

MINUTES OF THE REGULAR MEETING OF THE PARKS AND RECREATION COMMISSION
HELD ON TUESDAY, JULY 9, 2019, AT THE VILLAGE HALL, 835 MIDWAY DRIVE,
WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

Chairman Robert Pionke called the meeting to order at the hour of 7:00 p.m.

2. ROLL CALL

Those present at roll call were Chairman Pionke, Commissioners, Lorraine Grimsby, Catherine Kaczmarek, Ronald Kanaverskis, Laurie Landsman, Carol Lazarski, and Doug Stetina.

ABSENT: None.

Also present was Interim Superintendent of Parks and Recreation John Fenske.

A QUORUM WAS DECLARED

3. APPROVAL OF MINUTES

a. Minutes – May 7, 2019 Regular Meeting – Parks & Recreation Commission

The Commission reviewed the May 7, 2019 minutes.

MOTION: A Motion was made by Commissioner Grimsby and seconded by Commissioner Lazarski to approve the May 7, 2019 minutes with corrections.

ROLL CALL VOTE: AYES: Chairman Pionke, Commissioners Grimsby, Kaczmarek, Kanaverskis, Landsman, Lazarski and Stetina. NAYS: None. ABSENT: None.

b. Minutes – June 4, 2019 Regular Meeting – Parks & Recreation Commission

The Commission reviewed the June 4, 2019 minutes.

MOTION: A Motion was made by Commissioner Grimsby and seconded by Commissioner Stetina to approve the June 4, 2019 minutes with corrections.

ROLL CALL VOTE: AYES: Chairman Pionke, Commissioners Grimsby, Kaczmarek, Kanaverskis, Landsman, Lazarski and Stetina. NAYS: None. ABSENT: None.

4. REPORT

a. Fishing Derby June 15th

Interim Superintendent Fenske related that he had to cancel the Fishing Derby because only two children signed up for the event. Commissioner Stetina made a suggestion to invite local scout groups to the various

Interim Superintendent Fenske related that he had to cancel the Fishing Derby because only two children signed up for the event. Commissioner Stetina made a suggestion to invite local scout groups to the various activities. A lengthy discussion on how to advertise Park Department events to ensure a higher turnout followed.

5. DISCUSSION:

a. Fishing Events July 13th & 19th

Interim Superintendent Fenske related that there are ten families signed up for Family Fishing event on July 13th from 10:00 a.m. -12:00 p.m. Interim Superintendent Fenske will arrive at 9:30 to set up for the event.

Parent/Child Fishing night- July 19th has eighteen people (9 total couples) signed up.

b. Movie Night – Friday July 19th

Interim Superintendent Fenske stated that he would need someone to help with set up for this event. (everyone talking over each other). Chick-fil-A will be there at 7:30 with sandwiches and drinks. The Village will provide popcorn.

c. Family Campout – July 27th – 28th

Interim Supt. Fenske related there is only one family signed up. This event will be cancelled if no one else signs up by July 18th.

Commissioner Stetina asked if we have any scouting contacts?

d. Community Picnic – August 10th

Interim Superintendent Fenske advised that there was a draft of the post card in your packet. The cost for 4,525 post cards is \$556.00, this for the printing and \$225.00 for the addressing fees. Postage will be \$1151.00.

Commissioners Landsman & Kaczmarek suggested some corrections to the postcard draft. Chairman Pionke asked when they will be going out. Interim Supt. Fenske advised they will go to the printer on July 10th, and probably go out on July 17th.

Interim Supt. Fenske went to Burr Ridge to look at their games but they did not have much to offer.

Commissioner Kaczmarek stated that Marshalls had several games that may work for the picnic.

Chairman Pionke stated that the first hour will be the meet & greet/food with the games/activities beginning at 12:00. A discussion on how to run the games followed. Commissioner Stetina asked about donations (background conversations made it hard to hear the exact question).

e. Smoking Policy

Chairman Pionke related that this was discussed last year and should be addressed again at this meeting. Commissioner Stetina mentioned that his wife noticed that there were several cigarette butts by the park benches at Willow Pond.

mentioned that from the discussion last year, signs were posted in certain areas of the parks. Commissioner Landsman made a motion to ban smoking entirely in all areas of all parks. Commissioner Grimsby seconded the motion. Chairman Pionke said he thinks that Hinsdale has a no-smoking policy that covers the entire Village. He will reach out to the Village of Hinsdale to confirm. A majority of the commissioners felt that smoking should be banned. Five Commissioners agreed to full ban and two were against full ban.

f. Dog Policy Enforcement

Chairman Pionke stated that there was a discussion on this at the last meeting, and that this is not about allowing dogs in the parks, but the enforcement of the Ordinance that is already in place. Commissioner Stetina asked, if the police enforce this?

Interim Superintendent Fenske stated he has not received any feedback from the Police on how many tickets or warnings are issued. Commissioner Grimsby stated that if we had a policy, it might be easier to enforce. Interim Supt. Fenske said that there is already an Ordinance stating that dogs are not allowed in any Park. Commissioner Landsman said that before the meeting she and Commissioner Lazarski were out at Willow Pond and observed someone walking their dog on the sidewalk that borders the park. Interim Supt. Fenske said that is a “grey area” as those are public sidewalks. He also stated that it happens at other parks. Chairman Pionke recommended that on all marketing materials it should read, “Pets are not allowed.” Interim Supt. Fenske responded that this is already being done.

g. Holiday Party Entertainment

Interim Supt. Fenske reported that the laser show is \$995.00. He looked into the “Little People”. They have a few different options between \$350.00 - \$425.00 for 20 to 30-minute shows. He also inquired about a magic show for \$200.00. Interim Supt. Fenske also mentioned that he sent in the facility request to District 86. He listed Dec. 8th as the primary date, and Dec 15th as the backup date for the event.

Chairman Pionke asked the Board to come up with ideas for the next meeting. He also said that he will look into an arts and craft project.

h. Vending Machine Installation

Interim Supt. Fenske stated that this was brought up by Commissioner Landsman in 2015, but he could not find any follow up information from that time. He contacted All Around Vending in Downers Grove which supplies the Village with three vending machines. During his conversation with the owner, the following was discussed: cost of product, electrical requirements & vandalism. Interim Supt. Fenske mentioned that there are no outlets on the exterior of the building, and that one would need to be added. Staff is concerned with possible vandalism of the vending machine, and does not feel there is a need for a machine at the park. Commissioner Landsman suggested we hire someone to work at the concession stand.

i. Park Maintenance Update

Interim Supt. Fenske included four quotes in the packet for review. The first one is Water Misters which ranges in price from \$5045 to \$9200.

The Commission was in agreement that Staff should follow up on what the total cost w/installation would be on the 4th model presented, that includes the drinking fountains.

Interim Supt. Fenske received a quote for \$8655 to sealcoat the walkways at Borse Park. If we went with the machine applied application it would be \$7678. The Commission said this was too expensive, and asked staff to get another quote. The same company also submitted a quote of \$668 to fill the cracks on the basketball & tennis courts. He also got a quote for a fence at Willow Pond for \$3575. This would be for a spilt rail fence, to match the one on the north. Commissioner Kanaverskis asked Staff to get a quote for a wrought iron fence.

6. NEW BUSINESS/IDEAS:

None presented.

7. VISITOR'S BUSINESS

None presented.

8. COMMUNICATIONS

None presented.

9. ADJOURNMENT

MOTION: Made by Commissioner Landsman, seconded by Commissioner Grimsby to adjourn the meeting at the hour of 9:09 p.m.

ROLL CALL VOTE: AYES: Chairman Pionke, Commissioners Grimsby, Kaczmarek, Kanaverskis, Landsman, Lazarski, and Stetina. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

Aug 6, 2019


Chairman

Minutes transcribed by Executive Secretary Christine Mardegan and Interim Superintendent Fenske.