

MINUTES OF THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION
HELD ON TUESDAY, MAY 7, 2019, AT THE VILLAGE HALL, 835 MIDWAY DRIVE,
WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

Chairman Robert Pionke called the meeting to order at the hour of 7:01 p.m.

2. ROLL CALL

Those present at roll call were Chairman Pionke, Commissioners, Ronald Kanaverskis, Laurie Landsman, Carol Lazarski, and Doug Stetina.

*** Catherine Kaczmarek arrived at 8:09 p.m.

ABSENT: Commissioner Lorraine Grimsby.

Also present was Interim Superintendent of Parks and Recreation John Fenske.

A QUORUM WAS DECLARED

3. APPROVAL OF MINUTES

a. Minutes – April 2, 2019 Regular Meeting – Parks & Recreation Commission

The Commission reviewed the April 2, 2019 minutes.

MOTION: A Motion was made by Commissioner Lazarski and seconded by Commissioner Landsman to approve the April 2, 2019 minutes with corrections.

ROLL CALL VOTE: AYES: Chairman Pionke, Commissioners Kanaverskis, Landsman, Lazarski and Stetina.

NAYS: None. ABSENT: Commissioners Grimsby & Kaczmarek

4. REPORT

a. Easter Egg Hunt – April 20

Interim Superintendent Fenske related that approximately 150-200 children attended the Easter Egg Hunt. Approximately, 60 children pre-registered for the event. The Easter Egg Hunt was a success. Discussion on asking Mars Candy Company to donate candy for next years Easter Egg Hunt. Chairman Pionke will contact Mars.

b. Spring Fling 5K – May 5th

Interim Superintendent Fenske related that 99 runners signed up for the races this year, 69 in in the 5K and 13 in the children's 1mile run. This number is down from last year. Chairman Pionke said that he is

going to take over running the race next year, and will be looking into different marketing ideas, including getting a booth at the Shamrock Shuffle Expo which brings in 20,000 runners. He also wants to get a key sponsor for next year. Sponsorship is key for marketing the race. Commissioner Landsman asked if the race makes any money. Chairman Pionke said that by itself, the 5K usually breaks even, but the kid's activities usually lose money. Commissioner Landsman suggested that the 5K race be linked to a fundraiser, she suggested the scholarship set up in the memory of former park commissioner Weigus. Chairman Pionke stated that this would be a great idea, as we do switch up who we donate to every couple of years. He also added that we were happy with the services of the new timing company.

c. FY2019-2020 Budget

Commissioner Lazarski asked why the maintenance line item went down and the special rec line item doubled. Interim Supt. Fenske stated that the money in the special rec line item was for ADA improvements in the 825 building. He also said that the Village Board did not approve any funding for the interior work at the 825 building, or for the renovation of Ridgemoor Park. He then answered questions on specific line items from the commissioners. Commissioner Stetina asked about the outdoor fitness equipment, but because nothing was ever decided, this was not submitted.

5. DISCUSSION:

a. Kite-Fly Day May 18th

Interim Superintendent Fenske related that the event will be at Gower School and he plans on arriving at 9:45 a.m. for set up.

b. Family Campout – July 27th- 28th

Interim Superintendent Fenske stated that the family who signed up asked for a refund, so as of tonight, no one has signed up. Comm. Stetina asked, "How much do we have budgeted for the event?" Interim Superintendent Fenske stated \$600 to \$700.00 is budgeted. Discussion on how to get people to sign up and singalong possibilities.

c. Community Picnic August 10th

Chairman Pionke spoke with Mayor Trilla about the picnic, and he was interested that we are doing it. Discussions on the following:

1. Budget
2. What to buy?
3. Employees and families
4. Post cards
5. Advertising on the water bill
6. Advertising
7. Snow cones

Proposed schedule is: 11:00 a.m. -12:00 p.m. meet and greet, 12:00 p.m. to 1:00 p.m. organized games & races and 1:00 p.m.– 2:00 p.m. softball and basketball games.

d. Review Dates for Fall/Winter 2019 & Spring 2020 Events

1. Tree Lighting – November 29th or 30th. It was agreed to hold the event on the 29th.
2. Holiday Party – December 8th or 15th. It was agreed upon to hold the party on the 8th, if the date is available. This will be first come/first served RSVP required & presents will be for children 10 and under.
3. Easter Egg Hunt – April 12th which is the Saturday before Easter.
4. 5- K Run – May 3rd (discount code- early bird registration)
5. Kite Fly – May 16th

e. Maintenance Update:

Interim Superintendent Fenske included the quote from Hinsdale Nurseries for the flowers at the 3 park signs. Commissioner Kanaverskis suggested that for upcoming years, use similar plants and have Public Works plant them. A discussion was had on letting the Girl Scouts plant flowers at Farmingdale Terrace Park. Chairman Pionke will reach out to the Brownie troop. Commissioner Landsman asked who plants the flowers at Prairie Trail Park, Commissioner Lazaraki said it is Pat Garrey with the help of Commissioner Lazaraki. Interim Supt. Fenske stated that the fountains at both ponds were installed the week of April 11th. The one at Willow Pond is working, except for the lights, which is a timer issue. The one at Prairie Trail was not working due to a bad breaker. Also, at Prairie Trail, the water fountain was broken. The splash pad was tested and should be ready to open Memorial Day weekend. Commissioner Stetina asked if it would be possible to put out bigger garbage cans at Willow Pond. He also asked what the distance of the walking path is.

At this time Commissioner Kaczmarek gave her report on the 5K. She said it went well overall, but she was disappointed in the turnout at Black Horizon. She also mentioned that we got enough prizes donated this year that we increased the number given out. Also brought up was starting earlier working on sponsorship relationships. She also got comments from two runners: the first was from a new runner who really enjoyed the race, and was surprised there were not more people there. The second was from a returning runner who asked about possibly having a babysitter at the race.

6. NEW BUSINESS Commissioner Landsman mentioned asking the Village if they would be willing to donate a tree and plaque at Waterford in memory of Ramona Weigus.

Commissioner Stetina asked about adding the date to the plaque at Willow Pond.

7. VISITOR'S BUSINESS

8. COMMUNICATIONS

9. ADJOURNMENT

MOTION: Made by Commissioner Stetina, seconded by Commissioner Landsman to adjourn the meeting at the hour of 8:33 p.m.

ROLL CALL VOTE: AYES: Chairman Pionke, Commissioners Kaczmarek, Kanaverskis, Landsman, Lazarski, and Stetina. NAYS: None. ABSENT: Commissioner Grimsby.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

July 9, 2019

Chairman

Minutes transcribed by Executive Secretary Christine Mardegan and Interim Superintendent Fenske.