

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON TUESDAY, MAY 29, 2018 AT THE WILLOWBROOK POLICE DEPARTMENT, 7760 QUINCY STREET, VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Village Clerk Leroy Hansen.

2. ROLL CALL

Those present at roll call were Village Clerk Leroy Hansen, Trustees Sue Berglund, Umberto Davi, Terrence Kelly, Michael Mistele, Gayle Neal, and Paul Oggerino.

ABSENT: Mayor Frank Trilla

Also present were Village Attorney Thomas Bastian, Village Administrator Timothy Halik, Director of Finance Carrie Dittman, Deputy Chief Lauren Kaspar, Assistant to the Village Administrator Garrett Hummel, and Deputy Clerk Cindy Stuchl.

A QUORUM WAS DECLARED

3. MOTION TO APPROVE - A MOTION TO APPOINT TRUSTEE MICHAEL MISTELE AS TEMPORARY CHAIRMAN IN THE MAYOR'S ABSENCE

Village Clerk Hansen advised that a motion was necessary to appoint Trustee Michael Mistele as Mayor Pro Tem for tonight's meeting.

MOTION: Made by Trustee Berglund and seconded by Trustee Oggerino to appoint Trustee Mistele as Mayor Pro Tem.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

4. PLEDGE OF ALLEGIANCE

Mayor Pro Tem Mistele asked Deputy Chief Kaspar to lead everyone in saying the Pledge of Allegiance.

5. VISITORS' BUSINESS

None presented.

6. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - May 14, 2018 (APPROVE)
- c. Warrants - \$360,509.37 (APPROVE)
- d. Resolution - A Resolution to Designate Freedom of Information Officers as Required Under the Illinois Freedom of Information Act - Resolution No. 18-R-31 (ADOPT)
- e. Resolution - A Resolution Accepting a Proposal and Authorizing the Mayor and Village Clerk to Execute an Agreement for the Purchase of Officer Furniture from Reike Officer Interiors - Resolution No. 18-R-32 (ADOPT)
- f. Resolution - A Resolution Authorizing the Mayor and Village Clerk to Accept and Execute a Proposal to Sealcoat and Restripe Village-Owned Asphalt Parking Facilities - Black Magic Sealcoating - Resolution No. 18-R-33 (ADOPT)
- g. Motion - Board Authorization for Staff to Process Current Delinquent Water Bills in Accordance with Past Practices (PASS)

Mayor Pro Tem Mistele asked the Board if there were any items to be removed from the Omnibus Vote Agenda

MOTION: Made by Trustee Davi and seconded by Trustee Neal to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

7. ORDINANCE - AN ORDINANCE APPROVING AND AUTHORIZING THE EXECUTION OF THE REDEVELOPMENT AGREEMENT BY AND BETWEEN ROUTE 83 & PLAINFIELD ROAD, LLC AND THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

Administrator Halik related that it will be necessary to postpone discussion on this item due to final paperwork not being received by the developer and their attorney.

MOTION: Made by Trustee Davi and seconded by Trustee Neal to postpone discussion on the redevelopment agreement until the June 11, 2018 Village Board meeting.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

8. RESOLUTION - A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO ACCEPT AND EXECUTE A PROPOSAL TO PURCHASE A PUBLIC SAFETY AND COMMUNITY ENGAGEMENT NOTIFICATION SYSTEM - EVERBRIDGE, INC.

Deputy Chief Kaspar advised that this notification system will benefit the Village greatly. Residents will be able to sign up to receive alerts that will include tornado warnings, water main breaks, street closures, park events, etc. Notification can be received through email, text messages, Twitter, Facebook, and landline phones.

Deputy Chief Kaspar stated that the alerts can be sent either Village-wide or to specific neighborhoods that may be affected.

MOTION: Made by Trustee Oggerino and seconded by Trustee Berglund to adopt Resolution No. 18-R-34 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

9. RESOLUTION - A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE AND VILLAGE CLERK TO ATTEST TO A CERTAIN CONTRACT WITH McCAHILL PAINTING COMPANY, INC. FOR VAPOR BLASTING AND RE-COATING THE UNDERSIDE OF THE LANE COURT BRIDGE AT A COST OF \$14,935.00

Administrator Halik related that during the completion of the Public Works Spring right-of-way inspections, it was noted that deterioration was observed on the underside of the Lane Court bridge. A structural engineer was hired to inspect the bridge and it was determined that the bridge itself is in fair condition; however, the structural steel components under the bridge are in need of blasting and recoating to protect against further corrosion.

This item was approved at the Municipal Services Committee meeting held on May 14, 2018.

Administrator Halik stated that once the vapor blasting is completed, it will be determined if any of the steel needs reinforcement prior to the recoating. This would incur an additional expense.

MOTION: Made by Trustee Kelly and seconded by Trustee Oggerino to adopt Resolution No. 18-R-35 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

10. RESOLUTION - A RESOLUTION AWARDING THE FISCAL YEAR 2018/19 MOTOR FUEL TAX ROADWAY MAINTENANCE PROGRAM CONTRACT TO M&J ASPHALT PAVING COMPANY, INC. IN THE AMOUNT OF \$186,898.03

Administrator Halik related that this year's program includes the resurfacing of .76 miles of roadways located in the southwest area of town, full-depth patching on various streets throughout the Village, replacement of defective concrete curb and pedestrian sidewalks, crack sealing, and replacement of worn pavement markings.

A public bid opening occurred on May 15, 2018 at 10:00 a.m. Seven (7) sealed bids were received. The low bid was received by M&J Asphalt Paving Company, Inc. in the amount of \$186,898.03. The bid was approximately \$76,000 lower than the engineer's estimate.

MOTION: Made by Trustee Neal and seconded by Trustee Oggerino to adopt Resolution No. 18-R-36 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRIOR BUSINESS

11. COMMITTEE REPORTS

Trustee Neal had no report.

Trustee Kelly had no report.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi had no report.

Trustee Oggerino had no report.

12. ATTORNEY'S REPORT

Attorney Bastian had no report.

13. CLERK'S REPORT

Clerk Hansen had no report.

14. ADMINISTRATOR'S REPORT

Administrator Halik had no report.

15. MAYOR'S REPORT

No Mayor's report due to Mayor Trilla's absence.

16. CLOSED SESSION

Mayor Pro Tem Mistele stated that there was no need for Closed Session during tonight's meeting.

17. ADJOURNMENT

MOTION: Made by Trustee Kelly and seconded by Trustee Neal, to adjourn the Regular Meeting at the hour of 6:48 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

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PRESENTED, READ and APPROVED.

June 11, 2018.

Mayor

Minutes transcribed by Deputy Clerk Cindy Stuchl.