

## A G E N D A

REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, SEPTEMBER 9, 2019, AT 6:30 P.M. AT THE WILLOWBROOK POLICE DEPARTMENT TRAINING ROOM, 7760 QUINCY STREET, WILLOWBROOK, IL, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. VISITORS' BUSINESS - Public Comment is Limited to Three Minutes Per Person
5. OMNIBUS VOTE AGENDA:
  - a. Waive Reading of Minutes (APPROVE)
  - b. Minutes - Regular Board Meeting - August 26, 2019 (APPROVE)
  - c. Warrants - \$237,695.84 (APPROVE)
  - d. Monthly Financial Report - August 2019 (APPROVE)
  - e. Motion - A motion to Approving the Expenditure for the DuPage County Children's Center for Fiscal Year 2019/2020 (PASS)

## NEW BUSINESS

6. ORDINANCE - An Ordinance Amending Chapter 3, Entitled "Municipal Hotel Tax," of Title 11, Entitled "Taxes", of the Willowbrook Municipal Code of the Village of Willowbrook, DuPage County, Illinois (PASS)
7. ORDINANCE - An Ordinance Amending Section 6-8-5 Entitled "Bills:" and Section 6-8-8 Entitled "Nonpayment": of Chapter 8 Entitled "Water System" of Title 6 Entitled "Health and Sanitation" of the Municipal Code of Ordinances of the Village of Willowbrook (PASS)
8. RESOLUTION - A Resolution of the Village of Willowbrook Determining the Lowest Responsible Bidder for the Village Hall Permeable Brick Paver Parking Lot and Awarding a

Contract to Abbey Paving Company, Inc. in an Amount Not-to-  
Exceed \$236,088.97 (ADOPT)

PRIOR BUSINESS

9. TRUSTEE REPORTS
10. ATTORNEY'S REPORT
11. CLERK'S REPORT
12. ADMINISTRATOR'S REPORT
13. MAYOR'S REPORT
14. CLOSED SESSION
15. ADJOURNMENT

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES  
OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, AUGUST 26, 2019 AT  
THE WILLOWBROOK POLICE DEPARTMENT, 7760 QUINCY STREET, VILLAGE OF  
WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

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1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those present at roll call were Mayor Trilla, Trustees Sue Berglund, Umberto Davi, Terrence Kelly, Michael Mistele, Gayle Neal, and Paul Oggerino.

ABSENT: Clerk Leroy R. Hansen.

Also, present were Village Attorney Andrew Acker, Village Administrator Brian Pabst, Assistant Administrator Michael Mertens, Chief Robert Schaller, Deputy Chief Lauren Kaspar, Finance Director Carrie Dittman, Building Official Roy Giuntoli, Superintendent of Public Works Joseph Coons, Planning Consultant Ann Choi and Deputy Clerk Christine Mardegan.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Village Attorney Andrew Acker to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None Presented.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - August 12, 2019 (APPROVE)
- c. Warrants - \$414,406.79 (APPROVE)
- d. Motion - Board Authorization for Staff to Process Current Delinquent Water Bills in Accordance with Past Practices (PASS)
- e. Motion - A Motion to Approve the Payment for the Repair of the Village Hall Building Pylon Sign by L.J.

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

6. ORDINANCE - An Ordinance Amending Special Use Permit No. 02-143 as Approved in Ordinance No. 02-O-06 and as Amended in Ordinance Nos. 16-O-33 and 18-O-26 and Granting Certain Variations from the Zoning Ordinance - PC 19-07: 5800 South Holmes Avenue - Holmes Elementary School Trash Enclosure (PASS)

Planning Consultant Choi stated Maercker School District 60 is requesting approval of an amendment to an existing special use for an elementary school in the R-1 zoning district including certain variations from Title 9 of the Village Code to permit the open side of a proposed trash and recycling enclosure to be oriented so that it faces towards an abutting property or street. The new trash enclosure will be located just south of the existing playground, adjacent to the bus drop off and easily accessible to garbage trucks. The trash enclosure can accommodate up to three refuse bins and will be constructed of solid masonry walls on three sides. The enclosure will match the colors and materials of the existing school and new addition. Planning Consultant Choi noted that the Plan Commission expressed unanimous support of the members present for the requested amendment and variations as the proposed trash enclosure will be an improvement to the current situation since the trash bins are currently unenclosed, and completely visible to the residential properties on 58th Place during construction of the school addition. The special use amendment and requested variations will allow for the installation of a fixed trash enclosure, associated paving and landscaping improvements, conceal the existing refuse bins, and better accommodate the needs of the school. The school district worked through numerous options with the Village with the primary focus on the safety of the students and minimizing the impact on the neighborhood.

MOTION: Made by Trustee Davi and seconded by Trustee Mistele to adopt Ordinance No. 19-O-21 as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

7. ORDINANCE - An Ordinance Amending Chapter 3, Entitled "Municipal Hotel Tax," of Title 11, Entitled "Taxes", of the Willowbrook Municipal Code of the Village of Willowbrook, DuPage County, Illinois (PASS)

Mayor Trilla stated that we will table this ordinance until our next Board meeting on September 9, 2019.

Trustee Mistele asked, why are we tabling this ordinance? Mayor Trilla stated there was conflicting information.

MOTION: Made by Trustee Kelly and seconded by Trustee Oggerino to postpone this ordinance until the next Board Meeting on September 9, 2019.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

8. ORDINANCE - An Ordinance Amending Chapter 7 Entitled "Condition of Vehicles" of Title 8 Entitled "Traffic Regulations" of the Village of Willowbrook Municipal Code

Chief Schaller related at the August 12<sup>th</sup> Public Safety meeting the committee discussed the excessive idling of diesel engine trucks in certain zoning districts located within the Village said idling is detrimental to the environment and restricting the amount of time certain diesel-fueled motor vehicles may idle is necessary to promote the health, safety and welfare of the residents of the Village and protect the environment.  
(PASS)

MOTION: Made by Trustee Berglund and seconded by Trustee Neal to adopt Ordinance No. 19-O-22 as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

9. ORDINANCE - An Ordinance Amending Chapter 1 Entitled "Department of Municipal Services" of Title 4 Entitled "Municipal Services" of the Village Code of Ordinances of the Village of Willowbrook (PASS)

In late June, the Village of Willowbrook Building & Zoning Division/ Building Department completed a comprehensive update to Title 4, Chapter 2 of our Village Code. Title 4, Chapter 2 encompasses primarily Building & Property Maintenance Codes, as well as rules & regulations for the Building Department and establishes overall construction regulations within the village. However, Title 4 has two (2) parts, Chapters "1" and "2". At the initial meeting adopting the revised Building Codes, staff inadvertently omitted Chapter '1' from the Agenda item.

This meeting agenda item is to include the omitted Chapter 1 from that previous adoption process.

MOTION: Made by Trustee Mistele and seconded by Trustee Oggerino to adopt Ordinance No. 19-O-23 as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: Davi.

MOTION DECLARED CARRIED

10. PRESENTATION - A Presentation by Laurel Dineff of Maribis LLC Regarding a Recreational Cannabis Dispensary in the B4 Highway and Service Business District (RECEIVE)

Maribis started out five years ago to help people with an illness/disease. There are two locations; one in Chicago, and one in Springfield. The goal of Maribis is to provide a safe product and environment. There are 55 licensed dispensaries, mainly in the Chicagoland area, and 20 licensed cultivation facilities. Maribis' cultivation facility is located in Bedford Park. Most of the people that contact Maribis are dying, with many of them having no hope until they visited the dispensary. There are currently over 76,000 patients and an anticipated 1 million plus to enter the market. People are coming in to buy products to help their quality of life. Patients must show ID. The product being sold has restricted accessibility and is access controlled. No product is displayed in the store. All product is locked. Maribis' building is highly secured with guards and cameras and they are hoping to expand their business into Willowbrook.

14. TRUSTEE REPORTS

Trustee Neal had no report.

Trustee Kelly had no report.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi had no report.

Trustee Oggerino had no report.

15. ATTORNEY'S REPORT

Attorney Acker reported on Friday the Villages collectively filed a consent order. On September 6, there will be a continuation of the court hearing to review the information supplied by the Villages.

16. CLERK'S REPORT

Deputy Clerk Mardegan had no report.

17. ADMINISTRATOR'S REPORT

Administrator Pabst had no report.

18. MAYOR'S REPORT

Mayor Trilla had no report.

19. CLOSED SESSION

a. DISCUSSION - Collective Bargaining 5 ILCS 120/2(c)(2)

20. ADJOURNMENT

MOTION: Made by Trustee Davi and seconded by Trustee Mistele , to adjourn the Regular Meeting at the hour of 8:23 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

September, 2019.

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Mayor

Minutes transcribed by Deputy Clerk Christine Mardegan.



WARRANTS

September 9, 2019

GENERAL CORPORATE FUND	-----	\$214,033.58
WATER FUND	-----	\$18,538.39
MOTOR FUEL TAX FUND	-----	199.67
POLICE PENSION FUND	-----	\$4,400.00
RT 83/PLAINFIELD RD BUSINESS DIST TAX	-----	\$524.20
TOTAL WARRANTS	-----	\$237,695.84

Carrie Dittman, Director of Finance *C.D.*

APPROVED:  
Frank A. Trilla, Mayor

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CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWBROOK  
CHECK DATE FROM 08/28/2019 ~ 09/10/2019

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
08/29/2019	APCH	94630	WLBK BURR RIDGE CHAMBER OF COM	SCHOOLS/CONFERENCES/TRAVEL- MISTELE	410-304	05	115.00
08/30/2019	APCH	94631	U.S. POSTMASTER	POSTAGE & METER RENT	710-311	35	349.16
09/04/2019 APCH 141(E)*# INTERGOVERNMENTAL PERSONNEL							
				EMP DED PAY- INSURANCE	210-204	00	16,495.89
				LIFE INSURANCE - ELECTED OFFICIALS	410-141	05	63.84
				LIFE INSURANCE - COMMISSIONERS	435-148	07	18.48
				HEALTH/DENTAL/LIFE INSURANCE	455-141	10	3,633.00
				HEALTH/DENTAL/LIFE INSURANCE	455-141	10	84.15
				HEALTH/DENTAL/LIFE INSURANCE	510-141	15	588.89
				LIFE INSURANCE - PLAN COMMISSION	510-340	15	70.56
				LIFE INSURANCE - COMMISSIONERS	550-148	20	72.24
				HEALTH/DENTAL/LIFE INSURANCE	610-141	25	1,835.77
				HEALTH/DENTAL/LIFE INSURANCE	630-141	30	24,703.46
				HEALTH/DENTAL/LIFE INSURANCE	710-141	35	4,195.04
				HEALTH/DENTAL/LIFE INSURANCE	810-141	40	1,792.43
				CHECK APCHK 141(E) TOTAL FOR FUND 01:			53,553.75
09/04/2019 APCH 142(E)*# WEX BANK							
				FUEL/MILEAGE/WASH	455-303	10	36.00
				FUEL/MILEAGE/WASH	630-303	30	4,006.31
				FUEL/MILEAGE/WASH	710-303	35	891.72
				FUEL/MILEAGE/WASH	810-303	40	69.53
				CHECK APCHK 142(E) TOTAL FOR FUND 01:			5,003.56
09/10/2019 APCH 94632 AMERICAN LITHO							
				PRINTING & PUBLISHING	550-302	20	4,756.00
09/10/2019 APCH 94633 ARAMARK UNIFORMS SERVICES							
				UNIFORMS- AJ	710-345	35	51.09
09/10/2019 APCH 94634 CHRISTINA SIWA							
				PARK PERMIT FEES	310-814	00	200.00
09/10/2019 APCH 94635 CINTAS CORPORATION NO 2							
				MAINTENANCE - PW BUILDING	725-418	35	74.66
09/10/2019 APCH 94636# CITY WIDE OF ILLINOIS							
				MAINTENANCE - BUILDING	466-228	10	2,847.87
				MAINTENANCE SUPPLIES	570-331	20	371.66
				CHECK APCHK 94636 TOTAL FOR FUND 01:			3,219.53
09/10/2019 APCH 94637# COMCAST CABLE							
				INTERNET/WEBSITE HOSTING	460-225	10	225.54
				INTERNET/WEBSITE HOSTING	715-225	35	106.85
				CHECK APCHK 94637 TOTAL FOR FUND 01:			332.39
09/10/2019 APCH 94638*# COMED							
				ENERGY - STREET LIGHTS	745-207	35	588.05
				ENERGY - STREET LIGHTS	745-207	35	3.53

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
09/10/2019	APCH	94639	CONRAD POLYGRAPH INC	CHECK APCBK 94638 TOTAL FOR FUND 01:			591.58
09/10/2019	APCH	94640	DAVID GALLO	EXAMS - POLYGRAPH	440-545	07	160.00
09/10/2019	APCH	94641*	DELTA DENTAL PLAN OF ILLINOIS	PARK PERMIT FEES	310-814	00	200.00
09/10/2019	APCH	94642#	FIRST NATIONAL BANK OMAHA	EMP DED PAY- INSURANCE	210-204	00	1,793.56
09/10/2019	APCH	94643*	FOX TOWN PLUMBING INC	HEALTH/DENTAL/LIFE INSURANCE	455-141	10	114.32
09/10/2019	APCH	94644	GHD SERVICES INC.	HEALTH/DENTAL/LIFE INSURANCE	610-141	25	114.32
09/10/2019	APCH	94645	GOVT FINANCE OFCRS ASSN	HEALTH/DENTAL/LIFE INSURANCE	630-141	30	1,982.53
09/10/2019	APCH	94647#	HANSON LANDSCAPE DESIGN	HEALTH/DENTAL/LIFE INSURANCE	710-141	35	271.09
09/10/2019	APCH	94648	I.R.M.A.	CHECK APCBK 94641 TOTAL FOR FUND 01:	810-141	40	228.64
09/10/2019	APCH	94649	IMPACT NETWORKING LLC	CHECK APCBK 94642 TOTAL FOR FUND 01:			219.62
09/10/2019	APCH	94650	J & H DECOR	OTHER RECEIPTS	310-913	00	(50.00)
09/10/2019	APCH	94652*#	LAW OFFICES STORINO RAMELLO&DURK	FEES/DUES/SUBSCRIPTIONS	455-307	10	160.25
09/10/2019	APCH	94653	LORI RINELLA	COPY SERVICE	455-315	10	40.50
09/10/2019	APCH	94654	LORI RINELLA	EDP LICENSES	460-263	10	68.87
09/10/2019	APCH	94655	LORI RINELLA	CHECK APCBK 94642 TOTAL FOR FUND 01:			219.62
09/10/2019	APCH	94656	LORI RINELLA	MAINTENANCE - BUILDINGS - HVAC	630-228	30	266.10
09/10/2019	APCH	94657	LORI RINELLA	CRISIS MANAGEMENT	475-367	10	9,280.50
09/10/2019	APCH	94658	LORI RINELLA	FEES/DUES/SUBSCRIPTIONS	610-307	25	345.00
09/10/2019	APCH	94659	LORI RINELLA	CONTRACTED MAINTENANCE	570-281	20	4,784.91
09/10/2019	APCH	94660	LORI RINELLA	ROUTE 83 BEAUTIFICATION	755-281	35	4,243.22
09/10/2019	APCH	94661	LORI RINELLA	CHECK APCBK 94647 TOTAL FOR FUND 01:			9,028.13
09/10/2019	APCH	94662	LORI RINELLA	ACCOUNTS PAYABLE	210-101	00	13,733.90
09/10/2019	APCH	94663	LORI RINELLA	OFFICE SUPPLIES	455-301	10	334.80
09/10/2019	APCH	94664	LORI RINELLA	PUBLIC RELATIONS	475-365	10	110.00
09/10/2019	APCH	94665	LORI RINELLA	FEES - VILLAGE ATTORNEY	470-239	10	18,465.52
09/10/2019	APCH	94666	LORI RINELLA	FEES - VILLAGE ATTORNEY	470-239	10	76.00
09/10/2019	APCH	94667	LORI RINELLA	FEES - LABOR COUNSEL	470-242	10	123.50
09/10/2019	APCH	94668	LORI RINELLA	CRISIS MANAGEMENT	475-367	10	15,097.83
09/10/2019	APCH	94669	LORI RINELLA	CHECK APCBK 94652 TOTAL FOR FUND 01:			33,762.85
09/10/2019	APCH	94670	LORI RINELLA	FUEL/MILEAGE/WASH	630-303	30	19.14

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
09/10/2019	APCH	94654*#	METROPOLITAN COMPOUNDS INC	MAINTENANCE SUPPLIES	570-331	20	399.33
				STREET & ROW MAINTENANCE	750-328	35	1,316.15
				CHECK APCHK 94654 TOTAL FOR FUND 01:			1,715.48
09/10/2019	APCH	94656	MUNICIPAL CLERKS OF DUPAGE CNTY	SCHOOLS/CONFERENCES/TRAVEL - BERGLUND	410-304	05	30.00
09/10/2019	APCH	94657	NANCY TURVILLE	FUEL/MILEAGE/WASH	630-303	30	67.28
09/10/2019	APCH	94658	NEOPOST USA INC	POSTAGE & METER RENT	630-311	30	476.97
09/10/2019	APCH	94659#	NICOR GAS	NICOR GAS (835 MIDWAY)	466-236	10	36.77
				NICOR GAS (825 MIDWAY)	570-235	20	35.02
				NICOR GAS (7760 QUINCY)	630-235	30	119.67
				NICOR GAS	725-415	35	42.61
				CHECK APCHK 94659 TOTAL FOR FUND 01:			234.07
09/10/2019	APCH	94660	NJ RYAN TREE & LANDSCAPE LLC	TREE MAINTENANCE	750-338	35	15,900.00
				TREE MAINTENANCE	750-338	35	4,275.00
				TREE MAINTENANCE	750-338	35	27,200.00
				CHECK APCHK 94660 TOTAL FOR FUND 01:			47,375.00
09/10/2019	APCH	94663	ORKIN EXTERMINATING	MAINTENANCE - BUILDING	466-228	10	96.63
09/10/2019	APCH	94664	OUR LADY OF KOREAN MARTYRS	PARK PERMIT FEES	310-814	00	200.00
09/10/2019	APCH	94665	P.F. PETTIBONE & CO.	OPERATING SUPPLIES	630-331	30	17.00
09/10/2019	APCH	94666	PUBLIC SAFETY DIRECT INC	MAINTENANCE - VEHICLES 52,56,57,53	630-409	30	223.10
				MAINTENANCE - VEHICLES	630-409	30	303.60
				CHECK APCHK 94666 TOTAL FOR FUND 01:			526.70
09/10/2019	APCH	94667	RAGS ELECTRIC, INC	MAINTENANCE - SALT BINS	725-414	35	133.00
09/10/2019	APCH	94668	RAY O'HERRON CO., INC.	UNIFORMS- ERDMANN	630-345	30	153.00
				UNIFORMS- ERDMANN	630-345	30	149.98
				CHECK APCHK 94668 TOTAL FOR FUND 01:			302.98
09/10/2019	APCH	94669	ROBERT PIONKE	COMMUNITY PICNIC	585-157	20	157.34
09/10/2019	APCH	94670	RUTLEDGE PRINTING CO.	OPERATING SUPPLIES	630-331	30	110.35
09/10/2019	APCH	94671	RYDIN DECAL	PRINTING & PUBLISHING	455-302	10	546.95

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Fund: 01 GENERAL FUND							
09/10/2019	APCH	94672	SCHIEF HARDIN LLP	CRISIS MANAGEMENT	475-367	10	18,121.50
09/10/2019	APCH	94674#	STAPLES	OFFICE SUPPLIES	455-301	10	97.70
				COMMISSARY PROVISION	455-355	10	44.65
				OFFICE SUPPLIES	610-301	25	5.95
				OFFICE SUPPLIES	710-301	35	75.19
				CHECK APCHK 94674 TOTAL FOR FUND 01:			223.49
09/10/2019	APCH	94675	TAMELING INDUSTRIES	STREET & ROW MAINTENANCE	750-328	35	28.80
09/10/2019	APCH	94678	TIFFANY CURTIS	PARK PERMIT FEES	310-814	00	100.00
09/10/2019	APCH	94679	TREK BICYCLE STORE OF DOWNERS GR	MAINTENANCE - VEHICLES	630-409	30	139.97
09/10/2019	APCH	94680	ULINE	FURNITURE & OFFICE EQUIPMENT	630-405	30	317.91
09/10/2019	APCH	94682#	WAREHOUSE DIRECT	OFFICE SUPPLIES	455-301	10	188.91
				COMMISSARY PROVISION	455-355	10	22.63
				OPERATING SUPPLIES	630-331	30	153.23
				CHECK APCHK 94682 TOTAL FOR FUND 01:			364.77
09/10/2019	APCH	94683#	WESTERN FIRST AID & SAFETY	OPERATING EQUIPMENT	630-401	30	28.69
				MAINTENANCE - PW BUILDING	725-418	35	9.98
				CHECK APCHK 94683 TOTAL FOR FUND 01:			38.67
09/10/2019	APCH	94684	WILLOWBROOK FORD INC.	MAINTENANCE - VEHICLES - REIMB	630-409	30	2,197.50
				MAINTENANCE - VEHICLES- 2015FORD VIN7	630-409	30	300.00
				CHECK APCHK 94684 TOTAL FOR FUND 01:			2,497.50
				Total for fund 01 GENERAL FUND			214,033.58

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 02 WATER FUND							
09/04/2019	APCH	141(E)*#	INTERGOVERNMENTAL PERSONNEL	HEALTH/DENTAL/LIFE INSURANCE	401-141	50	4,267.95
09/04/2019	APCH	142(E)*#	WEX BANK	FUEL/MILEAGE/WASH	401-303	50	891.72
09/10/2019	APCH	94638*#	COMED	ENERGY - ELECTRIC PUMP	420-206	50	45.62
09/10/2019	APCH	94641*#	DELTA DENTAL PLAN OF ILLINOIS	HEALTH/DENTAL/LIFE INSURANCE	401-141	50	271.09
09/10/2019	APCH	94643*#	FOX TOWN PLUMBING INC	WELLHOUSE REPAIRS & MAIN - WB EXEC PL	425-474	50	214.00
09/10/2019	APCH	94646	H AND R CONSTRUCTION INC.	WATER DISTRIBUTION REPAIRS/MAINTENANC	430-277	50	7,035.00
				WATER DISTRIBUTION REPAIRS/MAINTENANC	430-277	50	2,682.00
				CHECK APCHK 94646 TOTAL FOR FUND 02:			9,717.00
09/10/2019	APCH	94651	JUDE R. VICKERY	REPAIRS & MAINTENANCE-STANDPIPE/PUMPH	425-485	50	1,000.00
09/10/2019	APCH	94655	METROPOLITAN INDUSTRIES INC	EDP LICENSES	417-263	50	138.00
09/10/2019	APCH	94661	OCCUPATIONAL HEALTH CENTERS	HEALTH/DENTAL/LIFE INSURANCE	401-141	50	135.00
09/10/2019	APCH	94662	OFFICIAL PAYMENTS CORP	FEES DUES SUBSCRIPTIONS	401-307	50	23.40
09/10/2019	APCH	94673	SMITH ECOLOGICAL SYSTEMS COMPANY	WELLHOUSE REPAIRS & MAIN - WB EXEC PL	425-474	50	589.55
09/10/2019	APCH	94676	TECOP INC	REPAIRS & MAINTENANCE-STANDPIPE/PUMPH	425-485	50	1,170.00
09/10/2019	APCH	94681	VERIZON WIRELESS	PHONE - TELEPHONES	401-201	50	75.06
				Total for fund 02 WATER FUND			18,538.39

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
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Fund: 04 MOTOR FUEL TAX FUND

09/10/2019	APCH	94654*#	METROPOLITAN COMPOUNDS INC	STREET MAINTENANCE CONTRACT	430-684	56	199.67
Total for fund 04 MOTOR FUEL TAX FUND							199.67

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CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWBROOK  
CHECK DATE FROM 08/28/2019 ~ 09/10/2019

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
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Fund: 07	POLICE PENSION FUND						
09/10/2019	APCH	94677	TEPPER CONSULTING GROUP LTD.	ACTUARY SERVICES	401-252	62	4,400.00

Total for fund 07 POLICE PENSION FUND							4,400.00
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09/04/2019 11:51 AM  
User: DSCHMIDT  
DB: Willowbrook

CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWBROOK  
CHECK DATE FROM 08/28/2019 - 09/10/2019

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
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Fund: 15 RT 83/PLAINFIELD RD BUSINESS DISTRICT TAX

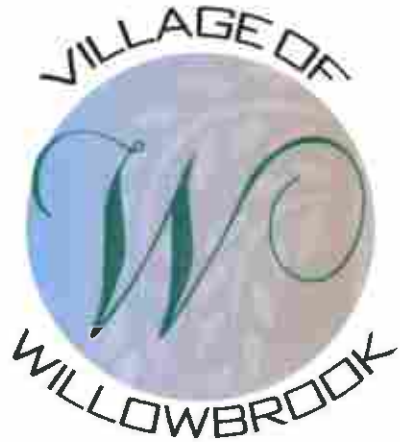
09/10/2019	APCH	94652*#	LAW OFFICES STORINO RAMELLO&DURK	LEGAL FEES	401-242	15	524.20
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TOTAL - ALL FUNDS				Total for fund 15 RT 83/PLAINFIELD RD BUSINESS			524.20
							237,695.84

'\*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND  
'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

Payroll Liability Check Register  
For Check Dates 08/01/2019 to 08/31/2019

Check Number	Vendor Name	Check Date	Check Amount
53515	COMMUNITY BANK OF WILLOWBROOK	08/02/2019	539.58
53516	I C M A RETIREMENT TRUST - 457	08/02/2019	725.00
53517	ILLINOIS STATE DISBURSEMENT UNIT	08/02/2019	1,190.00
53518	NATIONWIDE RETIREMENT SOLUTIONS	08/02/2019	18,109.14
53519	VILLAGE OF WILLOWBROOK	08/02/2019	45,574.34
53525	AFLAC	08/16/2019	2,042.98
53526	COMMUNITY BANK OF WILLOWBROOK	08/16/2019	539.58
53527	I C M A RETIREMENT TRUST - 457	08/16/2019	725.00
53528	ILLINOIS STATE DISBURSEMENT UNIT	08/16/2019	1,190.00
53529	ILLINOIS FRATERNAL	08/16/2019	960.00
53530	NATIONWIDE RETIREMENT SOLUTIONS	08/16/2019	7,929.30
53531	VILLAGE OF WILLOWBROOK	08/16/2019	45,604.82
53538	I C M A RETIREMENT TRUST - 457	08/30/2019	725.00
53539	ILLINOIS STATE DISBURSEMENT UNIT	08/30/2019	2,437.00
53540	NATIONWIDE RETIREMENT SOLUTIONS	08/30/2019	7,929.30
53541	VILLAGE OF WILLOWBROOK	08/30/2019	45,589.58
EFT246	EFTPS	08/02/2019	26,374.60
EFT247	ILLINOIS DEPT. OF REVENUE	08/02/2019	5,647.68
EFT248	EFTPS	08/16/2019	30,157.72
EFT249	ILLINOIS DEPT. OF REVENUE	08/16/2019	6,581.12
EFT250	EFTPS	08/30/2019	40,748.99
EFT251	I.M.R.F. PENSION FUND	08/30/2019	31,598.91
EFT252	ILLINOIS DEPT. OF REVENUE	08/30/2019	5,696.39
Total Checks: 23		Total Paid:	\$328,616.03



MONTHLY FINANCIAL REPORT  
AUGUST 2019

RESPECTFULLY SUBMITTED BY:

Frank A. Trilla, Mayor

Carrie Dittman, Director of Finance

# VILLAGE OF WILLOWBROOK FINANCIAL REPORT MUNICIPAL SALES AND USE TAXES

MONTH DIST	SALE MADE		15-16	16-17	17-18	18-19	19-20
MAY	FEB	\$	253,282	\$ 267,882	\$ 264,472	\$ 276,118	\$ 320,221
JUNE	MAR		301,469	312,681	304,436	334,282	360,870
JULY	APR		267,013	269,580	304,925	309,957	343,577
AUG	MAY		328,251	331,887	345,478	376,154	397,471
SEPT	JUNE		349,847	398,196	354,582	364,229	
OCT	JULY		306,409	316,266	313,701	320,062	
NOV	AUG		337,896	315,293	361,826	339,020	
DEC	SEPT		360,843	325,374	334,582	342,467	
JAN	OCT		318,340	289,208	312,400	329,103	
FEB	NOV		304,839	304,898	319,012	362,572	
MARCH	DEC		393,072	371,080	416,900	428,214	
APRIL	JAN		266,970	263,392	285,192	296,927	
TOTAL		\$	3,788,231	\$ 3,765,737	\$ 3,917,506	\$ 4,079,105	\$ 1,422,139
MTH AVG		\$	315,686	\$ 313,811	\$ 326,459	\$ 339,925	\$ 355,535
<b>BUDGET</b>		\$	3,600,000	\$ 3,600,000	\$ 3,600,000	\$ 3,600,000	\$ 4,000,000

YEAR TO DATE LAST YEAR :	\$ 1,296,511
YEAR TO DATE THIS YEAR :	\$ 1,422,139
DIFFERENCE :	\$ 125,628

PERCENTAGE CHANGE :

9.69%

CURRENT FISCAL YEAR :

BUDGETED REVENUE:	\$ 4,000,000
PERCENTAGE OF YEAR COMPLETED :	33.33%
PERCENTAGE OF REVENUE TO DATE :	35.55%
PROJECTION OF ANNUAL REVENUE :	\$ 4,474,358
EST. DOLLAR DIFF ACTUAL TO BUDGET	\$ 474,358
EST. PERCENT DIFF ACTUAL TO BUDGET	11.9%

VILLAGE OF WILLOWBROOK  
MONTHLY CASH AND INVESTMENT BALANCE BY FUND  
FOR THE MONTH ENDED 08/31/2019

ACCOUNT	BALANCE
<b>Fund 01 GENERAL FUND</b>	
CHECKING - 0283	0.00
COMMUNITY BANK OF WB - 0275	645,912.92
IL FUNDS - 5435	3,050,450.57
COMMUNITY BANK OF WB MM - 1771	304,356.24
COMMUNITY BANK RD LGHT - 0243	1,009.73
COMMUNITY BANK OF WB FSA - 3804	12,364.47
U.S. BANK RED LIGHT - 4216	26,000.00
COMMUNITY BANK DRUG ACCT - 4171	82,057.86
PETTY CASH REVLVING	950.00
IMET - GENERAL	29.11
<u>Total For Fund 01:</u>	<u>4,123,130.90</u>
<b>Fund 02 WATER FUND</b>	
IL FUNDS WATER - 5914	1,049,558.33
COMMUNITY BANK OF WB WTR - 4163	421,206.04
COMMUNITY BANK OF WB - 0275	0.00
<u>Total For Fund 02:</u>	<u>1,470,764.37</u>
<b>Fund 03 HOTEL/MOTEL TAX FUND</b>	
IL FUNDS HOTEL/MOTEL - 5948	563,434.17
COMMUNITY BANK OF WB - 0275	24,034.46
<u>Total For Fund 03:</u>	<u>587,468.63</u>
<b>Fund 04 MOTOR FUEL TAX FUND</b>	
IL FUNDS MFT - 5443	387,543.61
<u>Total For Fund 04:</u>	<u>387,543.61</u>
<b>Fund 06 SSA ONE BOND &amp; INTEREST FUND</b>	
IL FUNDS SSA BOND - 4621	101,014.36
COMMUNITY BANK OF WB - 0275	0.00
<u>Total For Fund 06:</u>	<u>101,014.36</u>
<b>Fund 07 POLICE PENSION FUND</b>	
COMMUNITY BANK OF WB PP - 4155	48,130.46
COMMUNITY BANK OF WB - 0275	0.00
SCHWAB - PP MONEY MARKET	117,673.48
US TREASURIES	457,550.88
US AGENCIES	5,756,534.09
MUNICIPAL BONDS	940,718.82
CORPORATE BONDS	1,800,182.95
MUTUAL FUNDS	13,136,397.98
MARKET VALUE CONTRA	738,995.02
<u>Total For Fund 07:</u>	<u>22,996,183.68</u>
<b>Fund 09 WATER CAPITAL IMPROVEMENTS FUND</b>	
IL FUNDS WTR CAP - 1206	439,396.89
<u>Total For Fund 09:</u>	<u>439,396.89</u>
<b>Fund 10 CAPITAL PROJECT FUND</b>	
IL FUNDS CAP PROJECTS - 3133	672.26
<u>Total For Fund 10:</u>	<u>672.26</u>
<b>Fund 11 DEBT SERVICE FUND</b>	
IL FUNDS BOND PROCEEDS DS - 2756	11.25
<u>Total For Fund 11:</u>	<u>11.25</u>
<b>Fund 14 LAND ACQUISITION, FACILITY, EXPANSION &amp;</b>	
IL FUNDS BOND PROCEEDS LAFER - 2772	0.02
<u>Total For Fund 14:</u>	<u>0.02</u>
<b>Fund 15 RT 83/PLAINFIELD RD BUSINESS DISTRICT TAX</b>	
IL FUNDS BUSINESS DISTRICT - 5435	1,156,893.35
<u>Total For Fund 15:</u>	<u>1,156,893.35</u>
<b>TOTAL CASH &amp; INVESTMENTS:</b>	<b>31,263,079.32</b>

ACCOUNT BALANCE REPORT FOR WILLOWBROOK  
PERIOD ENDING 08/31/2019  
CASH & INVESTMENTS BY FUND AND ACCOUNT TYPE

Page: 1/2

GL NUMBER	DESCRIPTION	END BALANCE 08/31/2019
<b>Fund 01 - GENERAL FUND</b>		
<b>MONEY MARKET</b>		
01-00-110-322	IL FUNDS - 5435	3,050,450.57
01-00-110-323	COMMUNITY BANK OF WB MM - 1771	304,356.24
01-00-110-325	COMMUNITY BANK RD LGHT - 0243	1,009.73
01-00-110-380	COMMUNITY BANK DRUG ACCT - 4171	82,057.86
01-00-120-155	IMET - GENERAL	29.11
	Net MONEY MARKET	3,437,903.51
<b>PETTY CASH</b>		
01-00-110-911	PETTY CASH REVLING	950.00
	Net PETTY CASH	950.00
<b>SAVINGS</b>		
01-00-110-257	COMMUNITY BANK OF WB - 0275	645,912.92
01-00-110-332	COMMUNITY BANK OF WB FSA - 3804	12,364.47
01-00-110-335	U.S. BANK RED LIGHT - 4216	26,000.00
	Net SAVINGS	684,277.39
<b>Fund 02 - WATER FUND</b>		
<b>MONEY MARKET</b>		
02-00-110-113	IL FUNDS WATER - 5914	1,049,558.33
02-00-110-209	COMMUNITY BANK OF WB WTR - 4163	421,206.04
	Net MONEY MARKET	1,470,764.37
<b>Fund 03 - HOTEL/MOTEL TAX FUND</b>		
<b>MONEY MARKET</b>		
03-00-110-114	IL FUNDS HOTEL/MOTEL - 5948	563,434.17
	Net MONEY MARKET	563,434.17
<b>SAVINGS</b>		
03-00-110-257	COMMUNITY BANK OF WB - 0275	24,034.46
	Net SAVINGS	24,034.46
<b>Fund 04 - MOTOR FUEL TAX FUND</b>		
<b>MONEY MARKET</b>		
04-00-110-116	IL FUNDS MFT - 5443	387,543.61
	Net MONEY MARKET	387,543.61
<b>Fund 06 - SSA ONE BOND &amp; INTEREST FUND</b>		
<b>MONEY MARKET</b>		
06-00-110-117	IL FUNDS SSA BOND - 4621	101,014.36
	Net MONEY MARKET	101,014.36
<b>Fund 07 - POLICE PENSION FUND</b>		
<b>MONEY MARKET</b>		
07-00-110-202	COMMUNITY BANK OF WB PP - 4155	48,130.46
07-00-110-336	SCHWAB - PP MONEY MARKET	117,673.48
	Net MONEY MARKET	165,803.94
<b>AGENCY CERTIFICATES</b>		
07-00-120-260	US AGENCIES	5,756,534.09
	Net AGENCY CERTIFICATES	5,756,534.09
<b>CORPORATE BONDS</b>		
07-00-120-288	CORPORATE BONDS	1,800,182.95
	Net CORPORATE BONDS	1,800,182.95
<b>MUNICIPAL BONDS</b>		
07-00-120-270	MUNICIPAL BONDS	940,718.82
	Net MUNICIPAL BONDS	940,718.82
<b>MUTUAL FUNDS</b>		
07-00-120-290	MUTUAL FUNDS	13,136,397.98
	Net MUTUAL FUNDS	13,136,397.98

ACCOUNT BALANCE REPORT FOR WILLOWBROOK  
PERIOD ENDING 08/31/2019  
CASH & INVESTMENTS BY FUND AND ACCOUNT TYPE

Page: 2/2

GL NUMBER	DESCRIPTION	END BALANCE 08/31/2019
Fund 07 - POLICE PENSION FUND		
MARKET VALUE		
07-00-120-900	MARKET VALUE CONTRA	738,995.02
	Net MARKET VALUE	738,995.02
TREASURY NOTES		
07-00-120-250	US TREASURIES	457,550.88
	Net TREASURY NOTES	457,550.88
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND		
MONEY MARKET		
09-00-110-324	IL FUNDS WTR CAP - 1206	439,396.89
	Net MONEY MARKET	439,396.89
Fund 10 - CAPITAL PROJECT FUND		
MONEY MARKET		
10-00-110-115	IL FUNDS CAP PROJECTS - 3133	672.26
	Net MONEY MARKET	672.26
Fund 11 - DEBT SERVICE FUND		
MONEY MARKET		
11-00-110-111	IL FUNDS BOND PROCEEDS DS - 2756	11.25
	Net MONEY MARKET	11.25
Fund 14 - LAND ACQUISITION, FACILITY, EXPANSION &		
MONEY MARKET		
14-00-110-112	IL FUNDS BOND PROCEEDS LAFER - 2772	0.02
	Net MONEY MARKET	0.02
Fund 15 - RT 83/PLAINFIELD RD BUSINESS DISTRICT TAX		
MONEY MARKET		
15-00-110-322	IL FUNDS BUSINESS DISTRICT - 5435	1,156,893.35
	Net MONEY MARKET	1,156,893.35

ACCOUNT BALANCE REPORT FOR WILLOWBROOK  
PERIOD ENDING 08/31/2019  
CASH & INVESTMENTS BY INSTITUTION

Page: 1/1

GL NUMBER	DESCRIPTION	END BALANCE 08/31/2019
<b>COMMUNITY BANK OF WB</b>		
01-00-110-257	COMMUNITY BANK OF WB - 0275	645,912.92
01-00-110-323	COMMUNITY BANK OF WB MM - 1771	304,356.24
01-00-110-325	COMMUNITY BANK RD LGHT - 0243	1,009.73
01-00-110-332	COMMUNITY BANK OF WB FSA - 3804	12,364.47
01-00-110-380	COMMUNITY BANK DRUG ACCT - 4171	82,057.86
02-00-110-209	COMMUNITY BANK OF WB WTR - 4163	421,206.04
03-00-110-257	COMMUNITY BANK OF WB - 0275	24,034.46
07-00-110-202	COMMUNITY BANK OF WB PP - 4155	48,130.46
	Net COMMUNITY BANK OF WB	1,539,072.18
<b>ILLINOIS FUNDS</b>		
01-00-110-322	IL FUNDS - 5435	3,050,450.57
02-00-110-113	IL FUNDS WATER - 5914	1,049,558.33
03-00-110-114	IL FUNDS HOTEL/MOTEL - 5948	563,434.17
04-00-110-116	IL FUNDS MFT - 5443	387,543.61
06-00-110-117	IL FUNDS SSA BOND - 4621	101,014.36
09-00-110-324	IL FUNDS WTR CAP - 1206	439,396.89
10-00-110-115	IL FUNDS CAP PROJECTS - 3133	672.26
11-00-110-111	IL FUNDS BOND PROCEEDS DS - 2756	11.25
14-00-110-112	IL FUNDS BOND PROCEEDS LAFER - 2772	0.02
15-00-110-322	IL FUNDS BUSINESS DISTRICT - 5435	1,156,893.35
	Net ILLINOIS FUNDS	6,748,974.81
<b>IMET</b>		
01-00-120-155	IMET - GENERAL	29.11
	Net IMET	29.11
<b>U.S. BANK</b>		
01-00-110-335	U.S. BANK RED LIGHT - 4216	26,000.00
	Net U.S. BANK	26,000.00
<b>VILLAGE OF WILLOWBROOK</b>		
01-00-110-911	PETTY CASH REVLING	950.00
	Net VILLAGE OF WILLOWBROOK	950.00
<b>CHARLES SCHWAB</b>		
07-00-110-336	SCHWAB - PP MONEY MARKET	117,673.48
07-00-120-250	US TREASURIES	457,550.88
07-00-120-260	US AGENCIES	5,756,534.09
07-00-120-270	MUNICIPAL BONDS	940,718.82
07-00-120-288	CORPORATE BONDS	1,800,182.95
07-00-120-290	MUTUAL FUNDS	13,136,397.98
07-00-120-900	MARKET VALUE CONTRA	738,995.02
	Net CHARLES SCHWAB	22,948,053.22
<b>Total - All Funds:</b>		<b>31,263,079.32</b>



INTERFUND ACTIVITY REPORT FOR WILLOWBROOK  
Period Ending 08/31/2019  
Due To/From Other Funds

Page: 1/1

GL Number	Description	Balance
Fund 01: GENERAL FUND		
Due From Other Funds		
01-00-140-107	DUE TO/FROM POLICE PENSION FUND	131,566.29
	<b>Total Due From Other Funds</b>	<b>131,566.29</b>
Fund 07: POLICE PENSION FUND		
Due From Other Funds		
07-00-140-101	DUE TO/FROM GENERAL FUND	(131,566.29)
	<b>Total Due From Other Funds</b>	<b>(131,566.29)</b>

REVENUE REPORT FOR WILLOWBROOK  
PERIOD ENDING 08/31/2019

Page: 1/6

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 08/31/2019	YTD BALANCE 08/31/2019	2019-20 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
Fund 01 - GENERAL FUND						
PROPERTY TAX						
01-00-310-101	PROPERTY TAX LEVY - SRA	12,038.38	52,584.18	74,420.00	70.66	21,835.82
01-00-310-102	PROPERTY TAX LEVY - ROAD & BRIDGE	17,999.22	78,909.60	111,259.00	70.92	32,349.40
Net PROPERTY TAX		30,037.60	131,493.78	186,679.00	70.82	54,185.22
OTHER TAXES						
01-00-310-201	MUNICIPAL SALES TAX	397,471.83	1,422,139.33	4,000,000.00	35.55	2,577,860.67
01-00-310-202	ILLINOIS INCOME TAX	57,413.45	362,559.02	815,000.00	44.49	452,440.98
01-00-310-203	AMUSEMENT TAX	5,367.25	21,486.94	57,504.00	37.37	36,017.06
01-00-310-204	REPLACEMENT TAX	27.86	653.60	1,250.00	52.29	596.40
01-00-310-205	UTILITY TAX	69,154.92	261,830.01	898,000.00	29.16	636,169.99
01-00-310-208	PLACES OF EATING TAX	47,228.66	189,419.70	500,000.00	37.88	310,580.30
01-00-310-209	WATER TAX	15,530.54	53,923.36	160,000.00	33.70	106,076.64
01-00-310-210	WATER TAX - CLARENDON WATER CO	0.00	42.63	120.00	35.53	77.37
Net OTHER TAXES		592,194.51	2,312,054.59	6,431,874.00	35.95	4,119,819.41
LICENSES						
01-00-310-302	LIQUOR LICENSES	1,500.00	1,500.00	61,250.00	2.45	59,750.00
01-00-310-303	BUSINESS LICENSES	0.00	1,510.00	78,000.00	1.94	76,490.00
01-00-310-305	VENDING MACHINE	0.00	0.00	2,600.00	0.00	2,600.00
01-00-310-306	SCAVENGER LICENSES	0.00	0.00	7,000.00	0.00	7,000.00
Net LICENSES		1,500.00	3,010.00	148,850.00	2.02	145,840.00
PERMITS						
01-00-310-401	BUILDING PERMITS	12,751.60	144,469.46	275,000.00	52.53	130,530.54
01-00-310-402	SIGN PERMITS	511.00	2,650.45	5,000.00	53.01	2,349.55
01-00-310-403	OTHER PERMITS	0.00	84.00	500.00	16.80	416.00
01-00-310-404	COUNTY BMP FEE	0.00	2,371.00	2,000.00	118.55	(371.00)
01-00-310-405	SPECIAL HAULING PERMITS (OXCART)	(246.50)	235.00	0.00	100.00	(235.00)
Net PERMITS		13,016.10	149,809.91	282,500.00	53.03	132,690.09
FINES						
01-00-310-501	CIRCUIT COURT FINES	6,326.29	32,473.80	100,000.00	32.47	67,526.20
01-00-310-502	TRAFFIC FINES	1,775.00	10,125.00	25,000.00	40.50	14,875.00
01-00-310-503	RED LIGHT FINES	78,455.00	256,280.34	600,000.00	42.71	343,719.66
01-00-310-504	DUI FINES	185.61	474.58	0.00	100.00	(474.58)
01-00-310-505	OVERWEIGHT TRUCK FINES	1,362.51	1,362.51	0.00	100.00	(1,362.51)
Net FINES		88,104.41	300,716.23	725,000.00	41.48	424,283.77
OVERHEAD REIMBURSEMENT						
01-00-310-601	ADMINISTRATIVE SUPPORT REIMB - WATE	47,972.25	191,889.00	575,667.00	33.33	383,778.00
Net OVERHEAD REIMBURSEMENT		47,972.25	191,889.00	575,667.00	33.33	383,778.00
CHARGES & FEES						
01-00-310-700	PLANNING APPLICATION FEES	0.00	3,050.00	10,000.00	30.50	6,950.00
01-00-310-701	PUBLIC HEARING FEES	0.00	2,200.00	2,550.00	86.27	350.00
01-00-310-702	PLANNING REVIEW FEES	0.00	0.00	2,500.00	0.00	2,500.00

REVENUE REPORT FOR WILLOWBROOK  
PERIOD ENDING 08/31/2019

Page: 2/6

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 08/31/2019	YTD BALANCE 08/31/2019	2019-20 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
<b>Fund 01 - GENERAL FUND</b>						
01-00-310-704	ACCIDENT REPORT COPIES	285.00	1,185.00	2,000.00	59.25	815.00
01-00-310-705	VIDEO GAMING FEES	5,007.31	18,976.59	36,000.00	52.71	17,023.41
01-00-310-706	COPIES-ORDINANCES & MAPS	0.00	0.00	50.00	0.00	50.00
01-00-310-723	ELEVATOR INSPECTION FEES	450.00	900.00	5,000.00	18.00	4,100.00
01-00-310-724	BURGLAR ALARM FEES	0.00	0.00	10,000.00	0.00	10,000.00
<b>Net CHARGES &amp; FEES</b>		<b>5,742.31</b>	<b>26,311.59</b>	<b>68,100.00</b>	<b>38.64</b>	<b>41,788.41</b>
<b>PARK &amp; RECREATION CHARGES</b>						
01-00-310-813	PARK & REC CONTRIBUTION	0.00	300.00	2,500.00	12.00	2,200.00
01-00-310-814	PARK PERMIT FEES	(200.00)	927.00	3,000.00	30.90	2,073.00
01-00-310-815	SUMMER RECREATION FEES	0.00	1,985.00	8,750.00	22.69	6,765.00
01-00-310-817	SPECIAL EVENTS	0.00	1,490.00	3,600.00	41.39	2,110.00
01-00-310-818	FALL RECREATION FEES	0.00	0.00	200.00	0.00	200.00
01-00-310-819	BURR RIDGE/WILLOWBROOK BASEBALL R	0.00	0.00	6,500.00	0.00	6,500.00
01-00-310-820	HOLIDAY CONTRIBUTION	0.00	0.00	4,000.00	0.00	4,000.00
01-00-310-823	SPRING RECREATION FEES	0.00	0.00	200.00	0.00	200.00
<b>Net PARK &amp; RECREATION CHARGES</b>		<b>(200.00)</b>	<b>4,702.00</b>	<b>28,750.00</b>	<b>16.35</b>	<b>24,048.00</b>
<b>OTHER REVENUE</b>						
01-00-310-901	REIMBURSEMENTS - IRMA	2,197.50	2,197.50	0.00	100.00	(2,197.50)
01-00-310-909	SALE - FIXED ASSETS	8,000.00	8,000.00	7,500.00	106.67	(500.00)
01-00-310-910	REIMBURSEMENTS - TREE PLANTING	0.00	825.00	500.00	165.00	(325.00)
01-00-310-911	ATS RED LIGHT ENERGY REIMBURSEMENT	0.00	362.60	1,320.00	27.47	957.40
01-00-310-912	REIMBURSEMENTS-BRUSH PICK-UP	0.00	5,495.04	11,600.00	47.37	6,104.96
01-00-310-913	OTHER RECEIPTS	3,573.33	8,686.83	20,000.00	43.43	11,313.17
01-00-310-915	REIMBURSEMENTS - POLICE SPECIAL DET	0.00	0.00	4,000.00	0.00	4,000.00
01-00-310-916	DONATIONS	0.00	1,000.00	0.00	100.00	(1,000.00)
01-00-310-922	FEDERAL/STATE GRANTS	0.00	110,000.00	72,788.00	151.12	(37,212.00)
01-00-310-925	NICOR GAS ANNUAL PAYMENT	0.00	0.00	14,000.00	0.00	14,000.00
01-00-310-926	CABLE FRANCHISE FEES	36,572.27	87,779.58	216,000.00	40.64	128,220.42
01-00-310-928	DRUG FORFEITURES - STATE	0.00	0.00	5,000.00	0.00	5,000.00
01-00-310-929	DRUG FORFEITURES - FEDERAL	0.00	0.00	6,000.00	0.00	6,000.00
<b>Net OTHER REVENUE</b>		<b>50,343.10</b>	<b>224,346.55</b>	<b>358,708.00</b>	<b>62.54</b>	<b>134,361.45</b>
<b>NON-OPERATING</b>						
01-00-320-108	INTEREST INCOME	7,654.32	34,140.20	24,000.00	142.25	(10,140.20)
<b>Net NON-OPERATING</b>		<b>7,654.32</b>	<b>34,140.20</b>	<b>24,000.00</b>	<b>142.25</b>	<b>(10,140.20)</b>
<b>Fund 01 - GENERAL FUND:</b>						
<b>TOTAL REVENUES</b>		<b>836,364.60</b>	<b>3,378,473.85</b>	<b>8,829,128.00</b>	<b>38.27</b>	<b>5,450,654.15</b>
<b>Fund 02 - WATER FUND</b>						
<b>CHARGES &amp; FEES</b>		<b>310,598.99</b>	<b>1,083,910.05</b>	<b>3,200,000.00</b>	<b>33.87</b>	<b>2,116,089.95</b>
<b>02-00-310-712 WATER SALES</b>						

# REVENUE REPORT FOR WILLOWBROOK

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PERIOD ENDING 08/31/2019

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 08/31/2019	YTD BALANCE 08/31/2019	2019-20 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
Fund 02 - WATER FUND						
02-00-310-713	WATER PENALTIES	1,137.61	3,915.38	5,000.00	78.31	1,084.62
02-00-310-718	SHUTOFF/NSF FEE	925.00	2,965.00	2,500.00	118.60	(465.00)
	Net CHARGES & FEES	312,661.60	1,090,790.43	3,207,500.00	34.01	2,116,709.57
OTHER REVENUE						
02-00-310-714	WATER METER SALES	0.00	1,881.76	3,000.00	62.73	1,118.24
02-00-310-716	WATER METER READ SALES	858.25	2,529.75	5,000.00	50.60	2,470.25
02-00-310-717	OTHER REVENUE	0.00	600.00	1,000.00	60.00	400.00
	Net OTHER REVENUE	858.25	5,011.51	9,000.00	55.68	3,988.49
NON-OPERATING						
02-00-320-108	INTEREST INCOME	2,069.67	8,790.46	12,000.00	73.25	3,209.54
02-00-320-713	WATER CONNECTION FEES	0.00	2,400.00	3,000.00	80.00	600.00
	Net NON-OPERATING	2,069.67	11,190.46	15,000.00	74.60	3,809.54
Fund 02 - WATER FUND:						
	TOTAL REVENUES	315,589.52	1,106,992.40	3,231,500.00	34.26	2,124,507.60
Fund 03 - HOTEL/MOTEL TAX FUND						
OTHER TAXES						
03-00-310-205	HOTEL/MOTEL TAX	27,034.46	97,771.31	248,000.00	39.42	150,228.69
	Net OTHER TAXES	27,034.46	97,771.31	248,000.00	39.42	150,228.69
NON-OPERATING						
03-00-320-108	INTEREST INCOME	976.73	3,874.57	6,000.00	64.58	2,125.43
	Net NON-OPERATING	976.73	3,874.57	6,000.00	64.58	2,125.43
Fund 03 - HOTEL/MOTEL TAX FUND:						
	TOTAL REVENUES	28,011.19	101,645.88	254,000.00	40.02	152,354.12
Fund 04 - MOTOR FUEL TAX FUND						
OTHER TAXES						
04-00-310-216	MFT RECEIPTS	19,739.78	71,758.59	217,343.00	33.02	145,584.41
	Net OTHER TAXES	19,739.78	71,758.59	217,343.00	33.02	145,584.41
NON-OPERATING						
04-00-320-108	INTEREST INCOME	708.70	3,008.69	4,500.00	66.86	1,491.31
	Net NON-OPERATING	708.70	3,008.69	4,500.00	66.86	1,491.31

## REVENUE REPORT FOR WILLOWBROOK

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PERIOD ENDING 08/31/2019

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 08/31/2019	YTD BALANCE 08/31/2019	2019-20 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
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## Fund 04 - MOTOR FUEL TAX FUND

## Fund 04 - MOTOR FUEL TAX FUND:

## TOTAL REVENUES

20,448.48

74,767.28

221,843.00

33.70

147,075.72

Fund 06 - SSA ONE BOND & INTEREST FUND  
PROPERTY TAX

## 06-00-310-101 PROPERTY TAX RECEIPTS

0.00

162,865.69

322,465.00

50.51

159,599.31

## Net PROPERTY TAX

0.00

162,865.69

322,465.00

50.51

159,599.31

## NON-OPERATING

## 06-00-320-108 INTEREST INCOME

188.07

483.34

500.00

96.67

16.66

## Net NON-OPERATING

188.07

483.34

500.00

96.67

16.66

## Fund 06 - SSA ONE BOND &amp; INTEREST FUND:

## TOTAL REVENUES

188.07

163,349.03

322,965.00

50.58

159,615.97

Fund 07 - POLICE PENSION FUND  
OTHER REVENUE

## 07-00-310-607 VILLAGE CONTRIBUTION

113,868.24

343,229.64

986,858.00

34.78

643,628.36

## 07-00-310-906 POLICE CONTRIBUTIONS

22,900.50

69,857.41

206,484.00

33.83

136,626.59

## Net OTHER REVENUE

136,768.74

413,087.05

1,193,342.00

34.62

780,254.95

## NON-OPERATING

## 07-00-320-108 INTEREST INCOME

16,550.83

151,182.04

500,000.00

30.24

348,817.96

## 07-00-320-110 UNREALIZED GAIN (LOSS) ON INVESTMENT

(112,963.54)

302,663.51

0.00

100.00

(302,663.51)

## 07-00-320-111 GAIN (LOSS) ON INVESTMENTS

69.25

(127,666.95)

0.00

100.00

127,666.95

## 07-00-320-112 CONTRIBUTIONS/DONATIONS

0.00

50.00

0.00

100.00

(50.00)

## Net NON-OPERATING

(96,343.46)

326,228.60

500,000.00

65.25

173,771.40

## Fund 07 - POLICE PENSION FUND:

## TOTAL REVENUES

40,425.28

739,315.65

1,693,342.00

43.66

954,026.35

Fund 09 - WATER CAPITAL IMPROVEMENTS FUND  
NON-OPERATING

## 09-00-320-108 INTEREST INCOME

818.58

3,505.59

6,000.00

58.43

2,494.41

## Net NON-OPERATING

818.58

3,505.59

6,000.00

58.43

2,494.41

## REVENUE REPORT FOR WILLOWBROOK

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PERIOD ENDING 08/31/2019

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 08/31/2019	YTD BALANCE 08/31/2019	2019-20 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND						
TRANSFERS IN						
09-00-330-102	TRANSFER FROM WATER	0.00	0.00	400,000.00	0.00	400,000.00
Net TRANSFERS IN		0.00	0.00	400,000.00	0.00	400,000.00
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND:						
TOTAL REVENUES						
		818.58	3,505.59	406,000.00	0.86	402,494.41
Fund 10 - CAPITAL PROJECT FUND						
NON-OPERATING						
10-00-320-108	INTEREST INCOME	1.24	5.11	0.00	100.00	(5.11)
Net NON-OPERATING		1.24	5.11	0.00	100.00	(5.11)
Fund 10 - CAPITAL PROJECT FUND:						
TOTAL REVENUES						
		1.24	5.11	0.00	100.00	(5.11)
Fund 11 - DEBT SERVICE FUND						
TRANSFERS IN						
11-00-330-101	TRANSFER FROM GENERAL FUND	0.00	51,386.50	278,873.00	18.43	227,486.50
11-00-330-102	TRANSFER FROM WATER	0.00	4,685.50	47,471.00	9.87	42,785.50
Net TRANSFERS IN		0.00	56,072.00	326,344.00	17.18	270,272.00
Fund 11 - DEBT SERVICE FUND:						
TOTAL REVENUES						
		0.00	56,072.00	326,344.00	17.18	270,272.00
Fund 14 - LAND ACQUISITION, FACILITY, EXPANSION & TRANSFERS IN						
14-00-330-101	TRANSFER FROM GENERAL FUND	0.00	24,769.25	120,000.00	20.64	95,230.75
Net TRANSFERS IN		0.00	24,769.25	120,000.00	20.64	95,230.75
Fund 14 - LAND ACQUISITION, FACILITY, EXPANSION & :						
TOTAL REVENUES						
		0.00	24,769.25	120,000.00	20.64	95,230.75

REVENUE REPORT FOR WILLOWBROOK

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PERIOD ENDING 08/31/2019

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 08/31/2019	YTD BALANCE 08/31/2019	2019-20 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
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Fund 15 - RT 83/PPLAINFIELD RD BUSINESS DISTRICT TAX						
OTHER TAXES						
15-00-310-201	BUSINESS DISTRICT SALES TAX TOWN CE	57,570.24	214,106.91	485,000.00	44.15	270,893.09
Net OTHER TAXES		57,570.24	214,106.91	485,000.00	44.15	270,893.09

Fund 15 - RT 83/PPLAINFIELD RD BUSINESS DISTRICT TAX:

TOTAL REVENUES		57,570.24	214,106.91	485,000.00	44.15	270,893.09
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TOTAL REVENUES - ALL FUNDS		1,299,417.20	5,863,002.95	15,890,122.00	36.90	10,027,119.05
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## EXPENDITURE REPORT FOR WILLOWBROOK

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PERIOD ENDING 08/31/2019

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 08/31/19	YTD BALANCE 08/31/2019	2019-20 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 01 - GENERAL FUND								
Dept 05 - VILLAGE BOARD & CLERK								
GENERAL MANAGEMENT								
01-05-400-147	MEDICARE	73.53	295.59	922.00	32.06	626.41	1,844.00	1,548.41
01-05-400-161	SOCIAL SECURITY	314.43	1,263.89	3,943.00	32.05	2,679.11	7,886.00	6,622.11
01-05-410-101	SALARIES - MAYOR & VILLAGE	4,200.00	16,900.00	56,400.00	29.96	39,500.00	112,800.00	95,900.00
01-05-410-125	SALARY - VILLAGE CLERK	600.00	2,400.00	7,200.00	33.33	4,800.00	14,400.00	12,000.00
01-05-410-141	LIFE INSURANCE - ELECTED OF	63.84	267.12	816.00	32.74	548.88	1,632.00	1,364.88
01-05-410-201	PHONE - TELEPHONES	56.62	225.18	696.00	32.35	470.82	1,392.00	1,166.82
01-05-410-301	OFFICE SUPPLIES	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-05-410-302	PRINTING & PUBLISHING	40.00	40.00	0.00	100.00	(40.00)	0.00	(40.00)
01-05-410-303	FUEL/MILEAGE/WASH	0.00	0.00	100.00	0.00	100.00	200.00	200.00
01-05-410-304	SCHOOLS/CONFERENCES/TRA	355.00	833.00	5,770.00	14.44	4,937.00	11,540.00	10,707.00
01-05-410-305	STRATEGIC PLANNING	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00
01-05-410-307	FEES/DUES/SUBSCRIPTIONS	0.00	40.00	2,341.00	1.71	2,301.00	4,682.00	4,642.00
GENERAL MANAGEMENT		5,703.42	22,264.78	83,688.00	26.60	61,423.22	167,376.00	145,111.22
COMMUNITY RELATIONS								
01-05-420-365	PUBLIC RELATIONS	0.00	47.95	500.00	9.59	452.05	1,000.00	952.05
COMMUNITY RELATIONS		0.00	47.95	500.00	9.59	452.05	1,000.00	952.05
DATA PROCESSING								
01-05-417-212	EDP EQUIPMENT/SOFTWARE	0.00	0.00	6,000.00	0.00	6,000.00	12,000.00	12,000.00
DATA PROCESSING		0.00	0.00	6,000.00	0.00	6,000.00	12,000.00	12,000.00
Total Dept 05 - VILLAGE BOARD & CLERK		5,703.42	22,312.73	90,188.00	24.74	67,875.27	180,376.00	158,063.27
Dept 07 - BOARD OF POLICE COMMISSIONERS								
ADMINISTRATION								
01-07-400-147	MEDICARE	0.00	0.00	9.00	0.00	9.00	18.00	18.00
01-07-400-161	SOCIAL SECURITY	0.00	0.00	37.00	0.00	37.00	74.00	74.00
01-07-435-148	LIFE INSURANCE - COMMISSIO	18.48	73.92	274.00	26.98	200.08	548.00	474.08
01-07-435-239	FEES - BOPC ATTORNEY	0.00	0.00	6,000.00	0.00	6,000.00	12,000.00	12,000.00
01-07-435-301	OFFICE SUPPLIES	0.00	0.00	100.00	0.00	100.00	200.00	200.00
01-07-435-302	PRINTING & PUBLISHING	0.00	0.00	4,000.00	0.00	4,000.00	8,000.00	8,000.00
01-07-435-304	SCHOOLS/CONFERENCES/TRA	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
01-07-435-307	FEES/DUES/SUBSCRIPTIONS	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-07-435-311	POSTAGE & METER RENT	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
ADMINISTRATION		18.48	73.92	12,420.00	0.60	12,346.08	24,840.00	24,766.08
OTHER								
01-07-440-542	EXAMS - WRITTEN	0.00	0.00	20,000.00	0.00	20,000.00	40,000.00	40,000.00
01-07-440-543	EXAMS - PHYSICAL	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00
01-07-440-544	EXAMS - PSYCHOLOGICAL	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
01-07-440-545	EXAMS - POLYGRAPH	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
OTHER		0.00	0.00	25,500.00	0.00	25,500.00	51,000.00	51,000.00



## EXPENDITURE REPORT FOR WILLOWBROOK

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PERIOD ENDING 08/31/2019

ACTIVITY FOR

GL NUMBER DESCRIPTION

MONTH  
08/31/19YTD BALANCE  
08/31/20192019-20  
ORIGINAL  
BUDGET% BDGT  
USEDAVAILABLE  
BALANCE

APPROP.

APPROP.  
AVAIL.

Fund 01 - GENERAL FUND

Total Dept 07 - BOARD OF POLICE COMMISSIONERS

18.48

73.92

37,920.00

0.19

37,846.08

75,840.00

75,766.08

Dept 10 - ADMINISTRATION

GENERAL MANAGEMENT

01-10-400-147 MEDICARE

594.30

2,533.69

4,299.00

58.94

1,765.31

8,598.00

6,064.31

01-10-400-151 IMRF

5,072.62

21,562.66

35,038.00

61.54

13,475.34

70,076.00

48,513.34

01-10-400-161 SOCIAL SECURITY

2,541.13

8,306.21

15,738.00

52.78

7,431.79

31,476.00

23,169.79

01-10-400-171 SUI - UNEMPLOYMENT

15.27

122.93

233.00

52.76

110.07

466.00

343.07

01-10-455-101 SALARIES - MANAGEMENT STA

20,038.48

85,300.42

134,137.00

63.59

48,836.58

268,274.00

182,973.58

01-10-455-102 OVERTIME

399.11

1,314.48

5,000.00

26.29

3,685.52

10,000.00

8,685.52

01-10-455-105 ASSISTANT VILLAGE ADMINIST

14,653.92

24,423.20

91,750.00

26.62

67,326.80

183,500.00

159,076.80

01-10-455-107 ADMINISTRATIVE INTERN

0.00

0.00

9,984.00

0.00

9,984.00

19,968.00

19,968.00

01-10-455-126 SALARIES - CLERICAL

6,385.68

19,118.52

55,342.00

34.55

36,223.48

110,684.00

91,565.48

01-10-455-131 PERSONNEL RECRUITMENT

0.00

6,544.80

700.00

934.97

(5,844.80)

1,400.00

(5,144.80)

01-10-455-141 HEALTH/DENTAL/LIFE INSURAN

4,040.41

13,653.32

70,135.00

19.47

56,481.68

140,270.00

126,616.68

01-10-455-201 PHONE - TELEPHONES

799.41

5,721.46

25,051.00

22.84

19,329.54

50,102.00

44,380.54

01-10-455-266 CODIFY ORDINANCES

0.00

0.00

2,500.00

0.00

2,500.00

5,000.00

5,000.00

01-10-455-301 OFFICE SUPPLIES

490.08

2,132.36

10,000.00

21.32

7,867.64

20,000.00

17,867.64

01-10-455-302 PRINTING &amp; PUBLISHING

170.00

665.00

2,500.00

26.60

1,835.00

5,000.00

4,335.00

01-10-455-303 FUEL/MILEAGE/WASH

36.00

192.60

1,500.00

12.84

1,307.40

3,000.00

2,807.40

01-10-455-304 SCHOOLS/CONFERENCES/TRA

0.00

30.00

2,000.00

1.50

1,970.00

4,000.00

3,970.00

01-10-455-305 STRATEGIC PLANNING

0.00

0.00

2,000.00

0.00

2,000.00

4,000.00

4,000.00

01-10-455-306 CONSULTING

0.00

32,484.36

0.00

100.00

(32,484.36)

0.00

(32,484.36)

01-10-455-307 FEES/DUES/SUBSCRIPTIONS

2,500.00

10,308.52

13,000.00

79.30

2,691.48

26,000.00

15,691.48

01-10-455-311 POSTAGE &amp; METER RENT

(9.00)

602.79

5,000.00

12.06

4,397.21

10,000.00

9,397.21

01-10-455-315 COPY SERVICE

480.14

1,931.30

4,800.00

40.24

2,868.70

9,600.00

7,668.70

01-10-455-355 COMMISSARY PROVISION

192.29

698.52

1,500.00

46.57

801.48

3,000.00

2,301.48

01-10-455-409 MAINTENANCE - VEHICLES

0.00

0.00

2,000.00

0.00

2,000.00

4,000.00

4,000.00

01-10-455-411 MAINTENANCE - EQUIPMENT

0.00

0.00

500.00

0.00

500.00

1,000.00

1,000.00

GENERAL MANAGEMENT

58,399.84

237,647.14

494,707.00

48.04

257,059.86

989,414.00

751,766.86

COMMUNITY RELATIONS

01-10-475-365 PUBLIC RELATIONS

509.95

2,404.50

5,000.00

48.09

2,595.50

10,000.00

7,595.50

01-10-475-366 NEWSLETTER

0.00

0.00

500.00

0.00

500.00

1,000.00

1,000.00

01-10-475-367 CRISIS MANAGEMENT

41,710.28

76,368.34

300,000.00

25.46

223,631.66

600,000.00

523,631.66

01-10-475-370 MEALS-ON-WHEELS

0.00

0.00

2,000.00

0.00

2,000.00

4,000.00

4,000.00

01-10-475-372 SENIOR CITIZEN TAXI PROGRA

0.00

10.00

0.00

100.00

(10.00)

0.00

(10.00)

COMMUNITY RELATIONS

42,220.23

78,782.84

307,500.00

25.62

228,717.16

615,000.00

536,217.16

CAPITAL IMPROVEMENTS

01-10-485-602 BUILDING IMPROVEMENTS

24,500.00

24,500.00

460,507.00

5.32

436,007.00

921,014.00

896,514.00

01-10-485-611 FURNITURE &amp; OFFICE EQUIPME

0.00

0.00

2,500.00

0.00

2,500.00

5,000.00

5,000.00

CAPITAL IMPROVEMENTS

24,500.00

24,500.00

463,007.00

5.29

438,507.00

926,014.00

901,514.00

DATA PROCESSING

01-10-460-212 EDP EQUIPMENT/SOFTWARE

0.00

25,531.49

27,863.00

91.63

2,331.51

55,726.00

30,194.51

01-10-460-225 INTERNET/WEBSITE HOSTING

225.54

676.62

8,343.00

8.11

7,666.38

16,686.00

16,009.38

EXPENDITURE REPORT FOR WILLOWBROOK  
PERIOD ENDING 08/31/2019

		ACTIVITY FOR			2019-20			APPROP.	APPROP.
GL NUMBER	DESCRIPTION	MONTH 08/31/19	YTD BALANCE 08/31/2019	ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE			AVAIL.
Fund 01 - GENERAL FUND									
01-10-460-263	EDP LICENSES	0.00	7,620.00	2,325.00	327.74	(5,295.00)	4,650.00		(2,970.00)
01-10-460-267	DOCUMENT STORAGE/SCANNI	95.00	2,345.00	2,740.00	85.58	395.00	5,480.00		3,135.00
01-10-460-305	EDP PERSONNEL TRAINING	0.00	200.00	500.00	40.00	300.00	1,000.00		800.00
01-10-460-331	OPERATING SUPPLIES	0.00	0.00	500.00	0.00	500.00	1,000.00		1,000.00
DATA PROCESSING		320.54	36,373.11	42,271.00	86.05	5,897.89	84,542.00		48,168.89
BUILDINGS									
01-10-466-228	MAINTENANCE - BUILDING	4,503.75	18,185.91	50,000.00	36.37	31,814.09	100,000.00		81,814.09
01-10-466-236	NICOR GAS (835 MIDWAY)	36.20	123.77	2,000.00	6.19	1,876.23	4,000.00		3,876.23
01-10-466-240	ENERGY/COMED (835 MIDWAY)	0.00	253.62	2,500.00	10.14	2,246.38	5,000.00		4,746.38
01-10-466-251	SANITARY (835 MIDWAY)	0.00	23.15	800.00	2.89	776.85	1,600.00		1,576.85
01-10-466-293	LANDSCAPE - VILLAGE HALL	0.00	150.00	1,500.00	10.00	1,350.00	3,000.00		2,850.00
01-10-466-351	BUILDING MAINTENANCE SUPP	0.00	471.01	5,000.00	9.42	4,528.99	10,000.00		9,528.99
BUILDINGS		4,539.95	19,207.46	61,800.00	31.08	42,592.54	123,600.00		104,392.54
LEGAL									
01-10-470-239	FEES - VILLAGE ATTORNEY	18,716.52	60,626.66	70,000.00	86.61	9,373.34	140,000.00		79,373.34
01-10-470-241	FEES - SPECIAL ATTORNEY	0.00	475.00	7,500.00	6.33	7,025.00	15,000.00		14,525.00
01-10-470-242	FEES - LABOR COUNSEL	123.50	556.50	0.00	100.00	(556.50)	0.00		(556.50)
LEGAL		18,840.02	61,658.16	77,500.00	79.56	15,841.84	155,000.00		93,341.84
RISK MANAGEMENT									
01-10-480-272	INSURANCE - IRMA	0.00	0.00	230,960.00	0.00	230,960.00	461,920.00		461,920.00
01-10-480-273	SELF INSURANCE - DEDUCTIBL	11,111.50	11,111.50	10,000.00	111.12	(1,111.50)	20,000.00		8,888.50
01-10-480-276	WELLNESS	0.00	0.00	4,870.00	0.00	4,870.00	9,740.00		9,740.00
RISK MANAGEMENT		11,111.50	11,111.50	245,830.00	4.52	234,718.50	491,660.00		480,548.50
TRANSFERS TO OTHER FUNDS									
01-10-900-112	TRANSFER TO DEBT SERVICE -	0.00	51,386.50	278,873.00	18.43	227,486.50	557,746.00		506,359.50
01-10-900-114	TRANSFER TO LAFER	0.00	24,769.25	120,000.00	20.64	95,230.75	240,000.00		215,230.75
TRANSFERS TO OTHER FUNDS		0.00	76,155.75	398,873.00	19.09	322,717.25	797,746.00		721,590.25
Total Dept 10 - ADMINISTRATION		159,932.08	545,435.96	2,091,488.00	26.08	1,546,052.04	4,182,976.00		3,637,540.04
Dept 15 - PLANNING & ECONOMIC DEVELOPMENT									
GENERAL MANAGEMENT									
01-15-400-147	MEDICARE	37.03	107.10	338.00	31.69	230.90	676.00		568.90
01-15-400-151	IMRF	321.95	940.99	2,852.00	32.99	1,911.01	5,704.00		4,763.01
01-15-400-161	SOCIAL SECURITY	158.41	458.11	1,446.00	31.68	987.89	2,892.00		2,433.89
01-15-400-171	SUI - UNEMPLOYMENT	0.00	0.00	31.00	0.00	31.00	62.00		62.00
01-15-510-102	OVERTIME	0.00	0.00	500.00	0.00	500.00	1,000.00		1,000.00
01-15-510-126	SALARIES - CLERICAL	2,632.47	7,694.24	22,816.00	33.72	15,121.76	45,632.00		37,937.76
01-15-510-141	HEALTH/DENTAL/LIFE INSURAN	588.89	2,539.98	7,804.00	32.55	5,264.02	15,608.00		13,068.02
01-15-510-232	CONSULTANTS - DESIGN & OTH	0.00	0.00	45,000.00	0.00	45,000.00	90,000.00		90,000.00
01-15-510-301	OFFICE SUPPLIES	0.00	0.00	250.00	0.00	250.00	500.00		500.00
01-15-510-302	PRINTING & PUBLISHING	820.52	1,331.52	2,000.00	66.58	668.48	4,000.00		2,668.48

## EXPENDITURE REPORT FOR WILLOWBROOK

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PERIOD ENDING 08/31/2019

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 08/31/19	YTD BALANCE 08/31/2019	2019-20 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 01 - GENERAL FUND								
01-15-510-304	SCHOOLS/CONFERENCES/TRA	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-15-510-307	FEES/DUES/SUBSCRIPTIONS	323.15	323.15	500.00	64.63	176.85	1,000.00	676.85
01-15-510-311	POSTAGE & METER RENT	0.00	8.22	500.00	1.64	491.78	1,000.00	991.78
01-15-510-340	LIFE INSURANCE - PLAN COMMI	70.56	282.24	1,002.00	28.17	719.76	2,004.00	1,721.76
01-15-510-401	OPERATING EQUIPMENT	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
GENERAL MANAGEMENT		4,952.98	13,685.55	86,039.00	15.91	72,353.45	172,078.00	158,392.45
DATA PROCESSING								
01-15-515-305	EDP PERSONNEL TRAINING	0.00	0.00	1,800.00	0.00	1,800.00	3,600.00	3,600.00
DATA PROCESSING		0.00	0.00	1,800.00	0.00	1,800.00	3,600.00	3,600.00
ENGINEERING								
01-15-520-229	RENT - MEETING ROOM	0.00	0.00	250.00	0.00	250.00	500.00	500.00
01-15-520-245	FEES - ENGINEERING	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
01-15-520-246	FEES - COURT REPORTER	290.00	1,027.00	1,500.00	68.47	473.00	3,000.00	1,973.00
01-15-520-254	PLAN REVIEW - ENGINEER	495.00	770.00	5,000.00	15.40	4,230.00	10,000.00	9,230.00
01-15-520-257	PLAN REVIEW - PLANNER	32,505.22	44,786.66	80,000.00	55.98	35,213.34	160,000.00	115,213.34
01-15-520-258	PLAN REVIEW - TRAFFIC CONS	0.00	156.60	3,000.00	5.22	2,843.40	6,000.00	5,843.40
ENGINEERING		33,290.22	46,740.26	92,250.00	50.67	45,509.74	184,500.00	137,759.74
Total Dept 15 - PLANNING & ECONOMIC DEVELOPMEN		38,243.20	60,425.81	180,089.00	33.55	119,663.19	360,178.00	299,752.19
Dept 20 - PARKS & RECREATION								
CAPITAL IMPROVEMENTS								
01-20-595-692	LANDSCAPING	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
01-20-595-693	COURT IMPROVEMENTS	0.00	56.66	1,500.00	3.78	1,443.34	3,000.00	2,943.34
01-20-595-695	PARK IMPROVEMENTS - NEIGH	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00
CAPITAL IMPROVEMENTS		0.00	56.66	4,500.00	1.26	4,443.34	9,000.00	8,943.34
ADMINISTRATION								
01-20-400-147	MEDICARE	84.30	291.18	762.00	38.21	470.82	1,524.00	1,232.82
01-20-400-151	IMRF	631.96	2,137.79	4,649.00	45.98	2,511.21	9,298.00	7,160.21
01-20-400-161	SOCIAL SECURITY	360.43	1,245.08	3,259.00	38.20	2,013.92	6,518.00	5,272.92
01-20-400-171	SUI - UNEMPLOYMENT	3.12	30.30	131.00	23.13	100.70	262.00	231.70
01-20-550-101	SALARIES - PERMANENT EMPL	4,556.62	12,823.87	34,596.00	37.07	21,772.13	69,192.00	56,368.13
01-20-550-104	PART TIME - CLERICAL	0.00	0.00	10,973.00	0.00	10,973.00	21,946.00	21,946.00
01-20-550-148	LIFE INSURANCE - COMMISSIO	72.24	288.96	1,113.00	25.96	824.04	2,226.00	1,937.04
01-20-550-201	EMERGENCY TELEPHONE LINE	0.00	0.00	100.00	0.00	100.00	200.00	200.00
01-20-550-302	PRINTING & PUBLISHING	1,598.40	1,598.40	16,500.00	9.69	14,901.60	33,000.00	31,401.60
01-20-550-303	FUEL/MILEAGE/WASH	0.00	0.00	250.00	0.00	250.00	500.00	500.00
01-20-550-311	POSTAGE & METER RENT	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
ADMINISTRATION		7,307.07	18,415.58	74,833.00	24.61	56,417.42	149,666.00	131,250.42
DATA PROCESSING								
01-20-555-212	EDP EQUIPMENT/SOFTWARE	0.00	0.00	6,000.00	0.00	6,000.00	12,000.00	12,000.00
01-20-555-306	CONSULTING SERVICES	0.00	0.00	7,500.00	0.00	7,500.00	15,000.00	15,000.00

EXPENDITURE REPORT FOR WILLOWBROOK  
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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 08/31/19	YTD BALANCE 08/31/2019	2019-20 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 01 - GENERAL FUND								
DATA PROCESSING								
		0.00	0.00	13,500.00	0.00	13,500.00	27,000.00	27,000.00
LANDSCAPING								
01-20-565-341	PARK LANDSCAPE SUPPLIES	0.00	3,081.92	7,400.00	41.65	4,318.08	14,800.00	11,718.08
01-20-565-342	LANDSCAPE MAINTENANCE SE	0.00	4,377.00	54,900.00	7.97	50,523.00	109,800.00	105,423.00
		0.00	7,458.92	62,300.00	11.97	54,841.08	124,600.00	117,141.08
LANDSCAPING								
MAINTENANCE								
01-20-570-102	OVERTIME	610.64	5,022.96	7,000.00	71.76	1,977.04	14,000.00	8,977.04
01-20-570-103	PART TIME - LABOR	656.64	2,393.29	1,500.00	159.55	(893.29)	3,000.00	606.71
01-20-570-228	MAINTENANCE - PARK BUILDIN	0.00	471.87	2,386.00	19.78	1,914.13	4,772.00	4,300.13
01-20-570-234	RENT - EQUIPMENT	0.00	0.00	300.00	0.00	300.00	600.00	600.00
01-20-570-235	NICOR GAS (825 MIDWAY)	0.00	151.43	1,200.00	12.62	1,048.57	2,400.00	2,248.57
01-20-570-240	ENERGY/COMED (825 MIDWAY)	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
01-20-570-250	SANITARY (825 MIDWAY)	0.00	0.00	50.00	0.00	50.00	100.00	100.00
01-20-570-278	SANITARY USER CHARGE - PAR	0.00	12.89	3,000.00	0.43	2,987.11	6,000.00	5,987.11
01-20-570-280	BALLFIELD MAINTENANCE/SUP	1,234.97	6,104.97	6,500.00	93.92	395.03	13,000.00	6,895.03
01-20-570-281	CONTRACTED MAINTENANCE	6,574.91	69,554.44	46,000.00	151.21	(23,554.44)	92,000.00	22,445.56
01-20-570-331	MAINTENANCE SUPPLIES	0.00	239.00	9,500.00	2.52	9,261.00	19,000.00	18,761.00
01-20-570-411	MAINTENANCE - EQUIPMENT	47.40	2,042.40	5,000.00	40.85	2,957.60	10,000.00	7,957.60
		9,124.56	85,993.25	83,436.00	103.06	(2,557.25)	166,872.00	80,878.75
MAINTENANCE								
SUMMER PROGRAM								
01-20-575-119	SUMMER PROGRAM MATERIAL	1,098.55	3,108.95	8,000.00	38.86	4,891.05	16,000.00	12,891.05
01-20-575-517	SENIORS PROGRAM	0.00	0.00	5,333.00	0.00	5,333.00	10,666.00	10,666.00
		1,098.55	3,108.95	13,333.00	23.32	10,224.05	26,666.00	23,557.05
SUMMER PROGRAM								
FALL PROGRAM								
01-20-580-118	FALL PROGRAM MATERIALS & S	0.00	0.00	550.00	0.00	550.00	1,100.00	1,100.00
01-20-580-517	SENIORS PROGRAM	0.00	0.00	5,333.00	0.00	5,333.00	10,666.00	10,666.00
		0.00	0.00	5,883.00	0.00	5,883.00	11,766.00	11,766.00
FALL PROGRAM								
WINTER/SPECIAL PROGRAMS								
01-20-585-112	RECREATION INSTRUCTORS	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-20-585-121	WINTER PROGRAM MATERIALS	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00
01-20-585-150	CHILDRENS SPECIAL EVENTS -	0.00	0.00	2,800.00	0.00	2,800.00	5,600.00	5,600.00
01-20-585-151	FAMILY SPECIAL EVENT - MOVI	0.00	923.00	1,800.00	51.28	877.00	3,600.00	2,677.00
01-20-585-152	FAMILY SPECIAL EVENT - TREE	0.00	0.00	4,000.00	0.00	4,000.00	8,000.00	8,000.00
01-20-585-153	FAMILY SPECIAL EVENT - BACK	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00
01-20-585-154	FAMILY SPECIAL EVENT - RACE	0.00	8,301.04	10,425.00	79.63	2,123.96	20,850.00	12,548.96
01-20-585-155	CHILDRENS HOLIDAY PARTY	0.00	0.00	4,700.00	0.00	4,700.00	9,400.00	9,400.00
01-20-585-157	COMMUNITY PICNIC	1,176.68	2,341.91	3,000.00	78.06	658.09	6,000.00	3,658.09
01-20-585-517	SENIORS PROGRAM	0.00	0.00	5,333.00	0.00	5,333.00	10,666.00	10,666.00
		1,176.68	11,565.95	36,058.00	32.08	24,492.05	72,116.00	60,550.05
WINTER/SPECIAL PROGRAMS								
SPRING PROGRAM								
01-20-586-112	RECREATION INSTRUCTORS - S	0.00	0.00	200.00	0.00	200.00	400.00	400.00

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 08/31/19	YTD BALANCE 08/31/2019	2019-20 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 01 - GENERAL FUND								
01-20-586-121	SPRING PROGRAM MATERIALS	0.00	0.00	400.00	0.00	400.00	800.00	800.00
SPRING PROGRAM		0.00	0.00	600.00	0.00	600.00	1,200.00	1,200.00
SPECIAL RECREATION								
01-20-590-518	SPECIAL RECREATION ASSOC	0.00	19,655.43	38,540.00	51.00	18,884.57	77,080.00	57,424.57
01-20-590-519	ADA PARK MAINTENANCE	0.00	7,234.40	4,750.00	152.30	(2,484.40)	9,500.00	2,265.60
01-20-590-520	ADA RECREATION ACCOMMOD	0.00	0.00	7,700.00	0.00	7,700.00	15,400.00	15,400.00
01-20-590-521	ADA PARK IMPROVEMENTS	0.00	0.00	95,000.00	0.00	95,000.00	190,000.00	190,000.00
SPECIAL RECREATION		0.00	26,889.83	145,990.00	18.42	119,100.17	291,980.00	265,090.17
Total Dept 20 - PARKS & RECREATION		18,706.86	153,489.14	440,433.00	34.85	286,943.86	880,866.00	727,376.86
Dept 25 - FINANCE DEPARTMENT								
GENERAL MANAGEMENT								
01-25-400-147	MEDICARE	378.72	1,749.89	3,531.00	49.56	1,781.11	7,062.00	5,312.11
01-25-400-151	IMRF	2,785.40	13,703.60	23,675.00	57.88	9,971.40	47,350.00	33,646.40
01-25-400-161	SOCIAL SECURITY	1,619.41	7,482.35	14,987.00	49.93	7,504.65	29,974.00	22,491.65
01-25-400-171	SUI - UNEMPLOYMENT	19.55	110.03	248.00	44.37	137.97	496.00	385.97
01-25-610-101	SALARIES - MANAGEMENT STA	15,538.56	46,527.59	134,666.00	34.55	88,138.41	269,332.00	222,804.41
01-25-610-102	OVERTIME	0.00	321.36	1,500.00	21.42	1,178.64	3,000.00	2,678.64
01-25-610-104	PART TIME - CLERICAL	3,465.19	10,212.39	30,202.00	33.81	19,989.61	60,404.00	50,191.61
01-25-610-126	SALARIES - CLERICAL	6,923.28	64,121.31	77,127.00	83.14	13,005.69	154,254.00	90,132.69
01-25-610-141	HEALTH/DENTAL/LIFE INSURAN	(297.55)	8,769.98	37,453.00	23.42	28,683.02	74,906.00	66,136.02
01-25-610-301	OFFICE SUPPLIES	50.05	121.00	3,300.00	3.67	3,179.00	6,600.00	6,479.00
01-25-610-302	PRINTING & PUBLISHING	85.00	85.00	1,000.00	8.50	915.00	2,000.00	1,915.00
01-25-610-303	FUEL/MILEAGE/WASH	0.00	75.49	250.00	30.20	174.51	500.00	424.51
01-25-610-304	SCHOOL/CONFERENCES/TRA	0.00	63.40	2,000.00	3.17	1,936.60	4,000.00	3,936.60
01-25-610-307	FEES/DUES/SUBSCRIPTIONS	0.00	4.90	1,415.00	0.35	1,410.10	2,830.00	2,825.10
01-25-610-311	POSTAGE & METER RENT	0.00	14.16	500.00	2.83	485.84	1,000.00	985.84
GENERAL MANAGEMENT		30,567.61	153,362.45	331,854.00	46.21	178,491.55	663,708.00	510,345.55
CAPITAL IMPROVEMENTS								
01-25-625-611	FURNITURE & OFFICE EQUIPME	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
CAPITAL IMPROVEMENTS		0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
DATA PROCESSING								
01-25-615-212	EDP EQUIPMENT/SOFTWARE	0.00	0.00	2,400.00	0.00	2,400.00	4,800.00	4,800.00
01-25-615-263	EDP LICENSES	0.00	11,896.12	36,738.00	32.38	24,841.88	73,476.00	61,579.88
01-25-615-267	DOCUMENT STORAGE/SCANNI	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00
01-25-615-305	EDP PERSONNEL TRAINING	0.00	0.00	2,600.00	0.00	2,600.00	5,200.00	5,200.00
01-25-615-306	IT - CONSULTING SERVICES	0.00	25,000.00	25,000.00	100.00	0.00	50,000.00	25,000.00
DATA PROCESSING		0.00	36,896.12	68,738.00	53.68	31,841.88	137,476.00	100,579.88
FINANCIAL AUDIT								
01-25-620-251	AUDIT SERVICES	0.00	4,000.00	28,488.00	14.04	24,488.00	56,976.00	52,976.00
01-25-620-252	FINANCIAL SERVICES	2,500.00	6,898.75	7,225.00	95.48	326.25	14,450.00	7,551.25

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 08/31/19	YTD BALANCE 08/31/2019	2019-20 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 01 - GENERAL FUND FINANCIAL AUDIT		2,500.00	10,898.75	35,713.00	30.52	24,814.25	71,426.00	60,527.25
Total Dept 25 - FINANCE DEPARTMENT		33,067.61	201,157.32	436,805.00	46.05	235,647.68	873,610.00	672,452.68
Dept 30 - POLICE DEPARTMENT CAPITAL IMPROVEMENTS		0.00 0.00	0.00 74,764.82	5,200.00 167,773.00	0.00 44.56	5,200.00 93,008.18	10,400.00 335,546.00	10,400.00 260,781.18
CAPITAL IMPROVEMENTS		0.00	74,764.82	172,973.00	43.22	98,208.18	345,946.00	271,181.18
ADMINISTRATION								
01-30-400-147	MEDICARE	4,101.09	12,901.43	39,257.00	32.86	26,355.57	78,514.00	65,612.57
01-30-400-151	IMRF	2,592.52	7,757.26	21,075.00	36.81	13,317.74	42,150.00	34,392.74
01-30-400-161	SOCIAL SECURITY	1,302.80	3,906.33	10,684.00	36.56	6,777.67	21,368.00	17,461.67
01-30-400-171	SUI - UNEMPLOYMENT	0.87	4.10	1,612.00	0.25	1,607.90	3,224.00	3,219.90
01-30-630-101	SALARIES - PERMANENT EMPL	242,974.73	740,399.51	2,150,593.00	34.43	1,410,193.49	4,301,186.00	3,560,786.49
01-30-630-102	OVERTIME	23,460.20	98,680.42	285,000.00	34.62	186,319.58	570,000.00	471,319.58
01-30-630-103	OVERTIME - SPECIAL DETAIL &	0.00	0.00	8,000.00	0.00	8,000.00	16,000.00	16,000.00
01-30-630-126	SALARIES - CLERICAL	20,087.52	59,796.44	163,325.00	36.61	103,528.56	326,650.00	266,853.56
01-30-630-127	OVERTIME - CLERICAL	797.20	2,402.08	9,000.00	26.69	6,597.92	18,000.00	15,597.92
01-30-630-131	PERSONNEL RECRUITMENT	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
01-30-630-141	HEALTH/DENTAL/LIFE INSURAN	28,252.19	118,322.85	374,763.00	31.57	256,440.15	749,526.00	631,203.15
01-30-630-155	POLICE PENSION	113,868.24	341,604.72	986,858.00	34.62	645,253.28	1,973,716.00	1,632,111.28
01-30-630-201	PHONE - TELEPHONES	1,769.56	7,003.73	27,000.00	25.94	19,996.27	54,000.00	46,996.27
01-30-630-202	ACCREDITATION	0.00	0.00	8,000.00	0.00	8,000.00	16,000.00	16,000.00
01-30-630-228	MAINTENANCE - BUILDINGS - H	266.10	737.98	7,180.00	10.28	6,442.02	14,360.00	13,622.02
01-30-630-235	NICOR GAS (7760 QUINCY)	121.89	459.28	3,000.00	15.31	2,540.72	6,000.00	5,540.72
01-30-630-238	FIAT	0.00	4,000.00	3,500.00	114.29	(500.00)	7,000.00	3,000.00
01-30-630-241	FEES - FIELD COURT ATTORNE	0.00	0.00	12,000.00	0.00	12,000.00	24,000.00	24,000.00
01-30-630-242	DUPAGE CHILDRENS CENTER	0.00	0.00	3,000.00	0.00	3,000.00	6,000.00	6,000.00
01-30-630-245	FIRING RANGE	0.00	331.58	2,500.00	13.26	2,168.42	5,000.00	4,668.42
01-30-630-246	RED LIGHT - ADJUDICATOR	0.00	1,232.00	6,000.00	20.53	4,768.00	12,000.00	10,768.00
01-30-630-247	RED LIGHT - CAMERA FEES	0.00	47,270.50	275,000.00	17.19	227,729.50	550,000.00	502,729.50
01-30-630-248	RED LIGHT - COMED	123.23	485.83	2,000.00	24.29	1,514.17	4,000.00	3,514.17
01-30-630-249	RED LIGHT - MISC FEE	24.00	2,376.00	22,000.00	10.80	19,624.00	44,000.00	41,624.00
01-30-630-250	SANITARY (7760 QUINCY)	0.00	25.36	400.00	6.34	374.64	800.00	774.64
01-30-630-301	OFFICE SUPPLIES	(96.63)	667.20	7,000.00	9.53	6,332.80	14,000.00	13,332.80
01-30-630-302	PRINTING & PUBLISHING	2,152.10	2,330.10	5,450.00	42.75	3,119.90	10,900.00	8,569.90
01-30-630-303	FUELMILEAGE/WASH	4,369.59	18,284.92	65,000.00	28.13	46,715.08	130,000.00	111,715.08
01-30-630-304	SCHOOLS/CONFERENCES/TRA	694.00	10,071.73	30,207.00	33.34	20,135.27	60,414.00	50,342.27
01-30-630-305	TUITION REIMBURSEMENT	0.00	2,250.00	6,000.00	37.50	3,750.00	12,000.00	9,750.00
01-30-630-306	REIMB PERSONNEL EXPENSES	0.00	63.63	0.00	100.00	(63.63)	0.00	(63.63)
01-30-630-307	FEES/DUES/SUBSCRIPTIONS	537.56	3,934.44	17,485.00	22.50	13,550.56	34,970.00	31,035.56
01-30-630-308	CADET PROGRAM	0.00	0.00	4,000.00	0.00	4,000.00	8,000.00	8,000.00
01-30-630-311	POSTAGE & METER RENT	476.97	1,439.23	4,000.00	35.98	2,560.77	8,000.00	6,560.77
01-30-630-315	COPY SERVICE	445.97	1,403.70	4,000.00	35.09	2,596.30	8,000.00	6,596.30
01-30-630-331	OPERATING SUPPLIES	368.01	2,018.55	3,500.00	57.67	1,481.45	7,000.00	4,981.45
01-30-630-345	UNIFORMS	5,246.64	6,945.81	33,000.00	21.05	26,054.19	66,000.00	59,054.19

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GL NUMBER	DESCRIPTION	ACTIVITY FOR		YTD BALANCE	2019-20		AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
		MONTH 08/31/19			ORIGINAL BUDGET	% BDGT USED			
Fund 01 - GENERAL FUND									
01-30-630-346	AMMUNITION	0.00	0.00	13,000.00	0.00	13,000.00	26,000.00	26,000.00	
01-30-630-401	OPERATING EQUIPMENT	441.31	6,445.66	26,900.00	23.96	20,454.34	53,800.00	47,354.34	
01-30-630-402	BODY CAMERAS	0.00	0.00	33,846.00	0.00	33,846.00	67,692.00	67,692.00	
01-30-630-405	FURNITURE & OFFICE EQUIPME	317.91	317.91	7,500.00	4.24	7,182.09	15,000.00	14,682.09	
01-30-630-409	MAINTENANCE - VEHICLES	5,404.66	11,983.25	70,000.00	17.12	58,016.75	140,000.00	128,016.75	
01-30-630-421	MAINTENANCE - RADIO EQUIPM	0.00	0.00	12,250.00	0.00	12,250.00	24,500.00	24,500.00	
ADMINISTRATION		460,100.23	1,517,853.53	4,767,385.00	31.84	3,249,531.47	9,534,770.00	8,016,916.47	
DATA PROCESSING									
01-30-640-212	EDP EQUIPMENT/SOFTWARE	0.00	19,668.28	22,000.00	89.40	2,331.72	44,000.00	24,331.72	
01-30-640-225	INTERNET/WEBSITE HOSTING	0.00	0.00	1,968.00	0.00	1,968.00	3,936.00	3,936.00	
01-30-640-263	EDP LICENSES	0.00	12,975.60	28,315.00	45.83	15,339.40	56,630.00	43,654.40	
01-30-640-267	DOCUMENT STORAGE/SCANNI	350.00	350.00	18,000.00	1.94	17,650.00	36,000.00	35,650.00	
DATA PROCESSING		350.00	32,993.88	70,283.00	46.94	37,289.12	140,566.00	107,572.12	
RISK MANAGEMENT									
01-30-645-273	SELF INSURANCE - DEDUCTIBL	(3,878.29)	(3,878.29)	20,000.00	(19.39)	23,878.29	40,000.00	43,878.29	
RISK MANAGEMENT		(3,878.29)	(3,878.29)	20,000.00	(19.39)	23,878.29	40,000.00	43,878.29	
CONSTRUCTION									
01-30-635-288	BUILDING CONSTR & REMODEL	345.00	996.20	112,900.00	0.88	111,903.80	225,800.00	224,803.80	
CONSTRUCTION		345.00	996.20	112,900.00	0.88	111,903.80	225,800.00	224,803.80	
PATROL									
01-30-650-268	ANIMAL CONTROL	0.00	0.00	800.00	0.00	800.00	1,600.00	1,600.00	
01-30-650-340	K-9 PROGRAM	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00	
01-30-650-343	JAIL SUPPLIES	0.00	123.02	1,500.00	8.20	1,376.98	3,000.00	2,876.98	
01-30-650-348	DRUG FORFEITURE EXP - STAT	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00	
01-30-650-349	DRUG FORFEITURE EXP - FEDE	0.00	0.00	6,000.00	0.00	6,000.00	12,000.00	12,000.00	
PATROL		0.00	123.02	14,300.00	0.86	14,176.98	28,600.00	28,476.98	
INVESTIGATIVE									
01-30-655-339	CONFIDENTIAL FUNDS	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00	
INVESTIGATIVE		0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00	
TRAFFIC SAFETY									
01-30-660-105	PART TIME - CROSSING GUARD	182.50	862.40	5,300.00	16.27	4,437.60	10,600.00	9,737.60	
TRAFFIC SAFETY		182.50	862.40	5,300.00	16.27	4,437.60	10,600.00	9,737.60	
ESDA COORDINATOR									
01-30-665-263	SIREN MAINTENANCE	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00	
ESDA COORDINATOR		0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00	
CRIME PREVENTION									
01-30-670-302	PRINTING & PUBLISHING	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00	
01-30-670-331	COMMODITIES	0.00	133.52	5,000.00	2.67	4,866.48	10,000.00	9,866.48	

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 08/31/19	YTD BALANCE 08/31/2019	2019-20 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 01 - GENERAL FUND								
CRIME PREVENTION								
		0.00	133.52	6,000.00	2.23	5,866.48	12,000.00	11,866.48
TELECOMMUNICATIONS								
01-30-675-235	RADIO DISPATCHING	0.00	138,162.96	308,058.00	44.85	169,895.04	616,116.00	477,953.04
TELECOMMUNICATIONS								
		0.00	138,162.96	308,058.00	44.85	169,895.04	616,116.00	477,953.04
Total Dept 30 - POLICE DEPARTMENT								
		457,099.44	1,762,012.04	5,478,699.00	32.16	3,716,686.96	10,957,398.00	9,195,385.96
Dept 35 - PUBLIC WORKS DEPARTMENT								
CAPITAL IMPROVEMENTS								
01-35-765-625	VEHICLES - NEW & OTHER	0.00	0.00	56,196.00	0.00	56,196.00	112,392.00	112,392.00
01-35-765-640	VILLAGE ENTRY SIGNS	0.00	0.00	66,667.00	0.00	66,667.00	133,334.00	133,334.00
01-35-765-685	STREET IMPROVEMENTS	0.00	264.12	85,000.00	0.31	84,735.88	170,000.00	169,735.88
CAPITAL IMPROVEMENTS								
		0.00	264.12	207,863.00	0.13	207,598.88	415,726.00	415,461.88
ADMINISTRATION								
01-35-400-147	MEDICARE	334.32	1,039.09	4,322.00	24.04	3,282.91	8,644.00	7,604.91
01-35-400-151	IMRF	2,633.84	8,454.27	33,766.00	25.04	25,311.73	67,532.00	59,077.73
01-35-400-161	SOCIAL SECURITY	1,429.28	4,371.81	17,062.00	25.62	12,690.19	34,124.00	29,752.19
01-35-400-171	SUI - UNEMPLOYMENT	9.84	21.79	186.00	11.72	164.21	372.00	350.21
01-35-710-101	SALARIES - PERMANENT EMPL	18,496.91	80,986.32	251,109.00	32.25	170,122.68	502,218.00	421,231.68
01-35-710-102	OVERTIME	77.11	2,034.52	22,500.00	9.04	20,465.48	45,000.00	42,965.48
01-35-710-103	PART TIME - LABOR	2,066.97	4,583.32	25,000.00	18.33	20,416.68	50,000.00	45,416.68
01-35-710-126	SALARIES - CLERICAL	2,961.68	8,865.98	25,666.00	34.54	16,800.02	51,332.00	42,466.02
01-35-710-141	HEALTH/DENTAL/LIFE INSURAN	4,466.13	17,227.63	45,538.00	37.83	28,310.37	91,076.00	73,848.37
01-35-710-201	TELEPHONES	123.65	1,040.84	2,500.00	41.63	1,459.16	5,000.00	3,959.16
01-35-710-301	OFFICE SUPPLIES	0.00	89.60	500.00	17.92	410.40	1,000.00	910.40
01-35-710-302	PRINTING & PUBLISHING	149.00	149.00	600.00	24.83	451.00	1,200.00	1,051.00
01-35-710-303	FUEL/MILEAGE/WASH	891.72	3,263.31	9,150.00	35.66	5,886.69	18,300.00	15,036.69
01-35-710-304	SCHOOLS/CONFERENCES/TRA	0.00	165.00	2,000.00	8.25	1,835.00	4,000.00	3,835.00
01-35-710-306	REIMB PERSONNEL EXPENSES	0.00	0.00	300.00	0.00	300.00	600.00	600.00
01-35-710-307	FEES/DUES/SUBSCRIPTIONS	0.00	0.00	310.00	0.00	310.00	620.00	620.00
01-35-710-311	POSTAGE & METER RENT	349.16	385.69	1,500.00	25.71	1,114.31	3,000.00	2,614.31
01-35-710-345	UNIFORMS	133.20	594.96	5,000.00	11.90	4,405.04	10,000.00	9,405.04
01-35-710-401	OPERATING SUPPLIES & EQUIP	23.34	3,272.77	3,500.00	93.51	227.23	7,000.00	3,727.23
01-35-710-405	FURNITURE & OFFICE EQUIPME	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
ADMINISTRATION								
		34,146.15	136,545.90	451,009.00	30.28	314,463.10	902,018.00	765,472.10
DATA PROCESSING								
01-35-715-212	EDP EQUIPMENT/SOFTWARE	0.00	509.49	3,700.00	13.77	3,190.51	7,400.00	6,890.51
01-35-715-225	INTERNET/WEBSITE HOSTING	116.85	340.55	1,370.00	24.86	1,029.45	2,740.00	2,399.45
DATA PROCESSING								
		116.85	850.04	5,070.00	16.77	4,219.96	10,140.00	9,289.96
ENGINEERING								
01-35-720-245	FEES - ENGINEERING	6,756.99	22,220.97	55,000.00	40.40	32,779.03	110,000.00	87,779.03
01-35-720-254	PLAN REVIEW - ENGINEER	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00



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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 08/31/19	YTD BALANCE 08/31/2019	2019-20 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 01 - GENERAL FUND								
ENGINEERING								
		6,756.99	22,220.97	56,500.00	39.33	34,279.03	113,000.00	90,779.03
BUILDINGS								
01-35-725-413	MAINTENANCE - GARAGE	0.00	471.87	5,000.00	9.44	4,528.13	10,000.00	9,528.13
01-35-725-414	MAINTENANCE - SALT BINS	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00
01-35-725-415	NICOR GAS	0.00	163.82	3,000.00	5.46	2,836.18	6,000.00	5,836.18
01-35-725-417	SANITARY USER CHARGE	0.00	18.57	200.00	9.29	181.43	400.00	381.43
01-35-725-418	MAINTENANCE - PW BUILDING	499.32	2,734.57	10,000.00	27.35	7,265.43	20,000.00	17,265.43
		499.32	3,388.83	19,700.00	17.20	16,311.17	39,400.00	36,011.17
BUILDINGS								
EQUIPMENT REPAIR								
01-35-735-409	MAINTENANCE - VEHICLES	521.77	5,171.57	20,000.00	25.86	14,828.43	40,000.00	34,828.43
01-35-735-411	MAINTENANCE - EQUIPMENT	948.99	996.39	500.00	199.28	(496.39)	1,000.00	3.61
		1,470.76	6,167.96	20,500.00	30.09	14,332.04	41,000.00	34,832.04
EQUIPMENT REPAIR								
SNOW REMOVAL								
01-35-740-287	SNOW REMOVAL CONTRACT	0.00	0.00	60,000.00	0.00	60,000.00	120,000.00	120,000.00
01-35-740-306	REIMB PERSONAL EXPENSES	0.00	0.00	200.00	0.00	200.00	400.00	400.00
01-35-740-411	MAINTENANCE - EQUIPMENT	612.17	1,978.21	4,000.00	49.46	2,021.79	8,000.00	6,021.79
		612.17	1,978.21	64,200.00	3.08	62,221.79	128,400.00	126,421.79
SNOW REMOVAL								
STREET LIGHTING								
01-35-745-207	ENERGY - STREET LIGHTS	1,308.72	5,351.32	21,000.00	25.48	15,648.68	42,000.00	36,648.68
01-35-745-223	MAINTENANCE - STREET LIGHT	0.00	1,072.68	17,000.00	6.31	15,927.32	34,000.00	32,927.32
01-35-745-224	MAINTENANCE - TRAFFIC SIGN	0.00	0.00	4,000.00	0.00	4,000.00	8,000.00	8,000.00
		1,308.72	6,424.00	42,000.00	15.30	35,576.00	84,000.00	77,576.00
STREET LIGHTING								
STORM WATER IMPROVEMENTS								
01-35-750-286	JET CLEANING CULVERT	0.00	7,700.50	15,000.00	51.34	7,299.50	30,000.00	22,299.50
01-35-750-289	SITE IMPROVEMENTS	0.00	0.00	15,000.00	0.00	15,000.00	30,000.00	30,000.00
01-35-750-290	EQUIPMENT RENTAL	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
01-35-750-328	STREET & ROW MAINTENANCE	41,134.76	63,618.92	160,000.00	39.76	96,381.08	320,000.00	256,381.08
01-35-750-329	MAINTENANCE - SAW MILL CRE	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00
01-35-750-338	TREE MAINTENANCE	370.00	47,118.20	85,000.00	55.43	37,881.80	170,000.00	122,881.80
01-35-750-381	STORM WATER IMPROVEMENT	2,740.10	11,172.40	50,000.00	22.34	38,827.60	100,000.00	88,827.60
		44,244.86	129,610.02	329,500.00	39.34	199,889.98	659,000.00	529,389.98
STORM WATER IMPROVEMENTS								
STREET MAINTENANCE								
01-35-755-279	TRASH REMOVAL	0.00	0.00	1,250.00	0.00	1,250.00	2,500.00	2,500.00
01-35-755-281	ROUTE 83 BEAUTIFICATION	4,243.22	21,216.10	52,500.00	40.41	31,283.90	105,000.00	83,783.90
01-35-755-282	REIMB EXP - CONSTRUCTION	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-35-755-283	REIMB EXP - OTHER	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00
01-35-755-284	REIMB EXP - BRUSH PICKUP	0.00	0.00	20,000.00	0.00	20,000.00	40,000.00	40,000.00
01-35-755-290	EQUIPMENT RENTAL	0.00	0.00	750.00	0.00	750.00	1,500.00	1,500.00
01-35-755-328	STREET & ROW MAINTENANCE	0.00	1,303.88	20,000.00	6.52	18,696.12	40,000.00	38,696.12
01-35-755-331	OPERATING SUPPLIES	0.00	0.00	55,000.00	0.00	55,000.00	110,000.00	110,000.00
01-35-755-332	JULIE	0.00	1,112.77	2,400.00	46.37	1,287.23	4,800.00	3,687.23

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 08/31/19	YTD BALANCE 08/31/2019	2019-20 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 01 - GENERAL FUND								
01-35-755-333	ROAD SIGNS	857.50	2,038.65	10,000.00	20.39	7,961.35	20,000.00	17,961.35
01-35-755-401	OPERATING EQUIPMENT	0.00	26.40	1,500.00	1.76	1,473.60	3,000.00	2,973.60
STREET MAINTENANCE								
		5,100.72	25,697.80	168,900.00	15.21	143,202.20	337,800.00	312,102.20
NUISANCE CONTROL								
01-35-760-258	PEST CONTROL	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
01-35-760-259	MOSQUITO ABATEMENT	0.00	29,780.00	35,300.00	84.36	5,520.00	70,600.00	40,820.00
NUISANCE CONTROL								
		0.00	29,780.00	36,300.00	82.04	6,520.00	72,600.00	42,820.00
Total Dept 35 - PUBLIC WORKS DEPARTMENT								
		94,256.54	362,927.85	1,401,542.00	25.89	1,038,614.15	2,803,084.00	2,440,156.15
Dept 40 - BUILDING & ZONING DEPARTMENT								
GENERAL MANAGEMENT								
01-40-400-147	MEDICARE	220.44	626.45	1,921.00	32.61	1,294.55	3,842.00	3,215.55
01-40-400-151	IMRF	1,888.06	5,397.55	16,200.00	33.32	10,802.45	32,400.00	27,002.45
01-40-400-161	SOCIAL SECURITY	942.43	2,678.39	8,213.00	32.61	5,534.61	16,426.00	13,747.61
01-40-400-171	SUI - UNEMPLOYMENT	0.00	0.00	93.00	0.00	93.00	186.00	186.00
01-40-810-101	SALARIES - PERMANENT EMPL	10,920.96	32,305.64	94,648.00	34.13	62,342.36	189,296.00	156,990.36
01-40-810-102	OVERTIME	1,884.38	4,133.40	15,000.00	27.56	10,866.60	30,000.00	25,866.60
01-40-810-126	SALARIES - CLERICAL	2,632.64	7,694.77	22,816.00	33.73	15,121.23	45,632.00	37,937.23
01-40-810-141	HEALTH/DENTAL/LIFE INSURAN	2,021.07	7,951.63	23,521.00	33.81	15,569.37	47,042.00	39,090.37
01-40-810-201	TELEPHONES	72.22	143.16	500.00	28.63	356.84	1,000.00	856.84
01-40-810-301	OFFICE SUPPLIES	77.30	103.00	1,000.00	10.30	897.00	2,000.00	1,897.00
01-40-810-302	PRINTING & PUBLISHING	1,442.38	1,442.38	750.00	192.32	(692.38)	1,500.00	57.62
01-40-810-303	FUELMILEAGE/WASH	69.53	281.31	1,000.00	28.13	718.69	2,000.00	1,718.69
01-40-810-304	SCHOOL/SCONFERENCES/TRA	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
01-40-810-307	FEES/DUES/SUBSCRIPTIONS	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
01-40-810-311	POSTAGE & METER RENT	0.00	46.66	350.00	13.33	303.34	700.00	653.34
01-40-810-315	COPY SERVICE	484.04	1,539.02	2,640.00	58.30	1,100.98	5,280.00	3,740.98
01-40-810-345	UNIFORMS	0.00	0.00	350.00	0.00	350.00	700.00	700.00
01-40-810-401	OPERATING EQUIPMENT	0.00	0.00	250.00	0.00	250.00	500.00	500.00
01-40-810-409	MAINTENANCE - VEHICLES	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00
GENERAL MANAGEMENT								
		22,655.45	64,343.36	193,252.00	33.30	128,908.64	386,504.00	322,160.64
DATA PROCESSING								
01-40-815-267	DOCUMENT STORAGE/SCANNI	0.00	0.00	9,800.00	0.00	9,800.00	19,600.00	19,600.00
01-40-815-305	EDP PERSONNEL TRAINING	0.00	0.00	2,600.00	0.00	2,600.00	5,200.00	5,200.00
DATA PROCESSING								
		0.00	0.00	12,400.00	0.00	12,400.00	24,800.00	24,800.00
ENGINEERING								
01-40-820-245	FEES - ENGINEERING	0.00	440.00	5,000.00	8.80	4,560.00	10,000.00	9,560.00
01-40-820-246	FEES - DRAINAGE ENGINEER	0.00	803.04	10,000.00	8.03	9,196.96	20,000.00	19,196.96
01-40-820-247	REIMB EXP - ENGINEERING	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-40-820-254	PLAN REVIEW - ENGINEER	0.00	4,797.71	5,000.00	95.95	202.29	10,000.00	5,202.29
01-40-820-255	PLAN REVIEW - STRUCTURAL	0.00	3,061.25	5,000.00	61.23	1,938.75	10,000.00	6,938.75
01-40-820-258	PLAN REVIEW - BUILDING CODE	17,642.84	51,847.84	90,000.00	57.61	38,152.16	180,000.00	128,152.16

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GL NUMBER	DESCRIPTION	ACTIVITY FOR		2019-20		% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
		MONTH	YTD BALANCE	ORIGINAL BUDGET					
		08/31/19	08/31/2019						
Fund 01 - GENERAL FUND									
01-40-820-259	PLAN REVIEW - DRAINAGE ENGI	1,392.08	2,517.08	15,000.00	16.78	12,482.92	30,000.00	27,482.92	
ENGINEERING		19,034.92	63,466.92	130,500.00	48.63	67,033.08	261,000.00	197,533.08	
INSPECTION									
01-40-830-109	PART TIME - INSPECTOR	3,654.00	13,671.00	40,000.00	34.18	26,329.00	80,000.00	66,329.00	
01-40-830-115	PLUMBING INSPECTION	7,525.00	9,825.00	7,500.00	131.00	(2,325.00)	15,000.00	5,175.00	
01-40-830-117	ELEVATOR INSPECTION	688.00	1,806.00	5,000.00	36.12	3,194.00	10,000.00	8,194.00	
01-40-830-119	CODE ENFORCEMENT INSPECT	0.00	372.75	4,000.00	9.32	3,627.25	8,000.00	7,627.25	
INSPECTION		11,867.00	25,674.75	56,500.00	45.44	30,825.25	113,000.00	87,325.25	
Total Dept 40 - BUILDING & ZONING DEPARTMENT		53,557.37	153,485.03	392,652.00	39.09	239,166.97	785,304.00	631,818.97	
TOTAL EXPENDITURES		860,585.00	3,261,319.80	10,549,816.00	30.91	7,288,496.20	21,099,632.00	17,838,312.20	

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 08/31/19	YTD BALANCE 08/31/2019	2019-20 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 02 - WATER FUND								
Dept 50 - WATER DEPARTMENT								
CAPITAL IMPROVEMENTS								
02-50-440-626	VEHICLES - NEW & OTHER	0.00	0.00	56,196.00	0.00	56,196.00	112,392.00	112,392.00
02-50-440-694	DISTRIBUTION SYSTEM REPLA	0.00	6,415.59	10,000.00	64.16	3,584.41	20,000.00	13,584.41
CAPITAL IMPROVEMENTS		0.00	6,415.59	66,196.00	9.69	59,780.41	132,392.00	125,976.41
ADMINISTRATION								
02-50-400-147	MEDICARE	458.41	1,215.67	3,968.00	30.64	2,752.33	7,936.00	6,720.33
02-50-400-151	IMRF	3,682.81	10,099.25	32,246.00	31.32	22,146.75	64,492.00	54,392.75
02-50-400-161	SOCIAL SECURITY	1,960.30	5,153.94	16,967.00	30.38	11,813.06	33,934.00	28,780.06
02-50-400-171	SUI - UNEMPLOYMENT	10.42	16.99	186.00	9.13	169.01	372.00	355.01
02-50-401-101	SALARIES - PERMANENT EMPL	18,246.05	79,029.48	221,179.00	35.73	142,149.52	442,358.00	363,328.52
02-50-401-102	OVERTIME	8,905.47	17,443.82	40,000.00	43.61	22,556.18	80,000.00	62,556.18
02-50-401-103	PART TIME - LABOR	2,200.23	3,585.02	10,000.00	35.85	6,414.98	20,000.00	16,414.98
02-50-401-126	SALARIES - CLERICAL	2,961.52	8,865.38	25,666.00	34.54	16,800.62	51,332.00	42,466.62
02-50-401-141	HEALTH/DENTAL/LIFE INSURAN	4,539.04	17,519.26	46,620.00	37.58	29,100.74	93,240.00	75,720.74
02-50-401-201	PHONE - TELEPHONES	495.68	2,670.75	7,500.00	35.61	4,829.25	15,000.00	12,329.25
02-50-401-239	FEES - VILLAGE ATTORNEY	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
02-50-401-301	OFFICE SUPPLIES	0.00	0.00	750.00	0.00	750.00	1,500.00	1,500.00
02-50-401-302	PRINTING & PUBLISHING	266.22	4,849.59	4,000.00	121.24	(849.59)	8,000.00	3,150.41
02-50-401-303	FUELMILEAGE/WASH	891.72	3,263.30	8,500.00	38.39	5,236.70	17,000.00	13,736.70
02-50-401-304	SCHOOLS CONFERENCE TRAV	10.60	734.85	1,500.00	48.99	765.15	3,000.00	2,265.15
02-50-401-306	REIMB PERSONNEL EXPENSES	0.00	0.00	150.00	0.00	150.00	300.00	300.00
02-50-401-307	FEES DUES SUBSCRIPTIONS	32.40	83.95	600.00	13.99	516.05	1,200.00	1,116.05
02-50-401-311	POSTAGE & METER RENT	0.00	722.09	6,000.00	12.03	5,277.91	12,000.00	11,277.91
02-50-401-405	FURNITURE & OFFICE EQUIPME	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
ADMINISTRATION		44,660.87	155,253.34	427,332.00	36.33	272,078.66	854,664.00	699,410.66
OTHER								
02-50-449-102	INTEREST EXPENSE	0.00	4,703.00	9,406.00	50.00	4,703.00	18,812.00	14,109.00
02-50-449-104	BOND PRINCIPAL EXPENSE	0.00	0.00	10,800.00	0.00	10,800.00	21,600.00	21,600.00
02-50-449-105	INTEREST EXPENSE - IEPA LOA	0.00	7,534.18	14,885.00	50.62	7,350.82	29,770.00	22,235.82
02-50-449-106	PRINCIPAL EXPENSE - IEPA LO	0.00	19,689.92	39,563.00	49.77	19,873.08	79,126.00	59,436.08
OTHER		0.00	31,927.10	74,654.00	42.77	42,726.90	149,308.00	117,380.90
DATA PROCESSING								
02-50-417-212	EDP EQUIPMENT/SOFTWARE	0.00	390.00	2,800.00	13.93	2,410.00	5,600.00	5,210.00
02-50-417-263	EDP LICENSES	138.00	982.50	8,000.00	12.28	7,017.50	16,000.00	15,017.50
02-50-417-305	EDP PERSONNEL TRAINING	0.00	0.00	1,300.00	0.00	1,300.00	2,600.00	2,600.00
DATA PROCESSING		138.00	1,372.50	12,100.00	11.34	10,727.50	24,200.00	22,827.50
ENGINEERING								
02-50-405-245	FEES - ENGINEERING	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
ENGINEERING		0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
RISK MANAGEMENT								
02-50-415-273	SELF INSURANCE - DEDUCTIBL	0.00	0.00	10,000.00	0.00	10,000.00	20,000.00	20,000.00

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 08/31/19	YTD BALANCE 08/31/2019	2019-20 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 02 - WATER FUND RISK MANAGEMENT								
		0.00	0.00	10,000.00	0.00	10,000.00	20,000.00	20,000.00
TRANSFERS TO OTHER FUNDS								
02-50-410-501	REIMBURSE OVERHEAD GENER	47,972.25	191,889.00	575,667.00	33.33	383,778.00	1,151,334.00	959,445.00
02-50-900-109	TRANSFER TO WATER CAPITAL	0.00	0.00	400,000.00	0.00	400,000.00	800,000.00	800,000.00
02-50-900-112	TRANSFER TO DEBT SERVICE -	0.00	4,685.50	47,471.00	9.87	42,785.50	94,942.00	90,256.50
TRANSFERS TO OTHER FUNDS		47,972.25	196,574.50	1,023,138.00	19.21	826,563.50	2,046,276.00	1,849,701.50
WATER PRODUCTION								
02-50-420-206	ENERGY - ELECTRIC PUMP	776.79	3,823.53	14,000.00	27.31	10,176.47	28,000.00	24,176.47
02-50-420-294	LANDSCAPING - WELLS 1 & 3	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
02-50-420-297	LANDSCAPING - STANDPIPE	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
02-50-420-361	CHEMICALS	0.00	494.33	1,500.00	32.96	1,005.67	3,000.00	2,505.67
02-50-420-362	SAMPLING ANALYSIS	90.00	360.00	5,000.00	7.20	4,640.00	10,000.00	9,640.00
02-50-420-488	MAINTENANCE - PUMPS & WELL	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
02-50-420-491	PUMP INSPECTION REPAIR MAI	0.00	21.94	500.00	4.39	478.06	1,000.00	978.06
02-50-420-575	PURCHASE OF WATER	169,934.24	440,038.83	1,739,500.00	25.30	1,299,461.17	3,479,000.00	3,038,961.17
WATER PRODUCTION		170,801.03	444,738.63	1,762,500.00	25.23	1,317,761.37	3,525,000.00	3,080,261.37
WATER STORAGE								
02-50-425-473	WELLHOUSE REPAIRS & MAINT	0.00	2,400.00	1,500.00	160.00	(900.00)	3,000.00	600.00
02-50-425-474	WELLHOUSE REPAIRS & MAIN -	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
02-50-425-475	MATERIALS & SUPPLIES- STAN	498.34	821.74	2,500.00	32.87	1,678.26	5,000.00	4,178.26
02-50-425-485	REPAIRS & MAINTENANCE-STA	788.97	1,692.02	5,000.00	33.84	3,307.98	10,000.00	8,307.98
WATER STORAGE		1,287.31	4,913.76	10,000.00	49.14	5,086.24	20,000.00	15,086.24
TRANSPORTATION/DISTRIBUTION								
02-50-430-276	LEAK SURVEYS	0.00	3,247.00	9,000.00	36.08	5,753.00	18,000.00	14,753.00
02-50-430-277	WATER DISTRIBUTION REPAIRS	22,585.00	118,789.39	150,000.00	79.19	31,210.61	300,000.00	181,210.61
02-50-430-299	LANDSCAPING - OTHER	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00
02-50-430-401	OPERATING EQUIPMENT	0.00	3,480.45	3,000.00	116.02	(480.45)	6,000.00	2,519.55
02-50-430-425	J U L I E MAINTENANCE & SU	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
02-50-430-476	MATERIAL & SUPPLIES - DISTRI	2,060.38	8,665.93	35,000.00	24.76	26,334.07	70,000.00	61,334.07
TRANSPORTATION/DISTRIBUTION		24,645.38	134,182.77	199,000.00	67.43	64,817.23	398,000.00	263,817.23
METERS & BILLING								
02-50-435-278	METERS FLOW TESTING	0.00	0.00	11,746.00	0.00	11,746.00	23,492.00	23,492.00
02-50-435-461	NEW METERING EQUIPMENT	4,340.00	7,283.01	15,000.00	48.55	7,716.99	30,000.00	22,716.99
02-50-435-462	METER REPLACEMENT	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00
02-50-435-463	MAINTENANCE - METER EQUIP	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
METERS & BILLING		4,340.00	7,283.01	30,746.00	23.69	23,462.99	61,492.00	54,208.99
Total Dept 50 - WATER DEPARTMENT		293,844.84	982,661.20	3,618,166.00	27.16	2,635,504.80	7,236,332.00	6,253,670.80

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FINANCIAL STATEMENT - MONTHLY									
PERIOD ENDING 08/31/2019									
GL NUMBER	DESCRIPTION	ACTIVITY FOR		2019-20		% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
		MONTH 08/31/19	YTD BALANCE 08/31/2019	ORIGINAL BUDGET					
Fund 02 - WATER FUND									
TOTAL EXPENDITURES		293,844.84	982,661.20	3,618,166.00		27.16	2,635,504.80	7,236,332.00	6,253,670.80

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GL NUMBER	DESCRIPTION	ACTIVITY FOR	YTD BALANCE	2019-20 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
		MONTH 08/31/19						
Fund 03 - HOTELMOTEL TAX FUND								
Dept 53 - HOTELMOTEL								
COMMUNITY RELATIONS								
03-53-435-303	WILLOWBROOK MOBILE PHONE	0.00	0.00	1,200.00	0.00	1,200.00	2,400.00	2,400.00
03-53-435-308	GRANT PILOT PROGRAM	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00
03-53-435-316	LANDSCAPE BEAUTIFICATION	0.00	2,750.00	10,460.00	26.29	7,710.00	20,920.00	18,170.00
03-53-435-317	ADVERTISING - DCVB	0.00	0.00	25,000.00	0.00	25,000.00	50,000.00	50,000.00
03-53-435-318	ADVERTISING - VILLAGE	0.00	0.00	50,000.00	0.00	50,000.00	100,000.00	100,000.00
03-53-435-319	CHAMBER DIRECTORY	0.00	3,000.00	3,000.00	100.00	0.00	6,000.00	3,000.00
COMMUNITY RELATIONS		0.00	5,750.00	94,660.00	6.07	88,910.00	189,320.00	183,570.00
ADMINISTRATION								
03-53-401-307	FEES DUES SUBSCRIPTIONS	3,000.00	3,000.00	12,000.00	25.00	9,000.00	24,000.00	21,000.00
03-53-401-311	POSTAGE & METER RENT	0.00	0.00	250.00	0.00	250.00	500.00	500.00
ADMINISTRATION		3,000.00	3,000.00	12,250.00	24.49	9,250.00	24,500.00	21,500.00
SPECIAL EVENTS								
03-53-436-378	WINE & DINE INTELLIGENTLY	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00
03-53-436-379	SPECIAL PROMOTIONAL EVENT	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
SPECIAL EVENTS		0.00	0.00	4,500.00	0.00	4,500.00	9,000.00	9,000.00
Total Dept 53 - HOTELMOTEL		3,000.00	8,750.00	111,410.00	7.85	102,660.00	222,820.00	214,070.00
TOTAL EXPENDITURES		3,000.00	8,750.00	111,410.00	7.85	102,660.00	222,820.00	214,070.00

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PERIOD ENDING 08/31/2019

GL NUMBER	DESCRIPTION	ACTIVITY FOR	YTD BALANCE	2019-20 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
		MONTH 08/31/19						
Fund 04 - MOTOR FUEL TAX FUND								
Dept 56 - MOTOR FUEL TAX								
CAPITAL IMPROVEMENTS								
04-56-430-684	STREET MAINTENANCE CONTR	0.00	0.00	265,448.00	0.00	265,448.00	530,896.00	530,896.00
		0.00	0.00	265,448.00	0.00	265,448.00	530,896.00	530,896.00
CAPITAL IMPROVEMENTS								
		0.00	0.00	265,448.00	0.00	265,448.00	530,896.00	530,896.00
Total Dept 56 - MOTOR FUEL TAX								
		0.00	0.00	265,448.00	0.00	265,448.00	530,896.00	530,896.00
TOTAL EXPENDITURES								
		0.00	0.00	265,448.00	0.00	265,448.00	530,896.00	530,896.00



EXPENDITURE REPORT FOR WILLOWBROOK

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PERIOD ENDING 08/31/2019

GL NUMBER	DESCRIPTION	ACTIVITY FOR	YTD BALANCE	2019-20	% BDGT	AVAILABLE	APPROP.	APPROP.
		MONTH 08/31/19	08/31/2019	ORIGINAL BUDGET	USED	BALANCE		AVAIL.
Fund 06 - SSA ONE BOND & INTEREST FUND								
Dept 60 - SSA BOND								
OTHER								
06-60-550-401	BOND PRINCIPAL EXPENSE	0.00	0.00	170,000.00	0.00	170,000.00	340,000.00	340,000.00
06-60-550-402	BOND INTEREST EXPENSE	0.00	76,232.50	152,465.00	50.00	76,232.50	304,930.00	228,697.50
OTHER		0.00	76,232.50	322,465.00	23.64	246,232.50	644,930.00	568,697.50
Total Dept 60 - SSA BOND		0.00	76,232.50	322,465.00	23.64	246,232.50	644,930.00	568,697.50
TOTAL EXPENDITURES		0.00	76,232.50	322,465.00	23.64	246,232.50	644,930.00	568,697.50

## EXPENDITURE REPORT FOR WILLOWBROOK

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PERIOD ENDING 08/31/2019

GL NUMBER	DESCRIPTION	ACTIVITY FOR		2019-20		% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
		MONTH	YTD BALANCE	ORIGINAL BUDGET					
		08/31/19	08/31/2019						

## Fund 07 - POLICE PENSION FUND

Dept 62

## ADMINISTRATION

07-62-401-242	LEGAL FEES	0.00	200.00	4,000.00	5.00	3,800.00	8,000.00	7,800.00
07-62-401-251	AUDIT FEES	0.00	0.00	3,413.00	0.00	3,413.00	6,826.00	6,826.00
07-62-401-252	ACTUARY SERVICES	0.00	0.00	4,400.00	0.00	4,400.00	8,800.00	8,800.00
07-62-401-253	FINANCIAL ADVISORY FEES	0.00	7,175.00	27,500.00	26.09	20,325.00	55,000.00	47,825.00
07-62-401-254	FIDUCIARY INSURANCE	0.00	0.00	3,175.00	0.00	3,175.00	6,350.00	6,350.00
07-62-401-304	SCHOOLS CONFERENCE TRAV	0.00	0.00	4,210.00	0.00	4,210.00	8,420.00	8,420.00
07-62-401-307	FEES DUES SUBSCRIPTIONS	0.00	1,540.00	800.00	192.50	(740.00)	1,600.00	8,420.00
07-62-401-531	DEPT OF INSURANCE FILING FE	0.00	4,316.18	4,381.00	98.52	64.82	8,762.00	60.00
07-62-401-543	EXAMS - PHYSICAL	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	4,445.82
ADMINISTRATION		0.00	13,231.18	54,379.00	24.33	41,147.82	108,758.00	95,526.82

## PENSION BENEFITS

07-62-401-581	PENSION BENEFITS	113,449.89	437,028.93	1,289,460.00	33.89	852,431.07	2,578,920.00	2,141,891.07
07-62-401-583	NON-DUTY DISABILITY BENEFIT	5,897.52	23,590.08	71,057.00	33.20	47,466.92	142,114.00	118,523.92
07-62-401-584	DUTY DISABILITY BENEFITS	6,007.61	24,030.44	72,091.00	33.33	48,060.56	144,182.00	120,151.56
PENSION BENEFITS		125,355.02	484,649.45	1,432,608.00	33.83	947,958.55	2,865,216.00	2,380,566.55

## Total Dept 62

125,355.02	497,880.63	1,486,987.00	33.48	989,106.37	2,973,974.00	2,476,093.37
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## TOTAL EXPENDITURES

125,355.02	497,880.63	1,486,987.00	33.48	989,106.37	2,973,974.00	2,476,093.37
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## EXPENDITURE REPORT FOR WILLOWBROOK

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PERIOD ENDING 08/31/2019

GL NUMBER	DESCRIPTION	ACTIVITY FOR	YTD BALANCE	2019-20	% BDGT	AVAILABLE	APPROP.	APPROP.
		MONTH 08/31/19	08/31/2019	ORIGINAL BUDGET	USED	BALANCE		AVAIL.
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND								
Dept 65 - WATER CAPITAL IMPROVEMENTS								
09-65-440-600	WATER SYSTEM IMPROVEMENTS	0.00	0.00	60,000.00	0.00	60,000.00	120,000.00	120,000.00
09-65-440-602	MTU REPLACEMENT	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
CAPITAL IMPROVEMENTS		0.00	0.00	61,000.00	0.00	61,000.00	122,000.00	122,000.00
Total Dept 65 - WATER CAPITAL IMPROVEMENTS		0.00	0.00	61,000.00	0.00	61,000.00	122,000.00	122,000.00
TOTAL EXPENDITURES								
		0.00	0.00	61,000.00	0.00	61,000.00	122,000.00	122,000.00

## EXPENDITURE REPORT FOR WILLOWBROOK

Page: 21/23

PERIOD ENDING 08/31/2019

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 08/31/19	YTD BALANCE 08/31/2019	2019-20 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP. AVAIL.
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Fund 11 - DEBT SERVICE FUND  
Dept 70 - DEBT SERVICE FUND

OTHER

11-70-550-401 BOND PRINCIPAL EXPENSE  
11-70-550-402 BOND INTEREST EXPENSE

OTHER

Total Dept 70 - DEBT SERVICE FUND

TOTAL EXPENDITURES

0.00

56,072.00

326,344.00

17.18

270,272.00

652,688.00

596,616.00

0.00

0.00  
56,072.00214,200.00  
112,144.000.00  
50.00214,200.00  
56,072.00428,400.00  
224,288.00428,400.00  
168,216.00

0.00

56,072.00

326,344.00

17.18

270,272.00

652,688.00

596,616.00

0.00

56,072.00

326,344.00

17.18

270,272.00

652,688.00

596,616.00

## EXPENDITURE REPORT FOR WILLOWBROOK

Page: 22/23

PERIOD ENDING 08/31/2019

GL NUMBER	DESCRIPTION	ACTIVITY FOR	YTD BALANCE	2019-20	% BDGT	AVAILABLE	APPROP.	APPROP.
		MONTH	08/31/2019	ORIGINAL	USED	BALANCE		AVAIL.
		08/31/19		BUDGET				
Fund 14 - LAND ACQUISITION, FACILITY, EXPANSION &								
Dept 75 - LAND ACQUISITION/EXPANSION/RENOVATION								
CAPITAL IMPROVEMENTS								
14-75-930-412	CRC REMODEL (825 MIDWAY D	0.00	24,769.25	120,000.00	20.64	95,230.75	240,000.00	215,230.75
		0.00	24,769.25	120,000.00	20.64	95,230.75	240,000.00	215,230.75
CAPITAL IMPROVEMENTS								
		0.00	24,769.25	120,000.00	20.64	95,230.75	240,000.00	215,230.75
Total Dept 75 - LAND ACQUISITION/EXPANSION/RENOV								
		0.00	24,769.25	120,000.00	20.64	95,230.75	240,000.00	215,230.75
TOTAL EXPENDITURES								
		0.00	24,769.25	120,000.00	20.64	95,230.75	240,000.00	215,230.75

## EXPENDITURE REPORT FOR WILLOWBROOK

Page: 23/23

PERIOD ENDING 08/31/2019

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 08/31/19	YTD BALANCE 08/31/2019	2019-20 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
Fund 15 - RT 83/PLAINFIELD RD BUSINESS DISTRICT TAX								
Dept 15 - PLANNING & ECONOMIC DEVELOPMENT								
CONTINGENCIES								
15-15-401-242	LEGAL FEES	524.20	769.20	10,000.00	7.69	9,230.80	20,000.00	19,230.80
15-15-510-232	CONSULTANTS-DESIGN & OTH	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
CONTINGENCIES		524.20	769.20	12,500.00	6.15	11,730.80	25,000.00	24,230.80
ADMINISTRATION								
15-15-455-513	SALES TAX REBATE- TOWN CE	0.00	0.00	100,000.00	0.00	100,000.00	200,000.00	200,000.00
15-15-455-514	SALES TAX REBATE - PFM	0.00	0.00	170,000.00	0.00	170,000.00	340,000.00	340,000.00
ADMINISTRATION		0.00	0.00	270,000.00	0.00	270,000.00	540,000.00	540,000.00
STREET MAINTENANCE								
15-15-745-224	MAINT TRAFFIC SIGNALS	0.00	0.00	4,000.00	0.00	4,000.00	8,000.00	8,000.00
STREET MAINTENANCE		0.00	0.00	4,000.00	0.00	4,000.00	8,000.00	8,000.00
Total Dept 15 - PLANNING & ECONOMIC DEVELOPMEN		524.20	769.20	286,500.00	0.27	285,730.80	573,000.00	572,230.80
TOTAL EXPENDITURES								
		524.20	769.20	286,500.00	0.27	285,730.80	573,000.00	572,230.80
TOTAL EXPENDITURES - ALL FUNDS								
		1,283,309.06	4,908,454.58	17,148,136.00	28.62	12,239,681.42	34,296,272.00	29,387,817.42

# VILLAGE OF WILLOWBROOK

## BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

### ITEM TITLE:

MOTION TO APPROVE EXPENDITURE FOR THE DUPAGE COUNTY CHILDREN'S CENTER FOR FISCAL YEAR 2019/20

AGENDA NO. **5e**

AGENDA DATE: 09/09/19

STAFF REVIEW: Robert Schaller, Chief of Police

SIGNATURE: 

LEGAL REVIEW: N/A

SIGNATURE: \_\_\_\_\_

RECOMMENDED BY: Brian Pabst, Village Administrator

SIGNATURE: 

REVIEWED & APPROVED BY BOPC: YES ☒ NO ☐ N/A ☐

### ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)

The Willowbrook Police Department has been a contributing member of the DuPage County Children's Center since 1987. The police department has used the services of the Children's Center on numerous occasions and has had successful results.

The DuPage County Children's Advocacy Center is a specialized unit of the DuPage County State's Attorney's Office. Consisting of a Director, a Deputy Chief of Investigations, criminal investigators, child protective investigators on special assignment from DCFS, case managers and a division assistant. The Children's Center investigates and processes all cases of child sexual and severe physical abuse in the County and works with children who witness violent crimes. The Children's Center relies on funding from federal, state, county, local and private sources to provide services.

### ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

The Public Safety Committee recommends the President and Board of Trustees approve the expenditure of \$3,000.00 for the Village of Willowbrook's continued participation with the DuPage County Children's Center.

### ACTION PROPOSED:

Approve Motion



# DUPAGE COUNTY CHILDREN'S CENTER

## INVOICE

422 N. County Farm Road, Wheaton, Illinois 60187  
Phone: (630) 407-2750 Fax: (630) 407-2751

INVOICE # WL001  
DATE: AUGUST 9, 2019

TO Chief Robert Schaller  
Willowbrook Police Department  
7760 Quincy Street  
Willowbrook, IL 60527

From: Patrick Dempsey, Director  
DuPage County Children's Center

Please Mail to: Mary Olmstead  
Division Assistant  
Email: [Mary.Olmstead@dupageco.org](mailto:Mary.Olmstead@dupageco.org)

ITEM	PERIOD	PAYMENT TERMS	DUE DATE
MUNICIPAL CONTRIBUTION	July 1, 2019 - June 30, 2020	Due on receipt	September 15, 2019

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	MUNICIPAL CONTRIBUTION FOR THE DUPAGE COUNTY CHILDREN'S CENTER	\$3,000.00	\$3,000.00
SUBTOTAL			\$3,000.00
SALES TAX			n/a
TOTAL			\$3,000.00

Make all checks payable to DuPage County Children's Center  
THANK YOU FOR YOUR CONTINUING COMMITMENT TO THE CHILDREN OF DUPAGE COUNTY!





# DUPAGE COUNTY CHILDREN'S CENTER

## INVOICE

INVOICE # WL001  
DATE: AUGUST 9, 2019

422 N. County Farm Road, Wheaton, Illinois 60187  
Phone: (630) 407-2750 Fax: (630) 407-2751

TO Chief Robert Schaller  
Willowbrook Police Department  
7760 Quincy Street  
Willowbrook, IL 60527

From: Patrick Dempsey, Director  
DuPage County Children's Center

Please Mail to: Mary Olmstead  
Division Assistant  
Email: [Mary.Olmstead@dupageco.org](mailto:Mary.Olmstead@dupageco.org)

ITEM	PERIOD	PAYMENT TERMS	DUE DATE
MUNICIPAL CONTRIBUTION	July 1, 2019 - June 30, 2020	Due on receipt	September 15, 2019

QTY	DESCRIPTION	UNIT PRICE	LINE TOTAL
1	MUNICIPAL CONTRIBUTION FOR THE DUPAGE COUNTY CHILDREN'S CENTER  <b>OK TO PAY</b> <u>8.15.19</u> <u>01-30-630-242</u> <u>S.O.</u>	\$3,000.00	\$3,000.00
SUBTOTAL			\$3,000.00
SALES TAX			n/a
TOTAL			\$3,000.00

Make all checks payable to DuPage County Children's Center  
THANK YOU FOR YOUR CONTINUING COMMITMENT TO THE CHILDREN OF DUPAGE COUNTY!

## VILLAGE OF WILLOWBROOK

### BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

**AN ORDINANCE AMENDING CHAPTER 3 ENTITLED  
"MUNICIPAL HOTEL TAX" OF TITLE 11, ENTITLED "TAXES"  
OF THE WILLOWBROOK MUNICIPAL CODE OF THE VILLAGE  
OF WILLOWBROOK**

**AGENDA NO. 6**

**AGENDA DATE: 09/09/2019**

**STAFF REVIEW:** Brian Pabst, Village Administrator

**SIGNATURE:** Brian Pabst

**LEGAL REVIEW:** Tom Bastian, Village Attorney

**SIGNATURE:** Tom Bastian B.P.

**RECOMMENDED BY:** Brian Pabst, Village Administrator

**SIGNATURE:** Brian Pabst

**REVIEWED BY COMMITTEE:** YES ☒ NO ☐ N/A ☐

#### **ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)**

The Village of Willowbrook is recommending under Section 11-3-1 of Chapter 3 of title 11 that we increase our current Village portion of the hotel tax from 5% to 6%. Currently, we receive approximately \$250,000 per year in revenues from our 3 active hotels. A portion of that money is allocated for the DuPage County Visitor and Convention Bureau and hotel/motel promotion expenses. These monies can now also be used for General Fund purposes. The additional 1% would generate an anticipated \$50,000 in revenues, and that amount would increase with the opening of the 4<sup>th</sup> hotel, which will provide a substantial increase in room inventory. Additionally, for the Board's review, is the following supporting documentation:

- Survey of DuPage County municipalities with their Home and non-Home Rule status and their municipal and state portion of the overall tax charged.
- Summary of the FY19-20 General Fund budget indicating that we plan to use approximately \$1,7000,00 of our estimated April 30, 2019 \$5,194,551 General Fund (reserves) with \$3,472,263 remaining at April 30, 2020.

**ACTION PROPOSED:** Adopt Ordinance.

**ORDINANCE NO. 19-O-\_\_\_**

**AN ORDINANCE AMENDING CHAPTER 3, ENTITLED “MUNICIPAL HOTEL TAX,”  
OF TITLE 11, ENTITLED “TAXES”, OF THE WILLOWBROOK MUNICIPAL CODE  
OF THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS**

BE IT ORDAINED BY THE MAYOR AND BOARD OF TRUSTEES OF THE  
VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS, AS FOLLOWS:

**SECTION 1.** That Section 11-3-1 of Chapter 3, entitled “Municipal Hotel Tax,” of Title 11, entitled “Taxes,” of the Willowbrook Municipal Code of the Village of Willowbrook, DuPage County, Illinois is hereby amended by deleting therefrom “five percent (5%) and inserting therefore “six percent (6%).”

**SECTION 2.** That Section 11-3-3, entitled “Definitions,” of Chapter 3, entitled “Municipal Hotel Tax,” of Title 11, entitled “Taxes,” of the Willowbrook Municipal Code of the Village of Willowbrook, DuPage County, Illinois is hereby amended by deleting therefrom the definition of “Hotel” and inserting therefore the following:

HOTEL: Any building or buildings in which the public may, for monetary consideration, obtain living quarters, sleeping, shelter, or housekeeping accommodations. The term includes hotels, motels, inns, tourist homes, courts, lodging houses, rooming houses, apartment houses, hostels, bed and breakfasts, and properties or portions thereof rented or leased through Airbnb or similar online marketplace or hospitality service brokerage.

**SECTION 3.** That Section 11-3-8, entitled “Application of Proceeds,” of Chapter 3, entitled “Municipal Hotel Tax,” of Title 11, entitled “Taxes,” of the Willowbrook Municipal Code of the Village of Willowbrook, DuPage County, Illinois is hereby deleted in its entirety.

**SECTION 4.** This Ordinance shall be in full force and effect ten (10) days from and after its passage, approval and publication, in pamphlet form, in the manner provided by law.

**SECTION 5.** This Ordinance shall be in full force and effect on and after \_\_\_\_\_, 2019.

**PASSED and APPROVED** this \_\_\_\_\_ of \_\_\_\_\_, 2019.

APPROVED:

\_\_\_\_\_  
Frank A. Trilla, Mayor

ATTEST:

\_\_\_\_\_  
Leroy R. Hansen, Village Clerk

ROLL CALL VOTE:      AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

Published in pamphlet form  
this \_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Leroy R. Hansen, Village Clerk

## Hotel Tax in DuPage County

Municipality	Local Tax	State Tax	Total Tax	Population	Home-Rule?
Addison	5%	6%	11%	36,942	Yes
Aurora	3%	6%	9%	200,965	Yes
Bensenville	5%	6%	11%	16,852	No
Bloomington	6%	6%	12%	22,016	Yes
Bolingbrook	10%	6%	16%	76,000	Yes
<b>Burr Ridge</b>	<b>4%</b>	<b>6%</b>	<b>10%</b>	<b>10,559</b>	<b>No</b>
<b>Clarendon Hills</b>	<b>5%</b>	<b>6%</b>	<b>11%</b>	<b>8,427</b>	<b>No</b>
<b>Darien</b>	<b>5%</b>	<b>6%</b>	<b>11%</b>	<b>22,086</b>	<b>Yes</b>
Downers Grove	4.50%	6%	11%	49,540	Yes
Elk Grove Village	6%	6%	12%	32,776	Yes
Elmhurst	4%	6%	10%	44,454	Yes
Glen Ellyn	5%	6%	11%	28,402	Yes
Glendale Heights	5%	6%	11%	34,058	Yes
Hanover Park	3%	6%	9%	38,533	Yes
<b>Hinsdale</b>	<b>NA</b>	<b>6%</b>	<b>6%</b>	<b>17,705</b>	<b>No</b>
Itasca	5%	6%	11%	9,416	No
Lisle	5%	6%	11%	23,440	No
Lombard	5%	6%	11%	43,395	No
Naperville	4.40%	6%	10%	147,449	Yes
OakBrook	3%	6%	9%	7,883	No
<b>Oakbrook Terrace</b>	<b>6%</b>	<b>6%</b>	<b>12%</b>	<b>2,134</b>	<b>Yes</b>
Roselle	5%	6%	11%	22,794	No
St Charles	5%	6%	11%	32,714	Yes
Villa Park	5%	6%	11%	21,904	No
Warrenville	5%	6%	11%	13,140	Yes
<b>Westmont</b>	<b>5%</b>	<b>6%</b>	<b>11%</b>	<b>24,756</b>	<b>No</b>
Wheaton	5%	6%	11%	53,373	Yes
<b>Willowbrook</b>	<b>5%</b>	<b>6%</b>	<b>11%</b>	<b>8,540</b>	<b>Yes</b>
Winfield	NA	6%	6%	9,820	No
Woodridge	NA	6%	6%	32,971	Yes

## Outside of DuPage County

Arlington Heights	5%	6%	11%	75,101	Yes
Aurora	3%	6%	9%	200,965	Yes
Countryside	5%	6%	11%	5,895	Yes
Deerfield	6%	6%	12%	18,779	Yes
Franklin Park	5%	6%	11%	18,333	No
Highland Park	5%	6%	11%	29,763	Yes
Hillside	5%	6%	11%	8,043	Yes
Lockport	5%	6%	11%	25,590	Yes
Northlake	6%	6%	12%	12,364	Yes
Oak Park	4%	6%	10%	51,878	Yes
Rolling Meadows	8%	6%	14%	24,231	Yes
Romeoville	9%	6%	15%	39,680	Yes
Schaumburg	8%	6%	14%	74,229	Yes
Schiller Park	7%	6%	13%	11,692	Yes
Westchester	7%	6%	13%	16,729	No

SOURCE: IL. COUNCIL OF CONVENTION & VISITORS BUREAU; ILLINOIS COMPTROLLER

**GENERAL FUND**  
**FINANCIAL SUMMARY FY 2019-20**  
**CURRENT YEAR AND 5 YEAR FORECAST**

	FY 17-18 Actual	FY 18-19 Budget	FY 18-19 Projected	Year 1 FY 19-20 Proposed	Year 2 FY 20-21 Proposed	Year 3 FY 21-22 Proposed	Year 4 FY 22-23 Proposed	Year 5 FY 23-24 Proposed
Beginning Fund Balance	\$ 6,155,723	\$ 4,615,560	\$ 5,048,506	\$ 5,194,551	\$ 3,472,263	\$ 3,314,026	\$ 2,982,906	\$ 2,459,856
Revenues	9,286,142	8,255,919	9,710,817	8,829,128	8,850,696	8,952,331	9,055,263	9,159,510
% change				6.94%	0.24%	1.15%	1.15%	1.15%
Operating Expenses	9,297,780	8,549,337	8,869,134	9,303,700	8,702,537	8,975,371	9,274,214	9,570,333
Capital Expenses	-	121,467	33,711	848,843	26,545	27,341	28,162	29,006
Transfers Out	1,095,579	661,927	661,927	398,873	279,851	280,739	275,937	276,757
Total Expenses/Transfers Out	10,393,359	9,332,731	9,564,772	10,551,416	9,008,933	9,283,451	9,578,313	9,876,097
% change				13.06%	-14.62%	3.05%	3.18%	3.11%
Net Surplus (Deficit)	(1,107,217)	(1,075,812)	146,045	(1,722,288)	(158,237)	(331,120)	(523,050)	(716,587)
Ending Fund Balance	5,048,506	3,538,748	5,194,551	3,472,263	\$ 3,314,026	\$ 2,982,906	\$ 2,459,856	\$ 1,743,269
Daily Operating Cost	\$ 25,473	\$ 23,423	\$ 24,299	\$ 25,490	\$ 23,843	\$ 24,590	\$ 25,409	\$ 26,220
# Days Fund Balance Reserve	198	151	214	136	139	121	97	66
# Days Reserve Objective	120	120	120	120	120	120	120	120
Prior Year Adopted Budget Reserve Days			151	127	92	52	7	(44)

# VILLAGE OF WILLOWBROOK

## BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

An Ordinance Amending Section 6-8-5 Entitled "Bills:" and Section 6-8-8 Entitled "Nonpayment:" of Chapter 8 Entitled "Water System" of Title 6 Entitled "Health and Sanitation" of the Municipal Code of Ordinances of the Village of Willowbrook

AGENDA NO. 7.

AGENDA DATE:  
09/09/19

STAFF REVIEW: Mike Mertens, Assistant Village Administrator

SIGNATURE: Mike Mertens RP

LEGAL REVIEW: Tom Bastian, Village Attorney

SIGNATURE: Tom Bastian BP

RECOMMENDED BY: Brian Pabst, Village Administrator

SIGNATURE: Brian Pabst

REVIEWED & APPROVED BY COMMITTEE: YES ☒ NO ☐ N/A ☐

### ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)

At the June 4, 2019 Law and Ordinance Committee staff and Village attorney presented the current Village of Willowbrook code, 6-8, for billing requirements for disconnection, final billing, new and existing users, non-payment and lien process. Staff proposed that the Committee consider enhancements to sections 6-8-5, 6-8-6, 6-8-6.1, 6-8-8 and 6-8-11 to clarify that the property owner has the underlying responsibility for all water bills, regardless of any lease or renter private arrangement. Clarifications will help with the understanding of the code, the process and ensure that the Village receives full payment for services rendered.

Attorney Tom Bastian advised the Committee of a federal case that provides that an owner has a right to water and they should be afforded a hearing. Albeit one is not often requested, a hearing is offered to avoid litigation. A due process hearing can reveal various extenuating circumstance that would preclude the shut-off.

The code was reviewed by the Village Attorney and adjustments were made to clarify the payment responsibilities of the property owner. Additionally, the code was reviewed to verify that a process is in place for an owner to petition a review of a shut-off. A draft proposal of the updated code sections is attached.

Lastly, staff has provided a comparison of surrounding communities with respect to late fees, shut-off fees, as well as lien fees, to ensure the Village is covering all applicable costs associated with this subject. The survey finds that the Village rates are within the norm of our surrounding communities and no fee modifications are recommended at this time.

The proposed update Ordinance was presented to the September 3, 2019 Law and Ordinance Committee. The Committee recommended the Ordinance for formal approval consideration at the September 9, 2019 Village Board meeting.

**ACTION PROPOSED:** Approve Attached Ordinance.

**ORDINANCE NO. 19-0-\_\_\_\_**

**AN ORDINANCE AMENDING SECTION 6-8-5 ENTITLED "BILLS;" AND SECTION 6-8-8 ENTITLED "NONPAYMENT;" OF CHAPTER 8 ENTITLED "WATER SYSTEM" OF TITLE 6 ENTITLED "HEALTH AND SANITATION" OF THE MUNICIPAL CODE OF ORDINANCES OF THE VILLAGE OF WILLOWBROOK**

---

BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, that the Village Code of the Village of Willowbrook be amended as follows:

**SECTION ONE.** Section 6-8-5 entitled "Bills;" of Chapter 8 entitled "Water System;" of Title 6 entitled "Health and Sanitation" as amended is hereby further amended in its entirety to read as follows:

**6-8-5: BILLS; LIABILITY FOR SERVICE:**

- A. All bills for residential water usage shall be rendered on a quarterly basis. The Director of Municipal Services shall cause the Village to be divided into three (3) districts having approximately the same number of residential water customers in each district. Each month, through the Office of the Director of Municipal Services, quarterly water bills shall be issued for one of the three (3) residential districts so established. All bills for nonresidential water usage shall be rendered on a monthly basis. All bills issued pursuant to this section shall be paid not later than thirty (30) days after the date of billing. If payment of the full amount of the bill is not made within said period, then a penalty of ten percent (10%) of the amount of the bill shall be added thereto. If the payment of the full amount of the bill, including any penalty thereon, is not made within forty-five (45) days after the date of billing, then an additional penalty of twenty-five (\$25.00) dollars shall be added thereto.
- B. The owner of the premises, any occupant thereof, and the user of the water service shall be jointly and severally liable to pay for such service to such premises, and such service is furnished to the premises by the Village only upon the condition that the owner of the premises, occupant and user of such service are jointly and severally liable therefor to the



Village. The owner(s), occupant(s) and user(s) of the system shall be liable to pay for all water delivered to the premises and measured by the meter, including any water consumed due to a leak or faulty equipment on the user's property.

**SECTION TWO.** Section 6-8-8 entitled "Non-Payment;" of Chapter 8 entitled "Water System;" of Title 6 entitled "Health and Sanitation" as amended is hereby further amended in its entirety to read as follows:

**6-8-8: NON PAYMENT; DISCONTINUATION OF SERVICE; HEARING:**

- A. Water service may be shut off to any premises for which the water bill, including any penalties thereon, remains unpaid any time after the period of forty-five (45) days after the date of billing. Water service shall not be reinstated until all past due bills, including penalties thereon, are paid in full together with payment of seventy dollars (\$70.00) to cover the costs of reinstating said water service.
- B. Prior to discontinuation of water service, a written notice of water service shut off shall be served, by personal service or first class mail, postage prepaid, upon the person(s) liable for the water bill. The notice shall contain the following information:
  - 1. The date by which payment or other action must be made to avoid discontinuation of water service, which discontinuation shall not be less than ten (10) days after service of the notice of discontinuation; and
  - 2. The name, address and phone number of the Village Administrator or his/her designee, to contact for a hearing on the discontinuation of water service. The person(s) liable for the water bill shall have ten (10) business days from the date the notice of discontinuation was mailed or personally served to request, in writing, a hearing to contest water service discontinuation. The written request for hearing shall state the reasons for contesting the discontinuation of water service. If no request for hearing is made as herein provided, water service may thereafter be discontinued. No service shall be discontinued on a holiday or weekend day. If a hearing is requested, water service shall be continued pending the outcome of the hearing. The hearing shall be convened within seven (7) business days of the

date a request for hearing is received by the Village. The decision of the Village Administrator or his/her designee as to the discontinuation of water service shall be made at the hearing.

**SECTION THREE:** This Ordinance shall be in full force from and after its passage, approval and publication, in pamphlet form, in the manner provided by law.

PASSED and APPROVED this 26th day of August, 2019.

APPROVED:

\_\_\_\_\_  
Frank A. Trilla, Mayor

ATTEST:

\_\_\_\_\_  
Leroy R. Hansen,  
Village Clerk

ROLL CALL VOTE:      AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

## **Current:**

### **6-8-5: BILLS:**

All bills for residential water usage shall be rendered on a quarterly basis. The Director of Municipal Services shall cause the Village to be divided into three (3) districts having approximately the same number of residential water customers in each district. Each month, through the Office of the Director of Municipal Services, quarterly water bills shall be issued for one of the three (3) residential districts so established. All bills for nonresidential water usage shall be rendered on a monthly basis. All bills issued pursuant to this section shall be paid not later than thirty (30) days after the date of billing. If payment of the full amount of the bill is not made within said period, then a penalty of ten percent (10%) of the amount of the bill shall be added thereto. If the payment of the full amount of the bill, including any penalty thereon, is not made within forty five (45) days after the date of billing, then an additional penalty of twenty five dollars (\$25.00) shall be added thereto. (Ord. 03-O-20, 7-28-2003; amd. Ord. 05-O-32, 11-14-2005)

### **6-8-6: DISCONNECTION AND FINAL BILLING:**

After proper notification to the Village, the Village will make a final reading of a customer's meter, shut off the water supply, if applicable, and submit a final bill to the customer.

All bills issued pursuant to this section shall be paid not later than thirty (30) days after the date of billing. If payment of the full amount of the bill is not made within said period, then a penalty of ten percent (10%) of the amount of the bill shall be added thereto and a delinquent notice shall be sent to the customer. If the payment of the full amount of the bill, including any penalty thereon, is not made within forty five (45) days after the date of billing, a notice shall be sent to the customer indicating that unless the full amount of the bill, including any penalty thereon, is paid within fifteen (15) days from the date of said notice, the delinquent account may be turned over to a collection agency. (Ord. 87-O-7, 2-23-1987)

The Director of Municipal Services is authorized to place delinquent water billing accounts with a collection agency approved by the President and Board of Trustees. (Ord. 87-O-7, 2-23-1987; amd. Ord. 05-O-32, 11-14-2005)

### **6-8-6.1: NEW USERS; INITIAL BILL, EXISTING ACCOUNTS; FINAL BILL, PRORATION; WAIVER OF CERTAIN BILLS:**

- (A) The initial bill for new users of the water system of the Village, whether for residential usage or nonresidential usage, shall be based upon the rates set forth in section [6-8-3](#) of this chapter. Notwithstanding any provision contained hereinabove to the contrary, if such initial bill shall be for the minimum charge as set forth in section [6-8-3](#) of this chapter, such initial bill shall be prorated based upon the number of days of service provided.
  
- (B) The final bill for existing users of the water system of the Village, whether for residential usage or nonresidential usage, shall be based upon the rates set forth in section [6-8-3](#) of this chapter. Notwithstanding any provision contained hereinabove to the contrary, if such final bill shall be for the minimum charge as set forth in section [6-8-3](#) of this chapter, such final bill shall be prorated based upon the number of days of service provided.

(C) Any final bill of less than three dollars fifty cents (\$3.50) shall be waived. (Ord. 89-O-13, 3-27-1989)

### **6-8-8: NONPAYMENT:**

Water service may be shut off to any premises for which the water bill, including any penalties thereon, remains unpaid any time after the period of forty five (45) days after the date of billing and the giving of any required notice and/or hearing as may be required by law. Water service shall not be reinstated until all past due bills, including penalties thereon, are paid in full together with payment of seventy dollars (\$70.00) to cover the costs of reinstating said water service. (Ord. 03-O-20, 7-28-2003)

### **6-8-11: LIEN:**

Charges for water shall be a lien upon the premises as provided by statute. Whenever a bill for water service remains unpaid sixty (60) days after it has been rendered, the Clerk may file with the Recorder of DuPage County, a statement of lien claim. This statement shall contain the legal description of the premises served, the amount of the unpaid bill, and a notice that the Village claims a lien for this amount as well as for all charges for water served subsequent to the period covered by the bill.

**If the consumer of water whose bill is unpaid is not the owner of the premises, the Clerk has notice of this, then notice shall be mailed to the owner of the premises, if his address is known to the Clerk, whenever such bills remain unpaid for a period of sixty (60) days after it has been rendered.**

The failure of the Clerk to record such lien claim or to mail such notice, or the failure of the owner to receive such notice, shall not affect the right to foreclose the lien for unpaid water bills as mentioned in the following section. (Ord. 68-O-10, 7-25-1968)

VILLAGE	BILLING FREQUENCY	LATE FEE / PAST DUE	SHUTOFF LETTER	SHUTOFF/TURN ON FEE	LIEN
BURR RIDGE	bi-monthly	10%	No	Mon-Fri 8-2pm \$75 Mon-Fri 2pm-8pm \$115 Weekends/Holidays \$115	
CLARENDON HILLS	bi-monthly	10%	\$75 red tag posting fee	included in red tag fee	No charges if they lien. Just pay bill in full to turn on.
DARIEN		*ALL BILLING THROUGH DUPAGE COUNTY			
DUPAGE COUNTY	bi-monthly	8%	No	\$100	No charges if they lien. Just pay bill in full to turn on.
HINSDALE	bi-monthly	n/a	No	\$50 7:30-3:30 Mon-Fri \$100 after hours/weekends	No charges if they lien. Just pay bill in full to turn on.
WESTERN SPRINGS	bi-monthly	10%	No	\$25	Lien filed after 40 days past due
WESTMONT	bi-monthly	10%	No	\$70	Lien filed 45 days past due No charges if they lien. Just pay bill in full to turn on.
WILLOWBROOK	quarterly	10%	\$25	\$70	Lien can be filed 60 days after non-payment

# VILLAGE OF WILLOWBROOK

## BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

A Resolution of the Village of Willowbrook Determining the Lowest Responsible Bidder for the Village Hall Permeable Brick Paver Parking Lot and Awarding a Contract to Abbey Paving Company, Inc. in an Amount Not-to-Exceed \$236,008.97

**AGENDA NO. 8.**

**AGENDA DATE:**  
09/09/19

**STAFF REVIEW:** Joe Coons, Superintendent of Public Works

**SIGNATURE:**

*Joe Coons BP*

**LEGAL REVIEW:** Tom Bastian, Village Attorney

**SIGNATURE:**

*Tom Bastian BP*

**RECOMMENDED BY:** Brian Pabst, Village Administrator

**SIGNATURE:**

*Brian Pabst*

**REVIEWED & APPROVED BY COMMITTEE:** YES ☒ NO ☐ N/A ☐

### ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)

At the May 13, 2019 Municipal Services Committee staff presented an engineering proposal from Christopher B. Burke Engineering for the preparation of plans for the permeable paving parking lot for the Village Hall. The scope of services for this item calls for engineering design, plans and bid specifications. Construction observation will be billed on an hourly rate. It is anticipated that the Village could have a bid opening in July with a contract award in August. A 60-day construction time frame would allow for completion no later than October 31, 2019. The engineering services contract was awarded by the Village Board at the May 28, 2019 meeting.

Partial funding for this project comes from a grant received through the DuPage County Water Quality Improvement Grant to reconstruct the existing parking lot with Permeable Pavers, providing a water quality improvement. The grant is for the lessor of \$90,000 or 25% of the construction cost. The engineer's estimate is \$266,633.00. The remainder of the funding has been granted as a discretionary item through the 2019/2020 fiscal budget.

Sealed proposals for the Village Hall Permeable Paver Parking Lot were opened at the Village Hall on August 26, 2019. The scope of work calls for full depth HMA pavement removal, reconstruction with a permeable subbase and pavers, curb and gutter removal and replacement, PCC pavement, PCC sidewalk removal and replacement and PVC storm sewer and structure installation. The Village received six (6) proposals with the lowest most responsive and responsible bidder being Abbey Paving Company, Inc at \$236,008.97. The project is \$30,624.03 under the engineer's estimate.

The bid results summary is attached, along with a copy of the resolution and contract.

**ACTION PROPOSED:** Approve Attached Ordinance.

**RESOLUTION NO. 19-R-\_\_\_\_\_**

**A RESOLUTION OF THE VILLAGE OF WILLOWBROOK DETERMINING  
THE LOWEST RESPONSIBLE BIDDER FOR THE VILLAGE HALL PERMEABLE  
PAVER PARKING LOT PROJECT AND AWARDING A  
CONTRACT TO ABBEY PAVING CO., INC.**

WHEREAS, the Village of Willowbrook publicly advertised, in the manner prescribed by law, for sealed bids for the Village Hall Permeable Paver parking Lot Project; and

WHEREAS, the bids received were publicly opened, examined and declared by officials of Village of Willowbrook on August 26, 2019 at 10:00 a.m.; and

WHEREAS, of the bids received and opened, the lowest responsible bidder for the Project is Abbey Paving Co., Inc. at a base bid of Two Hundred Thirty-Six Thousand Eight and 97/100 Dollars (\$236,008.97).

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows:

Section 1. Recitals.

The foregoing recitals are incorporated and made a part of this Resolution as though set forth herein.

Section 2: Lowest Responsible Bidder.

The Mayor and Board of Trustees of the Village of Willowbrook do hereby find Abbey Paving Co., Inc. to be the lowest responsible bidder at \$236,008.97 as set forth in its bid for the Village Hall Permeable Paver Parking Lot Project.

Section 3: Conditional Award of Contract.

Abbey Paving Co., Inc. is hereby awarded the contract for the Project at the price not to exceed Two Hundred Thirty-Six Thousand Eight and 97/100 Dollars (\$236,008.97) as set forth in its bid

proposal subject to: the furnishing of the proper bonds and execution of all contract documents.

Section 4: Execution of Contract.

Provided further that Abbey Paving Co., Inc. returns to the Village a contract, attached hereto as Exhibit "A" and made a part hereof, with all other written contract documents attached, properly executed by it, along with the proper contract and performance bonds, at which time the Mayor and Board of Trustees is authorized to execute and the Village Clerk is directed to attest to the contract documents for the Project on behalf of the Village.

Section 5: Effective Date.

This Resolution shall take effect upon its passage and approval in the manner provided by law.

ADOPTED and APPROVED this 9<sup>th</sup> day of September, 2019 by a roll call vote as follows:

APPROVED:

\_\_\_\_\_  
Frank A. Trilla, Mayor

ATTEST:

\_\_\_\_\_  
Leroy R. Hansen, Village Clerk

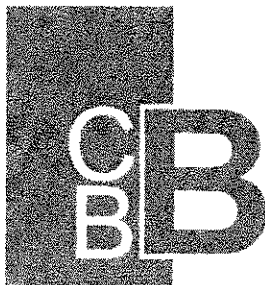
ROLL CALL VOTE: AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

ABSENT: \_\_\_\_\_





**CHRISTOPHER B. BURKE ENGINEERING, LTD.**

9575 West Higgins Road Suite 600 Rosemont, Illinois 60018 TEL (847) 823-0500 FAX (847) 823-0520

August 29, 2019

Village of Willowbrook  
835 Midway Drive  
Willowbrook, IL 60527

Attention: Mike Mertens

Subject: Village Hall Permeable Paver Parking Lot  
(CBBEL Project No. 190281.00000)

Dear Mike:

Sealed proposals for the Village Hall Permeable Paver Parking Lot were opened at Village Hall on August 26, 2019. Work in the proposal includes full depth HMA pavement removal, reconstruction with a permeable subbase and pavers, curb and gutter removal and replacement, PCC pavement, PCC sidewalk removal and replacement and PVC storm sewer and structure installation. A total of six (6) proposals were opened and the results are summarized below:

Bidder Name	Bid Amount
Abbey Paving Company, Inc.	\$236,008.97
Hoppy's Landscaping, Inc.	\$237,241.00
Alliance Contractors, Inc.	\$256,633.75
Landmark Contractors, Inc.	\$280,180.65
KEE Construction, LLC.	\$284,994.40
Copenhaver Construction, Inc.	\$324,132.00
<b>Engineer's Estimate</b>	<b>\$266,633.00</b>

The lowest responsive bidder for the project was lower than the engineer's estimate. It is our recommendation that the bid construction contract be awarded to Abbey Paving Company, Inc. in the amount of \$236,008.97.

If you have any questions or would like to further discuss this letter, please do not hesitate to contact me.

Sincerely,

Daniel L. Lynch, PE, CFM  
Head, Municipal Engineering Department

Engineer's Estimate of Probable Construction Cost													
Item No.	Item	Unit	Quantity	Unit Price	Total	Abbey Paving Co. Inc.	Total	Hoppy's Landscaping, Inc.	Total	Alliance Contractors Inc.	Total	Landmark Contractors Inc.	Total
1	PCC DRIVEWAY PAVEMENT, 7 INCH	SQ YD	90.00	\$90.00	\$8,100.00	\$99.55	\$8,959.50	\$94.50	\$8,505.00	\$86.00	\$7,740.00	\$86.85	\$7,815.50
2	PCC RETAINING EDGE, 10 INCH	SQ YD	6.50	\$110.00	\$715.00	\$136.13	\$884.00	\$640.00	\$4,150.00	\$165.00	\$1,072.50	\$214.00	\$1,386.50
3	CONCRETE BARRIER CURB, TYPE B	FOOT	296.00	\$35.00	\$10,360.00	\$33.05	\$9,782.80	\$58.50	\$17,316.00	\$33.00	\$9,768.00	\$41.10	\$12,185.50
4	SIDEWALK REMOVAL	SQ FT	950.00	\$3.50	\$3,275.00	\$2.00	\$1,900.00	\$3.00	\$2,850.00	\$3.00	\$2,850.00	\$4.30	\$4,095.00
5	STRING PAINT 4"	FOOT	744.00	\$2.00	\$1,488.00	\$0.70	\$520.80	\$1.00	\$744.00	\$4.00	\$2,976.00	\$4.00	\$2,976.00
6	TRAFFIC CONTROL AND PROTECTION, SPECIAL	LSOM	1.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$2,481.50	\$2,481.50	\$1,500.00	\$1,500.00	\$17,200.00	\$17,200.00
7	SIDEWALK, 5 INCH SPECIAL	SQ FT	850.00	\$13.00	\$11,050.00	\$11.50	\$9,775.00	\$15.65	\$13,302.50	\$8.00	\$6,800.00	\$11.40	\$9,690.00
8	PAVEMENT REMOVAL	SQ YD	1,266.00	\$10.00	\$12,660.00	\$17.50	\$22,155.00	\$9.00	\$11,394.00	\$73.00	\$92,418.00	\$23.55	\$29,814.30
9	PERMEABLE INTERLOCKING CONCRETE PAVERS	SQ FT	10,521.00	\$35.00	\$368,235.00	\$31.44	\$330,960.24	\$13.00	\$136,773.00	\$9.25	\$97,319.25	\$11.85	\$124,673.25
10	EARTH EXCAVATION	CU YD	390.00	\$35.00	\$13,650.00	\$74.45	\$28,935.50	\$45.50	\$17,745.00	\$10.00	\$3,900.00	\$97.05	\$37,849.50
11	SEEDING, TYPE 1A	ACRE	0.05	\$7,000.00	\$350.00	\$11,000.00	\$550.00	\$550.00	\$375.00	\$375.00	\$20,000.00	\$20,000.00	
12	EROSION CONTROL BLANKET	SQ YD	240.00	\$3.00	\$720.00	\$1.35	\$324.00	\$5.50	\$1,320.00	\$4.00	\$960.00	\$4.50	\$1,080.00
13	PERIMETER EROSION BARRIER	FOOT	500.00	\$3.00	\$1,500.00	\$2.75	\$1,375.00	\$3.00	\$1,500.00	\$4.00	\$2,000.00	\$4.00	\$2,000.00
14	6" PVC STORM SEWER	FOOT	350.00	\$55.00	\$19,250.00	\$58.50	\$20,475.00	\$21.50	\$7,525.00	\$40.00	\$14,000.00	\$40.75	\$14,262.50
15	24" OPEN BOTTOM MANHOLE	EACH	5.00	\$4,000.00	\$20,000.00	\$8,750.00	\$43,750.00	\$2,150.00	\$10,750.00	\$2,500.00	\$12,500.00	\$2,708.20	\$13,541.00
16	CONNECTION OVER EXISTING STORM SEWER	EACH	1.00	\$1,000.00	\$1,000.00	\$1,535.00	\$1,535.00	\$800.00	\$800.00	\$550.00	\$550.00	\$1,236.50	\$1,236.50
Grand Total					\$266,633.00		\$236,008.97		\$237,241.00		\$256,633.75		\$280,180.55
As Read					\$266,633.00		\$236,008.97		\$237,241.00		\$256,633.75		\$280,180.55

Discrepancy corrected by CM&E

Overall Bidder

**EXHIBIT A ATTACHED**

## AGREEMENT

THIS CONTRACT ENTERED INTO THIS \_\_\_\_\_ day of September, 2019 between Abbey Paving Co., Inc. ("Contractor") and the Village of Willowbrook, a municipal corporation of the State of Illinois ("Village"), in consideration of the following and other valuable consideration the sufficiency of which is hereby acknowledged, the Village and Contractor agree as follows:

1. The Village of Willowbrook has found it to be in the best interests of the Village to retain contractor to perform Village Hall Permeable Paver Parking Lot Improvements in the Village in accordance with the specifications contained in the Notice to Bidders attached hereto as Exhibit "A" and made a part of this Agreement.

2. Contractor has submitted a bid to the Village in a timely manner including all terms, conditions, requirements and specifications contained therein are incorporated herein as "Exhibit A" and expressly made a part of this agreement as if each term, condition and requirement was repeated herein verbatim. In the event any inconsistent terms are contained in this agreement and in "Exhibit A," the terms of this agreement shall control. The bid specifications are attached hereto.

3. Contractor agrees to complete such work in a good and workmanlike manner in accordance with the plans and specifications attached hereto.

4. The Contractor certifies that the Contractor is not delinquent in the payment of taxes to the Illinois Department of Revenue in accordance with 65 ILCS 5/11-42.1-1.

5. Contractor certifies that it is not barred from bidding on state, municipal or other contracts by reason of Sections 33E-3 (bid rigging) or 33E-4 (bid totaling) of the Criminal Code of 1961 (720 ILCS 5/33E-3 and 5/33E-4), and further certifies that it is not barred from bidding

on State, municipal and other contracts by reason of conviction of State laws regarding bid rigging or bid rotation.

6. The Village of Willowbrook agrees to pay Contractor for the performance of the work completed in a good and workmanlike manner (an amount not to exceed Two Hundred Thirty-Six Thousand Eight and 97/100 Dollars (\$236,008.97). Payment shall be in conformance with the provisions of the Local Government Prompt Payment Act (50 ILCS 505/1 et. seq.).

7. At the time of execution of the Agreement, the Contractor shall furnish, at Contractor's expense, bonds payable to the Village in the form of bonds set forth herein, secured by a surety company acceptable to the Village, as follows:

- A. Faithful performance bond in an amount equal to one hundred percent (100%) of the total contract price, conditioned upon the faithful performance of all covenants and stipulations under the Contract and holding good for a period of one (1) year after the date when final payment becomes due, except as otherwise provided by law or regulation or by the Contract Documents to protect the Owner against the results of defective materials, workmanship, and equipment during that time.
- B. Labor and material bond in an amount equal to one hundred percent (100%) of the total Contract Price for the payment of all persons, companies, or corporations who perform labor upon or furnish material to be used in the Work under this Contract.

8. Contractor agrees that not less than the prevailing wage as determined by the Illinois Department of Labor, shall be paid to all laborers, workers and mechanics performing work under this Contract in accordance with the Illinois Prevailing Wage Act and Contractor agrees to comply with all other provisions of the Illinois Prevailing Wage Act (820 ILCS 130/0.01 et. seq.) as amended. If the Department of Labor revises the wage rates, the revised rate

as provided by the Illinois Department of Labor shall apply to this Agreement and Contractor will not be allowed additional compensation on account of said revisions.

Contractor shall make and keep, for a period of not less than five (5) years, records of all laborers, mechanics, and other workers employed by them on the project; the records shall include each worker's name, address, telephone number when available, social security number, classification or classifications, the hourly wages paid in each period, the number of hours worked each day, and the starting and ending times of work each day.

Contractor shall submit monthly, in person, by mail, or electronically a certified payroll to the Village of Willowbrook. The certified payroll shall consist of a complete copy of the records. The certified payroll shall be accompanied by a statement signed by Contractor that:

- A. such records are true and accurate;
- B. the hourly rate paid to each worker is not less than the general prevailing rate of hourly wages required; and
- C. Contractor is aware that filing a certified payroll that he or she knows to be false is a Class B misdemeanor.

Upon seven (7) business days' notice, Contractor shall make available for inspection the records to the Village of Willowbrook, its officers and agents, and to the Director of Labor and his deputies and agents at all reasonable hours at a location within this State. Contractor and each subcontractor shall permit his/her employees to be interviewed on the job, during working hours, by compliance investigators of the Department or the Department of Labor. (See Attached for Certified Payroll Form.)

9. Contractor agrees that it has and will comply with all laws relating to the employment preference to veterans in accordance with the Veterans Preference Act (330 ILCS 55/0.01 et. seq.).

10. Contractor agrees that it has and will comply with all laws relating to the employment of Illinois workers in accordance with the Employment of Illinois Workers on Public Works Act (30 ILCS 570/1 et. seq.).

11. Contractor agrees that it, pursuant to 30 ILCS 580/1 et. seq. ("Drug-Free Workplace Act"), will provide a drug-free workplace by:

A. Publishing a statement:

- 1) Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance including cannabis, is prohibited in the workplace.
- 2) Specifying the actions that will be taken against employees for violations of such prohibition; and
- 3) Notifying the employee that, as a condition of employment on this Agreement, the employee will:
  - a. Abide by the terms of the statement; and
  - b. Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.

B. Establishing a drug-free awareness program to inform employees about:

- 1) The dangers of drug abuse in the workplace;
- 2) Contractor's policy of maintaining a drug-free workplace;

3) Any available drug counseling, rehabilitation, and employee assistance program;  
and

4) The penalties that may be imposed upon employees for drug violations.

C. Making it a requirement to give a copy of the statement required by Subsection A to each employee engaged in the performance of the Agreement and to post the statement in a prominent place in the workplace.

D. Notifying the Village of Willowbrook within ten (10) days after receiving notice under Subparagraph 11(A) 3 (b) from an employee or otherwise receiving actual notice of such conviction.

E. Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by any employee who is convicted, as required by 30 ILCS 580/5.

F. Assisting employees in selecting a course of action in the event drug counseling treatment and rehabilitation is required and indicating that a trained referral team is in place.

G. Making a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

12. The Contractor certifies that if the Contractor is not a party to a collective bargaining agreement in effect, Contractor is in compliance with the Substance Abuse Prevention on Public Works Projects Act (820 ILCS 265/1, *et seq.*) and if Contractor is a party to a collective bargaining agreement, that agreement deals with the subject matter of the Substance Abuse Prevention on Public Works Projects Act or has in place and is enforcing a written program which meets or exceeds the program requirements of the Substance Abuse Prevention on Public Works Projects Act.



13. Contractor agrees that it has and will have in place and will enforce a written sexual harassment policy in compliance with 775 ILCS 5/2-105(A)(4).

14. During the performance of this contract, the Contractor agrees as follows:

A. That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, marital status, national origin or ancestry, citizenship status, age, physical or mental disability unrelated to ability, sexual orientation, military status or an unfavorable discharge from military service; and, further, that he or she will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any underutilization.

B. That, if he or she hires additional employees in order to perform this contract or any portion of this contract, he or she will determine the availability (in accordance with the Department's Rules and Regulations) of minorities and women in the areas from which he or she may reasonably recruit and he or she will hire for each job classification for which employees are hired in a way that minorities and women are not underutilized.

C. That, in all solicitations or advertisements for employees placed by him or her or on his or her behalf, he or she will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, sexual orientation, marital status, national origin or ancestry, citizenship status, age, physical or mental disability unrelated to ability, sexual orientation, military status or an unfavorable discharge from military service.

D. That he or she will send to each labor organization or representative of workers with which he or she has or is bound by a collective bargaining or other agreement or understanding, a notice advising the labor organization or representative of the contractor's obligations under the Act and the Department's Rules and Regulations. If any labor organization

or representative fails or refuses to cooperate with the contractor in his or her efforts to comply with the Act and Rules and Regulations, the contractor will promptly notify the Department and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations under the contract.

E. That he or she will submit reports as required by the Department's Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Act and the Department's Rules and Regulations.

F. That he or she will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Department for purposes of investigation to ascertain compliance with the Act and the Department's Rules and Regulations.

G. That he or she will include verbatim or by reference the provisions of this clause in every subcontract that may be awarded under which any portion of the contract obligations are undertaken or assumed, so that the provisions will be binding upon the subcontractor. In the same manner as with other provisions of this contract, the contractor will be liable for compliance with applicable provisions of this clause by subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply with the provisions. In addition, the contractor will not utilize any subcontractor declared by the Illinois Human Rights Commission to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

In the event of the contractor's non-compliance with the provisions of this Equal Employment Opportunity Clause, the Act or the Rules and Regulations of the Department, the

contractor may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be cancelled or voided in whole or in part, and other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation.

15. During the performance of its Agreement with the Village of Willowbrook, Contractor:

Will not maintain or provide for its employees any segregated facilities at any of its establishments, and not permit its employees to perform their services at any location, under its control, where segregated facilities' means any waiting rooms, work areas, restrooms and washrooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, creed, color, or national origin because of habit, local custom, or otherwise. Contractor (except where it has obtained identical certifications from proposed Subcontractors and material suppliers for specific time periods), obtain certifications in compliance with this subparagraph from proposed subcontractors or material suppliers prior to the award of a subcontract or the consummation of material supply agreements, exceeding \$10,000.00 which are not exempt from the provisions of the Equal Opportunity clause, and that Contractor will retain such certifications in its files.

16. Contractor agrees to assume all risk of loss and to indemnify and hold harmless the Village of Willowbrook, its officers, agents and employees from any and all liabilities, claims, suits, injuries, losses, damages, fines or judgments, including litigation costs and attorneys' fees, arising out of the work performed by Contractor including, to the extent allowed

by law, those liabilities, injuries, claims, suits, losses, damages, fines or judgments, including litigation costs and attorneys' fees arising out of, or alleged to arise out of, the intentional, willful, wanton or negligent acts of Contractor, its employees, agents, assigns and/or subcontractors.

17. The Contractor represents and warrants to the Village that neither it nor any of its principals, shareholders, members, partners, or affiliates, as applicable, is a person or entity named as a Specially Designated National and Blocked Person (as defined in Presidential Executive Order 13224) and that it is not acting, directly or indirectly, for or on behalf of a Specially Designated National and Blocked Person. The Contractor further represents and warrants to the Village that the Contractor and its principals, shareholders, members, partners, or affiliates, as applicable, are not, directly or indirectly, engaged in, and are not facilitating, the transactions contemplated by this Agreement on behalf of any person or entity named as a Specially Designated National and Blocked Person. The Contractor hereby agrees to defend, indemnify and hold harmless the Village, the Corporate Authorities, and all Village elected or appointed officials, officers, employees, agents, representatives, engineers, and attorneys, from and against any and all claims, damages, losses, risks, liabilities, and expenses (including reasonable attorneys' fees and costs) arising from and related to any breach of the foregoing representations and warranties.

18. Insurance requirements shall be as follows:

A. Contractor shall procure and maintain for the duration of the Contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Work by the contractor, its agents, representatives,

employees or subcontractors in such amounts as set forth in the Notice to Bidders attached hereto and expressly made a part of this Agreement.

B. Coverage shall be at least as broad as:

- 1) Insurance Services Office Commercial General Liability Occurrence form CG 0001 (Ed. 11/85); and
- 2) Insurance Services Office form number CA0001 (Ed. 1/87) covering Automobile Liability, symbol 01 “any auto” and endorsement CA0029 (Ed. 12/88) changes in Business Auto and Truckers coverage forms – Insured Contract; and
- 3) Worker’s Compensation as required by the Labor Code of the State of Illinois and Employers’ Liability Insurance.

C. Contractor shall maintain limits no less than:

- 1) Commercial General Liability: \$2,000,000 combined single limit per occurrence for bodily injury, personal injury, and property damage.
- 2) Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage.
- 3) Worker’s Compensation and Employers’ Liability: Worker’s Compensation limits as required by the Labor Code of the State of Illinois and Employers’ Liability limits of \$1,000,000 per accident.

B. The policies are to contain, or be endorsed to contain the following provisions:

1) Commercial General Liability and Automobile Liability Coverages:

- a. The Village, its officials and employees are to be covered as additional insureds as respects liability arising out of activities performed by or on behalf of the Contractor, as well as materials, and equipment

procured, owned, leased, hired or borrowed by the Contractor. The coverage shall contain no special limits on the scope of the protection afforded to the Village and its officials.

- b. The Contractor's insurance coverage shall be primary insurance as respects the Village, its officials and employees. Any insurance or self-insurance maintained by the Village, its officials or employees shall be excess of Contractor's insurance and shall not contribute with it.
- c. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the Village, its officials or employees.
- d. Coverage shall state that the Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

2) Worker's Compensation and Employers' Liability Coverage:

The insurer shall agree to waive all rights of subrogation against the Village, its officials, employees or volunteers for losses arising from work performed by the Contractor for the Village.

3) All Coverages:

Each insurance policy required by this clause shall be endorsed to state that the coverage shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) day's prior written notice by certified mail, return receipt requested, has been given to the Village.

19. Contractor shall at all times observe and comply with all laws, ordinances, and regulations of the federal, state, local and Village government which may in any manner affect the performance of this Contract.

20. No member of the governing body of the Village of Willowbrook or other unit of government and no other officer, employee, or agent of the Village of Willowbrook or other unit of government who exercises any functions or responsibilities in connection with the carrying out of this project to which this Contract pertains, shall have personal interest, direct or indirect, in the Contract.

Additionally, the Contractor certifies that no officer or employee of the Village of Willowbrook has solicited any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including, but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to the government employment or the official position of the employee or officer from the contractor in violation of Chapter 12 of the Village Code of Ordinances of the Village of Willowbrook, adopted by the Village pursuant to the requirements of Article 10 of the State Officials and Employees Ethics Act.

Finally, The Contractor certifies that the Contractor has not given to any officer or employee of the Village of Willowbrook any gratuity, discount entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including, but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to the government employment or the official position of the employee or officer from the contractor in violation of Chapter 12 of the Village Code of Ordinances of the Village

of Willowbrook adopted by the Village pursuant to the requirements of Article 10 of the State Officials and Employees Ethics Act.

21. In the event that Contractor shall fail to perform such work within a reasonable time after being assigned such work or shall fail to complete such work in a good and workmanlike manner, the Village of Willowbrook may terminate this Contract by written notice to Contractor, effective immediately upon mailing.

22. All change orders increasing the cost of the contract by Five Thousand Dollars (\$5,000.00) or less must be approved, in writing, by the Village Administrator. All change orders increasing the cost of the contract by Five Thousand Dollars(\$5,000.00) or more must be approved by official action of the Village Board of the Village of Willowbrook.

Additionally, no change order which authorizes or necessitates any increase in the contract price that is fifty percent (50%) or more of the original contract price or that authorizes or necessitates any increase in the price of a subcontract under the contract that is fifty percent (50%) or more of the original subcontract price shall be issued, unless the portion of the contract that is covered by the change order is resubmitted for bidding in the same manner for which the original contract was bid, or unless competitive bidding was waived for the original portion of the contract that is covered by the change order. Bidding for the portion of the contract covered by the change order shall be subject to any requirements to employ females and minorities on the project that existed at the bidding for the original contract, together with any later requirements imposed by law.

23. Notice as provided for herein shall be transmitted to the Village of Willowbrook, Village Administrator, 835 Midway Drive, Willowbrook, Illinois 60527 or to Abbey Paving Co., Inc., 1949 County Line Road, Aurora, Illinois 60502, Attn: Michael Gillian, as may be



applicable by first class prepaid mail. Any notice to Contractor shall be deemed received when mailed.

24. Contractor agrees to maintain all records and documents for projects of the Public Body in compliance with the Freedom of Information Act, 5 ILCS 140/1 et seq. In addition, Contractor shall produce within three (3) days, without cost to the Public Body, records which are responsive to a request received by the Public Body under the Freedom of Information Act so that the Public Body may provide records to those requesting them within the required five (5) business day period. If additional time is necessary to compile records in response to a request, then Contractor shall so notify the Public Body within three (3) days in order for the Village shall request an extension so as to comply with the Act. In the event that the Village is found to have not complied with the Freedom of Information Act based upon Contractor's failure to produce documents or otherwise appropriately respond to a request under the Act, then Contractor shall indemnify and hold the Village harmless, and pay all amounts determined to be due including but not limited to fines, costs, attorneys' fees and penalties.

25. Time is of the essence of this Contract.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

This Contract is made and executed in duplicate in Willowbrook, DuPage County, Illinois the day and year first above written.

CONTRACTOR:

ABBEEY PAVING CO., INC.

By: \_\_\_\_\_  
Michael Gillian,  
Its duly authorized agent

ATTEST:

\_\_\_\_\_  
Title: \_\_\_\_\_

VILLAGE OF WILLOWBROOK

By: \_\_\_\_\_  
Frank A. Trilla, Mayor

ATTEST:

\_\_\_\_\_  
Leroy Hansen, Village Clerk

## INSTRUCTIONS FOR CERTIFIED PAYROLL FORM

***PLEASE NOTE: THE SUBMISSION OF FALSIFIED PAYROLL RECORDS IS A CRIMINAL OFFENSE.***

1. For all public works projects, Payroll Certifications and Accompanying Affidavit must be filed with the Village of Willowbrook on a monthly basis under the Illinois Prevailing Wage Act (820 ILCS 130/5).
2. The information must be provided for **each payroll period**. Please note the starting and ending dates of each payroll period in the space provided.
3. If you are a contractor or subcontractor working for the Village of Willowbrook on more than one project, please fill out a form for each project.
4. For each project you worked on for the Village of Willowbrook, you must identify the names of employees that worked on the project and their classifications. You must record the number of hours they worked each day of the pay period, along with the total hourly wages paid during that pay period, including the hourly fringe benefits paid.
5. Please note that pertinent information is required on the second sheet. The Subcontractor information, if applicable, is very important; however, it is **ABSOLUTELY IMPERATIVE** that the **AFFIDAVIT** information be completed in its **ENTIRETY** including **SIGNATURE**. If additional forms are needed and copies are made, please be sure to also duplicate the second sheet. A second sheet **MUST** accompany every certified transcript of payroll form showing that you are swearing that the information on each sheet is accurate.
6. Fringe Benefits **MUST** be paid if required for the work classification, regardless of your union or non-union status.
7. If a fringe benefit is paid into a fund, place the letter "F" behind the rate; if the benefit is included on the employee's payroll check, place the letter "E" behind the rate; credit will be given for health insurance paid, payments made into an ERISA approved pension plan, required vacation and/or training (registration in a BAT-approved program).
8. The items requested under the heading, "Contract Information," help to correctly identify the project. If a Contract or Project Number is not known, please do your best to secure the information. The information requested for "Project" and "Project Location" should **always** be completed.
9. You are invited to visit Illinois Department of Labor's web site at [www.state.il.us/agency/idol](http://www.state.il.us/agency/idol) for more detailed information regarding application of the Prevailing Wage Act.

**AFFIDAVIT****Monthly Statement of Compliance**

Date: \_\_\_\_\_

I, \_\_\_\_\_ (name  
signatory party), \_\_\_\_\_ (title),do hereby state: that I pay or supervise the payment  
of the persons employed on the public works project  
\_\_\_\_\_ (nameof project); that during the payroll period commencing  
on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ (year), and  
ending on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ (year),all persons employed on said project have been  
paid the full wages earned, that no rebates  
have been or will be made either directly or indirectly  
to or on behalf of said \_\_\_\_\_(name of contractor or subcontractor) from the full  
wages earned by any person, and that no  
deductions have been made either directly or  
indirectly from the full wages earned by any  
persons, other than permissible deductions as  
defined by Federal and/or State law. I further certify  
that this payroll is correct and complete; that the wage  
rates contained therein are not less than the actual  
rates herein stated and that the classification set forth  
for each laborers or mechanic conform to the work  
he/she performed.

Signature: \_\_\_\_\_

**SUBCONTRACTORS****Attach explanation of monies paid, copy of contract  
or billing, or other pertinent information.**

Company Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Company Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Company Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Company Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

**\*\* Please Note: The submission of falsified payroll records is a criminal offense. \*\***

## Contract Information

Contract Number: \_\_\_\_\_

Project Number: \_\_\_\_\_

Project: \_\_\_\_\_

Project Location: \_\_\_\_\_

Pay Period Starting Date: \_\_\_\_\_

Pay Period Ending Date: \_\_\_\_\_

Date Submitted to City: \_\_\_\_\_

### Report Hours for Each Day, Including Overtime Hours. List Hourly Prevailing Wage Rate and Hourly Fringe Benefits Allotments.

[illegible]

**EXHIBIT A ATTACHED**

## **VILLAGE OF WILLOWBROOK**

### **VILLAGE HALL PERMEABLE PAVER PARKING LOT**

Bid Opening Date: ..... August 26, 2019  
Bid Opening Time: ..... 10:00 a.m.  
Bid Opening Location: ..... Village Hall  
Bid Deposit: ..... 10% of the Amount of Bid  
Performance Bond: ..... 100% of the Amount of Bid

Obtain information from:

Dan Lynch, PE  
Christopher B. Burke Engineering, Ltd.  
9575 West Higgins Road, Suite 600  
Rosemont, Illinois 60018  
(847) 823-0500

Submit Bids to:

Brian Pabst, Village Administrator  
Village of Willowbrook  
Village Hall  
835 Midway Drive  
Willowbrook, IL 60521-5594

Note: This cover sheet is an integral part of the contract documents and is, as are all of the following documents, part of any contract executed between the Village of Willowbrook and any successful BIDDER. Do not detach any portion of this document. Invalidation could result.

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## **NOTICE TO BIDDERS FOR VILLAGE OF WILLOWBROOK**

### **VILLAGE HALL PERMEABLE PAVER PARKING LOT**

The Village of Willowbrook is now accepting sealed bid proposals for the Village Hall Permeable Paver Parking Lot

#### **Time and Place of Opening Bids**

Notice is hereby given that the Village of Willowbrook will receive sealed bids at the Village of Willowbrook, Village Hall, 835 Midway Drive, Willowbrook, IL 60521-5594 until August 26, 2019 at 10:00 a.m. local time for the Village Hall Permeable Paver Parking Lot Project at which time the bids will be publicly opened and read. Bid proposals for this project will be considered not only on the basis of cost, but also on past performance, experience and ability to perform the work. The Village of Willowbrook reserves the right to accept the proposal deemed to be in its own best interest based on all of the above considerations. Bids will be acted upon by the Village of Willowbrook President and Board of Trustees.

#### **LOCATION OF WORK**

This improvement is located at the southwest corner of the intersection at Quincy Street and Midway Drive in the Village of Willowbrook, DuPage County, Illinois.

#### **DESCRIPTION OF WORK**

The proposed work includes full depth HMA pavement removal of the existing parking lot to be reconstructed with a permeable subbase granular material, permeable pavers, curb and gutter removal and replacement, PCC pavement, and PCC sidewalk removal and replacement.

#### **AVAILABILITY OF CONTRACT DOCUMENTS**

Prospective BIDDERS and suppliers may download contract documents from QuestCDN via the Christopher B. Burke Engineering, Ltd website <http://cbbel.com/bidding-info/> or at [www.questcdn.com](http://www.questcdn.com) under Login using QuestCDN # 6488477 for a non-refundable charge of \$20.00. A QuestCDN login will be required. Contact QuestCDN.com at 952-233-1632 or [info@questcdn.com](mailto:info@questcdn.com) for assistance in membership registration and downloading this digital project information. Contractors must purchase bid documents and be shown on the Bidder's Planholder List in order to bid. Bids received from contractors who are not in the Bidder's Planholder List will be rejected.

### **BID SECURITY**

All bid proposals must be accompanied by a bid bond, certified check, or bank cashier's check payable to the Village of Willowbrook for ten (10) percent of the amount of the bid as provided in the General Provisions. No proposals or bids will be considered unless accompanied by such bond, or check. All bids must follow the guidelines outlined in the "Purchasing Act for the Metropolitan Sanitary District of Greater Chicago."

### **PERFORMANCE AND PAYMENT BONDS**

The successful BIDDER for the construction of the improvements will be required to enter into Performance and Labor and Material Payment bonds equal to 100% of the amount of the bid with sureties to be approved by the OWNER, when entering into the contract for the work, which shall be conditioned upon the proper and faithful performance by the CONTRACTOR of the work specified in accordance with the contract documents therefore, and the ordinances providing for the work.

### **REJECTION OF BIDS**

The Village of Willowbrook reserves the right to defer the award of the contract for a period not to exceed sixty (60) calendar days after the date bids are received, and to accept or reject any or all proposals and to waive technicalities.

### **PRE-QUALIFICATION OF BIDDERS**

Pre-Qualification of Bidders will not be required of all Bidders on this proposal.

## **GENERAL PROVISIONS**

### **Definitions**

The term "VILLAGE", "MUNICIPALITY" or "OWNER" whenever used in the contract documents shall be construed to mean the Village of Willowbrook, DuPage County, Illinois.

The term "ENGINEER" whenever used in the contract documents shall be construed to mean the Village Engineer or the appointed representative by the OWNER.

The term "BIDDER" whenever used in the contract documents shall be construed to mean any person or firm submitting a bid to the VILLAGE or its appointed representative.

The term "CONTRACTOR" whenever used in the contract documents shall be construed to mean any person or firm having a contract with the VILLAGE for the work so specified or its appointed representative.

The term "SUBCONTRACTOR" whenever used in the contract documents shall be construed to mean any person or firm having a contract with the CONTRACTOR for the work so specified or its appointed representative.

The term "STANDARD SPECIFICATIONS" whenever used in this document shall be construed to mean the "Standard Specifications for Road and Bridge Construction" and "Supplemental Specifications and Recurring Special Provisions", most recently adopted, as amended; the "Standard Specifications for Traffic Control Items"; and the latest edition of the "Illinois Manual on Uniform Traffic Control Devices for Streets and Highways" in effect; all issued by the State of Illinois, Department of Transportation.

The term "WATER AND SEWER SPECIFICATIONS" whenever used in this document shall be construed to mean the "Standard Specifications for Water and Sewer Main Construction in Illinois", current edition, available from the Associated General CONTRACTORS of Illinois or the Illinois Society of Professional Engineers.

### **Preparation of Bid**

The BIDDER shall prepare proposal on the attached proposal forms furnished by the VILLAGE. All blank spaces on the proposal page or pages, applicable to the subject specification, must be correctly completed in ink or type written. All signatures must be completed in ink.

The total bid amount is to be shown in both words and figures where indicated. In case of a discrepancy between words and figures, the words shall prevail, unless it clearly appears in the VILLAGES'S opinion that the words rather than the figures are in error. BIDDERS are warned against making any erasures or alterations of any kind, and Proposals, which contain omissions, erasures, conditions, alterations, or additions not called for may be rejected.

If BIDDER is a corporation, the President and Secretary shall execute the bid and the corporate seal shall be affixed. In the event this bid is executed by other than the President, attach

hereto a certified copy of that section of corporate by-laws or other authorization by the corporation, which permits the person to execute the offer for the corporation.

If BIDDER is a partnership, all partners shall execute the bid, unless one partner has been authorized to sign for the partnership, in which case, evidence of such authority satisfactory to the Village Engineer shall be submitted.

### **Conditions**

BIDDERS are responsible to become familiar with all conditions, instructions, and contract documents governing this bid and shall inspect the site and conditions pertinent to the work involved. Submission of a bid will be considered specific evidence of having performed the above. Failure to make such an inspection shall not excuse the CONTRACTOR from performance of the duties and obligations imposed under the terms of the contract. Once the award has been made, failure to have read all the conditions, instructions and specifications of this contract shall not be cause to alter the original contract or to request additional compensation.

### **Prevailing Wages**

The VILLAGE requires all construction CONTRACTORS bidding on VILLAGE projects to be governed by the Illinois Prevailing Wage Act as defined in Section 2 of the Prevailing Wage Act (820 ILCS 130/0.01 et seq). Prevailing wage rate updates can be obtained online at <https://www2.illinois.gov/idol/Pages/default.aspx>, or by calling the Illinois Department of Labor at (312) 793-2914, or writing to the Illinois Department of Labor at: 310 S. Michigan Avenue, 10th Floor, Chicago, Illinois 60604.

If the prevailing wage rates are revised by the Illinois Department of Labor at any time during the term of the contract, the revised prevailing wage rates shall apply to the work performed pursuant to the contract, and all CONTRACTORS and SUBCONTRACTORS shall pay their employees in accordance with the new prevailing wage rate.

### **Completion Date**

The project must be completed by October 29, 2019.

### **Bid Security**

When required on the cover sheet, all bids shall be accompanied by a bid security in the amount specified. Bid securities shall be in the form of a bid bond, a certified check or cashier's check drawn on a responsible bank doing business in the United States and shall be made payable to the Village of Willowbrook. All bids not accompanied by a bid security, when required, will be rejected.

The bid security of all except the three (3) lowest responsive and responsible BIDDERS on each contract will be returned within fourteen (14) calendar days after the opening of the bid. The bid security of the successful BIDDER will be returned after acceptance by the VILLAGE of satisfactory performance bond. The remaining bid securities of each BIDDER will be returned within fourteen (14) days after the Village Board has awarded the contract.

### **Submission of Bid**

All bids must be delivered to the Office of the Village Clerk by the specified opening time of the bid. Bids arriving after the specified time will not be accepted. Mailed bids arriving after the specified time will not be accepted regardless of post marked time on the envelope and will be returned unopened.

All bids should be submitted in a sealed envelope. The envelope must be clearly marked with the project name and with: BIDDER'S name, address, bid opening location, date and time.

### **Withdrawal of Bid**

BIDDERS may withdraw or cancel their proposals at any time prior to the advertised bid opening time by signing a request. After the bid opening time, no bid shall be withdrawn or canceled for a period of sixty (60) calendar days. The successful BIDDER shall not withdraw or cancel its proposal after having been notified by the Engineer that said bid has been accepted by the Village Board.

### **Disqualification of Bids**

The following will be cause for disqualification of bids:

- a. Prices excessively high and/or exceed monies available for the intended work;
- b. Failure to submit bid security or surety;
- c. Failure to offer to meet specified delivery or performance schedules;
- d. Failure to price out the bid in conformance to the required format; or qualification of price to protect the BIDDER from unknown future market conditions;
- e. Bidder in anyway limits the Rights of the VILLAGE;
- f. Reasonable basis to suspect either conflict of interest or collusion among BIDDERS;
- g. BIDDER fails to submit required information, literature, or affidavits with bid;
- h. Late bids;
- i. Failure of any authorized person to sign any required forms or to sign the bid; and
- j. BIDDER is prohibited by local, state or federal law from entering into public contracts.

### **Consideration of Bids**

No proposal will be accepted from or contract awarded to any person, firm or corporation that is in arrears or is in default to the VILLAGE upon any debt or contract, or that is a defaulter, as surety or otherwise, upon any obligation to said VILLAGE, or that has failed to perform faithfully any previous contract with the VILLAGE.

The VILLAGE may accept the bid of the lowest responsible BIDDER on the basis of the bid that is in the best interest of the VILLAGE to accept. In awarding the contract, in addition to price, the VILLAGE may consider the following:

- a. The ability, capacity, and skill of the BIDDER to perform the contract to provide the service required;
- b. Whether the BIDDER can perform the contract or provide the service promptly, or within the time specified, without delay or interference;
- c. The character, integrity, reputation, judgment, experience, and efficiency of the BIDDER;
- d. The quality of performance of previous contracts of services;
- e. The previous and existing compliance by the BIDDER with laws and ordinances relating to the contract or service;
- f. The sufficiency of the financial resources and ability of the BIDDER to perform the contract or provide the service;
- g. The quality, availability, and adaptability of the supplies or contractual services to the particular use required;
- h. The ability of the BIDDER to provide future maintenance and service for the use of the subject of the contract;
- i. The number and scope of conditions attached to the bid;
- j. Whether the BIDDER has a place of business in the Village;
- k. Responsiveness to the exact requirements of the invitation to bid;
- l. Ability to work cooperatively with the VILLAGE and its administration;
- m. Past records of the BIDDER'S transaction with the VILLAGE or with other entities as evidence of the BIDDER'S responsibility, character, integrity, reputation, judgment, experience, efficiency, and cooperativeness; and
- n. Whether the BIDDER can produce satisfactory evidence demonstrating the existing and implementation of a comprehensive safety program which meets all local, state, and federal regulations and standards.

The VILLAGE may reject any and all bids and may order a re-advertisement for new bids.

The ENGINEER shall represent and act for the VILLAGE in all matters pertaining to this proposal and contract in conjunction therewith. The VILLAGE reserves the right to accept or reject any and all proposals or to waive technicalities, and to disregard any informality on the bids and bidding, when in its opinion the best interest of the VILLAGE will be served by such actions.

The bid may be awarded to the lowest responsible BIDDER who submits the responsive bid that is most advantageous to the public. Written notification of award of contract will be mailed to the lowest responsible BIDDER within seven (7) working days of the President and Board of Trustees' decision.

Failure on the part of the successful BIDDER to execute a contract within ten (10) calendar days of its receipt or to provide acceptable performance and payment bonds shall be considered just cause to withdraw the award. In such case the bid security shall be forfeited as liquidated damages and not as a penalty.

### **Competency Of Bidder**

The BIDDER, if requested in writing, must present within three (3) working days, evidence satisfactory to the VILLAGE of ability and possession of necessary facilities, prior experience, financial resources, and adequate insurance to comply with the terms of these contract documents.

### **Collusion**

Identical bids may be reported to the OWNER, in conformance to the President's Executive Order No. 10936, 26 F.R. 3555 (1961), and to local or state investigative bodies.

### **Performance and Payment Bonds**

The successful BIDDER must furnish and pay for satisfactory Performance and Labor and Material Payment Bonds in the amount of one hundred (100) percent of the contract sum. Said Bonds shall be in a form acceptable to the VILLAGE, shall be deposited with the VILLAGE at the time of execution of the contract, and shall provide that such Bond shall not terminate until one (1) year after final acceptance of the Work by the VILLAGE to cover the one (1) year guaranty and maintenance period. All Bonds shall name the Village of Willowbrook as the "Bonded Owner". Execution of any contract by the VILLAGE is contingent upon the provision of the required Bonds by the successful BIDDER. Failure to furnish the required bonds within the time specified may be cause for withdrawal of the award.

### **Subletting of Contract**

The CONTRACTOR may sublet portions of the work; however each subcontract must be approved by the VILLAGE in writing prior to commencement of work. In no case shall such consent relieve the CONTRACTOR from its obligation or change the terms of the contract. At all times the CONTRACTOR shall maintain no less than fifty-one (51) percent of the dollar value of the contract by direct employees of the CONTRACTOR.

### **Direction of Work**

The CONTRACTOR shall commence the work at such points as the ENGINEER may direct. The CONTRACTOR shall conform to any and all directions as to the order, manner, or time in which the different parts of the work shall be done. All verbal or written instructions from the ENGINEER in explanation of the contract documents made during the progress of the work must be strictly obeyed by the CONTRACTOR as though they had been fully written herein. All such explanations of said contract documents shall be final and conclusive. When more than one kind of material is mentioned in these specifications the ENGINEER shall approve the material to be used.

### **Interpretation of Contract Documents**

The ENGINEER shall in all cases determine the amount or quantity of the several kinds of work which are to be paid for under this contract and shall decide all questions which may arise relative to the execution of the contract on the part of the CONTRACTOR, and all estimates and decisions shall be final and conclusive. The ENGINEER shall have the right to make alterations in the lines, grades, plans, forms, or dimensions of the work herein contemplated either before or after the commencement of the work. If such alterations diminish the quantity of the work to be done, they shall not constitute a claim for damage or for anticipated profits on the work dispensed with, or if they increase the amount of work, such increase shall be paid according to the quantity actually done and at the price or prices stipulated for such work in the contract. The VILLAGE hereby reserves the right to approve as an equal, or to reject as not being an equal, any article the CONTRACTOR proposes to furnish under the terms of the contract.

### **Site Investigation and Conditions Affecting the Work**

The BIDDER acknowledges that, prior to submission of its bid, it has taken steps necessary to ascertain the nature and location of the Work, and that it has investigated, confirmed, verified as correct and satisfied itself as to the general and local conditions which can affect the Work or its costs, including but not limited to (1) location and load capacity of existing roadways, utilities, corresponding pavement, shoulders, curb and gutter, sanitary sewer, storm sewers, and water main, bearing upon transportation, disposal, handling and storage of materials; (2) the availability of labor, water, electric power and roads; (3) uncertainties of weather, river stages, tides, or similar physical conditions at the site; (4) the conformation and conditions of the ground and existing detention ponds; (5) the character of equipment and facilities needed prior to and during work performance; (6) subsurface conditions at the site of Work; (7) the quantities and qualities of all materials, equipment, and labor set forth in the Bid Proposal, plans and drawings and specifications that are necessary to complete all of the Work as required under the Contract Documents; and (8) the location, condition, compatibility, configuration of all existing utilities and infrastructure. The BIDDER also acknowledges that it has verified as correct, confirmed and satisfied itself as to the character, quality and quantity of surface and subsurface materials, obstacles or conditions to be encountered insofar as this information is reasonably ascertainable from an inspection of the site, including all exploratory work done, if any, as well as from the drawings, plans and specifications made a part of the bidding documents. Any failure of the BIDDER to take the actions described and acknowledged in this paragraph will not relieve the BIDDER from responsibility for estimating properly the difficulty and cost of successfully performing the Work, or for proceeding to successfully perform the Work without additional expense to the VILLAGE.

VILLAGE assumes no responsibility for any conclusions or interpretations made by the BIDDER based on information made available by the VILLAGE of the project. Nor does the VILLAGE assume responsibility for any understanding reached or representation made concerning conditions which can affect the Work by any of its officers or agents before the acceptance of the bid offer and execution of the contract, unless that understanding or representation is expressly stated in this contract.

### **Progress of the Work**



If the CONTRACTOR shall assign this contract or abandon the work or shall neglect or refuse to comply with the instructions of the ENGINEER relative thereto or shall fail in any manner to comply with the specifications or stipulations herein contained or if at any time the ENGINEER shall be of the opinion that the work is unnecessarily delayed and will not be finished within the prescribed time, or that unnecessary inconvenience is being imposed upon the public or unnecessary expense is being incurred by the VILLAGE for inspection and supervision, the ENGINEER shall notify the CONTRACTOR, in writing, to that effect. If the CONTRACTOR does not, within five (5) calendar days thereafter, take such measures as will in the judgment of the ENGINEER insure the satisfactory completion of the work within the prescribed time or prevent unnecessary inconvenience to the public or prevent unnecessary expense to the VILLAGE, the ENGINEER may put on the necessary force, at the cost to the CONTRACTOR, to correct such delay or the VILLAGE may declare the CONTRACTOR to be in default and terminate the contract as provided for herein.

### **Responsibility for Conduct of Work**

The CONTRACTOR shall be responsible to conduct the work in such a manner as to complete it accurately and within the time specified in the contract. The CONTRACTOR must have present, at all times, on the worksite a competent, English-speaking individual responsible for reading and understanding the contract documents. The representative shall be subject to receive instructions from the ENGINEER, have full authority to execute the directions of the ENGINEER, without delay, and promptly supply any necessary labor, equipment, material or incidentals to do so. If any person employed shall refuse or neglect to obey the directions of the ENGINEER, in anything relating to the work, or shall appear to be incompetent, disorderly or unfaithful, he/she shall, upon request of the ENGINEER, be at once discharged and shall not be employed again on any part of the work without consent of the ENGINEER.

### **Guaranty and Quality of the Work**

The Work shall be done in a thorough and workman-like manner and to the satisfaction of the ENGINEER. The CONTRACTOR warrants and guarantees to the VILLAGE and ENGINEER that it shall provide only materials and tools of the best quality and free from faults and defects for the Work. No secondhand material can be used in any case. In the event anything is brought to the worksite that is improper to be used on the Work or that does not conform to the requirements of the Contract Documents, the same shall be considered defective and removed at the direction of the ENGINEER.

If required by the VILLAGE, the CONTRACTOR shall promptly, without cost to VILLAGE and as specified by ENGINEER, either correct any defective Work, whether fabricated or not fabricated, installed or completed, or, if the Work has been rejected by the ENGINEER, remove it from the site and replace it with non-defective Work. If the CONTRACTOR does not correct such defective Work or remove and replace such rejected Work within a reasonable time, or as specified in a written notice from ENGINEER, VILLAGE may have the deficiency corrected or the rejected Work removed and replaced. All direct and indirect costs of such correction or removal and replacement, including compensation for additional professional services (i.e., third party contractors, engineers, attorneys, etc.), shall be paid by the CONTRACTOR, and an appropriate deduction shall be made to payments due CONTRACTOR for Work completed.

CONTRACTOR shall also bear the expense of removing any defective or damaged Work of others and replace and correct such Work at its sole cost and expense. All labor will be furnished by the CONTRACTOR and must be efficient and skilled in the Work. All Work must pass inspection by the ENGINEER.

If after final acceptance of the Work by VILLAGE and before one (1) year after the acceptance of all the Work by VILLAGE, any Work is found to be defective or require repair, removal and/or replacement, the CONTRACTOR shall promptly, without cost to VILLAGE and in accordance with written directions of the VILLAGE, either correct such defective Work, or, if it has been rejected by VILLAGE, remove it from the site and replace it with non-defective Work. All labor and materials will be furnished by the CONTRACTOR and must be efficient and skilled in the Work. All Work must pass inspection by the ENGINEER. In the event the CONTRACTOR fails to correct such defective Work, remove or replace the same within 30 days written notice from ENGINEER, VILLAGE may have the deficiency corrected or the rejected Work removed and replaced. All direct and indirect costs of such correction or removal and replacement, including compensation for additional professional services (i.e., third party contractors, engineers, attorneys, etc.), shall be paid by the CONTRACTOR, and an appropriate deduction shall be made to payments due CONTRACTOR for Work completed.

### **Inspections**

The VILLAGE shall have the right to inspect any work, material, component equipment, supplies, services, or completed work specified herein before acceptance. Any of said items not complying with these specifications are subject to rejection at the option of the VILLAGE. Any items rejected shall be removed from the project site and/or replaced at the entire expense of the CONTRACTOR. The CONTRACTOR will make every effort and means available to facilitate the ENGINEER'S inspection of the work. Any work or material which the ENGINEER may determine to be defective must be rebuilt, replaced, or removed at the CONTRACTOR'S own expense at the direction of the ENGINEER. Any omission to reject or condemn any work or material at the time of its construction or arrival at the worksite shall not be construed to mean an acceptance of the work.

### **Extra Work**

Any work not herein specified which may be implied as being included in this contract, of which the ENGINEER shall be the judge, shall be done by the CONTRACTOR without extra charge. The CONTRACTOR shall also do such work in connection with this contract as the ENGINEER may specifically direct and if it be of a kind for which no price is given or stated in this contract, such price shall be fixed by the ENGINEER and the CONTRACTOR, but no claim for extra work shall be allowed unless the same was done in pursuance of a written special order from the ENGINEER. It is understood that the completion of this contract under this agreement includes any and all work that may be necessary to connect and match work with adjoining work in a reasonable manner.

### **Extension of Time**

The CONTRACTOR shall not be entitled to any claim for damages for any hindrance or delay from any cause whatever in the progress of the work or any part thereof. However, such hindrance may entitle the CONTRACTOR to an extension of time for completing the contract, sufficient to compensate for the detention; the same to be determined by the ENGINEER, provided that the CONTRACTOR provides notice, in writing, of the nature of the cause of such detention within ten (10) calendar days after the detention has occurred.

### **Loss or Damage**

Any loss or damage arising out of the nature of the work or from any detention or from any other unforeseen obstruction or difficulty which may be encountered in the prosecution of the work or from the action of the elements shall be sustained by the CONTRACTOR who will be required, without cost to the VILLAGE, to remove and replace all portions of the work, displaced or damaged, immediately after completion of this task. Any existing sewer damaged by the Contractor during construction shall be replaced immediately by the Contractor at no cost to the VILLAGE.

### **Protection and Restoration of Property**

The CONTRACTOR shall provide protection to prevent damage to all pavement, roadways, landscaping, utilities, structures, buildings, materials, automobiles, equipment, and all other infrastructure and improvements located on, adjacent to or in the subsurface of the job site (collectively, "Protected Property"). The CONTRACTOR shall repair any damage caused by the CONTRACTOR, SUBCONTRACTOR, or any other person or entity performing work under the Contract Documents, to the Protected Property and restore the same to its original condition upon receipt of notification of such from the ENGINEER or VILLAGE. The CONTRACTOR shall also have the duty to immediately notify the ENGINEER upon the discovery of any such damage. If the CONTRACTOR does not correct such damage within said 30 days or as specified by written notice from ENGINEER, VILLAGE may have the damage corrected. All direct and indirect costs of such correction or replacement, including compensation for additional professional services (i.e., third party contractors, engineers, attorneys, etc.), shall be paid by the CONTRACTOR, and an appropriate deduction shall be made from payments due CONTRACTOR for Work completed. All labor will be furnished by the CONTRACTOR and must be efficient and skilled in the Work. All Work must pass inspection by the ENGINEER.

### **Prices**

The quantities provided in the bid documents are approximate only and are subject to increase or decrease. Actual compensation to the CONTRACTOR shall be based upon the actual quantities multiplied by the unit prices bid for each item. The unit prices submitted herewith are for the purpose of obtaining a gross sum, and for use in computing the value of additions and deductions and for the purpose of determining the lowest BIDDER. Should there be a discrepancy between the gross sum bid and that bid resulting from summation of quantities multiplied by their respective unit prices, the latter shall apply.

### **Payments to Contractor**

The CONTRACTOR shall submit a partial payment estimate not more than once each month. The estimate will cover the work performed from the previous estimate until issuance of the current partial payment estimate. The partial payment estimate must be supported by such data as may be required by the ENGINEER. Upon approval by the Board of Trustees and approval of partial waiver(s) of lien, the VILLAGE agrees to make payment. The VILLAGE shall retain ten (10) percent of the amount of each payment until final completion and acceptance of all work covered by the contract. The retainage may be reduced at the discretion of the ENGINEER.

### **Final Payment**

Upon completion of the work and approval by the ENGINEER, a final payment estimate will be prepared by the CONTRACTOR. Upon approval by the Board of Trustees and approval of all final waiver(s) of lien by the VILLAGE, the VILLAGE will, within thirty (30) calendar days, pay the CONTRACTOR the final payment on the basis of the approved final payment estimate. The acceptance by the CONTRACTOR of final payment shall constitute a release and waiver of any and all rights and privileges under the terms of the contract and shall relieve the VILLAGE from any and all claims or liabilities for anything done or furnished relative to the work or for any act or neglect on the part of the VILLAGE relating to or connected with the contract. Any payment, however, final or otherwise, shall not release the CONTRACTOR or his sureties from any obligations under the contract or the performance bond and payment bonds.

### **Termination of Contract**

The VILLAGE reserves the right to terminate the whole or any part of this contract, without cause, upon ten (10) calendar days written notice to the CONTRACTOR. If this contract is terminated without cause, CONTRACTORS shall only be paid for the portions of work already performed, less any payments already made. The VILLAGE further reserves the right to terminate the whole or any part of this contract, in the event of default by the CONTRACTOR. Default is defined as failure of the CONTRACTOR to perform any of the provisions of this contract or failure to make sufficient progress so as to endanger performance of this contract in accordance with its terms. In the event of default and termination, the VILLAGE will invoke the Performance Bond in such manner as the VILLAGE ENGINEER may deem appropriate. The CONTRACTOR shall be liable for any related costs unless acceptable evidence is submitted to the VILLAGE ENGINEER that failure to perform the contract was due to cause beyond the control and without the fault or negligence of the CONTRACTOR. The CONTRACTOR will not be liable to perform if situations arise by reason of strikes, acts of God or the public enemy, acts of the VILLAGE, fires or floods.

### **Rights of Lien**

Under this contract the CONTRACTOR will not have the right to place a lien against the property which is publicly owned.

### **Insurance**

- (A) During the term of the contract, the CONTRACTOR shall provide the following types of insurance in not less than the specified amounts:
1. Comprehensive General Liability - \$1,000,000.00 per occurrence and shall include coverage for products and completed operations liability, independent contractor's liability, and coverage for property damage from perils of explosion, collapse or damage to underground utilities, commonly known as XCU coverage; the general aggregate shall be twice the required occurrence limit. Minimum General Aggregate shall be no less than \$2,000,000.00 or a project/contract specific aggregate of \$1,000,000.00.
  2. Auto Liability - Combined Single Limit Amount of \$1,000,000.00 on any CONTRACTOR owned, and/or hired, and/or non-owned motor vehicles engaged in operations within the scope of this contract;
  3. Workers Compensation - Statutory; Employers Liability \$1,000,000.00 (the policy shall include a 'waiver of subrogation'); and
  4. Owners and CONTRACTORS Protective Liability \$1,000,000.00. Combined be no less than \$2,000,000.00 on a project aggregate.
  5. Umbrella Coverage - \$5,000,000.00.
- (B) The CONTRACTOR shall furnish to the VILLAGE satisfactory proof of coverage of the above insurance requirements, by a reliable company or companies, before commencing any work. Such proof shall consist of certificates executed by the respective insurance companies and filed with the VILLAGE. Said certificates shall contain a clause to the effect that, for the duration of the contract, the insurance policy shall be canceled, expired or changed so as to the amount of coverage only after written notification 30 days in advance to the VILLAGE. In addition, said certificates shall list the VILLAGE and its officers, agents and employees as additional insured on all required insurance policies other than worker's compensation.
- (C) The CONTRACTOR shall require subcontractors, if any, not protected under the CONTRACTOR'S policies, to take out and maintain insurance of the same nature in amounts, and under the same terms, as required of the CONTRACTOR.
- (D) All insurance required herein of the CONTRACTOR and any subcontractors shall be valid and enforceable policies, insured by insurers licensed and permitted to do business by the State of Illinois or surplus line carriers qualified to do business in the State of Illinois. All insurance carriers and surplus line carriers shall be rated A-, VII or better by A.M. Best Company.

All costs for insurance as specified herein will be considered as included in the cost of the contract. The CONTRACTORS shall, at its expense and risk of delay, cease operations if the insurance required is terminated or reduced below the required amounts of coverage. Coverage in the minimum amounts set forth herein shall not be construed to relieve the CONTRACTOR from its obligation to indemnify in excess of the coverage according to the contract.

### **Indemnification**

Except to the extent claims, losses or damages are the result of the negligent acts or omissions or willful misconduct of the VILLAGE, the CONTRACTOR shall indemnify, defend and save harmless the VILLAGE, its officers, agents, employees, representatives and assigns, from lawsuits, actions, costs (including but not limited to attorneys' fees and expert witness fees), claims, fines, penalties, damages or liabilities of any character, resulting from: (a) CONTRACTOR'S failure to comply fully with any federal, state or local law, statute, regulation, rule, ordinance, order of governmental directive, including, but not limited to, those which directly or indirectly regulate or relate to the generation, receipt, handling, treatment, storage, transportation, disposal or recycling of any hazardous substance or waste; (b) bodily injury, including death at any time resulting therefrom, and injury to property, which are attributable to, or arise out of, any negligent act or omission or willful misconduct of CONTRACTOR, its employees, agents, officers, directors, and subcontractors; and (c) the failure of CONTRACTOR to comply with the terms, conditions, representations and warranties contained in this contract. In connection with any such claims, lawsuits, actions or liabilities, the VILLAGE, its officers, agents, employees, representatives and their assigns shall have the right to defense counsel of their choice. The CONTRACTOR shall be solely liable for all costs of such defense and for all expenses, fees, judgments, settlements and all other costs arising out of such claims, lawsuits, actions or liabilities. The rights and obligations set forth in this section shall survive the expiration, conclusion, or termination of this contract.

### **Compliance with Laws**

The CONTRACTOR shall at all times observe and comply with all laws, ordinances and regulations of the Federal, State, Local and VILLAGE governments, which may in any manner affect the preparation of bids or the performance of the contract.

- a. Collusion. The BIDDER certifies that the prices contained in the proposal have been established without knowledge of any other proposal on this item and the BIDDER has not colluded conspired, connived or agreed, directly or indirectly, with any other BIDDER, VILLAGE employee or any person, to fix the bid price submitted by the BIDDER or any other BIDDER, and agrees to indemnify the VILLAGE for any losses sustained by it due to illegal actions of the BIDDER. He also certifies that the BIDDER, its agents, owners, officers or employees have not been convicted or pleaded nolo contendere to bribery, bid rigging, pricing fixing or defrauding a unit of government in violation of Section 33E-3 or 33E-4 of the State of Illinois Criminal Code.

- b. Illinois Labor and Prevailing Wage. The BIDDER agrees to comply with provisions of "Preference to Citizens (Illinois) on Public Works Projects Act (Ill. Revised Statutes, Chapter 48, Sec. 269 to 275, and the Wages of employees on Public works (Prevailing Wage Act, Ill. Revised Statutes, Chapter 48, Sec. 39s-1 et. seq.). The requirements of these two provision mandate that preference to Illinois laborers must be granted on any work done on the construction or building of any public works project and that the prevailing rate of wages in the locality of each craft or type of workman or mechanic needed on the project, will be paid. The prevailing rates may be obtained by writing the Conciliation and Mediation Division, Illinois Department of labor, 100 N. First St., Springfield, IL 62706.
- c. Sexual Harassment policy. The BIDDER certifies that the firm has a written sexual harassment policy defining sexual harassment as required in Section 2-105 of the Ill. Human Rights Act. 775 ILCA 5/1-105 et. seq.
- d. Tax payments. The BIDDER certifies that the BIDDER is not delinquent in the payment of any tax administered by the Illinois Department of Revenue as set forth in 65 ILCS 5/11-42.1-1.
- e. Fair employment practices. The BIDDER assures the VILLAGE that he is an "Equal Opportunity Employer" as defined by federal and state laws and regulations. He agrees to comply with the Illinois Employment Practice Commission Equal Opportunity clause as required by Article II of the Illinois FEPC Rules and Regulations, which is considered to be part of any contract or purchase agreement. The clause is reprinted below:

### **Illinois Equal Opportunity Clause**

In the event of the CONTRACTOR'S noncompliance with any provision of this Equal Employment Opportunity clause, the Illinois Fair Employment Practices Act or the Fair Employment Practices Commission's Rules and Regulations for Public contracts, the contractor may be declared nonresponsible and therefore ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be canceled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation. During the performance of this contract, the contractor agrees as follows:

- (a) *That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin or ancestry, or age or physical or mental handicap that does not impair ability to work, and further that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.*
- (b) *That, if it hires additional employees in order to perform this contract, or any portion hereof, it will determine that availability (in accordance with the Fair Employment Commission's Rules and Regulations for Public Contracts) of minorities and women in the area(s) from which it*

*may reasonably recruit and hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.*

- (c) That in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex national origin or ancestry.*
- (d) That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the CONTRACTOR'S obligations under the Illinois Fair Employment Practices Act and Fair Employment Practices Commission's Rules and Regulations for Public Contracts. If any such labor organization or representative fails or refuses to cooperate with the contractor in its efforts to comply with such acts and rules and regulations, the contractor will promptly so notify the Illinois Fair Employment Practices Commission and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations thereunder.*
- (e) That it will submit reports as required by the Illinois Fair Employment Practices Commission's Rules and Regulations for Public Contracts, furnish all relevant information as may from time to time be required by the Fair employment Practices Commission or the contracting agency, and in all respects comply with the Illinois Fair Employment Practices Commission's Rules and Regulations for Public Contracts.*
- (f) That it will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Commission for the purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's rules and regulations.*
- (g) That it will include verbatim or by reference the provisions of subsections (a) through (g) of this clause in every performance subcontract as defined by Section 2.10(b) of the Fair Employment Practices Commission's Rules and Regulations for Public Contracts so that such provisions will be binding upon every such subcontractor; and that it will also include the provisions of subsections (A), (E), (F), and (G) in every supply subcontract as defined in Section 2.10(a) of the Fair Employment Practices Commission's Rules and Regulations for Public Contracts so that such provisions will be binding upon every such subcontractor. In the same manner as with other provisions of this contract, the contractor will be liable for compliance with applicable provisions of this clause by all its subcontractors; and further it will promptly notify the contracting agency and the Illinois Fair Employment Practices Commission in the event any subcontractor fails or refuses to comply therewith. In addition, no contractor will utilize any subcontractor declared by the Fair Employment Practices Commission to be nonresponsible and therefore ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.*

### **Compliance With OSHA Standards**

The CONTRACTOR shall read and comply with all applicable Occupational Safety and Health Act (OSHA) standards. Special attention is directed to the Congressional Federal Register, Volume 58, Number 9, Thursday, January 14, 1993, Part 1910 (Permit Required Confined Spaces for General Industry.) Equipment supplied to the VILLAGE must comply with all



requirements and standards as specified by the OSHA. Items not meeting any OSHA specifications will be refused.

### **Compliance With Local, State, and Federal Safety/Health Standards**

The CONTRACTOR shall read and comply with all applicable local, state, and federal safety and health standards and regulations including, but not limited to: OSHA, IDOT, EPA, IDOL.

### **Permits and Licenses**

The CONTRACTOR shall obtain, at its own expense, all permits and licenses which may be required to complete the contract, and/or required by municipal, state, and federal regulations and laws. All fees shall be included in the bid, no additional compensation will be allowed.

### **Taxes**

The VILLAGE is exempt, by law, from paying the following taxes: Federal Excise Tax, Illinois Retailer's Occupation Tax, Use Tax and Municipal Retailers' Occupation Tax on materials and services purchased by the VILLAGE. A copy of the VILLAGE tax-exempt letter will be provided to the successful BIDDER when requested.

### **Venue**

The parties hereto agree that for purposes of any lawsuit(s) between them concerning the contract, its enforcement, or the subject matter thereof, venue shall be in DuPage County, Illinois, and the laws of the State of Illinois shall govern the cause of action.

### **SPECIAL PROVISIONS**

The following Special Provisions supplement the "Standard Specifications for Road and Bridge Construction", adopted January 1, 2018 (hereinafter referred to as the "Standard Specifications"); the latest edition of the "Illinois Manual on Uniform Traffic Control Devices for Streets and Highways" in effect on the date of invitation for bids; and the "Supplemental Specifications and Recurring Special Provisions" indicated on the Check Sheet included herein; all of which apply to and govern the construction of:

**Village Hall Permeable Paver Parking Lot** for the Village of Willowbrook, Illinois.

These special provisions included herein apply to and govern the proposed improvement designated as **Village Hall Permeable Paver Parking Lot** and in case of conflict with any part or parts of said specifications, said special provisions shall take precedent and shall govern.

### **DEFINITION OF TERMS**

In addition to the definitions included in Section 101 of the "Standard Specifications for Road and Bridge Construction", the following should be added:

Engineer – shall be the firm of Christopher B. Burke Engineering, Ltd. as Engineer employed by the Owner.

Village – shall be the Village of Willowbrook.

Owner – shall be the Village of Willowbrook.

Municipality – shall be the Village of Willowbrook.

Department – shall be the Village of Willowbrook.

### **INSURANCE REQUIREMENTS**

The Contractor shall follow Section 107 of the Illinois Department of Transportation Standard Specifications for Road and Bridge Construction. The insurance shall also name the Village of Willowbrook and Christopher B. Burke Engineering, Ltd. as additional insured.

### **MAINTENANCE OF EXISTING UTILITIES**

The Contractor shall be responsible for interference with or damage to any existing utilities, such as water mains, sewers, gas mains, cable, conduit, etc., and shall repair or replace same at his own expense and with the least possible delay. The Contractor shall give prior

notification to the utility companies of his intention to begin work. He shall also call J.U.L.I.E. at 1-800-892-0123 and the Village to mark the location of underground utilities.

## **WATER**

The CONTRACTOR may not use the Village's fire hydrants without obtaining a water meter from the Village Hall. A \$2,500 water meter deposit will be required. The CONTRACTOR shall reimburse the Village for all water used on the project and will be charged in accordance with the current water usage rates.

## **WORKING HOURS**

All work within the defined limits the project shall be performed between the hours of 7:00 AM and 7:30 PM, Monday through Friday, and between 7:00 AM and 5:30 PM on Saturday, except in an emergency or when specific permission has been granted by the Village Engineer. No work is to be performed on Sunday or the holidays of New Year's Day, Memorial Day, 4<sup>th</sup> of July, Labor Day, Thanksgiving or Christmas Day. The CONTRACTOR shall notify the VILLAGE 24 hours in advance if work is to be performed on Saturdays.

## **EMERGENCY NUMBERS**

The CONTRACTOR shall provide the Village Engineer, prior to beginning construction, with the name and phone number of a contact person that will be available for quick response for after hours emergencies. If that person does not respond within 4 hours of the call, then the VILLAGE shall hire or use other personnel to remedy the emergency and deduct all costs incurred from the payments due the CONTRACTOR.

## **PORTLAND CEMENT CONCRETE SIDEWALK 5 INCH, SPECIAL**

**424.01 Description.** This work shall consist of placing portland cement concrete sidewalk on a compacted subbase and shall be performed in accordance with Sections 311 and 424 of the STANDARD SPECIFICATIONS with the following alterations.

**424.04-424.10 Construction Requirements.** Sidewalks shall be placed on 4-inches of Subbase Granular Material, Type B. Expansion joints shall be placed at intervals of not more than 50 feet. At driveway apron locations, the depth of concrete shall be increased to 7-inches. All required excavation shall be included. As directed by the engineer, the sidewalk shall be poured monolithically with the barrier curb.

**424.11 Method of Measurement.** Portland cement concrete sidewalk will be measured for payment in place, and the area computed in square feet.

**424.12 Basis of Payment.** This work will be paid for at the contract unit price per square foot for PORTLAND CEMENT CONCRETE SIDEWALK 5 INCH, SPECIAL, which price shall include all required expansion joints, special texturing, variable height edge treatment at

sidewalk ramps, additional thickness at driveway aprons, compacted subbase granular material, and required excavation.

### **PAVEMENT REMOVAL (SPECIAL)**

**440.01 Description:** This work shall consist of the removal and satisfactory disposal of the existing pavement including all pavement structure and existing granular subbase. This work shall be in conformance with applicable provisions of Section 440 of the STANDARD SPECIFICATIONS and as specified herein.

**440.02 Construction Requirements:** The depth of existing pavement to be removed shall be considered to be 8 inches.

**440.07-440.08 Method of Measurement and Basis of Payment:** This Work will be measured and paid at the contract unit price per square yard for PAVEMENT REMOVAL (SPECIAL). All material that is more than 6 inches below existing pavement that is to be removed will be measured and paid for separately as Earth Excavation.

### **TRAFFIC CONTROL AND PROTECTION**

The Traffic Control and Protection shall meet the requirements of Article 701, Work Zone Traffic Control and Article 702, Work Zone Traffic Control Devices of the Standard Specifications for Road and Bridge Construction adopted January 1, 2016.

"701.01 Description" shall be replaced with the following:

#### **701.01 Description**

This item of work shall include furnishing, installing, maintaining, replacing, relocating and removing all traffic control devices used for the purpose of regulating, warning or directing traffic during the construction or maintenance of this improvement.

Traffic Control and Protection shall be provided as called for in the Plans, these Special Provisions, applicable Highway Standards, applicable sections of the Standard Specifications, or as directed by the Engineer.

The governing factor in the execution and staging of work for this project is to provide the motoring public with the safest possible travel conditions along the roadway through the construction zone. The Contractor shall arrange his operations to keep the closing of any lane of the roadway to a minimum.

Traffic Control Devices include signs and their supports, signals, pavement markings, barricades with sand bags, channelized devices, warning lights, arrow boards, flaggers, or any other device used for the purpose of regulating, detouring, warning or guiding traffic through or around the construction zone.

"701.04 General," section "(b)" paragraph 4 shall be replaced with the following:

The Contractor is required to conduct routine inspections of the work site at a frequency that will allow for the timely replacement of any traffic control device that has become displaced, worn or damaged to the extent that it no longer conforms to the shape, dimensions, color and operational requirements of the MUTCD, the Traffic Control Standards or will no longer present a neat appearance to motorists. A sufficient quantity of replacement devices, based on vulnerability to damage, shall be readily available to meet this requirement.

The Contractor shall be responsible for the proper location, installation and arrangement of all traffic control devices. Special attention shall be given to advance warning signs during construction operations in order to keep lane assignments consistent with barricade placement at all times. The Contractor shall immediately remove, cover or turn from view of the motorists all traffic control devices which are inconsistent with detour or lane assignment patterns and conflicting conditions during the transition from one construction stage to another. When the Contractor elects to cover conflicting or inappropriate signing, materials used shall totally block out reflectivity of the sign and shall cover the entire sign. The method used for covering the signing shall meet with the approval of the Engineer.

The Contractor shall coordinate all traffic control work on this project with adjoining or overlapping projects, including barricade placement necessary to provide a uniform traffic detour pattern. When directed by the Engineer, the Contractor shall remove all traffic control devices which were furnished, installed and maintained by him under this contract, and such devices shall remain the property of the Contractor. All traffic control devices shall remain in place until specific authorization for relocation or removal is received from the Engineer.

The Contractor shall ensure that all traffic control devices installed by him are operational, functional and effective 24-hours a day, including Sundays and holidays.

"701.04 General" shall be modified by adding the following section:

**(G) PUBLIC SAFETY AND CONVENIENCE:**

The Contractor shall provide a telephone number where a responsible individual can be contacted on a 24-hour a day basis to receive notification of any deficiencies regarding traffic control and protection. The Contractor shall dispatch men, materials, and equipment to correct any such deficiencies. The Contractor shall respond to any call from the Village or its representative concerning any request for improving or correcting traffic control devices and begin making the requested repairs within two hours from the time of notification.

Personal vehicles shall not park within the right-of-way except in specific areas designated by the Engineer. All roads shall remain open to traffic, the Contractor, may close one lane due to construction only between the hours of 9:00 a.m. and 3:00 p.m. on two lane roads, and shall maintain at least one lane in each direction on four or more lane roads, during the

construction of this project. The Contractor shall also maintain entrances and side roads along the proposed improvement. Interference with traffic movements and inconvenience to owners of abutting property and the public shall be kept to a minimum. Any delays or inconveniences caused by the Contractor by complying with these requirements shall be considered as incidental to the contract, and no additional compensation will be allowed.

On two lane roads, the Contractor is to plan his work so that there will be no open holes in the pavement and that all barricades will be removed from the pavement during non-work hours.

On four or more lane highways, there shall be no open holes in the pavement being used by the traveling public. Lane closures, if allowed, will be in accordance with the applicable standards, any staging details shown in the plans and other applicable contract documents.

The Contractor shall remove all equipment from the shoulders and medians after work hours.

No road closures or restrictions shall be permitted except those covered by Standard Designs without written approval by the Engineer.

"701.04 General" shall be modified by adding the following section:

#### (H) DEFICIENCY CHARGE:

The primary concern of the Village is to maintain a safe travel way for the public and a safe Environment for the worker in the construction zone. The Contractor is expected to comply with the Standard Specifications, contract plans, these Special Provisions, and directions from the Engineer concerning traffic control protection. The Contractor shall provide a telephone number where a responsible individual can be contacted on a 24-hour a day basis to receive notification of any deficiencies regarding traffic control and protection. The Contractor shall immediately respond correcting traffic control deficiencies by dispatching men, materials and equipment to correct such deficiencies.

If the Contractor fails to begin corrections to the traffic control deficiencies within two (2) hours of the initial attempt of notification by the Village or its representative or fails to restore the traffic control and protection compliance with the specifications within eight (8) hours of the original attempt of notification, the Engineer may execute such work as deemed necessary to correct the deficiencies. The cost thereof shall be deducted from monies due or which may be due the Contractor.

Failure to comply with directions from the Engineer for corrections or modifications to the traffic control and protection will result in a charge of \$500.00 per calendar day. This charge is separate from the cost of any corrective work ordered. The contractor shall not be relieved of any contractual responsibilities by the Village's action.

"701.07 Method of Measurement" is replaced in its entirety by the following:

**701.07 METHOD OF MEASUREMENT**

These items of work will be measured on a lump sum basis for furnishing, installing, maintaining, replacing, relocating and removing the traffic control devices required in the Plans and these Special Provisions.

"701.08 Basis of Payment" is replaced in its entirety by the following:

**701.08 BASIS OF PAYMENT**

This work will be paid for at the contract lump sum price for TRAFFIC CONTROL AND PROTECTION, which shall be payment in full for all labor, materials, transportation, and incidentals necessary to furnish, install, maintain, replace, relocate and remove all traffic control devices indicated in the Plans and Specifications.

The salvage value of the materials removed shall be reflected in the bid price for this item. Delays to the Contractor caused by complying with these requirements will be considered incidental to the item for Traffic Control and Protection, and no additional compensation will be allowed.

If the Engineer, shall require additional traffic control to be installed in accordance with standards and/or designs other than those included in the Plans. The standards and/or designs will be made available to the Contractor at least one week in advance of the change in traffic control. Payment for any additional traffic control required will be in accordance with Article 109.04 of the Standard Specifications. Revisions in the phasing of construction or maintenance operations, requested by the Contractor, may require traffic control to be installed in accordance with standards and/or designs other than those included in the plans. Revisions or modifications to the traffic control shown on the contract shall be submitted by the Contractor for approval by the Engineer. No additional payment will be made for a Contractor requested modification. In the event the sum total value of all work items for which traffic control and protection is required is increased or decreased by more than ten percent (10%), the contract bid price for Traffic Control and Protection will be adjusted as follows:

$$\text{Adjusted contract price} = .25P + .75P [1 + (X - 0.1)]$$

Where "P" is the contract price for Traffic Control and Protection

Difference between original and final sum total value of all work items for which traffic

Where "X" = control and protection is required.

Original sum total value of all work for which traffic control and protection is required.



The value of the work items used in calculating the increase and decrease will include only items which have been added to or deducted from the contract under Article 104.02 of the Standard Specifications and only items which require use of Traffic Control and Protection.

In the event the Department cancels or alters any portion of the contract which results in elimination or noncompletion of any portion of the work, payment for partially completed work will be made in accordance with Article 104.02 of the Standard Specifications.

"702.03 Channeling Devices" section "(b)", paragraph 1 shall be replaced with the following:

(b) Barricades

Type 1 and Type 1 A Barricades are intended for use on lower speed roads and shall not be used where the normal posted speed limit is 45 m.p.h. or greater. The normal posted speed limit for construction area is 40 m.p.h. Type 1 and Type 2 Barricades shall not be intermixed within an individual string of barricades. Type 3 Barricades shall be used for road and lane closures and shall not be used for channelization or delineation.

Any drop off greater than 75 mm (three inches), but less than 150 mm (six inches), within 2.5 m (eight feet) of the pavement edge shall be protected by Type 1 or 2 barricades equipped with mono-directional steady burn lights at 30 m (100 foot) center to center spacing. If the drop off within 2.5m (eight feet) of the pavement edge exceeds 150 mm (six inches), the barricades mentioned above shall be paced at 15 m (50 foot) center to center spacing. Barricades that must be placed in excavated areas shall have a leg extension installed such that the top of the barricade is in compliance with the height requirements of Standard 702001.

All Type 1 and Type 2 barricades, shall be equipped with a steady burn light when used during hours of darkness unless otherwise stated herein.

Check barricades shall be placed in work areas perpendicular to traffic every 300 m (1,000 feet), one per lane and per shoulder, to prevent motorists from using work areas as a traveled way. Two additional check barricades shall be placed in advance of each patch excavation or any other hazard in the work area, the first at the edge of the open traffic lane and the second centered in the closed lane. Check barricades shall be Type 1 or 2 and equipped with a flashing light.

"702.03 Channeling Devices" section "(c)" Vertical Panels, add the following:

All vertical panels shall be equipped with a steady burn light when used during the hours of darkness unless otherwise stated herein or in the Plans.

"702.05 Signs" section "(a)" add as paragraph 7:

Construction signs referring to daytime lane closures during working hours shall be removed, covered, or turned away from the view of the motorists during non-working hours.

## **CONSTRUCTION LAYOUT**

The CONTRACTOR shall be required to furnish and place construction layout stakes for this project. The ENGINEER will provide adequate reference points to the centerline of survey and benchmarks as shown in the plans and listed herein. Any additional control points set by the ENGINEER will be identified in the field to the CONTRACTOR and all field notes will be kept in the office of the ENGINEER.

The CONTRACTOR shall provide field forces, equipment and material to set all additional stakes for this project, which are needed to establish offset stakes, reference points, and any other horizontal or vertical controls, including supplementary benchmarks, necessary to secure a correct layout of the work. Stakes for line and grade of pavement and/or curb shall be set at sufficient station intervals (not to exceed 15 m (50 ft.)) to assure substantial conformance to plan line and grade. The CONTRACTOR will not be required to set additional stakes to locate a utility line which is not included as a pay item in the contract nor to determine property lines between private properties.

The CONTRACTOR shall be responsible for having the finished work substantially conform to the lines, grades, elevations and dimensions called for in the plans. Any inspection or checking of the CONTRACTOR'S layout by the ENGINEER and the acceptance of all or any part of it shall not relieve the CONTRACTOR of his/her responsibility to secure the proper dimension, grades and elevations of the several parts of the work. The CONTRACTOR shall exercise care in the preservation of stakes and benchmarks and shall have them reset at his/her expense when any are damaged, lost, displaced or removed or otherwise obliterated.

### **Responsibility of the ENGINEER**

- a. The ENGINEER will locate and reference the control points for the project.  
  
Locating and referencing the centerline of survey will consist of establishing and referencing the control points shown on the plans.
- b. Benchmarks will be established along the project outside of the construction lines not exceeding 300 m (1,000 ft.) intervals horizontally and 6 m (20 ft.) Vertically.
- c. Stakes set for (a) and (b) above will be identified in the field to the CONTRACTOR.
- d. The ENGINEER will make random checks of the CONTRACTOR'S staking to determine if the work is in substantial conformance with the plans. Where the CONTRACTOR'S work will tie into work that is being or will be done by others, checks will be made to

determine if the work is in conformance with the proposed overall grade and horizontal alignment.

- e. The ENGINEER will set all stakes for utility adjustment for building fences along the right of way line by parties other than the CONTRACTOR.
- f. The ENGINEER will make all arrangements and take all cross sections from which the various pay items are to be measured.
- g. Where the CONTRACTOR, in setting construction stakes, discovers discrepancies, the ENGINEER will check to determine their nature and make whatever revisions are necessary in the plans, including the recross sectioning of the area involved. Any additional restaking required by the ENGINEER will be the responsibility of the CONTRACTOR. The additional restaking done by the CONTRACTOR will be paid for in accordance with 109.04 of the STANDARD SPECIFICATIONS.
- h. The ENGINEER will accept responsibility for the accuracy of the initial control points as provided herein.
- i. It is not the responsibility of the ENGINEER, except as provided herein, to check the correctness of the CONTRACTOR'S stakes; however, any errors that are apparent will be immediately called to the Contractor's attention and s(he) shall be required to make the necessary correction before the stakes are used for construction purposes.
- j. Where the plan quantities for excavation are to be used as the final pay quantities, the ENGINEER will make sufficient checks to determine if the work has been completed in substantial conformance with the plan cross sections.

#### Responsibility of the CONTRACTOR

- a. The CONTRACTOR shall establish from the given survey points and benchmarks all the control points necessary to construct the individual project elements. S(he) shall provide the ENGINEER adequate control in close proximity to each individual element to allow adequate checking of construction operations. This includes, but is not limited to, line and grade stakes, line and grade nails in form work, and/or filed or etched marks in substantially completed construction work.

It is the CONTRACTOR'S responsibility to tie in centerline control points in order to preserve them during construction operations.

At the completion of the grading operations, the CONTRACTOR will be required to set stakes at 30 m (100 ft.) station intervals along each profile grade line. These stakes will be used for final cross sectioning by the ENGINEER.

- c. All work shall be in accordance with normally accepted self-checking surveying practices. Field notes shall be kept in standard survey field notebooks and those books

shall become the property of the ENGINEER at the completion of the project. All notes shall be neat, orderly and in accepted form.

- d. For highway structure staking, the CONTRACTOR shall use diligent care and appropriate accuracy. Points shall be positioned to allow reuse throughout the construction accuracy. Prior to the beginning of construction activities, all structure centerlines and pier lines are to be established by the CONTRACTOR and checked by the engineer. The CONTRACTOR shall provide a detailed structure layout showing span dimensions, staking lines and offset distances.

Measurement and Payment: This item will be paid for at the contract lump sum price for CONSTRUCTION LAYOUT, which prices shall be payment in full for all services, materials, labor and other items required to complete the work.

#### **CONCRETE BARRIER CURB, TYPE B**

This work shall consist of the construction of new concrete curb and including all necessary excavation, embankment and doweling as shown in the detail on the plans and in accordance with Sections 606, 202, 205 and 311 of the STANDARD SPECIFICATIONS and as specified herein. Concrete curb shall be constructed to existing lines and grades, except as directed otherwise by the ENGINEER to address localized drainage issues.

In addition to the requirements of Article 606.06 of the STANDARD SPECIFICATIONS the CONTRACTOR shall excavate all material necessary to build the proposed curb and proposed subbase in accordance with Section 202 of the STANDARD SPECIFICATIONS. In areas between the edge of the existing pavement and the face of the new curb shall be cleaned of all loose material and then filled with Class SI concrete to a minimum 6-inch width, 2" below the top of the existing pavement. Driveways shall not be removed for forming purposes unless approved by the ENGINEER.

The proposed subbase shall be subbase granular material, Type B with minimum thickness of 4" in accordance with Section 311 of the STANDARD SPECIFICATIONS. Backfill behind the proposed back of curb shall be in accordance with Section 205 of the STANDARD SPECIFICATIONS. Any existing pavement removed adjacent to the new curb shall be replaced in-kind.

The CONTRACTOR shall machine-saw a perpendicular clean joint between that portion of the curb to be removed and that which is to remain in place. If the CONTRACTOR removes or damages the existing curb outside the limits designated by the ENGINEER for removal and replacement, he will be required to remove and replace that portion at his own expense to the satisfaction of the ENGINEER

Expansion joints shall be placed at a maximum spacing of 50 feet and on each side of a curb drainage structure. Expansion joints shall be constructed with 2 - No. 6 epoxy coated smooth dowel bar, 18" long. Contraction joints shall be placed at a maximum spacing of 20 feet.

Where Class D pavement patching will be adjacent to replacement curb, the curb replacement shall be completed first.

Reinforcement/doweling of new curb shall be as shown on the detail in the plans.

Construction joints with dowel bars shall be provided at the end of a day's work. Transverse expansion joints (including two 1-1/8" diameter smooth coated dowel bars) shall be constructed at curvature points, and at additional locations designated by ENGINEER. Cost of all joints shall be incidental to the curb, or curb item.

At each location where the new curb meets the existing curb, the existing and new curb shall be tied together with 1 - No. 8 epoxy coated smooth dowel bar, 18" long. Dowel shall be drilled and grouted into the existing curb.

Depressed curb for driveway openings and at sidewalk ramps accessible to the disabled shall be constructed at the locations shown on the Drawings or designated by ENGINEER. No additional compensation will be made for depressed curb at ramp or driveway locations.

The CONTRACTOR shall backfill behind the new curb, to the satisfaction of the ENGINEER, within seven (7) calendar days of the placement of the curb. Failure to comply will result in a charge of \$500.00 per calendar day. This charge is separate from the cost of any corrective work ordered. The contractor shall not be relieved of any contractual responsibilities by the VILLAGE's action.

**Basis of Payment.** This work will be paid for at the Contract Unit Price per foot of CONCRETE BARRIER CURB, TYPE B; measured in place, which price shall include all materials, labor, tools, equipment, and any incidentals, including excavation, dowel bars and reinforcement, expansion joints, and backfill necessary to satisfactorily complete the Work as described herein.

### **PORTLAND CEMENT CONCRETE DRIVEWAY PAVEMENT, 7"**

**Description:** Constructing PORTLAND CEMENT CONCRETE DRIVEWAY PAVEMENT on a granular subbase in accordance with Section 423 of the STANDARD SPECIFICATIONS and as specified herein.

**Materials:** IDOT Class PV Concrete, Section 1020; 4" Granular Subbase CA-6 gradation, Section 1004. All other materials in accordance with Section 420.

**Construction Requirements:** Driveway pavement shall be constructed on a 4" CA-6 granular aggregate subbase. Expansion joints shall be constructed between the curb and the driveway or between the driveway pavement and at the direction of the ENGINEER. Contraction joints shall be sawcut as necessary to maintain a maximum distance of 15 feet between joints.

The surface of the pavement shall have a broom finish and a protective coating and shall be covered, protected, and allowed to cure for a period of no less than seven (7) days before allowing vehicles to travel on the pavement.

**Basis of Payment:** Payment for this item shall be at the Contract unit price per Square Yard for PORTLAND CEMENT CONCRETE DRIVEWAY PAVEMENT, 7". This price shall include all costs for earth excavation, placement of a 4" CA-6 granular aggregate subbase, fine grading and subgrade preparation for the placement of concrete, the expansion joints, the concrete, sawing the contraction joints, brooming the proper finish, and all other labor, materials, and equipment necessary to properly construct this item in accordance with the Plans and Specifications.

#### **PORTLAND CEMENT CONCRETE RETAINING EDGE, 10"**

**Description:** Constructing PORTLAND CEMENT CONCRETE RETAINING EDGE, 10" on a granular subbase in accordance with Section 420 of the STANDARD SPECIFICATIONS and as specified herein.

**Materials:** IDOT Class PV Concrete, Section 1020; 4" Granular Subbase CA-6 gradation, Section 1004. All other materials in accordance with Section 420.

**Construction Requirements:** Driveway pavement shall be constructed on a 4" CA-6 granular aggregate subbase. Expansion joints shall be constructed between the curb and the driveway or between the driveway pavement and at the direction of the ENGINEER. Contraction joints shall be sawcut as necessary to maintain a maximum distance of 15 feet between joints.

The surface of the pavement shall have a broom finish and a protective coating and shall be covered, protected, and allowed to cure for a period of no less than seven (7) days before allowing vehicles to travel on the pavement.

**Basis of Payment:** Payment for this item shall be at the Contract unit price per Square Yard for PORTLAND CEMENT CONCRETE RETAINING EDGE, 10". This price shall include all costs for earth excavation, placement of a 4" CA-6 granular aggregate subbase, fine grading and subgrade preparation for the placement of concrete, the expansion joints, the concrete, sawing the contraction joints, brooming the proper finish, and all other labor, materials, and equipment necessary to properly construct this item in accordance with the Plans and Specifications.

## **PERMEABLE INTERLOCKING CONCRETE PAVERS**

**Quality Assurance:** Installation shall be by a contractor and crew with at least one year of experience in placing permeable concrete pavers on projects of similar size. The contractor will be required to give a bond of 110% of the cost of the pavers for one year on settlement of more than ¼ inch.

**Submittals:** Full size samples of permeable concrete paving units shall be submitted to indicate color and shape selections. Color will be selected by Owner or Owner's Representative. Sieve analysis for grading of bedding and joint opening aggregates shall be submitted. Color of opening aggregates will be selected by Owner or Owner's Representative.

A 9 ft. x 9 ft. (2.5m x 2.5m) paver area shall be installed prior to full installation. This area will be used to determine joint sizes, lines, laying pattern(s), color(s), and texture of the project.

**Permeable Pavers:** Pavers shall meet the minimum material and physical properties set forth in ASTM C 936, Standard Specification for Interlocking Concrete Paving Units. Average compressive strength 8000 psi (55MPa) with no individual unit under 7,200 psi (50 MPa). Average absorption of 5% with no unit greater than 7% when tested according to ASTM C 140. Resistance to 50 freeze-thaw cycles, when tested according to ASTM C 67, with no breakage greater than 1.0% loss in dry weight of any individual unit. This test method shall be conducted not more than 12 months prior to delivery of units. Pigment in concrete pavers shall conform to ASTM C 979. ACI Report No. 212.3R provides guidance on the use of pigments.

Pavers for parking lot shall be Eco – Priora (il Campo texture) as manufactured by Unilock or approved equal.

The granular subbase material shall consist of granular material graded in accordance with ASTM D 2940. All CA-7, CA-16, and CA-1 stone to be washed and free of fines.

The granular base material shall be crushed stone conforming to ASTM C 33 No 57.

The granular bedding and void opening aggregates material shall be graded in accordance with the requirements of ASTM D 33 No 8. Aggregate materials used in the construction of permeable pavements shall be clean, have zero plasticity and contain less than 2% No. 200 sieve size materials. The aggregate materials must serve as the structural load bearing platform of the pavement as well as a temporary receptor for the infiltrated water that is collected through the openings in the pavement's surface.

**Video Taping:** All pertinent exterior features within the construction's zone of influence shall be shown in sufficient detail to document its pre-construction. Features to be shown shall include but not be limited to pavements, curbs, driveways, sidewalks, retaining walls, buildings, landscaping trees, shrubbery fences, light posts, etc. View orientation shall be maintained by audio landscaping, trees, shrubbery, fences, light posts, etc. View orientation shall be maintained by audio commentary on the audio track of each video tape to help explain what is

being viewed. The Contractor will be held liable for any damages that are not shown on the pre-construction video tapes.

The pre-construction videotaping shall be completed, and copies of the tapes submitted to the Village for approval before commencing mobilization and/or construction activities. This work shall be considered incidental to PERMEABLE CONCRETE PAVERS.

**Sub Grade Preparation:** Do not install bedding aggregates or pavers during heavy rain or snowfall. Do not install bedding aggregates and pavers over frozen base materials. Do not install frozen bedding aggregates.

The site must be stripped of all topsoil and other objectionable materials to the grades specified. All subdrainage of underground services within the pavement area must be completed in conjunction with subgrade preparation and before the commencement of subbase construction.

After trimming to the grades specified, the pavement area is to be proof rolled to a percentage of Standard Proctor Maximum Dry Density. Any soft spots or localized pockets of objectionable material excavated and properly replaced with approved granular material.

The subgrade shall be trimmed to within 0 to 3/8 in. (0 to 10 mm) of the specified grades. The surface of the prepared subgrade shall not deviate by more than 3/8 in. (10 mm) from the bottom edge 39 in. (1 m) straight edge laid in any direction.

The Contractor shall insure that the prepared subgrade is protected from damage from inundation by surface water. No traffic shall be allowed to cross the prepared subgrade. Repair of any damage resulting shall be the responsibility of the Contractor and shall be repaired.

**Granular Sub-base and Base Installation:** Aggregate subbase and base shall be placed in uniform lifts not exceeding 6 in (150 mm) loose thickness and roller compacted according to the AASHTO guidelines for installing open graded aggregates. The granular base shall be trimmed to within 0 to 3/8 in. (0 to 10 mm) of the specified grade.

**Paver Installation:** Spread the bedding aggregate evenly over the base course and screed to a nominal 1 1/2 in. to 2 in. (28 mm to 51 mm) thickness. The bedding aggregate should not be disturbed. Place sufficient bedding aggregate to stay ahead of the laid pavers. Do not use the bedding aggregate to fill depressions in the base surface.

Pavers shall be free of foreign material before installation. Units cut no smaller than one-third of a whole paver will be accepted along edges subject to vehicular traffic. Pavers to be placed along the edge shall be cut with a masonry saw. Upon completion of cutting, the area must be swept clean of all debris to facilitate inspection and to ensure pavers are not damaged during compaction. Low amplitude, high frequency plate compactor shall be used to compact the pavers. Use of a urethane plate compactor pad is required to minimize any scuffing of the paving stone surface. The pavers shall be compacted and the bedding aggregates shall be swept into all joints and void openings until they are full. This will require at least two or three passes with the compactor. Do not compact within 3 ft. (1 m) of the unrestrained edges of the paving units. All work to within 3 ft. (1 m) of the laying face must be left fully compacted at the completion of each day. Excess surface bedding and



void opening aggregates shall be swept off when the job is complete. The final surface elevations shall not deviate, more than 3/8 in. (10 mm) under a 10 ft. (3 m) long straight edge. The surface elevation of pavers shall be 1/8 to 1/4 in. (3 to 6 mm) above adjacent drainage inlets, concrete collars or channels.

**Measurement and Payment:** This work will be paid for at the contract unit price per Square Foot for PERMEABLE INTERLOCKING CONCRETE PAVERS. The unit cost shall include the cost of all labor, stone, fabric, materials, and equipment necessary to install the PERMEABLE INTERLOCKING CONCRETE PAVERS as detailed in the plans and to the satisfaction of the OWNER.

**Instructions to Bidders on Filling Out Forms**

1. The Bid Proposal must be signed by an authorized agent. The corporate seal, if applicable, must be affixed. The unit price(s), amount(s), date of signature, and any other relevant information must be stated.

**ADDENDUM #1**  
**Village of Willowbrook**  
**Village Hall Permeable Paver Parking Lot**  
**CBBEL Project No. 190281**

**Date: August 23, 2019**



Proposal From:  
 Abbey Paving & Sealcoating Co., Inc  
 1949 County Line Road  
 Aurora, IL 60502

**Schedule of Prices**

Route Village Hall Parking Lot  
 County DuPage  
 Local Agency Willowbrook  
 Section \_\_\_\_\_

(For complete information covering these items, see plans and specifications)

SP	ITEM	ITEM DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	TOTAL
	1	PCC DRIVEWAY PAVEMENT, 7 INCH	SQ YD	90.00	99.55	\$8,959.50
	2	PCC RETAINING EDGE, 10 INCH	SQ YD	6.50	213.25	\$1,386.13
	3	CONCRETE BARRIER CURB, TYPE B	FOOT	296.00	33.05	\$9,782.80
	4	SIDEWALK REMOVAL	SQ FT	850.00	2.00	\$1,700.00
	5	STRIPING PAINT 4"	FOOT	744.00	0.70	\$520.80
	6	TRAFFIC CONTROL AND PROTECTION, SPECIAL	LSUM	1.00	4,500.00	\$4,500.00
	7	SIDEWALK, 5 INCH SPECIAL	SQ FT	850.00	11.50	\$9,775.00
	8	PAVEMENT REMOVAL	SQ YD	1266.00	17.50	\$22,155.00
	9	PERMEABLE INTERLOCKING CONCRETE PAVERS	SQ FT	10521.00	11.44	\$120,360.24
	10	EARTH EXCAVATION	CU YD	390.00	74.45	\$29,035.50
	11	SEEDING, TYPE 1A	ACRE	0.05	11,000.00	\$550.00
	12	EROSION CONTROL BLANKET	SQ YD	240.00	1.35	\$324.00
	13	PERIMETER EROSION BARRIER	FOOT	500.00	2.75	\$1,375.00
	14	6" PVC STORM SEWER	FOOT	350.00	38.50	\$13,475.00
	15	24" OPEN BOTTOM MANHOLE	EACH	5.00	1,715.00	\$8,575.00
	16	CONNECTION OVER EXISTING STORM SEWER	EACH	1.00	3,535.00	\$3,535.00
	17	PCC DRIVEWAY PAVEMENT, 7 INCH	SQ YD	90.00	XXXXXXXXXX	XXXXXXXXXX
<b>BIDDER'S PROPOSAL FOR MAKING ENTIRE BASE IMPROVEMENTS</b>						<b>\$236,008.97</b>

**ADDENDUM #1**  
**Village of Willowbrook**  
**Village Hall Permeable Paver Parking Lot**  
**CBBEL Project No. 190281**

**Date: August 23, 2019**

---

**Modification No. 1**

Please note the following change highlighted in yellow in the below pay item.

**Item No: 9**

**Pay Item Description: Permeable Interlocking Concrete Pavers**

**Unit: SQ FT**

**Quantity: 10521**

**PERMEABLE INTERLOCKING CONCRETE PAVERS**

**Granular Sub-base and Base Installation:** Aggregate subbase and base shall be placed in uniform lifts not exceeding 6 in (150 mm) loose thickness and roller compacted according to the AASHTO guidelines for installing open graded aggregates. The granular base shall be trimmed to within 0 to 3/8 in. (0 to 10 mm) of the specified grade. The contractor may use CA-7 gradation stone in place of the 12" of CA-1 stone specified in the cross-section detail.

**Modification No. 2**

The following pay item quantity has been revised. The below schedule of prices should be filled out and included with the bid.

**Item No: 16**

**Pay Item Description: Connection Over Existing Storm Sewer**

**Unit: EACH**

**Quantity: 1**

---

Please acknowledge the receipt of this addendum by signing and returning the attached form to Daniel L. Lynch, PE, CFM. Additionally, Addendum #1 shall be attached to the bid. If Addendum #1 is not attached to the bid, the bid may be disqualified. Please fax or email to the attention of Dan Lynch, Christopher B. Burke Engineering, Ltd. at (847) 823-0520 or dlynch@cbbel.com.

**\*\*Please note that the bid opening date has not changed from Monday, August 26, 2019 at 10:00 a.m. at the Village of Willowbrook Village Hall.**

**ADDENDUM #1  
Village of Willowbrook  
Village Hall Permeable Paver Parking Lot  
CBBEL Project No. 190281**

**Date: August 23, 2019**

---

I acknowledge the receipt of Addendum #1 for the above referenced project:

Signed: 

---

Company Name

Abbey Paving & Sealcoating Co., Inc

# Document A310™ – 2010

Conforms with The American Institute of Architects AIA Document 310

## Bid Bond

### CONTRACTOR:

(Name, legal status and address)

Abbey Paving and Sealcoating Co., Inc.  
1949 County Line Road  
Aurora, IL 60502

### SURETY:

(Name, legal status and principal place of business)

Fidelity and Deposit Company of Maryland  
300 South Riverside Plaza, Ste. 2100  
Chicago, IL 60606

### Mailing Address for Notices

1411 Opus Place, Suite 450  
Downers Grove, IL 60515

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

### OWNER:

(Name, legal status and address)

Village of Willowbrook  
835 Midway Drive  
Willowbrook, IL 60521

**BOND AMOUNT:** \$ 10% Ten Percent of Amount Bid

### PROJECT:

(Name, location or address, and Project number, if any)


Village Hall Permeable Paver Parking Lot - Excavation, Curb, Sewer, Pavers, Landscaping

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 26th day of August, 2019

  
(Witness)

  
(Witness) Diane M. Rubright

Abbey Paving and Sealcoating Co., Inc.

(Principal)

(Seal)

By:

(Title) John Gillian

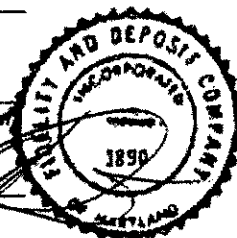
President

Fidelity and Deposit Company of Maryland

(Surety)

By:

(Title) Jennifer J. McComb Attorney-in-Fact



Bond Number Bid Bond

Obligee Village of Willowbrook


**ZURICH AMERICAN INSURANCE COMPANY  
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY  
FIDELITY AND DEPOSIT COMPANY OF MARYLAND  
POWER OF ATTORNEY**

KNOW ALL MEN BY THESE PRESENTS: That the ZURICH AMERICAN INSURANCE COMPANY, a corporation of the State of New York, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, a corporation of the State of Illinois, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND a corporation of the State of Illinois (herein collectively called the "Companies"), by **Robert D. Murray, Vice President**, in pursuance of authority granted by Article V, Section 8, of the By-Laws of said Companies, which are set forth on the reverse side hereof and are hereby certified to be in full force and effect on the date hereof, do hereby nominate, constitute, and appoint Jennifer J. McComb its true and lawful agent and Attorney-in-Fact, to make, execute, seal and deliver, for, and on its behalf as surety, and as its act and deed: **any and all bonds and undertakings**, and the execution of such bonds or undertakings in pursuance of these presents, shall be as binding upon said Companies, as fully and amply, to all intents and purposes, as if they had been duly executed and acknowledged by the regularly elected officers of the ZURICH AMERICAN INSURANCE COMPANY at its office in New York, New York, the regularly elected officers of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at its office in Owings Mills, Maryland, and the regularly elected officers of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at its office in Owings Mills, Maryland, in their own proper persons.

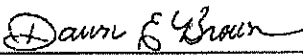
The said Vice President does hereby certify that the extract set forth on the reverse side hereof is a true copy of Article V, Section 8, of the By-Laws of said Companies, and is now in force.

IN WITNESS WHEREOF, the said Vice-President has hereunto subscribed his/her names and affixed the Corporate Seals of the said ZURICH AMERICAN INSURANCE COMPANY, COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and FIDELITY AND DEPOSIT COMPANY OF MARYLAND, this 19th day of June, A.D. 2019.

ATTEST:  
ZURICH AMERICAN INSURANCE COMPANY  
COLONIAL AMERICAN CASUALTY AND SURETY COMPANY  
FIDELITY AND DEPOSIT COMPANY OF MARYLAND

  
By: **Robert D. Murray**  
Vice President




  
By: **Dawn E. Brown**  
Secretary

**State of Maryland  
County of Baltimore**

On this 19th day of June, A.D. 2019, before the subscriber, a Notary Public of the State of Maryland, duly commissioned and qualified, **Robert D. Murray, Vice President and Dawn E. Brown, Secretary** of the Companies, to me personally known to be the individuals and officers described in and who executed the preceding instrument, and acknowledged the execution of same, and being by me duly sworn, depose and saith, that he/she is the said officer of the Company aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and that the said Corporate Seals and the signature as such officer were duly affixed and subscribed to the said instrument by the authority and direction of the said Corporations.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my Official Seal the day and year first above written.



  
Constance A. Dunn, Notary Public  
My Commission Expires: July 9, 2023

## EXTRACT FROM BY-LAWS OF THE COMPANIES

"Article V, Section 8, Attorneys-in-Fact. The Chief Executive Officer, the President, or any Executive Vice President or Vice President may, by written instrument under the attested corporate seal, appoint attorneys-in-fact with authority to execute bonds, policies, recognizances, stipulations, undertakings, or other like instruments on behalf of the Company, and may authorize any officer or any such attorney-in-fact to affix the corporate seal thereto; and may with or without cause modify or revoke any such appointment or authority at any time."

### CERTIFICATE

I, the undersigned, Vice President of the ZURICH AMERICAN INSURANCE COMPANY, the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY, and the FIDELITY AND DEPOSIT COMPANY OF MARYLAND, do hereby certify that the foregoing Power of Attorney is still in full force and effect on the date of this certificate; and I do further certify that Article V, Section 8, of the By-Laws of the Companies is still in force.

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the ZURICH AMERICAN INSURANCE COMPANY at a meeting duly called and held on the 15th day of December 1998.

RESOLVED: "That the signature of the President or a Vice President and the attesting signature of a Secretary or an Assistant Secretary and the Seal of the Company may be affixed by facsimile on any Power of Attorney...Any such Power or any certificate thereof bearing such facsimile signature and seal shall be valid and binding on the Company."

This Power of Attorney and Certificate may be signed by facsimile under and by authority of the following resolution of the Board of Directors of the COLONIAL AMERICAN CASUALTY AND SURETY COMPANY at a meeting duly called and held on the 5th day of May, 1994, and the following resolution of the Board of Directors of the FIDELITY AND DEPOSIT COMPANY OF MARYLAND at a meeting duly called and held on the 10th day of May, 1990.

RESOLVED: "That the facsimile or mechanically reproduced seal of the company and facsimile or mechanically reproduced signature of any Vice-President, Secretary, or Assistant Secretary of the Company, whether made heretofore or hereafter, wherever appearing upon a certified copy of any power of attorney issued by the Company, shall be valid and binding upon the Company with the same force and effect as though manually affixed.

IN TESTIMONY WHEREOF, I have hereunto subscribed my name and affixed the corporate seals of the said Companies, this 26th day of August, 2019.



A handwritten signature in cursive script that reads "Brian M. Hodges".

Brian M. Hodges, Vice President

**TO REPORT A CLAIM WITH REGARD TO A SURETY BOND, PLEASE SUBMIT A COMPLETE DESCRIPTION OF THE CLAIM INCLUDING THE PRINCIPAL ON THE BOND, THE BOND NUMBER, AND YOUR CONTACT INFORMATION TO:**

Zurich Surety Claims  
1299 Zurich Way  
Schaumburg, IL 60196-1056  
[www.reportsfclaims@zurichna.com](mailto:www.reportsfclaims@zurichna.com)  
800-626-4577



State of Illinois

County of DuPage

**SURETY ACKNOWLEDGEMENT (ATTORNEY-IN-FACT)**

I, Diane M. Rubright Notary Public of DuPage County, in the State of Illinois,

do hereby certify that Jennifer J. McComb Attorney-in-Fact, of the Fidelity and Deposit

Company of Maryland who is personally known to me to be the same person whose

name is subscribed to the foregoing instrument, appeared before me this day in person, and

acknowledged that she signed, sealed and delivered said instrument, for and on behalf of the

Fidelity and Deposit Company of Maryland for the uses and purposes therein set forth.

Given under my hand and notarial seal at my office in the City of Downers Grove in  
said County, this 26th day of August, 2019.

Diane M. Rubright

Notary Public

Diane M. Rubright

My Commission expires:

March 23, 2023





**Signatures**

**RETURN WITH**

Route	<u>Village Hall Parking Lot</u>
County	<u>DuPage</u>
Local Agency	<u>Willowbrook</u>
Section	<u>--</u>

(If an individual)

Signature of Bidder \_\_\_\_\_

Business Address \_\_\_\_\_

(If a partnership)

Firm Name \_\_\_\_\_

Signed By \_\_\_\_\_

Business Address \_\_\_\_\_

Insert  
Names and  
Addresses  
All Partners

{ \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

(If a corporation)

Corporate Name Abbey Paving & Sealcoating Co., Inc

Signed By \_\_\_\_\_

Business Address 1949 County Line Rd, Aurora IL 60502

President

Insert  
Names of  
Officers



President John Gillian

Secretary Jeff Abel

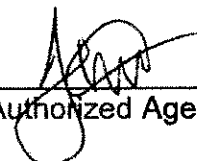
Treasurer Jeff Abel

Attest:  AS SECRETARY  
Secretary

**BIDDER'S CERTIFICATION FORM**

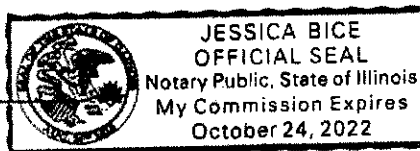
**(BID PROPOSAL)**

Abbey Paving & Sealcoating Co., Inc. (Name of Bidder), having submitted a bid on a contract for **VILLAGE HALL PERMEABLE PAVER PARKING LOT** to the Village of Willowbrook, hereby certifies that said BIDDER is not barred from bidding on the aforementioned contract as a result of a violation of either 720 ILCS 5/33E-4 or 720 ILCS 5/33E-5 or of any similar statute of another state or of a federal statute containing the same or similar elements.

By:  \_\_\_\_\_  
Authorized Agent of BIDDER

Subscribed and sworn to before me this 26th day of August, 2018.

Notary Public 



The Village of ~~Riverside~~ reserves the right to reject any or all bids, to waive technicalities in bidding.  
**WILLOWBROOK**

**CONTRACTOR'S DRUG-FREE WORKPLACE CERTIFICATION**

The undersigned is an authorized representative of

Abbey Paving & Sealcoating Co., Inc

(Name of Company)

and certifies that they will comply with all requirements Pursuant to Chapter 30, Section 580/1 of the Illinois Compiled Statutes (30 ILCS 580/1) et. seq. entitled "Drug Free Workplace Act". The undersigned CONTRACTOR hereby certifies to the contracting agency that it will provide a drug-free workplace by:

(a) Publishing a statement:

- (1) Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance, including cannabis, is prohibited in the grantee's of CONTRACTOR'S workplace.
- (2) Specifying the actions that will be taken against employees for violations of such prohibition.
- (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:

(A) abide by the terms of the statement; and

(B) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than 5 days after such conviction.

(b) Establishing a drug free awareness program to inform employees about:

- (1) the dangers of drug abuse in the workplace;
- (2) the grantee's or CONTRACTOR'S policy of maintaining drug free workplace;
- (3) any available drug counseling, rehabilitation, and employee assistance program; and
- (4) the penalties that may be imposed upon employees for drug violations.

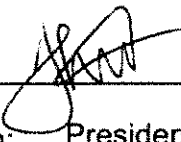
(c) Making it a requirement to give a copy of the statement required by subsection (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.

(d) Notifying the contracting agency within 10 days after receiving notice under part (B) of paragraph (3) of subsection (a) from an employee or otherwise receiving actual notice of such conviction.

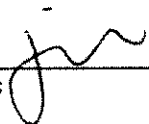
**CONTRACTOR'S DRUG-FREE WORKPLACE CERTIFICATION (continued)**

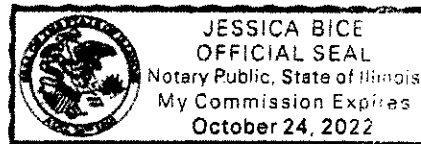
- (e) Imposing a sanction on, or requiring the satisfactory participation in a drug assistance or rehabilitation program by any employee who is so convicted, as required by Section 5 (30 ILCS 580/5) of the Act.
- (f) Assisting employees in selecting a course of action in the event drug counseling treatment, and rehabilitation is required and indicating that a trained referral team in place.
- (g) Making a good faith effort to continue to maintain a drug free workplace through implementation of this Section.

Failure to abide by this certification shall subject the CONTRACTOR to the penalties provided in Section 6 (30 ILCS 580/6) of the Act.

Signed:   
Title/Position: President

Subscribed and sworn to before me this 26th day of August, 2018.

  
Notary Public



**Compliance with Confined Space Entry  
Policy and Procedure Form**

The undersigned is an authorized representative of

Abbey Paving & Sealcoating Co., Inc

(Name of Company)

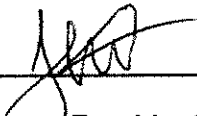
and certifies that they will comply with all requirements of 29 CFR Part 1910 Permit Required Confined Spaces for General Industry. Special attention is drawn to Section 1910.146(c)(9) which provides as follows:

"In addition to complying with the permit space requirements that apply to all employers, each CONTRACTOR who is retained to perform permit space entry operations shall:

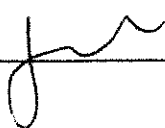
(i) Obtain any available information regarding permit space hazards and entry operations from the host employer;

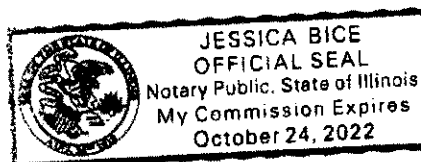
(ii) Coordinate entry operations with the host employer, when both host employer personnel and CONTRACTOR personnel will be working in or near permit spaces, as required by paragraph (d)(11) of this section; and

(iii) Inform the host employer of the permit space program that the CONTRACTOR will follow and of any hazards confronted or created in permit spaces, either through a debriefing or during the entry operation."

Signed:   
Title/Position: President

Subscribed and sworn to before me this 26th day of August, 2018.

Notary Public 



### **PERFORMANCE REFERENCE FORM**

Each BIDDER shall supply three (3) names, addresses, telephone numbers and names of persons to contact as performance references.

**Company Name:**.....

SEE ATTACHED

**Address:**.....

**City & State:** .....

**Telephone Number:** .....

**Person To Contact:** .....

**Title/Position:** .....

**Company Name:**.....

**Address:**.....

**City & State:** .....

**Telephone Number:** .....

**Person To Contact:** .....

**Title/Position:** .....

**Company Name:**.....

**Address:**.....

**City & State:** .....

**Telephone Number:** .....

**Person To Contact:** .....

**Title/Position:** .....

**CONTRACTOR'S CERTIFICATION**

John Gillian, having been first duly sworn depose and states  
(Officer or Owner of Company)

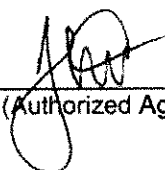
as follows:

1. Abbey Paving & Sealcoating Co., Inc, having submitted a proposal for **Village Hall**  
(Name of Company)

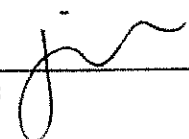
**Permeable Paver Parking Lot** to the Village of Willowbrook, hereby certifies that said CONTRACTOR has a written sexual harassment policy in place in full compliance with 775 ILCS 5/2-105(A)(4).

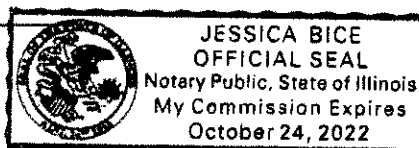
2. is not delinquent in the payment of any tax administered by the Illinois Department of Revenue, or if it is:

- a. It is contesting its liability for the tax or the amount of tax in accordance with procedures established by the approve Revenue Act; or
- b. It has entered into an agreement with the Department of Revenue for payment of all taxes due and is currently in compliance with that agreement.

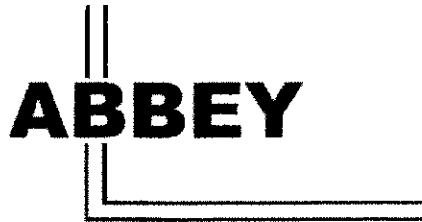
By:   
(Authorized Agent of CONTRACTOR)

Subscribed and sworn to before me this 26th day of August, 2018

  
Notary Public







1948 County Line Road • Aurora, IL 60502  
630.585.7220 • f. 630.585.7216

## 2019 Municipality References

### **City of Batavia**

Batavia Eastside Community Center

Jim Eby  
Director of Capital Projects  
(630) 879-5235 ext. 2001

### **Village of Calverton Hills**

Fire Department Improvements

Andrew Bourke  
Project Manager  
(847) 823-0500

### **Village of Homewood**

MSC Facility

Maximilian Massi  
Village Engineer  
(708) 206-2909

### **Elk Grove Village**

Fire Station #8

Andy Jones  
President, MTI Construction  
(847) 742-7200

### **City of Rolling Meadows**

West Meadows Ice Arena

Brian McKenna  
Park Superintendent  
(847) 344-4761

### **McHenry County**

McHenry County Parking Lot

Tom Burroughs  
Director of Facilities  
(815) 334-4155

### **Village of Lake Zurich**

Lake Zurich Public Works

Mike Brown  
Director of Public Works  
(847) 540-1696

### **City of Rolling Meadows**

Fire Station #15

Perry Wegman  
Senior Project Manager  
(630) 338-3973

**TAB 3**

**PREVAILING WAGE RATES**

**ABBEY PAVING CO., INC.**  
**2019 - 2020**  
**Wage Benefit**  
**Valid Through 5/31/20**

Classification	Wage	Union Benefits	FICA 7.65% (Soc 8.4% Medicare 1.45%)	FUTA/SUTA (.006) (.06875)	Workers Comp \$	Vacation	General Liability \$	Rates			Rates with Overhead/Profit		
								Total/Hour	Overtime Rate / Hour	Doubletime Rate / Hour	Total/Hour	Overtime Rate / Hour	Doubletime Rate / Hour
Wheeler Driver *	\$36.45	\$23.31	\$2.78	\$2.51	\$2.27	\$0.00	\$0.00	\$67.33	\$86.95	\$106.57	\$ 94.26	\$ 121.73	\$ 149.19
Semi Driver *	\$36.90	\$23.31	\$2.82	\$2.54	\$2.30	\$0.00	\$0.00	\$67.87	\$87.73	\$107.60	\$ 95.02	\$ 122.83	\$ 150.63
Laborer	\$43.72	\$29.82	\$3.34	\$3.01	\$3.51	\$0.00	\$0.38	\$83.78	\$107.31	\$130.84	\$ 117.29	\$ 150.23	\$ 183.18
Laborer (raker, +25 than std.)	\$43.97	\$29.82	\$3.36	\$3.02	\$3.53	\$0.00	\$0.38	\$84.09	\$107.75	\$131.42	\$ 117.72	\$ 150.85	\$ 183.99
Foreman	\$44.87	\$29.82	\$3.43	\$3.08	\$3.60	\$0.00	\$0.39	\$85.20	\$109.35	\$133.50	\$ 119.28	\$ 153.09	\$ 186.90
Class I Operator (standard)	\$49.30	\$42.18	\$3.77	\$3.39	\$3.08	\$2.00	\$1.53	\$105.25	\$131.78	\$158.32	\$ 147.35	\$ 184.50	\$ 221.65
Class II Operator	\$48.75	\$42.18	\$3.73	\$3.35	\$3.04	\$2.00	\$1.51	\$104.57	\$130.81	\$157.05	\$ 146.39	\$ 183.13	\$ 219.86
Class III Operator	\$46.70	\$42.18	\$3.57	\$3.21	\$2.91	\$2.00	\$1.45	\$102.03	\$127.16	\$152.30	\$ 142.84	\$ 178.03	\$ 213.22
Class IV Operator	\$45.30	\$42.18	\$3.47	\$3.11	\$2.83	\$2.00	\$1.41	\$100.29	\$124.68	\$149.06	\$ 140.41	\$ 174.55	\$ 208.68
Forman Operator	\$53.30	\$42.18	\$4.08	\$3.66	\$3.33	\$2.00	\$1.65	\$110.20	\$138.89	\$167.58	\$ 154.28	\$ 194.45	\$ 234.61
Chicago Carpenters (journeymen)	\$48.55	\$34.90	\$3.71	\$3.34	\$5.14	\$0.00	\$0.96	\$96.60	\$122.74	\$148.87	\$ 145.25	\$ 171.83	\$ 208.42
Chicago Carpenters (foreman)	\$50.55	\$34.90	\$3.87	\$3.48	\$5.35	\$0.00	\$1.00	\$99.15	\$126.36	\$153.56	\$ 149.81	\$ 176.90	\$ 214.99
Geneva Carpenters (journeymen)	\$48.55	\$34.89	\$3.71	\$3.34	\$5.14	\$0.00	\$0.96	\$96.59	\$122.73	\$148.86	\$ 145.23	\$ 171.82	\$ 208.40
Geneva Carpenters (foreman)	\$50.55	\$34.89	\$3.87	\$3.48	\$5.35	\$0.00	\$1.00	\$99.14	\$126.35	\$153.55	\$ 149.79	\$ 176.88	\$ 214.98
Will Co. Carpenters (journeymen)	\$48.55	\$37.30	\$3.71	\$3.34	\$5.14	\$0.00	\$0.96	\$99.00	\$125.14	\$151.27	\$ 138.61	\$ 175.19	\$ 211.78
Will Co. Carpenters (foreman)	\$50.55	\$37.30	\$3.87	\$3.48	\$5.35	\$0.00	\$1.00	\$101.55	\$128.70	\$155.96	\$ 142.17	\$ 180.26	\$ 218.35
Masons 502 (journeymen)	\$46.25	\$35.11	\$3.54	\$3.18	\$3.72	\$0.00	\$0.40	\$92.19	\$117.08	\$141.93	\$ 129.07	\$ 163.92	\$ 198.77
Masons 502 (foreman)	\$48.25	\$35.11	\$3.69	\$3.32	\$3.88	\$0.00	\$0.41	\$94.66	\$120.63	\$146.60	\$ 132.52	\$ 168.88	\$ 205.24
Masons 11 (Local 161) Jourm	\$43.00	\$38.43	\$3.29	\$2.86	\$3.45	\$0.00	\$0.37	\$91.50	\$114.64	\$137.79	\$ 128.10	\$ 160.50	\$ 192.90
Masons 11 (Local 161) Fore	\$45.00	\$38.43	\$3.44	\$3.09	\$3.61	\$0.00	\$0.39	\$93.97	\$118.19	\$142.41	\$ 131.55	\$ 165.46	\$ 199.37
Masons 11 (Local 587) Jourm	\$35.55	\$32.52	\$2.72	\$2.44	\$2.86	\$0.00	\$0.31	\$76.39	\$96.53	\$114.66	\$ 106.95	\$ 133.74	\$ 160.53
Masons 11 (Local 587) Fore	\$38.30	\$32.52	\$2.93	\$2.63	\$3.08	\$0.00	\$0.33	\$79.79	\$100.40	\$121.02	\$ 111.70	\$ 140.56	\$ 169.43
Masons 11 (Local 638) Jourm	\$47.01	\$34.28	\$3.60	\$3.23	\$3.78	\$0.00	\$0.40	\$92.30	\$117.60	\$142.90	\$ 129.22	\$ 164.64	\$ 200.07
Masons 11 (Local 638) Fore	\$49.01	\$34.28	\$3.75	\$3.37	\$3.94	\$0.00	\$0.42	\$94.77	\$121.15	\$147.53	\$ 132.67	\$ 169.60	\$ 206.54
Masons 11 (Local 382) Jourm	\$37.75	\$30.61	\$2.89	\$2.60	\$3.03	\$0.00	\$0.32	\$77.20	\$97.52	\$117.84	\$ 108.08	\$ 136.53	\$ 164.97
Masons 11 (Local 382) Fore	\$40.50	\$30.61	\$3.10	\$2.78	\$3.25	\$0.00	\$0.35	\$80.59	\$102.39	\$124.19	\$ 112.83	\$ 143.35	\$ 173.87
Masons 11 (Local 362) Jourm	\$45.53	\$35.78	\$3.48	\$3.13	\$3.66	\$0.00	\$0.39	\$91.97	\$116.48	\$140.98	\$ 128.76	\$ 163.07	\$ 197.38
Masons 11 (Local 362) Fore	\$47.53	\$35.78	\$3.64	\$3.27	\$3.82	\$0.00	\$0.41	\$94.44	\$120.02	\$145.61	\$ 132.22	\$ 168.03	\$ 203.85

**Note 1:** Abbey signed an additional TWO year "lock" with Frankenth with the 9/01/2017 renewal. Thus, all WC and General Liability rates per this summary will be effective until 8/31/2019. The corresponding "mod rate" below could be subject to change effective 9/1/19.

**Note 2:** The Company's "mod rating" for WC decreased to .75 (from .86), effective 9/01/18.

**Note 3:** Consistent with prior years, overhead / profit is calculated at a straight 40% of the "Total Hourly Cost" (per Owen).

**Note 4:** Consistent with prior years, Teamsters are no longer provided vacation.

\* : Consistent with prior years, there is no General Liability rate for drivers, as it is covered under our General Auto Liability.

\$ : Consistent with prior years, rates for both WC and General Liability are per \$100 in payroll.

V : Consistent with prior years, this amount excludes "Vacation Fund" of \$2.00 (as it is backed out).

ABBEY PAVING CO., INC.  
2019 - 2020  
Wage Benefit  
Valid Through 5/31/20

Last Updated: 6/5/2019 Updated for all new 6/1/19 union wages/benefits.  
Last Reviewed: 6/5/2019 Updated for all new 6/1/19 union wages/benefits.

Note: As of 6/5/19, the Teamsters Local 731 are still in negotiations with 6/1 wage/benefits. Will be updated.

To be updated for new mod rating and WC/GL Insurance rates, effective 9/1/19.

FUTA 2019 Wage Max:	\$7,000.00	Same maximum as prior year.
SUI 2019 Wage Max:	\$12,960.00	Same maximum as prior year.

11/23/2018	DuPage	ASBESTOS ABT-GEN	ALL	ALL	42.72	43.72	1.5	1.5	2	2	14.9	12.57	0	0.72	0
11/5/2018	DuPage	ASBESTOS ABT-MEC	ALL	BLD	37.88	40.38	1.5	1.5	2	2	12.92	11.82	0	0.72	0
8/15/2018	DuPage	BOILERMAKER	ALL	BLD	49.46	53.91	2	2	2	2	6.97	20.41	0	0.4	0
11/16/2018	DuPage	BRICK MASON	ALL	BLD	46.19	50.81	1.5	1.5	2	2	10.65	17.92	0	0.92	0
1/11/2019	DuPage	CARPENTER	ALL	ALL	47.35	49.35	1.5	1.5	2	2	11.79	20.41	0	0.63	0
4/5/2019	DuPage	CEMENT MASON	ALL	ALL	45.25	47.25	2	1.5	2	2	14.25	18.03	0	1.1	0
8/15/2018	DuPage	CERAMIC TILE FINISHER	ALL	BLD	39.56	39.56	1.5	1.5	2	2	10.75	12.02	0	0.77	0
11/5/2018	DuPage	COMMUNICATION TECH	ALL	BLD	33.82	36.62	1.5	1.5	2	2	12.35	20.39	1.89	0.68	0
8/15/2018	DuPage	ELECTRIC PWR EQMT OP	ALL	ALL	42.59	57.95	1.5	1.5	2	2	5.75	13.21	0	0.75	0
8/15/2018	DuPage	ELECTRIC PWR EQMT OP	ALL	HWY	41.45	56.38	1.5	1.5	2	2	5.5	12.87	0	0.73	0
4/5/2019	DuPage	ELECTRIC PWR GRNDMAN	ALL	ALL	32.86	57.95	1.5	1.5	2	2	5.75	10.2	0	0.58	0
8/15/2018	DuPage	ELECTRIC PWR GRNDMAN	ALL	HWY	32	56.38	1.5	1.5	2	2	5.5	9.92	0	0.66	0
10/26/2018	DuPage	ELECTRIC PWR LINEMAN	ALL	ALL	51.06	57.95	1.5	1.5	2	2	5.75	15.85	0	0.9	0
8/15/2018	DuPage	ELECTRIC PWR LINEMAN	ALL	HWY	49.67	56.38	1.5	1.5	2	2	5.5	15.4	0	0.88	0
8/15/2018	DuPage	ELECTRIC PWR TRK DRY	ALL	ALL	34.03	57.95	1.5	1.5	2	2	5.75	10.55	0	0.6	0
11/5/2018	DuPage	ELECTRIC PWR TRK DRY	ALL	HWY	33.14	56.38	1.5	1.5	2	2	5.5	10.29	0	0.59	0
8/15/2018	DuPage	ELECTRICIAN	ALL	BLD	40.5	44.5	1.5	1.5	2	2	12.35	23	5.25	0.75	0
4/5/2019	DuPage	ELEVATOR CONSTRUCTOR	ALL	BLD	54.85	61.71	2	2	2	2	15.43	9.71	4.38	0.61	0
4/5/2019	DuPage	FENCE ERECTOR	NE	ALL	40.88	42.88	1.5	1.5	2	2	13.59	14.5	0	0.65	0
8/15/2018	DuPage	FENCE ERECTOR	W	ALL	45.06		1.5	1.5	1.5	1.5	10.52	20.76	0	0.7	0
2/8/2019	DuPage	GLAZIER	ALL	BLD	43.85	45.35	1.5	2	2	2	14.17	21.11	0	0.94	0
11/5/2018	DuPage	HT/FROST INSULATOR	ALL	BLD	50.5	53	1.5	1.5	2	2	12.92	13.16	0	0.72	0
8/15/2018	DuPage	IRON WORKER	E	ALL	48.33	51.83	2	2	2	2	14.15	23.28	0	0.35	0
4/5/2019	DuPage	IRON WORKER	W	ALL	45.84	49.51	2	2	2	2	11.77	22.9	0	0.83	0
4/5/2019	DuPage	LABORER	ALL	ALL	42.72	43.47	1.5	1.5	2	2	14.9	12.57	0	0.72	0
8/15/2018	DuPage	LATHER	ALL	ALL	47.35	49.35	1.5	1.5	2	2	11.79	20.41	0	0.63	0
8/15/2018	DuPage	MACHINIST	ALL	BLD	48.38	50.88	1.5	1.5	2	2	7.23	8.95	1.85	1.47	0
8/15/2018	DuPage	MARBLE FINISHERS	ALL	ALL	34.65	47.7	1.5	1.5	2	2	10.65	16.46	0	0.49	0
8/15/2018	DuPage	MARBLE MASON	ALL	BLD	45.43	49.97	1.5	1.5	2	2	10.65	17.39	0	0.61	0
4/5/2019	DuPage	MATERIAL TESTER I	ALL	ALL	32.72	32.72	1.5	1.5	2	2	14.9	12.57	0	0.72	0
10/26/2018	DuPage	MATERIALS TESTER II	ALL	ALL	37.72	37.72	1.5	1.5	2	2	14.9	12.57	0	0.72	0
4/5/2019	DuPage	MILLWRIGHT	ALL	ALL	47.35	49.35	1.5	1.5	2	2	11.79	20.41	0	0.63	0
2/15/2019	DuPage	OPERATING ENGINEER	ALL	BLD	51.1	55.1	2	2	2	2	19.65	15.1	2	1.4	0
2/15/2019	DuPage	OPERATING ENGINEER	ALL	BLD	49.8	55.1	2	2	2	2	19.65	15.1	2	1.4	0
8/15/2018	DuPage	OPERATING ENGINEER	ALL	BLD	47.25	55.1	2	2	2	2	19.65	15.1	2	1.4	0
4/5/2019	DuPage	OPERATING ENGINEER	ALL	BLD	45.5	55.1	2	2	2	2	19.65	15.1	2	1.4	0
8/15/2018	DuPage	OPERATING ENGINEER	ALL	BLD	54.85	55.1	2	2	2	2	19.65	15.1	2	1.4	0
8/15/2018	DuPage	OPERATING ENGINEER	ALL	BLD	52.1	55.1	2	2	2	2	19.65	15.1	2	1.4	0
4/5/2019	DuPage	OPERATING ENGINEER	ALL	BLD	54.1	55.1	2	2	2	2	19.65	15.1	2	1.4	0
11/9/2018	DuPage	OPERATING ENGINEER	ALL	FLT	38	38	1.5	1.5	2	2	18.8	14.35	2	1.3	0
12/28/2018	DuPage	OPERATING ENGINEER	ALL	HWY	49.3	53.3	1.5	1.5	2	2	19.65	15.1	2	1.4	0
11/9/2018	DuPage	OPERATING ENGINEER	ALL	HWY	48.75	53.3	1.5	1.5	2	2	19.65	15.1	2	1.4	0
11/9/2018	DuPage	OPERATING ENGINEER	ALL	HWY	46.7	53.3	1.5	1.5	2	2	19.65	15.1	2	1.4	0
8/15/2018	DuPage	OPERATING ENGINEER	ALL	HWY	45.3	53.3	1.5	1.5	2	2	19.65	15.1	2	1.4	0
11/9/2018	DuPage	OPERATING ENGINEER	ALL	HWY	44.1	53.3	1.5	1.5	2	2	19.65	15.1	2	1.4	0
8/15/2018	DuPage	OPERATING ENGINEER	ALL	HWY	52.3	53.3	1.5	1.5	2	2	19.65	15.1	2	1.4	0

11/9/2018 DuPage	OPERATING ENGINEER	ALL	HWY	7	50.3	53.3	1.5	1.5	2	2	2	19.65	15.1	2	1.4	0
8/15/2018 DuPage	ORNAMNTL IRON WORKER	E	ALL		48.05	50.55	2	2	2	2	2	14.09	20.59	0	1.25	0
8/15/2018 DuPage	ORNAMNTL IRON WORKER	W	ALL		45.06	48.66	2	2	2	2	2	10.52	20.76	0	0.7	0
4/5/2019 DuPage	PAINTER	ALL	ALL		45.28	47.28	1.5	1.5	1.5	1.5	1.5	11.55	8.2	0	1.35	0
8/15/2018 DuPage	PAINTER SIGNS	ALL	BLD		38.2	43.25	1.5	1.5	2	2	2	2.6	3.25	0	0	0
8/15/2018 DuPage	PILE DRIVER	ALL	ALL		47.35	49.35	1.5	1.5	2	2	2	11.79	20.41	0	0.63	0
11/16/2018 DuPage	PIPEFITTER	ALL	BLD		48.5	51.5	1.5	1.5	2	2	2	10.05	18.85	0	2.54	0
11/5/2018 DuPage	PLASTERER	ALL	BLD		43.25	45.85	1.5	1.5	2	2	2	14.25	16.69	0	1.45	0
10/26/2018 DuPage	PLUMBER	ALL	BLD		50.25	53.25	1.5	1.5	2	2	2	14.34	14.42	0	1.31	0
4/5/2019 DuPage	ROOFER	ALL	BLD		43.65	47.65	1.5	1.5	2	2	2	9.73	12.44	0	0.53	0
12/14/2018 DuPage	SHEETMETAL WORKER	ALL	BLD		48.02	50.42	1.5	1.5	2	2	2	10.75	16.19	0	1.03	3.5
4/5/2019 DuPage	SPRINKLER FITTER	ALL	BLD		48.1	50.6	1.5	1.5	2	2	2	13.25	15.9	0	0.55	0
8/15/2018 DuPage	STEEL ERECTOR	E	ALL		42.07		2	2	2	2	2	13.45	19.59	0	0.35	0
8/15/2018 DuPage	STEEL ERECTOR	W	ALL		45.06	48.66	2	2	2	2	2	10.52	20.76	0	0.7	0
8/15/2018 DuPage	STONE MASON	ALL	BLD		46.19	50.81	1.5	1.5	2	2	2	10.65	17.92	0	0.92	0
11/16/2018 DuPage	TERRAZZO FINISHER	ALL	BLD		41.54	44.54	1.5	1.5	2	2	2	10.75	13.71	0	0.86	0
11/16/2018 DuPage	TERRAZZO MASON	ALL	BLD		45.38	48.88	1.5	1.5	2	2	2	10.75	15.17	0	0.89	0
8/15/2018 DuPage	TILE MASON	ALL	BLD		46.49	50.49	1.5	1.5	2	2	2	10.75	14.99	0	0.9	0
4/5/2019 DuPage	TRAFFIC SAFETY WKR	ALL	HWY		36	37.6	1.5	1.5	2	2	2	8.9	9.27	0	0.25	0
4/5/2019 DuPage	TRUCK DRIVER	ALL	ALL	1	37.61	38.16	1.5	1.5	2	2	2	9.08	11.36	0	0.15	0
4/5/2019 DuPage	TRUCK DRIVER	ALL	ALL	2	37.76	38.16	1.5	1.5	2	2	2	9.08	11.36	0	0.15	0
4/5/2019 DuPage	TRUCK DRIVER	ALL	ALL	3	37.96	38.16	1.5	1.5	2	2	2	9.08	11.36	0	0.15	0
4/5/2019 DuPage	TRUCK DRIVER	ALL	ALL	4	38.16	38.16	1.5	1.5	2	2	2	9.08	11.36	0	0.15	0
10/26/2018 DuPage	TUCK POINTER	ALL	BLD		46	48	1.5	1.5	2	2	2	8.34	16.81	0	0.93	0

## **CONTRACTOR'S DRUG-FREE WORKPLACE CERTIFICATION**

The undersigned is an authorized representative of

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(Name of Company)

and certifies that they will comply with all current Statutes entitled "Drug Free Workplace Act". The undersigned CONTRACTOR hereby certifies to the contracting agency that it will provide a drug-free workplace by:

(b) Publishing a statement:

(2) Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance, including cannabis, is prohibited in the grantee's of CONTRACTOR'S workplace.

(3) Specifying the actions that will be taken against employees for violations of such prohibition.

(4) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:

(B) abide by the terms of the statement; and

(C) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than 5 days after such conviction.

(c) Establishing a drug free awareness program to inform employees about:

(2) the dangers of drug abuse in the workplace;

(3) the grantee's or CONTRACTOR'S policy of maintaining drug free workplace;

(4) any available drug counseling, rehabilitation, and employee assistance program; and

(5) the penalties that may be imposed upon employees for drug violations.

(d) Making it a requirement to give a copy of the statement required by subsection (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.

(e) Notifying the contracting agency within 10 days after receiving notice under part (B) of paragraph (3) of subsection (a) from an employee or otherwise receiving actual notice of such conviction.

**CONTRACTOR'S DRUG-FREE WORKPLACE CERTIFICATION (continued)**

- (f) Imposing a sanction on, or requiring the satisfactory participation in a drug assistance or rehabilitation program by any employee who is so convicted, as required by Section 5 (30 ILCS 580/5) of the Act.
- (g) Assisting employees in selecting a course of action in the event drug counseling treatment, and rehabilitation is required and indicating that a trained referral team in place.
- (h) Making a good faith effort to continue to maintain a drug free workplace through implementation of this Section.

Failure to abide by this certification shall subject the CONTRACTOR to the penalties provided in Section 6 (30 ILCS 580/6) of the Act.

Signed: \_\_\_\_\_

Title/Position: \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Notary Public



**835 MIDWAY DRIVE, WILLOWBROOK, IL. 60527**

[illegible]

OR SPECIAL PROVISIONS

ED FOR CONSTRUCTION ARE TO  
SECTION 100 OF THE

ANY UNDERGROUND UTILITY  
DURING THE CONTRACTORS

THE OWNERS OF ALL  
APPROPRIATEMENTS MAY BE  
THE START OF  
PERATE WITH ALL UTILITY  
IONS.

E SHOWN ON THE DRAWINGS ACCORDING  
D SURVEYS, HOWEVER, THE VILLAGE OF  
R ACCURACY OF THE INFORMATION  
ON SEWERS, GAS AND WATER MAINS,  
ON BASINS, AND SIMILAR STRUCTURES.  
ALL UTILITIES THAT MAY INTERFERE  
GHEER OMISSIONS AND  
INGS. THE CONTRACTOR SHALL TO BE  
RE OCCASIONED BY HIS FAILURE TO  
AND UTILITIES.

SECTION OF ALL UNDERGROUND  
SHOWN ON THE PLANS, ANY  
BE REPAIRED OR REPLACED TO  
THE UTILITY OWNER.

CONSTRUCTION AREA WILL BE

ALL CALL "UTILITY" AT  
ONE CABLE AND  
C SERVICES DEPT. AT  
AND STORM FACILITIES

RYE ALL SECTION OR  
PREPERS UNTIL THE VILLAGE,  
OR OTHERWISE REFERENCED

MATERIAL IS DEPOSITED IN  
E NATURAL FLOW OF WATER  
F EACH WORKING DAY, AT THE  
L STRUCTURES SHALL BE FREE  
L NOT BE PAID FOR SEPARATELY

E CONTRACTOR SHALL PROVIDE  
OR ALL PRIVATE OR PUBLIC  
ACTIVITIES TO TAKE IN ALL  
S AND SEWERS, AND DISCHARGE  
AT PUMPING PLANT, IF  
D AT ALL TIMES TO DISPOSE OF  
E TAIL SLURRIES TO THE  
A SERVICE, THIS WORK WILL  
IN THE COST OF THE CONTRACT.

SSIST THE CONTRACTOR IN  
STRUCTURE, FRAMES OF ALL  
ADJUSTED TO THE FINAL  
S PART OF THE STRUCTURE.

THE CONTRACTOR DURING  
AT NO COST TO THE VILLAGE.  
CES, AS SPECIFIED BY THE  
R PROPOSED WATER MAINS  
FALTER MAIN QUALITY PIPE  
PIPE SHALL BE INCLUDED IN

PRIOR TO BEGINNING REMOVAL, ANY ITEMS OF WORK REMOVED PRIOR TO SARCUTTING  
WILL NOT BE MEASURED FOR PAYMENT.

RELOCATING EXISTING SIGNS, EXISTING SIGNS WHICH ARE IN CONFLICT WITH  
PROPOSED IMPROVEMENTS SHALL BE REMOVED AND REINSTALLED UPON COMPLETION OF  
COMPLETING IMPROVEMENTS IN ACCORDANCE WITH THE ILLINOIS DEPARTMENT OF  
TRANSPORTATION "MANUAL OF UNIFORM TRAFFIC CONTROL DEVICES" AND THE  
STANDARD SPECIFICATIONS FOR TRAFFIC CONTROL ITEMS INCLUDED IN THE COST  
OF THE CONTRACT.

PAY ITEMS IN THE SUMMARY OF QUANTITIES HAVE BEEN ESTIMATED. IF IN THE  
ENGINEER'S OPINION, THE WORK IS NOT REQUIRED, THE ITEM WILL BE DELETED  
FROM THE CONTRACT AND NO ADDITIONAL COMPENSATION WILL BE ALLOWED.

POLLUTION CONTROL THE CONTRACTOR WILL BE REQUIRED TO COMPLY WITH STATE REGULATIONS  
REGARDING AIR, WATER AND NOISE POLLUTION. CONSTRUCTION OPERATIONS SHALL BE CONFINED TO  
THE PERIOD BEGINNING AT 7:00 A.M. AND ENDING AT 7:00 P.M. WEEKDAYS, TADGALAL TO SATURDAY,  
SATURDAY, AND NO WORK SHALL BE PERFORMED ON SUNDAYS OR HOLIDAYS, PER VILLAGE ORDINANCE.

THE CONTRACTOR IS RESPONSIBLE FOR EXAMINING ALL SITE CONDITIONS PRIOR TO  
COMMENCEMENT OF CONSTRUCTION AND IS TO COMPARE THE SITE CONDITIONS AS INDICATED  
ON THE DRAWINGS.

THE LOCATIONS OF EXISTING DRAINAGE STRUCTURES, STORM AND SANITARY SEWERS, WATER  
SERVICE LINES AND OTHER UTILITY LINES ARE APPROXIMATE, AND THE VILLAGE DOES NOT  
GUARANTEE THEIR ACCURACY. THEIR EXACT HORIZONTAL AND VERTICAL LOCATIONS ARE  
TO BE DETERMINED IN THE FIELD BY THE CONTRACTOR AT HIS OWN EXPENSE.

DRAINAGE STRUCTURE AND SANITARY MANHOLE OFFSETS AS SHOWN ON THE PLANS  
ARE GIVEN TO THE FOLLOWING POINTS:

(A) FOR STRUCTURES FALLING IN THE CURB LINE - TO THE EDGE OF PAVEMENT  
(B) FOR ALL OTHER STRUCTURES - TO THE CENTER OF STRUCTURE.

TOP-OF-FRAME ELEVATIONS SHOWN ON THE PLANS FOR DRAINAGE STRUCTURES  
IN THE CURB LINE ARE EDGE-OF-PAVEMENT ELEVATIONS.

ALL SEWER AND WATER SERVICES CROSSED BY ANY NEW UTILITY SHALL BE PROPERLY  
LOCATED AND PROTECTED DURING CONSTRUCTION. ANY DAMAGE DONE TO SAID SERVICE  
NOT CONSIDERED TO BE IN CONFLICT WITH THE PROPOSED CONSTRUCTION SHALL BE  
REPAIRED BY THE CONTRACTOR AT HIS OWN EXPENSE.

THE CONTRACTOR SHALL COORDINATE CONSTRUCTION OPERATIONS TO INSURE TRAFFIC  
MAINTENANCE, SURFACE DRAINAGE, ETC. THROUGHOUT THE DURATION OF THE CONSTRUCTION  
PERIOD IN ACCORDANCE WITH THE REQUIREMENTS OF THE VILLAGE OF WILLOWBROOK,  
AND ANY OTHER GOVERNING AGENCIES.

THE CONTRACTOR SHALL TAKE ALL NECESSARY SAFETY PRECAUTIONS TO PROTECT AND PROVIDE  
ACCESS TO ADJUTING PROPERTY, UTILITIES, PEDESTRIANS AND VEHICULAR TRAFFIC.

NO BURNING OR INCINERATION OF RUBBISH WILL BE PERMITTED ON SITE.

DO NOT SCALE DRAININGS IF COORDINATES AND DIMENSIONS ARE GIVEN.

THE CONTRACTOR IS ADVISED THAT MUD AND DEBRIS MUST NOT BE DEPOSITED ON THE  
ADJACENT ROADWAYS. ANY DIRT AND DEBRIS ACCUMULATED ON THE PAVEMENT SHALL BE  
CLEANED BY THE CONTRACTOR IMMEDIATELY OF THE INCIDENT OR HE WILL BE BACK CHARGED  
AT THE RATE OF \$50.00 PER INCIDENT PLUS THE COST OF THE VILLAGE'S FORCES TO  
COMPLETE THE WORK.

THE CONTRACTOR SHALL BE RESPONSIBLE FOR ANY DAMAGE TO STREETS OR ROADWAYS AND  
ASSOCIATED STRUCTURES AND SHALL MAKE REPAIRS AS NECESSARY TO CORRECT DAMAGE AT  
HIS OWN EXPENSE. THE GRADING AND CONSTRUCTION OF THE PROPOSED IMPROVEMENTS SHALL  
NOT CAUSE PONDING OF STORM WATER.

ALL GRASSED AREAS DISTURBED DURING THE CONSTRUCTION OPERATIONS SHALL BE  
SOURED IN ACCORDANCE WITH SECTIONS 250 AND 252 OF THE STANDARD SPECIFICATIONS.

LOOS, SHRUBS, BARNES, SAPIJNOS, REEDS, OTHER VEGETATION AND STUMPS LESS  
THAN SIX (6) INCHES IN DIAMETER ARE NOT SHOWN ON THE PLANS. IT SHALL BE THE  
CONTRACTOR'S RESPONSIBILITY TO IDENTIFY THE LIMITS OF CLEARING REQUIRED  
DUE TO THE PROPOSED IMPROVEMENT.

ASPHALT GRINDINGS SHALL NOT BE USED FOR SUB-BASE GRANULAR MATERIAL.

THE CONTRACTOR SHALL PROVIDE A 24 HOUR EMERGENCY RESPONSE PLAN FROM TIME OF  
NOTIFICATION, IF NO RESPONSE, THE VILLAGE CAN HIRE A CONTRACTOR THEN BACK CHARGE  
THE CONTRACTOR.

SUBSURFACE EXPLORATION DATA

ALL REMOVAL OR EXCAVATION ITEMS BEING DISPOSED OF AT AN UNCONTAMINATED SOIL FILL  
OPERATION OR CLEAN CONSTRUCTION AND DEMOLITION DEBRIS (C2000) FILL SITE SHALL MEET  
THE REQUIREMENTS OF PUBLIC ACT 96-1416. ALL COSTS ASSOCIATED WITH MEETING THESE  
REQUIREMENTS SHALL BE INCLUDED IN THE UNIT PRICE COST FOR THE ASSOCIATED REMOVAL  
OR EXCAVATION ITEMS IN THE CONTRACT. THESE COSTS SHALL INCLUDE, BUT ARE NOT LIMITED  
TO, ALL REQUIRED TESTING, LAB ANALYSIS, CERTIFICATION BY A LICENSED PROFESSIONAL ENGINEER,  
AND STATE AND LOCAL TIPPING FEES.

6.3 SUBSURFACE CONDITIONS AT THE SITE OF WORK (7) THE QUANTITIES AND QUALITIES OF ALL MATERIALS, TO  
SET FORTH IN BID PROPOSAL, PLANS AND DRAWINGS AND SPECIFICATIONS THAT ARE NECESSARY TO COMPLETE A  
REQUIRED UNDER THE CONTRACT DOCUMENTS AND (8) THE LOCATION, CONDITION, COMPATIBILITY, CONFIGURATION  
UTILITIES AND SATISFIED ITSELF AS TO THE CHARACTER, QUALITY AND QUANTITY OF SURFACE AND SUBSURFACE  
OBSTACLES OR CONDITIONS TO BE ENCOUNTERED INsofar AS THIS INFORMATION IS REASONABLY ASCERTAINABLE  
OF THE SITE, INCLUDING ALL EXISTING WORK DONE, IF ANY, AS WELL AS FROM THE DRAWINGS, PLANS AND  
A PART OF THE BIDDING DOCUMENTS. ANY FAILURE OF THE BIDDER TO TAKE THE ACTIONS DESCRIBED AND ACHIEVE  
PARAGRAPH WILL NOT RELIEVE THE BIDDER FROM RESPONSIBILITY FOR ESTIMATING PROPERLY THE DIFFICULTY A  
SUCCESSFULLY PERFORMING THE WORK, OR FOR PROCEEDING TO SUCCESSFULLY PERFORM THE WORK WITHOUT ADO  
THE OTHER. CHRISTOPHER B. BURKE ENGINEERING, LTD. AND OTHER ASSUME NO RESPONSIBILITY FOR ANY CONCI  
INTERPRETATIONS MADE BY THE BIDDER BASED ON INFORMATION MADE AVAILABLE BY CHRISTOPHER B. BURKE EN  
OWNER OF THE PROJECT. NOR WILL THE OWNER OR CHRISTOPHER B. BURKE ENGINEERING, LTD. ASSUME RESP  
UNDERSTANDING REACHED OR REPRESENTATION MADE CONCERNING CONDITIONS WHICH CAN AFFECT THE WORK BY /  
OR AGENTS BEFORE THE ACCEPTANCE OF THE BID OFFER AND EXECUTION OF THE CONTRACT, UNLESS THAT UNDER  
REPRESENTATION IS EXPRESSLY STATED IN THIS CONTRACT.

## SCHEDULE OF QUANTITIES\*

ITEM	ITEM DESCRIPTION
1	PCC DRIVEWAY PAVEMENT, 7 INCH
2	PCC RETAINING EDGE, 10 INCH
3	CONCRETE BARRIER CURB, TYPE B
4	SIDEWALK REMOVAL
5	STRIPING PAINT 4"
6	TRAFFIC CONTROL AND PROTECTION, SPECIAL
7	SIDEWALK, 5 INCH SPECIAL
8	PAVEMENT REMOVAL
9	PERMEABLE INTERLOCKING CONCRETE PAVERS
10	EARTH EXCAVATION
11	SEEDING, TYPE 1A
12	EROSION CONTROL BLANKET
13	PERIMETER EROSION BARRIER
14	6" PVC STORM SEWER
15	24" OPEN BOTTOM MANHOLE
16	CONNECTION OVER EXISTING STORM SEWER

\* SCHEDULE OF QUANTITIES ARE ESTIMATED QUANTITIES

888-2113

7' PUBLIC UTILITY EASEMENT  
DOC. R1975-033298

LOT 1  
WILLOWBROOK  
EXECUTIVE  
PLAZA  
RESUBDIVISION

DOCUMENT R1978-057704

1-STORY  
BRICK & STONE  
BUILDING  
#835

FINISH FLOOR ELEVATION=717.87

2' CONCRETE  
BLOCK  
WALL

COLUMNS

GENERATOR

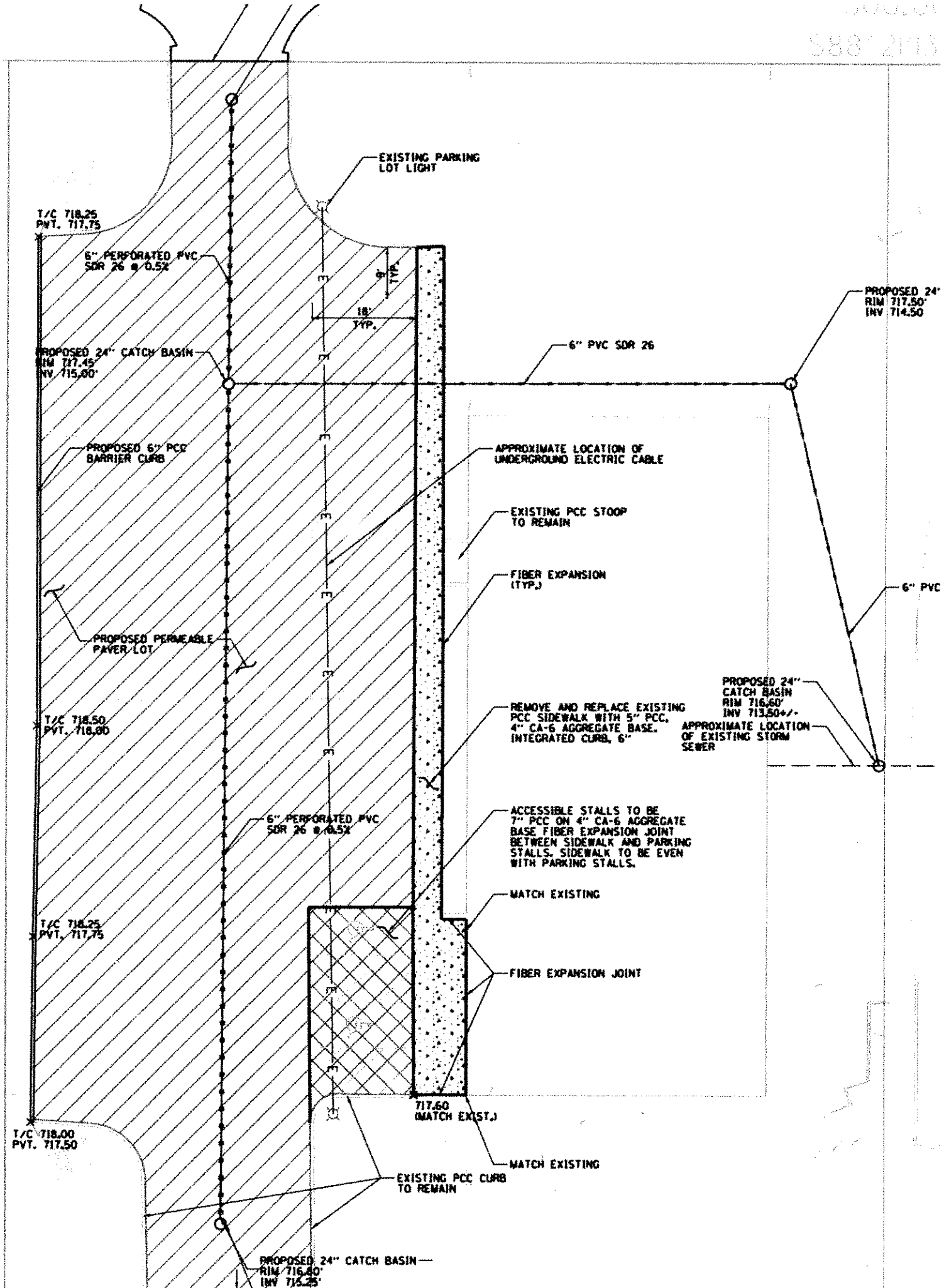
STEPS

CANOPY

BACK  
CURB  
5.01' E.

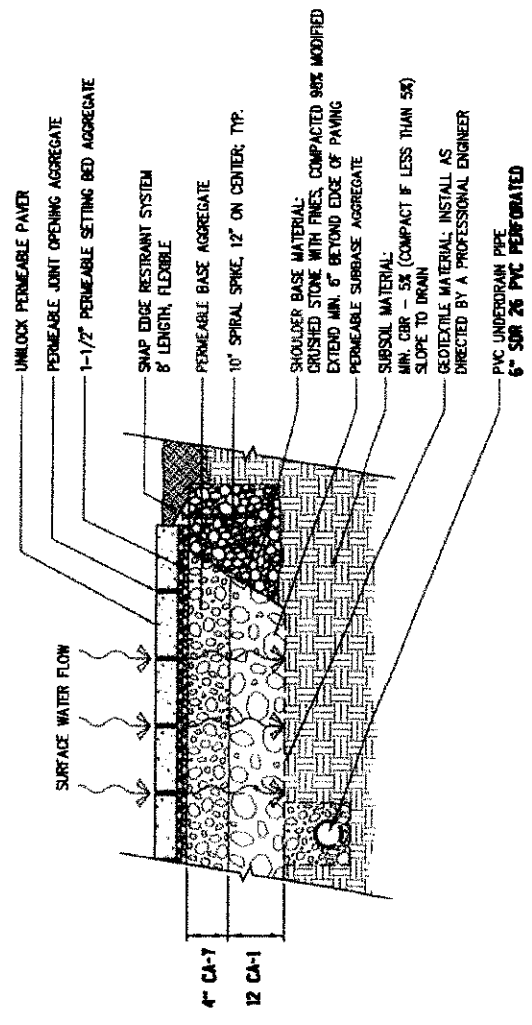
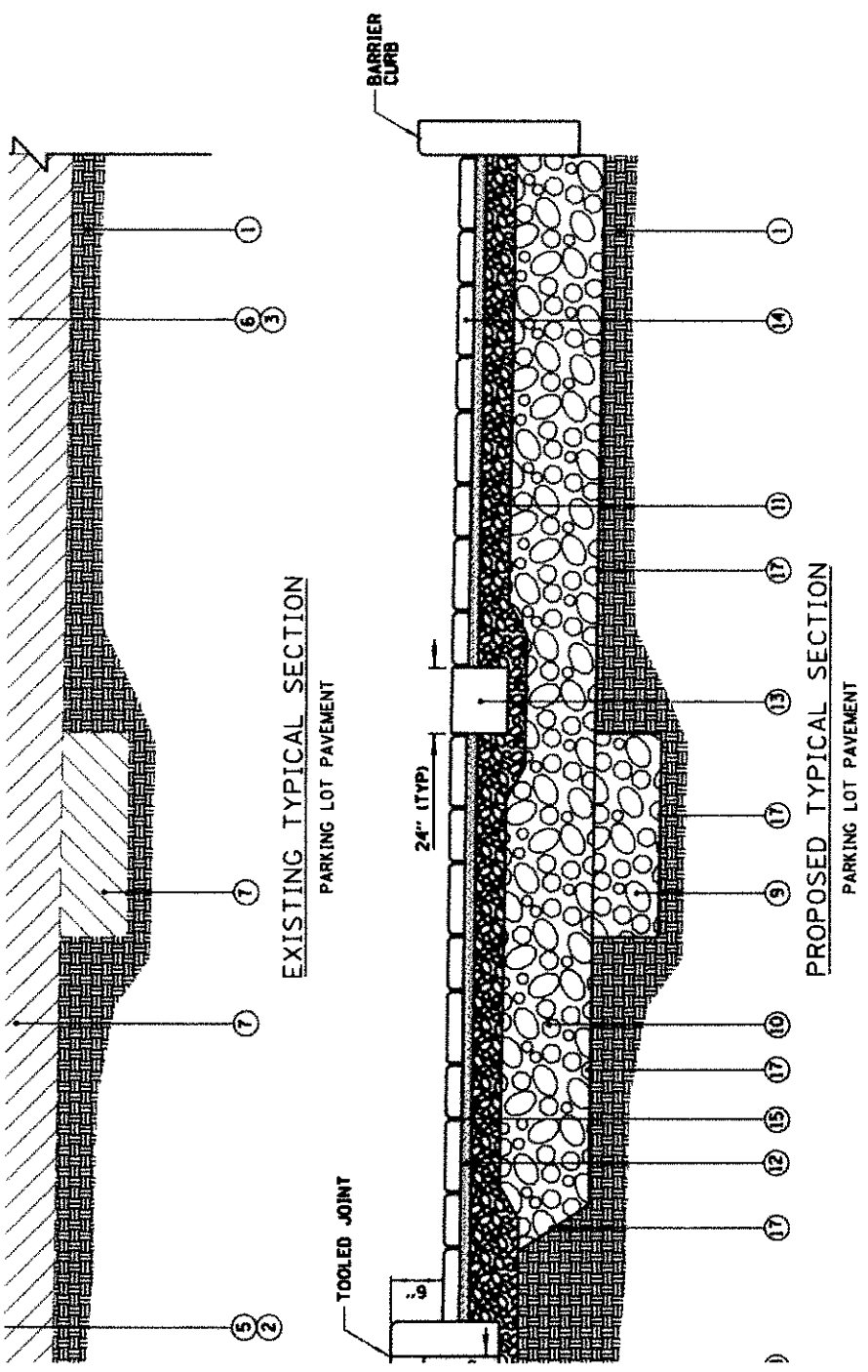
BACK  
CURB  
5.29' E.

SAN JUAN

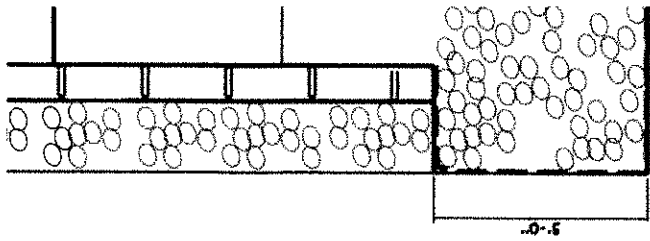


- ② EXISTING CONCRETE CURB A
  - ③ EXISTING BITUMINOUS PAVEMENT
  - ④ EXISTING SOIL AND GROUND
  - ⑤ CURB AND SIDEWALK
  - ⑥ PAVEMENT REMOVAL
  - ⑦ REMOVAL & DISPOSAL OF PAVEMENT
  - ⑧ COMBINATION CONCRETE CURB
  - ⑨ AGGREGATE SUBGRADE IMPROVEMENT
  - ⑩ GRANULAR SUBGRADE, CA-1 (1)
  - ⑪ GRANULAR SUBGRADE, CA-7 (1)
  - ⑫ BEDDING STONE, CA-16 GRAD OF PERMEABLE PAVERS
  - ⑬ CONCRETE RETAINING EDGE
  - ⑭ PERMEABLE INTERLOCKING CURB
  - ⑮ CA-16 (INCLUDED IN THE COURSE)
  - ⑯ INTEGRAL SIDEWALK/ CURB 5" PCC SIDEWALK/ 4" BARRIER CURB EROSION CONTROL BLANK
  - ⑰ WOVEN GEOTEXTILE FABRIC
  - ⑱ SAND BACKFILL (INCIDENTAL)
- NOTE: CA-1, CA-7, AND CA-16 STONE TO

NOTES:  
ALL REMOVAL ITEMS ADJACENT TO ALL PCC SIDEWALKS SHALL BE SAVED  
ALL CA-7, CA-16, CA-1 STONE TO

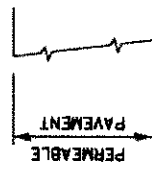


PERMEABLE PAVER DETAIL



**OPEN**

**PAVEM**



**PROP. 4" SUB-GRANULAR MAT TYPE B**

**B/**



**CONCRETE**

