

## A G E N D A

REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, OCTOBER 8, 2018, AT 6:30 P.M. AT THE WILLOWBROOK POLICE DEPARTMENT TRAINING ROOM, 7760 QUINCY STREET, WILLOWBROOK, IL, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. VISITORS' BUSINESS - Public comment is limited to three minutes per person
5. OMNIBUS VOTE AGENDA:
  - a. Waive Reading of Minutes (APPROVE)
  - b. Minutes - Regular Board Meeting - September 24, 2018 (APPROVE)
  - c. Warrants - \$118,854.73 (APPROVE)
  - d. Monthly Financial Report - September 30, 2018 (APPROVE)
  - e. Resolution - A Resolution Proclaiming Red Ribbon Week in the Village of Willowbrook (ADOPT)
  - f. Resolution - A Resolution Creating Set Hours for Halloween Solicitation (ADOPT)
  - g. Motion - Motion to Approve - 2018 Motor Fuel Tax (MFT) Roadway Maintenance Program: Payout #1 - Partial Payment - M&J Asphalt Paving Company, Inc. (PASS)

## NEW BUSINESS

6. RESOLUTION - A RESOLUTION PROVIDING FOR THE SUBMISSION TO THE ELECTORS OF THE VILLAGE OF WILLOWBROOK, AT THE CONSOLIDATED ELECTION TO BE HELD ON APRIL 2, 2019, A PUBLIC QUESTION AS TO WHETHER THE VILLAGE SHOULD BECOME A HOME RULE UNIT
7. RESOLUTION - A RESOLUTION APPROVING A CONTRACT FOR THE BOARD AND COMMUNITY ROOM RENOVATION TO L.J. MORSE CONSTRUCTION IN THE AMOUNT OF \$353,500

8. MOTION - A MOTION TO APPROVE THE FISCAL YEAR  
2017/18 COMPREHENSIVE ANNUAL FINANCIAL REPORT  
(CAFR) AND MANAGEMENT LETTER

PRIOR BUSINESS

9. COMMITTEE REPORTS
10. ATTORNEY'S REPORT
11. CLERK'S REPORT
12. ADMINISTRATOR'S REPORT
13. MAYOR'S REPORT
14. CLOSED SESSION
15. ADJOURNMENT

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, SEPTEMBER 24, 2018 AT THE WILLOWBROOK POLICE DEPARTMENT, 7760 QUINCY STREET, VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those present at roll call were Mayor Trilla, Village Clerk Leroy Hansen, Trustees Sue Berglund, Umberto Davi, Terrence Kelly, Michael Mistele, Gayle Neal, and Paul Oggerino.

ABSENT: None

Also present were Village Attorney Andrew Acker, Village Administrator Timothy Halik, Director of Finance Carrie Dittman, Chief Robert Schaller, Deputy Chief Lauren Kaspar, Assistant Village Administrator Jeffrey Monteleone, Planning Consultant Natalie Zine, and Deputy Clerk Cindy Stuchl.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Chief Schaller to lead everyone in saying the Pledge of Allegiance.

Trustee Davi made statements on how and why he became a trustee and how much he understands all of the citizens concerns with the Sterigenics issue. Trustee Davi related that the Board has heard the concerns of the community and the Village is addressing the issues.

Mayor Trilla provided an update on the public health hazard involving Sterigenics.

Attorney Acker related that they are in discussions with the Illinois Attorney General's Office regarding the AG's Office taking the lead in enforcement actions against Sterigenics. The discussions have focused on violations of the Environmental Protection Act. Attorney Acker also advised that research has been done into the Village's Zoning Code and the intent when the codes were adopted.

4. VISITORS' BUSINESS

Several residents spoke about issues and concerns relating to Sterigenics.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - September 10, 2018 (APPROVE)
- c. Warrants - \$336,051.72 (APPROVE)
- d. Resolution - A Resolution Authorizing the Mayor and Village Clerk to Accept a Proposal to Conduct the 2018 Village-Wide Fall Brush Collection Program - N.J. Ryan Tree & Landscape, LLC - Resolution No. 18-R-61 (ADOPT)
- e. Resolution - A Resolution Approving a Plat of Easement - 7814 Brookbank Road - Resolution No. 18-R-62 (ADOPT)
- f. Motion - Board Authorization for Staff to Process Current Delinquent Water Bills in Accordance with Past Practices (PASS)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Davi and seconded by Trustee Oggerino to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

6. ORDINANCE - AN ORDINANCE APPROVING AND AUTHORIZING THE EXECUTION OF THE REDEVELOPMENT AGREEMENT BY AND BETWEEN WILLOWBROOK TOWN CENTER, LLC AND THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

Director Dittman reminded the Board that the Willowbrook Town Center had a large vacancy when The Sports Authority closed. The developer had found two tenants to split the square footage of the space: Marshall's and Sketchers Outlet. The cost for the reconstruction of the unit is estimated at \$3.9 million.

Director Dittman advised that in order to bridge the financial gap, the Village considered providing a sales tax incentive to the developer.

A redevelopment agreement was drafted by the Village Attorney. The agreement provides for a partial reimbursement of reconstruction costs, up to a maximum of \$2 million (principal only). The reimbursement will be paid in annual increments solely from the 1% Business District sales tax generated by the Marshall's and Sketchers Outlet.

Director Dittman stated that the maximum period of reimbursement is 20 years. If the two stores do not generate the \$2 million in Business District sales tax within the 20-year time period, the payments would cease and the developer would not receive the full amount.

Trustee Kelly questioned if this agreement is the standard agreement used in the past. Mayor Trilla advised that it was.

Trustee Mistele questioned when the projected opening dates are for these stores. Director Dittman related that Marshall's will be opening in the fall and Sketchers in late 2019.

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund to pass Ordinance No. 18-O-25 as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

7. ORDINANCE - AN ORDINANCE AMENDING SPECIAL USE PERMIT NO. 02-143 AS APPROVED IN ORDINANCE NO. 02-O-06 AND AMENDED IN ORDINANCE NO. 16-O-33 AND GRANTING CERTAIN VARIATIONS FROM THE ZONING ORDINANCE - PC 18-06: 5800 SOUTH HOLMES AVENUE - HOLMES ELEMENTARY SCHOOL ADDITION

Planning Consultant Zine related that the Maercker School District is requesting an addition to the existing school building and upgrades to the bus drop area at Holmes Elementary School. The two-story addition will take over the majority of the blacktop area. The addition will allow for the preschool program to be brought inside from the mobile classrooms, which will then be removed.

The proposed addition will require two variances in the maximum lot coverage and maximum floor area ratio.

The Plan Commission recommended approval of this special use amendment with seven conditions.

Trustee Berglund advised that there were several area residents at the Plan Commission meeting and all were in favor of the addition.

MOTION: Made by Trustee Mistele and seconded by Trustee Kelly to pass Ordinance No. 18-O-26 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

8. RESOLUTION - A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO ACCEPT AN AGREEMENT FOR PROFESSIONAL SERVICES BETWEEN THE VILLAGE OF WILLOWBROOK AND P. FARBER & ASSOCIATES, LLC

Trustee Neal stated the hiring of P. Farber & Associates, LLC will complete the Task Force of qualified professionals to assist the Village concerning the Sterigenics incident. Trustee Neal related that Mr. Farber is experienced in the field of emissions control consulting.

MOTION: Made by Trustee Berglund and seconded by Trustee Kelly to adopt Resolution No. 18-R-63 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

9. RESOLUTION - A RESOLUTION AUTHORIZING THE MAYOR AND VILLAGE CLERK TO ACCEPT A PROPOSAL TO PROVIDE INDOOR AIR QUALITY (IAQ) ASSESSMENT SERVICES AT DESIGNATED LOCATIONS - GHD SERVICES, INC.

Trustee Neal advised that the Task Force discussed that the USEPA only performs ambient air testing and no indoor air quality testing as a result of the Sterigenics incident. The Task Force recommended that the Village conduct its own initial testing. GHD Services, Inc. was included in the Task Force specifically for testing purposes. Testing will be conducted at eight (8) locations within the affected area.

MOTION: Made by Trustee Kelly and seconded by Trustee Berglund to adopt Resolution No. 18-R-64 as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

10. PRESENTATION - WILLOWBROOK POLICE DEPARTMENT 2017 ANNUAL REPORT

Chief Schaller provided a summary of the highlights of the 2017 Annual Report.

PRIOR BUSINESS

11. COMMITTEE REPORTS

Trustees Berglund, Kelly, Mistele, Neal, and Oggerino thanked Trustee Davi for his sincere statements at the beginning of tonight's meeting.

12. ATTORNEY'S REPORT

See Attorney's report earlier in this set of minutes.

13. CLERK'S REPORT

Clerk Hansen reminded everyone in attendance about registering to vote and that election packets are available for the 2019 local election.

14. ADMINISTRATOR'S REPORT

Administrator Halik thanked the Board for approving the proposal for the indoor air quality assessment. Administrator Halik related that this was not a budgeted item.

15. MAYOR'S REPORT

Mayor Trilla responded to comments and questions that were raised by the citizens during Visitors' Business.

16. CLOSED SESSION

Mayor Trilla stated that there was no need for Closed Session during tonight's meeting.

17. ADJOURNMENT

MOTION: Made by Trustee Neal and seconded by Trustee Kelly, to adjourn the Regular Meeting at the hour of 7:50 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

October 8, 2018.

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Mayor

Minutes transcribed by Deputy Clerk Cindy Stuchl.



WARRANTS

October 8, 2018

GENERAL CORPORATE FUND	-----	\$105,051.87
WATER FUND	-----	7,597.06
HOTEL/MOTEL TAX FUND	-----	1,800.00
POLICE PENSION FUND	-----	3,422.00
RT 83/PLAINFIELD RD BUSINESS DISTRICT TAX	-----	983.80
 TOTAL WARRANTS	-----	 \$118,854.73

Carrie Dittman, Director of Finance *C.D.*

APPROVED:  
Frank A. Trilla, Mayor

CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWBROOK  
 CHECK DATE FROM 09/26/2018 - 10/09/2018

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
10/01/2018	APCH	93077	U.S. POSTMASTER	POSTAGE & METER RENT	710-311	35	376.24
10/09/2018	APCH	102(E)*#	WEX BANK	FUEL/MILEAGE/WASH	455-303	10	96.12
				FUEL/MILEAGE/WASH	630-303	30	4,165.02
				FUEL/MILEAGE/WASH	710-303	35	509.85
				FUEL/MILEAGE/WASH	810-303	40	107.75
				CHECK APCHK 102(E) TOTAL FOR FUND 01:			4,878.74
10/09/2018	APCH	93078	AFFY TAPPLE COMPANY	CHILDRENS SPECIAL EVENTS - OTHER	585-150	20	462.00
10/09/2018	APCH	93080	ARAMARK UNIFORMS SERVICES	UNIFORMS	710-345	35	42.59
10/09/2018	APCH	93081	B & E AUTO REPAIR & TOWING	MAINTENANCE - VEHICLES	630-409	30	185.00
				MAINTENANCE - VEHICLES	630-409	30	32.95
				MAINTENANCE - VEHICLES	630-409	30	57.03
				MAINTENANCE - VEHICLES	630-409	30	57.03
				MAINTENANCE - VEHICLES	630-409	30	33.90
				MAINTENANCE - VEHICLES	630-409	30	413.58
				MAINTENANCE - VEHICLES	630-409	30	200.98
				MAINTENANCE - VEHICLES	630-409	30	990.08
				MAINTENANCE - VEHICLES	630-409	30	56.95
				CHECK APCHK 93081 TOTAL FOR FUND 01:			2,027.50
10/09/2018	APCH	93083	KLEIN, THORPE & JENKINS, LTD.	FEES - SPECIAL ATTORNEY	470-241	10	1,667.10
10/09/2018	APCH	93084	AMERICAN TRAFFIC SOLUTIONS	RED LIGHT - CAMERA FEES	630-247	30	22,475.00
				RED LIGHT - MISC FEE	630-249	30	2,743.50
				CHECK APCHK 93084 TOTAL FOR FUND 01:			25,218.50
10/09/2018	APCH	93085	LONG ARMS LLC	AMMUNITION	630-346	30	150.00
10/09/2018	APCH	93086	METROPOLITAN COMPOUNDS INC	PARK LANDSCAPE SUPPLIES	565-341	20	997.40
10/09/2018	APCH	93087	MOTOROLA SOLUTIONS INC	PHONE - TELEPHONES	630-201	30	68.00
10/09/2018	APCH	93088	NCPEERS GROUP LIFE INSURANCE	EMP DED - SUPPLEMENTAL LIFE INSURANCE	210-213	00	112.00
10/09/2018	APCH	93089	NORTH EAST MULTI REGIONAL TRNG.	SCHOOLS/CONFERENCES/TRAVEL	630-304	30	125.00

CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWBROOK  
 CHECK DATE FROM 09/26/2018 - 10/09/2018

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
10/09/2018	APCH	93091	ORIENTAL TRADING	CADET PROGRAM	630-308	30	54.95
10/09/2018	APCH	93092	ORIENTAL TRADING	COMMODITIES	670-331	30	722.80
10/09/2018	APCH	93093	PARTNERS & PAWS VETERINARY SERV	K-9 PROGRAM	650-340	30	14.45
				K-9 PROGRAM	650-340	30	229.75
				CHECK APCHK 93093 TOTAL FOR FUND 01:			244.20
10/09/2018	APCH	93094	SUSAN KLEYWEG	PARK PERMIT FEES	310-814	00	100.00
10/09/2018	APCH	93095	P FARBER & ASSOCIATES LLC	CRISIS MANAGEMENT	475-367	10	906.25
10/09/2018	APCH	93096	PUBLIC SAFETY DIRECT INC	MAINTENANCE - VEHICLES	630-409	30	520.49
10/09/2018	APCH	93097*#	PURE PRAIRIE ORGANICS	LANDSCAPE - VILLAGE HALL	466-293	10	16.45
				LANDSCAPE MAINTENANCE SERVICES	565-342	20	2,150.41
				ROUTE 83 BEAUTIFICATION	755-281	35	1,463.06
				CHECK APCHK 93097 TOTAL FOR FUND 01:			3,629.92
10/09/2018	APCH	93098	RAY O'HERRON CO., INC.	CADET PROGRAM	630-308	30	41.97
				CADET PROGRAM	630-308	30	35.00
				AMMUNITION	630-346	30	528.21
				CHECK APCHK 93098 TOTAL FOR FUND 01:			605.18
10/09/2018	APCH	93099	SCHIFF HARDIN LLP	CRISIS MANAGEMENT	475-367	10	12,190.00
10/09/2018	APCH	93100	SECRETARY OF STATE	FEES/DUES/SUBSCRIPTIONS	630-307	30	95.00
10/09/2018	APCH	93101#	STAPLES	OFFICE SUPPLIES	455-301	10	87.96
				OFFICE SUPPLIES	455-301	10	133.03
				COMMISSARY PROVISION	455-355	10	112.60
				OFFICE SUPPLIES	610-301	25	8.94
				CHECK APCHK 93101 TOTAL FOR FUND 01:			342.53
10/09/2018	APCH	93102*#	LAW OFFICES STORINO RAMELLO&DURK	FEES - VILLAGE ATTORNEY	470-239	10	9,451.60
				CRISIS MANAGEMENT	475-367	10	807.50

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
				CHECK APCHK 93102 TOTAL FOR FUND 01:			10,259.10
10/09/2018	APCH	93103	FOKA LOGISTICS	ESCHEATS/UNCLAIMED PROP PAYABLE	210-102	00	25.00
10/09/2018	APCH	93104	THOMPSON ELEV. INSPECT. SERVICE	ELEVATOR INSPECTION REIMB	830-117	40	129.00
10/09/2018	APCH	93105	TRAFFIC CONTROL & PROTECTIONS	ROAD SIGNS - REIMB.	755-333	35	20,475.80
				ROAD SIGNS	755-333	35	2,114.60
				CHECK APCHK 93105 TOTAL FOR FUND 01:			22,590.40
10/09/2018	APCH	93106*#	BKD, LLP	AUDIT SERVICES	620-251	25	3,118.00
10/09/2018	APCH	93108	WILLOWBROOK FORD INC.	MAINTENANCE - VEHICLES	630-409	30	100.00
				MAINTENANCE - VEHICLES	630-409	30	138.53
				CHECK APCHK 93108 TOTAL FOR FUND 01:			238.53
10/09/2018	APCH	93109*#	CALL ONE INC	PHONE - TELEPHONES	455-201	10	806.28
				PHONE - TELEPHONES	630-201	30	666.22
				CHECK APCHK 93109 TOTAL FOR FUND 01:			1,472.50
10/09/2018	APCH	93110	LEONARD B CANNATA	RED LIGHT - ADJUDICATOR	630-246	30	1,342.00
10/09/2018	APCH	93111*#	COMED	ENERGY - STREET LIGHTS	745-207	35	654.40
				ENERGY - STREET LIGHTS	745-207	35	152.94
				CHECK APCHK 93111 TOTAL FOR FUND 01:			807.34
10/09/2018	APCH	93112*#	DELTA DENTAL PLAN OF ILLINOIS	EMP DED PAY- INSURANCE	210-204	00	1,488.10
				HEALTH/DENTAL/LIFE INSURANCE	455-141	10	271.09
				HEALTH/DENTAL/LIFE INSURANCE	510-141	15	114.32
				HEALTH/DENTAL/LIFE INSURANCE	610-141	25	228.64
				HEALTH/DENTAL/LIFE INSURANCE	630-141	30	2,126.27
				HEALTH/DENTAL/LIFE INSURANCE	710-141	35	213.93
				HEALTH/DENTAL/LIFE INSURANCE	810-141	40	114.32
				CHECK APCHK 93112 TOTAL FOR FUND 01:			4,556.67

CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWBROOK  
 CHECK DATE FROM 09/26/2018 ~ 10/09/2018

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
10/09/2018	APCH	93113	CAROLINE DITTMAN	FUEL/MILEAGE/WASH	610-303	25	7.09
				FUEL/MILEAGE/WASH	610-303	25	34.57
				CHECK APCHK 93113 TOTAL FOR FUND 01:			41.66
10/09/2018	APCH	93114	DUPAGE COUNTY ANIMAL CARE & CONT	ANIMAL CONTROL	650-268	30	50.00
10/09/2018	APCH	93115#	DUPAGE COUNTY PUBLIC WORKS	SANITARY (835 MIDWAY)	466-251	10	141.80
				BUILDING MAINTENANCE SUPPLIES	466-351	10	287.95
				SANITARY (825 MIDWAY)	570-250	20	4.26
				SANITARY USER CHARGE	725-417	35	51.54
				CHECK APCHK 93115 TOTAL FOR FUND 01:			485.55
10/09/2018	APCH	93116	DUPAGE JUV OFCRS ASSN	SCHOOLS/CONFERENCES/TRAVEL	630-304	30	195.00
10/09/2018	APCH	93118	FEDEX OFFICE	CRISIS MANAGEMENT	475-367	10	24.83
10/09/2018	APCH	93119#	FIRST NATIONAL BANK OMAHA	CRISIS MANAGEMENT	475-367	10	104.90
				SCHOOLS/CONFERENCES/TRAVEL	710-304	35	325.00
				CHECK APCHK 93119 TOTAL FOR FUND 01:			429.90
10/09/2018	APCH	93120	H AND R CONSTRUCTION INC.	STORM WATER IMPROVEMENTS MAINTENANCE	750-381	35	2,500.00
10/09/2018	APCH	93123*#	IL GOVERNMENT FINANCE OFFICERS	SCHOOLS/CONFERENCES/TRAVEL	610-304	25	125.00
10/09/2018	APCH	93124	INDUSTRIAL ORGANIZATIONAL SOLUTI	EXAMS - WRITTEN	440-542	07	1,125.00
				Total for fund 01 GENERAL FUND			105,051.87

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 02 WATER FUND							
10/09/2018	APCH	102(E)*#	WEX BANK	FUEL/MILEAGE/WASH	401-303	50	509.84
10/09/2018	APCH	93079	AT & T MOBILITY	PHONE - TELEPHONES	401-201	50	63.24
10/09/2018	APCH	93082	KEVRON PRINTING & DESIGN INC	PRINTING & PUBLISHING	401-302	50	272.22
10/09/2018	APCH	93090	OFFICIAL PAYMENTS CORP	FEES DUES SUBSCRIPTIONS	401-307	50	23.40
10/09/2018	APCH	93097*#	PURE PRAIRIE ORGANICS	LANDSCAPING - OTHER	430-299	50	184.08
10/09/2018	APCH	93107	VERIZON WIRELESS	PHONE - TELEPHONES	401-201	50	75.06
10/09/2018	APCH	93109*#	CALL ONE INC	PHONE - TELEPHONES	401-201	50	232.82
10/09/2018	APCH	93111*#	COMED	ENERGY - ELECTRIC PUMP	420-206	50	47.47
10/09/2018	APCH	93112*#	DELTA DENTAL PLAN OF ILLINOIS	HEALTH/DENTAL/LIFE INSURANCE	401-141	50	213.93
10/09/2018	APCH	93117	ETP LABS INC	SAMPLING ANALYSIS	420-362	50	90.00
10/09/2018	APCH	93122	HUNTER ASPHALT PAVING INC	WATER DISTRIBUTION REPAIRS/MAINTENANC	430-277	50	4,760.00
				WATER DISTRIBUTION REPAIRS/MAINTENANC	430-277	50	1,125.00
				CHECK APCHK 93122 TOTAL FOR FUND 02:			5,885.00
				Total for fund 02 WATER FUND			7,597.06

User: JKufirin

CHECK DATE FROM 09/26/2018 - 10/09/2018

DB: Willowbrook

Check #	Check Date	Bank	Payee	Description	Account	Dept	Amount
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Fund: 03 HOTEL/MOTEL TAX FUND

10/09/2018	APCH	93121	HINSDALE NURSERIES, INC.	LANDSCAPE BEAUTIFICATION	435-316	53	1,800.00
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Total for fund 03 HOTEL/MOTEL TAX FUND	1,800.00
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Fund: 07 POLICE PENSION FUND

Total for fund 07 POLICE PENSION FUND	3,422.00
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CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWBROOK

CHECK DATE FROM 09/26/2018 ~ 10/09/2018

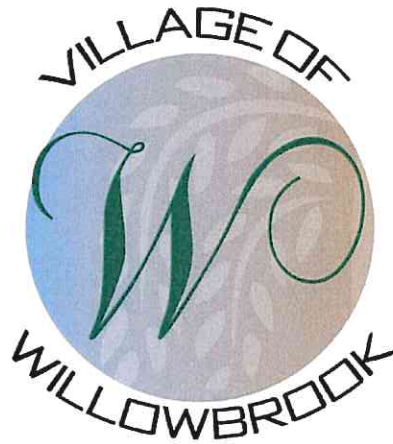
CHECK DATE FROM 09/26/2018 ~ 10/09/2018

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 15 RT 83/PLAINFIELD RD BUSINESS DISTRICT TAX							
10/09/2018	APCH	93102*#	LAW OFFICES STORINO RAMELLO&DURK	LEGAL FEES	401-242	15	983.80
				Total for fund 15 RT 83/PLAINFIELD RD BUSINESS			983.80
				TOTAL - ALL FUNDS			118,854.73

'\*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND  
'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

Payroll Liability Check Register  
For Check Dates 09/01/2018 to 09/30/2018

Check Number	Vendor Name	Check Date	Check Amount
53270	AFLAC	09/28/2018	2,078.75
53271	COMMUNITY BANK OF WILLOWBROOK	09/28/2018	569.31
53272	I C M A RETIREMENT TRUST - 457	09/28/2018	1,036.67
53273	ILLINOIS STATE DISBURSEMENT UNIT	09/28/2018	1,954.15
53274	ILLINOIS FRATERNAL	09/28/2018	881.50
53275	NATIONWIDE RETIREMENT SOLUTIONS	09/28/2018	5,099.78
53276	VILLAGE OF WILLOWBROOK	09/28/2018	41,477.50
EFT185	I.M.R.F. PENSION FUND	09/28/2018	18,681.07
EFT186	ILLINOIS DEPT. OF REVENUE	09/28/2018	5,574.49
EFT187	EFTPS	09/28/2018	37,427.90
53260	COMMUNITY BANK OF WILLOWBROOK	09/14/2018	569.31
53261	I C M A RETIREMENT TRUST - 457	09/14/2018	1,036.67
53262	ILLINOIS STATE DISBURSEMENT UNIT	09/14/2018	1,954.15
53263	NATIONWIDE RETIREMENT SOLUTIONS	09/14/2018	4,594.93
53264	VILLAGE OF WILLOWBROOK	09/14/2018	41,223.17
EFT183	EFTPS	09/14/2018	30,654.47
EFT184	ILLINOIS DEPT. OF REVENUE	09/14/2018	6,861.82
Total Checks: 17		Total Paid:	\$201,675.64



MONTHLY FINANCIAL REPORT  
SEPTEMBER 2018

RESPECTFULLY SUBMITTED BY:

Frank A. Trilla, Mayor

Carrie Dittman, Director of Finance *C.D.*

# VILLAGE OF WILLOWBROOK FINANCIAL REPORT MUNICIPAL SALES AND USE TAXES

MONTH DIST	SALE MADE		14-15	15-16	16-17	17-18	18-19
MAY	FEB	\$	245,589	\$ 253,282	\$ 267,882	\$ 264,472	\$ 276,118
JUNE	MAR		293,285	301,469	312,681	304,436	334,282
JULY	APR		293,319	267,013	269,580	304,925	309,957
AUG	MAY		342,029	328,251	331,887	345,478	376,154
SEPT	JUNE		330,203	349,847	398,196	354,582	364,229
OCT	JULY		318,631	306,409	316,266	313,701	
NOV	AUG		349,800	337,896	315,293	361,826	
DEC	SEPT		287,860	360,843	325,374	334,582	
JAN	OCT		303,324	318,340	289,208	312,400	
FEB	NOV		296,349	304,839	304,898	319,012	
MARCH	DEC		365,874	393,072	371,080	416,900	
APRIL	JAN		253,532	266,970	263,392	285,192	
TOTAL		\$	3,679,794	\$ 3,788,231	\$ 3,765,737	\$ 3,917,506	\$ 1,660,740
MTH AVG		\$	306,650	\$ 315,686	\$ 313,811	\$ 326,459	\$ 332,148
<b>BUDGET</b>		\$	3,450,000	\$ 3,600,000	\$ 3,600,000	\$ 3,600,000	\$ 3,600,000

YEAR TO DATE LAST YEAR : \$ 1,573,893  
 YEAR TO DATE THIS YEAR : \$ 1,660,740  
 DIFFERENCE : \$ 86,847

PERCENTAGE CHANGE :

5.52%

## CURRENT FISCAL YEAR :

BUDGETED REVENUE: \$ 3,600,000  
 PERCENTAGE OF YEAR COMPLETED : 41.67%  
 PERCENTAGE OF REVENUE TO DATE : 46.13%  
 PROJECTION OF ANNUAL REVENUE : \$ 4,133,673  
 EST. DOLLAR DIFF ACTUAL TO BUDGET \$ 533,673  
 EST. PERCENT DIFF ACTUAL TO BUDGET 14.8%

VILLAGE OF WILLOWBROOK  
MONTHLY CASH AND INVESTMENT BALANCE BY FUND  
FOR THE MONTH ENDED 09/30/2018

ACCOUNT	BALANCE
<b>Fund 01 GENERAL FUND</b>	
CHECKING - 0283	0.00
COMMUNITY BANK OF WB - 0275	819,522.87
IL FUNDS - 5435	3,166,800.87
COMMUNITY BANK OF WB MM - 1771	303,656.69
COMMUNITY BANK RD LGHT - 0243	22,152.02
COMMUNITY BANK OF WB FSA - 3804	11,696.06
U.S. BANK RED LIGHT - 4216	28,750.00
COMMUNITY BANK DRUG ACCT - 4171	63,006.86
PETTY CASH REVLVING	950.00
IMET - GENERAL	28.71
<b>Total For Fund 01:</b>	<b><u>4,416,564.08</u></b>
<b>Fund 02 WATER FUND</b>	
IL FUNDS WATER - 5914	823,531.89
COMMUNITY BANK OF WB WTR - 4163	559,815.61
COMMUNITY BANK OF WB - 0275	0.00
<b>Total For Fund 02:</b>	<b><u>1,383,347.50</u></b>
<b>Fund 03 HOTEL/MOTEL TAX FUND</b>	
IL FUNDS HOTEL/MOTEL - 5948	400,360.29
COMMUNITY BANK OF WB - 0275	39,601.10
<b>Total For Fund 03:</b>	<b><u>439,961.39</u></b>
<b>Fund 04 MOTOR FUEL TAX FUND</b>	
IL FUNDS MFT - 5443	366,609.12
<b>Total For Fund 04:</b>	<b><u>366,609.12</u></b>
<b>Fund 06 SSA ONE BOND &amp; INTEREST FUND</b>	
IL FUNDS SSA BOND - 4621	253,545.30
COMMUNITY BANK OF WB - 0275	0.00
<b>Total For Fund 06:</b>	<b><u>253,545.30</u></b>
<b>Fund 07 POLICE PENSION FUND</b>	
COMMUNITY BANK OF WB PP - 4155	44,040.70
COMMUNITY BANK OF WB - 0275	0.00
SCHWAB - PP MONEY MARKET	38,894.65
US TREASURIES	518,886.61
US AGENCIES	5,199,433.99
MUNICIPAL BONDS	740,510.95
CORPORATE BONDS	2,186,682.07
MUTUAL FUNDS	12,938,317.93
MARKET VALUE CONTRA	867,551.86
<b>Total For Fund 07:</b>	<b><u>22,534,318.76</u></b>
<b>Fund 09 WATER CAPITAL IMPROVEMENTS FUND</b>	
IL FUNDS WTR CAP - 1206	438,277.77
<b>Total For Fund 09:</b>	<b><u>438,277.77</u></b>
<b>Fund 10 CAPITAL PROJECT FUND</b>	
IL FUNDS CAP PROJECTS - 3133	11,704.77
<b>Total For Fund 10:</b>	<b><u>11,704.77</u></b>
<b>Fund 11 DEBT SERVICE FUND</b>	
IL FUNDS BOND PROCEEDS DS - 2756	5.93
<b>Total For Fund 11:</b>	<b><u>5.93</u></b>
<b>Fund 14 LAND ACQUISITION, FACILITY, EXPANSION &amp;</b>	
IL FUNDS BOND PROCEEDS LAFER - 2772	0.02
IL FUNDS - 5435	7,572.79
<b>Total For Fund 14:</b>	<b><u>7,572.81</u></b>
<b>Fund 15 RT 83/PLAINFIELD RD BUSINESS DISTRICT TAX</b>	
IL FUNDS BUSINESS DISTRICT - 5435	601,800.16
<b>Total For Fund 15:</b>	<b><u>601,800.16</u></b>
<b>TOTAL CASH &amp; INVESTMENTS:</b>	<b><u>30,453,707.59</u></b>

ACCOUNT BALANCE REPORT FOR WILLOWBROOK  
PERIOD ENDING 09/30/2018  
CASH & INVESTMENTS BY FUND AND ACCOUNT TYPE

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GL NUMBER	DESCRIPTION	END BALANCE 09/30/2018
<b>Fund 01 - GENERAL FUND</b>		
<b>MONEY MARKET</b>		
01-00-110-322	IL FUNDS - 5435	3,166,800.87
01-00-110-323	COMMUNITY BANK OF WB MM - 1771	303,656.69
01-00-110-325	COMMUNITY BANK RD LGHT - 0243	22,152.02
01-00-110-380	COMMUNITY BANK DRUG ACCT - 4171	63,006.86
01-00-120-155	IMET - GENERAL	28.71
	Net MONEY MARKET	3,555,645.15
<b>PETTY CASH</b>		
01-00-110-911	PETTY CASH REVLVING	950.00
	Net PETTY CASH	950.00
<b>SAVINGS</b>		
01-00-110-257	COMMUNITY BANK OF WB - 0275	819,522.87
01-00-110-332	COMMUNITY BANK OF WB FSA - 3804	11,696.06
01-00-110-335	U.S. BANK RED LIGHT - 4216	28,750.00
	Net SAVINGS	859,968.93
<b>Fund 02 - WATER FUND</b>		
<b>MONEY MARKET</b>		
02-00-110-113	IL FUNDS WATER - 5914	823,531.89
02-00-110-209	COMMUNITY BANK OF WB WTR - 4163	559,815.61
	Net MONEY MARKET	1,383,347.50
<b>Fund 03 - HOTEL/MOTEL TAX FUND</b>		
<b>MONEY MARKET</b>		
03-00-110-114	IL FUNDS HOTEL/MOTEL - 5948	400,360.29
	Net MONEY MARKET	400,360.29
<b>SAVINGS</b>		
03-00-110-257	COMMUNITY BANK OF WB - 0275	39,601.10
	Net SAVINGS	39,601.10
<b>Fund 04 - MOTOR FUEL TAX FUND</b>		
<b>MONEY MARKET</b>		
04-00-110-116	IL FUNDS MFT - 5443	366,609.12
	Net MONEY MARKET	366,609.12
<b>Fund 06 - SSA ONE BOND &amp; INTEREST FUND</b>		
<b>MONEY MARKET</b>		
06-00-110-117	IL FUNDS SSA BOND - 4621	253,545.30
	Net MONEY MARKET	253,545.30
<b>Fund 07 - POLICE PENSION FUND</b>		
<b>MONEY MARKET</b>		
07-00-110-202	COMMUNITY BANK OF WB PP - 4155	44,040.70
07-00-110-336	SCHWAB - PP MONEY MARKET	38,894.65
	Net MONEY MARKET	82,935.35
<b>AGENCY CERTIFICATES</b>		
07-00-120-260	US AGENCIES	5,199,433.99
	Net AGENCY CERTIFICATES	5,199,433.99
<b>CORPORATE BONDS</b>		
07-00-120-288	CORPORATE BONDS	2,186,682.07
	Net CORPORATE BONDS	2,186,682.07
<b>MUNICIPAL BONDS</b>		
07-00-120-270	MUNICIPAL BONDS	740,510.95
	Net MUNICIPAL BONDS	740,510.95
<b>MUTUAL FUNDS</b>		
07-00-120-290	MUTUAL FUNDS	12,938,317.93
	Net MUTUAL FUNDS	12,938,317.93

ACCOUNT BALANCE REPORT FOR WILLOWBROOK  
PERIOD ENDING 09/30/2018  
CASH & INVESTMENTS BY FUND AND ACCOUNT TYPE

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GL NUMBER	DESCRIPTION	END BALANCE 09/30/2018
Fund 07 - POLICE PENSION FUND		
MARKET VALUE		
07-00-120-900	MARKET VALUE CONTRA	867,551.86
	Net MARKET VALUE	867,551.86
TREASURY NOTES		
07-00-120-250	US TREASURIES	518,886.61
	Net TREASURY NOTES	518,886.61
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND		
MONEY MARKET		
09-00-110-324	IL FUNDS WTR CAP - 1206	438,277.77
	Net MONEY MARKET	438,277.77
Fund 10 - CAPITAL PROJECT FUND		
MONEY MARKET		
10-00-110-115	IL FUNDS CAP PROJECTS - 3133	11,704.77
	Net MONEY MARKET	11,704.77
Fund 11 - DEBT SERVICE FUND		
MONEY MARKET		
11-00-110-111	IL FUNDS BOND PROCEEDS DS - 2756	5.93
	Net MONEY MARKET	5.93
Fund 14 - LAND ACQUISITION, FACILITY, EXPANSION &		
MONEY MARKET		
14-00-110-112	IL FUNDS BOND PROCEEDS LAFER - 2772	0.02
14-00-110-322	IL FUNDS - 5435	7,572.79
	Net MONEY MARKET	7,572.81
Fund 15 - RT 83/PLAINFIELD RD BUSINESS DISTRICT TAX		
MONEY MARKET		
15-00-110-322	IL FUNDS BUSINESS DISTRICT - 5435	601,800.16
	Net MONEY MARKET	601,800.16

ACCOUNT BALANCE REPORT FOR WILLOWBROOK  
PERIOD ENDING 09/30/2018  
CASH & INVESTMENTS BY INSTITUTION

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GL NUMBER	DESCRIPTION	END BALANCE 09/30/2018
COMMUNITY BANK OF WB		
01-00-110-257	COMMUNITY BANK OF WB - 0275	819,522.87
01-00-110-323	COMMUNITY BANK OF WB MM - 1771	303,656.69
01-00-110-325	COMMUNITY BANK RD LGHT - 0243	22,152.02
01-00-110-332	COMMUNITY BANK OF WB FSA - 3804	11,696.06
01-00-110-380	COMMUNITY BANK DRUG ACCT - 4171	63,006.86
02-00-110-209	COMMUNITY BANK OF WB WTR - 4163	559,815.61
03-00-110-257	COMMUNITY BANK OF WB - 0275	39,601.10
07-00-110-202	COMMUNITY BANK OF WB PP - 4155	44,040.70
	Net COMMUNITY BANK OF WB	1,863,491.91
ILLINOIS FUNDS		
01-00-110-322	IL FUNDS - 5435	3,166,800.87
02-00-110-113	IL FUNDS WATER - 5914	823,531.89
03-00-110-114	IL FUNDS HOTEL/MOTEL - 5948	400,360.29
04-00-110-116	IL FUNDS MFT - 5443	366,609.12
06-00-110-117	IL FUNDS SSA BOND - 4621	253,545.30
09-00-110-324	IL FUNDS WTR CAP - 1206	438,277.77
10-00-110-115	IL FUNDS CAP PROJECTS - 3133	11,704.77
11-00-110-111	IL FUNDS BOND PROCEEDS DS - 2756	5.93
14-00-110-112	IL FUNDS BOND PROCEEDS LAFER - 2772	0.02
14-00-110-322	IL FUNDS - 5435	7,572.79
15-00-110-322	IL FUNDS BUSINESS DISTRICT - 5435	601,800.16
	Net ILLINOIS FUNDS	6,070,208.91
IMET		
01-00-120-155	IMET - GENERAL	28.71
	Net IMET	28.71
U.S. BANK		
01-00-110-335	U.S. BANK RED LIGHT - 4216	28,750.00
	Net U.S. BANK	28,750.00
VILLAGE OF WILLOWBROOK		
01-00-110-911	PETTY CASH REV LING	950.00
	Net VILLAGE OF WILLOWBROOK	950.00
CHARLES SCHWAB		
07-00-110-336	SCHWAB - PP MONEY MARKET	38,894.65
07-00-120-250	US TREASURIES	518,886.61
07-00-120-260	US AGENCIES	5,199,433.99
07-00-120-270	MUNICIPAL BONDS	740,510.95
07-00-120-288	CORPORATE BONDS	2,186,682.07
07-00-120-290	MUTUAL FUNDS	12,938,317.93
07-00-120-900	MARKET VALUE CONTRA	867,551.86
	Net CHARLES SCHWAB	22,490,278.06
Total - All Funds:		30,453,707.59



INTERFUND ACTIVITY REPORT FOR WILLOWBROOK  
Period Ending 09/30/2018  
Due To/From Other Funds

Page:

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GL Number	Description	Balance
Fund 01: GENERAL FUND		
Due From Other Funds		
01-00-140-102	DUE TO/FROM WATER FUND	10,182.14
01-00-140-107	DUE TO/FROM POLICE PENSION FUND	126,747.24
	<b>Total Due From Other Funds</b>	<b>136,929.38</b>
Fund 02: WATER FUND		
Due From Other Funds		
02-00-140-101	DUE TO/FROM GENERAL FUND	(10,182.14)
	<b>Total Due From Other Funds</b>	<b>(10,182.14)</b>
Fund 07: POLICE PENSION FUND		
Due From Other Funds		
07-00-140-101	DUE TO/FROM GENERAL FUND	(126,747.24)
	<b>Total Due From Other Funds</b>	<b>(126,747.24)</b>

REVENUE REPORT FOR WILLOWBROOK  
PERIOD ENDING 09/30/2018

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/2018	YTD BALANCE 09/30/2018	2018-19 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
<b>Fund 01 - GENERAL FUND</b>						
<b>PROPERTY TAX</b>						
01-00-310-101	PROPERTY TAX LEVY - SRA	15,990.64	75,781.61	78,341.00	96.73	2,559.39
01-00-310-102	PROPERTY TAX LEVY - ROAD & BRIDGE	21,644.83	102,862.19	108,803.00	94.54	5,940.81
Net PROPERTY TAX		37,635.47	178,643.80	187,144.00	95.46	8,500.20
<b>OTHER TAXES</b>						
01-00-310-201	MUNICIPAL SALES TAX	364,228.61	1,660,739.72	3,600,000.00	46.13	1,939,260.28
01-00-310-202	ILLINOIS INCOME TAX	52,412.73	350,510.94	736,319.00	47.60	385,808.06
01-00-310-203	AMUSEMENT TAX	4,791.97	23,959.85	57,504.00	41.67	33,544.15
01-00-310-204	REPLACEMENT TAX	0.00	530.30	1,250.00	42.42	719.70
01-00-310-205	UTILITY TAX	74,848.24	359,413.64	950,000.00	37.83	590,586.36
01-00-310-208	PLACES OF EATING TAX	44,262.33	220,588.00	485,000.00	45.48	264,412.00
01-00-310-209	WATER TAX	18,504.08	74,094.74	177,000.00	41.86	102,905.26
01-00-310-210	WATER TAX - CLARENDON WATER CO	0.00	30.20	1,000.00	3.02	969.80
Net OTHER TAXES		559,047.96	2,689,867.39	6,008,073.00	44.77	3,318,205.61
<b>LICENSES</b>						
01-00-310-302	LIQUOR LICENSES	0.00	5,000.00	57,750.00	8.66	52,750.00
01-00-310-303	BUSINESS LICENSES	267.50	3,208.75	72,000.00	4.46	68,791.25
01-00-310-305	VENDING MACHINE	0.00	155.00	2,595.00	5.97	2,440.00
01-00-310-306	SCAVENGER LICENSES	0.00	0.00	8,000.00	0.00	8,000.00
Net LICENSES		267.50	8,363.75	140,345.00	5.96	131,981.25
<b>PERMITS</b>						
01-00-310-401	BUILDING PERMITS	30,008.09	276,745.92	250,000.00	110.70	(26,745.92)
01-00-310-402	SIGN PERMITS	415.00	3,731.28	5,000.00	74.63	1,268.72
01-00-310-403	OTHER PERMITS	100.00	712.00	500.00	142.40	(212.00)
01-00-310-404	COUNTY BMP FEE	0.00	0.00	2,000.00	0.00	2,000.00
Net PERMITS		30,523.09	281,189.20	257,500.00	109.20	(23,689.20)
<b>FINES</b>						
01-00-310-501	CIRCUIT COURT FINES	6,539.81	48,220.40	100,000.00	48.22	51,779.60
01-00-310-502	TRAFFIC FINES	1,650.00	6,125.00	30,000.00	20.42	23,875.00
01-00-310-503	RED LIGHT FINES	86,300.00	406,356.00	560,000.00	72.56	153,644.00
Net FINES		94,489.81	460,701.40	690,000.00	66.77	229,298.60
<b>OVERHEAD REIMBURSEMENT</b>						
01-00-310-601	ADMINISTRATIVE SUPPORT REIMB - WATE	41,567.08	207,835.40	498,805.00	41.67	290,969.60
Net OVERHEAD REIMBURSEMENT		41,567.08	207,835.40	498,805.00	41.67	290,969.60
<b>CHARGES &amp; FEES</b>						
01-00-310-700	PLANNING APPLICATION FEES	0.00	4,615.00	10,000.00	46.15	5,385.00
01-00-310-701	PUBLIC HEARING FEES	0.00	10,895.00	2,550.00	427.25	(8,345.00)
01-00-310-702	PLANNING REVIEW FEES	0.00	0.00	6,000.00	0.00	6,000.00
01-00-310-704	ACCIDENT REPORT COPIES	285.00	1,050.00	2,000.00	52.50	950.00
01-00-310-705	VIDEO GAMING FEES	3,351.30	20,359.21	36,000.00	56.55	15,640.79
01-00-310-706	COPIES-ORDINANCES & MAPS	0.00	20.00	50.00	40.00	30.00

REVENUE REPORT FOR WILLOWBROOK  
PERIOD ENDING 09/30/2018

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/2018	YTD BALANCE 09/30/2018	2018-19 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
<b>Fund 01 - GENERAL FUND</b>						
01-00-310-723	ELEVATOR INSPECTION FEES	75.00	2,850.00	5,000.00	57.00	2,150.00
01-00-310-724	BURGLAR ALARM FEES	0.00	660.00	10,000.00	6.60	9,340.00
	<b>Net CHARGES &amp; FEES</b>	<b>3,711.30</b>	<b>40,449.21</b>	<b>71,600.00</b>	<b>56.49</b>	<b>31,150.79</b>
<b>PARK &amp; RECREATION CHARGES</b>						
01-00-310-813	PARK & REC CONTRIBUTION	1,600.00	2,600.00	2,500.00	104.00	(100.00)
01-00-310-814	PARK PERMIT FEES	(620.00)	2,085.00	3,000.00	69.50	915.00
01-00-310-815	SUMMER RECREATION FEES	0.00	805.00	2,000.00	40.25	1,195.00
01-00-310-817	SPECIAL EVENTS	0.00	2,512.44	3,200.00	78.51	687.56
01-00-310-818	FALL RECREATION FEES	0.00	0.00	200.00	0.00	200.00
01-00-310-819	BURR RIDGE/WILLOWBROOK BASEBALL R	0.00	0.00	6,500.00	0.00	6,500.00
01-00-310-820	HOLIDAY CONTRIBUTION	0.00	0.00	4,000.00	0.00	4,000.00
01-00-310-823	SPRING RECREATION FEES	0.00	0.00	550.00	0.00	550.00
	<b>Net PARK &amp; RECREATION CHARGES</b>	<b>980.00</b>	<b>8,002.44</b>	<b>21,950.00</b>	<b>36.46</b>	<b>13,947.56</b>
<b>OTHER REVENUE</b>						
01-00-310-901	REIMBURSEMENTS - IRMA	5,493.52	27,467.60	0.00	100.00	(27,467.60)
01-00-310-902	WASTE STICKERS PROCEEDS	0.00	30.00	0.00	100.00	(30.00)
01-00-310-909	SALE - FIXED ASSETS	0.00	0.00	7,500.00	0.00	7,500.00
01-00-310-910	REIMBURSEMENTS - TREE PLANTING	75.00	525.00	500.00	105.00	(25.00)
01-00-310-911	ATS RED LIGHT ENERGY REIMBURSEMENT	135.59	682.95	1,320.00	51.74	637.05
01-00-310-912	REIMBURSEMENTS-BRUSH PICK-UP	2,773.44	5,529.60	11,600.00	47.67	6,070.40
01-00-310-913	OTHER RECEIPTS	163.67	2,655.17	20,000.00	13.28	17,344.83
01-00-310-915	REIMBURSEMENTS - POLICE SPECIAL DET	0.00	0.00	4,000.00	0.00	4,000.00
01-00-310-922	FEDERAL/STATE GRANTS	0.00	1,100.00	57,289.00	1.92	56,189.00
01-00-310-925	NICOR GAS ANNUAL PAYMENT	0.00	0.00	17,000.00	0.00	17,000.00
01-00-310-926	CABLE FRANCHISE FEES	0.00	89,184.72	216,000.00	41.29	126,815.28
01-00-310-928	DRUG FORFEITURES - STATE	0.00	0.00	33,293.00	0.00	33,293.00
	<b>Net OTHER REVENUE</b>	<b>8,641.22</b>	<b>127,175.04</b>	<b>368,502.00</b>	<b>34.51</b>	<b>241,326.96</b>
<b>NON-OPERATING</b>						
01-00-320-108	INTEREST INCOME	6,744.27	31,038.12	12,000.00	258.65	(19,038.12)
	<b>Net NON-OPERATING</b>	<b>6,744.27</b>	<b>31,038.12</b>	<b>12,000.00</b>	<b>258.65</b>	<b>(19,038.12)</b>
<b>Fund 01 - GENERAL FUND:</b>						
	<b>TOTAL REVENUES</b>	<b>783,607.70</b>	<b>4,033,265.75</b>	<b>8,255,919.00</b>	<b>48.85</b>	<b>4,222,653.25</b>
<b>Fund 02 - WATER FUND</b>						
<b>CHARGES &amp; FEES</b>						
02-00-310-712	WATER SALES	370,073.91	1,481,127.77	3,545,000.00	41.78	2,063,872.23
02-00-310-713	WATER PENALTIES	1,285.52	5,398.80	5,000.00	107.98	(398.80)
02-00-310-718	SHUTOFF/NSF FEE	780.00	3,570.00	2,500.00	142.80	(1,070.00)
	<b>Net CHARGES &amp; FEES</b>	<b>372,139.43</b>	<b>1,490,096.57</b>	<b>3,552,500.00</b>	<b>41.95</b>	<b>2,062,403.43</b>

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/2018	YTD BALANCE 09/30/2018	2018-19 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
Fund 02 - WATER FUND						
OTHER REVENUE						
02-00-310-714	WATER METER SALES	410.43	5,837.64	3,000.00	194.59	(2,837.64)
02-00-310-716	WATER METER READ SALES	620.75	2,758.50	5,000.00	55.17	2,241.50
02-00-310-717	OTHER REVENUE	150.00	750.00	1,000.00	75.00	250.00
Net OTHER REVENUE		1,181.18	9,346.14	9,000.00	103.85	(346.14)
NON-OPERATING						
02-00-320-108	INTEREST INCOME	1,401.60	7,313.24	4,800.00	152.36	(2,513.24)
02-00-320-713	WATER CONNECTION FEES	600.00	3,000.00	3,000.00	100.00	0.00
Net NON-OPERATING		2,001.60	10,313.24	7,800.00	132.22	(2,513.24)
Fund 02 - WATER FUND:						
TOTAL REVENUES						
		375,322.21	1,509,755.95	3,569,300.00	42.30	2,059,544.05
Fund 03 - HOTEL/MOTEL TAX FUND						
OTHER TAXES						
03-00-310-205	HOTEL/MOTEL TAX	22,570.23	123,426.33	246,000.00	50.17	122,573.67
Net OTHER TAXES		22,570.23	123,426.33	246,000.00	50.17	122,573.67
NON-OPERATING						
03-00-320-108	INTEREST INCOME	664.72	2,831.37	1,000.00	283.14	(1,831.37)
Net NON-OPERATING		664.72	2,831.37	1,000.00	283.14	(1,831.37)
Fund 03 - HOTEL/MOTEL TAX FUND:						
TOTAL REVENUES						
		23,234.95	126,257.70	247,000.00	51.12	120,742.30
Fund 04 - MOTOR FUEL TAX FUND						
OTHER TAXES						
04-00-310-216	MFT RECEIPTS	18,668.19	92,071.25	219,905.00	41.87	127,833.75
Net OTHER TAXES		18,668.19	92,071.25	219,905.00	41.87	127,833.75
NON-OPERATING						
04-00-320-108	INTEREST INCOME	599.54	2,600.52	1,500.00	173.37	(1,100.52)
Net NON-OPERATING		599.54	2,600.52	1,500.00	173.37	(1,100.52)
Fund 04 - MOTOR FUEL TAX FUND:						

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/2018	YTD BALANCE 09/30/2018	2018-19 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
<b>Fund 04 - MOTOR FUEL TAX FUND</b>						
TOTAL REVENUES		19,267.73	94,671.77	221,405.00	42.76	126,733.23
<b>Fund 06 - SSA ONE BOND &amp; INTEREST FUND</b>						
PROPERTY TAX						
06-00-310-101	PROPERTY TAX RECEIPTS	158,650.90	325,450.27	322,225.00	101.00	(3,225.27)
Net PROPERTY TAX		158,650.90	325,450.27	322,225.00	101.00	(3,225.27)
<b>NON-OPERATING</b>						
06-00-320-108	INTEREST INCOME	376.64	521.15	50.00	1,042.30	(471.15)
Net NON-OPERATING		376.64	521.15	50.00	1,042.30	(471.15)
<b>Fund 06 - SSA ONE BOND &amp; INTEREST FUND:</b>						
TOTAL REVENUES		159,027.54	325,971.42	322,275.00	101.15	(3,696.42)
<b>Fund 07 - POLICE PENSION FUND</b>						
OTHER REVENUE						
07-00-310-607	VILLAGE CONTRIBUTION	67,006.46	368,535.53	871,084.00	42.31	502,548.47
07-00-310-906	POLICE CONTRIBUTIONS	15,694.21	86,237.64	198,690.00	43.40	112,452.36
Net OTHER REVENUE		82,700.67	454,773.17	1,069,774.00	42.51	615,000.83
<b>NON-OPERATING</b>						
07-00-320-108	INTEREST INCOME	12,995.43	133,746.57	500,000.00	26.75	366,253.43
07-00-320-110	UNREALIZED GAIN (LOSS) ON INVESTMENT	371,527.61	1,002,228.51	0.00	100.00	(1,002,228.51)
07-00-320-111	GAIN (LOSS) ON INVESTMENTS	0.00	9,061.12	0.00	100.00	(9,061.12)
Net NON-OPERATING		384,523.04	1,145,036.20	500,000.00	229.01	(645,036.20)
<b>Fund 07 - POLICE PENSION FUND:</b>						
TOTAL REVENUES		467,223.71	1,599,809.37	1,569,774.00	101.91	(30,035.37)
<b>Fund 09 - WATER CAPITAL IMPROVEMENTS FUND</b>						
NON-OPERATING						
09-00-320-108	INTEREST INCOME	727.71	2,068.04	1,000.00	206.80	(1,068.04)
Net NON-OPERATING		727.71	2,068.04	1,000.00	206.80	(1,068.04)
<b>TRANSFERS IN</b>						
09-00-330-102	TRANSFER FROM WATER	0.00	400,000.00	400,000.00	100.00	0.00
Net TRANSFERS IN		0.00	400,000.00	400,000.00	100.00	0.00

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/2018	YTD BALANCE 09/30/2018	2018-19 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND						
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND:						
TOTAL REVENUES		727.71	402,068.04	401,000.00	100.27	(1,068.04)
Fund 10 - CAPITAL PROJECT FUND						
NON-OPERATING		19.44	92.94	0.00	100.00	(92.94)
10-00-320-108 INTEREST INCOME		19.44	92.94	0.00	100.00	(92.94)
Net NON-OPERATING						
Fund 10 - CAPITAL PROJECT FUND:						
TOTAL REVENUES		19.44	92.94	0.00	100.00	(92.94)
Fund 11 - DEBT SERVICE FUND						
TRANSFERS IN		0.00	53,113.50	278,927.00	19.04	225,813.50
11-00-330-101 TRANSFER FROM GENERAL FUND		0.00	5,050.50	46,601.00	10.84	41,550.50
11-00-330-102 TRANSFER FROM WATER		0.00	58,164.00	325,528.00	17.87	267,364.00
Net TRANSFERS IN						
Fund 11 - DEBT SERVICE FUND:						
TOTAL REVENUES		0.00	58,164.00	325,528.00	17.87	267,364.00
Fund 14 - LAND ACQUISITION, FACILITY, EXPANSION &						
TRANSFERS IN		0.00	0.00	383,000.00	0.00	383,000.00
14-00-330-101 TRANSFER FROM GENERAL FUND		0.00	0.00	383,000.00	0.00	383,000.00
Net TRANSFERS IN						
Fund 14 - LAND ACQUISITION, FACILITY, EXPANSION & :						
TOTAL REVENUES		0.00	0.00	383,000.00	0.00	383,000.00
Fund 15 - RT 83/PLAINFIELD RD BUSINESS DISTRICT TAX						
OTHER TAXES		40,597.15	188,927.53	450,000.00	41.98	261,072.47
15-00-310-201 BUSINESS DISTRICT SALES TAX TOWN CE		40,597.15	188,927.53	450,000.00	41.98	261,072.47
Net OTHER TAXES						

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/2018	YTD BALANCE 09/30/2018	2018-19 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
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Fund 15 - RT 83/PLAINFIELD RD BUSINESS DISTRICT TAX

Fund 15 - RT 83/PLAINFIELD RD BUSINESS DISTRICT TAX:

TOTAL REVENUES

40,597.15	188,927.53	450,000.00	41.98	261,072.47
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TOTAL REVENUES - ALL FUNDS

1,869,028.14	8,338,984.47	15,745,201.00	52.96	7,406,216.53
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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/18	YTD BALANCE 09/30/2018	2018-19 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 01 - GENERAL FUND								
Dept 05 - VILLAGE BOARD & CLERK								
GENERAL MANAGEMENT								
01-05-400-147	MEDICARE	67.62	339.51	805.00	42.18	465.49	1,610.00	1,270.49
01-05-400-161	SOCIAL SECURITY	289.07	1,451.64	3,441.00	42.19	1,989.36	6,882.00	5,430.36
01-05-410-101	SALARIES - MAYOR & VILLAGE	3,800.00	19,100.00	48,300.00	39.54	29,200.00	96,600.00	77,500.00
01-05-410-125	SALARY - VILLAGE CLERK	600.00	3,000.00	7,200.00	41.67	4,200.00	14,400.00	11,400.00
01-05-410-141	LIFE INSURANCE - ELECTED OF	210.00	362.64	924.00	39.25	561.36	1,848.00	1,485.36
01-05-410-201	PHONE - TELEPHONES	55.80	223.30	696.00	32.08	472.70	1,392.00	1,168.70
01-05-410-301	OFFICE SUPPLIES	0.00	47.15	500.00	9.43	452.85	1,000.00	952.85
01-05-410-303	FUEL/MILEAGE/WASH	0.00	0.00	100.00	0.00	100.00	200.00	200.00
01-05-410-304	SCHOOLS/CONFERENCES/TRA	289.09	2,630.27	5,310.00	49.53	2,679.73	10,620.00	7,989.73
01-05-410-307	FEES/DUES/SUBSCRIPTIONS	0.00	679.30	2,411.00	28.18	1,731.70	4,822.00	4,142.70
GENERAL MANAGEMENT		5,311.58	27,833.81	69,687.00	39.94	41,853.19	139,374.00	111,540.19
COMMUNITY RELATIONS								
01-05-420-365	PUBLIC RELATIONS	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
COMMUNITY RELATIONS		0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
Total Dept 05 - VILLAGE BOARD & CLERK		5,311.58	27,833.81	70,187.00	39.66	42,353.19	140,374.00	112,540.19
Dept 07 - BOARD OF POLICE COMMISSIONERS								
ADMINISTRATION								
01-07-400-147	MEDICARE	0.00	0.00	15.00	0.00	15.00	30.00	30.00
01-07-400-161	SOCIAL SECURITY	0.00	0.00	50.00	0.00	50.00	100.00	100.00
01-07-435-148	LIFE INSURANCE - COMMISSIO	44.24	82.40	240.00	34.33	157.60	480.00	397.60
01-07-435-239	FEES - BOPC ATTORNEY	0.00	0.00	6,000.00	0.00	6,000.00	12,000.00	12,000.00
01-07-435-301	OFFICE SUPPLIES	0.00	0.00	100.00	0.00	100.00	200.00	200.00
01-07-435-302	PRINTING & PUBLISHING	0.00	590.00	2,000.00	29.50	1,410.00	4,000.00	3,410.00
01-07-435-304	SCHOOLS/CONFERENCES/TRA	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
01-07-435-307	FEES/DUES/SUBSCRIPTIONS	0.00	3.98	500.00	0.80	496.02	1,000.00	996.02
01-07-435-311	POSTAGE & METER RENT	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
ADMINISTRATION		44.24	676.38	10,405.00	6.50	9,728.62	20,810.00	20,133.62
OTHER								
01-07-440-542	EXAMS - WRITTEN	0.00	0.00	10,000.00	0.00	10,000.00	20,000.00	20,000.00
01-07-440-543	EXAMS - PHYSICAL	351.00	351.00	2,000.00	17.55	1,649.00	4,000.00	3,649.00
01-07-440-544	EXAMS - PSYCHOLOGICAL	0.00	500.00	2,000.00	25.00	1,500.00	4,000.00	3,500.00
01-07-440-545	EXAMS - POLYGRAPH	0.00	160.00	1,000.00	16.00	840.00	2,000.00	1,840.00
OTHER		351.00	1,011.00	15,000.00	6.74	13,989.00	30,000.00	28,989.00
Total Dept 07 - BOARD OF POLICE COMMISSIONERS		395.24	1,687.38	25,405.00	6.64	23,717.62	50,810.00	49,122.62
Dept 10 - ADMINISTRATION								
GENERAL MANAGEMENT								
01-10-400-147	MEDICARE	291.47	1,782.75	3,612.00	49.36	1,829.25	7,224.00	5,441.25



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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/18	YTD BALANCE 09/30/2018	2018-19 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP. APPROV.	APPROP. AVAIL.
Fund 01 - GENERAL FUND								
01-10-400-151	IMRF	2,987.97	18,177.12	35,064.00	51.84	16,886.88	70,128.00	51,950.88
01-10-400-161	SOCIAL SECURITY	810.18	6,757.76	12,522.00	53.97	5,764.24	25,044.00	18,286.24
01-10-400-171	SUI - UNEMPLOYMENT	0.00	68.13	204.00	33.40	135.87	408.00	339.87
01-10-455-101	SALARIES - MANAGEMENT STA	6,751.68	40,413.58	87,772.00	46.04	47,358.42	175,544.00	135,130.42
01-10-455-102	OVERTIME	418.22	3,063.61	5,000.00	61.27	1,936.39	10,000.00	6,936.39
01-10-455-105	ASSISTANT VILLAGE ADMINIST	6,926.08	20,778.24	0.00	100.00	(20,778.24)	0.00	(20,778.24)
01-10-455-106	ASST TO VILLAGE ADMINISTRA	0.00	23,837.23	68,752.00	34.67	44,914.77	137,504.00	113,666.77
01-10-455-107	ADMINISTRATIVE INTERN	0.00	0.00	11,232.00	0.00	11,232.00	22,464.00	22,464.00
01-10-455-126	SALARIES - CLERICAL	5,873.76	32,262.72	76,358.00	42.25	44,095.28	152,716.00	120,453.28
01-10-455-131	PERSONNEL RECRUITMENT	670.00	670.00	550.00	121.82	(120.00)	1,100.00	430.00
01-10-455-141	HEALTH/DENTAL/LIFE INSURAN	19,694.61	27,547.69	18,132.00	151.93	(9,415.69)	36,264.00	8,716.31
01-10-455-201	PHONE - TELEPHONES	15.94	4,012.02	22,751.00	17.63	18,738.98	45,502.00	41,489.98
01-10-455-266	CODIFY ORDINANCES	0.00	2,585.00	2,500.00	103.40	(85.00)	5,000.00	2,415.00
01-10-455-301	OFFICE SUPPLIES	71.75	2,252.01	10,000.00	22.52	7,747.99	20,000.00	17,747.99
01-10-455-302	PRINTING & PUBLISHING	713.64	1,452.55	3,000.00	48.42	1,547.45	6,000.00	4,547.45
01-10-455-303	FUEL/MILEAGE/WASH	114.31	410.58	2,000.00	20.53	1,589.42	4,000.00	3,589.42
01-10-455-304	SCHOOLS/CONFERENCES/TRA	150.00	1,196.14	4,500.00	26.58	3,303.86	9,000.00	7,803.86
01-10-455-305	STRATEGIC PLANNING	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00
01-10-455-307	FEES/DUES/SUBSCRIPTIONS	970.00	11,256.93	12,728.00	88.44	1,471.07	25,456.00	14,199.07
01-10-455-311	POSTAGE & METER RENT	432.45	1,351.32	5,000.00	27.03	3,648.68	10,000.00	8,648.68
01-10-455-315	COPY SERVICE	705.01	2,916.31	7,440.00	39.20	4,523.69	14,880.00	11,963.69
01-10-455-355	COMMISSARY PROVISION	0.00	405.10	1,000.00	40.51	594.90	2,000.00	1,594.90
01-10-455-409	MAINTENANCE - VEHICLES	0.00	0.95	2,500.00	0.04	2,499.05	5,000.00	4,999.05
01-10-455-411	MAINTENANCE - EQUIPMENT	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-10-455-505	CASH - OVER OR SHORT	(0.54)	(0.54)	0.00	100.00	0.54	0.00	0.54
GENERAL MANAGEMENT		47,596.53	203,197.20	395,117.00	51.43	191,919.80	790,234.00	587,036.80
COMMUNITY RELATIONS								
01-10-475-365	PUBLIC RELATIONS	376.75	1,177.92	10,000.00	11.78	8,822.08	20,000.00	18,822.08
01-10-475-366	NEWSLETTER	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-10-475-367	CRISIS MANAGEMENT	21,150.00	21,150.00	0.00	100.00	(21,150.00)	0.00	(21,150.00)
01-10-475-370	MEALS-ON-WHEELS	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00
01-10-475-372	SENIOR CITIZEN TAXI PROGRA	0.00	625.00	1,500.00	41.67	875.00	3,000.00	2,375.00
COMMUNITY RELATIONS		21,526.75	22,952.92	14,000.00	163.95	(8,952.92)	28,000.00	5,047.08
CAPITAL IMPROVEMENTS								
01-10-485-602	BUILDING IMPROVEMENTS	2,031.50	2,031.50	7,800.00	26.04	5,768.50	15,600.00	13,568.50
01-10-485-611	FURNITURE & OFFICE EQUIPME	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
01-10-485-642	PEG CHANNEL EQUIPMENT	0.00	10,143.00	0.00	100.00	(10,143.00)	0.00	(10,143.00)
CAPITAL IMPROVEMENTS		2,031.50	12,174.50	10,300.00	118.20	(1,874.50)	20,600.00	8,425.50
DATA PROCESSING								
01-10-460-225	INTERNET/WEBSITE HOSTING	223.69	1,362.76	8,523.00	15.99	7,160.24	17,046.00	15,683.24
01-10-460-263	EDP LICENSES	71.91	71.91	0.00	100.00	(71.91)	0.00	(71.91)
01-10-460-267	DOCUMENT STORAGE/SCANNI	194.48	10,364.63	2,740.00	378.27	(7,624.63)	5,480.00	(4,884.63)
01-10-460-305	EDP PERSONNEL TRAINING	0.00	0.00	250.00	0.00	250.00	500.00	500.00
01-10-460-331	OPERATING SUPPLIES	0.00	50.44	500.00	10.09	449.56	1,000.00	949.56
DATA PROCESSING		490.08	11,849.74	12,013.00	98.64	163.26	24,026.00	12,176.26

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GL NUMBER	DESCRIPTION	ACTIVITY FOR		2018-19		% BDGT	USED	AVAILABLE	APPROP.	APPROP.
		MONTH	YTD BALANCE	ORIGINAL	BUDGET					
		09/30/18	09/30/2018					BALANCE		AVAIL.
<b>Fund 01 - GENERAL FUND</b>										
<b>BUILDINGS</b>										
01-10-466-228	MAINTENANCE - BUILDING	4,163.41	25,533.28	62,387.00		40.93		36,853.72	124,774.00	99,240.72
01-10-466-236	NICOR GAS (835 MIDWAY)	16.57	135.12	2,000.00		6.76		1,864.88	4,000.00	3,864.88
01-10-466-240	ENERGY/COMED (835 MIDWAY)	0.00	280.53	0.00		100.00		(280.53)	0.00	(280.53)
01-10-466-251	SANITARY (835 MIDWAY)	0.00	141.76	450.00		31.50		308.24	900.00	758.24
01-10-466-293	LANDSCAPE - VILLAGE HALL	172.86	938.72	2,500.00		37.55		1,561.28	5,000.00	4,061.28
01-10-466-351	BUILDING MAINTENANCE SUPP	530.85	1,162.09	6,500.00		17.88		5,337.91	13,000.00	11,837.91
	<b>BUILDINGS</b>	<b>4,883.69</b>	<b>28,191.50</b>	<b>73,837.00</b>		<b>38.18</b>		<b>45,645.50</b>	<b>147,674.00</b>	<b>119,482.50</b>
<b>LEGAL</b>										
01-10-470-239	FEES - VILLAGE ATTORNEY	0.00	23,546.05	60,000.00		39.24		36,453.95	120,000.00	96,453.95
01-10-470-241	FEES - SPECIAL ATTORNEY	0.00	1,127.30	3,500.00		32.21		2,372.70	7,000.00	5,872.70
01-10-470-242	FEES - LABOR COUNSEL	0.00	0.00	3,500.00		0.00		3,500.00	7,000.00	7,000.00
	<b>LEGAL</b>	<b>0.00</b>	<b>24,673.35</b>	<b>67,000.00</b>		<b>36.83</b>		<b>42,326.65</b>	<b>134,000.00</b>	<b>109,326.65</b>
<b>RISK MANAGEMENT</b>										
01-10-480-272	INSURANCE - IRMA	0.00	0.00	237,714.00		0.00		237,714.00	475,428.00	475,428.00
01-10-480-273	SELF INSURANCE - DEDUCTIBL	0.00	6,084.50	10,000.00		60.85		3,915.50	20,000.00	13,915.50
01-10-480-276	WELLNESS	113.00	791.00	1,400.00		56.50		609.00	2,800.00	2,009.00
	<b>RISK MANAGEMENT</b>	<b>113.00</b>	<b>6,875.50</b>	<b>249,114.00</b>		<b>2.76</b>		<b>242,238.50</b>	<b>498,228.00</b>	<b>491,352.50</b>
<b>TRANSFERS TO OTHER FUNDS</b>										
01-10-900-112	TRANSFER TO DEBT SERVICE -	0.00	53,113.50	278,927.00		19.04		225,813.50	557,854.00	504,740.50
01-10-900-114	TRANSFER TO LAFER	0.00	0.00	383,000.00		0.00		383,000.00	766,000.00	766,000.00
	<b>TRANSFERS TO OTHER FUNDS</b>	<b>0.00</b>	<b>53,113.50</b>	<b>661,927.00</b>		<b>8.02</b>		<b>608,813.50</b>	<b>1,323,854.00</b>	<b>1,270,740.50</b>
	<b>Total Dept 10 - ADMINISTRATION</b>	<b>76,641.55</b>	<b>363,028.21</b>	<b>1,483,308.00</b>		<b>24.47</b>		<b>1,120,279.79</b>	<b>2,966,616.00</b>	<b>2,603,587.79</b>
<b>Dept 15 - PLANNING &amp; ECONOMIC DEVELOPMENT</b>										
<b>GENERAL MANAGEMENT</b>										
01-15-400-147	MEDICARE	22.00	110.51	323.00		34.21		212.49	646.00	535.49
01-15-400-151	IMRF	234.68	1,168.67	3,285.00		35.58		2,116.33	6,570.00	5,401.33
01-15-400-161	SOCIAL SECURITY	94.05	472.53	1,382.00		34.19		909.47	2,764.00	2,291.47
01-15-400-171	SUI - UNEMPLOYMENT	0.00	20.70	34.00		60.88		13.30	68.00	47.30
01-15-510-102	OVERTIME	0.00	0.00	500.00		0.00		500.00	1,000.00	1,000.00
01-15-510-126	SALARIES - CLERICAL	1,592.14	8,044.59	21,788.00		36.92		13,743.41	43,576.00	35,531.41
01-15-510-141	HEALTH/DENTAL/LIFE INSURAN	1,814.66	3,423.18	9,969.00		34.34		6,545.82	19,938.00	16,514.82
01-15-510-232	CONSULTANTS - DESIGN & OTH	0.00	0.00	45,000.00		0.00		45,000.00	90,000.00	90,000.00
01-15-510-301	OFFICE SUPPLIES	0.00	104.35	500.00		20.87		395.65	1,000.00	895.65
01-15-510-302	PRINTING & PUBLISHING	1,147.33	1,575.17	2,000.00		78.76		424.83	4,000.00	2,424.83
01-15-510-304	SCHOOLS/CONFERENCES/TRA	0.00	0.00	1,500.00		0.00		1,500.00	3,000.00	3,000.00
01-15-510-307	FEES/DUES/SUBSCRIPTIONS	2.00	474.15	1,500.00		31.61		1,025.85	3,000.00	2,525.85
01-15-510-311	POSTAGE & METER RENT	0.00	0.00	500.00		0.00		500.00	1,000.00	1,000.00
01-15-510-340	LIFE INSURANCE - PLAN COMM	211.68	334.00	840.00		39.76		506.00	1,680.00	1,346.00
01-15-510-401	OPERATING EQUIPMENT	0.00	0.00	500.00		0.00		500.00	1,000.00	1,000.00
	<b>GENERAL MANAGEMENT</b>	<b>5,118.54</b>	<b>15,727.85</b>	<b>89,621.00</b>		<b>17.55</b>		<b>73,893.15</b>	<b>179,242.00</b>	<b>163,514.15</b>

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Fund 01 - GENERAL FUND								
DATA PROCESSING								
01-15-515-305	EDP PERSONNEL TRAINING	0.00	0.00	1,600.00	0.00	1,600.00	3,200.00	3,200.00
DATA PROCESSING								
		0.00	0.00	1,600.00	0.00	1,600.00	3,200.00	3,200.00
ENGINEERING								
01-15-520-229	RENT - MEETING ROOM	0.00	0.00	250.00	0.00	250.00	500.00	500.00
01-15-520-245	FEES - ENGINEERING	770.00	770.00	3,000.00	25.67	2,230.00	6,000.00	5,230.00
01-15-520-246	FEES - COURT REPORTER	270.00	586.80	2,500.00	23.47	1,913.20	5,000.00	4,413.20
01-15-520-254	PLAN REVIEW - ENGINEER	0.00	605.00	10,000.00	6.05	9,395.00	20,000.00	19,395.00
01-15-520-257	PLAN REVIEW - PLANNER	7,049.39	31,240.30	100,000.00	31.24	68,759.70	200,000.00	168,759.70
01-15-520-258	PLAN REVIEW - TRAFFIC CONS	688.50	918.00	4,000.00	22.95	3,082.00	8,000.00	7,082.00
ENGINEERING								
		8,777.89	34,120.10	119,750.00	28.49	85,629.90	239,500.00	205,379.90
Total Dept 15 - PLANNING & ECONOMIC DEVELOPMEN								
		13,896.43	49,847.95	210,971.00	23.63	161,123.05	421,942.00	372,094.05
Dept 20 - PARKS & RECREATION								
CAPITAL IMPROVEMENTS								
01-20-595-693	COURT IMPROVEMENTS	0.00	386.89	1,500.00	25.79	1,113.11	3,000.00	2,613.11
01-20-595-695	PARK IMPROVEMENTS - NEIGH	2,760.57	3,288.07	0.00	100.00	(3,288.07)	0.00	(3,288.07)
CAPITAL IMPROVEMENTS								
		2,760.57	3,674.96	1,500.00	245.00	(2,174.96)	3,000.00	(674.96)
ADMINISTRATION								
01-20-400-147	MEDICARE	46.59	364.50	502.00	72.61	137.50	1,004.00	639.50
01-20-400-151	IMRF	478.56	3,234.23	4,572.00	70.74	1,337.77	9,144.00	5,909.77
01-20-400-161	SOCIAL SECURITY	199.22	1,558.56	2,145.00	72.66	586.44	4,290.00	2,731.44
01-20-400-171	SUI - UNEMPLOYMENT	0.00	37.35	87.00	42.93	49.65	174.00	136.65
01-20-550-101	SALARIES - PERMANENT EMPL	2,132.21	15,804.48	34,597.00	45.68	18,792.52	69,194.00	53,389.52
01-20-550-102	OVERTIME	0.00	155.07	0.00	100.00	(155.07)	0.00	(155.07)
01-20-550-103	PART TIME - PROGRAM SUPER	0.00	1,554.12	0.00	100.00	(1,554.12)	0.00	(1,554.12)
01-20-550-148	LIFE INSURANCE - COMMISSIO	223.44	399.60	1,056.00	37.84	656.40	2,112.00	1,712.40
01-20-550-201	EMERGENCY TELEPHONE LINE	0.00	0.00	100.00	0.00	100.00	200.00	200.00
01-20-550-302	PRINTING & PUBLISHING	3,933.50	4,428.50	12,425.00	35.64	7,996.50	24,850.00	20,421.50
01-20-550-303	FUEL/MILEAGE/WASH	0.00	0.00	250.00	0.00	250.00	500.00	500.00
01-20-550-304	SCHOOLS/CONFERENCES/TRA	0.00	0.00	325.00	0.00	325.00	650.00	650.00
01-20-550-307	FEES/DUES/SUBSCRIPTIONS	0.00	0.00	275.00	0.00	275.00	550.00	550.00
01-20-550-311	POSTAGE & METER RENT	0.00	1,663.75	2,500.00	66.55	836.25	5,000.00	3,336.25
ADMINISTRATION								
		7,013.52	29,200.16	58,834.00	49.63	29,633.84	117,668.00	88,467.84
DATA PROCESSING								
01-20-555-306	CONSULTING SERVICES	0.00	0.00	15,000.00	0.00	15,000.00	30,000.00	30,000.00
DATA PROCESSING								
		0.00	0.00	15,000.00	0.00	15,000.00	30,000.00	30,000.00
LANDSCAPING								
01-20-565-341	PARK LANDSCAPE SUPPLIES	74.43	7,778.20	9,000.00	86.42	1,221.80	18,000.00	10,221.80
01-20-565-342	LANDSCAPE MAINTENANCE SE	4,552.00	24,969.77	54,400.00	45.90	29,430.23	108,800.00	83,830.23
LANDSCAPING								
		4,626.43	32,747.97	63,400.00	51.65	30,652.03	126,800.00	94,052.03

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Fund 01 - GENERAL FUND								
MAINTENANCE								
01-20-570-102	OVERTIME	1,114.36	7,450.71	7,000.00	106.44	(450.71)	14,000.00	6,549.29
01-20-570-103	PART TIME - LABOR	0.00	373.73	1,500.00	24.92	1,126.27	3,000.00	2,626.27
01-20-570-228	MAINTENANCE - PARK BUILDIN	0.00	970.62	2,386.00	40.68	1,415.38	4,772.00	3,801.38
01-20-570-234	RENT - EQUIPMENT	0.00	153.00	250.00	61.20	97.00	500.00	347.00
01-20-570-235	NICOR GAS (825 MIDWAY)	28.50	391.31	1,200.00	32.61	808.69	2,400.00	2,008.69
01-20-570-250	SANITARY (825 MIDWAY)	0.00	4.26	100.00	4.26	95.74	200.00	195.74
01-20-570-280	BALLFIELD MAINTENANCE/SUP	0.00	731.50	6,500.00	11.25	5,768.50	13,000.00	12,268.50
01-20-570-281	CONTRACTED MAINTENANCE	6,144.91	33,235.55	42,000.00	79.13	8,764.45	84,000.00	50,764.45
01-20-570-331	MAINTENANCE SUPPLIES	49.54	1,351.83	9,500.00	14.23	8,148.17	19,000.00	17,648.17
01-20-570-411	MAINTENANCE - EQUIPMENT	42,733.93	43,324.74	41,137.00	105.32	(2,187.74)	82,274.00	38,949.26
MAINTENANCE		50,071.24	87,987.25	111,573.00	78.86	23,585.75	223,146.00	135,158.75
SUMMER PROGRAM								
01-20-575-119	SUMMER PROGRAM MATERIAL	67.24	3,861.87	8,820.00	43.79	4,958.13	17,640.00	13,778.13
01-20-575-517	SENIORS PROGRAM	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00
SUMMER PROGRAM		67.24	3,861.87	13,820.00	27.94	9,958.13	27,640.00	23,778.13
FALL PROGRAM								
01-20-580-118	FALL PROGRAM MATERIALS & S	0.00	0.00	550.00	0.00	550.00	1,100.00	1,100.00
01-20-580-517	SENIORS PROGRAM	0.00	0.00	6,000.00	0.00	6,000.00	12,000.00	12,000.00
FALL PROGRAM		0.00	0.00	6,550.00	0.00	6,550.00	13,100.00	13,100.00
WINTER/SPECIAL PROGRAMS								
01-20-585-112	RECREATION INSTRUCTORS	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-20-585-121	WINTER PROGRAM MATERIALS	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00
01-20-585-150	CHILDRENS SPECIAL EVENTS -	0.00	0.00	1,800.00	0.00	1,800.00	3,600.00	3,600.00
01-20-585-151	FAMILY SPECIAL EVENT - MOVI	0.00	1,658.00	1,630.00	101.72	(28.00)	3,260.00	1,602.00
01-20-585-152	FAMILY SPECIAL EVENT - TREE	0.00	0.00	1,400.00	0.00	1,400.00	2,800.00	2,800.00
01-20-585-153	FAMILY SPECIAL EVENT - BACK	0.00	200.00	1,500.00	13.33	1,300.00	3,000.00	2,800.00
01-20-585-154	FAMILY SPECIAL EVENT - RACE	0.00	5,528.65	9,525.00	58.04	3,996.35	19,050.00	13,521.35
01-20-585-155	CHILDREN'S HOLIDAY PARTY	0.00	0.00	4,500.00	0.00	4,500.00	9,000.00	9,000.00
01-20-585-156	SPECIAL EVENT - PARK OPENIN	34.28	5,715.04	10,000.00	57.15	4,284.96	20,000.00	14,284.96
01-20-585-517	SENIORS PROGRAM	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00
WINTER/SPECIAL PROGRAMS		34.28	13,101.69	37,855.00	34.61	24,753.31	75,710.00	62,608.31
SPRING PROGRAM								
01-20-586-112	RECREATION INSTRUCTORS - S	0.00	0.00	200.00	0.00	200.00	400.00	400.00
01-20-586-121	SPRING PROGRAM MATERIALS	0.00	73.23	200.00	36.62	126.77	400.00	326.77
SPRING PROGRAM		0.00	73.23	400.00	18.31	326.77	800.00	726.77
SPECIAL RECREATION								
01-20-590-518	SPECIAL RECREATION ASSOC	0.00	19,176.03	38,541.00	49.75	19,364.97	77,082.00	57,905.97
01-20-590-519	ADA PARK MAINTENANCE	0.00	83.00	4,750.00	1.75	4,667.00	9,500.00	9,417.00
01-20-590-520	ADA RECREATION ACCOMMOD	0.00	371.45	7,700.00	4.82	7,328.55	15,400.00	15,028.55
01-20-590-521	ADA PARK IMPROVEMENTS	0.00	0.00	21,950.00	0.00	21,950.00	43,900.00	43,900.00
SPECIAL RECREATION		0.00	19,630.48	72,941.00	26.91	53,310.52	145,882.00	126,251.52

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Fund 01 - GENERAL FUND								
Total Dept 20 - PARKS & RECREATION		64,573.28	190,277.61	381,873.00	49.83	191,595.39	763,746.00	573,468.39
Dept 25 - FINANCE DEPARTMENT								
GENERAL MANAGEMENT								
01-25-400-147	MEDICARE	260.65	1,396.56	3,478.00	40.15	2,081.44	6,956.00	5,559.44
01-25-400-151	IMRF	2,355.46	12,984.18	28,228.00	46.00	15,243.82	56,456.00	43,471.82
01-25-400-161	SOCIAL SECURITY	1,114.52	5,971.49	14,687.00	40.66	8,715.51	29,374.00	23,402.51
01-25-400-171	SUI - UNEMPLOYMENT	13.99	62.68	272.00	23.04	209.32	544.00	481.32
01-25-610-101	SALARIES - MANAGEMENT STA	10,106.24	55,510.40	131,381.00	42.25	75,870.60	262,762.00	207,251.60
01-25-610-102	OVERTIME	0.00	82.64	1,500.00	5.51	1,417.36	3,000.00	2,917.36
01-25-610-104	PART TIME - CLERICAL	2,665.19	11,977.92	30,624.00	39.11	18,646.08	61,248.00	49,270.08
01-25-610-126	SALARIES - CLERICAL	5,873.76	32,262.73	76,358.00	42.25	44,095.27	152,716.00	120,453.27
01-25-610-141	HEALTH/DENTAL/LIFE INSURAN	8,587.18	15,542.50	40,044.00	38.81	24,501.50	80,088.00	64,545.50
01-25-610-201	PHONE - TELEPHONES	(171.98)	0.00	0.00	0.00	0.00	0.00	0.00
01-25-610-301	OFFICE SUPPLIES	171.98	171.98	3,700.00	4.65	3,528.02	7,400.00	7,228.02
01-25-610-302	PRINTING & PUBLISHING	425.70	425.70	1,000.00	42.57	574.30	2,000.00	1,574.30
01-25-610-303	FUEL/MILEAGE/WASH	0.00	63.11	250.00	25.24	186.89	500.00	436.89
01-25-610-304	SCHOOLS/CONFERENCES/TRA	0.00	110.00	2,000.00	5.50	1,890.00	4,000.00	3,890.00
01-25-610-307	FEES/DUES/SUBSCRIPTIONS	122.82	607.60	2,355.00	25.80	1,747.40	4,710.00	4,102.40
01-25-610-311	POSTAGE & METER RENT	0.00	11.49	500.00	2.30	488.51	1,000.00	988.51
GENERAL MANAGEMENT		31,525.51	137,180.98	336,377.00	40.78	199,196.02	672,754.00	535,573.02
CAPITAL IMPROVEMENTS								
01-25-625-611	FURNITURE & OFFICE EQUIPME	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
CAPITAL IMPROVEMENTS		0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
DATA PROCESSING								
01-25-615-212	EDP EQUIPMENT/SOFTWARE	139.09	139.09	14,670.00	0.95	14,530.91	29,340.00	29,200.91
01-25-615-263	EDP LICENSES	0.00	11,946.40	29,226.00	40.88	17,279.60	58,452.00	46,505.60
01-25-615-267	DOCUMENT STORAGE/SCANNI	0.00	0.00	5,280.00	0.00	5,280.00	10,560.00	10,560.00
01-25-615-305	EDP PERSONNEL TRAINING	0.00	0.00	2,600.00	0.00	2,600.00	5,200.00	5,200.00
01-25-615-306	IT - CONSULTING SERVICES	0.00	12,500.00	25,000.00	50.00	12,500.00	50,000.00	37,500.00
DATA PROCESSING		139.09	24,585.49	76,776.00	32.02	52,190.51	153,552.00	128,966.51
FINANCIAL AUDIT								
01-25-620-251	AUDIT SERVICES	15,675.00	18,475.00	28,273.00	65.35	9,798.00	56,546.00	38,071.00
01-25-620-252	FINANCIAL SERVICES	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
FINANCIAL AUDIT		15,675.00	18,475.00	30,773.00	60.04	12,298.00	61,546.00	43,071.00
Total Dept 25 - FINANCE DEPARTMENT		47,339.60	180,241.47	444,426.00	40.56	264,184.53	888,852.00	708,610.53
Dept 30 - POLICE DEPARTMENT								
CAPITAL IMPROVEMENTS								
01-30-680-625	NEW VEHICLES	0.00	0.00	79,167.00	0.00	79,167.00	158,334.00	158,334.00

## DATA PROCESSING

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Fund 01 - GENERAL FUND								
01-30-640-212	EDP EQUIPMENT/SOFTWARE	1,304.10	3,102.90	7,750.00	40.04	4,647.10	15,500.00	12,397.10
01-30-640-225	INTERNET/WEBSITE HOSTING	0.00	468.00	1,968.00	23.78	1,500.00	3,936.00	3,468.00
01-30-640-263	EDP LICENSES	0.00	10,336.60	28,405.00	36.39	18,068.40	56,810.00	46,473.40
01-30-640-267	DOCUMENT STORAGE/SCANNING	0.00	0.00	19,000.00	0.00	19,000.00	38,000.00	38,000.00
DATA PROCESSING		1,304.10	13,907.50	57,123.00	24.35	43,215.50	114,246.00	100,338.50
RISK MANAGEMENT								
01-30-645-273	SELF INSURANCE - DEDUCTIBLE	0.00	1,964.87	20,000.00	9.82	18,035.13	40,000.00	38,035.13
RISK MANAGEMENT		0.00	1,964.87	20,000.00	9.82	18,035.13	40,000.00	38,035.13
CONSTRUCTION								
01-30-635-288	BUILDING CONSTR & REMODEL	3,595.00	16,393.32	6,460.00	253.77	(9,933.32)	12,920.00	(3,473.32)
CONSTRUCTION		3,595.00	16,393.32	6,460.00	253.77	(9,933.32)	12,920.00	(3,473.32)
PATROL								
01-30-650-268	ANIMAL CONTROL	0.00	0.00	800.00	0.00	800.00	1,600.00	1,600.00
01-30-650-340	K-9 PROGRAM	207.78	996.25	4,200.00	23.72	3,203.75	8,400.00	7,403.75
01-30-650-343	JAIL SUPPLIES	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00
01-30-650-345	UNIFORMS	0.00	707.94	0.00	100.00	(707.94)	0.00	(707.94)
01-30-650-348	DRUG FORFEITURE EXP - STAT	0.00	317.00	33,293.00	0.95	32,976.00	66,586.00	66,269.00
PATROL		207.78	2,021.19	39,793.00	5.08	37,771.81	79,586.00	77,564.81
INVESTIGATIVE								
01-30-655-339	CONFIDENTIAL FUNDS	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
INVESTIGATIVE		0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
TRAFFIC SAFETY								
01-30-660-105	PART TIME - CROSSING GUARD	563.81	1,479.36	5,300.00	27.91	3,820.64	10,600.00	9,120.64
TRAFFIC SAFETY		563.81	1,479.36	5,300.00	27.91	3,820.64	10,600.00	9,120.64
ESDA COORDINATOR								
01-30-665-263	SIREN MAINTENANCE	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
ESDA COORDINATOR		0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
CRIME PREVENTION								
01-30-670-302	PRINTING & PUBLISHING	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
01-30-670-331	COMMODITIES	487.06	3,357.25	5,000.00	67.15	1,642.75	10,000.00	6,642.75
CRIME PREVENTION		487.06	3,357.25	6,000.00	55.95	2,642.75	12,000.00	8,642.75
TELECOMMUNICATIONS								
01-30-675-235	RADIO DISPATCHING	0.00	134,174.90	289,421.00	46.36	155,246.10	578,842.00	444,667.10
TELECOMMUNICATIONS		0.00	134,174.90	289,421.00	46.36	155,246.10	578,842.00	444,667.10
Total Dept 30 - POLICE DEPARTMENT		389,341.22	2,025,528.69	5,233,254.00	38.70	3,207,725.31	10,466,508.00	8,440,979.31

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/18	YTD BALANCE 09/30/2018	2018-19 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL
Fund 01 - GENERAL FUND								
Dept 35 - PUBLIC WORKS DEPARTMENT								
CAPITAL IMPROVEMENTS								
01-35-765-685	STREET IMPROVEMENTS	0.00	0.00	30,000.00	0.00	30,000.00	60,000.00	60,000.00
CAPITAL IMPROVEMENTS								
		0.00	0.00	30,000.00	0.00	30,000.00	60,000.00	60,000.00
ADMINISTRATION								
01-35-400-147	MEDICARE	244.81	1,398.11	3,720.00	37.58	2,321.89	7,440.00	6,041.89
01-35-400-151	IMRF	2,430.02	13,459.39	33,394.00	40.30	19,934.61	66,788.00	53,328.61
01-35-400-161	SOCIAL SECURITY	720.08	5,381.83	14,486.00	37.15	9,104.17	28,972.00	23,590.17
01-35-400-171	SUI - UNEMPLOYMENT	3.86	34.96	170.00	20.56	135.04	340.00	305.04
01-35-710-101	SALARIES - PERMANENT EMPL	13,923.80	77,174.86	179,096.00	43.09	101,921.14	358,192.00	281,017.14
01-35-710-102	OVERTIME	642.47	3,592.79	22,500.00	15.97	18,907.21	45,000.00	41,407.21
01-35-710-103	PART TIME - LABOR	735.00	6,655.90	30,000.00	22.19	23,344.10	60,000.00	53,344.10
01-35-710-126	SALARIES - CLERICAL	1,919.84	10,545.08	24,957.00	42.25	14,411.92	49,914.00	39,368.92
01-35-710-141	HEALTH/DENTAL/LIFE INSURAN	9,750.75	16,330.47	37,071.00	44.05	20,740.53	74,142.00	57,811.53
01-35-710-201	TELEPHONES	179.03	716.46	2,500.00	28.66	1,783.54	5,000.00	4,283.54
01-35-710-301	OFFICE SUPPLIES	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-35-710-302	PRINTING & PUBLISHING	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-35-710-303	FUEL/MILEAGE/WASH	808.37	3,225.88	7,500.00	43.01	4,274.12	15,000.00	11,774.12
01-35-710-304	SCHOOLS/CONFERENCES/TRA	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00
01-35-710-306	REIMB PERSONNEL EXPENSES	0.00	0.00	300.00	0.00	300.00	600.00	600.00
01-35-710-307	FEES/DUES/SUBSCRIPTIONS	0.00	0.00	300.00	0.00	300.00	600.00	600.00
01-35-710-311	POSTAGE & METER RENT	28.61	466.12	1,500.00	31.07	1,033.88	3,000.00	2,533.88
01-35-710-345	UNIFORMS	561.19	1,823.03	5,000.00	36.46	3,176.97	10,000.00	8,176.97
01-35-710-401	OPERATING SUPPLIES & EQUIP	32.33	32.33	3,500.00	0.92	3,467.67	7,000.00	6,967.67
01-35-710-405	FURNITURE & OFFICE EQUIPME	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
ADMINISTRATION								
		31,980.16	140,837.21	369,494.00	38.12	228,656.79	738,988.00	598,150.79
DATA PROCESSING								
01-35-715-225	INTERNET/WEBSITE HOSTING	104.85	429.40	1,373.00	31.27	943.60	2,746.00	2,316.60
DATA PROCESSING								
		104.85	429.40	1,373.00	31.27	943.60	2,746.00	2,316.60
ENGINEERING								
01-35-720-245	FEES - ENGINEERING	414.00	20,088.69	65,000.00	30.91	44,911.31	130,000.00	109,911.31
01-35-720-254	PLAN REVIEW - ENGINEER	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00
ENGINEERING								
		414.00	20,088.69	66,500.00	30.21	46,411.31	133,000.00	112,911.31
BUILDINGS								
01-35-725-413	MAINTENANCE - GARAGE	0.00	2,297.62	6,000.00	38.29	3,702.38	12,000.00	9,702.38
01-35-725-414	MAINTENANCE - SALT BINS	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
01-35-725-415	NICOR GAS	37.82	273.18	2,000.00	13.66	1,726.82	4,000.00	3,726.82
01-35-725-417	SANITARY USER CHARGE	0.00	21.45	100.00	21.45	78.55	200.00	178.55
01-35-725-418	MAINTENANCE - PW BUILDING	558.64	9,355.98	10,886.00	85.95	1,530.02	21,772.00	12,416.02
BUILDINGS								
		596.46	11,948.23	21,486.00	55.61	9,537.77	42,972.00	31,023.77
EQUIPMENT REPAIR								
01-35-735-409	MAINTENANCE - VEHICLES	1,211.64	5,372.00	20,000.00	26.86	14,628.00	40,000.00	34,628.00



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<b>Fund 01 - GENERAL FUND</b>								
<b>EQUIPMENT REPAIR</b>								
		1,211.64	5,372.00	20,000.00	26.86	14,628.00	40,000.00	34,628.00
<b>SNOW REMOVAL</b>								
01-35-740-287	SNOW REMOVAL CONTRACT	0.00	0.00	60,000.00	0.00	60,000.00	120,000.00	120,000.00
01-35-740-306	REIMB PERSONAL EXPENSES	0.00	0.00	200.00	0.00	200.00	400.00	400.00
01-35-740-411	MAINTENANCE - EQUIPMENT	0.00	0.00	6,000.00	0.00	6,000.00	12,000.00	12,000.00
		0.00	0.00	66,200.00	0.00	66,200.00	132,400.00	132,400.00
<b>STREET LIGHTING</b>								
01-35-745-207	ENERGY - STREET LIGHTS	1,817.17	8,374.32	19,140.00	43.75	10,765.68	38,280.00	29,905.68
01-35-745-223	MAINTENANCE - STREET LIGHT	3,613.49	9,304.02	15,000.00	62.03	5,695.98	30,000.00	20,695.98
01-35-745-224	MAINTENANCE - TRAFFIC SIGN	0.00	0.00	7,200.00	0.00	7,200.00	14,400.00	14,400.00
		5,430.66	17,678.34	41,340.00	42.76	23,661.66	82,680.00	65,001.66
<b>STORM WATER IMPROVEMENTS</b>								
01-35-750-286	JET CLEANING CULVERT	0.00	3,560.00	15,000.00	23.73	11,440.00	30,000.00	26,440.00
01-35-750-289	SITE IMPROVEMENTS	0.00	0.00	20,000.00	0.00	20,000.00	40,000.00	40,000.00
01-35-750-290	EQUIPMENT RENTAL	82.97	410.51	3,500.00	11.73	3,089.49	7,000.00	6,589.49
01-35-750-328	STREET & ROW MAINTENANCE	26,914.25	108,572.50	140,000.00	77.55	31,427.50	280,000.00	171,427.50
01-35-750-329	MAINTENANCE - SAW MILL CRE	0.00	0.00	3,500.00	0.00	3,500.00	7,000.00	7,000.00
01-35-750-338	TREE MAINTENANCE	0.00	3,587.00	55,000.00	6.52	51,413.00	110,000.00	106,413.00
01-35-750-381	STORM WATER IMPROVEMENT	492.00	34,030.31	40,000.00	85.08	5,969.69	80,000.00	45,969.69
		27,489.22	150,160.32	277,000.00	54.21	126,839.68	554,000.00	403,839.68
<b>STREET MAINTENANCE</b>								
01-35-755-279	TRASH REMOVAL	720.00	720.00	1,250.00	57.60	530.00	2,500.00	1,780.00
01-35-755-281	ROUTE 83 BEAUTIFICATION	5,706.28	24,142.22	52,500.00	45.99	28,357.78	105,000.00	80,857.78
01-35-755-282	REIMB EXP - CONSTRUCTION	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-35-755-283	REIMB EXP - OTHER	0.00	4,863.50	2,500.00	194.54	(2,363.50)	5,000.00	136.50
01-35-755-284	REIMB EXP - BRUSH PICKUP	0.00	9,800.00	20,000.00	49.00	10,200.00	40,000.00	30,200.00
01-35-755-290	EQUIPMENT RENTAL	0.00	0.00	750.00	0.00	750.00	1,500.00	1,500.00
01-35-755-328	STREET & ROW MAINTENANCE	0.00	0.00	25,000.00	0.00	25,000.00	50,000.00	50,000.00
01-35-755-331	OPERATING SUPPLIES	0.00	8,635.34	55,000.00	15.70	46,364.66	110,000.00	101,364.66
01-35-755-332	J.U.L.I.E.	0.00	1,191.01	2,400.00	49.63	1,208.99	4,800.00	3,608.99
01-35-755-333	ROAD SIGNS	2,741.05	4,064.10	10,000.00	40.64	5,935.90	20,000.00	15,935.90
01-35-755-401	OPERATING EQUIPMENT	0.00	220.68	1,500.00	14.71	1,279.32	3,000.00	2,779.32
		9,167.33	53,636.85	171,400.00	31.29	117,763.15	342,800.00	289,163.15
<b>NUISANCE CONTROL</b>								
01-35-760-258	PEST CONTROL	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
01-35-760-259	MOSQUITO ABATEMENT	0.00	26,960.00	33,100.00	81.45	6,140.00	66,200.00	39,240.00
		0.00	26,960.00	34,100.00	79.06	7,140.00	68,200.00	41,240.00
<b>Total Dept 35 - PUBLIC WORKS DEPARTMENT</b>								
		76,394.32	427,111.04	1,098,893.00	38.87	671,781.96	2,197,786.00	1,770,674.96

Dept 40 - BUILDING & ZONING DEPARTMENT

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Fund 01 - GENERAL FUND										
GENERAL MANAGEMENT										
01-40-400-147	MEDICARE	130.95	674.79	1,660.00	40.65	985.21	3,320.00	2,645.21		
01-40-400-151	IMRF	1,366.05	6,969.20	16,870.00	41.31	9,900.80	33,740.00	26,770.80		
01-40-400-161	SOCIAL SECURITY	559.92	2,885.29	7,096.00	40.66	4,210.71	14,192.00	11,306.71		
01-40-400-171	SUI - UNEMPLOYMENT	0.00	23.56	102.00	23.10	78.44	204.00	180.44		
01-40-810-101	SALARIES - PERMANENT EMPL	5,974.25	32,805.06	77,665.00	42.24	44,859.94	155,330.00	122,524.94		
01-40-810-102	OVERTIME	1,701.15	6,546.95	15,000.00	43.65	8,453.05	30,000.00	23,453.05		
01-40-810-126	SALARIES - CLERICAL	1,592.26	8,045.02	21,788.00	36.92	13,742.98	43,576.00	35,530.98		
01-40-810-141	HEALTH/DENTAL/LIFE INSURAN	5,286.62	10,280.42	29,983.00	34.29	19,702.58	59,966.00	49,685.58		
01-40-810-201	TELEPHONES	93.04	143.38	1,000.00	14.34	856.62	2,000.00	1,856.62		
01-40-810-301	OFFICE SUPPLIES	0.00	1,454.15	1,000.00	145.42	(454.15)	2,000.00	545.85		
01-40-810-302	PRINTING & PUBLISHING	296.50	368.10	750.00	49.08	381.90	1,500.00	1,131.90		
01-40-810-303	FUEL/MILEAGE/WASH	54.71	254.88	1,000.00	25.49	745.12	2,000.00	1,745.12		
01-40-810-304	SCHOOLS/CONFERENCES/TRA	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00		
01-40-810-307	FEES/DUES/SUBSCRIPTIONS	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00		
01-40-810-311	POSTAGE & METER RENT	0.00	69.42	400.00	17.36	330.58	800.00	730.58		
01-40-810-345	UNIFORMS	0.00	0.00	400.00	0.00	400.00	800.00	800.00		
01-40-810-401	OPERATING EQUIPMENT	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00		
01-40-810-409	MAINTENANCE - VEHICLES	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00		
GENERAL MANAGEMENT				17,055.45	70,520.22	179,214.00	39.35	108,693.78	358,428.00	287,907.78
DATA PROCESSING										
01-40-815-267	DOCUMENT STORAGE/SCANNI	0.00	0.00	9,100.00	0.00	9,100.00	18,200.00	18,200.00		
01-40-815-305	EDP PERSONNEL TRAINING	0.00	1,450.00	2,600.00	55.77	1,150.00	5,200.00	3,750.00		
01-40-815-306	CONSULTING SERVICES	1,040.00	18,037.50	20,000.00	90.19	1,962.50	40,000.00	21,962.50		
DATA PROCESSING				1,040.00	19,487.50	31,700.00	61.47	12,212.50	63,400.00	43,912.50
ENGINEERING										
01-40-820-245	FEES - ENGINEERING	1,785.89	2,060.89	3,500.00	58.88	1,439.11	7,000.00	4,939.11		
01-40-820-246	FEES - DRAINAGE ENGINEER	900.00	7,949.78	10,000.00	79.50	2,050.22	20,000.00	12,050.22		
01-40-820-247	REIMB EXP - ENGINEERING	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00		
01-40-820-254	PLAN REVIEW - ENGINEER	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00		
01-40-820-255	PLAN REVIEW - STRUCTURAL	0.00	3,880.50	5,000.00	77.61	1,119.50	10,000.00	6,119.50		
01-40-820-258	PLAN REVIEW - BUILDING CODE	8,916.85	53,842.24	75,000.00	71.79	21,157.76	150,000.00	96,157.76		
01-40-820-259	PLAN REVIEW - DRAINAGE ENGI	1,065.00	9,967.50	15,000.00	66.45	5,032.50	30,000.00	20,032.50		
ENGINEERING				12,667.74	77,700.91	114,000.00	68.16	36,299.09	228,000.00	150,299.09
INSPECTION										
01-40-830-109	PART TIME - INSPECTOR	9,156.00	19,521.91	40,000.00	48.80	20,478.09	80,000.00	60,478.09		
01-40-830-115	PLUMBING INSPECTION	900.00	4,085.00	7,500.00	54.47	3,415.00	15,000.00	10,915.00		
01-40-830-117	ELEVATOR INSPECTION	343.00	2,751.00	8,000.00	34.39	5,249.00	16,000.00	13,249.00		
01-40-830-119	CODE ENFORCEMENT INSPECT	0.00	0.00	4,000.00	0.00	4,000.00	8,000.00	8,000.00		
INSPECTION				10,399.00	26,357.91	59,500.00	44.30	33,142.09	119,000.00	92,642.09
Total Dept 40 - BUILDING & ZONING DEPARTMENT				41,162.19	194,066.54	384,414.00	50.48	190,347.46	768,828.00	574,761.46

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GL NUMBER	DESCRIPTION	ACTIVITY FOR		2018-19		% BDGT USED	AVAILABLE BALANCE	APPROP. AVAIL.
		MONTH 09/30/18	YTD BALANCE 09/30/2018	ORIGINAL BUDGET				

Fund 01 - GENERAL FUND

TOTAL EXPENDITURES		715,055.41	3,459,622.70	9,332,731.00	37.07	5,873,108.30	18,665,462.00	15,205,839.30
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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/18	YTD BALANCE 09/30/2018	2018-19 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP. 2018-19	APPROP. AVAIL.
Fund 02 - WATER FUND								
Dept 50 - WATER DEPARTMENTS								
CAPITAL IMPROVEMENTS	DISTRIBUTION SYSTEM REPLA	0.00	0.00	10,000.00	0.00	10,000.00	20,000.00	20,000.00
02-50-440-694		0.00	0.00	10,000.00	0.00	10,000.00	20,000.00	20,000.00
CAPITAL IMPROVEMENTS								
ADMINISTRATION								
02-50-400-147	MEDICARE	239.91	1,380.49	3,352.00	41.18	1,971.51	6,704.00	5,323.51
02-50-400-151	IMRF	2,504.96	14,171.63	32,597.00	43.48	18,425.37	65,194.00	51,022.37
02-50-400-161	SOCIAL SECURITY	817.31	5,485.20	14,331.00	38.28	8,845.80	28,662.00	23,176.80
02-50-400-171	SUI - UNEMPLOYMENT	0.00	6.14	170.00	3.61	163.86	340.00	333.86
02-50-401-101	SALARIES - PERMANENT EMPL	12,014.38	67,627.67	156,189.00	43.30	88,561.33	312,378.00	244,750.33
02-50-401-102	OVERTIME	3,060.17	17,971.88	40,000.00	44.93	22,028.12	80,000.00	62,028.12
02-50-401-103	PART TIME - LABOR	0.00	1,172.77	10,000.00	11.73	8,827.23	20,000.00	18,827.23
02-50-401-126	SALARIES - CLERICAL	1,919.68	10,544.19	24,957.00	42.25	14,412.81	49,914.00	39,369.81
02-50-401-141	HEALTH/DENTAL/LIFE INSURAN	9,962.58	16,542.30	37,813.00	43.75	21,270.70	75,626.00	59,083.70
02-50-401-201	PHONE - TELEPHONES	254.09	2,173.42	7,500.00	28.98	5,326.58	15,000.00	12,826.58
02-50-401-239	FEES - VILLAGE ATTORNEY	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
02-50-401-301	OFFICE SUPPLIES	0.00	0.00	750.00	0.00	750.00	1,500.00	1,500.00
02-50-401-302	PRINTING & PUBLISHING	175.15	3,140.86	4,000.00	78.52	859.14	8,000.00	4,859.14
02-50-401-303	FUEL/MILEAGE/WASH	808.37	3,225.60	6,500.00	49.62	3,274.40	13,000.00	9,774.40
02-50-401-304	SCHOOLS CONFERENCE TRAV	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00
02-50-401-306	REIMB PERSONNEL EXPENSES	0.00	0.00	150.00	0.00	150.00	300.00	300.00
02-50-401-307	FEES DUES SUBSCRIPTIONS	39.00	83.35	500.00	16.67	416.65	1,000.00	916.65
02-50-401-311	POSTAGE & METER RENT	0.00	2,530.48	6,000.00	42.17	3,469.52	12,000.00	9,469.52
02-50-401-405	FURNITURE & OFFICE EQUIPME	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
ADMINISTRATION		31,795.60	146,055.98	347,809.00	41.99	201,753.02	695,618.00	549,562.02
OTHER								
02-50-449-102	INTEREST EXPENSE	0.00	4,811.00	9,622.00	50.00	4,811.00	19,244.00	14,433.00
02-50-449-104	BOND PRINCIPAL EXPENSE	0.00	0.00	10,800.00	0.00	10,800.00	21,600.00	21,600.00
02-50-449-105	INTEREST EXPENSE - IEPA LOA	0.00	7,895.37	15,611.00	50.58	7,715.63	31,222.00	23,326.63
02-50-449-106	PRINCIPAL EXPENSE - IEPA LO	0.00	19,328.73	38,837.00	49.77	19,508.27	77,674.00	58,345.27
OTHER		0.00	32,035.10	74,870.00	42.79	42,834.90	149,740.00	117,704.90
DATA PROCESSING								
02-50-417-212	EDP EQUIPMENT/SOFTWARE	0.00	0.00	2,800.00	0.00	2,800.00	5,600.00	5,600.00
02-50-417-263	EDP LICENSES	414.00	1,502.00	7,641.00	19.66	6,139.00	15,282.00	13,780.00
02-50-417-305	EDP PERSONNEL TRAINING	0.00	0.00	1,300.00	0.00	1,300.00	2,600.00	2,600.00
DATA PROCESSING		414.00	1,502.00	11,741.00	12.79	10,239.00	23,482.00	21,980.00
ENGINEERING								
02-50-405-245	FEES - ENGINEERING	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
ENGINEERING		0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
RISK MANAGEMENT								
02-50-415-273	SELF INSURANCE - DEDUCTIBL	0.00	0.00	10,000.00	0.00	10,000.00	20,000.00	20,000.00
RISK MANAGEMENT		0.00	0.00	10,000.00	0.00	10,000.00	20,000.00	20,000.00

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/18	YTD BALANCE 09/30/2018	2018-19 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
<b>Fund 02 - WATER FUND</b>								
<b>TRANSFERS TO OTHER FUNDS</b>								
02-50-410-501	REIMBURSE OVERHEAD GENER	41,567.08	207,835.40	498,805.00	41.67	290,969.60	997,610.00	789,774.60
02-50-900-109	TRANSFER TO WATER CAPITAL	0.00	400,000.00	400,000.00	100.00	0.00	800,000.00	400,000.00
02-50-900-112	TRANSFER TO DEBT SERVICE -	0.00	5,050.50	46,601.00	10.84	41,550.50	93,202.00	88,151.50
<b>TRANSFERS TO OTHER FUNDS</b>								
		41,567.08	612,885.90	945,406.00	64.83	332,520.10	1,890,812.00	1,277,926.10
<b>WATER PRODUCTION</b>								
02-50-420-206	ENERGY - ELECTRIC PUMP	503.30	2,933.29	12,000.00	24.44	9,066.71	24,000.00	21,066.71
02-50-420-294	LANDSCAPING - WELLS 1 & 3	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
02-50-420-297	LANDSCAPING - STANDPIPE	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
02-50-420-361	CHEMICALS	0.00	247.27	1,500.00	16.48	1,252.73	3,000.00	2,752.73
02-50-420-362	SAMPLING ANALYSIS	2,280.00	4,470.00	2,500.00	178.80	(1,970.00)	5,000.00	530.00
02-50-420-488	MAINTENANCE - PUMPS & WELL	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
02-50-420-491	PUMP INSPECTION REPAIR MAI	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
02-50-420-575	PURCHASE OF WATER	168,281.10	682,806.80	1,729,000.00	39.49	1,046,193.20	3,458,000.00	2,775,193.20
<b>WATER PRODUCTION</b>								
		171,064.40	690,457.36	1,747,500.00	39.51	1,057,042.64	3,495,000.00	2,804,542.64
<b>WATER STORAGE</b>								
02-50-425-473	WELLHOUSE REPAIRS & MAINT	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00
02-50-425-474	WELLHOUSE REPAIRS & MAIN -	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00
02-50-425-475	MATERIALS & SUPPLIES- STAN	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
02-50-425-485	REPAIRS & MAINTENANCE-STA	0.00	1,556.10	5,000.00	31.12	3,443.90	10,000.00	8,443.90
<b>WATER STORAGE</b>								
		0.00	1,556.10	9,000.00	17.29	7,443.90	18,000.00	16,443.90
<b>TRANSPORTATION/DISTRIBUTION</b>								
02-50-430-276	LEAK SURVEYS	0.00	4,278.25	9,000.00	47.54	4,721.75	18,000.00	13,721.75
02-50-430-277	WATER DISTRIBUTION REPAIRS	601.00	112,713.29	125,000.00	90.17	12,286.71	250,000.00	137,286.71
02-50-430-299	LANDSCAPING - OTHER	184.08	368.16	2,500.00	14.73	2,131.84	5,000.00	4,631.84
02-50-430-401	OPERATING EQUIPMENT	0.00	0.00	750.00	0.00	750.00	1,500.00	1,500.00
02-50-430-425	J. U. L. I. E. MAINTENANCE & SU	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
02-50-430-476	MATERIAL & SUPPLIES - DISTRI	2,250.00	25,682.60	25,000.00	102.73	(682.60)	50,000.00	24,317.40
<b>TRANSPORTATION/DISTRIBUTION</b>								
		3,035.08	143,042.30	162,750.00	87.89	19,707.70	325,500.00	182,457.70
<b>METERS &amp; BILLING</b>								
02-50-435-278	METERS FLOW TESTING	220.00	220.00	2,500.00	8.80	2,280.00	5,000.00	4,780.00
02-50-435-461	NEW METERING EQUIPMENT	0.00	0.00	15,000.00	0.00	15,000.00	30,000.00	30,000.00
02-50-435-462	METER REPLACEMENT	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00
02-50-435-463	MAINTENANCE - METER EQUIP	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
<b>METERS &amp; BILLING</b>								
		220.00	220.00	21,500.00	1.02	21,280.00	43,000.00	42,780.00
<b>Total Dept 50 - WATER DEPARTMENT</b>								
		248,096.16	1,627,754.74	3,343,076.00	48.69	1,715,321.26	6,686,152.00	5,058,397.26
<b>TOTAL EXPENDITURES</b>								
		248,096.16	1,627,754.74	3,343,076.00	48.69	1,715,321.26	6,686,152.00	5,058,397.26

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/18	YTD BALANCE 09/30/2018	2018-19 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 03 - HOTEL/MOTEL TAX FUND								
Dept 53 - HOTEL/MOTEL								
COMMUNITY RELATIONS								
03-53-435-303	WILLOWBROOK MOBILE PHONE	0.00	0.00	1,185.00	0.00	1,185.00	2,370.00	2,370.00
03-53-435-308	GRANT PILOT PROGRAM	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00
03-53-435-316	LANDSCAPE BEAUTIFICATION	0.00	0.00	9,260.00	0.00	9,260.00	18,520.00	18,520.00
03-53-435-317	ADVERTISING - DCVB	0.00	8,995.00	75,000.00	11.99	66,005.00	150,000.00	141,005.00
03-53-435-318	ADVERTISING - VILLAGE	0.00	0.00	1.00	0.00	1.00	2.00	2.00
03-53-435-319	CHAMBER DIRECTORY	0.00	0.00	3,000.00	0.00	3,000.00	6,000.00	6,000.00
COMMUNITY RELATIONS								
		0.00	8,995.00	93,446.00	9.63	84,451.00	186,892.00	177,897.00
ADMINISTRATION								
03-53-401-307	FEES DUES SUBSCRIPTIONS	0.00	4,000.00	12,000.00	33.33	8,000.00	24,000.00	20,000.00
03-53-401-311	POSTAGE & METER RENT	0.00	0.00	250.00	0.00	250.00	500.00	500.00
ADMINISTRATION								
		0.00	4,000.00	12,250.00	32.65	8,250.00	24,500.00	20,500.00
SPECIAL EVENTS								
03-53-436-378	WINE & DINE INTELLIGENTLY	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00
03-53-436-379	SPECIAL PROMOTIONAL EVENT	0.00	2,500.00	2,500.00	100.00	0.00	5,000.00	2,500.00
SPECIAL EVENTS								
		0.00	2,500.00	4,500.00	55.56	2,000.00	9,000.00	6,500.00
Total Dept 53 - HOTEL/MOTEL								
		0.00	15,495.00	110,196.00	14.06	94,701.00	220,392.00	204,897.00
TOTAL EXPENDITURES								
		0.00	15,495.00	110,196.00	14.06	94,701.00	220,392.00	204,897.00

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/18	YTD BALANCE 09/30/2018	2018-19 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP. AVAIL.	APPROP. AVAIL.
Fund 04 - MOTOR FUEL TAX FUND								
Dept 56 - MOTOR FUEL TAX								
CAPITAL IMPROVEMENTS								
04-56-430-684	STREET MAINTENANCE CONTR	0.00	0.00	267,382.00	0.00	267,382.00	534,764.00	534,764.00
CAPITAL IMPROVEMENTS		0.00	0.00	267,382.00	0.00	267,382.00	534,764.00	534,764.00
Total Dept 56 - MOTOR FUEL TAX		0.00	0.00	267,382.00	0.00	267,382.00	534,764.00	534,764.00
TOTAL EXPENDITURES		0.00	0.00	267,382.00	0.00	267,382.00	534,764.00	534,764.00

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/18	YTD BALANCE 09/30/2018	2018-19 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 06 - SSA ONE BOND & INTEREST FUND								
Dept 60 - SSA BOND								
OTHER								
06-60-550-401	BOND PRINCIPAL EXPENSE	0.00	0.00	160,000.00	0.00	160,000.00	320,000.00	320,000.00
06-60-550-402	BOND INTEREST EXPENSE	0.00	81,112.50	162,225.00	50.00	81,112.50	324,450.00	243,337.50
OTHER		0.00	81,112.50	322,225.00	25.17	241,112.50	644,450.00	563,337.50
Total Dept 60 - SSA BOND								
		0.00	81,112.50	322,225.00	25.17	241,112.50	644,450.00	563,337.50
TOTAL EXPENDITURES								
		0.00	81,112.50	322,225.00	25.17	241,112.50	644,450.00	563,337.50



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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/18	YTD BALANCE 09/30/2018	2018-19 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP. AVAIL.	APPROP. AVAIL.
Fund 07 - POLICE PENSION FUND								
Dept 62								
ADMINISTRATION								
07-62-401-242	LEGAL FEES	200.00	5,084.77	6,500.00	78.23	1,415.23	13,000.00	7,915.23
07-62-401-243	COURT STENOGRAPHER	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
07-62-401-251	AUDIT FEES	0.00	0.00	3,282.00	0.00	3,282.00	6,564.00	6,564.00
07-62-401-252	ACTUARY SERVICES	4,400.00	4,400.00	4,400.00	100.00	0.00	8,800.00	4,400.00
07-62-401-253	FINANCIAL ADVISORY FEES	0.00	6,882.00	27,883.00	24.61	21,021.00	55,766.00	48,904.00
07-62-401-254	FIDUCIARY INSURANCE	0.00	0.00	3,175.00	0.00	3,175.00	6,350.00	6,350.00
07-62-401-304	SCHOOLS CONFERENCE TRAV	250.00	2,435.72	3,510.00	69.39	1,074.28	7,020.00	4,584.28
07-62-401-307	FEES DUES SUBSCRIPTIONS	795.00	795.00	819.00	97.07	24.00	1,638.00	843.00
07-62-401-531	DEPT OF INSURANCE FILING FE	0.00	4,096.96	4,461.00	91.84	364.04	8,922.00	4,825.04
07-62-401-543	EXAMS - PHYSICAL	0.00	0.00	7,500.00	0.00	7,500.00	15,000.00	15,000.00
ADMINISTRATION		5,645.00	23,674.45	62,030.00	38.17	38,355.55	124,060.00	100,385.55
PENSION BENEFITS								
07-62-401-581	PENSION BENEFITS	103,789.07	518,424.67	1,255,661.00	41.29	737,236.33	2,511,322.00	1,992,897.33
07-62-401-582	WIDOW'S PENSION	0.00	3,209.37	38,512.00	8.33	35,302.63	77,024.00	73,814.63
07-62-401-583	DISABILITY BENEFITS	5,802.07	29,010.35	70,007.00	41.44	40,996.65	140,014.00	111,003.65
07-62-401-586	SEPARATION REFUNDS	0.00	4,243.02	0.00	100.00	(4,243.02)	0.00	(4,243.02)
PENSION BENEFITS		109,591.14	554,887.41	1,364,180.00	40.68	809,292.59	2,728,360.00	2,173,472.59
Total Dept 62		115,236.14	578,561.86	1,426,210.00	40.57	847,648.14	2,852,420.00	2,273,858.14
TOTAL EXPENDITURES								
TOTAL EXPENDITURES		115,236.14	578,561.86	1,426,210.00	40.57	847,648.14	2,852,420.00	2,273,858.14

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/18	YTD BALANCE 09/30/2018	2018-19 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND								
Dept 65 - WATER CAPITAL IMPROVEMENTS								
CAPITAL IMPROVEMENTS								
09-65-440-600	WATER SYSTEM IMPROVEMEN	0.00	31.19	6,315.00	0.49	6,283.81	12,630.00	12,598.81
09-65-440-602	MTU REPLACEMENT	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00
09-65-440-604	WATER TANK REPAIRS	0.00	46,620.00	0.00	100.00	(46,620.00)	0.00	(46,620.00)
09-65-440-606	DCU UPGRADE	0.00	8,400.00	8,400.00	100.00	0.00	16,800.00	8,400.00
CAPITAL IMPROVEMENTS								
		0.00	55,051.19	16,215.00	339.51	(38,836.19)	32,430.00	(22,621.19)
Total Dept 65 - WATER CAPITAL IMPROVEMENTS								
		0.00	55,051.19	16,215.00	339.51	(38,836.19)	32,430.00	(22,621.19)
TOTAL EXPENDITURES								
		0.00	55,051.19	16,215.00	339.51	(38,836.19)	32,430.00	(22,621.19)

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GL NUMBER	DESCRIPTION	ACTIVITY FOR		2018-19		% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
		MONTH 09/30/18	YTD BALANCE 09/30/2018	ORIGINAL BUDGET					
Fund 11 - DEBT SERVICE FUND									
Dept 70 - DEBT SERVICE FUND									
OTHER									
11-70-550-401	BOND PRINCIPAL EXPENSE	0.00	0.00	209,200.00	0.00	0.00	209,200.00	418,400.00	418,400.00
11-70-550-402	BOND INTEREST EXPENSE	0.00	58,164.00	116,328.00	50.00	50.00	58,164.00	232,656.00	174,492.00
OTHER		0.00	58,164.00	325,528.00	17.87	17.87	267,364.00	651,056.00	592,892.00
Total Dept 70 - DEBT SERVICE FUND		0.00	58,164.00	325,528.00	17.87	17.87	267,364.00	651,056.00	592,892.00
TOTAL EXPENDITURES		0.00	58,164.00	325,528.00	17.87	17.87	267,364.00	651,056.00	592,892.00

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GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE 09/30/2018	2018-19 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP. 766,000.00	APPROP. 762,131.50
		MONTH 09/30/18	09/30/18						
Fund 14 - LAND ACQUISITION, FACILITY, EXPANSION & Dept 75 - LAND ACQUISITION/EXPANSION/RENOVATION CAPITAL IMPROVEMENTS									
14-75-930-411	POLICE DEPT REMODEL (7760	0.00	868.50	0.00	0.00	100.00	(868.50)	0.00	(868.50)
14-75-930-412	CRC REMODEL (825 MIDWAY D	3,000.00	3,000.00	383,000.00	383,000.00	0.78	380,000.00	766,000.00	763,000.00
CAPITAL IMPROVEMENTS		3,000.00	3,868.50	383,000.00	383,000.00	1.01	379,131.50	766,000.00	762,131.50
Total Dept 75 - LAND ACQUISITION/EXPANSION/RENOV		3,000.00	3,868.50	383,000.00	383,000.00	1.01	379,131.50	766,000.00	762,131.50
TOTAL EXPENDITURES		3,000.00	3,868.50	383,000.00	383,000.00	1.01	379,131.50	766,000.00	762,131.50

EXPENDITURE REPORT FOR WILLOWBROOK  
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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 09/30/18	YTD BALANCE 09/30/2018	2018-19 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 15 - RT 83/PLAINFIELD RD BUSINESS DISTRICT TAX								
Dept 15 - PLANNING & ECONOMIC DEVELOPMENT								
CONTINGENCIES								
15-15-401-242	LEGAL FEES	0.00	13,031.99	7,500.00	173.76	(5,531.99)	15,000.00	1,968.01
15-15-510-232	CONSULTANTS-DESIGN & OTHE	0.00	360.00	7,500.00	4.80	7,140.00	15,000.00	14,640.00
CONTINGENCIES								
		0.00	13,391.99	15,000.00	89.28	1,608.01	30,000.00	16,608.01
ADMINISTRATION								
15-15-455-513	SALES TAX REBATE- TOWN CE	0.00	0.00	900,000.00	0.00	900,000.00	1,800,000.00	1,800,000.00
ADMINISTRATION								
		0.00	0.00	900,000.00	0.00	900,000.00	1,800,000.00	1,800,000.00
STREET MAINTENANCE								
15-15-745-224	MAINT TRAFFIC SIGNALS	0.00	0.00	4,000.00	0.00	4,000.00	8,000.00	8,000.00
STREET MAINTENANCE								
		0.00	0.00	4,000.00	0.00	4,000.00	8,000.00	8,000.00
Total Dept 15 - PLANNING & ECONOMIC DEVELOPMEN								
		0.00	13,391.99	919,000.00	1.46	905,608.01	1,838,000.00	1,824,608.01
TOTAL EXPENDITURES								
		0.00	13,391.99	919,000.00	1.46	905,608.01	1,838,000.00	1,824,608.01
TOTAL EXPENDITURES - ALL FUNDS								
		1,081,387.71	5,893,022.48	16,445,563.00	35.83	10,552,540.52	32,891,126.00	26,998,103.52

# VILLAGE OF WILLOWBROOK

## BOARD MEETING

### AGENDA ITEM - HISTORY/COMMENTARY

**ITEM TITLE:**

A RESOLUTION PROCLAIMING RED RIBBON WEEK  
IN THE VILLAGE OF WILLOWBROOK

**AGENDA NO.**

**5e**

**AGENDA DATE:** 10/08/2018

**STAFF REVIEW:** Robert Schaller, Chief of Police

**SIGNATURE:**

**LEGAL REVIEW:** N/A

**RECOMMENDED BY VILLAGE ADMIN.:** Tim Halik, V.A.

**SIGNATURE:**

**REVIEWED & APPROVED BY COMMITTEE:** YES X 10/08/18

NO \_\_\_\_\_ N/A \_\_\_\_\_

**ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)**

Gower Elementary School District 62 and Holmes Elementary School District 60 are hosting the national "Red Ribbon" campaign during the week of October 23<sup>rd</sup> – 31<sup>st</sup>, 2018. This campaign is a community involvement for a Drug Free America.

The Public Safety Committee and the Village Staff recommend the Mayor and Board of Trustees adopt the attached Resolution proclaiming October 23<sup>rd</sup> – 31<sup>st</sup>, 2018 as "Red Ribbon Week".

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.)****ACTION PROPOSED:**

Adopt Resolution.

RESOLUTION NO. 18-R-

A RESOLUTION PROCLAIMING RED RIBBON WEEK IN THE  
VILLAGE OF WILLOWBROOK

---

WHEREAS, cities across America have been plagued by the numerous problems associated with alcohol, tobacco, and other drug use; and

WHEREAS, there is hope in winning the War on Drugs, and the hope lies in the hard work and determination of our communities to create a drug free environment; and

WHEREAS, success will not occur overnight, our patience and continued commitment to drug education and prevention are imperative;

WHEREAS, the Red Ribbon Campaign was established by Congress in 1988 to promote this belief and encourage a drug-free lifestyle and involvement in drug prevention efforts; and

WHEREAS, October 23<sup>rd</sup> - 31<sup>st</sup>, 2018, has been designated National Red Ribbon Week calling on all Americans to show their support for a drug-free state by wearing a red ribbon and participating in drug-free activities during that week;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois do hereby proclaim the week of October 23<sup>rd</sup> - 31<sup>st</sup>, 2018, as Red Ribbon Week in the Village of Willowbrook and encourage all citizens, businesses, public and private agencies to wear and display red ribbons and participate in drug-free activities throughout that week, joining the rest of the state in promoting the Red Ribbon Celebration and a drug-free America.

ADOPTED AND APPROVED by the Mayor and Board of Trustees of the  
Village of Willowbrook on this 8<sup>th</sup> day of October 2018.

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Village Clerk

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

ABSENT: \_\_\_\_\_



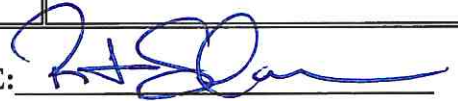
# VILLAGE OF WILLOWBROOK

## BOARD MEETING

### AGENDA ITEM - HISTORY/COMMENTARY

**ITEM TITLE:**

A RESOLUTION CREATING SET HOURS FOR HALLOWEEN SOLICITATION

**AGENDA NO.****5f****AGENDA DATE:** 10/08/2018**STAFF REVIEW:** Robert Schaller, Chief of Police**SIGNATURE:****LEGAL REVIEW:** N/A**RECOMMENDED BY VILLAGE ADMIN.:** Tim Halik, V.A.**SIGNATURE:****REVIEWED & APPROVED BY COMMITTEE:** YES ☒ 10/08/18 NO ☐ N/A ☐**ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)**

Since 1994, the Village Board has established by resolution suggested hours for Halloween “trick or treat” activities. This resolution is an advisory resolution, not regulatory, in that it suggests to the community to participate in “trick or treating” while it is still mostly light outside and not too late into the evening. If approved by the Village Board, staff will distribute the information through local newspapers, the Village website ([www.willowbrookil.org](http://www.willowbrookil.org)) and our school partners, Districts 62 and 60.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.)**

The recommended hours for the Halloween solicitation are Wednesday, October 31<sup>st</sup>, 2018 from 3:00 p.m. to 7:00 p.m.

**ACTION PROPOSED:**

Adopt Resolution.

RESOLUTION NO. 18-R-

A RESOLUTION CREATING SET HOURS FOR  
HALLOWEEN SOLICITATION

---

WHEREAS, the Village of Willowbrook is interested in protecting the safety and welfare of young children soliciting on the holiday of Halloween and in preserving the spirit of Halloween for young children; and

WHEREAS, the holiday of Halloween usually leads to an increase in vandalism due to the presence of unsupervised juveniles roaming through the Village of Willowbrook; and

WHEREAS, the Village of Willowbrook is interested in reducing vandalism and crime and in protecting the property and peace of mind of Willowbrook residents; and

WHEREAS, a need for set solicitation hours was identified by the Village Staff in recognition that Village action is needed but that an Ordinance is unnecessary; and

WHEREAS, it was recommended by the Village Staff to set solicitation hours between the hours of 3:00 p.m. and 7:00 p.m. on Tuesday, October 31, 2018; and

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Board of Trustees of the Village of Willowbrook set the hours of Halloween solicitation to be 3:00 p.m. to 7:00 p.m. on Wednesday, October 31, 2018.

ADOPTED AND APPROVED by the Mayor and Board of Trustees of the  
Village of Willowbrook on this 8<sup>th</sup> day of October 2018.

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Village Clerk

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

# VILLAGE OF WILLOWBROOK

## BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

**ITEM TITLE:**

Motion to Approve – 2018 Motor Fuel Tax (MFT) Roadway Maintenance  
Program: Payout #1 – Partial Payment – M&J Asphalt Paving Company, Inc.

**AGENDA NO.****5g****AGENDA DATE:** 10/8/18

**STAFF REVIEW:** Tim Halik,  
Village Administrator

SIGNATURE: \_\_\_\_\_



**LEGAL REVIEW:** Tom Bastian, Village Attorney

SIGNATURE: \_\_\_\_\_



**RECOMMENDED BY:** Tim Halik,  
Village Administrator

SIGNATURE: \_\_\_\_\_

**REVIEWED BY MUNI. SERVICES COMMITTEE:**YES ☐NO ☒N/A ☐**ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)**

At its regular meeting on May 29, 2018, the Village Board approved a contract with M&J Asphalt Paving Company, Inc. to complete the 2018 Motor Fuel Tax (MFT) Roadway Maintenance Program. This year's Motor Fuel Tax (MFT) Roadway Maintenance Program included the resurfacing of .76 miles of roadways within the southwest quadrant of town, full-depth patching on various streets throughout the Village, replacement of defective concrete curb and pedestrian sidewalks along 79<sup>th</sup> Street, crack sealing, and replacement of worn pavement markings. After all required paperwork, insurance and bond certificates were submitted, a notice to proceed with the project was issued by the Village and the work commenced.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)**

The work is now substantially complete, and the contractor has submitted a request for partial payment. The following is a breakdown of the project costs to date:

(ORIGINAL CONTRACT AWARD: \$186,898.03)

Invoice #1 amount: \$146,584.65

Less Retainage (10%): \$14,658.47

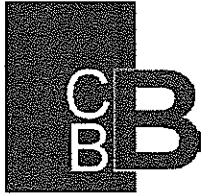
Payout #1 Request: \$131,926.19

Staff would recommend that the Mayor and Board of Trustees authorize Payout #1 – Partial Payment to M&J Asphalt Paving Company, Inc. in the amount of \$131,926.19. A partial waiver of lien has already been received and the Certified Payroll Reports must be submitted prior to the payment check being released. The authorized payment amount would be expended from the following fund:

<u>FUND</u>	<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>BUDGETED</u>
MFT	04-56-430-684	Street Maintenance Contract	\$267,382

**ACTION PROPOSED:**

Approve motion.



**CHRISTOPHER B. BURKE ENGINEERING, LTD.**

9575 W Higgins Road, Suite 600 Rosemont, Illinois 60018-4920 Tel (847) 823-0500 Fax (847) 823-0520

September 24, 2018

Village of Willowbrook  
835 Midway Drive  
Willowbrook, Illinois 60527

Attention: Tim Halik

Subject: 2018 MFT Road Program – Pay Estimate No. 1  
(CBBEL Project No. 90-144 H196)

Dear Tim:

As requested we have reviewed Pay Estimate No. 1 (invoice dated September 12, 2018) sent via email on September 21, 2018 from M&J Asphalt Paving Company, Inc. for the work performed. Work included milling, sidewalk replacement, striping, curb replacement and patching.

Total Completed to Date	\$146,584.65
Retainage at 10%	<u>\$14,658.47</u>
<b>Pay Estimate No. 1</b>	<b>\$131,926.19</b>

We have verified the invoiced quantities and quality of work and therefore, it is our opinion that it would be appropriate for the Village to pay the invoice in the amount of \$131,926.19.

If you have any questions or would like to further discuss this letter, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, reading 'Martin Bojovic', with a stylized flourish at the end.

Martin Bojovic, PE, CFM  
Municipal Engineer



**- INVOICE -**

Asphalt Paving & Patching • Concrete Installation & Repair • Sealcoating • Striping • Excavating • Decorative Paving • Snow & Ice Control

**M & J ASPHALT PAVING COMPANY, INC.**

3124 S. 60th COURT  
CICERO, ILLINOIS 60804  
Suburbs 708/222-1200 • Chicago: 773/582-3555 • FAX 708/222-1213  
www.mjasphaltpaving.com

**INVOICE**

INVOICE DATE	CUSTOMER NO.	INVOICE NUMBER
September 12, 2018	2018-0593	
P.O. NUMBER	WORK ORDER NO.	SHIP DATE

TO: Village of Willowbrook  
835 Midway Drive  
Willowbrook, Illinois 60527

Attention: Tim Halik

JOB SITE: Village of Willowbrook  
2018 MFT Road Program  
Various Locations  
Section No. 18-00000-01-GM

ESTIMATE No. 1

SALES PERSON		TERMS	SHIP VIA		F.O.B.
ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
	Please see attached for itemized invoice detail.				
Estimate No. 1 TOTAL					\$ 146,584.65
Less <u>10%</u> Retention					\$ 14,658.47
Subtotal					\$ 131,926.19
Amount Received					\$ -
Estimate No. 1 Amount Due					\$ 131,926.19





Asphalt Paving & Patching • Concrete Installation & Repair • Sealcoating • Striping • Excavating • Decorative Paving • Snow & Ice Control

Village of Willowbrook  
2018 MFT Road Program  
Various Locations  
Section No. 18-00000-01-GM  
September 12, 2018

**Estimate # 1**

ITEM	QUANTITY	UNIT PRICE	AMOUNT
1.) Bituminous Materials (Tack Coat)	6,548.00 LB.	0.01	\$ 65.48
2.) Hot-Mix Asphalt Surface Course, Mix "D", N50 (1-1/2 in.)	1,156.64 TON	66.35	\$ 76,743.06
3.) Sidewalk Removal	1,027.00 SQ FT	2.50	\$ 2,567.50
4.) Frames and Lids to be Adjusted	5.00 EACH	700.00	\$ 3,500.00
5.) Traffic Control And Protection, Standard 701501	1.00 L SUM	3,450.00	\$ 3,450.00
6.) Thermoplastic Pavement Marking - Letters and Symbols	162.00 SQ FT	3.95	\$ 639.90
7.) Thermoplastic Pavement Marking - Line 4 in. (White)	2,305.00 FOOT	0.69	\$ 1,590.45
8.) Thermoplastic Pavement Marking - Line 4 in. (Yellow)	500.00 FOOT	0.69	\$ 345.00
9.) Thermoplastic Pavement Marking - Line 6 in. (White)	222.00 FOOT	1.18	\$ 261.96
10.) Thermoplastic Pavement Marking - Line 12 in. (White)	33.00 FOOT	1.85	\$ 61.05
11.) Thermoplastic Pavement Marking - Line 24 in. (Stop Bar)	62.00 FOOT	3.95	\$ 244.90
12.) Pavement Marking Removal - Grinding	48.00 SQ FT	1.40	\$ 67.20
*13 Combination Curb and Gutter Removal	679.00 FOOT	10.50	\$ 7,129.50
*14 Combination Concrete Curb and Gutter, Type M-3.12 Abutting Existing Pavement (Special)	679.00 FOOT	28.00	\$ 19,012.00
*15 Portland Cement Concrete Sidewalk 5 Inch (Special)	787.00 SQ FT	7.00	\$ 5,509.00
*16 Detectable Warnings	90.00 SQ FT	25.00	\$ 2,250.00
*17 Hot-Mix Asphalt Surface Removal, 1-1/2 in. (Special)	6,369.00 SQ YD	1.85	\$ 11,782.65
*18 Class D Patch, 3 in. Surface (Special)	620.00 SQ YD	17.00	\$ 10,540.00
*19 Class D Patch, 6 in. (Special)	25.00 SQ YD	33.00	\$ 825.00
*20 Crackfilling (Special)	0.00 LB.	1.23	\$ -
<b>Estimate # 1 TOTAL</b>			<b>\$ 146,584.65</b>
<b>Less 10% Retention</b>			<b>\$ 14,658.47</b>
<b>Subtotal</b>			<b>\$ 131,926.19</b>
<b>Amount Received</b>			<b>\$ -</b>
<b>Amount Due Estimate # 1</b>			<b>\$ 131,926.19</b>

Michel Deneub  
NOTARY PUBLIC



## VILLAGE OF WILLOWBROOK

### BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

**ITEM TITLE:**

A RESOLUTION PROVIDING FOR THE SUBMISSION TO THE ELECTORS OF THE VILLAGE OF WILLOWBROOK, AT THE CONSOLIDATED ELECTION TO BE HELD ON APRIL 2, 2019, A PUBLIC QUESTION AS TO WHETHER THE VILLAGE SHOULD BECOME A HOME RULE UNIT

**AGENDA NO.****6****AGENDA DATE:** 10/8/18**STAFF REVIEW:** Tim Halik, Village Administrator**SIGNATURE:** **LEGAL REVIEW:** Thomas Bastian, Village Attorney**SIGNATURE:** THOMAS BASTIAN TH.**RECOMMENDED BY:** Frank Trilla, Mayor**SIGNATURE:** Frank Trilla**REVIEWED & APPROVED BY MUNI. SERV. COMMITTEE:** YES ☒ NO ☒ N/A ☐**ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)**

At the Village Board meeting held on September 24, 2018, during the Visitor's Business portion of the agenda, a discussion of the Sterigenics issue ensued. One public comment made at that time was a request that the Village immediately seek to become an Illinois home rule unit of government to provide the Village additional authority to regulate industry within its corporate limits. After the meeting, the Village Attorney was asked to research the request to determine whether there was still time to proceed with such a referendum to be included on the ballot of the Consolidated Election to be held on April 2, 2019.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)**

Illinois Statute provides that municipalities having a population of 25,000 or more are automatically regarded as home rule municipalities. A municipality having a population of less than 25,000 may seek home rule status through a referendum process.

The Village Board has considered the home rule question in the past and it remains a topic in the Village's Strategic Plan. However, such an initiative cannot begin at the Village Board level – it must be brought forward by a community group. In accordance with the Election Interference Prohibition Act, no public funds shall be used to advocate for or against a proposition. Therefore, the Village can only act as an information source to disseminate factual information regarding the referendum. This typically is done through an organized community group that desires to bring the proposition forward.

Adoption of the attached resolution will serve to add the following question on the ballot to be submitted to electors at the Consolidated Election to be held on April 2, 2019:

Shall the Village of Willowbrook become a home rule unit?

YES

NO

**ACTION PROPOSED:**

Adopt Resolution.

**RESOLUTION NO. 18-R-\_\_\_\_\_**

**A RESOLUTION PROVIDING FOR THE SUBMISSION TO THE ELECTORS OF  
THE VILLAGE OF WILLOWBROOK, AT THE CONSOLIDATED ELECTION  
TO BE HELD ON APRIL 2, 2019, A PUBLIC QUESTION AS TO WHETHER  
THE VILLAGE SHOULD BECOME A HOME RULE UNIT**

WHEREAS, the Village of Willowbrook is a non-home rule unit of local government; and

WHEREAS, Article VII, §6(a) of the Illinois Constitution provides that a municipality may elect by referendum to become a home rule unit; and

WHEREAS, the Illinois Election Code provides that any public question authorized by Article VII of the Illinois Constitution shall be initiated in accordance with 10 ILCS 5/28-7, and may be initiated by the governing body of the unit of local government by resolution; and

WHEREAS, under the Illinois Constitution, a home rule unit may exercise any power and perform any function relating to its government and affairs, including, but not limited to, the power to regulate for the protection of the public health, safety, morals and welfare; and

WHEREAS, becoming a home rule unit offers numerous advantages to a municipality, including providing greater flexibility to tailor local solutions to local problems, greater autonomy, and the ability to more broadly address health, safety and welfare concerns; and

WHEREAS, the corporate authorities of the Village of Willowbrook find that it is in the best interest of the Village of Willowbrook to become a home rule unit and support the submission of the question of whether the Village of Willowbrook should become a home rule unit to the electors of the Village of Willowbrook at the April 2, 2019 Consolidated Election.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois as follows:

Section 1. The foregoing recitals are hereby adopted as the findings of the corporate authorities of the Village of Willowbrook and are incorporated herein as if stated fully.

Section 2. The public question in substantially the following form shall be submitted to the electors of the Village of Willowbrook at the Consolidated Election to be held on April 2, 2019:

<b>Shall the Village of Willowbrook become a home rule unit?</b>	<b>YES</b>
	<b>NO</b>

Section 3. The referendum shall be conducted, in all respects, in accordance with the provisions of the Illinois Election Code pertaining to the Consolidated Election to be held on April 2, 2019, and with all laws providing for the publications, ballots, polling places and other procedures relating to such election.

Section 4. The Village Clerk is hereby directed to certify a copy of this resolution and the public question set forth herein to the Clerk of DuPage County not less than 68 days prior to April 2, 2019, to ensure that this public question is submitted to the voters of the Village of Willowbrook at the April 2, 2019 Consolidated Election.

Section 5. If the voters of the Village of Willowbrook approve the public question, the Village Clerk is hereby directed, within 45 days after the referendum held at the April 2, 2019 Consolidated Election, to file with the Illinois Secretary of State a certified statement showing the results of the referendum and the resulting status of the Village of Willowbrook as a home rule unit.

Section 6. This Resolution shall be in full force and effect upon its passage and approval, as required by law.

Resolved this 8<sup>th</sup> day of October, 2018.

APPROVED:

\_\_\_\_\_  
Frank A. Trilla, Mayor

ATTEST:

\_\_\_\_\_  
Leroy Hansen, Village Clerk

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

## VILLAGE OF WILLOWBROOK

### BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

**ITEM TITLE:**

A RESOLUTION APPROVING A CONTRACT FOR THE BOARD AND COMMUNITY ROOM RENOVATION TO L.J. MORSE CONSTRUCTION IN THE AMOUNT OF \$353,500

**AGENDA NO.****7****AGENDA DATE:** 10/8/18**STAFF REVIEW:** Jeffrey Monteleone, Asst. Village Admin**SIGNATURE:****LEGAL REVIEW:** Thomas Bastian, Village Attorney**SIGNATURE:****RECOMMENDED BY:** Tim Halik, Village Administrator**SIGNATURE:****REVIEWED & APPROVED BY MUNI. SERV. COMMITTEE:** YES ☒ on October 8, 2018 NO ☐ N/A ☐**ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)**

In August 2018, the Village board issued a contract to N. Batistitch Architects for the design of the exterior portion of the Board and Community Center Renovation. Project designs were generated to provide for an optional addition of exterior veneer masonry that would match the veneer on the two other buildings in the municipal complex. After project designs were completed, Staff advertised a bid notice in the Chicago Sun Times for the building's construction with a bid opening of September 28, 2018. The Village received a total of eight (8) sealed bids.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)**

The lowest base bid of \$279,500 was from Orbis Construction Company Inc. of Volo, IL. The lowest overall bid, considering the white veneer masonry, was \$353,500 from L.J. Morse Construction of Aurora. L.J. Morse was the general contractor that completed the Village's police department building in 2017. On previous occasions, the committee has emphasized the desire and value in having the white veneer masonry match the façade of the Village Hall and Police Department. The addition of this option adds \$3,500 to what was previously budgeted, which did not take the veneer into account. L.J. Morse has informed Village staff that they anticipate a project window of roughly two (2) months, but that it may change in either direction depending on weather. If issued the contract, L.J. Morse will begin construction the week of October 15, bond requirements permitting.

**ACTION PROPOSED:** Adopt Resolution.

**RESOLUTION NO. 18-R-\_\_\_\_\_**

**A RESOLUTION APPROVING A CONTRACT FOR THE BOARD AND  
COMMUNITY ROOM RENOVATION TO L.J. MORSE CONSTRUCTION IN  
THE AMOUNT OF \$353,500**

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**WHEREAS**, the Village has determined it necessary to improve the deteriorating Board and Community Room facility located at 825 Midway Drive; and,

**WHEREAS**, the Village sought bids for the award of the Board and Community Center exterior renovation, which bids were opened and read aloud on September 28 at 10:00 a.m.; and

**WHEREAS**, the project specifications included an option to include white veneer masonry and L.J. Morse provided the lowest combined base and option bid in the amount of \$353,000; and

**WHEREAS**, in the opinion of a majority of the corporate authorities of the Village it is necessary, advisable and in the public interest to enter into a contract with L.J. Morse for the completion of the Phase I renovation of the Board and Community Center; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, that the contract between the Village and L.J. Morse is hereby approved in the amount of \$353,000 in substantially the same form attached to this Resolution as "Exhibit A".

ADOPTED and APPROVED this 8<sup>th</sup> day of October 2018.

APPROVED:

---

Frank A. Trilla, Mayor

ATTEST:

---

Village Clerk

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

ABSENT: \_\_\_\_\_



# Bid Tabulation

Project  
Estimate: \$350,000  
Budget: \$350,000  
Guarantee: 10% bid bond

Board and Community Center Phase I Renov.  
Date: 9/28/2018  
Time: 10:00  
Attended by: Jeffrey Monteleone  
Tim Halik

Base Bid:  
Veneer option:  
Total:

Boller Construction Company Inc. 3045 Washington St Waukegan, IL	D. Kersey Construction Company Inc. 4130 Timberlane Drive Northbrook IL	K. M. Holly Construction Inc. P.O. Box 634 Tinley Park, IL	Landmark Construction Systems Inc. 18606 81st Avenue Tinley Park IL
\$497,500	\$373,330	\$309,500	\$317,000
\$65,000	\$50,550	\$52,580	\$55,500
\$562,500	\$423,880	\$362,080	\$372,500

L. J. Morse Construction* 128 S. Broadway Ave Aurora, IL	Manusos General Contracting Inc. 91 Christopher Way Fox Lake IL	M. C. Building Inc. 7023 Grant St Darien IL	Orbis Construction Company, Inc. 27396 Volo Village Rd Volo IL
\$304,000	\$317,180	\$413,650	\$279,500
\$49,500	\$55,555	None Provided	\$103,250
\$353,500	\$372,735	\$413,650	\$382,750

Prepared by: Jeffrey Monteleone

Bid Statistics  
Base Bid: \$351,458  
Veneer Option: \$61,705  
Total: \$404,278

\*Lowest Bidder

VILLAGE OF WILLOWBROOK

Bids for Community Center

ADORDERNUMBER: 0001069444-01

PO NUMBER: Bids for Community Center

AMOUNT: 70.08

NO OF AFFIDAVITS: 1

**LEGAL NOTICE  
REQUEST FOR BIDS**

Notice is hereby given that the Village of Willowbrook is seeking bids for **ROOF, HVAC, AND EXTERIOR RENOVATION FOR THE VILLAGE BOARD AND COMMUNITY CENTER LOCATED AT 825 MIDWAY DRIVE**, in accordance with specifications currently on file and which may be picked up in the office of the Village of Willowbrook Village Hall, located at 835 Midway Drive, Willowbrook, Illinois 60527. Sealed bids are due at the office of the Willowbrook Village Hall no later than 10:00 am on **SEPTEMBER 28, 2018**, where said bids will be opened and publicly read aloud. There is also an optional pre-bid meeting to be held on Monday, September 17, 2018 at 10:00 AM to walk through the facility. The Village of Willowbrook reserves the right to reject any or all bids or to accept any bid which, in its judgment, will be in the best interest of the public. No bid shall be withdrawn after opening of bids without the consent of the Village of Willowbrook. Willowbrook, Illinois, for a period of sixty (60) days. Only bids responsive to the provisions of the specifications will be considered.

9/7/18 #1069444

# Chicago Sun-Times

## Certificate of Publication

State of Illinois - County of Cook

Chicago Sun-Times, does hereby certify it has published the attached advertisements in the following secular newspapers. All newspapers meet Illinois Compiled Statute requirements for publication of Notices per Chapter 715 ILCS 5/0.01 et seq. R.S. 1874, P728 Sec 1, EFF. July 1, 1874. Amended by Laws 1959, P1494, EFF. July 17, 1959. Formerly Ill. Rev. Stat. 1991, CH100, Pl.

Note: Notice appeared in the following checked positions.

**PUBLICATION DATE(S):** 09/07/2018

Chicago Sun-Times

IN WITNESS WHEREOF, the undersigned, being duly authorized, has caused this Certificate to be signed

by



Mary Lou Davis

Account Manager - Public Legal Notices

This 7th Day of September 2018 A.D.

VILLAGE OF WILLOWBROOK  
7760 S QUINCY ST  
WILLOWBROOK, IL 60527-5532





# AIA® Document A105™ – 2017

## Standard Short Form of Agreement Between Owner and Contractor

**AGREEMENT** made as of the     day of     in the year  
(In words, indicate day, month and year.)

**BETWEEN** the Owner:  
(Name, legal status, address and other information)

and the Contractor:  
(Name, legal status, address and other information)

L. J. Morse Construction Company, a Corporation  
128 S. Broadway Avenue  
Aurora, IL 60505

for the following Project:  
(Name, location and detailed description)  
Phase 1 - Exterior Work:  
Village of Willowbrook Board and Community Center  
825 Midway Drive  
Willowbrook, IL

The Architect:  
(Name, legal status, address and other information)

**ADDITIONS AND DELETIONS:**  
The author of this document has added information needed for its completion. The author may also have revised the text of the original AIA standard form. An *Additions and Deletions Report* that notes added information as well as revisions to the standard form text is available from the author and should be reviewed. A vertical line in the left margin of this document indicates where the author has added necessary information and where the author has added to or deleted from the original AIA text.

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

The Owner and Contractor agree as follows.

Init.

## TABLE OF ARTICLES

1	THE CONTRACT DOCUMENTS
2	DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION
3	CONTRACT SUM
4	PAYMENTS
5	INSURANCE
6	GENERAL PROVISIONS
7	OWNER
8	CONTRACTOR
9	ARCHITECT
10	CHANGES IN THE WORK
11	TIME
12	PAYMENTS AND COMPLETION
13	PROTECTION OF PERSONS AND PROPERTY
14	CORRECTION OF WORK
15	MISCELLANEOUS PROVISIONS
16	TERMINATION OF THE CONTRACT
17	OTHER TERMS AND CONDITIONS

### ARTICLE 1 THE CONTRACT DOCUMENTS

The Contractor shall complete the Work described in the Contract Documents for the Project. The Contract Documents consist of

- .1 this Agreement signed by the Owner and Contractor;
- .2 the drawings and specifications prepared by the Architect, dated , and enumerated as follows:

Drawings:		
Number	Title	Date
Specifications:		
Section	Title	Pages

- .3 addenda prepared by the Architect as follows:

Number	Date	Pages
--------	------	-------

Init.

- 4 written orders for changes in the Work, pursuant to Article 10, issued after execution of this Agreement; and
- 5 other documents, if any, identified as follows:

## ARTICLE 2 DATE OF COMMENCEMENT AND SUBSTANTIAL COMPLETION

§ 2.1 The Contract Time is the number of calendar days available to the Contractor to substantially complete the Work.

### § 2.2 Date of Commencement:

Unless otherwise set forth below, the date of commencement shall be the date of this Agreement.  
(Insert the date of commencement if other than the date of this Agreement.)

### § 2.3 Substantial Completion:

Subject to adjustments of the Contract Time as provided in the Contract Documents, the Contractor shall achieve Substantial Completion, as defined in Section 12.5, of the entire Work:  
(Check the appropriate box and complete the necessary information.)

☐ Not later than ( ) calendar days from the date of commencement.

☐ By the following date:

## ARTICLE 3 CONTRACT SUM

§ 3.1 The Contract Sum shall include all items and services necessary for the proper execution and completion of the Work. Subject to additions and deductions in accordance with Article 10, the Contract Sum is:

\$ 304,000.00

THREE HUNDRED FOUR THOUSANDS

§ 3.2 For purposes of payment, the Contract Sum includes the following values related to portions of the Work:  
(Itemize the Contract Sum among the major portions of the Work.)

Portion of the Work	Value
---------------------	-------

§ 3.3 The Contract Sum is based upon the following alternates, if any, which are described in the Contract Documents and hereby accepted by the Owner:

(Identify the accepted alternates. If the bidding or proposal documents permit the Owner to accept other alternates subsequent to the execution of this Agreement, attach a schedule of such other alternates showing the amount for each and the date when that amount expires.)

\$49,500.00 Add: Replace existing field stone with Limestone veneer

§ 3.4 Allowances, if any, included in the Contract Sum are as follows:  
(Identify each allowance.)

Item	Price
------	-------

§ 3.5 Unit prices, if any, are as follows:

(Identify the item and state the unit price and quantity limitations, if any, to which the unit price will be applicable.)

Item	Units and Limitations	Price per Unit (\$0.00)
------	-----------------------	-------------------------

Init.

#### ARTICLE 4 PAYMENTS

§ 4.1 Based on Contractor's Applications for Payment certified by the Architect, the Owner shall pay the Contractor, in accordance with Article 12, as follows:

*(Insert below timing for payments and provisions for withholding retainage, if any.)*

§ 4.2 Payments due and unpaid under the Contract Documents shall bear interest from the date payment is due at the rate below, or in the absence thereof, at the legal rate prevailing at the place of the Project.

*(Insert rate of interest agreed upon, if any.)*

%

#### ARTICLE 5 INSURANCE

§ 5.1 The Contractor shall maintain the following types and limits of insurance until the expiration of the period for correction of Work as set forth in Section 14.2, subject to the terms and conditions set forth in this Section 5.1:

§ 5.1.1 Commercial General Liability insurance for the Project, written on an occurrence form, with policy limits of not less than (\$ ) each occurrence, (\$ ) general aggregate, and (\$ ) aggregate for products-completed operations hazard.

§ 5.1.2 Automobile Liability covering vehicles owned, and non-owned vehicles used, by the Contractor, with policy limits of not less than (\$ ) per accident, for bodily injury, death of any person, and property damage arising out of the ownership, maintenance, and use of those motor vehicles along with any other statutorily required automobile coverage.

§ 5.1.3 The Contractor may achieve the required limits and coverage for Commercial General Liability and Automobile Liability through a combination of primary and excess or umbrella liability insurance, provided that such primary and excess or umbrella insurance policies result in the same or greater coverage as those required under Section 5.1.1 and 5.1.2, and in no event shall any excess or umbrella liability insurance provide narrower coverage than the primary policy. The excess policy shall not require exhaustion of the underlying limits only through the actual payment by the underlying insurers.

§ 5.1.4 Workers' Compensation at statutory limits.

§ 5.1.5 Employers' Liability with policy limits not less than (\$ ) each accident, (\$ ) each employee, and (\$ ) policy limit.

§ 5.1.6 The Contractor shall provide builder's risk insurance to cover the total value of the entire Project on a replacement cost basis.

§ 5.1.7 Other Insurance Provided by the Contractor

*(List below any other insurance coverage to be provided by the Contractor and any applicable limits.)*

##### Coverage

##### Limits

§ 5.2 The Owner shall be responsible for purchasing and maintaining the Owner's usual liability insurance and shall provide property insurance to cover the value of the Owner's property. The Contractor is entitled to receive an increase in the Contract Sum equal to the insurance proceeds related to a loss for damage to the Work covered by the Owner's property insurance.

§ 5.3 The Contractor shall obtain an endorsement to its Commercial General Liability insurance policy to provide coverage for the Contractor's obligations under Section 8.12.

§ 5.4 Prior to commencement of the Work, each party shall provide certificates of insurance showing their respective coverages.

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§ 5.5 Unless specifically precluded by the Owner's property insurance policy, the Owner and Contractor waive all rights against (1) each other and any of their subcontractors, suppliers, agents, and employees, each of the other; and (2) the Architect, Architect's consultants, and any of their agents and employees, for damages caused by fire or other causes of loss to the extent those losses are covered by property insurance or other insurance applicable to the Project, except such rights as they have to the proceeds of such insurance.

## ARTICLE 6 GENERAL PROVISIONS

### § 6.1 The Contract

The Contract represents the entire and integrated agreement between the parties and supersedes prior negotiations, representations or agreements, either written or oral. The Contract may be amended or modified only by a written modification in accordance with Article 10.

### § 6.2 The Work

The term "Work" means the construction and services required by the Contract Documents, and includes all other labor, materials, equipment, and services provided, or to be provided, by the Contractor to fulfill the Contractor's obligations.

### § 6.3 Intent

The intent of the Contract Documents is to include all items necessary for the proper execution and completion of the Work by the Contractor. The Contract Documents are complementary, and what is required by one shall be as binding as if required by all.

### § 6.4 Ownership and Use of Architect's Drawings, Specifications and Other Documents

Documents prepared by the Architect are instruments of the Architect's service for use solely with respect to this Project. The Architect shall retain all common law, statutory, and other reserved rights, including the copyright. The Contractor, subcontractors, sub-subcontractors, and suppliers are authorized to use and reproduce the instruments of service solely and exclusively for execution of the Work. The instruments of service may not be used for other Projects or for additions to this Project outside the scope of the Work without the specific written consent of the Architect.

### § 6.5 Electronic Notice

Written notice under this Agreement may be given by one party to the other by email as set forth below.

*(Insert requirements for delivering written notice by email such as name, title, and email address of the recipient, and whether and how the system will be required to generate a read receipt for the transmission.)*

## ARTICLE 7 OWNER

### § 7.1 Information and Services Required of the Owner

§ 7.1.1 If requested by the Contractor, the Owner shall furnish all necessary surveys and a legal description of the site.

§ 7.1.2 Except for permits and fees under Section 8.7.1 that are the responsibility of the Contractor, the Owner shall obtain and pay for other necessary approvals, easements, assessments, and charges.

§ 7.1.3 Prior to commencement of the Work, at the written request of the Contractor, the Owner shall furnish to the Contractor reasonable evidence that the Owner has made financial arrangements to fulfill the Owner's obligations under the Contract. The Contractor shall have no obligation to commence the Work until the Owner provides such evidence.

### § 7.2 Owner's Right to Stop the Work

If the Contractor fails to correct Work which is not in accordance with the Contract Documents, the Owner may direct the Contractor in writing to stop the Work until the correction is made.

### § 7.3 Owner's Right to Carry Out the Work

If the Contractor defaults or neglects to carry out the Work in accordance with the Contract Documents and fails within a seven day period after receipt of written notice from the Owner to commence and continue correction of such default or neglect with diligence and promptness, the Owner may, without prejudice to other remedies, correct such

deficiencies. In such case, the Architect may withhold or nullify a Certificate for Payment in whole or in part, to the extent reasonably necessary to reimburse the Owner for the cost of correction, provided the actions of the Owner and amounts charged to the Contractor were approved by the Architect.

#### **§ 7.4 Owner's Right to Perform Construction and to Award Separate Contracts**

**§ 7.4.1** The Owner reserves the right to perform construction or operations related to the Project with the Owner's own forces, and to award separate contracts in connection with other portions of the Project.

**§ 7.4.2** The Contractor shall coordinate and cooperate with the Owner's own forces and separate contractors employed by the Owner.

### **ARTICLE 8 CONTRACTOR**

#### **§ 8.1 Review of Contract Documents and Field Conditions by Contractor**

**§ 8.1.1** Execution of the Contract by the Contractor is a representation that the Contractor has visited the site, become familiar with local conditions under which the Work is to be performed, and correlated personal observations with requirements of the Contract Documents.

**§ 8.1.2** The Contractor shall carefully study and compare the Contract Documents with each other and with information furnished by the Owner. Before commencing activities, the Contractor shall (1) take field measurements and verify field conditions; (2) carefully compare this and other information known to the Contractor with the Contract Documents; and (3) promptly report errors, inconsistencies, or omissions discovered to the Architect.

#### **§ 8.2 Contractor's Construction Schedule**

The Contractor, promptly after being awarded the Contract, shall prepare and submit for the Owner's and Architect's information a Contractor's construction schedule for the Work.

#### **§ 8.3 Supervision and Construction Procedures**

**§ 8.3.1** The Contractor shall supervise and direct the Work using the Contractor's best skill and attention. The Contractor shall be solely responsible for and have control over construction means, methods, techniques, sequences, and procedures, and for coordinating all portions of the Work.

**§ 8.3.2** The Contractor, as soon as practicable after award of the Contract, shall furnish in writing to the Owner, through the Architect, the names of subcontractors or suppliers for each portion of the Work. The Contractor shall not contract with any subcontractor or supplier to whom the Owner or Architect have made a timely and reasonable objection.

#### **§ 8.4 Labor and Materials**

**§ 8.4.1** Unless otherwise provided in the Contract Documents, the Contractor shall provide and pay for labor, materials, equipment, tools, utilities, transportation, and other facilities and services necessary for proper execution and completion of the Work.

**§ 8.4.2** The Contractor shall enforce strict discipline and good order among the Contractor's employees and other persons carrying out the Contract Work. The Contractor shall not permit employment of unfit persons or persons not skilled in tasks assigned to them.

#### **§ 8.5 Warranty**

The Contractor warrants to the Owner and Architect that: (1) materials and equipment furnished under the Contract will be new and of good quality unless otherwise required or permitted by the Contract Documents; (2) the Work will be free from defects not inherent in the quality required or permitted; and (3) the Work will conform to the requirements of the Contract Documents. Any material or equipment warranties required by the Contract Documents shall be issued in the name of the Owner, or shall be transferable to the Owner, and shall commence in accordance with Section 12.5.

#### **§ 8.6 Taxes**

The Contractor shall pay sales, consumer, use, and similar taxes that are legally required when the Contract is executed.

#### **§ 8.7 Permits, Fees and Notices**

**§ 8.7.1** The Contractor shall obtain and pay for the building permit and other permits and governmental fees, licenses, and inspections necessary for proper execution and completion of the Work.

**§ 8.7.2** The Contractor shall comply with and give notices required by agencies having jurisdiction over the Work. If the Contractor performs Work knowing it to be contrary to applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities, the Contractor shall assume full responsibility for such Work and shall bear the attributable costs. The Contractor shall promptly notify the Architect in writing of any known inconsistencies in the Contract Documents with such governmental laws, rules, and regulations.

#### **§ 8.8 Submittals**

The Contractor shall promptly review, approve in writing, and submit to the Architect shop drawings, product data, samples, and similar submittals required by the Contract Documents. Shop drawings, product data, samples, and similar submittals are not Contract Documents.

#### **§ 8.9 Use of Site**

The Contractor shall confine operations at the site to areas permitted by law, ordinances, permits, the Contract Documents, and the Owner.

#### **§ 8.10 Cutting and Patching**

The Contractor shall be responsible for cutting, fitting, or patching required to complete the Work or to make its parts fit together properly.

#### **§ 8.11 Cleaning Up**

The Contractor shall keep the premises and surrounding area free from accumulation of debris and trash related to the Work. At the completion of the Work, the Contractor shall remove its tools, construction equipment, machinery, and surplus material; and shall properly dispose of waste materials.

#### **§ 8.12 Indemnification**

To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the Owner, Architect, Architect's consultants, and agents and employees of any of them, from and against claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Work, provided that such claim, damage, loss, or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), but only to the extent caused by the negligent acts or omissions of the Contractor, a subcontractor, anyone directly or indirectly employed by them or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder.

### **ARTICLE 9 ARCHITECT**

**§ 9.1** The Architect will provide administration of the Contract as described in the Contract Documents. The Architect will have authority to act on behalf of the Owner only to the extent provided in the Contract Documents.

**§ 9.2** The Architect will visit the site at intervals appropriate to the stage of construction to become generally familiar with the progress and quality of the Work.

**§ 9.3** The Architect will not have control over or charge of, and will not be responsible for, construction means, methods, techniques, sequences, or procedures, or for safety precautions and programs in connection with the Work, since these are solely the Contractor's responsibility. The Architect will not be responsible for the Contractor's failure to carry out the Work in accordance with the Contract Documents.

**§ 9.4** Based on the Architect's observations and evaluations of the Contractor's Applications for Payment, the Architect will review and certify the amounts due the Contractor.

**§ 9.5** The Architect has authority to reject Work that does not conform to the Contract Documents.

§ 9.6 The Architect will promptly review and approve or take appropriate action upon Contractor's submittals, but only for the limited purpose of checking for conformance with information given and the design concept expressed in the Contract Documents.

§ 9.7 On written request from either the Owner or Contractor, the Architect will promptly interpret and decide matters concerning performance under, and requirements of, the Contract Documents.

§ 9.8 Interpretations and decisions of the Architect will be consistent with the intent of, and reasonably inferable from the Contract Documents, and will be in writing or in the form of drawings. When making such interpretations and decisions, the Architect will endeavor to secure faithful performance by both Owner and Contractor, will not show partiality to either and will not be liable for results of interpretations or decisions rendered in good faith.

§ 9.9 The Architect's duties, responsibilities, and limits of authority as described in the Contract Documents shall not be changed without written consent of the Owner, Contractor, and Architect. Consent shall not be unreasonably withheld.

#### ARTICLE 10 CHANGES IN THE WORK

§ 10.1 The Owner, without invalidating the Contract, may order changes in the Work within the general scope of the Contract, consisting of additions, deletions or other revisions, and the Contract Sum and Contract Time shall be adjusted accordingly, in writing. If the Owner and Contractor cannot agree to a change in the Contract Sum, the Owner shall pay the Contractor its actual cost plus reasonable overhead and profit.

§ 10.2 The Architect may authorize or order minor changes in the Work that are consistent with the intent of the Contract Documents and do not involve an adjustment in the Contract Sum or an extension of the Contract Time. Such authorization or order shall be in writing and shall be binding on the Owner and Contractor. The Contractor shall proceed with such minor changes promptly.

§ 10.3 If concealed or unknown physical conditions are encountered at the site that differ materially from those indicated in the Contract Documents or from those conditions ordinarily found to exist, the Contract Sum and Contract Time shall be subject to equitable adjustment.

#### ARTICLE 11 TIME

§ 11.1 Time limits stated in the Contract Documents are of the essence of the Contract.

§ 11.2 If the Contractor is delayed at any time in progress of the Work by changes ordered in the Work, or by labor disputes, fire, unusual delay in deliveries, unavoidable casualties, or other causes beyond the Contractor's control, the Contract Time shall be subject to equitable adjustment.

§ 11.3 Costs caused by delays or by improperly timed activities or defective construction shall be borne by the responsible party.

#### ARTICLE 12 PAYMENTS AND COMPLETION

##### § 12.1 Contract Sum

The Contract Sum stated in this Agreement, including authorized adjustments, is the total amount payable by the Owner to the Contractor for performance of the Work under the Contract Documents.

##### § 12.2 Applications for Payment

§ 12.2.1 At least ten days before the date established for each progress payment, the Contractor shall submit to the Architect an itemized Application for Payment for Work completed in accordance with the values stated in this Agreement. The Application shall be supported by data substantiating the Contractor's right to payment as the Owner or Architect may reasonably require, such as evidence of payments made to, and waivers of liens from, subcontractors and suppliers. Payments shall be made on account of materials and equipment delivered and suitably stored at the site for subsequent incorporation in the Work. If approved in advance by the Owner, payment may similarly be made for materials and equipment stored, and protected from damage, off the site at a location agreed upon in writing.

§ 12.2.2 The Contractor warrants that title to all Work covered by an Application for Payment will pass to the Owner no later than the time of payment. The Contractor further warrants that upon submittal of an Application for Payment,

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all Work for which Certificates for Payment have been previously issued and payments received from the Owner shall, to the best of the Contractor's knowledge, information, and belief, be free and clear of liens, claims, security interests, or other encumbrances adverse to the Owner's interests.

#### **§ 12.3 Certificates for Payment**

The Architect will, within seven days after receipt of the Contractor's Application for Payment, either (1) issue to the Owner a Certificate for Payment in the full amount of the Application for Payment, with a copy to the Contractor; (2) issue to the Owner a Certificate for Payment for such amount as the Architect determines is properly due, and notify the Contractor and Owner in writing of the Architect's reasons for withholding certification in part; or (3) withhold certification of the entire Application for Payment, and notify the Contractor and Owner of the Architect's reason for withholding certification in whole. If certification or notification is not made within such seven day period, the Contractor may, upon seven additional days' written notice to the Owner and Architect, stop the Work until payment of the amount owing has been received. The Contract Time and the Contract Sum shall be equitably adjusted due to the delay.

#### **§ 12.4 Progress Payments**

**§ 12.4.1** After the Architect has issued a Certificate for Payment, the Owner shall make payment in the manner provided in the Contract Documents.

**§ 12.4.2** The Contractor shall promptly pay each subcontractor and supplier, upon receipt of payment from the Owner, an amount determined in accordance with the terms of the applicable subcontracts and purchase orders.

**§ 12.4.3** Neither the Owner nor the Architect shall have responsibility for payments to a subcontractor or supplier.

**§ 12.4.4** A Certificate for Payment, a progress payment, or partial or entire use or occupancy of the Project by the Owner shall not constitute acceptance of Work not in accordance with the requirements of the Contract Documents.

#### **§ 12.5 Substantial Completion**

**§ 12.5.1** Substantial Completion is the stage in the progress of the Work when the Work or designated portion thereof is sufficiently complete in accordance with the Contract Documents so the Owner can occupy or utilize the Work for its intended use.

**§ 12.5.2** When the Contractor believes that the Work or designated portion thereof is substantially complete, it will notify the Architect and the Architect will make an inspection to determine whether the Work is substantially complete. When the Architect determines that the Work is substantially complete, the Architect shall prepare a Certificate of Substantial Completion that shall establish the date of Substantial Completion, establish the responsibilities of the Owner and Contractor, and fix the time within which the Contractor shall finish all items on the list accompanying the Certificate. Warranties required by the Contract Documents shall commence on the date of Substantial Completion of the Work or designated portion thereof unless otherwise provided in the Certificate of Substantial Completion.

#### **§ 12.6 Final Completion and Final Payment**

**§ 12.6.1** Upon receipt of a final Application for Payment, the Architect will inspect the Work. When the Architect finds the Work acceptable and the Contract fully performed, the Architect will promptly issue a final Certificate for Payment.

**§ 12.6.2** Final payment shall not become due until the Contractor submits to the Architect releases and waivers of liens, and data establishing payment or satisfaction of obligations, such as receipts, claims, security interests, or encumbrances arising out of the Contract.

**§ 12.6.3** Acceptance of final payment by the Contractor, a subcontractor or supplier shall constitute a waiver of claims by that payee except those previously made in writing and identified by that payee as unsettled at the time of final Application for Payment.

### **ARTICLE 13 PROTECTION OF PERSONS AND PROPERTY**

The Contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs, including all those required by law in connection with performance of the Contract. The Contractor shall take

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reasonable precautions to prevent damage, injury, or loss to employees on the Work and other persons who may be affected thereby, the Work and materials and equipment to be incorporated therein, and other property at the site or adjacent thereto. The Contractor shall promptly remedy damage and loss to property caused in whole or in part by the Contractor, or by anyone for whose acts the Contractor may be liable.

#### ARTICLE 14 CORRECTION OF WORK

§ 14.1 The Contractor shall promptly correct Work rejected by the Architect as failing to conform to the requirements of the Contract Documents. The Contractor shall bear the cost of correcting such rejected Work, including the costs of uncovering, replacement, and additional testing.

§ 14.2 In addition to the Contractor's other obligations including warranties under the Contract, the Contractor shall, for a period of one year after Substantial Completion, correct work not conforming to the requirements of the Contract Documents.

§ 14.3 If the Contractor fails to correct nonconforming Work within a reasonable time, the Owner may correct it in accordance with Section 7.3.

#### ARTICLE 15 MISCELLANEOUS PROVISIONS

##### § 15.1 Assignment of Contract

Neither party to the Contract shall assign the Contract as a whole without written consent of the other.

##### § 15.2 Tests and Inspections

§ 15.2.1 At the appropriate times, the Contractor shall arrange and bear cost of tests, inspections, and approvals of portions of the Work required by the Contract Documents or by laws, statutes, ordinances, codes, rules and regulations, or lawful orders of public authorities.

§ 15.2.2 If the Architect requires additional testing, the Contractor shall perform those tests.

§ 15.2.3 The Owner shall bear cost of tests, inspections, or approvals that do not become requirements until after the Contract is executed. The Owner shall directly arrange and pay for tests, inspections, or approvals where building codes or applicable laws or regulations so require.

##### § 15.3 Governing Law

The Contract shall be governed by the law of the place where the Project is located, excluding that jurisdiction's choice of law rules.

#### ARTICLE 16 TERMINATION OF THE CONTRACT

##### § 16.1 Termination by the Contractor

If the Work is stopped under Section 12.3 for a period of 14 days through no fault of the Contractor, the Contractor may, upon seven additional days' written notice to the Owner and Architect, terminate the Contract and recover from the Owner payment for Work executed including reasonable overhead and profit, and costs incurred by reason of such termination.

##### § 16.2 Termination by the Owner for Cause

§ 16.2.1 The Owner may terminate the Contract if the Contractor

- .1 repeatedly refuses or fails to supply enough properly skilled workers or proper materials;
- .2 fails to make payment to subcontractors for materials or labor in accordance with the respective agreements between the Contractor and the subcontractors;
- .3 repeatedly disregards applicable laws, statutes, ordinances, codes, rules and regulations, or lawful orders of a public authority; or
- .4 is otherwise guilty of substantial breach of a provision of the Contract Documents.

§ 16.2.2 When any of the above reasons exist, the Owner, after consultation with the Architect, may without prejudice to any other rights or remedies of the Owner and after giving the Contractor and the Contractor's surety, if any, seven days' written notice, terminate employment of the Contractor and may

- .1 take possession of the site and of all materials thereon owned by the Contractor, and
- .2 finish the Work by whatever reasonable method the Owner may deem expedient.

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§ 16.2.3 When the Owner terminates the Contract for one of the reasons stated in Section 16.2.1, the Contractor shall not be entitled to receive further payment until the Work is finished.

§ 16.2.4 If the unpaid balance of the Contract Sum exceeds costs of finishing the Work, such excess shall be paid to the Contractor. If such costs exceed the unpaid balance, the Contractor shall pay the difference to the Owner. This obligation for payment shall survive termination of the Contract.

**§ 16.3 Termination by the Owner for Convenience**

The Owner may, at any time, terminate the Contract for the Owner's convenience and without cause. The Contractor shall be entitled to receive payment for Work executed, and costs incurred by reason of such termination, along with reasonable overhead and profit on the Work not executed.

**ARTICLE 17 OTHER TERMS AND CONDITIONS**

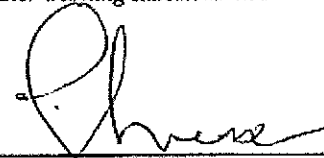
*(Insert any other terms or conditions below.)*

This Agreement entered into as of the day and year first written above.

*(If required by law, insert cancellation period, disclosures or other warning statements above the signatures.)*

\_\_\_\_\_  
OWNER (Signature)

\_\_\_\_\_  
(Printed name and title)



\_\_\_\_\_  
CONTRACTOR (Signature)

Louis J. Morse - General Manager

\_\_\_\_\_  
(Printed name and title)

LICENSE NO.: N/A

JURISDICTION:

## **Additions and Deletions Report for AIA® Document A105™ – 2017**

This Additions and Deletions Report, as defined on page 1 of the associated document, reproduces below all text the author has added to the standard form AIA document in order to complete it, as well as any text the author may have added to or deleted from the original AIA text. Added text is shown underlined. Deleted text is indicated with a horizontal line through the original AIA text.

Note: This Additions and Deletions Report is provided for information purposes only and is not incorporated into or constitute any part of the associated AIA document. This Additions and Deletions Report and its associated document were generated simultaneously by AIA software at 17:48:46 on 08/05/2018.

*There are no differences.*

## **Certification of Document's Authenticity**

**AIA® Document D401™ – 2003**

I, Simon Batistich, hereby certify, to the best of my knowledge, information and belief, that I created the attached final document simultaneously with its associated Additions and Deletions Report and this certification at 17:48:46 on 09/05/2018 under Order No. 5554083650 from AIA Contract Documents software and that in preparing the attached final document I made no changes to the original text of AIA® Document A105™ – 2017, Standard Short Form of Agreement Between Owner and Contractor, as published by the AIA in its software, other than those additions and deletions shown in the associated Additions and Deletions Report.

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*(Signed)*

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*(Title)*

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*(Dated)*



AIA Document A305

# Contractor's Qualification Statement

## 1986 EDITION

*This form is approved and recommended by The American Institute of Architects (AIA) and The Associated General Contractors of America (AGC) for use in evaluating the qualifications of contractors. No endorsement of the submitting party or verification of the information is made by the AIA or AGC.*

The Undersigned certifies under oath that the information provided herein is true and sufficiently complete so as not to be misleading.

SUBMITTED TO: Village of Willowbrook

ADDRESS: 835 Midway Drive, Willowbrook, IL 60527

SUBMITTED BY: L.J. Morse Construction Company

Corporation ☒

NAME: Louis J. Morse - General Manager

Partnership ☐

ADDRESS: 128 South Broadway Ave; Aurora, IL 60505

Individual ☐

PRINCIPAL OFFICE: 128 South Broadway Ave; Aurora, IL 60505

Joint Venture ☐

Other ☐

NAME OF PROJECT (if applicable): Phase 1 - Exterior Work: Village of Willowbrook Board and Community Center

TYPE OF WORK (file separate form for each Classification of Work):

☒ General Construction

☐ HVAC

☐ Plumbing

☐ Electrical

☐ Other \_\_\_\_\_

(please specify)

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**1. ORGANIZATION**

1.1 How many years has your organization been in business as a Contractor?

Since 1993

1.2 How many years has your organization been in business under its present business name?

Since 1993

1.2.1 Under what other or former names has your organization operated?

None

1.3 If your organization is a corporation, answer the following:

1.3.1 Date of incorporation: 1/11/1994

1.3.2 State of incorporation: Illinois

1.3.3 President's name: Linda K. Morse

1.3.4 Vice-president's name(s): None

1.3.5 Secretary's name: Linda K. Morse

1.3.6 Treasurer's name: Linda K. Morse

1.4 If your organization is a partnership, answer the following:

1.4.1 Date of organization:

1.4.2 Type of partnership (if applicable): Not Applicable

1.4.3 Name(s) of general partner(s):

1.5 If your organization is individually owned, answer the following:

1.5.1 Date of organization:

1.5.2 Name of owner: Not Applicable

- 1.6 If the form of your organization is other than those listed above, describe it and name the principals:

Not Applicable

- 1.7 Name of parent company, if any

## 2. LICENSING

- 2.1 List jurisdictions and trade categories in which your organization is legally qualified to do business, and indicate registration or license numbers, if applicable.

Carpentry  
Drywall  
Acoustical Ceilings

- 2.2 List jurisdictions in which your organization's partnership or trade name is filed.

Not applicable

## 3. EXPERIENCE

- 3.1 List the categories of work that your organization normally performs with its own forces.

Carpentry  
Drywall  
Acoustical Ceilings

- 3.2 Claims and Suits. (If the answer to any of the questions below is yes, please attach details.)

- 3.2.1 Has your organization ever failed to satisfactorily complete any work awarded to it?  
NO

- 3.2.2 Are there any judgments, claims, arbitration proceedings or suits pending or outstanding against your organization or its officers? NO

- 3.2.3 Has your organization filed any law suits or requested arbitration with regard to construction contracts within the last five years? NO

- 3.3 Within the last five years, has any officer or principal of your organization ever been an officer or principal of another organization when it failed to complete a construction contract? (If the answer is yes, please attach details.) NO



3.4 On a separate sheet, list major construction projects your organization has in progress, giving the name of project, owner, architect, contract amount, percent complete and scheduled completion date.

3.4.1 State total worth of work in progress and under contract:

\$10,000,000.00

3.5 On a separate sheet, list the major projects your organization has completed in the last three (3) years

See attached reference list

3.5.1 State average annual amount of construction work performed during the past five years:

\$17,000,000.00

3.6 On a separate sheet, list the construction experience and present commitments of the key individuals of your organization.

3.7 On a separate sheet list any penalties or liquidated damages incurred by your organization in the last five (5) years - NONE TO LIST

3.8 Has your organization ever been disqualified for an award of a bid or withdrawn a submitted bid? (attach details if "yes") - NO

#### 4. REFERENCES

4.1 Trade References:

Nexgen Building Supply  
2300 Hammond Drive  
Schaumburg, IL 60173

Chicago Flameproof  
1200 S. Lake Street  
Montgomery, IL 60538

Valley Electric  
P.O. Box 461  
Oswego, IL 60543

4.2 Bank References:

Fist Community Bank  
24 West Gartner  
Suite 104  
Naperville, IL 60540  
Nick Holtz  
(630) 357-3810

4.3 Surety:

4.3.1 Name of bonding company: (include name of contact person and phone number)

CNA Surety Company

4.3.2 Name and address of agent:

(include name of contact person and phone number)

DSP Insurance Services  
1900 E. Golf Road  
Suite 650  
Schaumburg, IL 60173  
John Adams - 847.485.2430

4.3.3 Total bonding capacity is: 30 mil

**5. FINANCING** \*A financial statement will be provided upon specific request from Owner/Architect.\*

**5.1 Financial Statement.**

**5.1.1** Attach a financial statement, preferably audited, including your organization's latest balance sheet and income statement showing the following items:

Current Assets (e.g., cash, joint venture accounts, accounts receivable, notes receivable, accrued income, deposits, materials inventory and prepaid expenses);

Net Fixed Assets;

Other Assets;

Current Liabilities (e.g., accounts payable, notes payable, accrued expenses, provision for income taxes, advances, accrued salaries and accrued payroll taxes);

Other Liabilities (e.g., capital, capital stock, authorized and outstanding shares par values, earned surplus and retained earnings).

**5.1.2** Name and address of firm preparing attached financial statement, and date thereof:

Mueller & Co, LLP., 2230 Point Blvd; Suite 700; Elgin, IL 60123

**5.1.3** Is the attached financial statement for the identical organization named on page one?

YES

**5.1.4** If not, explain the relationship and financial responsibility of the organization whose financial statement is provided (e.g., parent-subsidiary). N/A

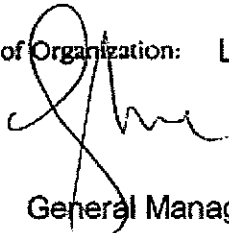
**5.2** Will the organization whose financial statement is attached act as guarantor of the contract for construction?

YES

6. SIGNATURE

6.1 Dated at this 28th day of September 2018

Name of Organization: L.J. Morse Construction Company

By:  -Louis J. Morse

Title: General Manager

6.2

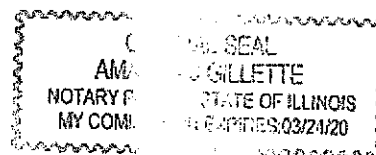
Ms. Amanda Gillette being  
duly sworn deposes and says that the information provided herein is true and sufficiently complete so as not to be  
misleading.

Subscribed and sworn before me this

28th day of September 2018

Notary Public: 

My Commission Expires: March 24, 2020.



**CAUTION:** You should sign an original AIA document which has this caution printed in red.  
An original assures that changes will not be obscured as may occur when documents are reproduced.



**L.J. MORSE**  
CONSTRUCTION

128 S. Broadway  
Aurora, IL 60505  
630-896-2696  
FAX 630-896-2697

*In reference to AIA 305, Paragraph 3.6, here is a list of our Key individuals:*

***Louis J. Morse, General Manager***

Lou started in the construction industry over 30 years ago progressing quickly to the project manager position. Within three years of entering the industry Lou was responsible for the management of multiple projects under construction simultaneously. In 1993 Lou and his wife, Linda, founded L.J. Morse Construction working on site projects during the daylight and office duties after hours. Daily responsibilities include management of estimating staff, field superintendents, project managers, and all clerical staff. Further, Lou will act a project manager for select projects. Prior to the duties of L.J. Morse, Lou worked as a Union Carpenter for approximately 12 years.

***Scott Christopher, General Superintendent, 28 Years Construction Experience.***

In 1999 Scott started working as a project superintendent with L.J. Morse Construction. His responsibilities include complete involvement with project management and the scheduling of a project from start to finish. His duties include but are not limited to: scheduling deliveries, monitoring compliance of project specifications, conducting weekly progress meetings, conducting weekly safety meetings, coordinating tradesmen for both self-performed items and subcontracted items, maintaining site visits and assuring safety compliance with L.J. Morse safety consultants.

***Ryan J. Morse, Project Manager, 12 Years Construction Experience.***

Ryan earned a degree in construction engineering from Bradley University. He is responsible for managing projects from 50k to 10m. His duties include; budgets, purchasing, cost control, contract negotiations, subcontractor selection, and owner/Architect relations. He has experience in educational, higher education, industrial, retail and healthcare industries.

***David A. Rood, Field Superintendent, 35 Years Construction Experience.***

Dave has been employed by L.J. Morse for seven years. His responsibilities include complete involvement with project management while working with the project manager from the start to completion of a project. His duties include but are not limited to; scheduling deliveries, monitoring compliance of project specifications, coordinating of all tradesmen for all projects, tracking labor production, attending project meetings, conducting regular site visits and assuring compliance with L.J. Morse safety manuals and consultants.



**L.J. MORSE**  
CONSTRUCTION

128 S. Broadway  
Aurora, IL 60505  
630-896-2696  
FAX 630-896-2697

## CURRENT & COMPLETED CONSTRUCTION PROJECT REFERENCES

PROJECT NAME: Willowbrook Police Facility  
ARCHITECT/CM: Williams Architects  
CONTACT: Tim Hallk  
PHONE NUMBER: (630) 920-2261  
APPROX. COST: \$ 3,282,700.00  
STATUS: Current

PROJECT NAME: Carol Stream Elementary School  
ARCHITECT/CM: Arcon Associates, Inc.  
CONTACT: VP Trinh  
PHONE NUMBER: (630) 495-1900  
APPROX. COST: \$ 1,946,370.00  
STATUS: Current

PROJECT NAME: Advocate Good Shepherd Hospital  
ARCHITECT/CM: Mortenson Construction  
CONTACT: Joe Krueger  
PHONE NUMBER: (312) 566-9531  
APPROX. COST: \$ 11,218,000.00  
STATUS: Current

PROJECT NAME: Naperville North HS Entrance Enhancements  
ARCHITECT/CM: Wight & Company  
CONTACT: Craig Siepka  
PHONE NUMBER: (630) 969-7000  
APPROX. COST: \$ 1,526,000.00  
STATUS: Current

PROJECT NAME: Triton College - Multiple Projects  
ARCHITECT/CM: Arcon Associates, Inc.  
CONTACT: Michael Welsh  
PHONE NUMBER: (708) 456-0300  
APPROX. COST: \$ 3,210,000.00  
STATUS: Current and Completed

PROJECT NAME: West Chicago High School District #94 Work  
ARCHITECT/CM: DLA Architects  
CONTACT: Gordon Cole  
PHONE NUMBER: (630) 876-6223  
APPROX. COST: \$ 5,983,333.00  
STATUS: Completed

**COMPLETED CONSTRUCTION PROJECT REFERENCES...Continued**

**PROJECT NAME:** Ida Crown Jewish Academy  
**ARCHITECT/CM:** Lend Lease  
**CONTACT:** Jeannine Eicker  
**PHONE NUMBER:** (312) 245-1000  
**APPROX. COST:** \$ 2,557,994.00  
**STATUS:** Completed

**PROJECT NAME:** College of DuPage – Multiple Projects  
**ARCHITECT/CM:** Power Construction/Mortenson Construction  
**CONTACT:** Dave Lesniak  
**PHONE NUMBER:** (630) 942-2972  
**APPROX. COST:** \$ 6,165,000.00  
**STATUS:** Completed

**PROJECT NAME:** Lisle Park District Ohio Street Renovations  
**ARCHITECT/CM:** Williams Architects  
**CONTACT:** Dan Garvey, Owner  
**PHONE NUMBER:** (630) 964-3410  
**APPROX. COST:** \$ 1,727,551.00  
**STATUS:** Completed

**PROJECT NAME:** MVCC Multiple Projects  
**OWNER:** Moraine Valley Community College  
**CONTACT:** Rick Brennan  
**PHONE NUMBER:** (708) 974-5373  
**APPROX. COST:** \$ 9,759,963.00  
**STATUS:** Completed

**PROJECT NAME:** Lemont Police Facility  
**ARCHITECT/CM:** Wight Construction, Inc.  
**CONTACT:** Craig Siepka  
**PHONE NUMBER:** (630) 969-7000  
**APPROX. COST:** \$ 754,000.00  
**STATUS:** Completed

**PROJECT NAME:** Lord of Life Church Addition, La Fox IL  
**ARCHITECT:** Lord of Life Church  
**CONTACT:** Bob Fredericksen  
**PHONE NUMBER:** (630) 262-1642  
**APPROX. COST:** \$4,500,000.00  
**STATUS:** Completed

**PROJECT NAME:** New England Congregational Church  
**ARCHITECT:** New England Congregational Church  
**CONTACT:** Pastor Gary McCann  
**PHONE NUMBER:** (630) 897-8721  
**APPROX. COST:** \$1,252,200.00  
**STATUS:** Completed

More available upon request.



# AIA Document A310™ - 2010

## Bid Bond

### CONTRACTOR:

(Name, legal status and address)

L. J. Morse Construction Co.  
128 S. Broadway  
Aurora, IL 60505

### SURETY:

(Name, legal status and principal place of business)

Western Surety Company: South Dakota Corporation  
151 North Franklin Street  
Chicago, IL 60606

### OWNER:

(Name, legal status and address)

Village of Willowbrook  
825 Midway Drive  
Willowbrook, IL 60527

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

**BOND AMOUNT:** Ten Percent of the Amount of Bid----- (--10%--)

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

### PROJECT:

(Name, location or address, and Project number, if any)

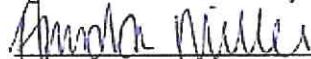
Village of Willowbrook - Board Room and Community Center

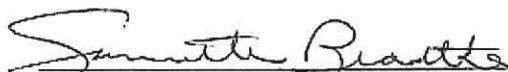
The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

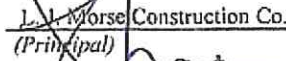
If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 28th day of September, 2018.

  
(Witness)

  
(Witness)

  
(Principal) (Seal)

(Title) General Manager

Western Surety Company  
(Surety) (Seal)

(Title) Carol A. Dougherty, Attorney in Fact

**CAUTION:** You should sign an original AIA Contract Document, on which this text appears in RED. An original assures that changes will not be obscured.

# Western Surety Company

## POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

**J S Pohl, James L Sulkowski, Carol A Dougherty, R B Schutz, Sherene L Hemler, Mike Pohl, Meredith H Mielke, Kirk Liskiewitz, Courtney A Flaska, Samantha J Bradtke, Individually**

of Schaumburg, IL, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

### - In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law printed on the reverse hereof, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 8th day of August, 2018.



WESTERN SURETY COMPANY

*Paul T. Bruflat*

Paul T. Bruflat, Vice President

State of South Dakota } ss  
County of Minnehaha

On this 8th day of August, 2018, before me personally came Paul T. Bruflat, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is the Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires

June 23, 2021



*J. Mohr*

J. Mohr, Notary Public

### CERTIFICATE

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law of the corporation printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 28th day of September 2018



WESTERN SURETY COMPANY

*L. Nelson*

L. Nelson, Assistant Secretary

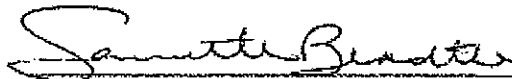


*Surety Company Acknowledgement*

STATE OF **ILLINOIS**  
COUNTY OF **COOK**

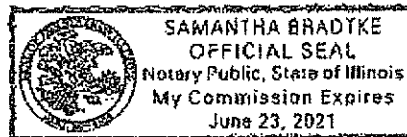
SS.:

On this 28th day of September, 2018, before me personally appeared **Carol A. Dougherty**, to me known, who, being by me duly sworn, did depose and say: that (s)he resides at **Schaumburg, Illinois**, that (s)he is the **Attorney in Fact of Western Surety Company**, the corporation described in and which executed the annexed instrument; that (s)he knows the corporate seal of said corporation; that the seal affixed to said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation; that (s)he signed his/her name thereto by like order; and that the liabilities of said corporation do not exceed its assets as ascertained in the manner provided by law.



Notary Public in and for the above County and State

My Commission Expires: 06/23/21



## **ADDENDUM NO. 1**

### **ADDENDUM TO THE STANDARD FORM OF AGREEMENT BETWEEN OWNER AND CONTRACTOR FOR A SMALL PROJECT**

THIS ADDENDUM dated this \_\_\_\_ day of October, 2018, supplements, amends and modifies the terms and conditions of the 2017 Edition of AIA Document A105, Standard Form of Agreement Between Owner and Contractor for a Small Project for the Village of the Willowbrook Board of Trustees and Community Center, 825 Midway Drive, Willowbrook, Illinois Phase I Shell Renovation ("Agreement") and is hereby incorporated into the Agreement.

The Agreement is amended as follows:

#### **ARTICLE 1 THE CONTRACT DOCUMENTS**

Add the following subparagraphs to Article 1:

- .5 Addendum No. 1 to the Standard Form of Agreement Between Owner and Contractor for a Small Project
- .6 In resolving inconsistencies among two or more sections of the Contract Documents, precedence shall be given in the following order:

First	Agreement
Second	Laws and Regulations
Third	Supplementary General Conditions, if any
Fourth	General Conditions (contained in the agreement)
Fifth	Specifications
Sixth	Contract Drawings
- .7 The titles and headings printed on the Contract Drawings, in the General Conditions, in the Contract Specifications, and elsewhere in the Contract Documents are inserted for convenience and reference only and shall not be taken or considered as having any bearing on the interpretation thereof.

## ARTICLE 4 PAYMENT

Delete section 4.2 and replace as follows:

§4.2 Payments shall be made in accordance with the Local Government Prompt Payment Act (50 ILCS 505/1 *et seq.*)

## ARTICLE 5 INSURANCE

§5.1 Add the following to section 5.1

- .1 The Contractor shall procure and maintain for the duration of the Contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Work by the Contractor, its agents, representatives, employees or subcontractors.
- .2 Minimum Scope of Insurance
  - .1 Coverage shall be at least as broad as:
    - .1 Insurance Services Office Commercial General Liability occurrence from CG 0001 (Ed. 1/85); and
    - .2 Insurance Services Office form number CA000:1 (Ed. 1/87) covering Automobile Liability, symbol 01 "any auto" and endorsement CA0029 (Ed. 12/88) changes in Business Auto and Truckers coverage forms - Insured Contract; and
    - .3 Worker's Compensation as required by the Labor Code of the State of Illinois and Employers' Liability Insurance.
    - .4 Builders Risk Insurance shall insure against "All Risk" of physical damage, including water damage (flood and hydrostatic pressure not excluded).
  - .3 Minimum Limits of Insurance
    - .1 Contractor shall maintain limits no less than:
      - .1 Commercial General Liability: \$2,000,000 combined single limit per occurrence for bodily injury, personal injury, and property damage. Minimum General Aggregate shall be no less than \$5,000,000 per person per aggregate.

- .2 Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage.
- .3 Worker's Compensation and Employers' Liability: Worker's Compensation limits as required by the Labor Code of the State of Illinois and Employers' Liability limits of \$500,000 per accident.
- .4 Builders Risk in the amount of the Contract.

.4 Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and waived by the Owner. At the option of the Owner, either: the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects the Owner, its officials, employees and volunteers; or the Construction Manager shall procure a bond guaranteeing payment of losses and related investigation, claim administration and defense expenses.

.5 Other Insurance Provisions

The policies are to contain, or be endorsed to contain, the following provisions:

.1 Commercial General Liability and Automobile Liability Coverages:

- .1 The Owner, its officials, employees and volunteers are to be covered as insureds as respects: liability arising out of activities performed by or on behalf of the Contractor as well as materials, and equipment procured, owned, leased, hired or borrowed by the Contractor. The coverage shall contain no special limits on the scope of the protection afforded to the Owner, its officials, or volunteers.
- .2 The Contractor's insurance coverage shall be primary insurance as respects the Owner, its officials, employees and volunteers. Any insurance or self-insurance maintained by the Owner, its officials, employees or volunteers shall be excess of Contractor's insurance and shall not contribute with it.
- .3 Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the Owner, its officials, employees or volunteers.
- .4 Coverage shall state that the Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits or the insurer's liability.

.6 Worker's Compensation and Employers' Liability Coverage

The insurer shall agree to waive all rights or subrogation against the Owner, its officials, employees or volunteers for losses arising from work performed by the Contractor for the Owner.

.7 All Coverages

Each insurance policy required by this clause shall be endorsed to state that the coverage shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the Owner.

.8 Acceptability of Insurers

- .1 The insurance carrier used by the Contractor shall have a minimum insurance rating of A:VII according to the AM Best Insurance Rating Schedule and licensed to do business in the State of Illinois.
- .2 The Contractor shall furnish the Owner with certificates of insurance and copies of all policies of insurance naming the Owner, its officials, agents, employees and volunteers as additional insureds, and with original endorsements affecting coverage required by this clause. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf. The certificates and endorsements may be on forms provided by the Owner and are to be received and approved by the Owner before any work commences. The Owner reserves the right to request full certified copies of the insurance policies.

Add the following section to Article 5

§5.6 The Contractor shall, at the time he executes the Agreement, furnish, at Contractor's expense, bonds payable to the Owner in the form of bonds set forth herein, secured by a surety company acceptable to the Owner, as follows:

- .1 Faithful performance bond in an amount equal to one hundred percent (100%) of the total contract price, conditioned upon the faithful performance of all covenants and stipulations under the Contract and holding good for a period of one (1) year after the date when final payment becomes due, except as otherwise provided by law or regulation or by the Contract Documents to protect the Owner against the results of defective materials, workmanship, and equipment during that time.

.2 Labor and material bond in an amount equal to one hundred percent (100%) of the total Contract Price for the payment of all persons, companies, or corporations who perform labor upon or furnish material to be used in the Work under this Contract.

§5.7 It is the responsibility of the Contractor to notify all surety companies and other signers of any of the bonds listed above, to familiarize themselves with all of the conditions and provisions of this Contract. All surety companies and other signers shall waive their right of notification by the Owner of any change or modification of this Contract, or of decreased or increased work, or of the cancellation of this Contract, or of any other acts by the Owner or its authorized employees or agents under the terms of this Contract. The waiver by the surety companies and other signers shall in no way relieve the surety companies and other signers of their obligations under this Contract.

§5.8 If the Surety on any bond furnished by Contractor is declared bankrupt, or becomes insolvent, or its right to do business is terminated in any state where any part of the Project is located, or it ceases to meet the requirements herein, Contractor shall within five (5) days thereafter substitute another Bond and Surety, both of which shall be acceptable to Owner. No further payments shall be deemed due nor shall be made until the new surety or sureties have furnished acceptable bond to the Owner.

§5.9 Form of Bond shall be A.I.A. Document No. A-312, December 1984 Edition (Performance Bond and Payment Bond), as approved and issued by the American Institute of Architects, Washington, D.C.

§5.10 All bonds shall be executed by such sureties as are licensed to transact business in Illinois named in the current list of "Companies Holding Certificates of Authority as Acceptable Sureties on Federal Bonds and as Acceptance Reinsuring Companies" as published in Circular 570 (amended) by the Audit Staff Bureau of Accounts, U.S. Treasury Department. All bonds signed by an agent must be accompanied by a certified copy of the authority to act. The date of the bonds must not be prior to the date of the Contract. If the bonds are executed by an out-of-state agent, it shall be counter-signed by a resident agent licensed in Illinois and evidence of being so licensed shall be furnished.

## **ARTICLE 10 CHANGES IN THE WORK**

Add the following subparagraphs to Section 10.1:

“§ 10.1.1 The Village Administrator shall be the Owner’s representative with limited authority to bind the Owner to all matters requiring the Owner’s approval or authorization. Authority to authorize Work or approve changes which do not increase the Contract Sum or which increase the Contract Sum by not more than Ten Thousand and 00/100ths Dollars (\$10,000.00) may be exercised by written Change Order by the Village Administrator.

§ 10.1.2 Authority to increase the Contract Sum in all other instances or to extend the Contract Time may only be exercised by written Change order signed by the Village Mayor of the Owner and authorized by a due and proper vote of the Board of Trustees of the Owner.

## ARTICLE 12 PAYMENTS AND COMPLETION

§ 12.4 Progress payments shall be amended by deleting section 12.4.1 and inserting the following in lieu thereof:

“§ 12.4.1 Provided that an Application for Payment is received by the Architect not later than the first (1st) day of the month, and has been approved and placed in line for a payment by the Architect, the Owner shall make payment of the certified amount to the Contractor in accord with the provisions of the Local Government Prompt Payment Act (50 ILCS 505/1 *et seq.*). If an Application for Payment is received by the Architect after the Application date fixed above, the Application for Payment will, after review and approval by the Architect, be submitted, along with the Architect's recommendation regarding payment, no later than the first Monday of the following month to the Owner for consideration. Payment shall be made in accordance with the Local Government Prompt Payment Act (50 ILCS 505/1 *et seq.*).”

“§ 12.4.2 A Sworn Contractor's Statement setting forth all contractors and material men with whom the Contractor has contracted, the amounts of said contracts, the amounts being requested and balances due along with Subcontractor's Sworn Statements, together with properly completed and executed waivers of lien from the Contractor, Subcontractor and material men, waiving all lien rights to and including the amount for which payment is requested, shall accompany each Application for Payment to cover the full amount of the requested payment to the Contractor and the previous payment to the Subcontractor and material men.”

“§ 12.4.3 Any payments made by the Owner without requiring strict compliance to the terms of this subparagraph shall not be construed as a waiver by the Owner of the right to insist upon strict compliance with the terms of this subparagraph as a condition of later payments. Except for nonpayment by the Owner, the Contractor shall indemnify and save the Owner harmless from all lien claims of Subcontractors, laborers, workmen, mechanics, material men, and furnishers of machinery and parts thereof, equipment, tools, and all supplies incurred in the furtherance of the performance of the Work.”

## ARTICLE 17 OTHER TERMS AND CONDITIONS

Add the following Contractor's Certification to Article 17, to read as follows:

### CONTRACTOR'S CERTIFICATION

“The assurances hereinafter made by L.J. Morse (the “Contractor”) are each a material representation of fact upon which reliance is placed by The Village of Willowbrook (the “Village”) in entering into the contract with the Contractor. The Village may terminate the contract if it is later determined that the Contractor rendered a false or erroneous assurance, and the surety providing the performance bond shall be responsible for the completion of the contract.

I, Linda Morse, hereby certify that I am the President of L.J. Morse and as such, hereby represent and warrant to the Village, a municipal corporation, that the Contractor and its members or shareholders holding more than five percent (5%) of the outstanding shares of the corporation, its officers and directors are:

- (A) not delinquent in the payment of taxes to the Illinois Department of Revenue in accordance with 65 ILCS 5/11-42.1-1;
- (B) not barred from contracting as a result of a violation of either Section 33E-3 (bid rigging) or 33E-4 (bid-rotating) of the Criminal Code of 1961 (720 ILCS 5/33E-3 and 5/33E-4);
- (C) not in default, as defined in 5ILCS 385/2, on an educational loan, as defined in 5ILCS 385/1;

In addition, the Contractor hereby represents and warrants to the Village, that:

- (A) the Contractor has and will comply with all laws relating to the payment of general prevailing wages in accordance with the Illinois Prevailing Wage Act (820 ILCS 130/0.01 *et seq.*);
- (B) the Contractor has and will comply with all laws relating to the employment preference to veterans in accordance with the Veterans Preference Act (330 ILCS 55/0.01 *et seq.*);
- (C) the Contractor has and will comply with all laws relating to the employment of Illinois workers in accordance with the Employment of Illinois Workers on Public Works Act (30 ILCS 570/1 *et seq.*);
- (D) the Contractor, pursuant to 30 ILCS 580/1 *et seq.* ("Drug-Free Workplace Act"), will provide a drug-free workplace by:
  - (1) Publishing a statement:
    - a. Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance including cannabis, is prohibited in the Contractor's workplace;
    - b. Specifying the actions that will be taken against employees for violations of such prohibition;
    - c. Notifying the employee that, as a condition of employment on such Contract, the employee will;
      - i. Abide by the terms of the statement;



- ii. Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction;
- (2) Establishing a drug-free awareness program to inform employees about:
  - a. the dangers of drug abuse in the workplace;
  - b. the Contractor's policy of maintaining a drug-free workplace;
  - c. any available drug counseling, rehabilitation, and employee assistance program; and
  - d. the penalties that may be imposed upon employees for drug violations;
- (3) Making it a requirement to give a copy of the statement required by Subsection (D)(1) to each employee engaged in the performance of the Contract, and to post the statement in a prominent place in the workplace;
- (4) Notifying the Village within ten (10) days after receiving notice under paragraph(D)(1)e from an employee or otherwise receiving actual notice of such conviction;
- (5) Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by any employee who is so convicted, as required by 30 ILCS 580/5;
- (6) Assisting employees in selecting a course of action in the event drug counseling treatment and rehabilitation is required and indicating that a trained referral team is in place;
- (7) Making a good faith effort to continue to maintain a drug-free workplace through implementation of this section;
- (E) the Contractor has not excluded and will not exclude from participation in, denied the benefits of, subjected to discrimination under, or denied employment to any person in connection with any activity funded under the contract on the basis of race, color, age, religion, national origin, disability, or sex;
- (F) the Contractor, at the time the Contractor submitted a bid on this contract, had an Illinois Department of Human Rights pre-qualification number or had a properly completed application for same on file with the Illinois Department of Human Rights, as provided for in 44 Illinois Administrative Code 750.210;

- (G) no Village officer, spouse or dependent child of a Village officer, agent on behalf of any Village officer or trust in which a Village officer, the spouse or dependent child of a Village officer or a beneficiary is a holder of any interest in the Contractor; or, if the Contractor's stock is traded on a nationally recognized securities market, that no Village officer, spouse or dependent child of a Village officer, agent on behalf of any Village officer or trust in which a Village officer, the spouse or dependent child of a Village officer or a beneficiary is a holder of more than one percent (1%) of the Contractor, but if any Village officer, spouse or dependent child of a Village officer, agent on behalf of any Village officer or trust in which a Village officer, the spouse or dependent child of a Village officer or a beneficiary is a holder of less than one percent (1%) of such Contractor, the Contractor has disclosed to the Village in writing the name(s) of the holder of such interest.
- (H) no officer or employee of the Village has solicited any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including, but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to the government employment or the official position of the employee or officer from the Contractor in violation of the Village ordinance adopted pursuant to the State Officials and Employees Ethics Act (5 ILCS 430/1-1 *et seq.*); and
- (I) the Contractor has not given to any officer or employee of the Village any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including, but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to the government employment or the official position of the employee or officer in violation of the Village ordinance adopted pursuant to the State Officials and Employees Ethics Act (5 ILCS 430/1-1 *et seq.*).
- (J) in compliance with the Substance Abuse Prevention on Public Works Projects Act (Public Act 95-0635), the Contractor is a party to a collective bargaining agreement dealing with the subject matter of the Substance Abuse Prevention on Public Works Projects Act or has in place and is enforcing a written program which meets or exceeds the program requirements of the Substance Abuse Prevention on Public Works Projects Act.
- (K) neither it nor any of its principals, shareholders, members, partners, or affiliates, as applicable, is a person or entity named as a Specially Designated National and Blocked Person (as defined in Presidential Executive Order 13224) and that it is not acting, directly or indirectly, for or on behalf of a Specially Designated National and Blocked Person and that the Contractor and its principals, shareholders, members, partners, or affiliates, as applicable, are not, directly or indirectly, engaged in, and are not facilitating, the transactions contemplated by this Agreement on behalf of any person or entity named as a Specially Designated National and Blocked Person.

If any certification made by the Contractor or term or condition in this contract changes, the Contractor shall notify the Village in writing within seven (7) days.

Dated: 9/28, 2018 L.J. Morse Construction  
Contractor

By: [Signature]  
its President"

I, the undersigned, a notary public in and for the State and County aforesaid, hereby  
 certify that Linda K Morse known to me to be the President of  
 (Name of Owner or Officer) (Title or

Dated: 9/28, 2018

Notary Public

OFFICIAL SEAL  
AMANDA J GILLETTE  
NOTARY PUBLIC - STATE OF ILLINOIS  
MY COMMISSION EXPIRES: 03/24/20

# VILLAGE OF WILLOWBROOK

## BOARD MEETING

### AGENDA ITEM - HISTORY/COMMENTARY

**ITEM TITLE:** MOTION TO APPROVE FISCAL YEAR 2017-18  
COMPREHENSIVE ANNUAL FINANCIAL REPORT AND  
MANAGEMENT LETTER

**AGENDA NO.** 8

**AGENDA DATE:** 10/8/18

**STAFF REVIEW:** Carrie Dittman, Director of Finance

**SIGNATURE:**



**LEGAL REVIEW:** Thomas Bastian, Village Attorney

**SIGNATURE:**

THOMAS BASTIAN TH.

**RECOMMENDED BY VILLAGE ADMIN.:**

**SIGNATURE:**



**REVIEWED & APPROVED BY COMMITTEE:** YES ☐ NO ☐ N/A ☒

#### ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)

Included in your agenda packet are the following:

- Comprehensive Annual Financial Report (CAFR) for the Village of Willowbrook for the Year Ended April 30, 2018.
- Management Letter (Report on Internal Controls) presented by the Village's audit firm, BKD LLP, with responses from the Village staff.

#### ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.)

The Village has once again received an unqualified, or "clean" opinion, on its audited financial statements for the fiscal year ending April 30, 2018. The Village will be submitting the report to the Government Finance Officers Assn. for consideration of the Certificate of Achievement for Excellence in Financial Reporting, which, if granted, will be the Village's thirtieth year of receiving the award.

Village staff has prepared a financial summary of the General Fund's year end operating results.

#### ACTION PROPOSED:

APPROVAL OF FISCAL YEAR 2017-18 COMPREHENSIVE ANNUAL FINANCIAL REPORT AND  
MANAGEMENT LETTER

October 3, 2018

MEMO TO: Mayor and Board of Trustees

FROM: Carrie Dittman, Director of Finance

SUBJECT: April 30, 2018 Comprehensive Annual Financial Report General Fund Results

#### GENERAL FUND REVENUES

General Fund Revenues (exclusive of transfers in and capital asset sales) exceeded the budgeted amount by \$770,322 or 9.05%. The table below provides a summary of the dollar and percent differences from budget to actual revenues.

Revenue	Budget	Actual	Difference	
Sales Tax	\$ 3,600,000	\$ 3,964,030	\$ 364,030	10.11%
Income Tax	862,540	774,423	(88,117)	-10.22%
Amusement Tax	57,504	57,504	-	0.00%
Utility Tax	1,000,000	932,667	(67,333)	-6.73%
Places of Eating Tax	485,000	516,007	31,007	6.39%
Special Rec Property Tax	74,620	75,314	694	0.93%
Road & Bridge Tax	107,005	105,719	(1,286)	-1.20%
Other Taxes	179,220	169,728	(9,492)	-5.30%
Licenses	147,425	139,270	(8,155)	-5.53%
Permit Fees	247,500	634,992	387,492	156.56%
Fines - Red Light	560,000	674,617	114,617	20.47%
Fines - Other	130,000	146,501	16,501	12.69%
Cable Fees	208,000	217,379	9,379	4.51%
Investment Income	9,000	40,135	31,135	345.94%
Federal/State Grants	529,887	405,078	(124,809)	-23.55%
Drug Forfeiture/DEA	15,000	28,588	13,588	90.59%
NARCINT	153,000	101,458	(51,542)	-33.69%
Charges for Services	60,600	100,797	40,197	66.33%
Parks & Recreation	27,300	32,650	5,350	19.60%
Other	56,100	163,166	107,066	190.85%
Subtotal	\$ 8,509,701	\$ 9,280,023	\$ 770,322	9.05%
Transfers In	-	-	-	
Sales of Capital Assets	7,500	6,119	(1,381)	-18.41%
Total Revenues, Transfers In and Sales of Capital Assets	\$ 8,517,201	\$ 9,286,142	\$ 768,941	9.03%

## GENERAL FUND EXPENDITURES

Total General Fund Expenditures came in under the budgeted amount by \$299,157; a major contributing factor was the deferral of the municipal campus parking lot reconstruction that had been budgeted at \$295,000. Expenditures were budgeted at \$9,596,937 (excluding transfers out) compared to actual expenditures of \$9,297,780. Highlights of expenditures by department are as follows:

<u>Department</u>	<u>Budget</u>	<u>Actual</u>	<u>Difference</u>	
Village Board & Clerk	\$ 72,017	\$ 66,268	\$ (5,749)	-7.98%
Board of Police Comm.	17,786	4,540	(13,246)	-74.47%
Administration	1,229,504	880,958	(348,546)	-28.35%
Planning & Econ. Dev	263,422	210,306	(53,116)	-20.16%
Finance	446,688	421,907	(24,781)	-5.55%
Building and Zoning	335,844	571,284	235,440	70.10%
Police	5,335,545	5,112,054	(223,491)	-4.19%
Public Works	1,221,970	1,310,138	88,168	7.22%
Parks	1,227,194	1,273,358	46,164	3.76%
Less: Overhead				
Reimbursement from Water	(553,033)	(553,033)	-	0.00%
Total Before Transfers Out	<u>\$ 9,596,937</u>	<u>\$ 9,297,780</u>	<u>\$ (299,157)</u>	-3.12%
Transfers Out				
Debt Service Fund	277,791	277,791	-	0.00%
L.A.F.E.R. Fund	849,000	817,788	(31,212)	-3.68%
Total Transfers Out	<u>\$ 1,126,791</u>	<u>\$ 1,095,579</u>	<u>\$ (31,212)</u>	-2.77%
Grand Total Expenditures and Transfers Out	<u>\$ 10,723,728</u>	<u>\$ 10,393,359</u>	<u>\$ (330,369)</u>	-3.08%

### Summary

The net decrease in fund balance that resulted after all year-end adjustments and transfers were made was \$1,107,217. The Village budgeted a net decrease of \$2,206,527. The ending General Fund's fund balance at April 30, 2018 is \$5,048,506, of which \$4,862,049 is unrestricted. This represents approximately 191 days of operating expenditures, which exceeds the Village's existing target of reserves of 120.