

A G E N D A

REGULAR MEETING OF THE BOARD OF POLICE COMMISSIONERS OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON FRIDAY, OCTOBER 18, 2019, AT 8:00 A.M. AT THE WILLOWBROOK POLICE DEPARTMENT, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER
2. ROLL CALL
3. VISITORS' BUSINESS - Public comment is limited to three minutes per person
4. OMNIBUS VOTE AGENDA:
  - a. Review and Approve Minutes - Special BOPC meeting August 9, 2019 (APPROVE)
  - b. Review and Approve Minutes - Regular BOPC Meeting Session - August 16, 2019 (APPROVE)
  - c. Review and Approve Minutes - Closed BOPC Meeting - August 16, 2019 (APPROVE)
5. COMMUNICATIONS
6. UNFINISHED BUSINESS
  - a. Discussion/Update - Testing Process
7. NEW BUSINESS
8. CLOSED SESSION
9. ADJOURNMENT

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF POLICE COMMISSIONERS OF THE VILLAGE OF WILLOWBROOK HELD ON FRIDAY, AUGUST 9, 2019, AT THE WILLOWBROOK VILLAGE HALL, 835 MIDWAY DRIVE, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The Special Session was called to order at the hour of 8:00 a.m. by Chairman Joseph Heery.

2. ROLL CALL

Those present at roll call were Chairman Joseph Heery, Secretary Thomas Sailer, and Commissioner Mark Astrella.

ABSENT: None

Also present was Chief Robert Schaller and Deputy Chief Lauren Kaspar.

A QUORUM WAS DECLARED

3. VISITOR'S BUSINESS - None presented.

4. COMMUNICATIONS - None

5. UNFINISHED BUSINESS - None

6. NEW BUSINESS

a. SERGEANT TESTING - Eligibility Request

Discussion began on the upcoming testing and application processes. The BOPC must begin the process to replace the existing list of eligible that expires October 24, 2019. Chief Schaller also stated that the Board must begin the application and testing process and have procedures in place to conduct the oral interview process in sufficient time to have a final list of eligible candidates available when the current list expires.

The date for the promotional examination for the rank of police sergeant is November 15, 2019.

7. ADJOURNMENT

MOTION: Made by Secretary Sailer, seconded by Commissioner Astrella, to adjourn Special Session at 8:13 a.m.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED.

Board of Police Commissioners  
Special Meeting  
August 9, 2019  
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Minutes transcribed by Executive Secretary Christine Mardegan.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF POLICE COMMISSIONERS  
HELD ON AUGUST 16, 2019 AT THE WILLOWBROOK POLICE DEPARTMENT, 7760  
QUINCY STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

The meeting was called to order by Chairman Heery at the hour of 8:00 a.m.

2. ROLL CALL

Those present at roll call were Chairman Joseph Heery, Secretary Thomas Sailer, and Commissioner Mark Astrella.

ABSENT: None.

Also present were Village Administrator Tim Halik, Chief of Police Robert Schaller and Deputy Chief Lauren Kaspar.

A QUORUM WAS DECLARED

3. VISITORS' BUSINESS

None presented.

4. OMNIBUS VOTE AGENDA

- a. Review and Approve Minutes - Regular BOPC Meeting - June 28, 2019 (APPROVE)
- b. Review and Approve Minutes - Closed Session Meeting - June 28, 2019 (APPROVE)

The Commission reviewed the Omnibus Vote Agenda.

MOTION: Made by Secretary Sailer, seconded by Commissioner Astrella, to approve the Omnibus Vote Agenda as presented.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

5. COMMUNICATIONS

Resolution - Authorizing the Board of Police Commissioners (BOPC) to affect the original appointments of a candidate to fill a vacancy in the rank of Patrol Officer within the Police Department.

Chief Schaller presented a resolution that had been approved by the Village Board at their August 12<sup>th</sup> meeting amending the composition of the police department and approving the BOPC to

affect the promotion for a police sergeant. The current list is at number 4 with 9 remaining officers on the list. Discussion on hiring options.

6. UNFINISHED BUSINESS

None Presented.

7. NEW BUSINESS

A. Discussion and Approval Hiring of New Patrol Officer to fill a Vacancy.

8. CLOSED SESSION

a. Consideration of the Appointment, Employment, Compensation, Performance, or Dismissal of a Specific Village Employee in Accordance with 5 ILCS 120/2(c)(1)

RECESS INTO CLOSED SESSION

MOTION: Made by Chairman Heery and seconded by Secretary Sailer to recess into Closed Session at the hour of 8:20 a.m.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

The Commission reconvened the Regular Meeting at the hour of 8:27 a.m.

9. ADJOURNMENT

MOTION: Made by Secretary Sailer, seconded by Commissioner Astrella, to adjourn the meeting at the hour of 8:27 a.m.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

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Chairman

Minutes transcribed by Executive Secretary Christine Mardegan.