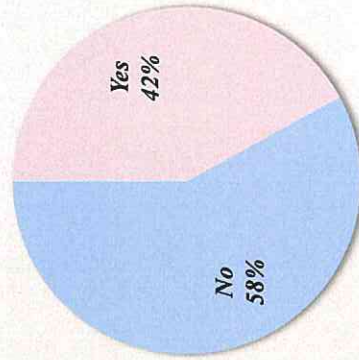
Survey Results

The following results derive from the survey questions pertaining to the presence of an outdoor smoke-free policy, the areas covered by said policy, decision-making process, and the methods of policy enforcement.

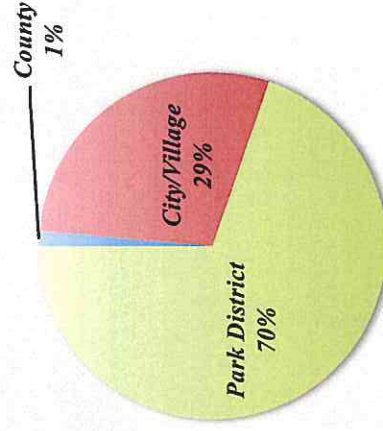
General Outdoor Smoke-Free Parks Policy

According to the survey, some agencies (42%) do maintain a smoke-free parks policy. However, a majority of respondents (58%) indicated their agency does not have a policy. Park districts (70%) were most likely to have this policy, followed by municipalities (29%) with county agencies (1%) least likely to have an organized policy.

Prevalence of Outdoor Smoking Policy with Park & Recreation Agencies (n=338)



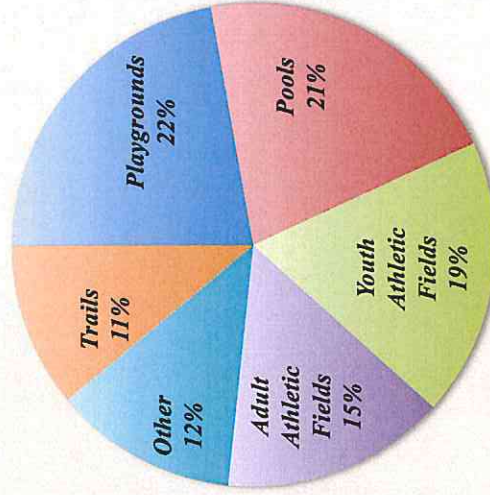
Type of Park & Recreation Agency with Outdoor Smoking Policy (n=338)



Park Areas Impacted by Designated Policy

Parks are comprised of a variety of amenities such as playgrounds, walking trails, athletic fields, and aquatic centers. Park patrons may influence the decision to designate an area as smoke-free. The five areas previously mentioned were listed as areas potentially designated by the agency to be smoke-free. Playgrounds (22%) were most frequently identified as having a smoke-free designation with Pools (21%) closely behind. Youth Athletic Fields (19%) were also rated highly for the designation with Adult Athletic Fields (15%) fourth in priority. It is important to note, some agencies do not maintain separate youth and adult athletic fields. There is the potential the percentages assigned to youth and adult athletic fields may be related to the time periods when these groups participate in athletic activities at separate times. Trails (11%) were the least likely park areas to have a smoke-free designation.

Park Areas Designated by Agencies as Smoke-Free (n=334)

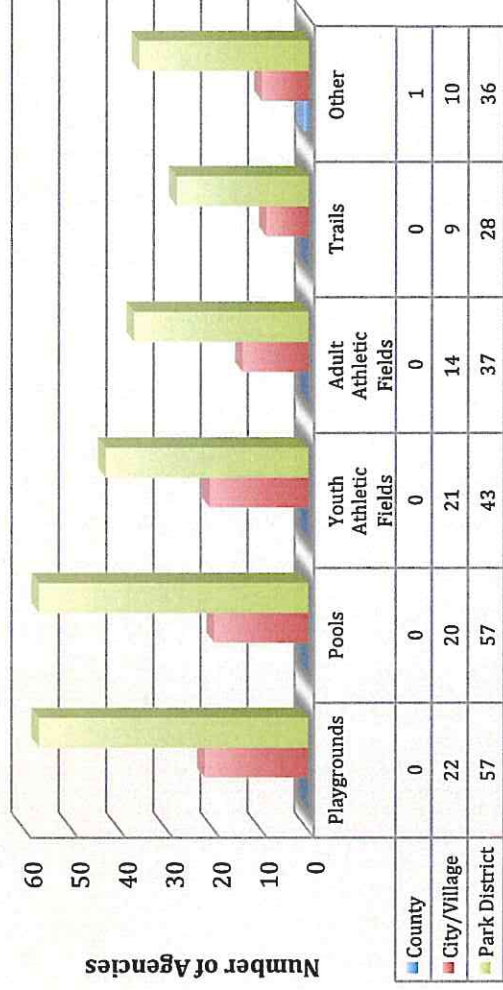


Several respondents selected “other” when identifying smoke-free park areas. Six respondents listed “buildings as required by Illinois law” as their designated areas while 10 other respondents simply listed “buildings”. Some specialty park areas were identified here.

Beaches
Amphitheater/Band Shell
Shelters
Pavilion
Agency Vehicles
Bleachers
Disc Golf
Equestrian Facility
Spray Ground
Skate Park
Zoo
Tennis & Basketball Courts
Outdoor Special Events
General Park Areas
All Areas
All Park Properties
All Areas Except Those Out of Sight
Fenced in Areas

Park Areas by Agency Type
 Another examination of this question compares the agency type with the park areas designated as smoke-free. Significant differences in park amenities can be identified between county agencies (forest preserves and conservation districts) with city department and park districts. The primary difference between the agency types relate to the property amenities. For instance, county agencies rarely operate pools or aquatic facilities unlike municipal departments or park districts. One county forest preserve indicated restricting smoking 15 feet of an enclosed area of any district facility.

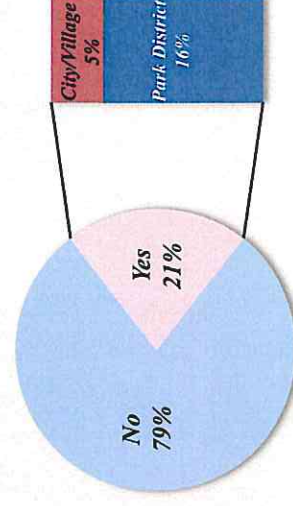
Smoke-Free Park Areas by Agency Type



Completely Smoke-Free Park Policy

Moving beyond simply having a smoke-free policy in some outdoor venues, respondents were asked if their agency maintained a policy designating entire parks as smoke-free. Most respondents indicated no parks (79%) were completely smoke-free, compared to 21% of respondents with completely smoke-free parks. Interestingly, Park Districts (16%) were most likely to have whole parks designated as smoke-free compared to City/Villages (5%). No county agencies or departments designated entire parks as smoke-free venues.

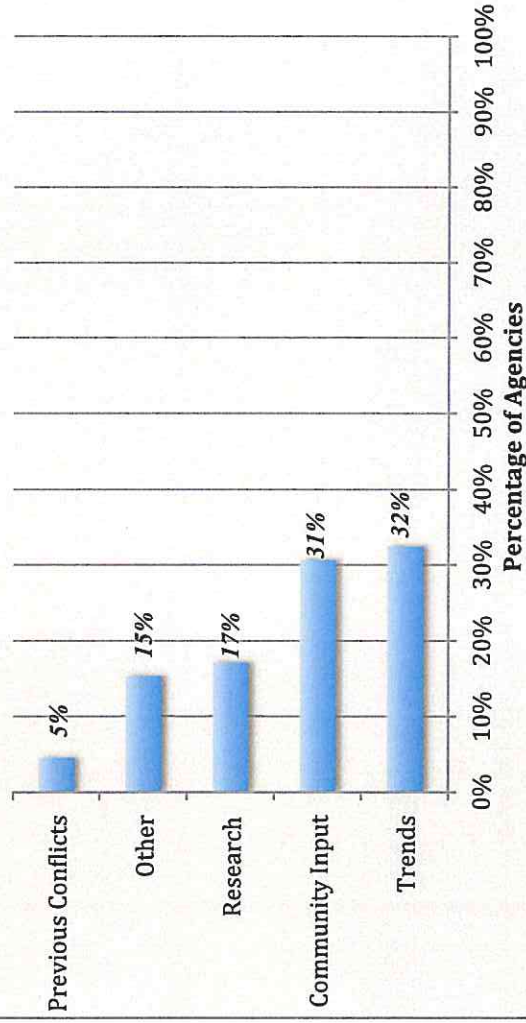
Prevalence of Agencies with Completely Smoke-Free Parks (n=324)



Decision-Making Process

The process of establishing smoke-free park policies can involve several different steps and include a variety of interest parties. Respondents were asked to indicate the type of informative methods used during the decision-making process regarding a smoke-free policy for their agency or department. Most respondents recognized Trends (32%) as a primary factor followed closely by Community Input (31%). Research (17%) was used by some agencies with Other (15%) factors nearly as important. The least likely factor indicated was Previous Conflicts (5%).

Factors Used by Agency Boards For Outdoor Smoking Policies (n=111)



As noted above, several respondents used "other" factors to inform their decision-making process of creating a smoke-free policy. Many responses pertained to state and local regulations whereas some were linked to health related issues. Below is a complete list of the "other" factors listed by the respondents.

Park Appearance: Health & Safety:

*Clean Up ~ Trends, but also litter concerns ~ To reduce cigarette litter around ball diamonds & playgrounds ~ Health/cigarette butts
Collaboration with city & county department of public health ~ Public health & well ~ Request from local Healthy Youth Group ~ They felt
people should not smoke by kids ~ Kid's safety ~ Youth playground & athletic areas ~ Risk Manager ~ Safety-preventing wildfires
Village ordinance (3) ~ being Current law ~ Law ~ Illinois law (3) ~ Ordinance ~ Illinois law, wellness health focus ~ Reality Illinois teen
group lobbied for this ~ Smoke Free Act*

Legal Awareness:

No Enforcement:

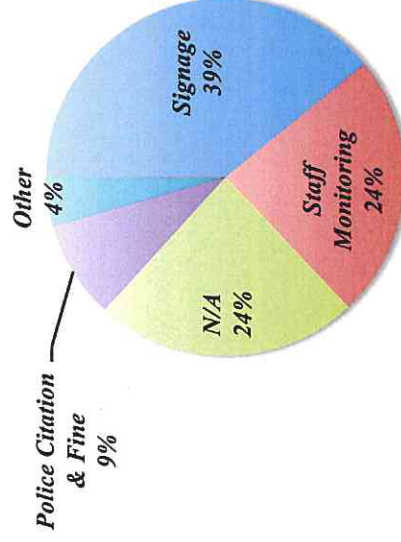
Haven't considered it but currently researching ~ Not done yet ~ No one to enforce

Methods for Enforcing Smoke-Free Policies

Creating an agency-wide policy takes significant resources as information and stakeholder input is gathered. Agencies may find themselves struggling more with implementing these policies. Some park areas might be easier designations compared to others such as playgrounds versus trails. Respondents were asked to indicate their method for enforcing smoke-free policies throughout their park system. The primary method of enforcement was park signage (39%) in the designated areas followed by staff monitoring of the areas (24%). Police citations (9%) were also used but much less frequently than the other methods.

Some indicated “other” methods of policy enforcement. Most suggested a dependency on self-policing or citizen involvement. Below is a complete list of “other” methods.

Methods Used by Agencies to Enforce Smoke-Free Park Policies (n=294)



Citizen enforcement (2) ~ Community/social awareness ~ County ~ Park Patrol ~ Police IGA and Self Policing ~ Not done yet

Concluding Perspectives

The issue of smoking in parks is not likely to dissipate in the near future. The information collected through these survey questions provides some insight into the current atmosphere of negotiating smoke-free policies or municipal ordinances. Based upon the responses, it appears many constituents and stakeholders are likely to designate kid friendly areas such as playgrounds or aquatic centers as smoke-free. Societal pressures to reduce the occurrence of first, second, and now third-hand smoking around children can be a convincing argument when attempting to create smoke-free policies.

Some agencies recognized youth group and health department involvement with developing agency smoke-free policies. Collaborations with stakeholders can be useful when developing a policy plan. The imperative factor – policy enforcement – appears to lack a formal and widely agreed upon process. While signage is the easiest method, considerable thought regarding enforcement is necessary for an effective policy and happy patrons.

The Office of Recreation and Park Resources would like to thank the many agencies and departments that participated in this survey. The information provided is useful for all park and recreation agencies as the field works to address the issue of smoking in parks.

OFFICE OF RECREATION & PARK RESOURCES

Department of Recreation, Sport & Tourism | University of Illinois at Urbana-Champaign

