

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF POLICE COMMISSIONERS
HELD ON JUNE 27, 2018 AT THE WILLOWBROOK POLICE DEPARTMENT, 7760
QUINCY STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

The meeting was called to order by Chairman Heery at the hour of 8:05 a.m.

2. ROLL CALL

Those present at roll call were Chairman Joseph Heery and Commissioners Thomas Sailer and Mark Astrella.

ABSENT: None

Also present were Administrator Tim Halik, Chief of Police Robert Schaller, Deputy Chief Lauren Kaspar, and Executive Secretary Cindy Stuchl.

A QUORUM WAS DECLARED

3. MOTION - ELECTION OF BOPC CHAIRMAN AND SECRETARY

MOTION: Made by Commissioner Sailer, seconded by Chairman Heery, to reelect Joseph Heery as BOPC Chairman and elect Thomas Sailer as Secretary of the BOPC.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

4. VISITORS' BUSINESS

None presented.

5. OMNIBUS VOTE AGENDA

- a. Review and Approve Minutes - Regular BOPC Meeting - April 20, 2018 (APPROVE)
- b. Review and Approve Minutes - Closed Session - April 20, 2018 (APPROVE)
- c. Review and Approve Minutes - Special BOPC Meeting - May 1, 2018.

The Commission reviewed the Omnibus Vote Agenda.

MOTION: Made by Secretary Sailer, seconded by Chairman Heery, to approve the Omnibus Vote Agenda as presented.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

6. COMMUNICATIONS

Administrator Halik welcomed the new BOPC Commissioner, Mark Astrella. His appointment was approved by the Village Board at their July 25th meeting. Administrator Halik advised that Secretary Stephen Landsman had resigned his appointment effective June 20, 2018.

7. UNFINISHED BUSINESS

a. UPDATE - Probationary Officer

Chief Schaller related that Officer Teresa Esqueda is performing well in the FTO Program.

8. NEW BUSINESS

a. DISCUSSION AND APPROVAL - 2018 Patrol Officer Eligibility Testing

1) Eligibility Requirements

2) Temporary Waiver of Higher Education Requirements

Chief Schaller related that during the previous patrol officer eligibility testing in 2016, there was a temporary waiver of the higher education requirement for military service. Chief Schaller requested that the BOPC approve the same waiver for the current testing cycle.

Administrator Halik advised that this waiver was used to expand the pool of eligible candidates.

Chief Schaller stated that if this is something that the BOPC wishes to continue, the Rules and Regulations could be amended to make the military service in lieu of college a permanent requirement.

MOTION: Made by Secretary Sailer, seconded by Commissioner Astrella, to temporarily waive the college requirements for military service.

UNANIMOUS VOICE VOTE MOTION DECLARED CARRIED

3) I/O Solutions - Manage and Administer Applications and Testing Process

Chief Schaller advised that the contract for I/O Solutions is the same as was used in 2016. If the BOPC recommends approval of this contract, it will be presented at the Village Board meeting on July 9th for final approval.

MOTION: Made by Commissioner Astrella, seconded by Secretary Sailer, to approve the contract with I/O Solutions to conduct the patrol officer testing process and to charge a nominal fee to applicants as presented.

UNANIMOUS VOICE VOTE MOTION DECLARED CARRIED

4) Timeline

Chief Schaller advised that once the Village Board approves the contract, applications will be available beginning July 16th with an Orientation/Written Exam on August 25th. The goal is to have a final eligibility list by October 19th.

MOTION: Made by Chairman Heery, seconded by Secretary Sailer, to approve the timeline as presented.

UNANIMOUS VOICE VOTE MOTION DECLARED CARRIED

Chairman Heery related that there had been issues during the previous testing in reference to oral interview questions. Chief Schaller advised that he has contacts with outside recruiting agencies that can assist with those questions.

9. CLOSED SESSION

a. Consideration of the Appointment, Employment, Compensation, Performance, or Dismissal of a Specific Village Employee in Accordance with 5 ILCS 120/2(c)(1)

RECESS INTO CLOSED SESSION

MOTION: Made by Chairman Heery and seconded by Secretary Sailer to recess into Closed Session at the hour of 8:10 a.m.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

The Commission reconvened the Special Meeting at the hour of 8:22 a.m.

10. ADJOURNMENT

MOTION: Made by Secretary Sailer, seconded by Chairman Heery, to adjourn the meeting at the hour of 8:23 a.m.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

August 17, 2018

Chairman

Minutes transcribed by Executive Secretary Cindy Stuchl.