

A G E N D A

REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, MARCH 23, 2020, AT 6:30 P.M. AT THE WILLOWBROOK POLICE DEPARTMENT TRAINING ROOM, 7760 QUINCY STREET, WILLOWBROOK, IL, DUPAGE COUNTY, ILLINOIS

DUE TO THE COVID 19 PANDEMIC THE VILLAGE WILL BE UTILIZING A CONFERENCE CALL PHONE IN NUMBER FOR THIS MEETING. THE PHONE NUMBER IS 630-920-2488 AND THE ACCESS CODE IS 012153 #

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. VISITORS' BUSINESS - Public Comment is Limited to Three Minutes Per Person
5. OMNIBUS VOTE AGENDA:
 - a. Waive Reading of Minutes (APPROVE)
 - b. Minutes - Regular Board Meeting - March 9, 2020 (APPROVE)
 - c. Warrants - \$233,155.34 (APPROVE)
 - d. Motion - A Motion for Board Authorization for Staff to Process Current Delinquent Water Bills in Accordance with Past Practices (PASS)
 - e. RESOLUTION - A Resolution Approving, Confirming and Ratifying the Purchase of Ten (10) Laptop Computers (ADOPT)
 - f. RESOLUTION - A Resolution Approving, Confirming and Ratifying the Purchase of Thirty-Five (35) Desktop Computers (ADOPT)
 - g. Resolution - A Resolution Approving, Confirming and Ratifying the Purchase of Replacement Solid State Server Drives and Hard Drives and Server Rental for March 2020 (ADOPT)

h. Resolution - A Resolution Approving, Confirming and Ratifying the Purchase of a Security Firewall for the Village Hall and Public Works (ADOPT)

NEW BUSINESS

6. ORDINANCE - An Ordinance Amending a Special Use Permit for a Planned Unit Development and an Amendment to a Planned Unit Development as Approved in Ordinance No. 17-0-02 - PC 20-03: 625 Joliet Road, Compass Event Center and Arena PUD Amendment (PASS)
7. RESOLUTION - A Resolution Approving A Legal Services Engagement Agreement with Actuate Law, LLC and Authorizing the Mayor to Execute the Engagement Agreement on Behalf of the Village of Willowbrook (ADOPT)
8. ORDINANCE - An Ordinance of the Village of Willowbrook Establishing Temporary Executive Powers Pursuant to 65 ILCS 5/11-1-6 (PASS)

PRIOR BUSINESS

9. TRUSTEE REPORTS
10. ATTORNEY'S REPORT
11. CLERK'S REPORT
12. ADMINISTRATOR'S REPORT
13. MAYOR'S REPORT
14. CLOSED SESSION
15. ADJOURNMENT

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, MARCH 9, 2020 AT THE WILLOWBROOK POLICE DEPARTMENT, 7760 QUINCY STREET, VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those present at roll call were Mayor Frank Trilla, Trustees Sue Berglund, Umberto Davi, Terrence Kelly, Michael Mistele, Gayle Neal and Paul Oggerino.

ABSENT: Village Clerk Leroy Hansen.

Also present were Village Attorney Thomas Bastian, Village Administrator Brian Pabst, Assistant Village Administrator Michael Mertens, Director of Finance Carrie Dittman, Deputy Chief Laruen Kasper, Building Official Roy Giuntoli and Superintendent of Public Works Joseph Coons.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Superintendent of Public Works Joseph Coons to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None presented.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - February 24, 2020 (APPROVE)
- c. Minutes - Special Joint Meeting of the Finance & Administration, Laws & Ordinances, Municipal Services, and Public Safety Committees - February 17, 2020 (APPROVE)
- d. Warrants - \$157,171.99 (APPROVE)
- e. Monthly Financial Report - February 2020 (APPROVE)
- f. RECEIVE - A petition requesting approval of an Amendment to a Special Use for a Planned Unit Development and Amendment to a Planned Unit Development to allow for major changes under Section 9-13-4(C) 6(a) (a greater than five percent (5%)

increase in gross floor area, a greater than five percent (5%) decrease in landscape area, changes in the location of points of ingress or egress, changes in the types of permitted land use, changes in the approved development schedule, increases in the approved deviations) including certain relief, exceptions and waivers from Title 9 of the Village Code, and approval of a Final Plat of PUD. Compass Arena 625 Joliet Road, Willowbrook Illinois 60516 (RECEIVE)

- g. Receive - RECEIVE - Receive Plan Commission Recommendation - Public Hearing 20-01: Ducky's Car Wash Addition - Maqpoon Management Inc., 7000 Kingery Highway, Willowbrook, Illinois. Consideration of a Petition Requesting Approval of an Amendment to a Special Use Permit Within the B-2 Community Shopping District Zoning Classification, Including Certain Variations From Title 9 of the Village Code, to Modernize and Enlarge the Existing Car Wash With Associated Site Improvements at the Property Located at Northwest Corner of the Intersection of Illinois Route 83 and Plainfield Road (RECEIVE)

Mayor Trilla asked the Board if there were any items to be removed from Omnibus Vote Agenda.

MOTION: Made by Trustee Mistele and seconded by Trustee Davi to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele. Neal, and Oggerino. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

6. PROCLAMATION - A Proclamation Recognizing September 2020 as National Suicide Prevention + Action Month in the Village of Willowbrook (PASS)
7. ORDINANCE - A Ordinance Amending Section 4-2-21 Entitled "Building Code Adopted" and Section 4-2-28 Entitled "Fire Code Adopted" of Chapter 2 Entitled "Building Code" of Title 4 Entitled "Municipal Services" of the Village Code of Ordinances of the Village of Presentation to Recognize the

Government Finance Officers Association (GFOA) Distinguished
Budget Presentation Award (PASS)

MOTION: Made by Trustee Neal and seconded by Trustee Davi to pass
Ordinance 20-0-06 as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele.
Neal, and Oggerino. NAYS: None. ABSENT: None.

8. RESOLUTION - A Resolution Approving and Accepting a Proposal
and Authorizing the Village Administrator to Execute an
Agreement with HBK Water Meter Service, Inc. to Provide Water
Meter Testing Services to the Village of Willowbrook at a
Cost Not - To - Exceed \$ 11, 250.00 (ADOPT)

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund
to adopt Resolution 20-R-14 as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele.
Neal, and Oggerino. NAYS: None. ABSENT: None.

PRIOR BUSINESS

8. TRUSTEE REPORTS

Trustee Neal had no report.

Trustee Kelly had no report.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi had no report.

Trustee Oggerino had no report.

10. ATTORNEY'S REPORT

Attorney Bastian had no report.

11. CLERK'S REPORT

Clerk Hansen was not present.

12. ADMINISTRATOR'S REPORT

Village Administrator Pabst had no report.

13. MAYOR'S REPORT

Mayor Trilla attended the Metropolitan Mayors Caucus Meeting there was an update opposing legislation to ban red light cameras HB322 on the grounds that it violates control.

The Village will be supporting Senate Bill 3392 to replace LGDF to full funding by 2024.

The Village is currently updating all information on the Coronavirus (COVID-19) on the home page of the Village website.

Census will start April 1st, 2002.

There will be a DMMC reception May 27, 2020 at the Marriot Delta where I will be sworn in as the President of the DMMC.

Lastly, Thank you to all the committees for all your hard work.

14. CLOSED SESSION

Mayor Trilla stated that there was no need for a Closed Session during tonight's meeting.

15. ADJOURNMENT

MOTION: Made by Trustee Mistele and seconded by Trustee Oggerino, to adjourn the Regular Meeting at the hour of 6:38 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Neal, and Oggerino. NAYS: None. ABSENT: NONE.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

_____, 2020.

Frank A. Trilla, Mayor

IV Num IV Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date Entered By	Inv Amt	Amt Due	Status	Jrnlnized Post Date
424900 1297	ACCESS ONE, INC.	03/01/2020 DSCHMIDT	03/24/2020	2,028.51	2,028.51	Open	Y 03/09/2020
	01-10-460-225 01-10-455-201 01-30-640-225 01-20-455-201 01-10-455-201 01-30-630-201 02-50-401-201 02-50-401-201 01-20-455-201 01-35-710-201	INTERNET/WEBSITE HOSTING PHONE - TELEPHONES INTERNET/WEBSITE HOSTING PHONE - TELEPHONES PHONE - TELEPHONES PHONE - TELEPHONES PHONE - TELEPHONES PHONE - TELEPHONES PHONE - TELEPHONES PHONE - TELEPHONES		400.00 421.57 400.00 91.48 87.39 262.15 91.48 91.48 91.48 91.48			
000019986 1372	ACI PAYMENTS, INC	03/11/2020 DSCHMIDT	03/24/2020	17.55	17.55	Open	Y 03/17/2020
	02-50-401-307	FEES DUES SUBSCRIPTIONS		17.55			
0939-1 1309	BRADFORD SYSTEMS CORPORATIN	03/04/2020 DSCHMIDT	03/24/2020	4,470.00	4,470.00	Open	Y 03/13/2020
	01-30-630-405	FURNITURE & OFFICE EQUIPMENT		4,470.00			
/16/20 20	DESKTOPS BRIAN PABST	03/16/2020 DSCHMIDT	03/24/2020	18,310.00	18,310.00	Open	Y 03/17/2020
1365	USED PERSONAL CARD FOR EMERG PURCH	EDP EQUIPMENT/ SOFTWARE EDP EQUIPMENT/ SOFTWARE		915.50 1,831.00 915.50 915.50 915.50 1,831.00 10,070.50 915.50			
56678 1352	CHRISTOPHER B. BURKE EXEC PLAZA DRAINAGE 01-35-720-245	03/11/2020 DSCHMIDT	03/24/2020	1,177.00	1,177.00	Open	Y 03/16/2020
56679 1353	CHRISTOPHER B. BURKE	FEES - ENGINEERING DSCHMIDT		1,177.00			

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		OPEN					
56680 1354	CHRISTOPHER B. BURKE 625 JOLIET RD 01-15-520-254	03/11/2020 DSCHMIDT	03/24/2020	559.72	559.72	Open	Y 03/16/2020
56681 1355	CHRISTOPHER B. BURKE PETE'S RT 83 & PLAINFIELD 01-40-820-245	03/11/2020 DSCHMIDT	03/24/2020	570.00	570.00	Open	Y 03/16/2020
56682 1356	CHRISTOPHER B. BURKE VH 01-35-720-245	03/11/2020 DSCHMIDT	03/24/2020	370.00	370.00	Open	Y 03/16/2020
56683 1357	CHRISTOPHER B. BURKE WLBK BOWL REDEVELOPMENT 01-15-520-254	03/11/2020 DSCHMIDT	03/24/2020	1,128.65	1,128.65	Open	Y 03/16/2020
56684 1358	CHRISTOPHER B. BURKE ZONING MAP UPDATE 01-15-520-254	03/11/2020 DSCHMIDT	03/24/2020	875.50	875.50	Open	Y 03/16/2020
854 1295	CITY WIDE OF ILLINOIS 01-10-466-228	MAINTENANCE - ENGINEER	03/24/2020	875.50	875.50	Open	Y 03/16/2020
H FEE 20 1293	COMCAST CABLE 01-10-460-225	INTERNET/WEBSITE HOSTING	03/01/2020 DSCHMIDT	1,827.23	1,827.23	Open	Y 03/09/2020
432089030 MAR 20 1325	COMED 01-35-745-207	INTERNET/WEBSITE HOSTING	02/26/2020 DSCHMIDT	227.41	227.41	Open	Y 03/09/2020
791026027 MAR 20 1326	COMED 01-30-630-248	ENERGY - STREET LIGHTS	03/05/2020 DSCHMIDT	457.13	457.13	Open	Y 03/16/2020
				457.13	457.13		
				33.82	33.82	Open	Y 03/16/2020
				33.82	33.82		

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			OPEN				
403140110 MAR 20 1327	COMED	03/06/2020 DSCHMIDT	03/24/2020	47.78	47.78	Open	03/16/2020
	01-35-745-207	ENERGY - STREET LIGHTS		47.78			
863089003 MAR 20 1328	COMED	03/05/2020 DSCHMIDT	03/24/2020	44.48	44.48	Open	03/16/2020
	01-30-630-248	RED LIGHT - COM ED		44.48			
423085170 MAR 20 1329	COMED	03/05/2020 DSCHMIDT	03/24/2020	42.42	42.42	Open	03/16/2020
	01-30-630-248	RED LIGHT - COM ED		42.42			
494249014 MAR 20 1330	COMED	03/11/2020 DSCHMIDT	03/24/2020	503.55	503.55	Open	03/16/2020
	01-10-466-240	ENERGY/COMED (835 MIDWAY)		503.55			
651111049 MAR 20 1373	COMED	03/11/2020 DSCHMIDT	03/24/2020	1,498.53	1,498.53	Open	03/17/2020
	02-50-420-206	ENERGY - ELECTRIC PUMP		1,498.53			
K REFUND 2020 1345	COMMUNITY BANK OF WILLOWBROOK	03/13/2020 DSCHMIDT	03/24/2020	500.00	500.00	Open	03/16/2020
	01-20-585-154	FAMILY SPECIAL EVENT - RACE		500.00			
K REFUND 2020 1349	DELLCO CORP	03/13/2020 DSCHMIDT	03/24/2020	800.00	800.00	Open	03/16/2020
	01-20-585-154	FAMILY SPECIAL EVENT - RACE		800.00			
126802 1290	DISCOVERY BENEFITS SIMPLIFY	02/29/2020 DSCHMIDT	03/24/2020	50.00	50.00	Open	03/09/2020
	01-00-210-221	EMP DED PAY - FSA FEE			49.92		
	01-10-455-141	HEALTH/DENTAL/LIFE INSURANCE			0.08		
K REFUND 2020 1347	DR. PAMELA JOHNSON	03/13/2020 DSCHMIDT	03/24/2020	400.00	400.00	Open	03/16/2020
	01-20-585-154	FAMILY SPECIAL EVENT - RACE			400.00		

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/12/20 1332	FENSKY JOHN 01-20-585-150	03/12/2020 DSCHMIDT	03/24/2020	103.20	103.20	Open	Y 03/16/2020	
1/5/19 1337	FOX TOWN PLUMBING INC VILLAGE HALL SUMP PUMP 01-10-466-228	11/05/2020 DSCHMIDT	03/24/2020	434.00	434.00	Open	Y 03/16/2020	
/8/20 1338	FOX TOWN PLUMBING INC PD/SEWER IN LOCK UP 01-30-630-228	MAINTENANCE - BUILDING	01/08/2020 DSCHMIDT	03/24/2020	1,098.85	1,098.85	Open	Y 03/16/2020
K REFUND 2020 1344	FRANK NOVOTNY & ASSOCIATES 01-20-585-154	FAMILY SPECIAL EVENT - RACE	03/13/2020 DSCHMIDT	03/24/2020	300.00	300.00	Open	Y 03/16/2020
670-900-2 1342	GEWALT HAMILTON ASSOCIATES INC 01-15-520-258	PLAN REVIEW - TRAFFIC CONSULTANT-REIMB	03/13/2020 DSCHMIDT	03/24/2020	603.80	603.80	Open	Y 03/16/2020
6525 1321	H AND R CONSTRUCTION INC. 01-35-750-328	STREET & ROW MAINTENANCE	03/06/2020 DSCHMIDT	03/24/2020	7,455.00	7,455.00	Open	Y 03/13/2020
EB 2020 1319	HOME DEPOT CREDIT SERVICES 01-30-635-288 02-50-425-474	02/28/2020 DSCHMIDT	03/24/2020	55.60	55.60	Open	Y 03/13/2020	
4728 MAR 20 1334	BUILDING CONSTR & REMODEL WELLHOUSE REPAIRS & MAIN - WB EXEC PLAZ	03/10/2020 DSCHMIDT	03/24/2020	100.00	100.00	Open	Y 03/16/2020	
8198 1300	HEALTH/DENTAL/LIFE INSURANCE 01-10-455-141	02/29/2020 DSCHMIDT	03/24/2020	100.00	100.00	Open	Y 03/10/2020	

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113515 1361	INT ASSOC OF CHIEFS OF POLICE INC NET SUBSCR DUES 5/1/20-4/30/21 01-30-630-307	03/14/2020 DSCHMIDT FEES/DUES/SUBSCRIPTIONS	03/24/2020	875.00	875.00	Open	Y 03/16/2020
/29/20 1308	KING CAR WASH 01-30-630-303	02/29/2020 DSCHMIDT FUEL/MILEAGE/WASH	03/24/2020	325.00	325.00	Open	Y 03/13/2020
006568316 1302	KONICA MINOLTA BUSINESS SOLUTIONS 01-30-630-315 01-40-810-315	03/01/2020 DSCHMIDT COPY SERVICE COPY SERVICE	03/24/2020	677.06	677.06	Open	Y 03/13/2020
006577692 1303	KONICA MINOLTA BUSINESS SOLUTIONS 01-30-630-315	03/04/2020 DSCHMIDT COPY SERVICE	03/24/2020	5.70	5.70	Open	Y 03/13/2020
-213415 1331	LA FASTENERS INC 01-20-570-411	02/26/2020 DSCHMIDT MAINTENANCE - EQUIPMENT	03/24/2020	26.70	26.70	Open	Y 03/16/2020
0263 1363	METRO REPORTING SERVICE LTD. 20-03 01-15-520-246	03/10/2020 DSCHMIDT FEES - COURT REPORTER	03/24/2020	333.50	333.50	Open	Y 03/17/2020
1557-8 1366	METROPOLITAN COMPOUNDS INC 01-35-755-331	12/03/2019 DSCHMIDT SALT	03/24/2020	3,527.30	3,527.30	Open	Y 03/17/2020
3/16/20 5 LAPTOPS 1364	MICHAEL MERTENS	03/16/2020 DSCHMIDT	03/24/2020	4,134.32	4,134.32	Open	Y 03/17/2020
01-10-460-212 01-25-615-212 01-35-715-212 71580A 1322	MID AMERICAN WATER	EDP EQUIPMENT/SOFTWARE EDP EQUIPMENT/SOFTWARE EDP EQUIPMENT/SOFTWARE 02/11/2020 DSCHMIDT	03/24/2020	228.00	228.00	Open	Y 03/13/2020

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71715A 1323	MID AMERICAN WATER 02-50-430-476	MATERIAL & SUPPLIES - DISTRIBUTION	03/24/2020	522.60	522.60	Open	03/13/2020
72007A 1324	MID AMERICAN WATER 02-50-430-476	MATERIAL & SUPPLIES - DISTRIBUTION	03/24/2020	522.60	522.60	Open	03/13/2020
K REFUND 2020 1346	MIDWEST HELICOPTER 01-20-585-154	MATERIAL & SUPPLIES - DISTRIBUTION FAMILY SPECIAL EVENT - RACE	03/24/2020	208.04	208.04	Open	03/16/2020
274 1375	MITECHS, INC.	DSCHMIDT	03/24/2020	2,476.69	2,476.69	Open	03/17/2020
375	01-10-460-212 01-35-715-212 01-10-460-212 01-35-715-212	EDP EQUIPMENT/SOFTWARE EDP EQUIPMENT/SOFTWARE EDP EQUIPMENT/SOFTWARE EDP EQUIPMENT/SOFTWARE	03/24/2020	1,384.91 641.78 225.00 225.00			
376 1313	NJ RYAN TREE & LANDSCAPE LLC 10/1/19 EMERGENCY CALL OUT 79TH ST 01-35-750-338	DSCHMIDT TREE MAINTENANCE	03/24/2020	5,775.00	5,775.00	Open	03/13/2020
377 1314	NJ RYAN TREE & LANDSCAPE LLC 10-4-19 EMER CALL OUT/6234 CLAREDO 01-35-750-338	DSCHMIDT TREE MAINTENANCE	03/24/2020	5,587.50	5,587.50	Open	03/13/2020
380 1315	NJ RYAN TREE & LANDSCAPE LLC 10/28/19 FALL TREE PLANTING 01-35-750-338	DSCHMIDT TREE MAINTENANCE	03/24/2020	5,925.00	5,925.00	Open	03/13/2020
384 1316	NJ RYAN TREE & LANDSCAPE LLC 11/4/19 EMER CLEAN UP/75TH PL/68TH 01-35-750-338	DSCHMIDT TREE MAINTENANCE	03/24/2020	7,725.00	7,725.00	Open	03/13/2020

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385 1317	NJ RYAN TREE & LANDSCAPE LLC 11/5/19 EMER TREE REMV/ELEANOR PL/ 01-35-750-338	12/05/2019 DSCHMIDT	03/24/2020	6,487.50	6,487.50	Open	Y 03/13/2020
386 1318	NJ RYAN TREE & LANDSCAPE LLC OCT 2019/BRUSH CHIPPING FROM STORM 01-35-750-338	12/05/2019 DSCHMIDT	03/24/2020	1,400.00	1,400.00	Open	Y 03/13/2020
71446 1360	NORTH EAST MULTI REGIONAL TRNG. LAVALLE TRAINING 01-30-630-304	03/13/2020 DSCHMIDT	03/24/2020	225.00	225.00	Open	Y 03/16/2020
67629 1374	PCS INTERNATIONAL 01-10-460-212	03/16/2020 DSCHMIDT	03/24/2020	500.00	500.00	Open	Y 03/17/2020
3572 1311	PORTER LEE CORPORATION 01-30-640-263	03/05/2020 DSCHMIDT	03/24/2020	1,800.00	1,800.00	Open	Y 03/13/2020
K REFUND 2020 1348	PROFORMA CREATIVE IMPRESSIONS 01-20-585-154	03/13/2020 DSCHMIDT	03/24/2020 FAMILY SPECIAL EVENT - RACE	300.00	300.00	Open	Y 03/16/2020
193075 1336	QUADIENT LEASING USA, INC. 1/5/20-4/4/20 01-10-455-311	03/04/2020 DSCHMIDT	03/24/2020 POSTAGE & METER RENT	408.24	408.24	Open	Y 03/16/2020
5367 1320	RAGS ELECTRIC, INC 01-35-745-224	02/29/2020 DSCHMIDT	03/24/2020 MAINTENANCE - TRAFFIC SIGNALS	422.00	422.00	Open	Y 03/13/2020
K REFUND 2020 1362	RIGHT FIT FITNESS WELLNESS 01-20-585-154	03/16/2020 DSCHMIDT	03/24/2020 FAMILY SPECIAL EVENT - RACE	200.00	200.00	Open	Y 03/16/2020

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38959 1301	RUTLEDGE PRINTING CO. POLICE BUS CARDS 01-30-630-302	PRINTING & PUBLISHING	DSCHMIDT	03/05/2020 03/24/2020	110.68 110.68		110.68	Open	Y 03/11/2020
863-2233381 1292	SATELLITE PHONE STORE JAN-FEB 2020 01-10-455-201 01-30-630-201	DSCHMIDT	PHONE - TELEPHONES PHONE - TELEPHONES	03/02/2020 03/24/2020	263.04 263.04		263.04	Open	Y 03/09/2020
057623218 1335	STAPLES	DSCHMIDT	OFFICE SUPPLIES	02/28/2020 03/24/2020	51.44 51.44		51.44	Open	Y 03/16/2020
/29/20 1307	TAMELLING GRADING 01-35-750-328	DSCHMIDT	STREET & ROW MAINTENANCE	02/29/2020 03/24/2020	1,120.00 1,120.00		1,120.00	Open	Y 03/13/2020
62499 1340	TEMPERATURE ENGINEERING INC	DSCHMIDT	MAINTENANCE - BUILDING MAINTENANCE - BUILDING MAINTENANCE - PARK BUILDINGS - HVAC MAINTENANCE - GARAGE	03/10/2020 03/24/2020	1,887.50 1,887.50		1,887.50	Open	Y 03/16/2020
01-10-466-228 01-30-630-228 01-20-570-228 01-35-725-413									
K REFUND 2020 1350	THOMAS MAGUIRE	DSCHMIDT	FAMILY SPECIAL EVENT - RACE	03/13/2020 03/24/2020	45.00 45.00		45.00	Open	Y 03/16/2020
41950169 1310	THOMSON REUTERS - WEST 01-30-630-307	DSCHMIDT	FEES/DUES/SUBSCRIPTIONS		45.00				
17659264 1298	ULINE 01-30-630-401	DSCHMIDT	OPERATING EQUIPMENT	03/04/2020 03/24/2020	299.14 299.14		299.14	Open	Y 03/09/2020

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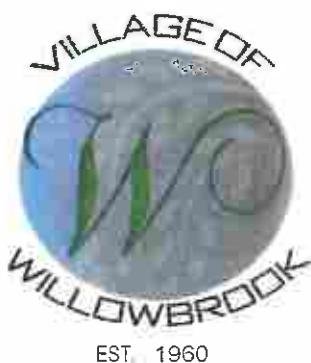
EXP CHECK RUN DATES 03/11/2020 - 03/24/2020
JOURNALIZED

IV Num IV Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
	OPEN						
17429048 1304	ULINE 01-30-630-401	02/26/2020 DSCHMIDT OPERATING EQUIPMENT	03/24/2020	230.55	230.55	Open	Y 03/13/2020
17659869 1305	ULINE 01-30-630-401	03/04/2020 DSCHMIDT OPERATING EQUIPMENT	03/24/2020	250.94	250.94	Open	Y 03/13/2020
849555965 1367	VERIZON WIRELESS 01-05-410-201 01-10-455-201 01-30-630-201 01-35-710-201 02-50-401-201 01-40-810-201	03/01/2020 DSCHMIDT PHONE - TELEPHONES PHONE - TELEPHONES PHONE - TELEPHONES TELEPHONES PHONE - TELEPHONES TELEPHONES	03/24/2020	1,028.21	1,028.21	Open	Y 03/17/2020
605315 1291	WAREHOUSE DIRECT 01-10-455-301 01-10-455-355	03/06/2020 DSCHMIDT OFFICE SUPPLIES COMMISSARY PROVISION	03/24/2020	22.74	22.74	Open	Y 03/09/2020
597427 1296	WAREHOUSE DIRECT 01-30-630-301	02/28/2020 DSCHMIDT OFFICE SUPPLIES	03/24/2020	310.50	310.50	Open	Y 03/09/2020
611853 1306	WAREHOUSE DIRECT 01-30-630-401	03/11/2020 DSCHMIDT OPERATING EQUIPMENT	03/24/2020	200.91	200.91	Open	Y 03/13/2020
610722 1333	WAREHOUSE DIRECT 01-10-455-301	03/12/2020 DSCHMIDT OFFICE SUPPLIES	03/24/2020	434.08	434.08	Open	Y 03/16/2020
613475 1351	WAREHOUSE DIRECT 01-30-630-401	03/24/2020 DSCHMIDT OPERATING EQUIPMENT	03/24/2020	239.57	239.57	Open	Y 03/16/2020

ser: cdittman
3: Willowbrook

EXP CHECK RUN DATES 03/11/2020 - 03/24/2020
JOURNALIZED

IV Num IV Ref#	Vendor Description GL Distribution	Inv Date Entered By	Due Date	Inv Amt	Amt Due	Status	Jrnlized Post Date
2/29/20 1339	WESTOWN AUTO SUPPLY COMPANY 01-40-810-409 01-35-735-409	02/29/2020 DSCHMIDT MAINTENANCE - VEHICLES MAINTENANCE - VEHICLES	03/24/2020	335.61	335.61	Open	Y 03/16/2020
K REFUND 2020 1343	WILLOWBROOK FORD INC. 01-20-585-154	03/13/2020 DSCHMIDT FAMILY SPECIAL EVENT - RACE	03/24/2020	800.00	800.00	Open	Y 03/16/2020
032176 1359	WILLOWBROOK FORD INC. 2015 FORD TAURUS 01-30-630-409	03/10/2020 DSCHMIDT MAINTENANCE - VEHICLES	03/24/2020	316.44	316.44	Open	Y 03/16/2020
of Invoices: of Credit Memos:	87 # Due: 0 # Due: bt of Invoices and Credit Memos:	87 0 0	Totals: Totals: 233,155.34 0.00 233,155.34	316.44 316.44 0.00 233,155.34	233,155.34 0.00 233,155.34	233,155.34 0.00 233,155.34	
-- TOTALS BY FUND --				108,720.96	108,720.96		
	01 - GENERAL FUND 02 - WATER FUND			124,434.38	124,434.38		
-- TOTALS BY DEPT/ACTIVITY --				49.92	49.92		
	00 - NON-DEPARTMENTAL 05 - VILLAGE BOARD & CLERK 10 - ADMINISTRATION 15 - PLANNING & ECONOMIC DEVELOPM 20 - PARKS & RECREATION 25 - FINANCE DEPARTMENT 30 - POLICE DEPARTMENT 35 - PUBLIC WORKS DEPARTMENT 40 - BUILDING & ZONING DEPARTMENT 50 - WATER DEPARTMENT			1,231.37 11,448.11 4,416.67 5,254.35 826.86 30,266.57 52,325.11 2,902.00 124,434.38	1,231.37 11,448.11 4,416.67 5,254.35 826.86 30,266.57 52,325.11 2,902.00 124,434.38		



Willowbrook

5d

835 Midway Drive
Willowbrook, IL 60527-5549

Phone: (630) 323-8215 Fax: (630) 323-0787 www.willowbrookil.org

February 26, 2020

Mayor

Frank A. Trilla

Village Clerk

Leroy R. Hansen

Village Trustees

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Gayle Neal

Paul Oggerino

Village Administrator

Brian Pabst

Chief of Police

Robert Schaller

Director of Finance

Carrie Dittman

DQ WILLOWBROOK
C/O: STEVE TROHA
7528 CLARENDON HILLS RD
WILLOWBROOK, IL 60527

Re: Account [REDACTED]
PIN #: [REDACTED]
Delinquent Water Bill

Dear Owner/Resident/Tenant,

Please be advised that your water bill is now delinquent in the amount of \$ 405.23. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before March 20, 2020, will result in the immediate termination of your water service.

Should your water service be terminated, Section 6-8-8 of the Village Code provides that a \$70.00 non-refundable reinstatement fee be charged. Said \$70.00 reinstatement fee shall be paid in addition to all delinquent bills and all penalties thereon before water service will be reinstated.

You may pay your bill online by visiting www.willowbrookil.org and select "Pay A Bill." You will need your account number and PIN as listed above. A convenience fee will apply.

If you have any questions concerning your water bill, please contact the billing office at 630-920-2238. If you wish to arrange a hearing before the Mayor and Board of Trustees to contest the termination of your water service, please contact the Village Deputy Clerk at 630-920-2234 or in writing to 835 Midway Dr., Willowbrook, IL 60527 no later than five (5) days prior to the scheduled termination date.

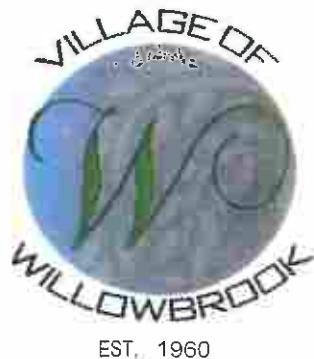
If you do not satisfy the bill or contact one of the options listed above, your water service will be automatically terminated.

Sincerely,

Village of Willowbrook



Proud Member of the
Illinois Route 66 Scenic Byway



Willowbrook

835 Midway Drive
Willowbrook, IL 60527-5549

Phone: (630) 323-8215 Fax: (630) 323-0787 www.willowbrookil.org

February 26, 2020

Mayor

Frank A. Trilla

CRAFTON, ANTHONY
7814 ELEANOR PL
WILLOWBROOK, IL 60527-2636

Village Clerk

Leroy R. Hansen

Re: Account [REDACTED]
PIN # [REDACTED]
Delinquent Water Bill

Village Trustees

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Gayle Neal

Paul Oggerino

Dear Owner/Resident/Tenant,

Please be advised that your water bill is now delinquent in the amount of \$ 228.41. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before March 20, 2020, will result in the immediate termination of your water service.

Should your water service be terminated, Section 6-8-8 of the Village Code provides that a \$70.00 non-refundable reinstatement fee be charged. Said \$70.00 reinstatement fee shall be paid in addition to all delinquent bills and all penalties thereon before water service will be reinstated.

You may pay your bill online by visiting www.willowbrookil.org and select "Pay A Bill." You will need your account number and PIN as listed above. A convenience fee will apply.

If you have any questions concerning your water bill, please contact the billing office at 630-920-2238. If you wish to arrange a hearing before the Mayor and Board of Trustees to contest the termination of your water service, please contact the Village Deputy Clerk at 630-920-2234 or in writing to 835 Midway Dr., Willowbrook, IL 60527 no later than five (5) days prior to the scheduled termination date.

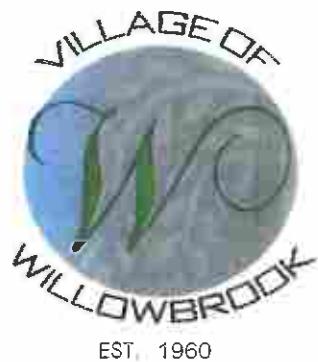
If you do not satisfy the bill or contact one of the options listed above, your water service will be automatically terminated.

Sincerely,

Village of Willowbrook



Proud Member of the
Illinois Route 66 Scenic Byway



Willowbrook

835 Midway Drive
Willowbrook, IL 60527-5549

Phone: (630) 323-8215 Fax: (630) 323-0787 www.willowbrookil.org

February 26, 2020

Mayor

Frank A. Trilla

Village Clerk

Leroy R. Hansen

Village Trustees

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Gayle Neal

Paul Oggerino

Village Administrator

Brian Pabst

Chief of Police

Robert Schaller

Director of Finance

Carrie Dittman

BENSON, CHRISTINA
7515 CLARENDON HILLS RD
WILLOWBROOK, IL 60527-2316

Re: Account [REDACTED]
PIN #: [REDACTED]
Delinquent Water Bill

Dear Owner/Resident/Tenant,

Please be advised that your water bill is now delinquent in the amount of \$ 130.20. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before March 20, 2020, will result in the immediate termination of your water service.

Should your water service be terminated, Section 6-8-8 of the Village Code provides that a \$70.00 non-refundable reinstatement fee be charged. Said \$70.00 reinstatement fee shall be paid in addition to all delinquent bills and all penalties thereon before water service will be reinstated.

You may pay your bill online by visiting www.willowbrookil.org and select "Pay A Bill." You will need your account number and PIN as listed above. A convenience fee will apply.

If you have any questions concerning your water bill, please contact the billing office at 630-920-2238. If you wish to arrange a hearing before the Mayor and Board of Trustees to contest the termination of your water service, please contact the Village Deputy Clerk at 630-920-2234 or in writing to 835 Midway Dr., Willowbrook, IL 60527 no later than five (5) days prior to the scheduled termination date.

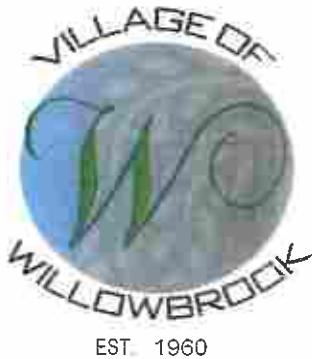
If you do not satisfy the bill or contact one of the options listed above, your water service will be automatically terminated.

Sincerely,

Village of Willowbrook



Proud Member of the
Illinois Route 66 Scenic Byway



Willowbrook

835 Midway Drive
Willowbrook, IL 60527-5549

Phone: (630) 323-8215 Fax: (630) 323-0787 www.willowbrookil.org

February 26, 2020

Mayor

Frank A. Trilla

BORISOV, KALIN
7835 CLARENDON HILLS RD
WILLOWBROOK, IL 60527-2427

Village Clerk

Leroy R. Hansen

Re: Account [REDACTED]
PIN # [REDACTED]
Delinquent Water Bill

Village Trustees

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Gayle Neal

Paul Oggerino

Dear Owner/Resident/Tenant,

Please be advised that your water bill is now delinquent in the amount of \$ 154.99. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before March 20, 2020, will result in the immediate termination of your water service.

Should your water service be terminated, Section 6-8-8 of the Village Code provides that a \$70.00 non-refundable reinstatement fee be charged. Said \$70.00 reinstatement fee shall be paid in addition to all delinquent bills and all penalties thereon before water service will be reinstated.

You may pay your bill online by visiting www.willowbrookil.org and select "Pay A Bill." You will need your account number and PIN as listed above. A convenience fee will apply.

If you have any questions concerning your water bill, please contact the billing office at 630-920-2238. If you wish to arrange a hearing before the Mayor and Board of Trustees to contest the termination of your water service, please contact the Village Deputy Clerk at 630-920-2234 or in writing to 835 Midway Dr., Willowbrook, IL 60527 no later than five (5) days prior to the scheduled termination date.

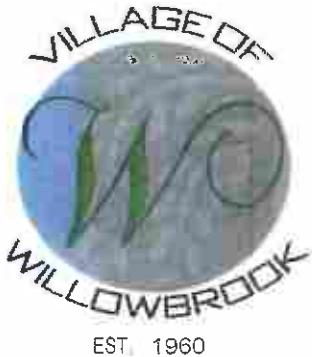
If you do not satisfy the bill or contact one of the options listed above, your water service will be automatically terminated.

Sincerely,

Village of Willowbrook



Proud Member of the
Illinois Route 66 Scenic Byway



Willowbrook

835 Midway Drive
Willowbrook, IL 60527-5549

Phone: (630) 323-8215 Fax: (630) 323-0787 www.willowbrookil.org

February 26, 2020

Mayor

Frank A. Trilla

BOYKO, IRINA
6454 EMERALD CT
WILLOWBROOK, IL 60527

Village Clerk

Leroy R. Hansen

Re: Account [REDACTED]
PIN #: [REDACTED]
Delinquent Water Bill

Village Trustees

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Gayle Neal

Paul Oggerino

Dear Owner/Resident/Tenant,

Please be advised that your water bill is now delinquent in the amount of \$ 90.29. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before March 20, 2020, will result in the immediate termination of your water service.

Should your water service be terminated, Section 6-8-8 of the Village Code provides that a \$70.00 non-refundable reinstatement fee be charged. Said \$70.00 reinstatement fee shall be paid in addition to all delinquent bills and all penalties thereon before water service will be reinstated.

You may pay your bill online by visiting www.willowbrookil.org and select "Pay A Bill." You will need your account number and PIN as listed above. A convenience fee will apply.

If you have any questions concerning your water bill, please contact the billing office at 630-920-2238. If you wish to arrange a hearing before the Mayor and Board of Trustees to contest the termination of your water service, please contact the Village Deputy Clerk at 630-920-2234 or in writing to 835 Midway Dr., Willowbrook, IL 60527 no later than five (5) days prior to the scheduled termination date.

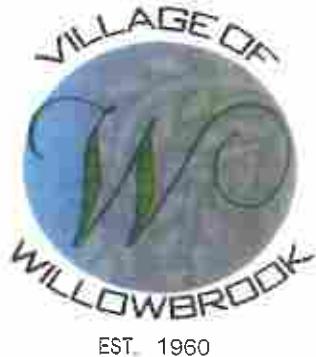
If you do not satisfy the bill or contact one of the options listed above, your water service will be automatically terminated.

Sincerely,

Village of Willowbrook



Proud Member of the
Illinois Route 66 Scenic Byway



Willowbrook

835 Midway Drive
Willowbrook, IL 60527-5549

Phone: (630) 323-8215 Fax: (630) 323-0787 www.willowbrookil.org

February 26, 2020

Mayor

Frank A. Trilla

Village Clerk

Leroy R. Hansen

Village Trustees

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Gayle Neal

Paul Oggerino

Village Administrator

Brian Pabst

Chief of Police

Robert Schaller

Director of Finance

Carrie Dittman

COOPER, PATRICIA
222 MIDWAY DR
WILLOWBROOK, IL 60527-2447

Re: Account [REDACTED]
PIN #: [REDACTED]
Delinquent Water Bill

Dear Owner/Resident/Tenant,

Please be advised that your water bill is now delinquent in the amount of \$ 150.55. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before March 20, 2020, will result in the immediate termination of your water service.

Should your water service be terminated, Section 6-8-8 of the Village Code provides that a \$70.00 non-refundable reinstatement fee be charged. Said \$70.00 reinstatement fee shall be paid in addition to all delinquent bills and all penalties thereon before water service will be reinstated.

You may pay your bill online by visiting www.willowbrookil.org and select "Pay A Bill." You will need your account number and PIN as listed above. A convenience fee will apply.

If you have any questions concerning your water bill, please contact the billing office at 630-920-2238. If you wish to arrange a hearing before the Mayor and Board of Trustees to contest the termination of your water service, please contact the Village Deputy Clerk at 630-920-2234 or in writing to 835 Midway Dr., Willowbrook, IL 60527 no later than five (5) days prior to the scheduled termination date.

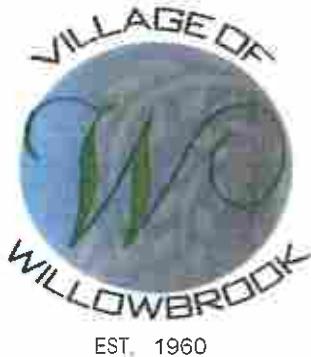
If you do not satisfy the bill or contact one of the options listed above, your water service will be automatically terminated.

Sincerely,

Village of Willowbrook



Proud Member of the
Illinois Route 66 Scenic Byway



Willowbrook

835 Midway Drive
Willowbrook, IL 60527-5549

Phone: (630) 323-8215 Fax: (630) 323-0787 www.willowbrookil.org

February 26, 2020

Mayor

Frank A. Trilla

GWOZDZ, MICHAEL
7809 CLARENCE HILLS RD
WILLOWBROOK, IL 60527-2427

Village Clerk

Leroy R. Hansen

Re: Account [REDACTED]
PIN #: [REDACTED]
Delinquent Water Bill

Village Trustees

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Gayle Neal

Paul Oggerino

Dear Owner/Resident/Tenant,

Please be advised that your water bill is now delinquent in the amount of \$ 115.35. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before March 20, 2020, will result in the immediate termination of your water service.

Should your water service be terminated, Section 6-8-8 of the Village Code provides that a \$70.00 non-refundable reinstatement fee be charged. Said \$70.00 reinstatement fee shall be paid in addition to all delinquent bills and all penalties thereon before water service will be reinstated.

Village Administrator

Brian Pabst

You may pay your bill online by visiting www.willowbrookil.org and select "Pay A Bill." You will need your account number and PIN as listed above. A convenience fee will apply.

Chief of Police

Robert Schaller

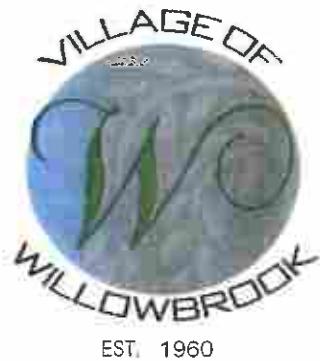
If you have any questions concerning your water bill, please contact the billing office at 630-920-2238. If you wish to arrange a hearing before the Mayor and Board of Trustees to contest the termination of your water service, please contact the Village Deputy Clerk at 630-920-2234 or in writing to 835 Midway Dr., Willowbrook, IL 60527 no later than five (5) days prior to the scheduled termination date.

If you do not satisfy the bill or contact one of the options listed above, your water service will be automatically terminated.

Sincerely,

Village of Willowbrook





Willowbrook

835 Midway Drive
Willowbrook, IL 60527-5549

Phone: (630) 323-8215 Fax: (630) 323-0787 www.willowbrookil.org

February 26, 2020

Mayor

Frank A. Trilla

JASPER, JEROME L.
320 SHERIDAN DR APT 1D
WILLOWBROOK, IL 60527-2596

Village Clerk

Leroy R. Hansen

Re: Account [REDACTED]
PIN #: [REDACTED]
Delinquent Water Bill

Village Trustees

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Gayle Neal

Paul Oggerino

Dear Owner/Resident/Tenant,

Please be advised that your water bill is now delinquent in the amount of \$ 115.35. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before March 20, 2020, will result in the immediate termination of your water service.

Should your water service be terminated, Section 6-8-8 of the Village Code provides that a \$70.00 non-refundable reinstatement fee be charged. Said \$70.00 reinstatement fee shall be paid in addition to all delinquent bills and all penalties thereon before water service will be reinstated.

You may pay your bill online by visiting www.willowbrookil.org and select "Pay A Bill." You will need your account number and PIN as listed above. A convenience fee will apply.

If you have any questions concerning your water bill, please contact the billing office at 630-920-2238. If you wish to arrange a hearing before the Mayor and Board of Trustees to contest the termination of your water service, please contact the Village Deputy Clerk at 630-920-2234 or in writing to 835 Midway Dr., Willowbrook, IL 60527 no later than five (5) days prior to the scheduled termination date.

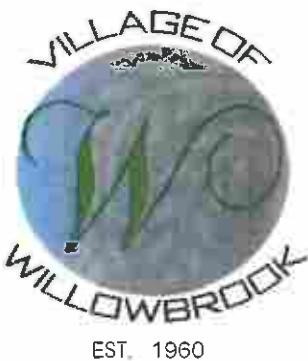
If you do not satisfy the bill or contact one of the options listed above, your water service will be automatically terminated.

Sincerely,

Village of Willowbrook



Proud Member of the
Illinois Route 66 Scenic Byway



Willowbrook

835 Midway Drive
Willowbrook, IL 60527-5549

Phone: (630) 323-8215 Fax: (630) 323-0787 www.willowbrookil.org

February 26, 2020

Mayor

Frank A. Trilla

Village Clerk

Leroy R. Hansen

Village Trustees

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Gayle Neal

Paul Oggerino

Village Administrator

Brian Pabst

Chief of Police

Robert Schaller

Director of Finance

Carrie Dittman



Proud Member of the
Illinois Route 66 Scenic Byway

JOJO JAPANESE STEAK HOUSE
7409 KINGERY HWY
WILLOWBROOK, IL 60527

Re: Account [REDACTED]
PIN #: [REDACTED]
Delinquent Water Bill

Dear Owner/Resident/Tenant,

Please be advised that your water bill is now delinquent in the amount of \$ 814.34. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before March 20, 2020, will result in the immediate termination of your water service.

Should your water service be terminated, Section 6-8-8 of the Village Code provides that a \$70.00 non-refundable reinstatement fee be charged. Said \$70.00 reinstatement fee shall be paid in addition to all delinquent bills and all penalties thereon before water service will be reinstated.

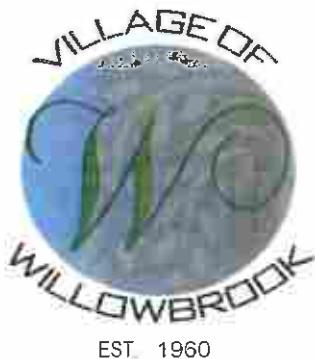
You may pay your bill online by visiting www.willowbrookil.org and select "Pay A Bill." You will need your account number and PIN as listed above. A convenience fee will apply.

If you have any questions concerning your water bill, please contact the billing office at 630-920-2238. If you wish to arrange a hearing before the Mayor and Board of Trustees to contest the termination of your water service, please contact the Village Deputy Clerk at 630-920-2234 or in writing to 835 Midway Dr., Willowbrook, IL 60527 no later than five (5) days prior to the scheduled termination date.

If you do not satisfy the bill or contact one of the options listed above, your water service will be automatically terminated.

Sincerely,

Village of Willowbrook



Willowbrook

835 Midway Drive
Willowbrook, IL 60527-5549

Phone: (630) 323-8215 Fax: (630) 323-0787 www.willowbrookil.org

February 26, 2020

Mayor

Frank A. Trilla

Village Clerk

Leroy R. Hansen

Village Trustees

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Gayle Neal

Paul Oggerino

Village Administrator

Brian Pabst

Chief of Police

Robert Schaller

Director of Finance

Carrie Dittman

KERRY PIPER RESTAURANT
7900 JOLIET RD
WILLOWBROOK, IL 60527-5626

Re: Account [REDACTED]
PIN #: [REDACTED]
Delinquent Water Bill

Dear Owner/Resident/Tenant,

Please be advised that your water bill is now delinquent in the amount of \$ 767.98. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before March 20, 2020, will result in the immediate termination of your water service.

Should your water service be terminated, Section 6-8-8 of the Village Code provides that a \$70.00 non-refundable reinstatement fee be charged. Said \$70.00 reinstatement fee shall be paid in addition to all delinquent bills and all penalties thereon before water service will be reinstated.

You may pay your bill online by visiting www.willowbrookil.org and select "Pay A Bill." You will need your account number and PIN as listed above. A convenience fee will apply.

If you have any questions concerning your water bill, please contact the billing office at 630-920-2238. If you wish to arrange a hearing before the Mayor and Board of Trustees to contest the termination of your water service, please contact the Village Deputy Clerk at 630-920-2234 or in writing to 835 Midway Dr., Willowbrook, IL 60527 no later than five (5) days prior to the scheduled termination date.

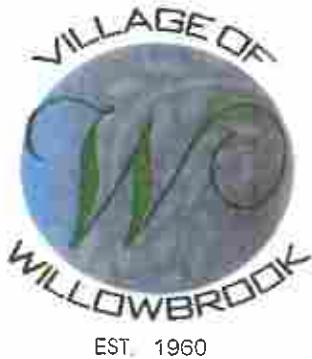
If you do not satisfy the bill or contact one of the options listed above, your water service will be automatically terminated.

Sincerely,

Village of Willowbrook



Proud Member of the
Illinois Route 66 Scenic Byway



Willowbrook

835 Midway Drive
Willowbrook, IL 60527-5549

Phone: (630) 323-8215 Fax: (630) 323-0787 www.willowbrookil.org

February 26, 2020

Mayor

Frank A. Trilla

Village Clerk

Leroy R. Hansen

Village Trustees

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Gayle Neal

Paul Oggerino

Village Administrator

Brian Pabst

Chief of Police

Robert Schaller

Director of Finance

Carrie Dittman

KOLLER, NERINGA
7724 CHERRY TREE LN
WILLOWBROOK, IL 60527-2467

Re: Account [REDACTED]
PIN # [REDACTED]
Delinquent Water Bill

Dear Owner/Resident/Tenant,

Please be advised that your water bill is now delinquent in the amount of \$ 207.82. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before March 20, 2020, will result in the immediate termination of your water service.

Should your water service be terminated, Section 6-8-8 of the Village Code provides that a \$70.00 non-refundable reinstatement fee be charged. Said \$70.00 reinstatement fee shall be paid in addition to all delinquent bills and all penalties thereon before water service will be reinstated.

You may pay your bill online by visiting www.willowbrookil.org and select "Pay A Bill." You will need your account number and PIN as listed above. A convenience fee will apply.

If you have any questions concerning your water bill, please contact the billing office at 630-920-2238. If you wish to arrange a hearing before the Mayor and Board of Trustees to contest the termination of your water service, please contact the Village Deputy Clerk at 630-920-2234 or in writing to 835 Midway Dr., Willowbrook, IL 60527 no later than five (5) days prior to the scheduled termination date.

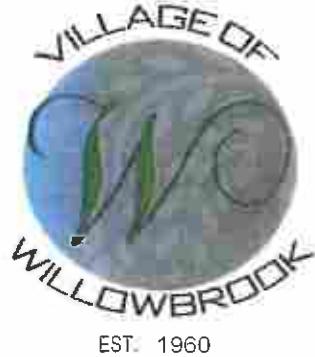
If you do not satisfy the bill or contact one of the options listed above, your water service will be automatically terminated.

Sincerely,

Village of Willowbrook



Proud Member of the
Illinois Route 66 Scenic Byway



Willowbrook

835 Midway Drive
Willowbrook, IL 60527-5549

Phone: (630) 323-8215 Fax: (630) 323-0787 www.willowbrookil.org

February 26, 2020

Mayor

Frank A. Trilla

Village Clerk

Leroy R. Hansen

Village Trustees

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Gayle Neal

Paul Oggerino

Village Administrator

Brian Pabst

Chief of Police

Robert Schaller

Director of Finance

Carrie Dittman

KOZLA, CINDY
326 SHERIDAN DR APT 2D
WILLOWBROOK, IL 60527-2599

Re: Account XXXXXXXXXX
PIN #: XXXXXXXXXX
Delinquent Water Bill

Dear Owner/Resident/Tenant,

Please be advised that your water bill is now delinquent in the amount of \$ 245.25. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before March 20, 2020, will result in the immediate termination of your water service.

Should your water service be terminated, Section 6-8-8 of the Village Code provides that a \$70.00 non-refundable reinstatement fee be charged. Said \$70.00 reinstatement fee shall be paid in addition to all delinquent bills and all penalties thereon before water service will be reinstated.

You may pay your bill online by visiting www.willowbrookil.org and select "Pay A Bill." You will need your account number and PIN as listed above. A convenience fee will apply.

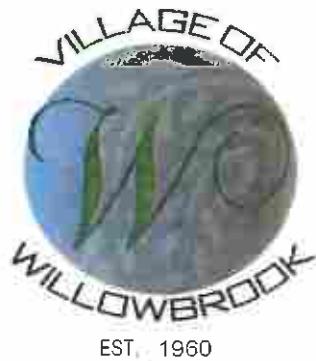
If you have any questions concerning your water bill, please contact the billing office at 630-920-2238. If you wish to arrange a hearing before the Mayor and Board of Trustees to contest the termination of your water service, please contact the Village Deputy Clerk at 630-920-2234 or in writing to 835 Midway Dr., Willowbrook, IL 60527 no later than five (5) days prior to the scheduled termination date.

If you do not satisfy the bill or contact one of the options listed above, your water service will be automatically terminated.

Sincerely,

Village of Willowbrook





Willowbrook

835 Midway Drive
Willowbrook, IL 60527-5549

Phone: (630) 323-8215 Fax: (630) 323-0787 www.willowbrookil.org

February 26, 2020

Mayor

Frank A. Trilla

Village Clerk

Leroy R. Hansen

Village Trustees

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Gayle Neal

Paul Oggerino

Village Administrator

Brian Pabst

Chief of Police

Robert Schaller

Director of Finance

Carrie Dittman

LANE, CLYDE & GORDON, CHIQUITA
334 SHERIDAN DR APT 2A
WILLOWBROOK, IL 60527-2664

Re: Account [REDACTED]
PIN #: [REDACTED]
Delinquent Water Bill

Dear Owner/Resident/Tenant,

Please be advised that your water bill is now delinquent in the amount of \$ 219.50. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before March 20, 2020, will result in the immediate termination of your water service.

Should your water service be terminated, Section 6-8-8 of the Village Code provides that a \$70.00 non-refundable reinstatement fee be charged. Said \$70.00 reinstatement fee shall be paid in addition to all delinquent bills and all penalties thereon before water service will be reinstated.

You may pay your bill online by visiting www.willowbrookil.org and select "Pay A Bill." You will need your account number and PIN as listed above. A convenience fee will apply.

If you have any questions concerning your water bill, please contact the billing office at 630-920-2238. If you wish to arrange a hearing before the Mayor and Board of Trustees to contest the termination of your water service, please contact the Village Deputy Clerk at 630-920-2234 or in writing to 835 Midway Dr., Willowbrook, IL 60527 no later than five (5) days prior to the scheduled termination date.

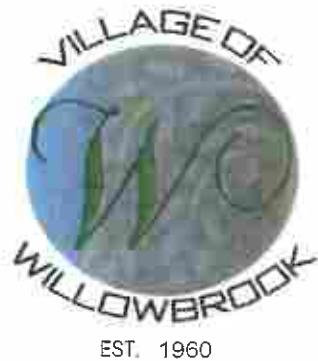
If you do not satisfy the bill or contact one of the options listed above, your water service will be automatically terminated.

Sincerely,

Village of Willowbrook



Proud Member of the
Illinois Route 66 Scenic Byway



Willowbrook

835 Midway Drive
Willowbrook, IL 60527-5549

Phone: (630) 323-8215 Fax: (630) 323-0787 www.willowbrookil.org

February 26, 2020

Mayor

Frank A. Trilla

Village Clerk

Leroy R. Hansen

Village Trustees

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Gayle Neal

Paul Oggerino

Village Administrator

Brian Pabst

Chief of Police

Robert Schaller

Director of Finance

Carrie Dittman



Proud Member of the
Illinois Route 66 Scenic Byway

MILLER, LAURA
7544 CLARENDON HILLS RD 2E
WILLOWBROOK, IL 60527-4

Re: Account XXXXXXXXXX
PIN #: XXXXXXXXXX
Delinquent Water Bill

Dear Owner/Resident/Tenant,

Please be advised that your water bill is now delinquent in the amount of \$ 115.35. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before March 20, 2020, will result in the immediate termination of your water service.

Should your water service be terminated, Section 6-8-8 of the Village Code provides that a \$70.00 non-refundable reinstatement fee be charged. Said \$70.00 reinstatement fee shall be paid in addition to all delinquent bills and all penalties thereon before water service will be reinstated.

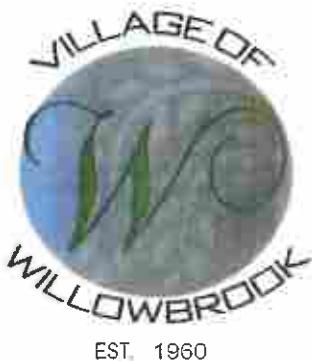
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If you have any questions concerning your water bill, please contact the billing office at 630-920-2238. If you wish to arrange a hearing before the Mayor and Board of Trustees to contest the termination of your water service, please contact the Village Deputy Clerk at 630-920-2234 or in writing to 835 Midway Dr., Willowbrook, IL 60527 no later than five (5) days prior to the scheduled termination date.

If you do not satisfy the bill or contact one of the options listed above, your water service will be automatically terminated.

Sincerely,

Village of Willowbrook



Willowbrook

835 Midway Drive
Willowbrook, IL 60527-5549

Phone: (630) 323-8215 Fax: (630) 323-0787 www.willowbrookil.org

February 26, 2020

Mayor

Frank A. Trilla

MONNETT, FRANCIS
6600 WEATHER HILL DR
WILLOWBROOK, IL 60527-1886

pymt. plan

Village Clerk

Leroy R. Hansen

Re: Account [REDACTED]
PIN #: [REDACTED]
Delinquent Water Bill

Village Trustees

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Gayle Neal

Paul Oggerino

Dear Owner/Resident/Tenant,

Please be advised that your water bill is now delinquent in the amount of \$ 223.31. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before March 20, 2020, will result in the immediate termination of your water service.

Should your water service be terminated, Section 6-8-8 of the Village Code provides that a \$70.00 non-refundable reinstatement fee be charged. Said \$70.00 reinstatement fee shall be paid in addition to all delinquent bills and all penalties thereon before water service will be reinstated.

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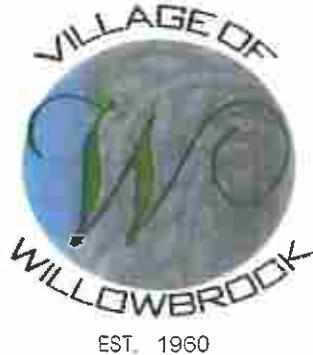
If you have any questions concerning your water bill, please contact the billing office at 630-920-2238. If you wish to arrange a hearing before the Mayor and Board of Trustees to contest the termination of your water service, please contact the Village Deputy Clerk at 630-920-2234 or in writing to 835 Midway Dr., Willowbrook, IL 60527 no later than five (5) days prior to the scheduled termination date.

If you do not satisfy the bill or contact one of the options listed above, your water service will be automatically terminated.

Sincerely,

Village of Willowbrook





Willowbrook

835 Midway Drive
Willowbrook, IL 60527-5549

Phone: (630) 323-8215 Fax: (630) 323-0787 www.willowbrookil.org

February 26, 2020

Mayor

Frank A. Trilla

Village Clerk

Leroy R. Hansen

Village Trustees

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Gayle Neal

Paul Oggerino

Village Administrator

Brian Pabst

Chief of Police

Robert Schaller

Director of Finance

Carrie Dittman

RND EXHIBITS INT'L CORP.

7550 PLAZA CT
WILLOWBROOK, IL 60527-5611

Re: Account [REDACTED]
PIN #: [REDACTED]
Delinquent Water Bill

Dear Owner/Resident/Tenant,

Please be advised that your water bill is now delinquent in the amount of \$ 78.00. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before March 20, 2020, will result in the immediate termination of your water service.

Should your water service be terminated, Section 6-8-8 of the Village Code provides that a \$70.00 non-refundable reinstatement fee be charged. Said \$70.00 reinstatement fee shall be paid in addition to all delinquent bills and all penalties thereon before water service will be reinstated.

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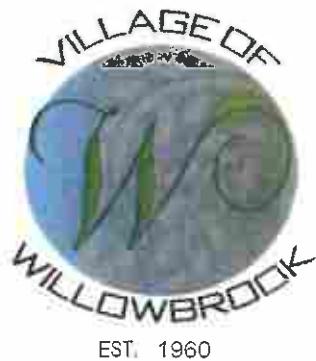
If you do not satisfy the bill or contact one of the options listed above, your water service will be automatically terminated.

Sincerely,

Village of Willowbrook



Proud Member of the
Illinois Route 66 Scenic Byway



Willowbrook

835 Midway Drive
Willowbrook, IL 60527-5549

Phone: (630) 323-8215 Fax: (630) 323-0787 www.willowbrookil.org

February 26, 2020

Mayor

Frank A. Trilla

STRAUCH, ANNALIESE

75 75TH ST

WILLOWBROOK, IL 60527-2301

Village Clerk

Leroy R. Hansen

Re: Account [REDACTED]
PIN #: [REDACTED]
Delinquent Water Bill

Village Trustees

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Gayle Neal

Paul Oggerino

Dear Owner/Resident/Tenant,

Please be advised that your water bill is now delinquent in the amount of \$ 115.35. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before March 20, 2020, will result in the immediate termination of your water service.

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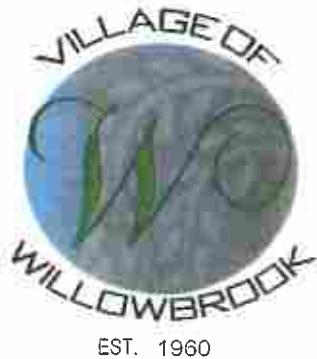
If you do not satisfy the bill or contact one of the options listed above, your water service will be automatically terminated.

Sincerely,

Village of Willowbrook



Proud Member of the
Illinois Route 66 Scenic Byway



Willowbrook

835 Midway Drive
Willowbrook, IL 60527-5549

Phone: (630) 323-8215 Fax: (630) 323-0787 www.willowbrookil.org

February 26, 2020

Mayor

Frank A. Trilla

TEMEN, KENNETH
413 79TH ST
WILLOWBROOK, IL 60527-2405

Village Clerk

Leroy R. Hansen

Re: Account [REDACTED]
PIN # [REDACTED]
Delinquent Water Bill

Village Trustees

Sue Berglund
Umberto Davi
Terrence Kelly
Michael Mistele
Gayle Neal
Paul Oggerino

Dear Owner/Resident/Tenant,

Please be advised that your water bill is now delinquent in the amount of \$ 160.78. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before March 20, 2020, will result in the immediate termination of your water service.

Should your water service be terminated, Section 6-8-8 of the Village Code provides that a \$70.00 non-refundable reinstatement fee be charged. Said \$70.00 reinstatement fee shall be paid in addition to all delinquent bills and all penalties thereon before water service will be reinstated.

Village Administrator

Brian Pabst

Chief of Police

Robert Schaller

You may pay your bill online by visiting www.willowbrookil.org and select "Pay A Bill." You will need your account number and PIN as listed above. A convenience fee will apply.

Director of Finance

Carrie Dittman

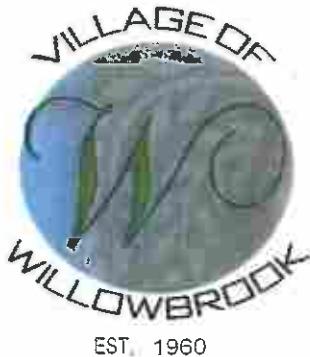
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If you do not satisfy the bill or contact one of the options listed above, your water service will be automatically terminated.

Sincerely,

Village of Willowbrook





Willowbrook

835 Midway Drive
Willowbrook, IL 60527-5549

Phone: (630) 323-8215 Fax: (630) 323-0787 www.willowbrookil.org

February 26, 2020

Mayor

Frank A. Trilla

WILSON, JEFFREY
236 79TH ST
WILLOWBROOK, IL 60527-2402

Village Clerk

Leroy R. Hansen

Re: Account [REDACTED]
PIN #: [REDACTED]
Delinquent Water Bill

Village Trustees

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Gayle Neal

Paul Oggerino

Dear Owner/Resident/Tenant,

Please be advised that your water bill is now delinquent in the amount of \$ 115.35. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before March 20, 2020, will result in the immediate termination of your water service.

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If you do not satisfy the bill or contact one of the options listed above, your water service will be automatically terminated.

Sincerely,

Village of Willowbrook



BOARD MEETING
AGENDA ITEM - HISTORY/COMMENTARY**A RESOLUTION APPROVING, CONFIRMING AND RATIFYING THE PURCHASE OF
TEN (10) LAPTOP COMPUTERS**

AGENDA NO. 5.e.

AGENDA DATE: 03/23/2020

STAFF REVIEW: Mike Mertens, Assistant Village AdministratorSIGNATURE: **LEGAL REVIEW:** Thomas Bastian, Village AttorneySIGNATURE: **RECOMMENDED BY:** Brian Pabst, Village AdministratorSIGNATURE: **REVIEWED & APPROVED BY COMMISSION:** YES NO N/A **ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)**

On March 9, 2020 Illinois Governor JB Pritzker declared all counties in the State of Illinois as a disaster area, Governors Disaster Proclamation. Following the lead of Governor, J. B. Pritzker, health agencies on both the State and Federal level, and March 16, 2020 DuPage County Disaster Proclamation by DuPage County Board Chairman Dan Cronin, the Village is taking immediate steps of limiting access to the Village Hall. This action of social distancing is to prevent the spread of COVID-19. The Centers for Disease Control (CDC) and World Health Organization have declared the COVID-19 a global pandemic. The CDC recommended that all events over 50 people be postponed or cancelled. The State of Illinois has closed all restaurants and bars for in-house services and is recommending a minimum six-foot social distancing policy.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

As a result of the COVID-19 pandemic outbreak, the Village of Willowbrook implemented a streamlined staffing plan to help stop the spread of the COVID-19 virus. Nonessential staff workforce was reduced. Key staff members were asked to work out of their homes if their duties allowed for such activities. As a result, the Village was forced to make an emergency purchase of ten (10) laptop computers for Village employees to be able to work from their respective homes to stem the spread of COVID-19.

Due to the Virus outbreak and at homework related assignments hit all industries laptops were in very short supply. Staff was able to acquire 10 laptops from Costco in three separate purchases due to the limited supply. Sales tax was assigned at point of sale due to the lack of a government account. Sales tax refunds have been applied for from Costco.

ACTION PROPOSED: Adopt the Resolution.



SPRINGFIELD, ILLINOIS

FILED
INDEX DEPARTMENT

MAR 17 2020

IN THE OFFICE OF
SECRETARY OF STATE

March 17, 2020

Executive Order 2020 – 08

EXECUTIVE ORDER IN RESPONSE TO COVID-19
(COVID-19 EXECUTIVE ORDER NO. 6)

WHEREAS, in late 2019, a new and significant outbreak of Coronavirus Disease 2019 (COVID-19) emerged; and,

WHEREAS, COVID-19 is a novel severe acute respiratory illness that can spread among people through respiratory transmissions and present with symptoms similar to those of influenza; and,

WHEREAS, certain populations are at higher risk of experiencing more severe illness as a result of COVID-19, including older adults and people who have serious chronic medical conditions such as heart disease, diabetes, or lung disease; and,

WHEREAS, despite efforts to contain COVID-19, the World Health Organization and the Center for Disease Control (CDC) indicate that it is expected to spread; and,

WHEREAS, in communities with confirmed COVID-19 cases, the CDC currently recommends mitigation measures, including practicing social distancing, staying at home when sick, staying home when a household member is sick with respiratory disease symptoms or when instructed to do so by public health officials or a health care provider, and keeping away from others who are sick; and,

WHEREAS, State agencies have been directed to temporarily reduce activities and workforce to core mission functions and essential operations, encouraging working remotely where possible; and,

WHEREAS, I, JB Pritzker, Governor of Illinois, declared all counties in the State of Illinois as a disaster area on March 9, 2020 (“Gubernatorial Disaster Proclamation”); and,

WHEREAS, on March 11, 2020, the World Health Organization characterized the COVID-19 outbreak as a pandemic; and,

WHEREAS, it is necessary and appropriate for the State of Illinois to immediately take measures to protect the public's health in response to this COVID-19 outbreak;

THEREFORE, by the powers vested in me as the Governor of the State of Illinois, and pursuant to Sections 7(1), 7(8), and 7(12) of the Illinois Emergency Management Agency Act, 20 ILCS 3305, I hereby order the following:

Section 1. During the duration of the Gubernatorial Disaster Proclamation and for a period of thirty days following its termination, the following statutory provisions are suspended: (1) provisions of the Illinois Vehicle Code, 625 ILCS 5, providing for the expiration of vehicle registrations, driver's licenses, permits, and parking decals issued by the Secretary of State; (2) provisions of the Illinois Identification Card Act, 15 ILCS 335, providing for the expiration of temporary and standard identification cards issued by the Secretary of State; and (3) hearings conducted by the Secretary of State pursuant to the Illinois Vehicle Code, 625 ILCS 5/2-118, and the Secretary of State Merit Employment Code, 15 ILCS 310/9.

Section 2. The provisions of Article 4A of the Illinois Governmental Ethics Act, 5 ILCS 420/4A, and Section IV of Executive Order 2015-09, providing for the filing of statements of economic interests are suspended during the duration of the Gubernatorial Disaster Proclamation and for thirty days following its termination.



JB Pritzker, Governor

Issued by the Governor March 17, 2020
Filed by the Secretary of State March 17, 2020

FILED
INDEX DEPARTMENT
MAR 17 2020
IN THE OFFICE OF
SECRETARY OF STATE



SPRINGFIELD, ILLINOIS

FILED

INDEX DEPARTMENT

MAR 16 2020

IN THE OFFICE OF
SECRETARY OF STATE

March 16, 2020

Executive Order 2020 – 07

EXECUTIVE ORDER IN RESPONSE TO COVID-19
(COVID-19 EXECUTIVE ORDER NO. 5)

WHEREAS, in late 2019, a new and significant outbreak of Coronavirus Disease 2019 (COVID-19) emerged; and,

WHEREAS, COVID-19 is a novel severe acute respiratory illness that can spread among people through respiratory transmissions and present with symptoms similar to those of influenza; and,

WHEREAS, certain populations are at higher risk of experiencing more severe illness as a result of COVID-19, including older adults and people who have serious chronic medical conditions such as heart disease, diabetes, or lung disease; and,

WHEREAS, despite efforts to contain COVID-19, the World Health Organization and the Centers for Disease Control (CDC) indicate that it is expected to spread; and,

WHEREAS, in communities with confirmed COVID-19 cases, the CDC currently recommends mitigation measures, including practicing social distancing, staying at home when sick, staying home when a household member is sick with respiratory disease symptoms or when instructed to do so by public health officials or a health care provider, and keeping away from others who are sick; and,

WHEREAS, the CDC currently recommends the cancellation or postponement of in-person events that consist of 50 people or more; and,

WHEREAS, social distancing, which consists of maintaining at least a six-foot distance between people, is the paramount strategy for minimizing the spread of COVID-19 in our communities; and,

WHEREAS, the Illinois Department of Public Health recommends Illinois residents avoid group dining in public settings, such as in bars and restaurants, which usually involves prolonged close social contact contrary to recommended practice for social distancing; and,

WHEREAS, frequently used surfaces in public settings, including bars and restaurants, if not cleaned and disinfected frequently and properly, also pose a risk of exposure; and,

WHEREAS, current testing availability has identified further spread of confirmed cases throughout the State of Illinois, and it is expected that increased testing capacity would demonstrate that COVID-19 is circulating in communities across Illinois that currently have not identified a confirmed case; and,

WHEREAS, the number of suspected COVID-19 cases in Illinois is increasing exponentially and across more locations in Illinois, indicating that drastic social distancing measures are needed, even in communities where confirmed cases have not yet been identified, to reduce the number of people who become sick at any given time and the possibility of exhausting our health care resources; and,

WHEREAS, the ongoing spread of COVID-19 and the danger the virus poses to the public's health and wellness require the reduction of on-premises consumption of food and beverages; and

WHEREAS, State agencies have been directed to temporarily reduce activities and workforce to core mission functions and essential operations, encouraging working remotely where possible; and,

WHEREAS, the Liquor Control Act of 1934, 235 ILCS 5, "shall be liberally construed, to the end that the health, safety, and welfare of the People of the State of Illinois shall be protected"; and,

WHEREAS, I, JB Pritzker, Governor of Illinois, declared all counties in the State of Illinois as a disaster area on March 9, 2020 ("Gubernatorial Disaster Proclamation"); and,

WHEREAS, on March 11, 2020, the World Health Organization characterized the COVID-19 outbreak as a pandemic; and,

WHEREAS, it is necessary and appropriate for the State of Illinois to immediately take measures to protect the public's health in response to this COVID-19 outbreak;

THEREFORE, by the powers vested in me as the Governor of the State of Illinois, and pursuant to Sections 7(1), 7(2), 7(3), and 7(8) of the Illinois Emergency Management Agency Act, 20 ILCS 3305, I hereby order the following:

Section 1. Beginning March 16, 2020 at 9 p.m. through March 30, 2020, all businesses in the State of Illinois that offer food or beverages for on-premises consumption—including restaurants, bars, grocery stores, and food halls—must suspend service for and may not permit on-premises consumption. Such businesses are permitted and encouraged to serve food and beverages so that they may be consumed off-premises, as currently permitted by law, through means such as in-house delivery, third-party delivery, drive-through, and curbside pick-up. In addition, customers may enter the premises to purchase food or beverages for carry-out. However, establishments offering food or beverages for carry-out, including food trucks, must ensure that they have an environment where patrons maintain adequate social distancing. Businesses located in airports, hospitals, and dining halls in colleges and universities are exempt from the requirements of this Executive Order. Hotel restaurants may continue to provide room service and carry-out. Catering services may continue.

Section 2. Beginning March 18, 2020, all public and private gatherings in the State of Illinois of 50 people or more are prohibited for the duration of the Gubernatorial Disaster Proclamation. A public or private gathering includes community, civic, public leisure, faith-based events, sporting events with spectators, concerts, conventions, and any similar event or activity that brings together 50 or more people in a single room or a single space at the same time. This includes venues such as fitness centers/health clubs, bowling alleys, private clubs, and theatres. This does not include venues that provide essential goods or services such as grocery stores, hospitals, pharmacies, gas stations, banks/credit unions, and shelters. This order amends Section 1 of EO 2020-04, which prohibited gatherings of 1,000 people or more.

FILED
INDEX DEPARTMENT
MAR 16 2020
IN THE OFFICE OF
SECRETARY OF STATE

Section 3. Pursuant to Sections 7(2) and 7(3) of the Illinois Emergency Management Act, the Illinois State Police, the Illinois Department of Public Health, the State Fire Marshal, and the Illinois Liquor Control Commission are directed to cooperate with one another and to use available resources to enforce the provisions of this Executive Order with respect to entities under their jurisdiction under Illinois law.

Section 4. Nothing in this Executive Order shall amend or supersede the authority of the Illinois Department of Public Health pursuant to Section 2310-15 of the Department of Public Health Powers and Duties Law, 20 ILCS 2310/2310-15.

Section 5. During the duration of the Gubernatorial Disaster Proclamation, the provision of the Unemployment Insurance Act, 820 ILCS 405/500(D), requiring a one-week waiting period for unemployment insurance claims is suspended for claimants who are unemployed and who are otherwise eligible for unemployment insurance benefits.

Section 6. During the duration of the Gubernatorial Disaster Proclamation, the provisions of the Open Meetings Act, 5 ILCS 120, requiring or relating to in-person attendance by members of a public body are suspended. Specifically, (1) the requirement in 5 ILCS 120/2.01 that "members of a public body must be physically present" is suspended; and (2) the conditions in 5 ILCS 120/7 limiting when remote participation is permitted are suspended. Public bodies are encouraged to postpone consideration of public business where possible. When a meeting is necessary, public bodies are encouraged to provide video, audio, and/or telephonic access to meetings to ensure members of the public may monitor the meeting, and to update their websites and social media feeds to keep the public fully apprised of any modifications to their meeting schedules or the format of their meetings due to COVID-19, as well their activities relating to COVID-19.



JB Pritzker, Governor

Issued by the Governor March 16, 2020
Filed by the Secretary of State March 16, 2020

FILED
INDEX, DEPARTMENT
MAR 16 2020
IN THE OFFICE OF
SECRETARY OF STATE

RESOLUTION NO. 20 R-_____

**A RESOLUTION APPROVING, CONFIRMING AND RATIFYING THE
PURCHASE OF TEN (10) LAPTOP COMPUTERS**

WHEREAS, as a result of the COVID-19 pandemic outbreak, the Village of Willowbrook was forced to make an emergency purchase of ten (10) laptop computers in order for Village employees to be able to work from their respective homes in an attempt to stem the spread of COVID-19; and

WHEREAS, Village staff secured proposals for the laptop computers and has purchased the required computers at the most economic cost to the Village which proposals are attached hereto as Exhibit "A".

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, that the expenditure of the sum of \$8,352.30 for the emergency purchase of ten (10) laptop computers set forth on the proposal attached hereto as Exhibit "A" and made part hereof, is hereby approved, ratified and confirmed.

ADOPTED and APPROVED this 23rd day of March, 2020.

ROLL CALL VOTE:

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

APPROVED:

Frank A. Trilla, Mayor

ATTEST:

Leroy R. Hansen, Village Clerk

EXHIBIT "A"

Michael (Mike). Mertens

From: orderstatus@costco.com
Sent: Monday, March 16, 2020 2:47 PM
To: Michael (Mike). Mertens
Subject: Your Costco.com Order Number 858248898 Was Received.



Order Received

Thank you for ordering from [Costco.com](https://www.costco.com).

Order Number**858248898****Order Placed**

Mar 16, 2020

Membership Number

111896630669

[View & Manage Order](#)**Shipping Address**

Michael Mertens Village of Willowbrook 835 MIDWAY
DR WILLOWBROOK, IL 60527-5549

Estimated
Delivery

Wednesday, March 18

Express 1 to 2 Business Days: \$ 73.44



Dell 15.6" Laptop - 10th Gen Intel Core i7-1065G7 - GeForce

MX230 - 1080p

Item # 1373090

\$ 779.99

Quantity 3

Shipping & Terms

Express shipping is via UPS.

Subtotal	\$ 2,339.97
Shipping	\$ 73.44
Tax	\$ 150.84
Total	\$ 2,564.25

What is a pre-authorization hold for an online [order](#)?

What shipping methods are available on [Costco.com](#)?

Visit [My Orders](#) to track orders. Tracking information may not be updated immediately.

Are you missing out on our limited time offers?

Sign up to receive [Costco.com](#) e-mails on the [My Account](#) page.

CostcoGrocery

[CostcoGrocery](#) delivery service is on hand to help you with your Costco shopping.

Shop Confidently

We are committed to offering the best value to our members, with a risk-free 100% satisfaction guarantee on both your membership and merchandise. If you have questions about your membership or products you've purchased at Costco, please visit the membership counter at your local Costco or [Contact Customer Service](#).

[Shop All Departments](#) [Grocery](#) [Business Delivery](#) [Optical](#) [Pharmacy](#) [Services](#) [Photo](#) [Travel](#)[Membership](#) [Locations](#)Delivery ZIP Code: **60527** [Change](#)

Thank You For Your Order

[Print](#)

Your order has been received. Please check your email for additional information.

[Continue Shopping](#)

Order Details

Order Placed	Order Number	Payment Method
03/16/2020	858248898	 Mastercard ending in 9948 Expires 07/22

Order Summary

Subtotal (3 Items)	\$2,339.97	Feedback
Shipping	\$73.44	
Tax	\$150.84	

Shipping Details

Ship To
Michael Mertens
Village of Willowbrook
835 MIDWAY DR
WILLOWBROOK, IL 60527-5549
(630) 920-2230

Order Total \$2,564.25

Membership Number
111896630669

You could earn an annual 2% Reward of
\$46.80 on this purchase if you Sign Up for an
Executive Membership

Earliest Delivery Wednesday, March 18

	Dell 15 6" Laptop - 10th Gen Intel Core i7-1065G7 - GeForce MX230 - 1080p Item 1373090 \$779.99 \$779.99 After \$120 OFF	Total \$2,339.97
---	---	---------------------

Quantity:
3

Plain packaging not available.

Member-Only Savings Start Today!



SALES TAX EXEMPTION CLAIM

In order to process your request, please be sure to fill out the form in its entirety. *Attach a complete and legible copy of the sales receipt. If you have multiple receipts, please provide a summary of the items you are requesting a refund on. The summary should include (but is not limited to) the date of the transaction, item description and amount.*

Refund requests lacking the summary may result in a delay in processing the refund.

Legal Business Name:	Village of Willowbrook		
Doing Business As:	Village of Willowbrook		
Business Address (include City, State and Zip Code):	835 M. Dwyer Drive Willowbrook IL 60527-5549		
Costco Membership #:	1118966 30669	Business Phone #:	630-920-2230
Sales Tax Registration #:	E9997-4304-07	State Registered:	IL
Precise Nature of Business:	Government Services		
If you resell merchandise, please list the categories of items typically resold (be specific):			

Payment Method for *this transaction* (Box must be checked):

Cash Personal Check Business Check Personal Credit Card Business Credit Card

REASONS FOR EXEMPTION

PURCHASED FOR RESALE: To receive a refund of sales tax paid on items for resale, the statement *must* be signed by a Costco member authorized to purchase merchandise for resale on behalf of your company.

Resale Statement: I certify that I am engaged in the business of selling, leasing or renting tangible personal property of the kind and type listed on the attached receipt(s). I certify that the items listed on the receipt(s) will be resold, leased or rented by me. If the tangible personal property is withdrawn for use other than for resale, I will report the transaction to the appropriate taxing authority and pay the tax based upon the reasonable and fair market value, but not less than the original purchase price. I understand that by extending this form, I am assuming liability for the sales or use tax on transactions between your firm and me.

Signature

Date

OTHER EXEMPTION: State the exemption claimed, applicable regulation/statute (if known) *and* attach completed Exemption Certificate. If the exemption is specific to a product, highlight the product(s) on the receipt and explain why the items should be tax exempt.

Governmental Unit

Submitted by (Must be signed by an Authorized Signer on Membership):

Michael J. Mertens

Signature

Michael S. Mertens

Print Name

3/18/20

Date

Incomplete exemption claim forms and claims lacking receipts, summary or other requested documents will be returned.

MAIL CLAIM TO:

Costco Wholesale
Operations/Buying Tax Department
999 Lake Drive
Issaquah, WA 98027

Fax # (425) 313-8668
TaxRequest@costco.com



SALES TAX EXEMPTION CLAIM GUIDELINES

Thank you for e-mailing Costco.com.

This is in response to your question about using your tax exemption status for purchases on our web site. Currently, Costco.com does not offer sales tax exemption at the point of sale.

Our Tax Department will consider your exemption after you have placed your order. Please send a copy of your resale/tax exempt documentation, a copy of the online e-mail confirmation receipt from your purchase, along with the attached sales tax exemption claim form. The completed and signed sales tax exemption claim form **MUST** be included with your request. Mail this information to:

Costco Wholesale
Operations/Buying Tax Department
999 Lake Drive
Issaquah, WA 98027

Only claims meeting the exemption requirements of the state where merchandise is shipped will be considered. Receipt of your claim is not an agreement that tax will be refunded.

For resale, Costco.com requires the appropriate resale certificate from the state where the shipment was delivered. **For exempt organizations, such as schools and nonprofit organizations, most states require that purchases must be made with a credit card in the name of the tax exempt business or agency.** Payment with personal funds to be reimbursed by the organization may nullify an exemption.

Our ability to provide you a refund of the tax you paid on your purchase will be based on the "ship to" state's resale/tax exemption laws. If your purchase does not meet that state's guidelines, Costco will not be able to refund the tax.

Please feel free to contact us if you have any more questions/concerns.

Thank you,
Costco Wholesale Corporation



Chicago (S. Loop) #1107
1430 S. Ashland Ave.
Chicago, IL 60608
(312) 492-3609

Member 111896630669

1362719 DEU 1553 749.99 9 749.99 9

RECEIVED - PURCHASE
2-1911 35573
434620 1653 1107 7 308 23

153.75	153.75	2
153.75	153.75	2
153.75	153.75	2
153.75	153.75	2



SALES TAX EXEMPTION CLAIM

In order expedite the processing of your refund request, please provide the following:

- This completed and signed sales tax exemption claim form;
- A copy of your resale/tax exempt documentation;
- A copy of the online e-mail confirmation receipt(s) or warehouse receipt(s) from your purchase. If you have multiple receipts, please provide a summary of the items you are requesting a refund on. The summary should include (but is not limited to) the date of the transaction, item description and refund amount. Refund requests lacking the summary may result in a delay in processing the refund.

Legal Business Name	<i>Village of Willowbrook</i>		
Doing Business As:	<i>Village of Willowbrook</i>		
Business Address (include City, State and Zip Code): <i>835 Midway Drive Willowbrook IL 60527-5549</i>			
Costco Membership #	<i>111896630669</i>	Business Phone #:	<i>630-920-2230</i>
Sales Tax Registration #:	<i>E9997-4304-07</i>	State Registered:	<i>IL</i>
Total Refund Requested: <i>\$ 153.75</i>			
Precise Nature of Business <i>and</i> please list the categories of items typically resold (be specific): <i>Government - Government Services</i>			

Payment Method for *this transaction* (Box must be checked)

Cash Personal Check Business Check Personal Credit Card Business Credit Card

REASONS FOR EXEMPTION

PURCHASED FOR RESALE: To receive a refund of sales tax paid on items for resale, the statement *must* be signed by a Costco member authorized to purchase merchandise for resale on behalf of your company.

Resale Statement: I certify that I am engaged in the business of selling, leasing or renting tangible personal property of the kind and type listed on the attached receipt(s). I certify that the items listed on the receipt(s) will be resold, leased or rented by me. If the tangible personal property is withdrawn for use other than for resale, I will report the transaction to the appropriate taxing authority and pay the tax based upon the reasonable and fair market value, but not less than the original purchase price. I understand that by extending this form, I am assuming liability for the sales or use tax on transactions between your firm and me.

Signature

Date

OTHER EXEMPTION: State the exemption claimed, applicable regulation/statute (if known) *and* attach completed exemption documentation supporting your claim. If the exemption is specific to a product, highlight the product(s) on the receipt and explain why the items should be tax exempt.

Government Unit

Submitted by (Must be signed by an Authorized Signer for the Business/Organization):

Michael S Mertens

Signature

Michael S Mertens

Print Name

3/17/20

Date

MERTENS@willowbrook.il.us

E-mail Address

Incomplete exemption claim forms and claims lacking receipts, summary or other requested documents will be returned.

Submit Claim By: FAX: (425) 416-9153

E-MAIL: TaxRequest@costco.com

MAIL: Costco Wholesale, Attn: Corporate Tax Dept., 999 Lake Drive; Issaquah, WA 98027



Chicago (S. Loop) #1107
1430 S. Ashland Ave.
Chicago, IL 60608
(312) 492-3609

7W Member 111096630669
5 @ 749.99 1372719 DELL 15593 3,749.95
SUBTOTAL 3,749.95
TAX 384.37
***** TOTAL 4,134.32

XXXXXXX4389 CHIP Read
AID: A00000000031010
Seq#: 9985 APP#: 05278D
Visa Resp: APPROVED
Tran ID: 007300000988
Merchant ID: 991107

APPROVED - Purchase
AMOUNT: \$4,134.32
03/13/2020 18:28 1107 9 383 57

Visa
CHANGE 4,134.32
0.00

A 10.25% Tax 384.37
TOTAL TAX 384.37
TOTAL NUMBER OF ITEMS SOLD = 5
REMARKS 18:28 1107 9 383 57

Electronics Return

Policy Information



SALES TAX EXEMPTION CLAIM

In order expedite the processing of your refund request, please provide the following:

- This completed and signed sales tax exemption claim form;
- A copy of your resale/tax exempt documentation;
- A copy of the online e-mail confirmation receipt(s) or warehouse receipt(s) from your purchase. If you have multiple receipts, please provide a summary of the items you are requesting a refund on. The summary should include (but is not limited to) the date of the transaction, item description and refund amount. Refund requests lacking the summary may result in a delay in processing the refund.

Legal Business Name:	Village of Willowbrook		
Doing Business As:	Village of Willowbrook		
Business Address (Include City, State and Zip Code): 835 Midway Drive Willowbrook IL 60527-5549			
Costco Membership #: 111896632469	Business Phone #: 630-920-2230		
Sales Tax Registration #: E9997-4304-07	State Registered: IL	Total Refund Requested: 384.37	
Precise Nature of Business <i>and</i> please list the categories of items typically resold (be specific): Government - Government Services			

Payment Method for *this transaction* (Box must be checked):

Cash Personal Check Business Check Personal Credit Card Business Credit Card

REASONS FOR EXEMPTION

PURCHASED FOR RESALE: To receive a refund of sales tax paid on items for resale, the statement *must* be signed by a Costco member authorized to purchase merchandise for resale on behalf of your company.

Resale Statement: I certify that I am engaged in the business of selling, leasing or renting tangible personal property of the kind and type listed on the attached receipt(s). I certify that the items listed on the receipt(s) will be resold, leased or rented by me. If the tangible personal property is withdrawn for use other than for resale, I will report the transaction to the appropriate taxing authority and pay the tax based upon the reasonable and fair market value, but not less than the original purchase price. I understand that by extending this form, I am assuming liability for the sales or use tax on transactions between your firm and me.

Signature

Date

OTHER EXEMPTION: State the exemption claimed, applicable regulation/statute (if known) *and* attach completed exemption documentation supporting your claim. If the exemption is specific to a product, highlight the product(s) on the receipt and explain why the items should be tax exempt.

Government Unit

Submitted by (Must be signed by an Authorized Signer for the Business/Organization):

Michael Mertens

Signature

Michael S. Mertens

Print Name

3/16/20

Date

MMERTENS@willowbrook.il.us

E-mail Address

Incomplete exemption claim forms and claims lacking receipts, summary or other requested documents will be returned.

Submit Claim By: FAX: (425) 416-9153

E-MAIL: TaxRequest@costco.com

MAIL: Costco Wholesale; Attn. Corporate Tax Dept.; 999 Lake Drive; Issaquah, WA 98027

VILLAGE OF WILLOWBROOK

BOARD MEETING
AGENDA ITEM - HISTORY/COMMENTARY

A RESOLUTION APPROVING, CONFIRMING AND RATIFYING THE PURCHASE OF THIRTY-FIVE (35) DESKTOP COMPUTERS

AGENDA NO. 5.f.

AGENDA DATE: 03/23/2020

STAFF REVIEW: Mike Mertens, Assistant Village Administrator

SIGNATURE: M. Mertens

LEGAL REVIEW: Thomas Bastian, Village Attorney

SIGNATURE: T. Bastian /mm

RECOMMENDED BY: Brian Pabst, Village Administrator

SIGNATURE: B. Pabst /mm

REVIEWED & APPROVED BY COMMISSION: YES NO N/A

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)

On or about the morning of Friday, March 6, 2020, the Village of Willowbrook's municipal computer systems were on the receiving end of what appears to be a ransomware attack. Staff immediately took steps to minimize the impact and investigate the cause and effect. This has included working closely with United States Secret Service officials to fully understand the attack's scope and origin. The forensic investigation is ongoing. It has not yet been determined whether or what information may have been implicated. Importantly, the Village's critical operations and public services are unaffected and have continued without interruption.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

As a result of a ransomware attack, the Village of Willowbrook was required to immediately purchase thirty-five (35) desktop computers for use at the Village Hall, Public Works and the Village Police Facility. The desktop computers were planned for replacement in May 2020. The installation and configuration cost for the desktops should be covered under the Village's IRMA policy for cyberattack. The Village will have an overall \$10,000 deductible as it relates to the IRMA cyberattack insurance policy.

ACTION PROPOSED: Adopt the Resolution.

RESOLUTION NO. 20 R-_____

**A RESOLUTION APPROVING, CONFIRMING AND RATIFYING THE
PURCHASE OF THIRTY-FIVE (35) DESKTOP COMPUTERS**

WHEREAS, as a result of a ransomware attack, the Village of Willowbrook was required to immediately purchase thirty-five (35) desktop computers for use at the Village Hall, Public Works and the Village Police Facility; and

WHEREAS, Village staff secured proposals for the desktop computers and has purchased the required computers at the most economic cost to the Village which proposals are attached hereto as Exhibit "A".

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, that the expenditure of the sum of \$32,042.50 for the emergency purchase of thirty-five (35) desktop computers set forth on the proposal attached hereto as Exhibit "A" and made part hereof, is hereby approved, ratified and confirmed.

ADOPTED and APPROVED this 23rd day of March, 2020.

ROLL CALL VOTE: AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

APPROVED:

Frank A. Trilla, Mayor

ATTEST:

Leroy R. Hansen, Village Clerk

EXHIBIT "A"

ORDER CONFIRMATION



DEAR TROOSHALL PATEL,

Thank you for choosing CDW-G. We have received [your order](#). Please take a moment to review it for accuracy and completeness.

ORDER #	ORDER DATE	PO #	CUSTOMER #
LHDV968	3/6/2020	LHDV931	5869717

ORDER DETAILS

ITEM	QTY	CDW #	UNIT PRICE	EXT. PRICE
Dell OptiPlex 7070 - i7-10700K - 16GB - 256GB - Win 10 Pro - 2020	20	5610857	\$915.50	\$18,310.00

Mfg. Part#: HVXTH
UNSPSC: 43211508
Contract: MARKET

PURCHASER BILLING INFO

Billing Address:
VILLAGE OF WILLOWBROOK
ACCTS RECEIVABLE
835 MIDWAY DR.
WILLOWBROOK, IL 60527-5594
Phone: (630) 323-8215
Payment Terms: Master Card

SUBTOTAL	\$18,310.00
SHIPPING	\$0.00
SALES TAX	\$0.00
GRAND TOTAL	\$18,310.00

DELIVER TO

Shipping Address:
VILLAGE OF WILLOWBROOK
CARRIE DITTMAN
835 MIDWAY DR.
WILLOWBROOK, IL 60527-5594
Phone: (630) 323-8215
Shipping Method: UPS Next Day Air Saver

Please remit payments to:

CDW Government
75 Remittance Drive
Suite 1515
Chicago, IL 60675-1515

Need Assistance? CDW-G SALES CONTACT INFORMATION



Stephen Rooney

(877) 863-3197

steproo@cdwg.com

This order is subject to CDW's Terms and Conditions of Sales and Service Projects at

[https://www.cdw.com/terms-and-conditions-of-sales-and-service-projects.html](#)

For more information, contact a CDW account manager

© 2020 CDW-G LLC, 200 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239



ORDER CONFIRMATION

DEAR TROOSHALL PATEL,

Thank you for choosing CDW•G. We have received [your order](#). Please take a moment to review it for accuracy and completeness.

ORDER #	ORDER DATE	PO #	CUSTOMER #
LHDP649	3/6/2020	LHDP584	5869717

ORDER DETAILS					
ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE	
Dell OptiPlex 7070 - SFF - Core i5 9500 3.6GHz - 16GB - 256GB	15	5610857	\$915.50	\$13,732.50	
Mfg. Part#: HVXTH					
UNSPSC: 43211508					
Contract: MARKET					

PURCHASER BILLING INFO	SUBTOTAL	\$13,732.50
Billing Address: VILLAGE OF WILLOWBROOK ACCTS RECEIVABLE 835 MIDWAY DR. WILLOWBROOK, IL 60527-5594	SHIPPING	\$0.00
Phone: (630) 323-8215	SALES TAX	\$0.00
Payment Terms: Master Card	GRAND TOTAL	
DELIVER TO	Please remit payments to:	
Shipping Address: CDW 230 North Milwaukee Ave. Vernon Hills, IL 60061	CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515	
Phone: (630) 323-8215		
Shipping Method: WILL CALL		

Need Assistance? CDW•G SALES CONTACT INFORMATION			
	Stephen Rooney	(877) 863-3197	steproo@cdwg.com

This order is subject to CDW's Terms and Conditions of Sales and Service Projects at <http://www.cdw.com/Information/Information.aspx>. For more information, contact a CDW account manager.

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VILLAGE OF WILLOWBROOK

BOARD MEETING
AGENDA ITEM - HISTORY/COMMENTARY

**A RESOLUTION APPROVING, CONFIRMING AND
RATIFYING THE PURCHASE OF REPLACEMENT SOLID
STATE SERVER DRIVES AND HARD DRIVES AND SERVER
RENTAL FOR MARCH 2020**

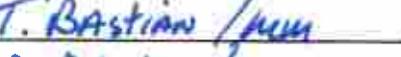
AGENDA NO. 5.g.

AGENDA DATE: 03/23/2020

STAFF REVIEW: Mike Mertens, Assistant Village Administrator

SIGNATURE: 

LEGAL REVIEW: Thomas Bastian, Village Attorney

SIGNATURE: 

RECOMMENDED BY: Brian Pabst, Village Administrator

SIGNATURE: 

REVIEWED & APPROVED BY COMMISSION: YES NO N/A

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)

On or about the morning of Friday, March 6, 2020, the Village of Willowbrook's municipal computer systems were on the receiving end of what appears to be a ransomware attack. Staff immediately took steps to minimize the impact and investigate the cause and effect. This has included working closely with United States Secret Service officials to fully understand the attack's scope and origin. The forensic investigation is ongoing. It has not yet been determined whether or what information may have been implicated. Importantly, the Village's critical operations and public services are unaffected and have continued without interruption.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

As a result of a ransomware attack, the Village of Willowbrook was required to immediately purchase four (4) replacement Solid State Server Drives and ten (10) replacement Hard Drives for use by the Village Hall, Public Works and the Village Police Facility. The original server drives are being kept by the Secret Service as part of their investigation of the cyberattack.

Additionally, the Village of Willowbrook was required to immediately rent a Server for ransomware recovery of the backup drives for use by the Village Hall, Public Works and the Village Police Facility.

These IT items are covered under the Village's IRMA policy for cyberattack. The Village will have an overall \$10,000 deductible as it relates to the IRMA cyberattack insurance policy.

ACTION PROPOSED: Adopt the Resolution.

RESOLUTION NO. 20 R-_____

A RESOLUTION APPROVING, CONFIRMING AND RATIFYING THE PURCHASE OF REPLACEMENT SOLID STATE SERVER DRIVES AND HARD DRIVES AND SERVER RENTAL FOR MARCH 2020

WHEREAS, as a result of a ransomware attack, the Village of Willowbrook was required to immediately purchase four (4) replacement Solid State Server Drives and ten (10) replacement Hard Drives for use by the Village Hall, Public Works and the Village Police Facility; and

WHEREAS, as a result of a ransomware attack, the Village of Willowbrook was required to immediately rent a Server for ransomware recovery for use by the Village Hall, Public Works and the Village Police Facility; and

WHEREAS, Village staff secured proposals for the Solid State Drives and Hard Drives and has purchased the required computers at the most economic cost to the Village which proposals are attached hereto as Exhibit "A".

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, that the expenditure of the sum of \$6,612.00 for the emergency purchase of Solid State Drives, Hard Drives and Server Rental set forth on the proposal attached hereto as Exhibit "A" and made part hereof, is hereby approved, ratified and confirmed.

ADOPTED and APPROVED this 23rd day of March, 2020.

ROLL CALL VOTE:

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

APPROVED:

Frank A. Trilla, Mayor

ATTEST:

Leroy R. Hansen, Village Clerk

EXHIBIT "A"



PCS INTERNATIONAL

PERSONAL CONSULTING SERVICES INTERNATIONAL

PCS International
1608 W. Colonial Pkwy.
Inverness, IL 60067
(847) 348-3900

Bill To:
Village of Willowbrook Attn: Carrie Dittman 835 Midway Dr Willowbrook, IL 60527

Date	Invoice
03/16/2020	167629-PCSI
Account	
Village of Willowbrook	

Terms	Due Date	PO Number
COD	03/16/2020	

Products & Other Charges	Quantity	Price	Amount
Billable Products & Other Charges			
FF-GENERALFF: Server Rental for March 2020 (Ransomware recovery)	2.00	\$250.00	\$500.00
Miscellaneous Invoice			
Total Products & Other Charges:			\$500.00
Make checks payable to PCS International, Ltd.	Invoice Subtotal:	\$500.00	
	Sales Tax:	\$0.00	
	Invoice Total:	\$500.00	
	Payments:	\$0.00	
	Credits:	\$0.00	
	Balance Due:	\$500.00	

Balances unpaid 30 calendar days from invoice date will be charged 1.5% per month. Any balance over 45 calendar days from the date of invoice will cause delivery of all services to stop and equipment to be held. Any balances over 90 calendar days will be charged costs including but not limited to attorney's or collection agency fees.

Personal Consulting Services International, Ltd. is an Illinois Corporation and our FEIN# is 36-3905959.



PCS INTERNATIONAL
CONSULTING SERVICES

PCS International
1608 W. Colonial Pkwy.
Inverness, IL 60067
(847) 348-3900

Bill To:
Village of Willowbrook Attn: Carrie Dittman 835 Midway Dr Willowbrook, IL 60527

Date	Invoice
03/17/2020	167638-PCSI
Account	
Village of Willowbrook	

Terms	Due Date	PO Number
COD	03/17/2020	

Products & Other Charges	Quantity	Price	Amount
Billable Products & Other Charges			
SHIPPING: PCS Shipping and Handling	1.00	\$29.00	\$29.00
875503-B21: HPE 240 GB Solid State Drive - SATA (SATA/600) - 2.5" Drive - Internal - Hot Pluggable	2.00	\$286.00	\$572.00
881457-B21: HPE 2.40 TB Hard Drive - SAS (12Gb/s SAS) - 2.5" Drive - Internal - 10000rpm	4.00	\$491.00	\$1,964.00
SHIPPING: PCS Shipping and Handling	1.00	\$29.00	\$29.00
875503-B21: HPE 240 GB Solid State Drive - SATA (SATA/600) - 2.5" Drive - Internal - Hot Pluggable	2.00	\$286.00	\$572.00
881457-B21: HPE 2.40 TB Hard Drive - SAS (12Gb/s SAS) - 2.5" Drive - Internal - 10000rpm	6.00	\$491.00	\$2,946.00
Total Products & Other Charges:			\$6,112.00

Make checks payable to PCS International, Ltd.	Invoice Subtotal:	\$6,112.00
	Sales Tax:	\$0.00
	Invoice Total:	\$6,112.00
	Payments:	\$0.00
	Credits:	\$0.00
	Balance Due:	\$6,112.00

Balances unpaid 30 calendar days from invoice date will be charged 1.5% per month. Any balance over 45 calendar days from the date of invoice will cause delivery of all services to stop and equipment to be held. Any balances over 90 calendar days will be charge costs including but not limited to attorney's or collection agency fees.

Personal Consulting Services International, Ltd. is an Illinois Corporation and our FEIN# is 36-3905959.



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Growing Business Value Through Technology

**Reclaim your time and grow your business
by leaving the IT support to us.**

**We have prepared a quote for
you**

Village/Police Server DRIVE ONLY Replacements

Quote # 002438

Version 1

Prepared for:

Village of Willowbrook

Carrie Dittman

cdittman@willowbrook.il.us



PCS INTERNATIONAL

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Chicagoland
1608 W Colonial Parkway

Inverness, IL 60067

Downtown Chicago

500 North Dearborn Street, Suite 705
Chicago, IL 60654

847-348-3900

www.pcsintl.com



PCS International Introduction

Thank you for selecting PCS International for your IT service needs!

PCS International is a provider of business solutions specializing in; Consulting, Programming, Network Connectivity, Training, Repairs, and Internet solutions. PCS has been providing quality service and solutions to the Chicagoland area since 1986. PCS is a long time Microsoft certified partner, and has numerous other vendor certifications and affiliations including; Cisco, Dell SonicWALL and more.

PCS International has two offices in Illinois - Inverness and Chicago.

PCS International values the quality and satisfaction of the services they provide and thus lives by the following company motto. "Consider it Done!"

PCS International will focus on providing a solution that will allow for scalability in the future, support for new applications and users, flexible deployment and reconfiguration, reduced costs both from capital and operational perspectives, reliable service and availability, and quality customer service.

For more information about PCS International, check out our website at www.pcsintl.com



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Inverness, IL 60067
Downtown Chicago
500 North Dearborn Street, Suite 705
Chicago, IL 60654

847-348-3900
www.pcsintl.com

Police Dept - Customer Non-Taxable

Description	Price	Qty	Ext. Price
PCS Shipping and Handling PCS Shipping and Handling fees (includes order processing fees from vendors if applicable)	\$29.00	1	\$29.00
HPE 240 GB Solid State Drive - SATA (SATA/600) - 2.5" Drive - Internal - Hot Pluggable 	\$286.00	2	\$572.00
HPE 2.40 TB Hard Drive - SAS (12Gb/s SAS) - 2.5" Drive - Internal - 10000rpm  HPE 2.40 TB Hard Drive - SAS (12Gb/s SAS) - 2.5" Drive - Internal - 10000rpm	\$491.00	4	\$1,964.00
Subtotal:			\$2,565.00



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Inverness, IL 60067
Downtown Chicago
500 North Dearborn Street, Suite 705
Chicago, IL 60654

847-348-3900
www.pcsinti.com

Police Dept - Labor - Servers

Description	Price	Qty	Ext. Price
All work will be billed hourly from TekPak.			
	Subtotal:		\$0.00



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Downtown Chicago
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Chicago, IL 60654

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Village - Customer Non-Taxable

Description	Price	Qty	Ext. Price
PCS Shipping and Handling PCS Shipping and Handling fees (includes order processing fees from vendors if applicable)	\$29.00	1	\$29.00
HPE 240 GB Solid State Drive - SATA (SATA/600) - 2.5" Drive - Internal - Hot Pluggable	\$286.00	2	\$572.00
HPE 2.40 TB Hard Drive - SAS (12Gb/s SAS) - 2.5" Drive - Internal - 10000rpm HPE 2.40 TB Hard Drive - SAS (12Gb/s SAS) - 2.5" Drive - Internal - 10000rpm	\$491.00	6	\$2,946.00
Subtotal:			\$3,547.00



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Downtown Chicago
500 North Dearborn Street, Suite 705
Chicago, IL 60654

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Village - Labor - Servers

Description	Price	Qty	Ext. Price
All work will be billed hourly from TekPak.			
	Subtotal:		\$0.00



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WY
Chicagoland
1608 W Colonial Parkway
Inverness, IL 60067
Downtown Chicago
500 North Dearborn Street, Suite 705
Chicago, IL 60654

847-348-3900
www.pcsintl.com

Village/Police Server DRIVE ONLY Replacements

**Prepared by:**

PCS International
Ron Searle
847-348-3820
Fax 847-963-9106
rks@pcsintl.com

Prepared for:

Village of Willowbrook
835 Midway Dr
Willowbrook, IL 60527
Carrie Dittman
(630) 920-2235
cdittman@willowbrook.il.us

Quote Information:

Quote #: 002438
Version: 1
Delivery Date:
03/14/2020
Expiration Date:
04/13/2020

Summary of One-Time Costs

Description	Amount
Police Dept - Customer Non-Taxable	\$2,565.00
Police Dept - Labor - Servers	\$0.00
Village - Customer Non-Taxable	\$3,547.00
Village - Labor - Servers	\$0.00
Total:	\$6,112.00

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

PCS International

Signature: Ron Searle

Name: Ron Searle

Title: President

Date: 03/14/2020

Village of Willowbrook

Signature: Brian Pelt

Name: Carrie Dittman

Date: 3/17/20



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Inverness, IL 60067
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Chicago, IL 60654

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www.pcsinti.com

PCS International Terms & Conditions

ACH payments are preferred. All prices quoted are CASH DISCOUNT. Add 3.75% for credit card use (all major credit cards accepted). All invoices will be delivered electronically unless paper invoice is requested (\$10 surcharge for each paper invoice).

Any taxes and shipping/handling will be customer responsibility and all quotes represent an ESTIMATE, ACTUAL will be billed.

Out of State Travel will be billed at cost + 10% using direct business class airfare and 3 star or greater hotels.

Any hardware or software is payable:

- 75% + 100% of the tax + 100% of the shipping on order.
- 25% upon delivery.
- Based on credit application and PCS management approval.

Any additional flat rate service purchased is payable:

- 50% on order.
- 50% upon completion.
- Based on credit application and PCS management approval.

Any additional hourly service purchased is payable:

- Approved credit, TekPak, Credit Card, or COD required for all hourly work.
- Net 15 with approved credit or COD without approved credit.

OVERTIME RATES:

- Overtime rates are 150% of the normal rates, including trip charges. There is a minimum (1) hour charge. Overtime rates apply to all work scheduled to occur before 8 am or after 6 pm (Monday – Friday, except holidays) or any time Sat-Sun.

EMERGENCY RATES:

- Emergency rates are 200% of the normal rates, including trip charges. There is a minimum (2) hour charge. Emergency rates apply to all work scheduled to occur:
 - Any time on a PCS Holiday (7 per year) scheduled or unscheduled.
 - Unscheduled work before 8 am or after 6 pm (Monday – Friday, except holidays) or any unscheduled work Sat-Sun.
 - Unscheduled work with less than (4) hours notice which requires we pull a technician from another customer.
 - You may call 847-348-3900 x333 to initiate emergency work.

PAST DUE INVOICES:

- Any invoices past 30 days: Incur 18% per year (1.5% per month) finance charges.
- Any invoices past 45 days: Will cause all services to halt. All products in our possession will not be delivered.
- Reasonable collection fees (estimated at 33%) will be added to amounts due and sent to a collection firm or attorney. PCS International will retain all hardware, software, licenses, and/or data in its possession as collateral.

QUOTE DURATION:

847-348-3900 | www.pcsinti.com



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Inverness, IL 60067
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Chicago, IL 60654

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PCS International Terms & Conditions

- All hardware/software quotes subject to change within (7) days of presentation unless otherwise shown on proposal.
- All labor quotes subject to change within (30) days of presentation.

SCHEDULING:

- Work cannot be scheduled until we have a signed proposal along with credit application and/or deposits as appropriate.

RETURNS:

- PCS International will act as your advocate in all cases, trying to get you the best possible outcome, however, there are many factors outside our control. Some products cannot be returned or cancelled at all, some items can be returned for a restocking fee and others for the cost of shipping/handling (in both directions). In no cases will a return be accepted after 30 days. DOA equipment will be replaced at no additional cost to you immediately.

TRIP CHARGES

- Trip charges will apply for any on-site dispatch at a rate of \$2.50 per mile, round trip. PCS TekPak subscribers have reduced travel rates.
- A minimum 1 hour labor charge will be billed for any on-site work.

VILLAGE OF WILLOWBROOK

BOARD MEETING
AGENDA ITEM - HISTORY/COMMENTARY

**A RESOLUTION APPROVING, CONFIRMING AND
RATIFYING THE PURCHASE OF A SECURITY FIREWALL
FOR THE VILLAGE HALL AND PUBLIC WORKS**

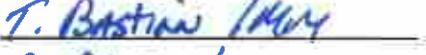
AGENDA NO. 5.h.

AGENDA DATE: 03/23/2020

STAFF REVIEW: Mike Mertens, Assistant Village Administrator

SIGNATURE: 

LEGAL REVIEW: Thomas Bastian, Village Attorney

SIGNATURE: 

RECOMMENDED BY: Brian Pabst, Village Administrator

SIGNATURE: 

REVIEWED & APPROVED BY COMMISSION: YES NO N/A

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)

On or about the morning of Friday, March 6, 2020, the Village of Willowbrook's municipal computer systems were on the receiving end of what appears to be a ransomware attack. Staff immediately took steps to minimize the impact and investigate the cause and effect. This has included working closely with United States Secret Service officials to fully understand the attack's scope and origin. The forensic investigation is ongoing. It has not yet been determined whether or what information may have been implicated. Importantly, the Village's critical operations and public services are unaffected and have continued without interruption.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

As a result of a ransomware attack, the Village of Willowbrook was required to immediately purchase a security firewall appliance for the Village Hall and the Public Works Facility along with the necessary setting configurations.

These IT items are covered under the Village's IRMA policy for cyberattack. The Village will have an overall \$10,000 deductible as it relates to the IRMA cyberattack insurance policy.

ACTION PROPOSED: Adopt the Resolution.

RESOLUTION NO. 20 R-_____

**A RESOLUTION APPROVING, CONFIRMING AND RATIFYING THE
PURCHASE OF A SECURITY FIREWALL FOR THE VILLAGE HALL
AND PUBLIC WORKS**

WHEREAS, as a result of a ransomware attack, the Village of Willowbrook was required to immediately purchase a security firewall appliance for the Village Hall and the Public Works Facility along with the necessary setting configurations; and

WHEREAS, Village staff secured proposals for the firewalls and has purchased the required computers at the most economic cost to the Village which proposals are attached hereto as Exhibit "A".

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, that the expenditure of the sum of \$2,476.69 for the emergency purchase of security fire walls and setting configuration set forth on the proposal attached hereto as Exhibit "A" and made part hereof, is hereby approved, ratified and confirmed.

ADOPTED and APPROVED this 23rd day of March, 2020.

ROLL CALL VOTE:

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

APPROVED:

Frank A. Trilla, Mayor

ATTEST:

Leroy R. Hansen, Village Clerk

EXHIBIT "A"



ESTIMATE

Firewalls

MiTechs Inc
 360 West Schick Road
 23172
 Bloomingdale, IL 60108
 United States

Phone: 630 446 0204
 Mobile: 630 842 0204
 mitechsinc.com

BILL TO
Village Of Willowbrook
 Carrie Dittman
 835 Midway Drive
 Willowbrook, Illinois 60527
 United States

6303238215
 ap@willowbrook.il.us

Estimate Number: 40237
Estimate Date: March 14, 2020
Expires On: March 18, 2020
Grand Total (USD): \$2,476.69

Item	Quantity	Price	Amount
Firewall Village -SonicWALL TZ400 Security Appliance 13699955 UNSPSC: 43222501	1	\$1,384.91	\$1,384.91
Firewall Public Works - Sonicwall SOHO 250 Wireless-N - Advanced Edition - security appliance - UNSPSC: 43222501	1	\$641.78	\$641.78
Install & Configure Both the firewalls. Configure all the current settings new ones, confirm connectivity agencies.	1	\$450.00	\$450.00
		Total:	\$2,476.69
		Grand Total (USD) :	\$2,476.69

Notes

By signing this estimate you authorize MiTechs Inc. to purchase equipment listed. a 50% deposit is required to move forward and balance due upon completion of the project.
 Thank you!

** Please sign the estimate:

Brian Best

VILLAGE OF WILLOWBROOK

BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE: AN ORDINANCE AMENDING A SPECIAL USE PERMIT FOR A PLANNED UNIT DEVELOPMENT AND AN AMENDMENT TO A PLANNED UNIT DEVELOPMENT AS APPROVED IN ORDINANCE NO. 17-O-02 – PC 20-03: 625 JOLIET ROAD, COMPASS EVENT CENTER AND ARENA PUD AMENDMENT.	AGENDA NO. 6. AGENDA DATE: <u>03/23/20</u>
STAFF REVIEW: Ann Choi, Planning Consultant	SIGNATURE: <u>A. Choi / mra</u>
LEGAL REVIEW: Tom Bastian, Village Attorney	SIGNATURE: <u>T. Bastian / mra</u>
RECOMMENDED BY: Brian Pabst, Village Administrator	SIGNATURE: <u>B. Pabst / mra</u>
REVIEWED & APPROVED BY COMMITTEE:	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)

The applicant is requesting an amendment to their existing PUD approval (approved January 23, 2017) to allow for the changes in the building footprint, change of certain uses, and modifications to the landscaping originally approved. In addition, the applicant is requesting additional relief from the bulk regulations, a reduction in landscaping requirements, and increases to the previously approved deviations as the building has been substantially constructed. As the building footprint has changed from the previously approved PUD, as-built drawings of the topography and utilities have been reviewed by the Village Engineer. The applicant has submitted this petition because a greater than five percent (5%) increase in gross floor area, a greater than 5% decrease in landscape area, changes in the location of points of ingress or egress, changes in the types of permitted land use, changes in the approved development schedule, and increases in the approved deviations are created by the requested petition and therefore constitutes a "Major" change to a PUD per Section 9-13-4(C)6(a). While minor changes to a PUD only require administrative approval, major changes require a new application for a PUD.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

In October 2019, the Village of Willowbrook received a set of proposed revised drawings for the Compass Arena seeking a building permit to complete building construction. The proposed revised drawings proposed a change in the approved uses on the second floor which increased the parking requirement, but this discovery led to a realization that numerous changes were made and significant enough to require a PUD amendment. It is important to note that a set of building plans that reflected the mirrored building footprint, which departed significantly from the approved Final PUD Plat, was approved by the Village on March 31, 2018.

The development is currently under construction, but the majority of the building has been completed. Only the remaining interior build-out of the arena and some exterior work remains. Many of the changes made during the previous three years should have been considered major changes to the PUD and approvals should have been obtained under a proper PUD amendment process. But for various reasons such as a high turnover rate in Village staff overseeing zoning compliance and the Village's focus on controversial projects, a PUD amendment was never sought and changes that required Board action were instead approved administratively without Board approval. The Plan Commission discussed this petition at the March 4, 2020, regular meeting of the Plan Commission and voted a unanimous vote of 5-0 of the members present to forward a positive recommendation to the Village Board.

ACTION PROPOSED: March 9, 2020: Receive Plan Commission Recommendation.

March 23, 2020: Consider Attached Ordinance.

ORDINANCE NO. 20-O-_____

**AN ORDINANCE AMENDING A SPECIAL USE PERMIT FOR A PLANNED UNIT
DEVELOPMENT AND AN AMENDMENT TO A PLANNED UNIT DEVELOPMENT
AS APPROVED IN ORDINANCE NO. 17-O-02**

PC 20-03: 625 Joliet Road – Compass Event Center and Arena PUD Amendment

WHEREAS, on or about February 20, 2020, Willowbrook 2012 LLC, as applicant (“APPLICANT”) and property owner (“OWNER”), filed an application with the Village of Willowbrook (“VILLAGE”) with respect to the property legally described in Exhibit “A” attached hereto which is, by this reference, incorporated herein (“SUBJECT REALTY”); and,

WHEREAS, said application requested that the Village grant an amendment to their existing special use permit for a Planned Unit Development and an amendment to the Planned Unit Development for the SUBJECT REALTY, to grant a greater than five percent (5%) increase in gross floor area, a greater than 5% decrease in landscape area, changes in the location of points of ingress or egress, changes in the types of permitted land use, changes in the approved development schedule, and increases in the approved deviations, for a 51,695 square feet indoor soccer facility that includes restaurants, bars and lounges as shown in (“APPROVED PLANS”) attached hereto as Exhibit “C”; and,

WHEREAS, Notice of Public Hearing on said application was published in compliance with Section 9-15-3(A) of the Willowbrook Municipal Code, in the Chicago Sun Times on February 17, 2020, which is more than fifteen (15) days but less than thirty (30) days prior to the public hearing date; a notice was mailed by the Village Zoning Officer to all adjacent owners within two hundred-fifty (250) feet in each direction of the location of the SUBJECT REALTY more than fifteen (15) days but less than thirty (30) days prior to the public hearing date in compliance with Section 9-15-3(B) of the Willowbrook Municipal Code; and public notice was

provided by posting on the property a sign visible to the general public complying with the requirements of Sections 9-15-3(D) of the Willowbrook Municipal Code, for at least fifteen (15) consecutive days prior to the public hearing date; and,

WHEREAS, pursuant to said Notice, the Plan Commission of the Village of Willowbrook conducted a public hearing on March 4, 2020, all as required by the statutes of the State and the ordinances of the Village; and,

WHEREAS, at said public hearing, the applicant provided testimony in support of said application and all interested parties has an opportunity to be heard; and,

WHEREAS, the Plan Commission forwarded its recommendations, including its Findings of Fact, to the Mayor and Board of Trustees on or about March 9, 2020, a copy of which is attached hereto as Exhibit "B" which is, by this reference, made a part hereof; and,

WHEREAS, the Mayor and Board of Trustees of the Village of Willowbrook have received the recommendation of the Plan Commission pursuant to a memorandum dated March 9, 2020.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows:

SECTION ONE: That the Findings of Fact made by the Plan Commission in its recommendation attached hereto as Exhibit "B" are hereby adopted by the Mayor and Board of Trustees.

SECTION TWO: That pursuant to Section 9-13-6(L) of the Village Code, the following waivers from the provisions of the Zoning Ordinance be and the same are hereby granted relative to the Special Use Permit for a Planned Unit Development Permit, as the waivers are not detrimental to, and do not endanger the public health, safety and general welfare:

- A. That Section 9-6C-3(E)1, Minimum Front Yard Setback, be varied to reduce the minimum front yard setback from sixty feet (60') to forty-three point seven four feet (43.74'), as shown on the Amended Final Plat of PUD.
- B. That Section 9-14-2(D)2(c)4, Border Plantings and Foundation Plantings, be varied to reduce the minimum foundation landscape area from seven feet (7') to two feet (2') at the south building façade, and from seven feet (7') to zero feet at the north and northeast building facades, as shown on the Amended Final Plat of PUD.
- C. That Section 9-13-6(F) PUD Standards, Yards, be varied to waive the requirement that buildings of more than twenty four feet (24') in height shall provide a setback from any property line not less than a distance equal to the height of such buildings, as shown on the Amended Final Plat of PUD.

SECTION THREE: That passage of this Ordinance shall constitute approval of an amendment to Ordinance 17-O-02 attached hereto as Exhibit "D", and shall constitute approval of the "Amended Final Plat of Compass Arena Planned Unit Development" attached hereto as Exhibit "C".

SECTION FOUR: That the relief granted in Sections One, Two, Three, Five and Six of this Ordinance is expressly conditioned upon the SUBJECT REALTY at all times being constructed, used, operated and maintained in accordance with the following terms, conditions and provisions;

- A. The SUBJECT REALTY shall be in substantial accordance with the following plans and specifications of the APPROVED PLANS attached hereto as Exhibit "C", except as may be required for compliance with the requirements of the Village Engineer or Building Official as part of the Building Permit review process:

1. Amended Final Plat of Compass Arena Planned Unit Development – as prepared by Krisch Land Surveying LLC, bearing the latest revision date of 03.12.2020, and identified “For Village Board Approval” (2 Sheets).
2. Architectural As-built Drawings – Sheets A-1 to A-8, prepared by Architects by Design, PC, and bearing the latest revision date of 01-02-2020 (8 Sheets).
3. Foundation As-Built Survey, prepared by Krisch Land Surveying LLC, and signed by Sean T. Krisch on March 22, 2018 (1 Sheet)
4. Parking Grade As-Built Survey, signed by Sean T. Krisch on February 18, 2020 (1 Sheet)
5. Site/Utility As-built Survey, prepared by Krisch Land Surveying LLC, and signed by Sean T. Krisch on February 18, 2020 (1 Sheet)
6. Elevations, Site Photos of Existing Conditions as of 2/13/2020 (4 pages).
7. Landscape Plan, prepared by Bob Fleck, and dated January 29, 2020 (2 Sheets).

B. Uses are restricted to the approved uses shown in the APPROVED PLANS only, except as may be further authorized by the Village Board pursuant to Section 9-13-4(C)6(a) regulating Major Changes to a PUD.

SECTION FIVE: That all ordinances and resolutions, or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of such conflict, expressly repealed.

SECTION SIX: That this Ordinance shall be in full force and effect from and after its passage, approval, and publication in pamphlet form as provided by law.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

PASSED and APPROVED this 23rd day of March, 2020.

ROLL CALL VOTE:

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

APPROVED:

Frank A. Trilla, Mayor

ATTEST:

Leroy R. Hansen,
Village Clerk

EXHIBIT A

LEGAL DESCRIPTION OF SUBJECT REALTY

LOT 2 IN BARTON SUBDIVISION, BEING A SUBDIVISION OF PART OF THE SOUTHEAST QUARTER OF SECTION 26, TOWNSHIP 38 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JANUARY 12, 2001 AS DOCUMENT R2001-007978 AND RE-RECORDED MARCH 20, 2002 AS DOCUMENT R2002-078679, IN DUPAGE COUNTY, ILLINOIS.

PIN: 09-26-401-007

ADDRESS: 625 Joliet Road, Willowbrook IL 60516

EXHIBIT B

PLAN COMMISSION RECOMMENDATION AND FINDINGS OF FACT

MEMORANDUM

MEMO TO: Frank A. Trilla, Mayor
Board of Trustees

MEMO FROM: Daniel Kopp, Chairman, Plan Commission

DATE: March 9, 2020

SUBJECT: **Zoning Hearing Case 20-03: Compass Event Center and Arena PUD**
Amendment – 625 Joliet Road, Willowbrook, Illinois. Consideration of a petition requesting approval of an Amendment to a Special Use for a Planned Unit Development and Amendment to a Planned Unit Development to allow for major changes under Section 9-13-4(C)6(a) (a greater than five percent (5%) increase in gross floor area, a greater than five percent (5%) decrease in landscape area, changes in the location of points of ingress or egress, changes in the types of permitted land use, changes in the approved development schedule, increases in the approved deviations) including certain relief, exceptions and waivers from Title 9 of the Village Code, and approval of a Final Plat of PUD for the project located at 625 Joliet Road.

At the regular meeting of the Plan Commission held on March 4, 2020 the above referenced application was discussed and the following motion was made:

MOTION: Made by Kaucky seconded by Remkus that based on the submitted petition and testimony presented, I move that the Plan Commission forward its Findings of Fact for a Special Use and Findings of Fact for a Planned Unit Development referenced in the Staff Report for PC 20-03 prepared for the March 4, 2020 meeting and recommend approval of an Amendment to the existing special use for a Planned Unit Development and Amendment to the Planned Unit Development to allow for all major changes listed under Section 9-13-4(C)6(a), including relief, exceptions and waivers from Title 9 of the Village Code referenced in the Staff Report for PC 20-03 prepared for the March 4, 2020 meeting, with the exception of the request for reduced parking, and recommend approval of an Amended Final Plat of PUD with requested revisions, according to the plans listed in the Staff Report for PC 20-03 and subject to the following conditions:

1. The Amended Final Plat of PUD shall be revised and restriped to accommodate a total of 177 parking spaces.

2. All plans and documents shall be revised and resubmitted as required by Village staff and the Plan Commission as indicated in the staff report or as discussed during the March 4, 2020 meeting, and approved by Village staff prior to being forwarded to the Village Board for final consideration. Final documents forwarded to the Village Board shall be newly revision dated and identified "For Village Board Approval".
3. Uses are restricted to the approved uses only, except as may be further authorized by the Village Board pursuant to Section 9-13-4(C)6(a) regulating Major Changes to a PUD.
4. Any outstanding comments from Village staff shall be addressed prior to final zoning approval from the Village Board.

ROLL CALL: AYES: Chairman Kopp, Vice Chairman Wagner, Commissioners Kaucky, Walec, and Remkus; NAYS: None. ABSENT: Commissioners Ruffolo and Soukup.

MOTION DECLARED CARRIED

Should any member of the Board have any questions regarding this matter, please do not hesitate to contact me.

DK:jp

EXHIBIT B (CONTINUED)

FINDINGS OF FACT

Standards for Special Use

The Plan Commission shall not recommend and the Board of Trustees shall not grant a Special Use Permit from the regulation of this title unless affirmative findings of fact shall be made as to all of the standards hereinafter set forth, which findings of fact shall be based upon evidence adduced upon the hearing held thereon, that:

- (A) That the establishment, maintenance, or operation of the special use will not be detrimental to or endanger the public health, safety, morals, comfort or general welfare.

Finding: The proposed special use and planned unit development for Compass Arena will not be detrimental to or endanger the public health, safety, comfort or general welfare of persons residing or working in the vicinity of the campus or the community. In contrast, the proposed improvement of Compass Arena should improve the general welfare of the community by providing additional venues for athletic and recreational events and social activities for area residents. Further, Compass Arena will cause real estate taxes collected against the property to be increased. Accordingly, Compass Arena will benefit the local taxing districts. Further, with a limited retail component, Compass Arena should create additional sales tax revenue creating a further benefit to the community.

- (B) That the special use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the neighborhood.

Finding: We are confident that there will be no harmful effects to the community based upon the development of Compass Arena. If there were any such harmful effects, they would be mitigated by the distance that Compass Arena will sit from any neighboring residential properties. The Applicant has worked with the Village in preparing this application and will work with its neighbors to complete Compass Arena in the least intrusive manner for the community. Based on the foregoing, the Applicant is confident that the establishment of Compass Arena will have a beneficial and not harmful effect on the neighboring community.

- (C) That the establishment of the special use will not impede the normal and orderly development and improvement of surrounding property for uses permitted in the district.

Finding: It is important to note that the proposed site of Compass Arena sits not immediately adjacent to any other improved residential properties in the Village. Those improved properties neighboring Compass Arena include a restaurant and retail convenient store, which are two uses that will be complimented by Compass Arena. As such, Compass Arena will be very hospitable to the surrounding uses, and will not impede the normal and orderly development of any surrounding properties.

- (D) That adequate utilities, access roads, drainage and/or other necessary facilities have been or are being provided.

Finding: Compass Arena has been developed from unimproved and vacant property. As depicted on the as-built surveys, the subject property has been improved with adequate utilities, access roads, and drainage to service the site.

- (E) That adequate measures have been or will be taken to provide ingress and egress so designed as to minimize traffic congestion in the public streets.

Finding: As reflected in the previously reviewed Traffic Impact study conducted by Keniq, Lingren, O'Hara, Aboona, Inc. ("KLOA"), the development has been constructed to ensure that the improved site is developed with adequate ingress and egress to service the site and minimize traffic congestion in the public streets. The site has been developed to accommodate garbage trucks, emergency vehicles and the maneuvering of large vehicles throughout the site.

- (F) That the special use shall in all other respects conform to the applicable regulations of the district in which it located, except as such regulations may in each instance be modified by the Village Board pursuant to the recommendation of the Plan Commission.

Finding: Compass Arena in all material regards conforms to the applicable regulations and standards in the B-3, General Business District, the underlying zoning district. As you are aware, Compass Arena will be a comprehensive 51,695 (FAR) square foot recreational center which the Applicant requests to have zoned as a planned unit development. As you are also aware, permitted uses in the B-3 District include, "...Physical culture and health service gymnasiums." Further special uses include "Restaurants and banquet halls..." and "catering establishments..." Essentially, Compass Arena is composed of a series of allowed uses in the B-3 zoning district. Noting the congruity between the proposed uses for Compass Arena and the terms of the zoning code, Compass Arena will fit in the essential character of the community and is compatible with the B-3 zoning district.

However, there are several requirements of the B-3 District that Compass is seeking relief from through the PUD amendment. Under the setback requirements for the B-3 District, a minimum front yard of sixty (60) feet is required. The Compass Arena will only have a front yard setback of forty-three point seven four feet (43.74'). A significant amount of foundation landscaping has been eliminated along the north and northeast portions of the building façade. Additionally, due to the changes of uses within the building, the parking requirement has also been increased.

- (G) Conditions in the area have substantially changed, and at least one year has elapsed since any denial by the Village Board of any prior application for a special use permit that would have authorized substantially the same use of all or part of the site. (Ord. 97-O-05, 1-27-1997).

Finding: The Village Board has not denied a special use permit on this property in the last year.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

Planned Unit Development Findings

Section 9-13-7 of the Willowbrook Zoning Ordinance requires that the following seven (7) Findings of Fact must be evaluated by the Plan Commission and the Village Board:

(A) In what respects the proposed plan is consistent with the stated purpose of the planned unit development regulations.

Finding: The PUD amendment provides relief from the 2017 approving ordinance that is required in order to facilitate the on-going construction of the Compass Arena and Event Center. The amendment to the PUD would provide environmental design in the development of land that is better than what is possible through the strict application of ordinance requirements. The PUD also provides a diversification in the uses permitted in the relationship of uses and open space. The Compass Arena also provides substantial landscaping for functional, aesthetic and beneficial use of open areas.

(B) The extent to which the proposed plan meets the requirements and standards of the planned unit development regulations. (Ord. 97-O-05, 1-27-1997)

Finding: For the reasons stated in the Special Use and Planned Unit Development findings and the staff report prepared for the March 4, 2020 meeting, the proposed plan meets the requirements and standards of the Planned Unit Development.

(C) The extent to which the proposed plan departs from the zoning and subdivision regulations otherwise applicable to the subject property, including, but not limited to, the density, dimension, area, bulk and use, and the reasons why such departures are deemed to be in the public interest.

Finding: The PUD amendment includes exceptions as identified in the Staff Report for the March 4, 2020 Plan Commission meeting. The prior approval documents a detailed list of departures from the zoning regulations. Requests for relief granted in the past in addition to the requested relief contained in this petition will serve the public interest as it will allow the construction of a building to continue as the building is nearly complete.

(D) The method by which the proposed plan makes adequate provision for public services, provides adequate control over vehicular traffic, provides for and protects designated common open space, and furthers the amenities of light and air, recreation and visual enjoyment.

Finding: The PUD provides reasonable access for intended users. The development has been constructed to ensure that the improved site is developed with adequate ingress and egress to service the site and minimize traffic congestion in the public streets. The site has been developed to accommodate garbage trucks, emergency vehicles and the maneuvering of large vehicles throughout the site. The site has been designed to accommodate a substantial amount of landscaping and a number of outdoor areas for patrons in the form of large balconies and decks with outdoor seating to provide access to light and air, recreation and visual enjoyment.

- (E) The relationship and compatibility of the proposed plan to the adjacent properties and neighborhood. (Ord. 75-O-3, 3-10-1975)

Finding: Adjacent properties neighboring Compass Arena include a restaurant and gas station/retail convenient store, which are uses that will be complimented by Compass Arena.

- (F) The desirability of the proposed plan with respect to the physical development, tax base and economic well being of the Village.

Finding: The Compass Arena and Event Center will bring new people to the area to experience indoor spectator sports and to utilize its restaurants, bars and lounges, which will benefit the local tax base.

- (G) The conformity with the intent and spirit of the current planning objectives of the Village. (Ord. 97-O-05, 1-27-1997)

Finding: The plan and amendment to the PUD conforms to the spirit and intent of the Village's current planning objective if developed as recommended by the Plan Commission.

EXHIBIT C

APPROVED PLANS

1. Amended Final Plat of Compass Arena Planned Unit Development – as prepared by Krisch Land Surveying LLC, bearing the latest revision date of 03.12.2020, and identified “For Village Board Approval” (2 Sheets).
2. Architectural As-built Drawings – Sheets A-1 to A-8, prepared by Architects by Design, PC, and bearing the latest revision date of 01-02-2020 (8 Sheets).
3. Foundation As-Built Survey, prepared by Krisch Land Surveying LLC, and signed by Sean T. Krisch on March 22, 2018 (1 Sheet)
4. Parking Grade As-Built Survey, signed by Sean T. Krisch on February 18, 2020 (1 Sheet)
5. Site/Utility As-built Survey, prepared by Krisch Land Surveying LLC, and signed by Sean T. Krisch on February 18, 2020 (1 Sheet)
6. Elevations, Site Photos of Existing Conditions as of 2/13/2020 (4 pages).
7. Landscape Plan, prepared by Bob Fleck, and dated January 29, 2020 (2 Sheets).

EXHIBIT D

ORDINANCE NO. 17-O-02

AMENDED

Final Plat Of

COMPASS ARENA PLANNED UNIT DEVELOPMENT

BEING A PART OF THE SOUTHEAST QUARTER OF SECTION 26, TOWNSHIP 38 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, LYING SOUTH OF THE PUBLIC HIGHWAY KNOWN AS THE CHICAGO AND JOLIET ROAD LYING NORTH OF THE NORTHWESTERLY RIGHT-OF-WAY LINE OF F.A.I. ROUTE 55, IN DUPAGE COUNTY, ILLINOIS.

P.I.N.: 09-26-401-005

SURVEYOR'S CERTIFICATE:

STATE OF ILLINOIS)
COUNTY OF WILL)
S.S.

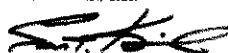
THIS IS TO CERTIFY THAT I, SEAN T. KRISCH, ILLINOIS PROFESSIONAL LAND SURVEYOR No. 3082, HAVE SURVEYED AND PLATED THE PLANNED UNIT DEVELOPMENT DESCRIBED AS FOLLOWS:

LOT 2 IN BARTON SUBDIVISION, BEING A SUBDIVISION OF PART OF THE SOUTHEAST QUARTER OF SECTION 26, TOWNSHIP 38 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JANUARY 12, 2001 AS DOCUMENT NUMBER R2001-007978 AND RE-RECORDED MARCH 20, 2002 AS DOCUMENT NUMBER R2002-078679, IN DUPAGE COUNTY, ILLINOIS.

I FURTHER CERTIFY THAT THE FOREGOING DESCRIBED PROPERTY IS WITHIN THE CORPORATE LIMITS OF THE VILLAGE OF WILLOWBROOK, WHICH HAS ADOPTED AN OFFICIAL PLAN.

THE PROPERTY DESCRIBED HEREIN FALLS WITHIN ZONE "X" DEFINED AS AN AREA TO BE OUTSIDE THE 0.25 ANNUAL CHANCE FLOODPLAIN PER EXAMINATION OF THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) NATIONAL FLOOD INSURANCE PROGRAM, FLOOD INSURANCE RATE MAP (FIRM), MAP NUMBER 17043C0509H (VILLAGE OF WILLOWBROOK COMMUNITY PANEL NUMBER 170222 0909 H), EFFECTIVE DATE OF DECEMBER 16, 2004.

GIVEN UNDER MY HAND AND SEAL AT PLAINFIELD, ILLINOIS, THIS 17th DAY OF FEBRUARY A.D., 2020.


SEAN T. KRISCH
ILLINOIS PROFESSIONAL LAND SURVEYOR No. 3082
MY LICENSE EXPIRES NOVEMBER 30, 2020.



OWNERS CERTIFICATE:

STATE OF ILLINOIS)
COUNTY OF _____)
S.S.

THIS IS TO CERTIFY THAT THE UNDERSIGNED IS THE OWNER OF THE LAND DESCRIBED IN THE ANNEXED PLAT, AND THAT THEY HAVE CAUSED THE SAME TO BE SURVEYED AND PLATED AS INDICATED, FOR THE USES AND PURPOSES THEREIN SET FORTH, AND DO HEREBY ACKNOWLEDGE AND ADOPT THE SAME UNDER THE STYLE AND TITLE THEREON INDICATED.

DATED THIS ____ DAY OF _____ A.D. 2020.

NOTARY CERTIFICATE:

STATE OF ILLINOIS)
COUNTY OF _____)
S.S.

I, A NOTARY PUBLIC IN AND FOR SAID COUNTY, IN THE STATE AFORESAID, DO HEREBY CERTIFY THAT PERSONALLY KNOWN TO ME TO BE THE SAME PERSONS WHOSE NAMES ARE SUBSCRIBED TO THE FOREGOING INSTRUMENT AS SUCH OWNERS, APPEARED BEFORE ME THIS DAY IN PERSON AND ACKNOWLEDGED THAT THEY SIGNED AND DELIVERED THE ANNEXED PLAT AS THEIR OWN FREE AND VOLUNTARY ACT FOR THE USES AND PURPOSES THEREIN SET FORTH.

GIVEN UNDER MY HAND AND NOTARIAL SEAL THIS ____ DAY OF _____ A.D.

2020, AT _____ ILLINOIS.

NOTARY PUBLIC

RECORDER OF DEEDS CERTIFICATE:

STATE OF ILLINOIS)
COUNTY OF DUPAGE)
S.S.

THIS INSTRUMENT NO. _____ WAS FILED FOR RECORD IN THE RECORDER'S OFFICE OF DUPAGE COUNTY, ILLINOIS AFORESAID ON THE _____ DAY OF _____ A.D. 2020, AT _____ O'CLOCK _____ M.

RECORDER OF DEEDS

COUNTY CLERK CERTIFICATE:

STATE OF ILLINOIS)
COUNTY OF DUPAGE)
S.S.

I, COUNTY CLERK OF DUPAGE COUNTY, ILLINOIS, DO HEREBY CERTIFY THAT THERE ARE NO DELINQUENT GENERAL TAXES, NO UNPAID FORFEITED TAXES AND NO REDEMINABLE TAX SALES AGAINST ANY OF THE LAND INCLUDED IN THE ANNEXED PLANNED UNIT DEVELOPMENT.

I FURTHER CERTIFY THAT I HAVE RECEIVED ALL STATUTORY FEES IN CONNECTION WITH THE ANNEXED PLAT.

GIVEN UNDER MY HAND AND SEAL AT _____ ILLINOIS.

THIS ____ DAY OF _____ A.D. 2020.

COUNTY CLERK

PLAN COMMISSION CERTIFICATE:

STATE OF ILLINOIS)
COUNTY OF DUPAGE)
S.S.

APPROVED BY THE PLAN COMMISSION OF THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS THIS ____ DAY OF

OF _____ A.D. 2020.

CHAIRMAN

BOARD OF TRUSTEES CERTIFICATE:

STATE OF ILLINOIS)
COUNTY OF DUPAGE)
S.S.

APPROVED AND ACCEPTED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY,

ILLINOIS AT A MEETING HELD THIS ____ DAY OF

A.D. 2020.

By: _____
PRESIDENT

Attest: _____
VILLAGE CLERK

SPECIAL ASSESSMENT CERTIFICATE:

STATE OF ILLINOIS)
COUNTY OF DUPAGE)
S.S.

I, _____, VILLAGE CLERK OF THE VILLAGE OF WILLOWBROOK, DO HEREBY CERTIFY THAT THERE ARE NO DELINQUENT OR UNPAID CURRENT OR FORFEITED SPECIAL ASSESSMENTS OR ANY DEFERRED INSTALLMENTS THEREOF THAT HAVE BEEN APPORTIONED AGAINST THE TRACT OF LAND INCLUDED IN THE PLAT.

DATED AT WILLOWBROOK, DUPAGE COUNTY, ILLINOIS, THIS ____ DAY

OF _____ A.D. 2020.

VILLAGE ENGINEER'S CERTIFICATE:

STATE OF ILLINOIS)
COUNTY OF DUPAGE)
S.S.

I, _____, VILLAGE ENGINEER OF THE VILLAGE OF WILLOWBROOK, ILLINOIS, HEREBY CERTIFY THAT THE PUBLIC IMPROVEMENTS FOR THIS PLANNED UNIT DEVELOPMENT AS SHOWN BY THE PLANS AND SPECIFICATIONS THEREOF, MEET THE MINIMUM REQUIREMENTS OF SAID VILLAGE AND HAVE BEEN APPROVED BY ALL PUBLIC AUTHORITIES HAVING JURISDICTION THEREOF.

DATED AT WILLOWBROOK, DUPAGE COUNTY, ILLINOIS, THIS ____ DAY

OF _____ A.D. 2020.

VILLAGE ENGINEER

SURFACE WATER DRAINAGE CERTIFICATE:

WE CERTIFY THAT THE TOPOGRAPHICAL AND PROFILE STUDIES REQUIRED BY THE PLAT ACT, 765 ILLCS ACT 205, AS NOW OR HERAFTER AMENDED, HAVE BEEN FILED WITH THE VILLAGE OF WILLOWBROOK, A MUNICIPAL CORPORATION IN DUPAGE COUNTY, ILLINOIS, AND THE CERTIFICATION AS TO DRAINAGE REQUIRED BY SAID ACT MADE THEREON.

DATED THIS ____ DAY OF _____ A.D. 2020.

REGISTERED PROFESSIONAL ENGINEER

LICENSE NO. _____

OWNER(S) OR DULY AUTHORIZED ATTORNEY

SCHOOL DISTRICT CERTIFICATE:

THIS IS TO CERTIFY THAT I, _____, AS OWNER OF THE PROPERTY DESCRIBED AS COMPASS ARENA PLANNED UNIT DEVELOPMENT AND LEGALLY DESCRIBED ON THE PLAT OF THE SAME NAME, HAVE DETERMINED TO THE BEST OF MY KNOWLEDGE THE SCHOOL DISTRICTS IN WHICH PLANNED UNIT DEVELOPMENT IS SITUATED WITHIN.

ELEMENTARY SCHOOL DISTRICT DISTRICT 62 HIGH SCHOOL DISTRICT DISTRICT 86

DATED THIS ____ DAY OF _____ A.D. 2020.

PROPERTY OWNER

STATE OF ILLINOIS)
COUNTY OF _____)
S.S.

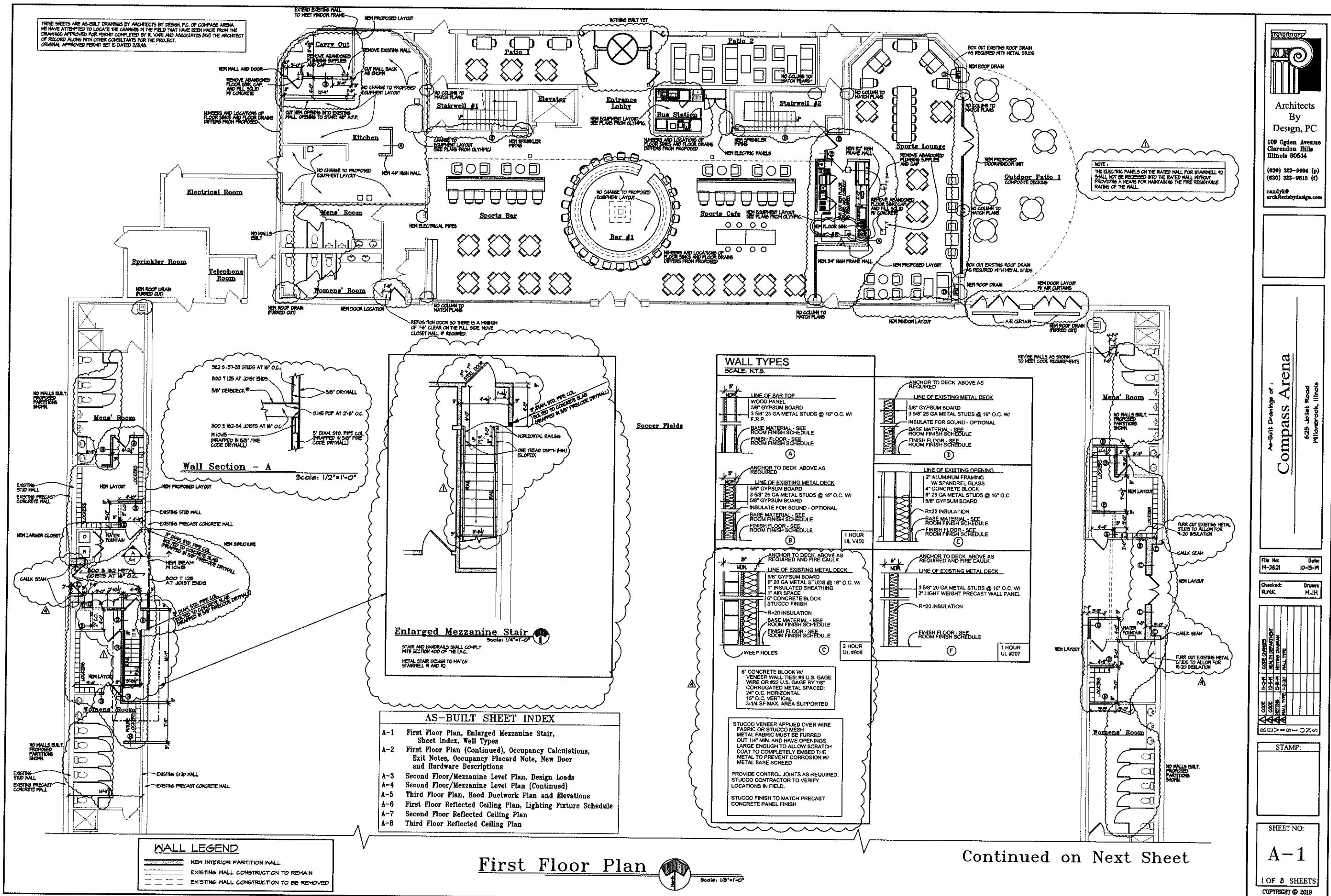
I, _____, A NOTARY PUBLIC IN AND FOR SAID COUNTY, IN THE STATE AFORESAID, DO HEREBY CERTIFY THAT PERSONALLY KNOWN TO ME TO BE THE SAME PERSONS WHOSE NAMES ARE SUBSCRIBED TO THE FOREGOING INSTRUMENT AS SUCH OWNERS, APPEARED BEFORE ME THIS DAY IN PERSON AND ACKNOWLEDGED THAT THEY SIGNED AND DELIVERED THE ANNEXED PLAT AS THEIR OWN FREE AND VOLUNTARY ACT FOR THE USES AND PURPOSES THEREIN SET FORTH.

GIVEN UNDER MY HAND AND NOTARIAL SEAL THIS ____ DAY OF _____ A.D.

2020, AT _____ ILLINOIS.

NOTARY PUBLIC

NOTARY PUBLIC





Architects
By
Design, PC

109 Ogden Avenue
Clarendon Hills
Illinois 60514

(630) 323-9604 (p)

(630) 323-9615 (f)

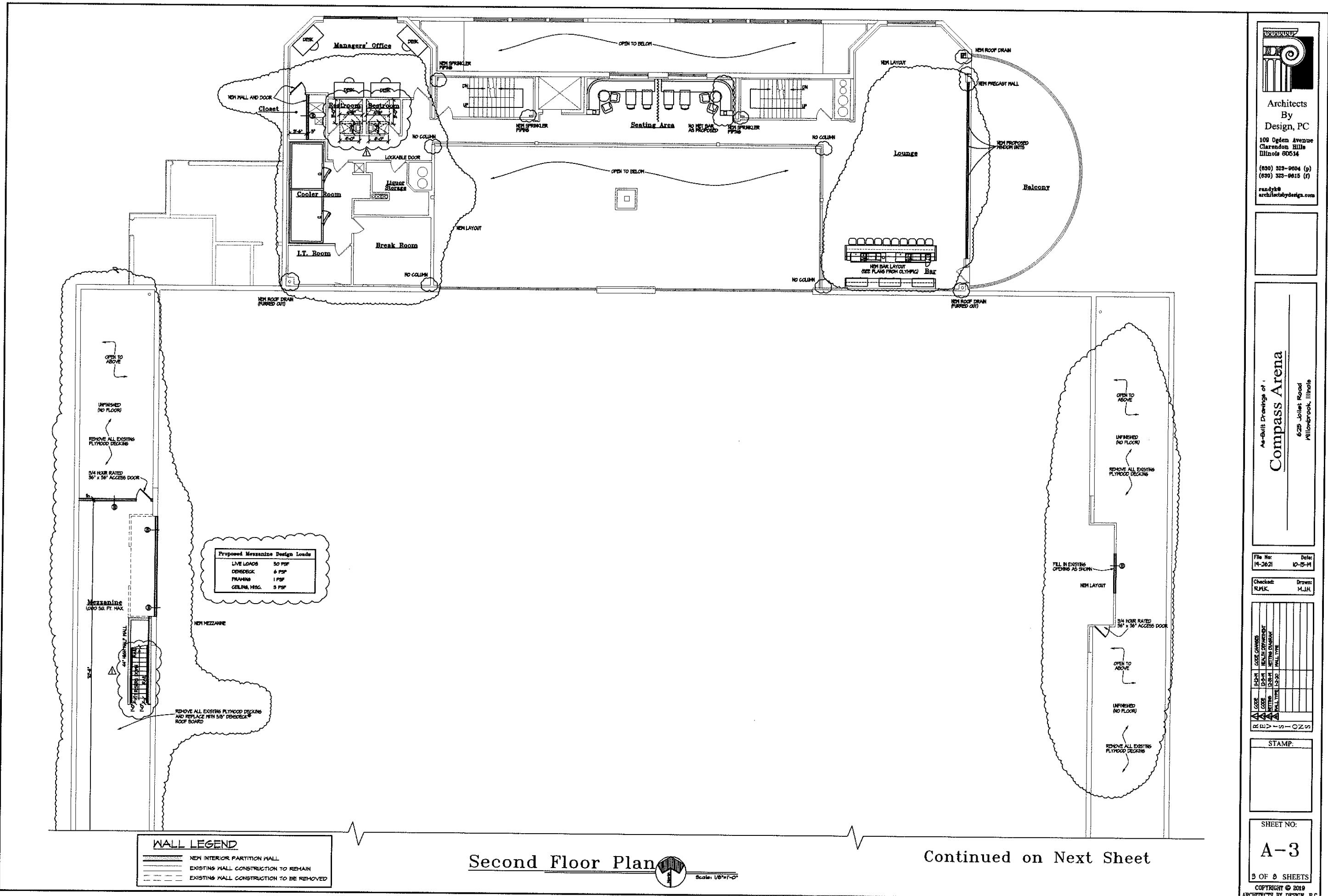
randy@
architectbydesign.com

Compass Arena
625 Joliet Road
Willbrook, Illinois

File No: M-2621 Date: 10-15-14

Checked: R.M.K. Drawn: M.J.H.

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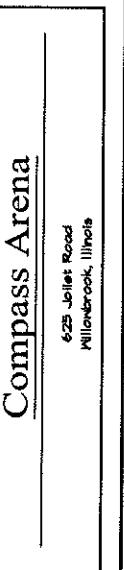
Architects
By
Design, PC

109 Ogden Avenue
Clarendon Hills
Illinois 60514

(830) 323-9804 (p)

(830) 323-9815 (f)

email: architectsbydesign.com



File No: M-2621 Date: 10-15-11

Checked: R.M.K. Drawn: M.L.H.

R	A	CORE	WALL	DOOR	WALL OPENING	DOOR OPENING	WALL THICKNESS	DOOR THICKNESS
R	A	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
E	E	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
V	V	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
Y	Y	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
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2	2	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
3	3	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
4	4	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
5	5	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
6	6	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
7	7	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
8	8	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
9	9	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
10	10	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
11	11	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
12	12	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
13	13	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
14	14	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
15	15	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
16	16	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
17	17	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
18	18	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
19	19	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
20	20	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
21	21	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
22	22	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
23	23	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
24	24	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
25	25	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
26	26	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
27	27	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
28	28	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
29	29	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
30	30	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
31	31	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
32	32	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
33	33	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
34	34	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
35	35	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
36	36	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
37	37	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
38	38	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
39	39	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
40	40	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
41	41	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
42	42	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
43	43	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
44	44	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
45	45	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
46	46	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
47	47	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
48	48	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
49	49	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
50	50	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
51	51	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
52	52	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
53	53	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
54	54	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
55	55	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
56	56	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
57	57	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
58	58	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
59	59	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
60	60	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
61	61	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
62	62	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
63	63	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
64	64	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
65	65	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
66	66	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
67	67	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
68	68	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
69	69	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
70	70	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
71	71	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
72	72	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
73	73	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
74	74	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
75	75	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
76	76	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
77	77	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
78	78	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
79	79	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
80	80	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
81	81	1/2"	1/2"	36"	35 1/2"	35 1/2"	3/4"	1 1/2"
82	82	1/2"	1/2"	36"	35 1/2"	35		



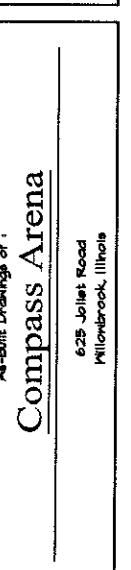
Architects
By
Design, PC

109 Ogden Avenue
Clarendon Hills
Illinois 60514

(630) 323-9804 (p)

(630) 323-9815 (f)

randy@
architectsbydesign.com

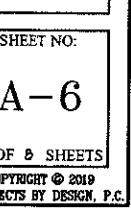
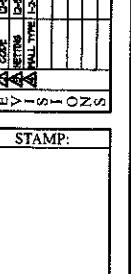


File No:
14-15-14

Date:
10-15-14

Checked:
R.M.K.

Drawn:
M.J.H.



First Floor
Reflected Ceiling Plan

Scale: 1/8"=1'-0"

SHEET NO:
A-6

6 OF 8 SHEETS

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ARCHITECTS BY DESIGN, P.C.

PROPOSED
LIGHTING CHANGES

PROPOSED
LIGHTING CHANGES

PROPOSED
LIGHTING CHANGES

PROPOSED
LIGHTING CHANGES

Soccer Fields

Mens' Room

Womens' Room

Electrical Room

Sprinkler Room

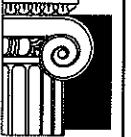
Telephone Room

Soccer Fields

Kitchen

Carry Out

</div



Architects
By
Design, PC

109 Ogden Avenue
Clarendon Hills
Illinois 60524

(630) 323-8604 (p)

(630) 323-8615 (f)

randy@
architectsbydesign.com

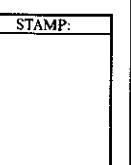


Architectural Drawing of
Compass Arena
625 Joliet Road
Willowbrook, Illinois

File No.: H-2621
Date: 10-15-14

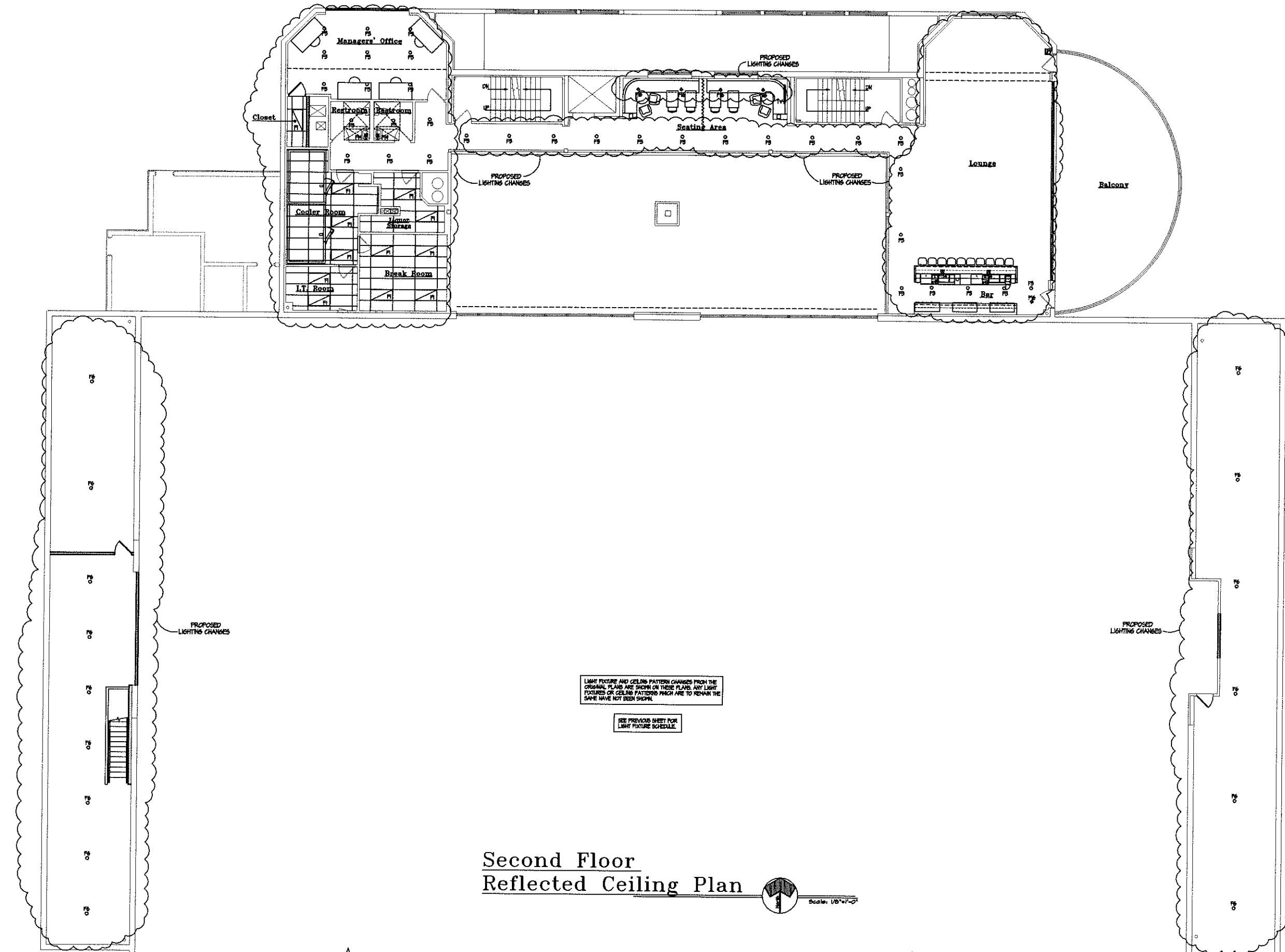
Checked: RJK Drawn: HJH

RA	CODE	CODE CHANGES	RA	CODE	CODE CHANGES	RA	CODE	CODE CHANGES



SHEET NO.:
A-7

1 OF 8 SHEETS
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ARCHITECTS BY DESIGN, PC



FOUNDATION AS-BUILT SURVEY

OF LOT 2 IN BARTON SUBDIVISION, BEING A SUBDIVISION OF PART OF THE SOUTHEAST QUARTER OF SECTION 26, TOWNSHIP 38 NORTH, RANGE 11 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JANUARY 12, 2001 AS DOCUMENT NUMBER R2001-007978 AND RE-RECORDED MARCH 20, 2002 AS DOCUMENT NUMBER R2002-078679 IN DUPAGE COUNTY, ILLINOIS.

INGRESS & EGRESS EASEMENT PER DOCUMENT
R2001-007980 RECORDED JANUARY 12, 2001
NOTE: THE GEOMETRICS OF THE EASEMENT SHOWN
APPROXIMATELY LOCATE THE EASEMENT AS SHOWN
WITH THE SUBJECT PROPERTY AS SHOWN FOR
EXHIBIT C IN THE PLAN OF THE ABOVE RECORDED
DOCUMENT. NO DIMENSIONS OF THE EASEMENT OR
ITS LOCATION REFERENCED TO THE BOUNDARY
LINES OF THE SUBJECT PROPERTY ARE SHOWN
UPON EXHIBIT C OR SITE PLAN OF SAID
RECORDED DOCUMENT.

SOUTHEASTERLY RIGHT-OF-WAY LINE OF A
ROAD ACCORDING TO PLAT OF DESIGN
RECORDED APRIL 16, 1910, IN BOOK 2,
PLATE 81 PAGE 8144 DOC. NO. 40

SITE BENCHMARK
NELY BONNET BOL
OF FIRE HYDRANT
ELEVATION = 714.

10

State of Illinois }
County of Will } S.S.
I, SEAN T. KRISCH, A PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT
THIS DRAWING HAS BEEN PREPARED UNDER MY DIRECT SUPERVISION. ALL
DIMENSIONS ARE IN FEET AND DECIMAL PARTS THEREOF.

RECEIVED IN THE LIBRARY OF THE UNIVERSITY OF TORONTO LIBRARIES

Given under my hand and seal at Plainfield, Illinois, this 22nd day of March A.D. 2018

Sean T. Kisch Illinois Professional Land Surveyor No. 35-3082
My License Expires November 30, 2020

Sean T. Krisch Illinois Professional Land Surveyor No. 35-3082.
My License Expires November 30, 2018.

- Refer to deed or guarantee policy for building line restrictions and easements not shown on plan of survey.
- Compare description and points before building and report any apparent difference to the surveyor at once.
- This survey and plan of survey are void without our embossed surveyor seal shown hereon.
- No dimensions are to be assumed by reading.

1527.67°(De)

SOUTH LINE OF THE SOUTHEAST QUARTER OF SECTION 26-38-1

KRISCH LAND SURVEYING LLC
PO Box 929 PLAINFIELD IL 60544-0929
PHONE 815-432-1144 FAX 815-432-1144
E-MAIL krisch@krisch.com
IL. PROFESSIONAL DESIGN FIRM LICENSE No 184-008866
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4

Date	Revision Description	By:
------	----------------------	-----

10000 N. FRONTAGE ROAD
MOUNT RIDGE, IL 60527

100

COMPASS ARENA
PARKING GRADE AS-BUILT SURVEY

OF LLOT 7 IN MATHIS SUBDIVISION, BEING A SUBDIVISION OF PART OF THE SOUTHEAST QUADRANT OF SECTION 26, TOWNSHIP 38 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JANUARY 12, 2001 AS DOCUMENT NUMBER #2001-007978 AND RE-RECORDED MARCH 25, 2002 AS DOCUMENT NUMBER #2002-076784 IN STURGEON COUNTY, ILLINOIS.

LEGEND

- Catch Basin
- Sanitary Manhole
- Lightpole
- Valve/Vault
- Fire Hydrant
- Transformer
- Gen Generator
- Metal Fence
- Chain-Link Fence
- Storm Sewer
- Sanitary Sewer
- Watermain

A circular stamp with a double-lined outer border. The top half of the border contains the text "PROFESSIONAL LAND SURVEYOR" and the bottom half contains "ILLINOIS STATE". The center of the stamp contains the name "SEAN T. KRISCH" and the number "035-3082".

I, SEAN T KRISCH, A PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT THIS DRAWING HAS BEEN PREPARED UNDER MY DIRECT SUPERVISION. ALL DIMENSIONS ARE IN FEET AND DECIMAL PARTS THEREOF.

Given under my hand and seal at Plainfield, Illinois, this 18th day of February, A.D. 2020.

Sean T. Krisch Illinois
Professional Land Surveyor No. 35-3082.
My License Expires November 30, 2020.

SOUTHEASTERLY RIGHT-OF-WAY LINE OF
ROAD ACCORDING TO PLAT OF DE-
RECORDED APRIL 18, 1948, IN B-3012
PLATE ON PAGE #1 AS DOC. NO.

SITE BENCHMARK
NEW BONNET BOLT
OF FIRE HYDRANT
ELEVATION = 714.14

Tall Precast Panel Building

Building T/Fed = 14.91 / F/Fc = 216.8

LAST LINE IS THAT PAINT CONVEYS
CAROLINE KAYSEN BY WARRANTY
RECORDED JULY 12, 1988 AT 2000
198188, 49 MINUTE

EQUITY LINE OF THE SOUTHEAST CHAPTER OF SECTION 35, 15, 11

A map showing a highway interchange. A dashed line runs diagonally across the map, labeled 'ROUTE' in large letters. A solid line runs parallel to the dashed line, labeled 'INTERSTATE' in large letters. The map includes various road labels and numbers, such as '714.29', '714.82', '712.13', and '543.44 W'. A red circle highlights a specific area on the map.

A map showing a highway interchange. A dashed line runs diagonally across the map, labeled 'ROUTE' in large letters. A solid line runs parallel to the dashed line, labeled 'INTERSTATE' in large letters. The map includes various road labels and numbers, such as '714.29', '714.82', '712.13', and '543.44 W'. A red circle highlights a specific area on the map.

STORM STRUCTURE AS-BUILT DATA						Notes
INLET	Kim Price	Surf Att-H2O	WATER	WATER	WATER	Notes
24" inlet	714.00	714.10	711.00	711.05	711.05	
catch basin G.L.	714.00	714.56	710.52	710.56	710.56	
	N/A	N/A	710.25	N/A	N/A	Blind Tie
24" inlet	714.00	713.89	711.60	711.99	711.99	
	N/A	N/A	710.12	N/A	N/A	Blind Tie
74" inlet	714.05	713.93	711.06	711.01	711.01	
Manhole O.L.	714.05	714.06	710.33	710.36	710.36	
Manhole O.L.	714.05	713.85	710.01	709.85	709.85	
catch Basin O.L.	714.20	714.15	711.00 6"	711.86	711.86	
			709.95	709.76	709.76	
	N/A	N/A	709.55	N/A	N/A	Blind Tie
715.28	715.23	709.75	N/A			
716.10	715.92	709.75	N/A			
716.08	716.11	709.75	N/A			
716.00	715.85	709.75	N/A			
716.00	714.99	709.75	N/A			
716.00	714.96	709.75	N/A			
716.00	714.98	709.75	N/A			
FES w/ Grate			709.75	N/A		
			709.10			
24" inlet	714.15	714.15	711.00 5.5"	710.92	710.92	
catch Basin O.L.	714.05	714.14	711.00 6"	Not Viable	Not Viable	
stricter S-91			710.28	710.14	710.14	
			710.28 6" PVC	710.34	710.34	
Inv. 1.5" Resistor Plate						
Manhole O.L.	713.90	713.89	711.00 E N	Net Visible	Net Visible	
			710.13	710.09	710.09	
Manhole O.L.	714.15	714.14	709.59	709.54	709.54	
catch Basin O.L.	714.00	714.00	711.00 S W	711.40	711.40	
			709.84	709.79	709.79	
	N/A	N/A	707.75	N/A	N/A	Blind Tie
ring Structure			707.61	707.00	706.93	
24" inlet	713.85	713.74	712.09	711.73	711.73	
Manhole O.L.	713.85	713.84	711.85	711.70	711.70	
catch Basin O.L.	713.75	713.59	711.09	N/A	N/A	Water-tied
FES w/ Grate			711.00	711.00	711.00	

PROJECT	
16-085	CAD NAME 16-085_A3dm.dwg
SCALE 1" = 40'	
SHEET 1 of 1	
DRAWN BY STK	

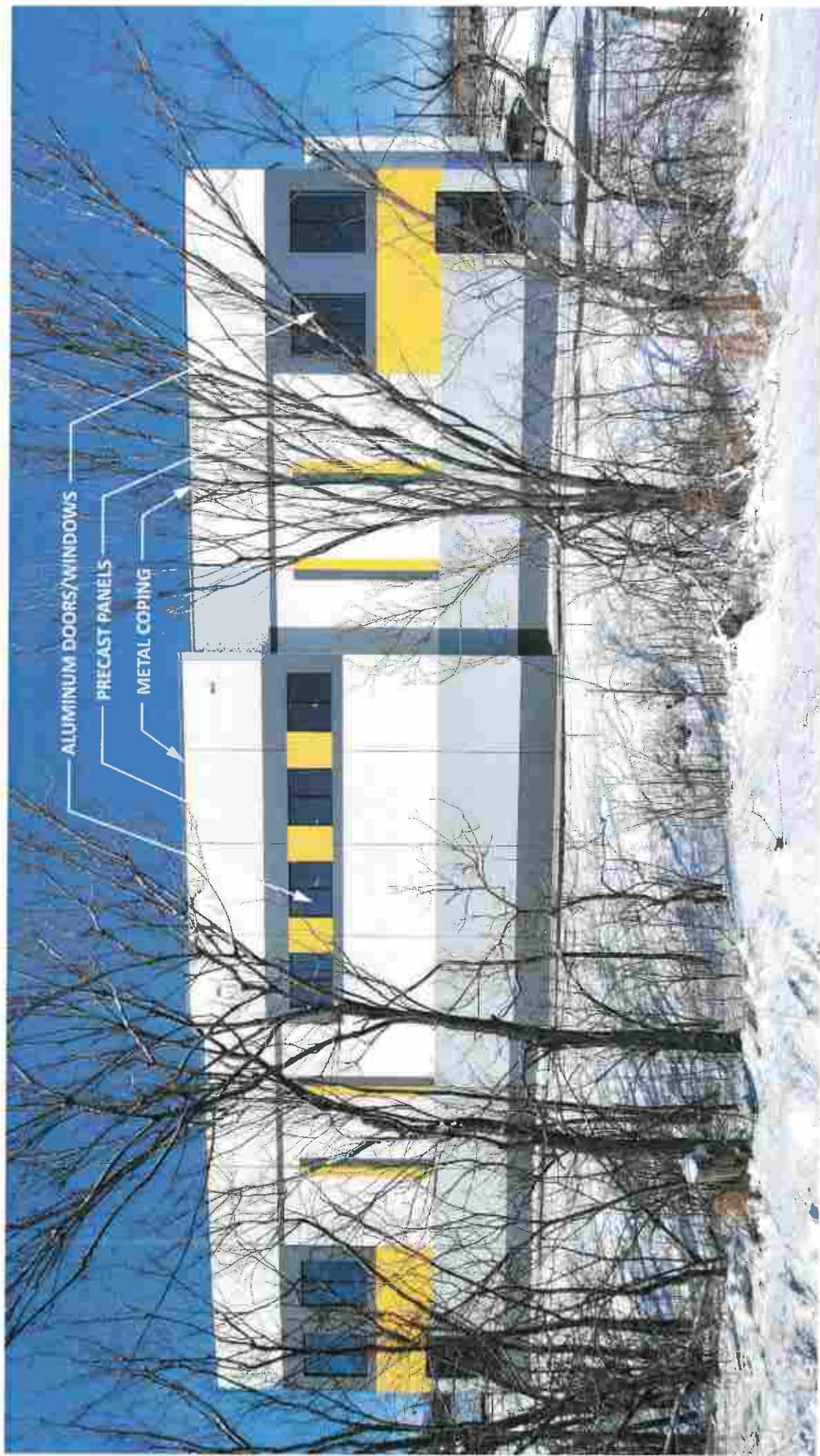
IN RE: **INCOMPHASE REAL ESTATE HOLDINGS, LLC**
11-10001 MICHIGAN, MICHIGAN
1000 GRANGE, 10, STREET

No.	Date	Revision Description	By:

SCH LAND SURVEYING LLC
P.O. Box 920 PLAINFIELD, IL 60544-0920
PHONE (815) 625-5959 FAX (815) 627-5994
www.trinchardSurveying.com
IL. PROFESSIONAL DESIGN FIRM LICENSE NO. 184-008865
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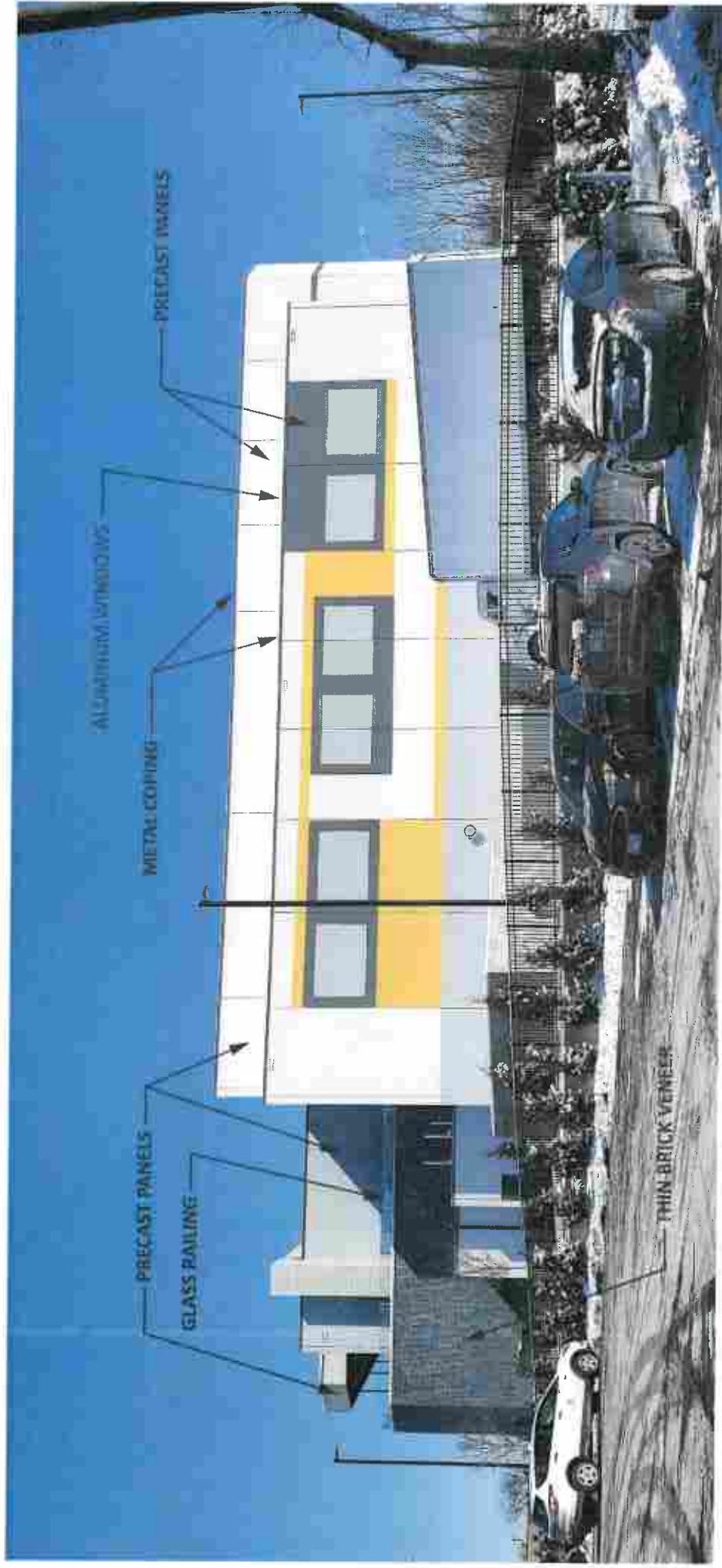
FRONT (NORTH) ELEVATION
EXISTING CONDITIONS AS OF 2/13/2020



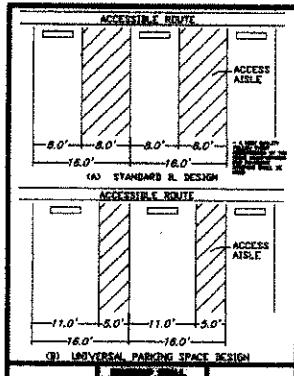
REAR (SOUTH) ELEVATION
EXISTING CONDITIONS AS OF 2/13/2020



LEFT (EAST) ELEVATION
EXISTING CONDITIONS AS OF 2/13/2020

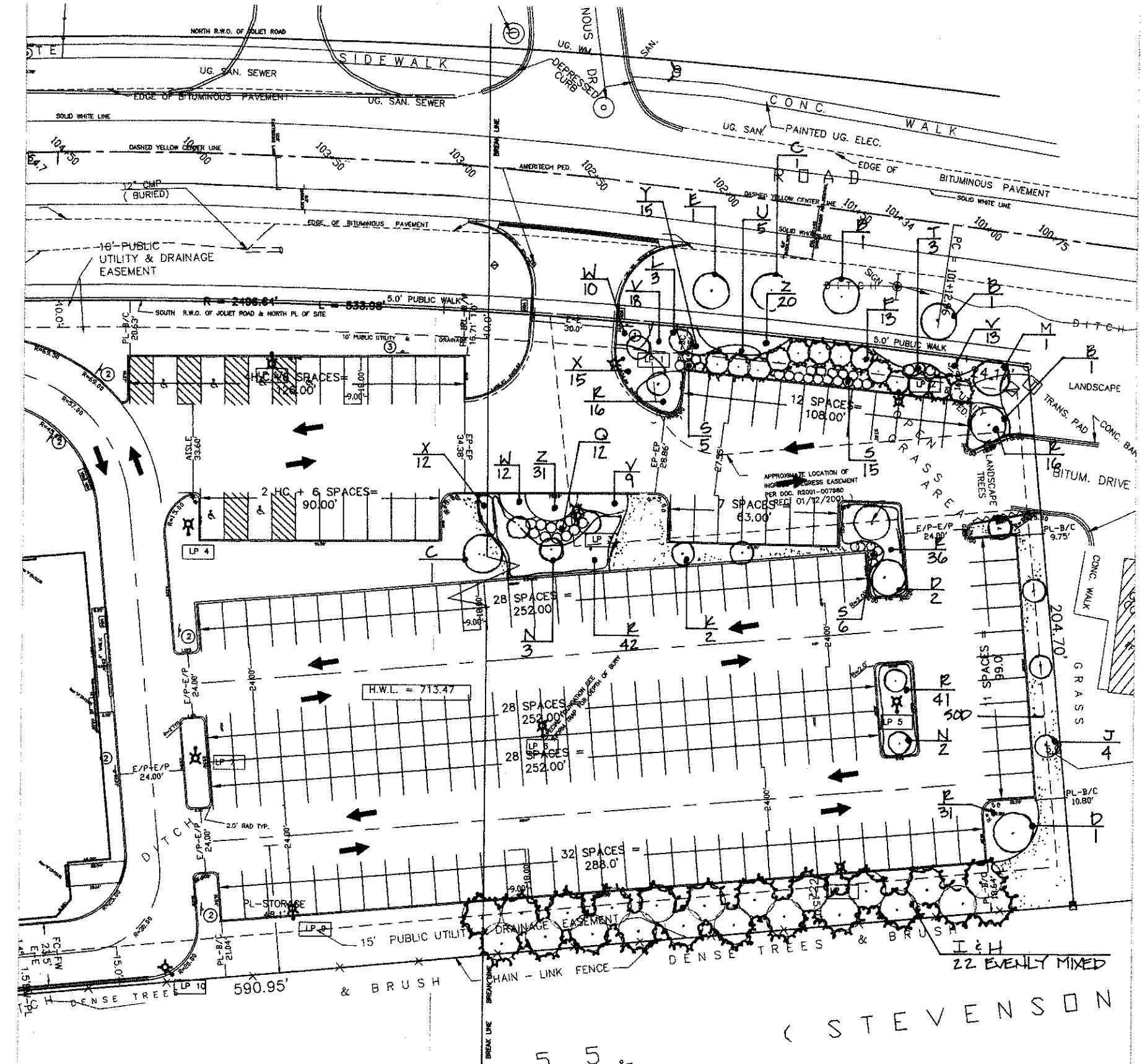


RIGHT (WEST) ELEVATION
EXISTING CONDITIONS AS OF 2/13/2020



SIGNS

<u>PARKING PROVIDED 180 SPACES</u>	
SOUTH WEST CORNER	10
EAST PL	11
NORTH AISLE + H.C.	31 6
CENTER AISLE	56
SOUTH AISLE	60
TOTAL SPACES PROVIDED + H.C.	168 6



STEVENSON

COMPASS ARENA
635 JOLIET RD. WILLOWBROOK,

FINAL
LANDSCAPE PLAN
January 22, 2020

LANDSCAPE ARCHITECT
Robert Fleck
218 N. Warwick Ave.
Westmont, IL 60559

L E G E

- = FOUND FROM PIPE (F.L.P.)
- = CAST IRON PIPE
- = CONCRETE MASTERNENT
- TF = TOP OF FOUNDATION
- TC = TOP OF CURB
- U. & D.E. = UTILITY AND DRAINAGE EASEMENT
- P.U.E. = PUBLIC UTILITY EASEMENT
- U.E. = UTILITY EASEMENT
- XXX = EXISTING GRADES
- XXXX = PROPOSED GRADES

REVISION

REVISIONS

18	REVISED ADA RAMPS AND SIDEWALK BUILDING	8-27-19
30	REVISED NO PARKING SIGNS FOR FIRE DEPT.	12-25-19

CLIENT:
COMPASS REAL ESTATE HOLDINGS LLC
15W580 N. FRONTEAGE RD
BURR RIDGE ILLINOIS 60527
CONTACT: MARIO MAGLIONO
PHONE: 630-788-4934

PROJECT NO. _____
DATE _____
SCALE $1'' = 20'$
DESIGNED BY _____
DRAWN BY _____
CHECKED BY _____

SHEET
2
OF
2

ORDINANCE NO. 17-0- 02

AN ORDINANCE GRANTING A SPECIAL USE FOR A PLANNED UNIT DEVELOPMENT, INCLUDING APPROVAL OF A FINAL PLAT OF PUD, GRANTING CERTAIN WAIVERS FROM THE ZONING ORDINANCE, AND RELATED MATTERS - PC 16-07: 635 JOLIET ROAD - COMPASS EVENT CENTER AND ARENA

WHEREAS, on or about January 12, 2016, Willowbrook 2012 LLC, as applicant, filed an application with the Village of Willowbrook ("VILLAGE") with respect to the property legally described on Exhibit "A", attached hereto and incorporated herein by reference ("SUBJECT REALTY"). Said application requested that the Village grant a special use permit for a Final Planned Unit Development for the construction development and operation of a 45,934 square foot facility that includes a 28,992 square foot indoor soccer facility, and 16,562 square feet of restaurant, bar and golf simulator entertainment spaces on SUBJECT REALTY ("Project"), grant certain waivers from the requirements of the Zoning Ordinance of the Village, and authorize off-site improvements to adjoining Joliet Road, and related matters; and,

WHEREAS, Notice of Public Hearing on said application was published on or about April 27, 2016, in a newspaper having general circulation within the Village, to-wit, The Suburban Life newspaper, all as required by the statutes of the State of Illinois and the ordinances of the Village; and,

WHEREAS, pursuant to said Notice, the Plan Commission of the Village of Willowbrook conducted a Public Hearing on or about May 18, 2016, and on July 20, 2016, all as required by the statutes of the State of Illinois and the ordinances of the Village; and,

WHEREAS, at said Public Hearing, the applicant presented testimony in support of said application for the Project and requested relief and all interested parties had an opportunity to be heard; and,

WHEREAS, the Plan Commission forwarded its recommendations, including its Findings of Fact for the Project, in a report dated July 21, 2016 to the Mayor and Board of Trustees on or about July 25, 2016, a copy of which is attached hereto as Exhibit "B" which is, by this reference, made a part hereof; and,

WHEREAS, all other public hearings required by law have been conducted, in all respects conforming to law and pursuant to notice duly given in accordance with law.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows:

SECTION ONE: That the Findings of Fact for the Project pursuant to 9-14-5.2 of the Village Code of the Village of Willowbrook made by the Plan Commission in its recommendation attached hereto as Exhibit "B" are hereby adopted by the Mayor and Board of Trustees.

SECTION TWO: That passage of this Ordinance shall constitute approval of the Final Planned Unit Development, pursuant to the "Compass Area Planned Unit Development" plans, as prepared by Krisch Land Surveying LLC, consisting of two (2) sheets, with a latest revision date of December 12, 2016 for the Project and attached hereto as Exhibit "C".

SECTION THREE: That the Zoning Map of the Village of Willowbrook be amended to reflect the granting of a special use permit on the SUBJECT REALTY pursuant to Section 9-6C-2 of the Zoning Ordinance of the Village of Willowbrook, so as to permit a planned unit development strictly for the Project.

SECTION FOUR: That pursuant to Section 9-13-6(L) of the Village Code, the following waivers from the provisions of the Zoning Ordinance be and the same are hereby granted to strictly permit the Project:

- A. That Section 9-6C-3(E)1 "Minimum Front Yard Setback", be varied to reduce the minimum front yard setback from sixty feet (60') to forty-five point two six (45.26'), per the "Compass Arena Final Engineering Plans", attached hereto as Exhibit "D".
- B. That Section 9-6C-3(E)4 "Minimum Rear Yard Setback", be varied to reduce the minimum rear yard setback from forty feet (40') to twenty-four feet (24'), per the "Compass Arena Final Engineering Plans", attached hereto as Exhibit "D".
- C. That Section 9-6C-3(F) "Maximum Height", be varied to increase the maximum building height from thirty feet (30') to forty-nine point eight feet (49.8'), per the "Compass Arena Final Engineering Plans", attached hereto as Exhibit "D".

- D. That Section 9-6C-3(H) "Maximum Floor Area Ratio", be varied to increase the maximum floor area ratio from 0.3 to 0.33, per the "Compass Arena Architectural Plans", attached hereto as Exhibit "D".
- E. That Section 9-10-5(G) "Off Street Parking In Yards", be varied to reduce the interior side yard parking lot setback from the east property line from ten feet (10') to nine point seven five feet (9.75'), per the "Compass Arena Final Engineering Plans", attached hereto as Exhibit "D".
- F. That Section 9-10-5(G) "Off Street Parking In Yards", be varied to reduce the rear yard parking lot setback from the south property line for the driveway pavement around the building from ten feet (10') to zero feet (0'), per the "Compass Arena Final Engineering Plans", attached hereto as Exhibit "D".
- G. That Section 9-10-5(G) "Off Street Parking In Yards", be varied to reduce the front yard parking lot setback from the north property line for the driveway pavement around the building of the building from fifteen feet (15') to twelve point five feet (12.5'), per the "Compass Arena Final Engineering Plans", attached hereto as Exhibit "D".
- H. That Section 9-10-5(G)3 "Interior Parking Lot Landscaping" be varied to reduce the amount of open space and number of interior parking lot landscape islands from one every 20 spaces in accordance with the "Compass Arena Final Engineering Plans", attached hereto as Exhibit "D".
- I. That Section 9-10-5(G)3 "Interior Parking Lot Landscaping" be varied to allow ornamental tree plantings instead of shade tree plantings for landscaped parking islands in accordance with the "Compass Arena Final Landscape Development Plans", attached hereto as Exhibit "D".
- J. That Section 9-11-11(B)2 "Sign Location", be varied to allow building mounted sign to exceed a height of twenty feet (20') for the signage on the north and south elevations of the building, per the "Compass Arena Architectural Plans", attached hereto as Exhibit "D".
- K. That Section 9-14-2.23(B)3(d) "Border Plantings and Foundation Plantings" be varied to reduce the minimum foundation landscape area from seven feet (7') to two feet (2') at the north and south building facades, per the

"Compass Arena Final Landscape Development Plans", attached hereto as Exhibit "D".

- L. That Section 9-14-2.23(B)3(c) "Ornamental Trees" be varied to reduce the minimum ornamental tree requirements from forty-four (44) trees to thirty-five (35), per the "Compass Arena Final Landscape Development Plans", attached hereto as Exhibit "D".
- M. That the applicable landscape provision in Sections 9-6-1(D), 9-10-5(G), and 9-14-2.23 be varied pursuant to the "Compass Arena Final Landscape Development Plans", attached hereto as Exhibit "D".

SECTION FIVE: That the Mayor and Village Clerk are hereby authorized to execute the Planned Unit Development Agreement strictly for the Project in substantially the form attached hereto as Exhibit "E".

SECTION SIX: That the relief granted in Section Four of this Ordinance is expressly conditioned upon the SUBJECT REALTY at all times being constructed, used, operated and maintained strictly for this Project in accordance with the following terms, conditions and provisions:

(A) Construction on the SUBJECT REALTY is subject to the issuance of building permits, which shall not be authorized by the Village until the Owner submits the following:

1. An executed Planned Unit Development Agreement in substantially the form attached hereto and incorporated herein as Exhibit "E", and tender the security required by such Agreement.
2. Executed security in a form approved by the Village Attorney in the amount of 110 percent (110%) of the Engineer's Estimate of Costs approved by the Village Engineer.

3. Prior to the issuance of any construction permits, the Owner shall submit an executed "Traffic Regulation Agreement", attached hereto as Exhibit "F" .
4. Mylars of the Plat of PUD, including all signatures except Village Signatures.

(B) The special use permit for the Final Planned Unit Development shall be null and void if construction for the proposed use is not commenced within eighteen (18) months of the date of any approval of the special use for the Final Planned Unit Development by the Village Board.

(C) Cigar Lounge use is not allowed.

(D) Delivery trucks and other vehicles along the driveway of the west side of the principal building may not be left idling at any time, and must leave the loading dock area immediately after loading and/or unloading is complete.

(E) Outdoor dining and restaurant seating is not allowed on the Subject Realty except where identified as "Outdoor Dining" on the "Compass Arena" architectural plans (as hereinafter defined).

(F) All landscaped areas shall be constructed and landscape material installed prior to the issuance of any permanent occupancy permit for the SUBJECT REALTY, or such earlier time as is reasonably practical.

(G) Construction of any off-site improvements to the adjoining Joliet Road rights-of-way is subject to final written approval by the Illinois Department of Transportation and the Village of Willowbrook, payment of any related fees, and shall not be authorized by the Village until the Owner supplies the Village with an executed security in a form approved by the Village Attorney in the amount of 110 percent (110%) of the Engineer's Estimate of Costs for the off-site improvements, approved by the Village Engineer.

(H) The Owner shall obtain all necessary permits from IDOT prior to perform any work within the Joliet Road right of way.

- (I) Prior to the issuance of any temporary or final certificate of occupancy, Owner shall complete the improvements to the south side of Joliet Road along the frontage of the SUBJECT REALTY as shown in the "Compass Arena" engineering plans.
- (J) All public improvements in the Joliet Road rights-of way shall be installed by the Owner pursuant to the "Planned Unit Development Agreement", attached hereto as Exhibit "E", and are subject to Illinois Department of Transportation ("IDOT") inspection and approval.
- (K) Parking Lot Striping shall be completed as indicated on Exhibit "B" of the Traffic Regulation Agreement, attached hereto as Exhibit "F".
- (L) A permit is required from DuPage County Public Works for the sanitary sewer connection "prior to the Village issuing a building permit.
- (M) The design and construction of the potable water and fire suppression system shall be in conformance with Village Code.
- (N) Signed and sealed shop drawings for the parking lot light foundation over the underground detention vault must be submitted for review.
- (O) Signed and sealed shop drawings for the underground detention vault must be submitted for review.
- (P) Once the owner selects an electrical contractor for the project, complete parking lot light catalog cuts and photometric analysis must be submitted for review.
- (Q) Signed and sealed design drawings must be submitted for review for all retaining walls.
- (R) A separate sign permit shall be obtained for the signage on the north and south building elevations pursuant to the Village Code.
- (S) That all construction, use, development and maintenance related to the Compass Event Center & Arena Development Project be in strict accordance with the evidence, testimony and documents provided, however, that to the extent there is any conflict between such documents and

the terms and provisions in this Ordinance, the most restrictive provision shall apply.

SECTION SEVEN: That all ordinances and resolutions, or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of such conflict, expressly repealed.

SECTION EIGHT: That this Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED and APPROVED this 23rd day of January, 2017.

APPROVED:

Frank J. Tamm
Mayor

ATTEST:

Larry R. Hansen
Village Clerk



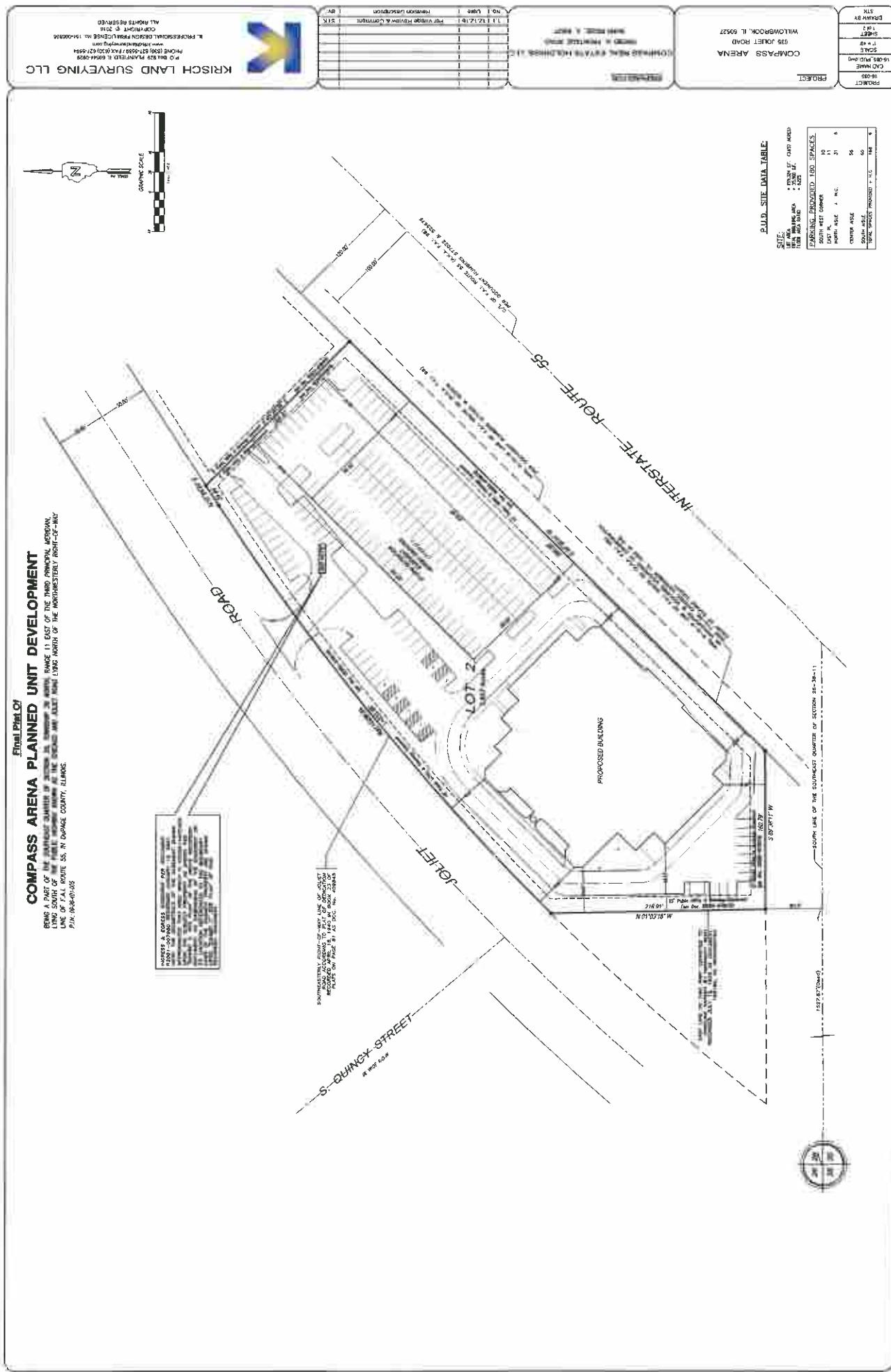
ROLL CALL VOTE:

AYES: Bengtland, DAVI, Kelly, Mistele, NEA, Osgersuo

NAYS: 0

ABSTENTIONS: 0

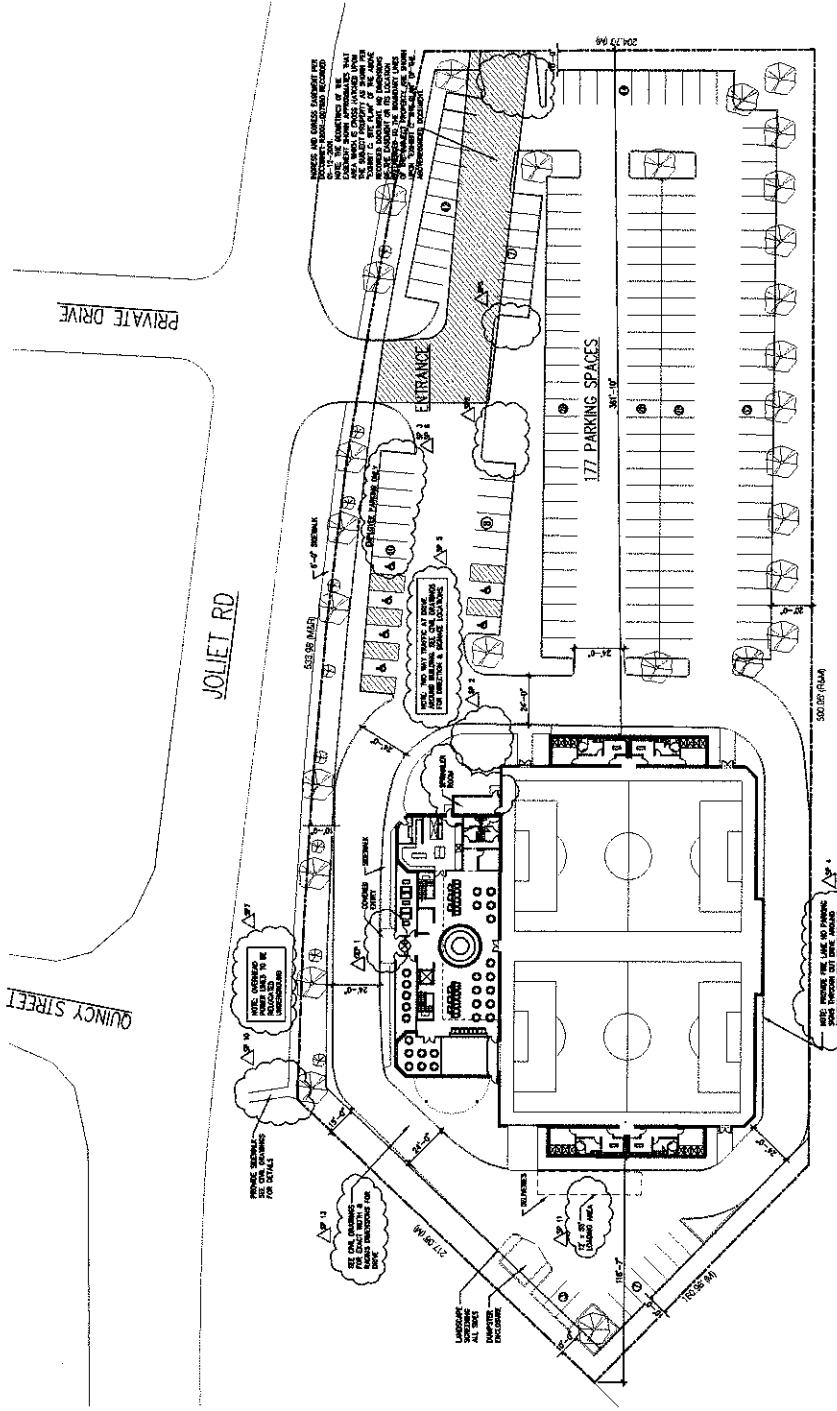
ABSENT: 0



COMPASS ARENA
635 JOLIET ROAD
WILLOWBROOK, ILLINOIS

PARKING CALCULATION PER WILLOWBROOK ZONING CODE		
S.F.	CALCULATION	REGD SPACES
1115	1 SPACE PER 100 S.F.	35.32
1115	1 SPACE PER 100 S.F.	11.65

PARKING CALCULATION PER WILLOWBROOK ZONING CODE			
S.F.	S.F.	CALCULATION	REGD SPACES
1000	1000	1000 / 115 = 8.69	8
1000	115	1000 / 115 = 8.69	8



ARCHITECTURAL SITE PLAN

INTERSTATE-55

INDEX OF DRAWINGS	
SH1:	DESCRIPTION
	SITE PLAN, SCHEDULES & GENERAL NOTES
A-1	FIRST FLOOR RESTAURANT PLAN & MEZZANINE PLAN
A-2	SECOND FLOOR RESTAURANT PLAN
A-3	1ST FLOOR BOO-BOO QUALITY PLAN
A-4	NORTH ELEVATION & SOUTH ELEVATION
A-5	EAST ELEVATION & WEST ELEVATION
A-6	STAIRS
A-7	ROOF

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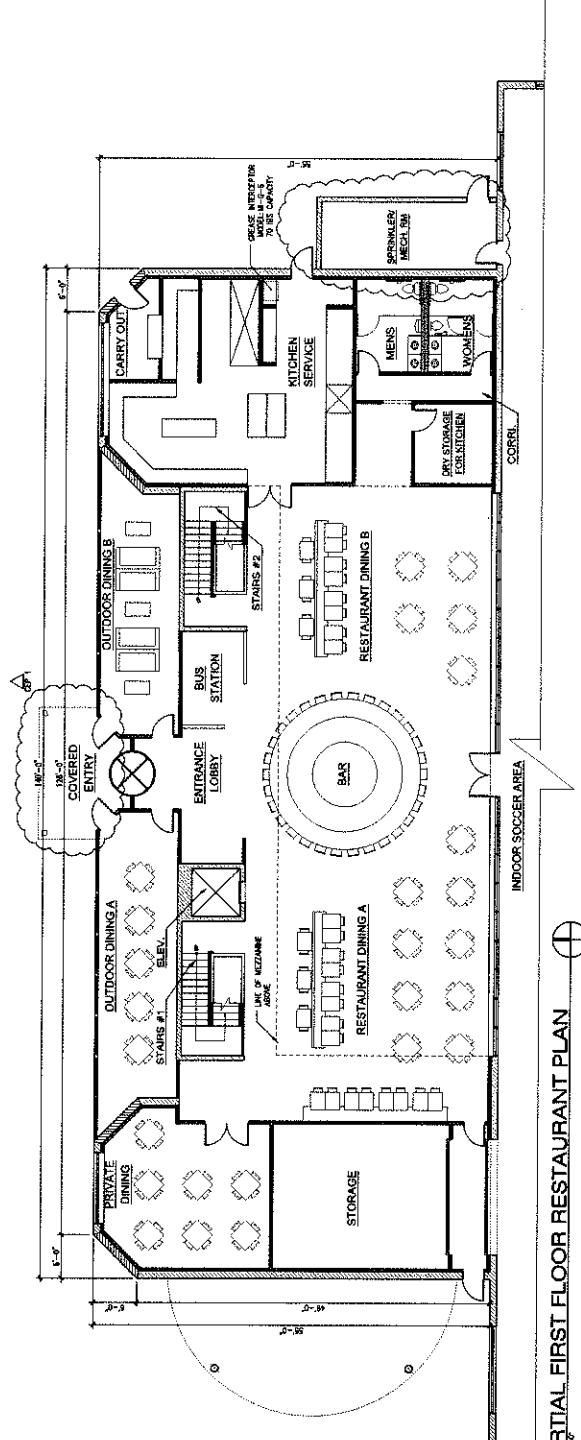
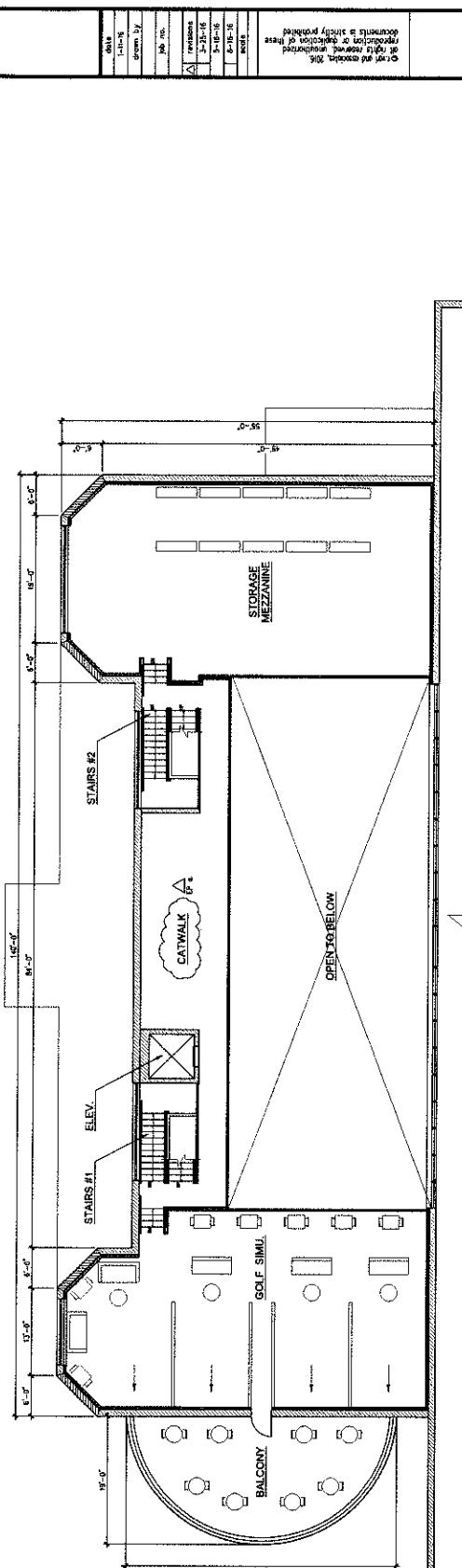
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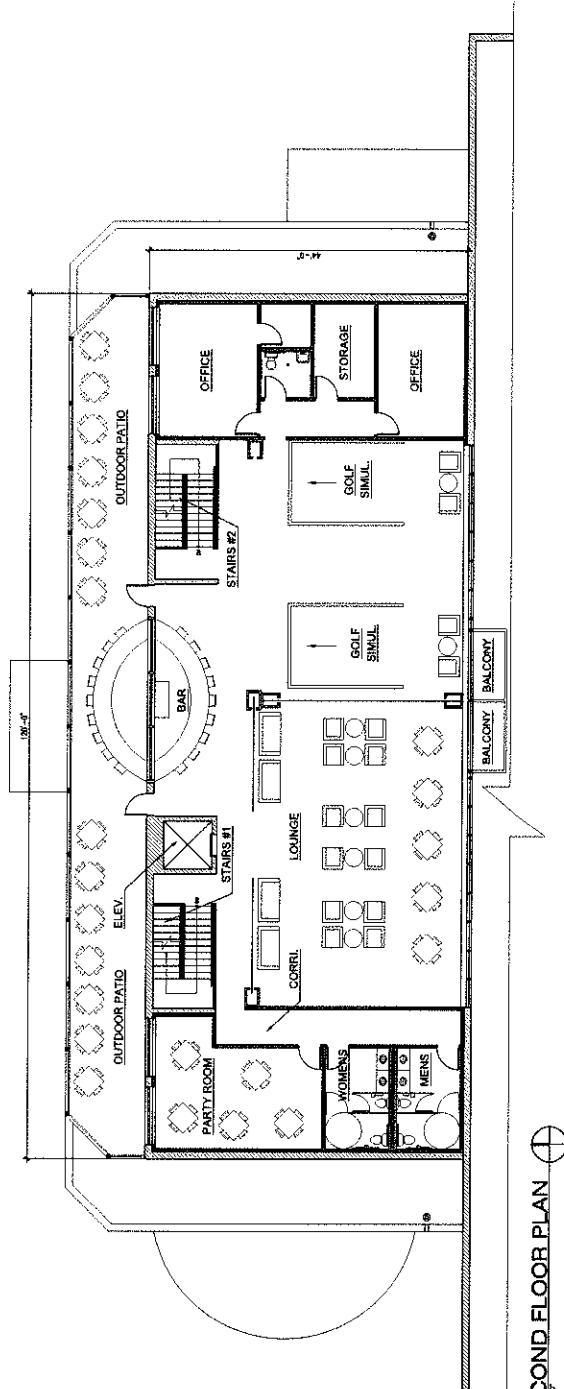
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EXTERIOR PERSPECTIVE A
NTS



EXTERIOR PERSPECTIVE B
NTS



EXTERIOR PERSPECTIVE C
NTS



EXTERIOR PERSPECTIVE D
NTS

COMPASS ARENA

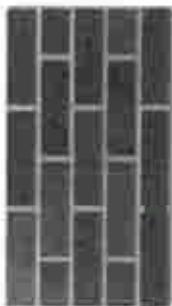
635 JOLIET RD, WILLOWBROOK, IL

R. VARI AND ASSOCIATES
OAK BROOK-CHICAGO 708.354.4005



FACE BRICK SAMPLES

NOTE: SAMPLES FOR REFERENCE ONLY. SAMPLES SHOWN ARE NOT TO BE SOLD BY OWNER AND NOT SHIPPED TO THE VILLAGE.



EXTERIOR 'WOOD TYPE' CLADDING

NOTE: SAMPLES FOR REFERENCE ONLY. SAMPLES SHOWN ARE NOT TO BE SOLD BY OWNER AND NOT SHIPPED TO THE VILLAGE.



EXTERIOR PERSPECTIVE
NTS



OVERHEAD DOOR

NOTE: SAMPLES FOR REFERENCE ONLY. SAMPLES SHOWN ARE NOT TO BE SOLD BY OWNER AND NOT SHIPPED TO THE VILLAGE.



SIMILAR PRECAST WALL PANEL DESIGN

NOTE: SAMPLES FOR REFERENCE ONLY. SAMPLES SHOWN ARE NOT TO BE SOLD BY OWNER AND NOT SHIPPED TO THE VILLAGE.

COMPASS ARENA

635 JOLIET RD, WILLOWBROOK, IL

R. VARI AND ASSOCIATES
OAK BROOK, CHICAGO
708.354.4005

VILLAGE OF WILLOWBROOK

BOARD MEETING
AGENDA ITEM - HISTORY/COMMENTARY

A LEGAL SERVICES ENGAGEMENT AGREEMENT WITH ACTUATE LAW, L.L.C. AND AUTHORIZING THE MAYOR TO EXECUTE THE ENGAGEMENT AGREEMENT ON BEHALF OF THE VILLAGE OF WILLOWBROOK

AGENDA NO. 7

AGENDA DATE: 03/23/2020

STAFF REVIEW: Mike Mertens, Assistant Village Administrator

SIGNATURE: 

LEGAL REVIEW: Thomas Bastian, Village Attorney

SIGNATURE: 

RECOMMENDED BY: Brian Pabst, Village Administrator

SIGNATURE: 

REVIEWED & APPROVED BY COMMISSION: YES NO N/A

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)

On or about the morning of Friday, March 6, 2020, the Village of Willowbrook's municipal computer systems were on the receiving end of what appears to be a ransomware attack. Staff immediately took steps to minimize the impact and investigate the cause and effect. This has included working closely with United States Secret Service officials to fully understand the attack's scope and origin. The forensic investigation is ongoing. It has not yet been determined whether or what information may have been implicated. Importantly, the Village's critical operations and public services are unaffected and have continued without interruption.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

As a result of a ransomware attack, it is recommended that the Village of Willowbrook approve and execute a legal services engagement agreement with Actuate Law, L.L.C. to provide legal services to the Village of Willowbrook in connection with providing advice and counsel regarding the investigation, response and remediation of a potential data security incident. The Legal Services Engagement Agreement with Actuate Law, L.L.C. to provide legal services to the Village are detailed in the terms and conditions set forth in the Legal Services Engagement Agreement attached hereto as Exhibit "A".

Additionally, it is recommended that the Village of Willowbrook immediately retain professional services for a Forensic IT Review and Compromise Assessment of the Village Computer System at the Village Hall, Public Works and the Village Police Facility.

The Forensic IT Review will help determine if data was exfiltrated, assist with identifying and remediating the attack vector for the malware incident to include a log analysis, and provide an incident report and recommendations on incident containment and prevention. The scope of service included is in the amount of \$7,500.00.

The Compromise Assessment will provide an in-depth, point of time view into multiple potential threat vectors to provide answers to questions such as: are the in place security controls effective, are there undetected malware and unwanted activities occurring within the infrastructure and what applications are in use on and through the Village networks and do they pose a threat. This scope of service is in the amount of \$7,500.00.

These legal costs and Forensic IT / Compromise Assessments are covered under the Village's IRMA policy for cyberattack. The Village will have an overall \$10,000 deductible as it relates to the IRMA cyberattack insurance policy.

ACTION PROPOSED: Adopt the Resolution.

RESOLUTION NO. 20 R-_____

**A RESOLUTION APPROVING
A LEGAL SERVICES ENGAGEMENT AGREEMENT WITH
ACTUATE LAW, L.L.C. AND AUTHORIZING
THE MAYOR TO EXECUTE
THE ENGAGEMENT AGREEMENT
ON BEHALF OF THE VILLAGE OF WILLOWBROOK**

WHEREAS, Section 3.1-30-5 of the Illinois Municipal Code (65 ILCS 5/3.1-30-5) authorizes the Mayor, by and with the advice and consent of the Board of Trustees, to appoint attorneys to represent the Village; and

WHEREAS, the Mayor, with the advice of the Board of Trustees of the Village, has determined that is necessary, proper and in the best interest of the Village to approve and execute a legal services engagement agreement with Actuate Law, L.L.C. to provide legal services to the Village of Willowbrook in connection with providing advice and counsel regarding the investigation, response and remediation of a potential data security incident; and

WHEREAS, as a result of a ransomware attack, the Village of Willowbrook was required to immediately retain professional services for a Forensic IT Review and Compromise Assessment of the Village Computer System at the Village Hall, Public Works and the Village Police Facility; and

WHEREAS, as a result ransomware attack, the Village of Willowbrook was required to conduct a Forensic IT Review to help determine if data was exfiltrated, assist with identifying and remediating the attack vector for the malware incident to include log analysis, image analysis, incident report and recommendations on incident containment and prevention in an amount of \$3,900.00; and

WHEREAS, as a result ransomware attack, the Village of Willowbrook was required to conduct a Compromise Assessment to help provide an in-depth, point of time view into multiple potential threat vectors to provide answers to questions such as: are the in-place security controls, effective, are there undetected malware and unwanted activities occurring within the infrastructure and what applications are in use on and through the Village networks and do they pose a threat in an amount of \$7,500.00; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows:

SECTION 1: The facts and statements contained in the preambles to this resolution are found to be true and correct and are hereby adopted as part of this resolution.

SECTION 2: It is hereby determined that is advisable, necessary and in the public interest that the Village enter into a Legal Services Engagement Agreement with Actuate Law, L.L.C. to provide legal services to the Village regarding the investigation, response and remediation of a potential data security incident upon the terms and conditions set forth in that certain Legal Services Engagement Agreement attached hereto as Exhibit "A" and made a part hereof.

SECTION 3: The Mayor be and is hereby authorized and directed to execute, on behalf of the Village, the attached Legal Services Engagement Agreement, which Agreement is hereby approved.

SECTION 4: The Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, that the expenditure of the sum of \$11,400.00 for a Forensic IT Review and a Compromise Assessment of the Village Computer System set forth on the proposal attached hereto as Exhibit "B" and made part hereof.

SECTION 5: This resolution shall take effect upon its passage and approval in the manner provided by law.

ADOPTED AND APPROVED this 23rd day of March, 2020.

ROLL CALL VOTE:

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

APPROVED:

Frank A. Trilla, Mayor

ATTEST:

Leroy R. Hansen, Village Clerk

EXHIBIT "A"
Legal Services Engagement Agreement with Actuate Law, L.L.C

March 9, 2020

VIA EMAIL

Mayor Frank A. Trilla
Village of Willowbrook
835 Midway Drive
Willowbrook, IL 60527
ftrilla@willowbrook.il.us

Re: Terms of Engagement

Dear Mayor Trilla:

We are pleased to have the opportunity to represent the **Village of Willowbrook** ("Client") in connection with providing advice and counsel regarding the investigation, response, and remediation of a recent potential data security incident involving the Village (the "Matter").

This letter, and the enclosed Standard Terms and Conditions, which includes provisions addressing conflicts of interest and the retention of your records, sets forth the terms of our relationship and describes the legal services Actuate Law, LLC ("Actuate") will provide.

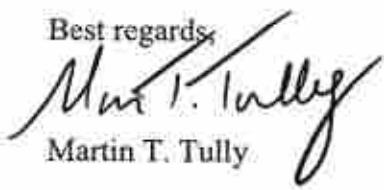
My associate, Michele Novelli, and I will be the lawyers at Actuate with primary responsibility for handling this matter. As set forth in the Terms of Engagement, our fees are based upon our hourly rates. As agreed, the billing rate for partners of our firm will be \$400 per hour for this engagement, the associate billing rate will be \$300 per hour, and any paralegal work will be at a rate of \$150 per hour. As needed, we may engage other attorneys and professionals to assist in handling this matter to completion although we will utilize anyone with billing rates higher than those above.

While Actuate's normal practice is to ask for a retainer, I am not requesting one here due to the exigency of the situation.

Unless specifically agreed to in this letter in writing, Actuate is not being engaged to provide, and does not agree to provide, any advice to Client regarding either potential insurance coverage or its taxes.

If all of the terms are satisfactory, please indicate each of your consent by signing the acknowledgment portion of this letter below and returning it to me. We look forward to working with you and appreciate the opportunity to be of service. As always, if you have any questions or other concerns, please do not hesitate to contact me.

Best regards,

A handwritten signature in black ink that reads "Martin T. Tully".

Martin T. Tully

MTT

cc: Brian Pabst, Village Administrator



Accepted by:

VILLAGE OF WILLOWBROOK

By:

Frank A. Trilla
Mayor

Date: _____



ACTUATE LAW, LLC STANDARD TERMS AND CONDITIONS OF ENGAGEMENT

The following standard terms and conditions of engagement are incorporated in and made a part of the engagement letter for each matter that Actuate Law, LLC (“Actuate” or “Firm”) is engaged to represent “Client,” as defined in the engagement letter.

Scope of Engagement. The scope of Actuate’s engagement is set forth in the attached engagement letter and is limited to that description. Any changes or additions to the scope of our work, which we would be pleased to consider, must be agreed to and memorialized in writing. Unless that description states otherwise, our engagement does not include responsibility for (1) review of Client’s insurance policies to determine the possibility of coverage for either the matter we are handling or our fees and costs; (2) notification to Client’s insurance carriers about the matter; (3) advice to Client about Client’s disclosure obligations concerning the matter under state or federal securities or tax laws; or (4) advice about tax issues that relate to the matter.

Exclusion of Owners, Subsidiaries, Officers, Directors and Employees. Our client for purposes of our representation is Client as identified in the engagement letter for the matter, and not, unless expressly named in the engagement letter, any “Affiliates” of Client. “Affiliates” of Client that are excluded from the meaning of Client include, but are not limited to (a) shareholders or constituent partners, members, or other equity stakeholders, (b) parent, sister, brother and subsidiary companies, (c) joint ventures, limited partnerships, general partnerships, limited liability companies or other ~~unincorporated~~ entities in which Client may have an ownership interest, (d) officers, (e) directors, (f) employees, or (g) any other party related by family relationship, management position or capacity, contractual, cross-ownership or otherwise. *Should you feel it necessary and appropriate to change the identified client or to include any of the foregoing within the definition of “Client” for a particular matter, please do not hesitate to discuss the matter with us before signing the engagement letter.* Our objective in this policy is to avoid situations where (1) true clients or parties in interest being represented by our Firm find themselves being sued or in an adverse position to another client of our Firm because our records did not properly identify the client, or (2) after undertaking our representation of you (or another client), and investing considerable time and dollars on your behalf, we are forced to withdraw from a representation because of a conflict which could have been identified earlier with accurate client identification at the inception of our attorney client relationship.

Information/Client Responsibilities. We will keep Client informed of the status of all matters and will send Client copies of correspondence, pleadings and/or other relevant documents which we initiate and copies of correspondence, pleadings and/or other relevant documents we receive from others.

Client agrees to provide us with all information that we believe is necessary or appropriate to fulfill our professional responsibilities, and cooperate with us in matters such as fact investigation, preparation of pleadings, discovery responses, and required court or decisional-body appearances. Client further agrees that without Actuate’s express written consent, Client will not use Actuate’s name or the fact of its engagement in any form of advertising or solicitation of business.

Fees and Reimbursable Costs, along with applicable sales or other taxes, will be calculated and assessed for the representation of Client as follows:

Fees. Actuate will bill Client on a monthly basis unless otherwise specified in the engagement letter for a specific matter. Each bill will provide a detailed accounting of services rendered during the immediately preceding month. The “services rendered” will be broken down into two separate



components: (i) legal services provided by our attorneys, paralegals and other professionals, and (ii) reimbursable costs and expenses incurred by Actuate in connection with its representation of Client. With respect to legal services, Client will be billed on an hourly basis (unless otherwise specified) at rates which will vary with the nature of the matter, as well as with the experience and skill of the attorney, paralegal or professional rendering the services. Please note that our regular hourly rates are typically adjusted as of January of each year and may, from time to time, be adjusted at other times during the year.

In charging for its services, Actuate will consider all of the factors outlined in the applicable ethical rules. These include the time and labor required, the novelty and difficulty of the legal issues, the skill required to properly perform the services, any time limitations imposed under the circumstances, the amount involved and the results obtained. In the event that a court or other decisional body (such as an arbitrator) awards attorney's fees in excess of our actual billings, or such is agreed in any settlement or related transaction, it is agreed that, in addition to the amount you are obligated to pay, Actuate will be entitled to recover the amount of such excess from the opposing party.

Additionally, if in response to your request or by requirement of lawful process we: testify; gather and/or produce documents; respond to document hold or production requests; or respond to any other requests in connection with possible, threatened or actual proceedings commenced by third parties that relate to our representation of you, you agree to pay us our reasonable fees and costs incurred.

Reimbursable Costs. The second component of "services rendered" shown on your bill will be a summary of expenses by category which includes, but is not limited to, expenses such as filing fees, court reporter fees, long distance telephone, postage, photocopy/scan/print charges, facsimile charges, secretarial and word processing overtime, video conferencing, travel, overnight or special delivery services, research services (such as Westlaw and LEXIS), lodging, meals, and costs related to the collection and imaging of records. Such expenses will be itemized on Actuate's statements. Certain cost bills may be forwarded to Client for payment directly to the vendor. In addition, if substantial costs are to be advanced in connection with the matter, it is our practice to obtain a retainer to cover such costs. Billing for certain cost items may include a surcharge. Others are billed at the amounts actually charged to Actuate.

Electronic Communications. The use of electronic communications ("EC") (such as email) can be an efficient means of communication, and we often use it to communicate with clients. Some clients also use instant messaging as a means of communication. However, these electronic communications can be delayed or blocked (such as by anti-spam software) or otherwise not transmitted. Client must not assume that an email or instant message sent to us was actually opened and read unless Client receives a non-automated reply message indicating that we have read Client's message.

The Firm may send documents or other information that is covered by the attorney-client or work product privileges using external EC. Client understands that EC is not an absolutely secure method of communication. Client's execution of the engagement letter will serve to acknowledge and accept the risk and authorize the Firm to use EC means to communicate with Client or others necessary to effectively represent the Client. If there are certain documents with respect to which the Client wishes to maintain absolute confidentiality, the Client must advise the Firm in writing not to send them via EC and the Firm will comply with Client's request.

Trust account. Under applicable law, interest on attorneys' trust accounts for clients is payable to a state fund for legal services to the indigent, unless clients specifically elect separate trust accounts. If Client desires Client's deposit to be placed in a trust account with interest payable to Client, please so advise and we will provide Client with an Advance Deposit Form where we will need Client's taxpayer



identification number on the signed W-9 Form. Actuate's trust accounts are held in approved financial institutions, and bear interest at the bank's rates for this type of account. The bank, however, is subject to change at our discretion.

Payment. Unless otherwise specifically agreed in the engagement letter, we expect payment from Client within 30 days of the invoice date, as prompt and full payment for our services is vital to our ability to efficiently provide legal services to all clients. By executing the engagement letter, Client agrees to pay our invoice within 30 days of the bill date, unless otherwise specified in the letter. The time charges set forth on the bills are not absolutes to which we adhere without analysis of the time that has been spent. Each month, before bills are submitted, a review is performed to assess the nature of the services performed for the client.

Interest on Overdue Accounts. Client further understands and agrees that if payment is not made within 30 days of the bill date, Client's account shall be considered past due, after which an interest charge will be added to the outstanding balance. We also reserve the right to discontinue services if our bills are not paid in a timely manner, and to seek payment for all past services rendered.

Term of Engagement. Either of us may terminate the engagement at any time for any reason by written notice, subject on our part to applicable rules of professional conduct. If Client so requests, we will suggest possible successor counsel. If permission for withdrawal is required by a court, we will promptly apply for such permission, in accordance with local court rules, and you agree to engage successor counsel to represent you.

Termination. Unless previously terminated, our representation of Client will terminate upon our sending the final statement for services rendered in this matter. The Firm expects full payment for any amounts owed at that time.

Post-Engagement Matters. Client has engaged the Firm to provide legal services in connection with a specific matter as described in the engagement letter. After completion of the matter, changes may occur in the applicable laws or regulations that could have an impact on the Client's future rights and liabilities. Unless Client engages the Firm to provide additional advice on issues arising from the matter, we have no continuing obligation to advise you with respect to future developments.

Deal Lists. The Firm reserves the right to use the Client's name and/or the descriptive elements of corporate finance transactions the Client has undertaken with our assistance, in deal lists communicated to our existing or prospective clients or the media, unless Client instructs us otherwise.

Conflicts. We are a general services law firm with many clients. It is possible that, during the course of our engagement, an existing or future client may seek to hire the Firm in connection with an actual or potential transaction or pending or potential litigation or other dispute resolution proceeding in which such other client's interests are or potentially may become adverse to your interests.

During the term of this engagement, we agree that we will not accept representation of another client in a legal matter that is directly adverse to you unless and until we have made disclosure to you of the relevant facts and circumstances of our undertaking the two representations and you have consented to our representation of the other client. You agree that you will be reasonable in evaluating such circumstances and that you will give your consent if we can confirm to you in good faith that the following criteria are met: (i) there is no substantial relationship between any matter in which we are representing or have represented you and the matter for the other client; (ii) our representation of the other client will not implicate any confidential information we have received from you; (iii) our effective representation of you and the discharge of our professional responsibilities to you will not be



prejudiced by our representation of the other client; and (iv) the other client has also consented based on our disclosure of the relevant facts and circumstances of our undertaking the two representations.

Internal Review. In the course of our representation of you, it may be necessary for our lawyers to analyze or address their professional duties or responsibilities or those of the Firm, and to consult with the Firm's General Counsel or other lawyers in doing so. To the extent we are addressing our duties, obligations or responsibilities to you in those consultations, it is possible that a conflict of interest might be deemed to exist as between our Firm and you. As a condition of this engagement, you waive any conflict of interest that might be deemed to arise out of any such consultations. You further agree that these consultations are protected from disclosure by the Firm's attorney-client privilege. Of course, nothing in the foregoing shall diminish or otherwise affect our obligation to keep you informed of material developments in your representation, including any conclusions arising out of such consultations to the extent that they affect your interests.

Responses to Audit Letters. If Client engages an accountant to audit Client's financial statements, it is likely the accountant will request, during the audit, that Actuate provide a written description of all pending or threatened claims for lawsuits to which Actuate has given substantive attention on Client's behalf. This request is typically a standardized letter provided by the accountant which Client is requested to send to Actuate.

Disposition of Client Files. Actuate is not obligated to keep files/records related to a matter after that matter is finished unless required to do so by operation of law. Upon conclusion of your representation, we will return to you your original papers, documents and/or other property that you provided to the Firm during our engagement. You agree to accept the return of such documents and/or property. If you so request, we will also provide to you, at your expense, copies or originals of your complete file. We reserve the right to make, at our expense, copies of all documents generated or received by us in the course of our representation of you. The Firm will not provide copies or originals of the Firm's files pertaining to the matter, which will be retained by the Firm. All such documents retained by the Firm, including client files (including any original documents and/or property that we attempted unsuccessfully to return to you) and Firm files, will be transferred to the person responsible for administering our records retention program. For various reasons, including the minimization of unnecessary storage expenses, we reserve the right to destroy or otherwise dispose of any documents or other materials retained by us thirty days after providing notice of intention to destroy them (unless Client requests those materials within thirty days of this notification) or after three years from the date the matter is completed, whichever is earlier.

EXHIBIT "B"
Forensic IT and Compromise Assessment



MASTER SERVICES AGREEMENT

INTRODUCTION

Effective Date: March 21st 2020

Between: Actuate Law, LLC (hereinafter referred to as "Counsel" or "you"), acting on behalf of its client, the Village of Willowbrook (hereinafter referred to as "Village") located at 835 Midway Drive, Willowbrook, IL 60527 (together, Counsel and Village are hereinafter referred to as "Clients"); and

HALOCK Security Labs, an Illinois corporation (hereinafter referred to as "HALOCK"), located at 1834 Walden Office Square, Suite 200, Schaumburg, IL 60173, 847.221.0200

DEFINITIONS

Counsel, Village, and HALOCK are individually referred to herein as "Party", and collectively referred to herein as "the Parties."

TERMS AND CONDITIONS

1.0 Document Description. This document (hereinafter referred to as "Agreement") is for the benefit of Clients and HALOCK as described above. It shall be binding upon Clients' and HALOCK's written approval and acknowledgment. HALOCK supplies technical consulting services only in accordance with the complete terms and conditions contained in this Agreement or any schedule attached hereto and made a part hereof. HALOCK makes no other claims or representations regarding its Services other than those outlined in this Agreement or other proposals or agreements by HALOCK.

2.0 Project Description. At the direction of Counsel, HALOCK shall provide the Village with technical consulting services ("Services") to be agreed upon by the parties, and the Village will be billed on a time and materials basis unless a specific proposal, schedule or statement of work (hereinafter collectively referred to as "SOW") specifies a fixed fee or other billing arrangement.

3.0 Invoicing and Compensation. Unless otherwise specified in a SOW, invoicing and compensation shall be as follows: HALOCK shall invoice the Village on a weekly basis for time and materials work. HALOCK shall invoice the Village upon achieving project milestones, or scheduled dates, for fixed fee engagements. Counsel is to receive a copy of all invoices, but the Village will be directly responsible for payment. Time and materials rates are provided in a separate rate sheet that is updated and published on an annual basis or may be provided in a specific SOW with rates that apply only to that engagement. A service charge of 1.5% per month will be charged for all delinquent invoices. In addition, the Village shall



reimburse HALOCK for any additional reasonable expenses not herein authorized but subsequently incurred at Clients' request with prior approval, provided, however, that such expenses are incurred in the proper performance by any employee and/or subcontractor who performs services under this Agreement. Payment terms are Net-30. HALOCK may, at its sole discretion, remove its employees from the Village's premises if HALOCK's invoices are not paid in accordance with the terms of this Agreement or other applicable agreements.

4.0 Fees. A separate SOW, quotation or proposal may be supplied for details of fees and payment terms. For projects in the absence of any other mutually agreed upon fee structure, HALOCK's Rate Sheet shall contain a list of applicable rates. HALOCK reserves the right to adjust fees at its sole discretion and publish on an annual basis.

5.0 Pricing Adjustments and Limits. Clients understand that scope increases and/or changes to any work to be performed by HALOCK under this Agreement, any statement of work, and/or any other agreement between the Parties will require a documented "Change Order." HALOCK will author any Change Orders, and a Change Order shall not take effect or become legally binding until it is mutually agreed to and signed by both Client and HALOCK. The Parties will document, in the Change Order, any adjustment to fees and/or the payment schedule that may apply.

6.0 Normal Business Hours. "Normal Business Hours" are defined as 7:00 AM to 7:00 PM, Monday through Friday, CST, except for U.S. Federal Holidays. Unless otherwise specified in a SOW, fees and/or billing rates for work performed within Normal Business Hours will be billed at the standard hourly rate (see rate chart above). Hours worked outside of Normal Business Hours may be billed at HALOCK's Incident Response Rate at the discretion of HALOCK's Account Manager. HALOCK will obtain authorization from Clients before engaging in work efforts outside of Normal Business Hours.

7.0 Billable Time. Unless otherwise specified in an SOW, billable time for all onsite work is billed in 15-minute increments with a two-hour minimum. Any work requested outside of Normal Business Hours will be billed at Incident Response Rate at the discretion of HALOCK's Account Manager. Work performed at HALOCK's office will be billed according to actual time in 15-minute increments. Phone support will be billed according to actual time in 15-minute increments. Emergency response requests (less than 48 hours advanced notice) may be billed at the Incident Response Rate at the discretion of HALOCK's Account Manager.

8.0 Travel Time. Unless otherwise specified in a SOW, the following will specify HALOCK's travel rate policy. Travel time is defined as the time to travel (ground and/or air) from HALOCK's Schaumburg office to the Client site when on-site work is required.

8.1 Inside Chicagoland. For Clients who are located within 60 miles of HALOCK's Schaumburg Office and the billable time for the day is less than 7 hours, one-way travel charges will apply. When billable time for the day is 7 hours or more, no travel time will apply.



8.2 Outside Chicagoland. For Clients located more than 60 miles from HALOCK's Schaumburg Office, travel time will be defined as the time required to perform round trip travel and be billed at 50% of the consultant's bill rate, plus actual travel expenses (mileage, airfare, hotel and food) round trip to and from the engagement. Copies of receipts will be submitted with expenses.

9.0 Business Relationship and Employment.

9.1 Relationship. It is expressly understood and fully agreed that any HALOCK subcontractor or HALOCK employee who performs any Services under this Agreement shall be and will always remain, respectively, a subcontractor or employee of HALOCK. Any subcontractor or HALOCK employee who provides services to Clients under this Agreement shall be considered an independent contractor vis-à-vis the Clients. The Parties to this Agreement do not intend to create a partnership and/or joint venture with one another, and Clients shall not be liable for any obligations incurred by HALOCK unless specifically authorized in writing, as required by law, or as otherwise described in this Agreement. HALOCK shall not act as an agent of Clients, and shall not, ostensibly or otherwise, bind Clients in any manner, unless specifically authorized to do so in writing. Counsel and Client shall not engage directly with a HALOCK subcontractor for billing purposes.

9.2 Assignment of Additional Subcontractors or Employees. The assignment of additional subcontractors or HALOCK employees to work under the Agreement may be made at HALOCK's discretion, and shall not operate to alter or cancel any of the applicable terms and conditions of this Agreement. All HALOCK employees and HALOCK subcontractors are subjected to HALOCK's background check, confidentiality agreements, and screening process.

9.3 Non-Solicitation. Except for any individual who is expressly identified on Schedule A (Conversion of HALOCK Employee or Subcontractor to Clients' Employee), each Party agrees that, for the duration of this Agreement and for a period of one (1) year following the termination of this Agreement, neither Party will directly or indirectly solicit, hire or otherwise retain as an employee or independent contractor any employee of the other Party and/or any subcontractor who performs work under the Agreement. Except for a HALOCK employee who, with Clients' actual knowledge, performed Services for Clients under this Agreement, the prohibitions set forth in this Section 9.3 shall not apply to the hiring of any such person who responds to a general solicitation or public advertising for employment with Clients. Any Party that breaches this non-solicitation provision shall be subject to liability for liquidated damages in an amount equivalent to six (6) month's salary for the employee and/or subcontractor at issue.

9.4 Facilities and Services to be provided by Village. Unless otherwise stated in this Agreement, the Village shall provide any subcontractor and/or HALOCK employee



who performs services under this Agreement with work space, desks, terminals, and incidental supplies at the Village's facilities as required by the specific project or as defined within a SOW.

9.5 Out of Pocket Costs Reimbursements. If any HALOCK employee or HALOCK subcontractor is required by Clients to incur "out of pocket" costs (such as travel and meals) as an incidental requirement under this Agreement, such costs as shall be reimbursed to HALOCK as authorized by Clients.

9.6 Replacements. In the event that any HALOCK employee withdraws from work without Clients' approval before conclusion of the work specified in this Agreement, then HALOCK shall supply an acceptable replacement to Clients as soon as possible. Except as otherwise provided herein, HALOCK shall have no liability to Clients, other than to supply an appropriately skilled replacement.

9.7 Relationship of Subcontractors. Clients expressly acknowledge that HALOCK may, in its sole discretion, elect to supply the Clients with an individual who is designated as a "Subcontractor" to perform services under a separate SOW. Clients expressly acknowledge and understands that any such Subcontractor is not an employee of HALOCK.

10.0 Delays. HALOCK and Clients will mutually agree to dates for services to be performed and will make reasonable efforts to schedule and coordinate all project activities. In the event that either Party needs to reschedule a work activity for any reason, the notifying Party may do so without penalty so long as the notified Party is provided notice at least ten (10) business days prior to the scheduled work activity. HALOCK has the sole discretion to accept or deny a request, from Clients, to reschedule for a specific alternate date. The Clients' failure to provide HALOCK with 10 business day notice, under this paragraph 10.0, may result in changes to the scope, schedule and/or an increase in fees unless alternate arrangements are agreed to by and between HALOCK and Clients. In the event delays are defined in a SOW, the terms of the SOW shall take precedence over this paragraph 10.0, and shall only apply to the services under that SOW. In the event that the Clients request or require a delay beyond one year from date on executed SOW, the Agreement will be terminated without any refund to the Village, unless otherwise agreed by the Parties.

11.0 Confidential Information, Nondisclosure and Data Security.

11.1 General Provisions. In order that HALOCK may effectively provide fulfillment of this Agreement to Clients, it may be necessary or desirable for Clients to disclose confidential and proprietary information pertaining to Village's past, present and future activities. Since it is difficult to separate confidential and proprietary information from that which is not, HALOCK will instruct its employees to regard all information gained by each such person, as a result of the Services to be performed, as information that is proprietary to the Village, and to keep such information strictly confidential. All



records, files specifications, and technical data and the like relating to Village's business, which HALOCK shall receive, use, or come into contact with, shall be and remain Village's sole property and cannot be copied, or disseminated without Village's written permission. It is anticipated that Clients may, from time to time, be provided with information that is confidential or proprietary to HALOCK. No Party will directly or indirectly disclose any confidential information except as required in the course of discharging its obligations under this Agreement. Furthermore, HALOCK agrees that it will not reveal any information pertaining to the business of Clients, including business practices, processes and methods of operation, except as may be required in performing Services. All records, files specifications, and technical data and the like relating to HALOCK's business, which Clients shall prepare, use, or come into contact with, shall be and remain HALOCK's sole property and cannot be copied, or disseminated without HALOCK's written permission.

11.2 Limitations. Confidential information shall not, however, include any information which (i) is or subsequently becomes publicly known and made generally available through no action or inaction of the receiving Party; (ii) is in the possession of the receiving Party, without confidential restrictions, at the time of disclosure by the disclosing Party as shown by the receiving Party's files and records immediately prior to the time of disclosure; and/or (iii) is independently developed by the receiving Party without use of or reference to the disclosing Party's confidential information, as shown by documents and other competent evidence in the receiving Party's possession.

11.3 Disclosure. In the event that the receiving Party is requested or required (including, without limitation, by deposition, interrogatory, request for documents, subpoena, civil investigative demand or similar process) by a court of law, governmental authority or regulator to disclose any confidential information, the receiving Party will give the disclosing Party, to the extent not prohibited by law, rule, applicable authority or regulation, prompt written notice of such request or requirement so that the disclosing Party may seek an appropriate order or other remedy protecting the confidential information from disclosure. The receiving Party will cooperate, to the extent commercially reasonable and at the disclosing Party's expense, with the disclosing Party to obtain such protective order or other remedy. In the event that a protective order or other remedy is not obtained or the disclosing Party waives its right to seek such an order or other remedy, the receiving Party may, without liability under this Agreement, furnish only that portion of the confidential information that the receiving Party is requested or required to disclose as determined by the receiving Party. Nothing contained in this paragraph 11.3 shall prohibit the receiving Party from disclosing confidential information if required by any governmental, judicial, administrative or regulatory authority having jurisdiction over the receiving Party. The receiving Party will notify the disclosing party of the request if permitted by law.



11.4 Gramm-Leach-Bliley Act. HALOCK adheres, as applicable to the services rendered, to the final privacy rules pursuant to Section 501 (a) of the Gramm-Leach-Bliley Act. Further, in accordance with Section 501 (b) of the Gramm-Leach-Bliley Act (as defined in 15 U.S.C. 6801-6809), as a nonaffiliated third party to financial institutions, HALOCK does not engage in any activities as a financial institution nor does HALOCK provide services that would be defined as a financial service. In the course of providing consulting services, HALOCK may knowingly or unknowingly encounter nonpublic personal information (“NPI”). HALOCK will not intentionally store, process, or transmit this information unless authorized as a requirement of the services rendered. HALOCK will not disclose or share NPI with third parties nor will HALOCK use any NPI for its own marketing purposes. HALOCK will report any material breaches affecting the financial institution’s NPI to the financial institution should such breach occur, including an estimate of the intrusion’s effect on the financial institution, or any of its customers, and the corrective action taken or to be undertaken. HALOCK’s GLBA policy may be revised or updated and is available upon request.

11.5 Reporting Requirements. HALOCK will promptly report any confirmed breaches in security or unauthorized access to or disclosure of Village’s confidential information, including without limitation any instance of theft, unauthorized access by fraud, deception or other malfeasance or inadvertent access that resulted in any unauthorized access to or disclosure of the Village’s confidential information (a “Security Event”), whenever such breaches should occur, including an estimate of the intrusion’s effect on the Client, or any of its customers, and the corrective action taken or to be undertaken. HALOCK will provide Clients with all reasonable cooperation in connection with any Security Event. In the event of a Security Event, HALOCK shall, upon Clients’ authorization: (i) conduct an investigation of the Security Event, including the collection and preservation of data and evidence concerning the Security Event; (ii) take all steps appropriate and necessary to contain, prevent and mitigate any further Security Event; (iii) provide Clients prompt notice of any such Security Event, but not later than twenty-four (24) hours after HALOCK learns of a confirmed Security Event; (iv) provide Clients with a written report concerning any such Security Event within three (3) business days of the Security Event; (v) document and detail the remedial action taken and planned to be taken by HALOCK, to remediate any such Security Event; and (vi) and reasonably cooperate with Client to provide information as requested by Clients, provided such requests do not violate confidentiality agreements established by and between HALOCK and other third parties.

11.6 Notice of Changes in HALOCK’s Security Program. HALOCK shall notify Clients whenever there are changes in its security program that would materially affect the terms stated in sections 11.1-11.5.

12.0 Assessments, Audits, Penetration Testing, and Incident Response.



12.1 General Provisions. HALOCK, through the course of its work efforts for Clients, may need to perform automated scanning, manual attempts to exploit vulnerabilities, incident response, forensic analysis and/or other assessment activities in order to gain control of target systems and identify related vulnerabilities. These activities involve a variety of tools and techniques that may cause the target services to behave in an unintended manner. This may result in servers, services, applications, or other devices becoming unresponsive, and could potentially lead to data loss and/or data corruption. To the extent possible, HALOCK will take precautionary measures to avoid any such problems by conducting a planning session with Clients prior to commencement of the assessment.

12.2 Clients' Obligations and Waiver of Claims. The Village is expected to take appropriate steps to ensure that data and information on all systems that fall within the scope of Services and/or that may be impacted by the Services has been properly backed up prior to commencement of the Services. The Village agrees that it will make appropriate personnel available to aid in the planning and coordination of Services activity in order to minimize business impact and to assist in the process of recovering systems functionality if problems do arise. The Village shall grant HALOCK sufficient access to its networks, systems, and/or applications to perform the Services outlined in the related SOW. HALOCK will not be subject to liability for claims of any kind whatsoever that result from the Village's failure to take appropriate steps to back up data and/or information on its systems, and Village expressly waives any and all claims of any kind whatsoever, against HALOCK, which result from Village's failure to back up its data and/or information.

12.3 Impossibility of Identifying All Issues and Vulnerabilities. Clients acknowledge and understand that, during the course of any incident response or other assessment activity, it may be impossible and impractical for HALOCK to assess 100% of a Client's environment and, in the performance of its work, HALOCK will only assess a reasonable sample of the Client's system, server, applications, processes and/or documentation. HALOCK will conduct a reasonable sampling of the relevant information and Clients recognize that HALOCK cannot identify every single problem with a Client's system, server, application, process and/or documentation. In light of the unpredictable nature of how systems may react to tools and techniques that HALOCK may use during the course of its work, HALOCK makes no guarantee and Client expressly acknowledges that the final report will identify all vulnerabilities, liabilities, and/or control gaps that may, have or will affect the organization.

12.4 Inability to Guarantee Identification of Incident Source during Incident Response Work. During the performance of any incident response and/or forensic analysis, HALOCK will make all reasonable efforts to identify the source of the incident. However, HALOCK makes no guarantee that it will be able to identify the



incident source, and makes no guarantee that its final report will include the source of the incident. Clients expressly acknowledge and understand HALOCK's representations in this regard.

12.5 Point in Time. Clients acknowledge and understand that HALOCK only provides point-in-time validation, testing and assessment, and that HALOCK's validation, testing and assessment of a system, server, application, process, and/or documentation only pertains to the time when HALOCK conducts its work. HALOCK makes no representations or statements concerning the status of Village's system, server, application, process, and/or documentation at any time prior to or after the validation, testing or assessment process. Village acknowledges and understands that its system, server, application, process, and/or documentation is subject to change before, during, and/or following any validation, testing or assessment by HALOCK.

12.6 Scope of Environment. Clients acknowledge and understand that HALOCK is relying on Village's representations concerning the scope and boundaries of its environment. Clients acknowledge that HALOCK's performance, validation, testing and assessment may be adversely impacted if Village fails to accurately describe or scope its environment for HALOCK. Village hereby waives any and all claims for damages of any kind, against HALOCK, which result directly or indirectly from Village failure to accurately scope or describe its environment.

12.7 Continuous Maintenance. Village acknowledges and understands that it is responsible for any necessary compliance and/or system maintenance that may be required following the completion of any validation, testing or other assessment by HALOCK. Village hereby waives any and all claims for damages of any kind, against HALOCK, which result directly or indirectly from Village's failure to perform any necessary compliance and/or system maintenance.

12.8 Payment Obligation is Independent of Outcome. Clients agree that all fees are due to HALOCK from Village for services rendered and tools utilized regardless of the outcome, results and/or Clients' satisfaction of the engagement.

13.0 Term and Termination.

13.1 Initial Term. The term of this Agreement will commence on the Effective Date and will continue for a period of twelve (12) months. Thereafter, this Agreement will automatically renew under these same terms for additional twelve (12) month periods.

13.2 Termination. Notwithstanding section 13.1 (Initial Term), either Party may terminate this Agreement upon thirty (30) days prior written notice to the other Party. Upon termination, an orderly phase-out schedule will be mutually created by Clients and HALOCK, and all of Village's property, material, and work in HALOCK's possession, including any and all documents in the possession of HALOCK and/or its



employees, which incorporate any classified information (from a patent, trademark, copyright, proprietary information, and government secrecy standpoint), shall be delivered to Clients.

13.3 Villages Obligations Upon Termination. In the event of any termination, Village shall pay to HALOCK any compensation due to HALOCK for the time of any subcontractor and/or HALOCK employee who has performed Services, plus approved reimbursable expenses as of the termination date pursuant to the terms and rates agreed to by the Parties. Unless otherwise agreed by the Parties in a separate agreement, in the event of a fixed fee project, Village shall pay to HALOCK a termination fee to be mutually agreed to by Clients and HALOCK that shall be no less than an amount equal to the actual hours worked by any subcontractor and/or HALOCK employee multiplied by the out of scope billing rates specified in the SOW.

13.4 Return of Equipment. Village agrees to return any and all equipment or other HALOCK property supplied by a Subcontractor and/or HALOCK employee within ten (10) days of the termination of this Agreement and in working order. Village agrees to reimburse HALOCK for the full replacement cost of any damaged equipment or equipment not returned in a timely manner.

14.0 Representations and Warranties. HALOCK and Clients each represent, warrant and covenant that: (i) it has the full right and authority to enter into, execute, and perform its respective obligations under this Agreement and that no pending or threatened claim or litigation known to it would have a material adverse impact on its ability to perform as required by this Agreement; (ii) the Services and obligations hereunder will be performed in a reasonable and workmanlike manner; (iii) the Services and obligations hereunder will be performed in compliance with all applicable federal, state and local laws, statutes, rules, regulations and ordinances; (iv) it shall dedicate such time and resources as necessary to perform the Services on a timely basis; and (v) it will keep Clients reasonably informed regarding the status of the Services performed hereunder.

15.0 Limits of Liability. Except for the obligations under paragraph 18.0 (Indemnity), in no event shall either Party be liable to the other for consequential, incidental, indirect, punitive or special damages (including loss of profits, data, business or goodwill), from all causes of action of any kind, including any action sounding in contract, tort, breach of warranty, or otherwise, even if a Party was advised of the likelihood of such damages occurring. It is further agreed that, except for each Party's obligations under paragraph 18.0 (Indemnity) of this Agreement, each Party's aggregate liability for direct damages for any claim that is brought pursuant to this Agreement shall not exceed \$1 million (\$1,000,000). For purposes of this section, loss of data is considered an indirect damage.

16.0 Waiver of Claims and Liabilities by Clients. Clients acknowledge that a HALOCK employee or HALOCK subcontractor may, during the course of its work, receive



directions, instructions or information from Clients relating to the work. Clients also acknowledge that, in the performance of its incident response services, HALOCK may not have an opportunity to advise Clients about the consequences of certain conduct to be taken by a HALOCK employee or HALOCK subcontractor, given that exigencies may exist. Clients hereby waive any claims, against HALOCK, for any damages of any kind that result from (1) the Clients' negligence, reckless or other wrongful conduct in providing directions, instructions or information; and/or (2) a decision or course of conduct taken by a subcontractor or HALOCK employee that is necessary to address an exigent circumstance such that there is no time to confer in advance with Clients.

17.0 Warranty and Disclaimer of Warranties Concerning Products, Equipment and Goods. Village expressly acknowledges that it will select solutions and may agree to the use of products, equipment and/or goods in order to solve or attempt to solve identified problems and issues. While HALOCK may, in the performance of its work, recommend solutions to Village, including the use of products, equipment and/or goods, Village expressly acknowledges and agrees that HALOCK is not a designer, manufacturer, distributor, or operator of any such products, equipment and/or goods. In light of the foregoing, the Parties expressly acknowledge and agree to the following:

17.1 If HALOCK has reason to know of the specific purpose for which a product, piece of equipment and/or good is required by Village, if HALOCK has reason to know that Village is relying on HALOCK's judgment when selecting a product, piece of equipment and/or good, and if Village actually relies on HALOCK's judgment when selecting a product, piece of equipment and/or good, then HALOCK hereby warrants that the product, piece of equipment and/or good is suitable for that specific purpose.

17.2 HALOCK does not make any express and/or implied warranties OF ANY KIND other than what is expressly stated in Section 17.1, and HALOCK hereby EXPRESSLY disclaims any and all additional EXPRESS AND/OR IMPLIED warranties of any kind including, but not limited to, any warranties of design and/or merchantability.

17.3 Village acknowledges that, when selecting and/or purchasing any product, piece of equipment and/or good for its use, Village shall not rely solely on any statement or representation made by any subcontractor, agent or employee of HALOCK and Village acknowledges that it has the right to independently exercise its own judgment when selecting and/or purchasing any product, piece of equipment and/or good.

17.4 Village acknowledges that HALOCK shall not be subject to liability for any damages caused by any design and/or manufacturing defect in any product, piece of equipment and/or good unless HALOCK knew or had reason to know about that defect prior to or at the time when the product, piece of equipment and/or good is acquired by Village and only if HALOCK failed to advise Village about the defect.



17.5 Except as is otherwise expressly stated in this Section 17.0, Village waives any claim of any kind against HALOCK or its assignee for any loss, damage or expense that is caused by or results from Village's use of any product, piece of equipment and/or good.

17.6 HALOCK and Village agree and acknowledge that the terms stated in this Section 17.0 apply only in the event that a separate statement of work has not been executed. If a separate statement of work exists, the terms of that statement of work supersede the terms stated in this Section 17.0.

18.0 Indemnity. Each Party agrees that it will indemnify, defend (if requested) and hold harmless the other Party as well as its respective parents, affiliates and subsidiary entities, officers, directors, shareholders, representatives, successors, assigns, employees and agents (collectively, the "Indemnitees") from and against any and all judgments, actions, claims, lawsuits, losses, fines, penalties, deficiencies, damages, liabilities, costs and/or expenses (including reasonable attorneys' fees, expenses, court costs and/or arbitration fees) that may be suffered, made or incurred by any Indemnitee arising out of: (i) any breach or alleged breach of any of the representations, warranties, covenants, obligations or agreements made by the indemnifying party in this Agreement, and/or (ii) the negligence, willful or intentional conduct of the indemnifying Party.

19.0 Insurance Requirements. HALOCK and Village shall maintain insurance against losses and damages to persons or to real or personal property, including worker's compensation, public liability, property damage and automobile liability insurance in an amount not less than \$1 million (\$1,000,000). Each Party shall add the other Party as an additional insured under the aforementioned insurance policies. Prior to the commencement of any work and upon request, a Party shall produce, to the other Party, a certificate of insurance demonstrating such coverage.

20.0 Notices. Any notice required or permitted by this Agreement shall be in writing and shall be made by personal delivery, overnight express courier (such as Federal Express) or by pre-paid certified or registered mail, addressed to the other Party as follows:

If to HALOCK: Attn: Terry Kurzynski, Senior Partner
 HALOCK Security Labs
 1834 Walden Office Square, Suite 200,
 Schaumburg, IL 60173
 847.221.0212



If to Counsel: Martin T. Tully
Actuate Law, LLC
641 W. Lake Street, 5th Floor
Chicago, IL 60661
312.579.3128
martin.tully@actuatelaw.com

If to Client : Brian Pabst
Village Administrator
Village of Willowbrook
835 Midway Drive
Willowbrook, IL 60527
(630) 323-8215
bpabst@willowbrook.il.us

Or, notice may be delivered to such other address as may be given by any Party to the other in writing from time to time. Notice will be deemed to have been received upon delivery or upon rejection of delivery as evidenced by a Party's signature.

21.0 HALOCK Security Labs. The formal corporate name for HALOCK Security Labs is Remington Associates Ltd., d/b/a HALOCK Security Labs, an Illinois corporation. Village should use the name "HALOCK" or "HALOCK Security Labs" in its vendor management system.

22.0 General Provisions

22.1 Assignment and Successors. Either Party may assign any or all of its rights, obligations and/or duties under this Agreement at any time and from time to time without the consent of the other Party. The Parties agree that this Agreement shall be binding upon the successors of each Party and shall inure to the benefit of, and be enforceable by, such successors, and any officers or directors thereof.

22.2 Rights of Title. All concepts, designs, programs, manuals, tapes, flowcharts and any other material prepared by HALOCK under this Agreement are exclusively for Village, who shall own and have the right to obtain from HALOCK and/or its employees, and to hold in its own name, copyrights, trademark registrations, patents, or whatever protection Village may deem appropriate to the subject matter.

22.3 Written Disclosure. HALOCK and its employee shall promptly disclose in writing to Clients all writings, inventions, improvements, or discoveries, whether copyrightable, patentable, or not, which are written, conceived, made, or discovered by HALOCK's employees jointly with Clients or singly arising out of, or during the term of this Agreement. As to each such disclosure, HALOCK and/or its employees shall specifically point out the features or concepts considered new or different. HALOCK



represents and warrants that there are, at present, no writings, inventions, improvements, or discoveries not included in a copyright, copyright applications, patent, or patent application that were written, conceived, invented, made, or discovered by HALOCK and/or employees before entering into this Agreement, and which HALOCK and/or employees desire to remove from the provisions of this Agreement, except those stated specifically in writing by HALOCK.

22.4 Choice of Law. The Parties expressly agree that any dispute that arises under or in relation to this Agreement shall be governed by Illinois law, regardless of any applicable choice-of-law principles.

22.5 Binding Arbitration. The Parties agree that any controversy or claim arising out of or relating to this Agreement, or breach thereof, shall be settled via binding arbitration in accordance with the Commercial Arbitration Rules of the American Arbitration Association, and judgment upon the award rendered by the arbitrator(s) may be entered in any court having jurisdiction thereof. Further, Client and HALOCK agree to equally share the cost of arbitration while arbitration is pending, with the prevailing Party to receive the cost of arbitration, as well as all reasonable legal fees incurred in relation to the arbitration. The Parties further agree that the arbitration hearing itself will proceed at a forum located within 150 miles of the Chicago-land area to be agreed upon by the Parties.

22.6 Entire Agreement. This Agreement and any SOW constitute the entire understanding between the Parties, and supersede all prior agreements and negotiations, whether oral or written. There are no other agreements between the Parties, except as set forth in this Agreement or any SOW. No supplement, modification, waiver, or termination of this Agreement shall be binding unless in writing and executed by the Parties to this Agreement. In the event of any conflict or inconsistency between the terms of the Agreement and the terms of any SOW, the terms of this Agreement will govern and control in all respects. The Clients acknowledge and understand that the statements and representations that are included in any proposal, provided by HALOCK, are not incorporated into this Agreement as legally binding terms and obligations of HALOCK.

22.7 Survival. Termination or expiration of this Agreement for any reason shall not release either Party from any liabilities which, by their nature, are applicable following any such termination or expiration.

22.8 Headings. The inclusion of headings in this Agreement is for convenience of reference only and shall not affect the construction or interpretation hereof.

22.9 Counterparts; Facsimile and Electronic Signatures. This Agreement may be executed in as many counterparts as may be deemed necessary and convenient, and by the different Parties hereto on separate counterparts, each of which when so executed



shall be deemed an original, but all such counterparts shall constitute one and the same instrument. Delivery of an executed counterpart of a signature page to this Agreement by via any electronic means shall be effective as delivery of a manually executed counterpart to this Agreement.

22.10 Severability. If any provision of this Agreement is held invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions will not in any way be affected or impaired.

23.0 Attorney – Client Privilege. Client further understands that any communications that involve an attorney who is providing legal advice are communications that are protected by the Attorney-Client Privilege and/or work product doctrine. Village agrees that any communications between HALOCK and Counsel are considered privileged and subject to the protection of the attorney-client privilege so long as the communications are for the purpose of providing the Village with legal advice. Village acknowledges and understands that the privilege can be waived if protected information is disclosed to third parties. Finally, Village acknowledges that it is ultimately up to a court of competent jurisdiction to determine the full nature and extent of any protection that is afforded by the attorney-client privilege.

24.0 Approval and Acknowledgment. Clients acknowledge that they have thoroughly read this Agreement, understand it, and agree to be bound by its terms and further agree that it is the complete and exclusive statement of the Agreement between the Parties, which supersedes all proposals, oral or written, and all communications between the Parties relating to the subject matter of this Agreement. Clients further acknowledge that they have consulted with legal counsel or had the opportunity to consult with legal counsel regarding the terms and conditions stated herein.

For: Village of Willowbrook

Signed: _____

Printed: Frank A. Trilla _____

Title: Mayor

Date: _____

For: HALOCK Security Labs

Signed: _____

Printed: Terry Kurzynski _____

Title: Senior Partner

Date: _____

For: Actuate Law, LLC

Signed: _____



HALOCKSecurityLabs

Purpose Driven Security

Printed: Martin T. Tully _____

Title: Partner _____

Date: _____



HALOCK RATE SHEET 2020

Effective Date: January 1, 2020

RATES. A separate SOW, quotation or proposal may be supplied for details of fees and payment terms. For projects in the absence of any other mutually agreed upon fee structure, this Rate Sheet contains a list of applicable rates. HALOCK reserves the right to adjust fees at its sole discretion and publish on an annual basis.

APPLICABLE RATES

<u>Resource Classification</u>	<u>Hourly Rate</u>
Security Engineer	\$300
Governance Risk Consultant (GRC)	\$300
Managing Consultant	\$325
Principal	\$350
Partner	\$400
Incident Response / Forensics	\$390
Litigation Support	\$400
Trial/Deposition	\$450

PROPOSAL FOR SERVICES

Compromise Assessment

Presented to

Village of Willowbrook

March 10th, 2020 by:



HALOCKSecurityLabs

1834 Walden Office Square, Suite 200

Schaumburg, IL 60173

847.221.0200

www.halock.com

Terry Kurzynski

CISSP, CISA, QSA, ISO 27001 Auditor

847.221.0212

terryk@halock.com

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PROJECT BACKGROUND

The Village of Willowbrook, in response to a recent incident, is looking to validate the restored infrastructure does not contain indicators of compromise that are indicative of current malware activity or could lead to further compromise. To achieve this objective, the Village of Willowbrook has requested assistance from HALOCK Security Labs (“HALOCK”) to deliver a Compromise Assessment.

A Compromise Assessment provides an in depth, point of time view into multiple potential threat vectors to provide answers to questions such as

- Are the in-place security controls effective?
- Are there undetected malware and unwanted activities occurring within the infrastructure?
- What applications are in use on and through the company networks and do they pose a threat?

The results of a Compromise Assessment will supply detailed information and recommendations to reduce the risk of detected threats.

The HALOCK Compromise Assessment will include the following threat diagnostic:

Endpoint Diagnostic:



The Endpoint component of this diagnostic evaluates activity at the endpoints (servers and workstations) and focuses on detecting and alerting on unknown malware or activity. Traditional Anti-Virus and other endpoint solutions are effective at detecting and blocking known malware based on signatures. The Endpoint diagnostic inspects for unknown (Zero-day) malware and suspicious behaviors that have bypassed traditional Anti-Virus solutions.

HALOCK appreciates the opportunity to present this proposal and looks forward to meeting with the Village of Willowbrook team to answer any questions and provide additional details.

This Proposal is subject to and hereby incorporates the terms and conditions set forth in the Security Services Agreement by and between Village of Willowbrook and HALOCK.

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FEES

HALOCK Security Labs agrees to perform the Compromise Assessment for the following fixed fees.

Fixed-Fee Work Efforts	Terms	Fees
• Compromise Assessment – Endpoints	Fixed-Fee	\$7,500
	Fixed-Fee Total	\$7,500

MILESTONE BASED PAYMENT SCHEDULE

Fees will be paid per milestone achievement according to the following schedule:

#	Milestone	Fees
1	Due to initiate selected diagnostic layers	50%
2	Due upon completion of draft deliverable for selected diagnostic layers	50%

Additional requested efforts deemed out-of-scope will be discussed and authorized by Village of Willowbrook before proceeding. Fees for out-of-scope efforts will be billed in accordance with the Security Services Agreement by and between Village of Willowbrook and HALOCK Security Labs.

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ACCEPTANCE

Acceptance of Proposal for Compromise Assessment

Presented to the Village of Willowbrook

March 10th, 2020

Village of Willowbrook elects the following Compromise Assessment components

 Endpoint (\$7,500)

If Village of Willowbrook agrees to all information as presented in this proposal and wishes to proceed, please sign below and return to Lisa Welch (lwelch@halock.com)

Village of Willowbrook acceptance:

All invoices will be addressed to:

Signed: _____

Village of Willowbrook

Printed: _____

Attention: _____

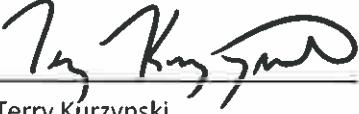
Title: _____

Address: _____

Date: ____/____/2020

HALOCK Security Labs agrees to honor this proposal for thirty (30) days. Upon execution, Village of Willowbrook hereby commits to initiate this project within forty-five (45) days.

HALOCK acceptance:

Signed: 

Printed: Terry Kurzynski

Title: Partner, HALOCK Security Labs

Date: 03/10/2020

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SCOPE OF WORK EFFORTS

The Compromise Assessment provides a holistic view of existing risks that are currently unidentified on networks and endpoints. The deliverable will be a report documenting all findings of the Compromise Assessment as well as related recommendations.

INCLUDED SCOPE

Work Effort	Detailed scope
 Compromise Assessment	Detailed Scope: The Endpoint component typically inspects traffic for a minimum of 21 consecutive days. Once collected, reporting on activity seen, analysis of any detected suspicious/malicious behaviors, and recommendations are provided via a report within 2 weeks of Endpoint decommissioning.
Endpoint	<ul style="list-style-type: none">• HALOCK will assist customer with the configuration of up to 40 endpoints as identified by the customer (Customer to perform actual install of endpoint agents).• HALOCK will provide the endpoint detection console.• Following deployment, the Endpoint diagnostic will be in a data analysis mode for a minimum period of 21 days. <p>All monitoring will be performed remotely.</p>

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HIGH-LEVEL PROJECT ACTIVITIES, APPROACH, AND DELIVERABLES

ACTIVITIES

The listed activities are applicable to all 4 Compromise Assessment vectors (Network and Applications, Endpoint, Web Applications, and Email.)

- **Initiation/Planning:** HALOCK's resource coordinator will contact the Village of Willowbrook sponsor to acknowledge receipt and begin project initiation. HALOCK will schedule a planning session and provide a planning document to ensure proper sizing, placement of appliances, placement of the endpoint console, and any other networking requirements as applicable.
- **Deployment:** HALOCK will configure and deploy diagnostics to the customer and assist with deployment of appliance and consoles and testing as applicable.
- **Monitoring:** For any diagnostic, HALOCK, will monitor, analyze, and alert on any relevant and/or critical events detected during diagnostic. HALOCK will provide recommended remediation guidance depending on the activity seen and the severity of the activity.
- **Equipment Retrieval/Console Decommissioning:** As applicable, after the monitoring period has elapsed and/or remediation activities performed by the customer are completed, Village of Willowbrook will return all equipment belonging to HALOCK via USPS or equivalent or arrange for an in-person pickup by HALOCK personnel
- **Reporting:** HALOCK will document all activity and analysis performed during the Compromise Assessment
- **Report Delivery and Review:** HALOCK will deliver a complete report to Village of Willowbrook and schedule a review
- **Project/Phase Closure:** Following any changes or revisions, the final report will be updated and issued as final

PROJECT APPROACH – COMPROMISE ASSESSMENT



Endpoint Diagnostic

HALOCK will deploy a management console and provide software agents to be deployed on customer selected endpoints (up to 500 servers and workstations). Deployed agents communicate back to the management console over port 443. The agents are passive, listening to all activities that occur on the endpoint, recording and sending the information to the management console. The management console evaluates and alerts on behaviors that are determined to be threats or an out of the ordinary profile for the endpoint systems. HALOCK performs further analysis on the alerts to determine if they are false positives or threats as well as works with the customer to identify and provide remediation recommendations.

The Endpoint diagnostic is generally collecting information for a period of 21 days. Once collection is complete, reporting on activity seen, analysis of any detected suspicious/malicious behaviors, and recommendations are provided via a report within 2 weeks after collection has ended.

DELIVERABLES

The following are samples of the Compromise Assessment report. Please note the content is custom for each engagement and the final report may differ from these examples.

Figures 1 and 2 are executive overview samples.

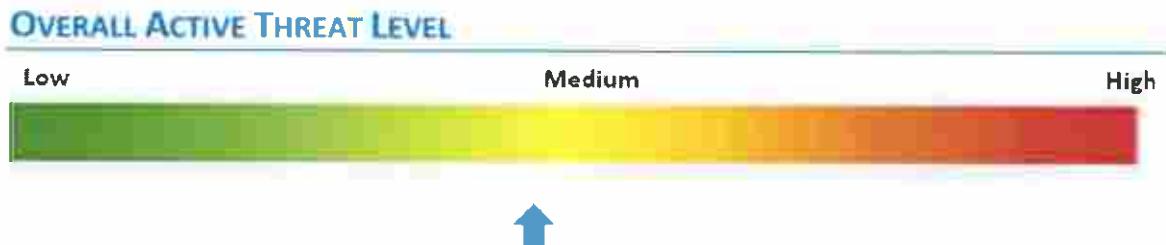


Figure 1 - Overall Threat Level

The following is a sample of detailed findings including tools used for the diagnostic as well as specific results.

There was one laptop that had a potential virus downloaded and executed. The software is called the "chrome_cleanup_tool_exe". This is a legitimate tool but has been shown in the past to contain a virus payload. The laptop named ASSET1 should be inspected to validate that the virus was caught by the existing anti-virus product.

One of the systems that HALOCK detected a large amount of network connections to malicious hosts was the system ASSET3. The accessing of malicious hosts is an issue when the application being used is iexplorer.exe or chrome.exe. The issue with the ASSET3 workstation is the malicious sites are being accessed from the kernel of the system (ntoskrnl.exe). This type of connection indicates there is a potential lower level of processing of malicious code. The access to malicious sites was over a variety of IP address to a total of 862 connections. For a detailed list of IP addresses review Appendix D.

Another system accessing malicious sites was the system ASSET8. This appears to be a Domain controller and a DNS server. All of the accesses appear to be from the dns.exe program, which is only a port 53 connection. In some instances, DNS traffic can be used to tunnel abnormal connections or even code. HALOCK does not believe this to be malicious connections from the DNS server. The issue is to find the downstream workstations or systems that are requesting the DNS connections to malicious sites and correcting their action. The connection information should be in the DNS logs. HALOCK has included the full list of DNS entries (Appendix D).

HALOCK also found systems that contained potential viruses that need to be reviewed and validated to see if the local anti-virus program had found and eradicated the offending file. The first instance was found on the system ASSET5 with an IP address of 10.x.x.x & 10.x.x.x. The CB Response alerted on the file in the user's local directory "c:\users\ele\downloads\chrome_font.exe". This file shows up as a 43 out of 57 (high) on the VirusTotal correlation engine.

TERMS & CONDITIONS

Planning

Prior to initiating efforts, an initial planning session will be conducted to define and document specific scope of the incident, notification guidelines, third party requirements, or other logistics necessary to address the incident.

Acceptance of this proposal indicates that both parties agree:

- Dates selected during initial planning will be considered the “Schedule of Activities”, as referenced below.
- Abide by task specific terms as defined in the “Scope” section of this proposal.
- Provide the necessary network and/or escorted physical access for HALOCK to perform incident response and incident management.
- Additional requirements, specific to the incident and environment, may be identified and documented during planning sessions. Failure to return planning documentation will result in rescheduling of all affected fieldwork efforts to the next mutually agreeable window.
- Reasonably ensure the personnel, site, and components within the scope are ready and available during the agreed upon dates. Delays

Following acceptance of this proposal, an initial planning session will be conducted between Village of Willowbrook and HALOCK. Specific dates will be mutually agreed upon for fieldwork during the planning session as well as documented in a detailed project plan.

All efforts outlined in this proposal must be completed within the term selected on the “ACCEPTANCE” section below, beginning from the start of the engagement. Should Village of Willowbrook require an activity to be rescheduled, they may do so without penalty provided fourteen (14) days advance notice is given. Requests to reschedule for specific alternate dates will be accepted based on existing HALOCK commitments and resource availability. Requests by Village of Willowbrook to postpone or otherwise delay an effort without the required advance notice will be considered a cancellation without notice of that particular effort.

Travel Expenses

Travel expenses include lodging, meals, and auto rental and transportation costs. Travel expenses will be billed to Village of Willowbrook monthly. There is no travel anticipated with this project. Should additional expenses become necessary to complete the scope of review as defined in this proposal, prior approval will be obtained from Village of Willowbrook.

COMPANY OVERVIEW

REGISTERED CORPORATE NAME, DBA, AND INCORPORATION

Remington Associates, LTD d/b/a HALOCK Security Labs

Incorporated October 1996

DUN & BRADSTREET NUMBER & FEDERAL TAX ID

Federal Tax ID: 36-4111248

D&B #: 00-211-8219

PRIMARY AND SECONDARY SIC NUMBERS

SIC Number: 73 89

ADDRESS, PHONE, AND FACSIMILE

HALOCK Security Labs

1834 Walden Office Square, Suite 200

Schaumburg, IL 60173

Main Phone: 847.221.0200

Main Facsimile: 847.637.8312

KEY CONTACT

Lisa Welch, Account Executive

847.221.0211

lwelch@halock.com

AUTHORIZED PERSONNEL

Terry Kurzynski, Partner

847.221.0212

terryk@halock.com

Proposal for Incident Response Services			
Bill To: Village of Willowbrook 835 Midway Drive Willowbrook, IL 60527	Quote Number: VOW-001	Date: 3/10/2020	Expiration: 4/10/2020
Attn: Brian Pabst	HALOCK Authorized by:		
Phone: 630-920-2261			
Email: bpabst@willowbrook.il.us	Terry Kurzynski, Senior Partner		

Title/Description of Services	Terms	Estimated Hours	Hourly Rate	Estimated Price
Objectives: <ul style="list-style-type: none"> Help determining if data was exfiltrated. Assist with identifying and remediating the attack vector for the malware incident. 				
Scope and Activities may include but are not limited to; <ul style="list-style-type: none"> Log analysis Image analysis Incident report review. This activity is dependent on another party providing a written report. Recommendation on incident containment and prevention. Advisory services. 	T&M	10	\$390	\$3,900

Evidence Storage: In certain circumstances, it may be necessary or desired for HALOCK to store customer provided equipment and/or data on HALOCK premises. HALOCK is able to provide secure storage and audited access to all materials utilized during an investigation.

Please select the fixed fee option for equipment and data storage:

- Storage of all digital media and/or equipment for 1 year. \$150.00
- Storage of all digital media and/or equipment for 2 years. \$300.00
- Storage of all digital media and/or equipment for 3 years. \$450.00
- Destroy and/or return all digital media and/or equipment once the investigation is complete. \$0.00

Destruction of media and/or equipment: If HALOCK is directed to destroy digital media and/or equipment at the end of the engagement, HALOCK will use accepted best practice methods to securely wipe or destroy. HALOCK will provide a certification of media wipe or destruction to the customer upon completion.

General Terms: Time and Materials projects are invoiced weekly for actual work performed and costs incurred with Net 15 terms. Additional costs not included in the estimate may include: tap gear, hardware and/or software licensing, miscellaneous costs for drives to support forensic investigation, travel and lodging expenses. HALOCK shall provide Client with periodic status reports of time consumed on project. If Client terminates this agreement, HALOCK reserves the right to invoice Client for all time incurred by any subcontractor and/or employee at the prevailing rate, for any incurred expenses, and any other reasonable costs or fees.

Attorney-Client Privilege and Confidentiality: In order for HALOCK to effectively perform under this agreement, it may be necessary or desirable for Client to disclose confidential and proprietary information pertaining to Client's past, present and future activities. Additionally, during the performance of its work, HALOCK may come into possession of sensitive and proprietary information that needs to be kept confidential. Since it is difficult to separate confidential and proprietary information from that which is not, HALOCK will instruct its employees and subcontractors to regard all information obtained during the performance of its services as confidential and proprietary and to make reasonable efforts to preserve the confidential nature of all such information. Client further understands that any communications that involve an attorney who is providing legal advice are communications that are protected by the Attorney-Client Privilege and/or work product doctrine. Client agrees that any communications between HALOCK and an attorney for the Client are considered privileged and subject to the protection of the attorney-client privilege so long as the communications are for the purpose of providing legal advice. Client acknowledges and understands that the privilege can be waived if protected information is disclosed to third parties. Finally, Client acknowledges that it is ultimately up to a court of competent jurisdiction to determine the full nature and extent of any protection that is afforded by the attorney-client privilege.

Limitation of Liability: Client agrees to hold HALOCK and/or its employees and subcontractors harmless now and forever against any claims or demands resulting from damages caused by employee(s) or subcontractors to Client's equipment, hardware, software or data during the course of project performance, unless caused by gross negligence or willful misconduct. Client acknowledges that a subcontractor or HALOCK employee may, during the course of its work, receive directions, instructions or information from Client relating to the work. Client also acknowledges that, in the performance of its incident response services, HALOCK may not have an opportunity to advise Client about the consequences of certain conduct to be taken by a subcontractor or HALOCK employee, given that exigencies may exist. Client hereby waives any claims, against HALOCK, for any damages of any kind that result from (1) the Client's negligence, reckless or other wrongful conduct in providing directions, instructions or information; and/or (2) a decision or course of conduct taken by a subcontractor or HALOCK employee that is necessary to address an exigent circumstance such that there is no time to confer in advance with Client. Given the unpredictable nature of how systems may react to tools and techniques that HALOCK may use during the course of its work, HALOCK makes no guarantee that its final report will include all vulnerabilities and/or liabilities that may, have or will affect the Client. Client expressly acknowledges and understands that HALOCK cannot guarantee that it will identify any and all vulnerabilities and/or liabilities that have, may or will affect it. In no circumstances shall HALOCK's liability to the Client for any reason whatsoever exceed the total cost of the services to be provided under this agreement.

By: _____ Client Signature and Authorization to Proceed

_____ Client Printed Name and Title

_____ Date



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/10/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERs NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Connor & Gallagher Ins. Serv. 750 Warrenville Road, Ste. 400 Lisle, IL 60532 Bob Davis	630-810-9100	CONTACT NAME: Jose L Rodriguez
		PHONE (A/C, No, Ext): 630-810-9100 FAX (A/C, No): 630-810-0100
		E-MAIL ADDRESS: jrodriguez@gocgo.com
		INSURER(S) AFFORDING COVERAGE
		INSURER A: Federal Insurance Company
		INSURER B: Twin City Fire Insurance 29459
		INSURER C: Continental Casualty Company 20443
		INSURER D:
		INSURER E:
		INSURER F:

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR		3581-36-22 WUC	01/11/2020	01/11/2021	EACH OCCURRENCE	\$ 1,000,000	
						DAMAGE TO RENTED PREMISES (EA occurrence)	\$ 1,000,000	
						MED EXP (Any one person)	\$ 10,000	
						PERSONAL & ADV INJURY	\$ 1,000,000	
						GENERAL AGGREGATE	\$ 2,000,000	
						PRODUCTS - COMP/OP AGG	\$ 2,000,000	
						Emp. Ben.	\$ 1,000,000	
	GEN'L AGGREGATE LIMIT APPLIES PER: POLICY <input type="checkbox"/> PRO- JECT <input type="checkbox"/> LOC							
	OTHER:							
A	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS X HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY		(19) 73525359	01/11/2020	01/11/2021	COMBINED SINGLE LIMIT (EA accident)	\$ 1,000,000	
						BODILY INJURY (Per person)	\$	
						BODILY INJURY (Per accident)	\$	
						PROPERTY DAMAGE (Per accident)	\$	
							\$	
A	X UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE		7985-14-86	01/11/2020	01/11/2021	EACH OCCURRENCE	\$ 10,000,000	
						AGGREGATE	\$ 10,000,000	
							\$	
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N <input checked="" type="checkbox"/> N/A		83WECPV3238	01/11/2020	01/11/2021	X PER STATUTE	OTH-ER	
						E.L. EACH ACCIDENT	\$ 1,000,000	
						E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000	
						E.L. DISEASE - POLICY LIMIT	\$ 1,000,000	
A	Tec E&O/Cyber Risk		3581-36-22 WUC	01/11/2020	01/11/2021	AGGR	\$ 5,000,000	
C	1st&3rdPartyCrime		5096845641	01/11/2020	01/11/2021	1st/3rdCr	\$ 3M/\$3M	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Evidence of Insurance.

CERTIFICATE HOLDER

CANCELLATION

WILLOW1

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

VILLAGE OF WILLOWBROOK

BOARD MEETING
AGENDA ITEM - HISTORY/COMMENTARY

AN ORDINANCE OF THE VILLAGE OF WILLOWBROOK
ESTABLISHING TEMPORARY EXECUTIVE POWERS PURSUANT TO
65 ILCS 5/11-1-6

AGENDA NO. 8.

AGENDA DATE: 03/23/2020

STAFF REVIEW: Mike Mertens, Assistant Village Administrator

SIGNATURE: M. Mertens

LEGAL REVIEW: Thomas Bastian, Village Attorney

SIGNATURE: T. Bastian /m

RECOMMENDED BY: Brian Pabst, Village Administrator

SIGNATURE: B. Pabst /m

REVIEWED & APPROVED BY COMMISSION: YES NO N/A

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)

In late 2019, a new and significant outbreak of Coronavirus Disease 2019 (COVID-19) emerged in China. The World Health Organization declared COVID-19 a Public Health Emergency of International Concern on January 30, 2020, and the United States Secretary of Health and Human Services declared that COVID-19 presents a public health emergency on January 27, 2020.

On March 9, 2020 Illinois Governor JB Pritzker declared all counties in the State of Illinois as a disaster area, Governors Disaster Proclamation. Following the lead of Governor, J. B. Pritzker, health agencies on both the State and Federal level, and March 16, 2020 DuPage County Disaster Proclamation by DuPage County Board Chairman Dan Cronin, the Village is taking immediate steps of limiting access to the Village Hall. This action of social distancing is to prevent the spread of COVID-19. The Centers for Disease Control (CDC) and World Health Organization have declared the COVID-19 a global pandemic. The CDC recommended that all events over 50 people be postponed or cancelled. The State of Illinois has closed all restaurants and bars for in-house services and is recommending a minimum six-foot social distancing policy. The World Health Organization has reported 125,048 confirmed cases of COVID-19 and 4,613 deaths attributable to COVID-19 globally as of March 12, 2020.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

It is the policy of the Village of Willowbrook that the corporate authorities will be prepared to address any emergencies and, therefore, pursuant to Section 5/11-1-6 of the Illinois Municipal Code, it is necessary and appropriate to establish standards for the determination of whether a state of emergency exists authorizing the mayor to exercise extraordinary power and authority, by executive order, during the possible state of emergency, to ensure that the effects of COVID-19 are mitigated and minimized and that residents and visitors in the Village remain safe and secure.

If the ordinance is approved, it would allow for the following items allowable through the code of ordinances:

- a) All actions reasonably and expeditiously necessary to respond to the local state of emergency; and
- b) Approve previously appropriated expenditures of the Village for the purpose of continuing the operations of the Village; and

- c) In the event the local state of emergency extends beyond the current fiscal year and a new budget has not been approved, the Mayor shall be authorized to approve new spending by the Village during the existence of the local state of emergency;
- d) Canceling meetings of any board or commission to which the Mayor appoints members. Any such cancellation shall automatically extend such deadlines for required actions by such board or commission as is specified in the cancellation notice;
- e) Suspend licenses or permits for special events or any other licenses or permits issued by the Village which in the judgment of the Mayor could impact the public health or well-being of residents or visitors to the community;
- f) Authorize any purchase for which funds are available reasonably related to the local state of emergency; and
- g) Authorize to close Village facilities as is reasonably required to protect the health of the public and employees of the Village related to the local state of emergency.

Staff will keep Village Board members in continual communication and keep a record of any expenditures authorized through this declaration. A copy of the State of Illinois Executive Order in Response to COVID-19 is attached. Also attached is a copy of the Declaration of the Local State of Emergency.

ACTION PROPOSED: Pass the Ordinance.

ORDINANCE NO. 20-0—

**AN ORDINANCE OF THE VILLAGE OF WILLOWBROOK ESTABLISHING
TEMPORARY EXECUTIVE POWERS PURSUANT TO 65 ILCS 5/11-1-6**

WHEREAS, the Village of Willowbrook, DuPage County, Illinois, is a home rule unit of local government and, pursuant to the provisions of Section 6(a) of Article VII of the Constitution of the State of Illinois, may exercise any power and perform any function pertaining to its government and affairs; and

WHEREAS, in late 2019, a new and significant outbreak of Coronavirus Disease 2019 (COVID-19) emerged in China; and

WHEREAS, COVID-19 is a novel severe acute respiratory illness that can spread among people through respiratory transmissions and present with symptoms similar to those of influenza; and

WHEREAS, certain populations are at higher risk of experiencing more severe illness as a result of COVID-19, including older adults and people who have serious chronic medical conditions such as heart disease, diabetes, or lung disease; and

WHEREAS, we are continuing our efforts to prepare for any eventuality given that this is a novel illness and given the known health risks it poses for the elderly and those with serious chronic medical conditions; and

WHEREAS, the World Health Organization declared COVID-19 a Public Health Emergency of International Concern on January 30, 2020, and the United States Secretary of Health and Human Services declared that COVID-19 presents a public health emergency on January 27, 2020; and

WHEREAS, State of Illinois Governor JB Pritzker issued a disaster proclamation on March 9, 2020, declaring all counties in the State of Illinois a disaster area under the Illinois Emergency Management Agency Act, 20 ILCS 3305/7; and

WHEREAS, the World Health Organization has reported 125,048 confirmed cases of COVID-19 and 4,613 deaths attributable to COVID-19 globally as of March 12, 2020; and

WHEREAS, the Centers for Disease Control (“CDC”) currently recommends community preparedness and everyday prevention measures be taken by all individuals and families in the United States, including voluntary home isolation when individuals are sick with respiratory symptoms, covering coughs and sneezes with a tissue, washing hands often with soap and water for at least 20 seconds, use of alcohol-based hand sanitizers with at least 60% alcohol if soap and water are not readily available, and routinely cleaning frequently touched surfaces and objects to increase community resilience and readiness for responding to an outbreak; and

WHEREAS, a vaccine or drug is currently not available for COVID-19; and

WHEREAS, in communities with confirmed COVID-19 cases, the CDC currently recommends mitigation measures, including staying at home when sick, when a household member is sick with respiratory disease symptoms or when instructed to do so by public health officials or a health care provider and keeping away from others who are sick; and

WHEREAS, despite efforts to contain COVID-19, the World Health Organization and the CDC indicate that it is expected to spread; and

WHEREAS, as of March 18, 2020, there were 160 confirmed cases of COVID-19 and an additional 1500 persons tested under pending investigation in Illinois; and

WHEREAS, one of the confirmed cases of COVID-19 in Illinois has not been linked to any travel activity or to an already-confirmed COVID-19 case, which indicates community transmission in Illinois; and

WHEREAS, based on the foregoing, the corporate authorities of the Village of Willowbrook recognize the potential of a public health emergency in Willowbrook in the near future; and

WHEREAS, it is the policy of the Village of Willowbrook that the corporate authorities will be prepared to address any emergencies and, therefore, pursuant to Section 5/11-1-6 of the Illinois Municipal Code, it is necessary and appropriate to establish standards for the determination of whether a state of emergency exists authorizing the mayor to exercise extraordinary power and authority, by executive order, during the possible state of emergency, to ensure that the effects of COVID-19 are mitigated and minimized and that residents and visitors in the Village remain safe and secure.

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows:

SECTION ONE: The foregoing recitals are hereby incorporated as the findings of fact of the corporate authorities of the Village of Willowbrook as if fully recited herein.

SECTION TWO: The corporate authorities hereby establish standards for the determination of whether a state of emergency exists within the Village of Willowbrook:

1. The existence of federal, state or county directives or advisories on COVID-19 which impact any activities within the Village or specific instances of COVID-19 within the Village which require action to ensure the safety of the general public or of Village officials and staff; and

2. The need for immediate, emergency action which must occur before the next regular meeting of the Village Board of the Village of Willowbrook.

SECTION THREE: DECLARATION. If the standards enumerated in Section Two of this ordinance are met, the mayor shall provide, under oath, a statement finding that such standards have been met, setting forth facts to substantiate such findings, describing the nature of the emergency, and declaring that a state of emergency exists. This statement shall be filed with the Village Clerk as soon as practicable.

SECTION FOUR: ORDERS AUTHORIZED. The corporate authorities hereby grant to the mayor, in the event that the standards in Section Two of this ordinance are met and the mayor has provided a statement as required by Section Three of this ordinance, the extraordinary power and authority to exercise, by executive order, during the state of emergency, the powers of the corporate authorities as may be reasonably necessary to respond to the emergency to ensure that the effects of COVID-19 are mitigated and minimized and that residents and visitors in the Village of Willowbrook remain safe and secure including but not limited to those powers set forth in Title 2, Chapter 1 of the Village Code of Ordinances and as follows:

- a) All actions reasonably and expeditiously necessary to respond to the local state of emergency; and
- b) Approve previously appropriated expenditures of the Village for the purpose of continuing the operations of the Village; and
- c) In the event the local state of emergency extends beyond the current fiscal year and a new budget has not been approved, the Mayor shall be authorized to approve new spending by the Village during the existence of the local state of emergency;
- d) Canceling meetings of any board or commission to which the Mayor appoints members. Any such cancellation shall automatically extend such deadlines for required actions by such board or commission as is specified in the cancellation notice;

- e) Suspend licenses or permits for special events or any other licenses or permits issued by the Village which in the judgment of the Mayor could impact the public health or well-being of residents or visitors to the community;
- f) Authorize any purchase for which funds are available reasonably related to the local state of emergency; and
- g) Authorize to close Village facilities as is reasonably required to protect the health of the public and employees of the Village related to the local state of emergency.

SECTION FIVE: The state of emergency and the mayor's extraordinary power and authority provided in Section Four shall expire not later than the adjournment of the first regular meeting of the corporate authorities of the Village after the state of emergency is declared.

SECTION SIX: DURATION. At the first regular meeting of the corporate authorities after the state of emergency is declared, the corporate authorities may ratify the actions taken by the mayor during the state of emergency, and determine, by ordinance, whether the state of emergency should continue and any extension of the mayor's temporary extraordinary powers.

SECTION SEVEN: SEVERABILITY. The various provisions of this Ordinance are to be considered as severable, and if any part or portion of this Ordinance shall be held invalid by any Court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Ordinance.

SECTION EIGHT: ABSENCE OR INCAPACITY. In the absence or incapacity of the Mayor, the Mayor may delegate such powers to the emergency interim successor who may take such actions as are provided herein.

SECTION NINE: NOTICE. Upon issuing the proclamation herein authorized, the Village Clerk shall notify the news media situated within the Village, and shall cause copies of

the proclamation *declaring* the existence of the emergency to be posted at the following places within the Village: Village Hall and the police station.

SECTION TEN: VIOLATIONS. Any person violating the provisions of this ordinance or executive orders issued pursuant hereto shall be guilty of an offense against the Village and shall be punished as provided by Village Code.

SECTION ELEVEN: REPEAL OF PRIOR ORDINANCES. All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

SECTION TWELVE: EFFECTIVE DATE. This Ordinance shall be in full force and effect from and after its passage, approval and publication in pamphlet form as provided by law.

PASSED and APPROVED this 23rd day of March, 2020.

ROLL CALL VOTE:

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

APPROVED:

Frank A. Trilla, Mayor

ATTEST:

Leroy R. Hansen, Village Clerk

DECLARATION OF LOCAL STATE EMERGENCY

State of Illinois
County of DuPage
Village of Willowbrook

Pursuant to the authority vested in the office of Mayor of the Village of Willowbrook, as Principal Executive Officer, by the Illinois Municipal Code, Section 5/11-1-6 (625 ILCS 5/11-1-6) and the Illinois Emergency Management Agency Act, Section 3305/11, (20 ILCS 3305/1, *et seq.*), and Ordinance 94-0-08 of the Village of Willowbrook, I, Frank A. Trilla, Mayor of the Village of Willowbrook, do hereby declare that a Local State of Emergency exists as of this date, March 23, 2020, and shall continue until such time as provided by Ordinance 20-0-_____.

In late 2019, a significant outbreak of COVID-19 (Coronavirus) erupted in China. Since the initial outbreak, COVID-19 has spread to six continents, including North America. The United States currently has, as of March 18, 2020, 7,038 reported cases of COVID-19 with a total of 97 deaths. As of March 18, 2020, 1500 tested cases of COVID-19 have been reported in Illinois, including 22 case in the Village of Willowbrook. COVID-19 is a severe acute respiratory illness that is easily transmitted. Senior citizens and persons with chronic medical conditions such as heart disease, diabetes or lung disease are at higher risk to contract this disease for which there currently exists no vaccination.

Despite efforts to contain COVID-19, the World Health Organization has determined that this pandemic is spreading and the numbers of reported cases in Illinois and throughout the United States are rapidly increasing.

The nature of the emergency is the COVID-19 Virus Pandemic.

During the existence of the Local State of Emergency, I, as Mayor of the Village of Willowbrook, shall execute the authority as provided under the Illinois Municipal Code, the Illinois Emergency Management Agency Act and Ordinance No. 94-0-08.

The declaration of Local State of Emergency shall be filed with the Village Clerk as soon as practicable.

I, Frank A. Trilla, whose name is signed to this instrument, being first duly sworn, signed and executed the instrument as the Declaration of Local State of Emergency, and that I signed willingly, and that I executed it as my free and voluntary act for the purposes therein expressed.

Frank A. Trilla, Mayor
Village of Willowbrook

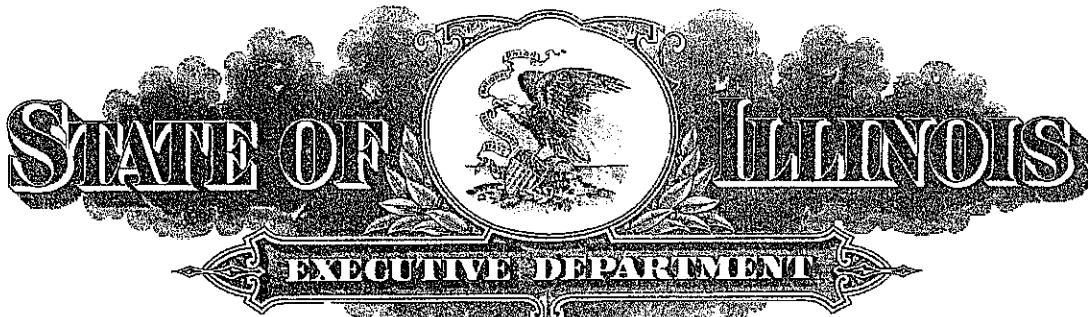
NOTARY ACKNOWLEDGMENT

On this 23rd day of March, 2020, personally appeared the above-named Frank A. Trilla and acknowledged the foregoing to be his free act and deed, before me.

Notary Public

My Commission Expires: _____

[SEAL]



SPRINGFIELD, ILLINOIS

FILED
INDEX DEPARTMENT

MAR 17 2020

IN THE OFFICE OF
SECRETARY OF STATE

March 17, 2020

Executive Order 2020 – 08

EXECUTIVE ORDER IN RESPONSE TO COVID-19
(COVID-19 EXECUTIVE ORDER NO. 6)

WHEREAS, in late 2019, a new and significant outbreak of Coronavirus Disease 2019 (COVID-19) emerged; and,

WHEREAS, COVID-19 is a novel severe acute respiratory illness that can spread among people through respiratory transmissions and present with symptoms similar to those of influenza; and,

WHEREAS, certain populations are at higher risk of experiencing more severe illness as a result of COVID-19, including older adults and people who have serious chronic medical conditions such as heart disease, diabetes, or lung disease; and,

WHEREAS, despite efforts to contain COVID-19, the World Health Organization and the Center for Disease Control (CDC) indicate that it is expected to spread; and,

WHEREAS, in communities with confirmed COVID-19 cases, the CDC currently recommends mitigation measures, including practicing social distancing, staying at home when sick, staying home when a household member is sick with respiratory disease symptoms or when instructed to do so by public health officials or a health care provider, and keeping away from others who are sick; and,

WHEREAS, State agencies have been directed to temporarily reduce activities and workforce to core mission functions and essential operations, encouraging working remotely where possible; and,

WHEREAS, I, JB Pritzker, Governor of Illinois, declared all counties in the State of Illinois as a disaster area on March 9, 2020 (“Gubernatorial Disaster Proclamation”); and,

WHEREAS, on March 11, 2020, the World Health Organization characterized the COVID-19 outbreak as a pandemic; and,

WHEREAS, it is necessary and appropriate for the State of Illinois to immediately take measures to protect the public's health in response to this COVID-19 outbreak;

THEREFORE, by the powers vested in me as the Governor of the State of Illinois, and pursuant to Sections 7(1), 7(8), and 7(12) of the Illinois Emergency Management Agency Act, 20 ILCS 3305, I hereby order the following:

Section 1. During the duration of the Gubernatorial Disaster Proclamation and for a period of thirty days following its termination, the following statutory provisions are suspended: (1) provisions of the Illinois Vehicle Code, 625 ILCS 5, providing for the expiration of vehicle registrations, driver's licenses, permits, and parking decals issued by the Secretary of State; (2) provisions of the Illinois Identification Card Act, 15 ILCS 335, providing for the expiration of temporary and standard identification cards issued by the Secretary of State; and (3) hearings conducted by the Secretary of State pursuant to the Illinois Vehicle Code, 625 ILCS 5/2-118, and the Secretary of State Merit Employment Code, 15 ILCS 310/9.

Section 2. The provisions of Article 4A of the Illinois Governmental Ethics Act, 5 ILCS 420/4A, and Section IV of Executive Order 2015-09, providing for the filing of statements of economic interests are suspended during the duration of the Gubernatorial Disaster Proclamation and for thirty days following its termination.



JB Pritzker, Governor

Issued by the Governor March 17, 2020
Filed by the Secretary of State March 17, 2020

FILED
INDEX DEPARTMENT
MAR 17 2020
IN THE OFFICE OF
SECRETARY OF STATE



EXECUTIVE DEPARTMENT

SPRINGFIELD, ILLINOIS

FILED

IN OFFICE OF DEPARTMENT

MAR 16 2020

IN THE OFFICE OF
SECRETARY OF STATE

March 16, 2020

Executive Order 2020 – 07

EXECUTIVE ORDER IN RESPONSE TO COVID-19
(COVID-19 EXECUTIVE ORDER NO. 5)

WHEREAS, in late 2019, a new and significant outbreak of Coronavirus Disease 2019 (COVID-19) emerged; and,

WHEREAS, COVID-19 is a novel severe acute respiratory illness that can spread among people through respiratory transmissions and present with symptoms similar to those of influenza; and,

WHEREAS, certain populations are at higher risk of experiencing more severe illness as a result of COVID-19, including older adults and people who have serious chronic medical conditions such as heart disease, diabetes, or lung disease; and,

WHEREAS, despite efforts to contain COVID-19, the World Health Organization and the Centers for Disease Control (CDC) indicate that it is expected to spread; and,

WHEREAS, in communities with confirmed COVID-19 cases, the CDC currently recommends mitigation measures, including practicing social distancing, staying at home when sick, staying home when a household member is sick with respiratory disease symptoms or when instructed to do so by public health officials or a health care provider, and keeping away from others who are sick; and,

WHEREAS, the CDC currently recommends the cancellation or postponement of in-person events that consist of 50 people or more; and,

WHEREAS, social distancing, which consists of maintaining at least a six-foot distance between people, is the paramount strategy for minimizing the spread of COVID-19 in our communities; and,

WHEREAS, the Illinois Department of Public Health recommends Illinois residents avoid group dining in public settings, such as in bars and restaurants, which usually involves prolonged close social contact contrary to recommended practice for social distancing; and,

WHEREAS, frequently used surfaces in public settings, including bars and restaurants, if not cleaned and disinfected frequently and properly, also pose a risk of exposure; and,

WHEREAS, current testing availability has identified further spread of confirmed cases throughout the State of Illinois, and it is expected that increased testing capacity would demonstrate that COVID-19 is circulating in communities across Illinois that currently have not identified a confirmed case; and,

WHEREAS, the number of suspected COVID-19 cases in Illinois is increasing exponentially and across more locations in Illinois, indicating that drastic social distancing measures are needed, even in communities where confirmed cases have not yet been identified, to reduce the number of people who become sick at any given time and the possibility of exhausting our health care resources; and,

WHEREAS, the ongoing spread of COVID-19 and the danger the virus poses to the public's health and wellness require the reduction of on-premises consumption of food and beverages; and

WHEREAS, State agencies have been directed to temporarily reduce activities and workforce to core mission functions and essential operations, encouraging working remotely where possible; and,

WHEREAS, the Liquor Control Act of 1934, 235 ILCS 5, "shall be liberally construed, to the end that the health, safety, and welfare of the People of the State of Illinois shall be protected"; and,

WHEREAS, I, JB Pritzker, Governor of Illinois, declared all counties in the State of Illinois as a disaster area on March 9, 2020 ("Gubernatorial Disaster Proclamation"); and,

WHEREAS, on March 11, 2020, the World Health Organization characterized the COVID-19 outbreak as a pandemic; and,

WHEREAS, it is necessary and appropriate for the State of Illinois to immediately take measures to protect the public's health in response to this COVID-19 outbreak;

THEREFORE, by the powers vested in me as the Governor of the State of Illinois, and pursuant to Sections 7(1), 7(2), 7(3), and 7(8) of the Illinois Emergency Management Agency Act, 20 ILCS 3305, I hereby order the following:

Section 1. Beginning March 16, 2020 at 9 p.m. through March 30, 2020, all businesses in the State of Illinois that offer food or beverages for on-premises consumption—including restaurants, bars, grocery stores, and food halls—must suspend service for and may not permit on-premises consumption. Such businesses are permitted and encouraged to serve food and beverages so that they may be consumed off-premises, as currently permitted by law, through means such as in-house delivery, third-party delivery, drive-through, and curbside pick-up. In addition, customers may enter the premises to purchase food or beverages for carry-out. However, establishments offering food or beverages for carry-out, including food trucks, must ensure that they have an environment where patrons maintain adequate social distancing. Businesses located in airports, hospitals, and dining halls in colleges and universities are exempt from the requirements of this Executive Order. Hotel restaurants may continue to provide room service and carry-out. Catering services may continue.

Section 2. Beginning March 18, 2020, all public and private gatherings in the State of Illinois of 50 people or more are prohibited for the duration of the Gubernatorial Disaster Proclamation. A public or private gathering includes community, civic, public leisure, faith-based events, sporting events with spectators, concerts, conventions, and any similar event or activity that brings together 50 or more people in a single room or a single space at the same time. This includes venues such as fitness centers/health clubs, bowling alleys, private clubs, and theatres. This does not include venues that provide essential goods or services such as grocery stores, hospitals, pharmacies, gas stations, banks/credit unions, and shelters. This order amends Section 1 of EO 2020-04, which prohibited gatherings of 1,000 people or more.

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Section 3. Pursuant to Sections 7(2) and 7(3) of the Illinois Emergency Management Act, the Illinois State Police, the Illinois Department of Public Health, the State Fire Marshal, and the Illinois Liquor Control Commission are directed to cooperate with one another and to use available resources to enforce the provisions of this Executive Order with respect to entities under their jurisdiction under Illinois law.

Section 4. Nothing in this Executive Order shall amend or supersede the authority of the Illinois Department of Public Health pursuant to Section 2310-15 of the Department of Public Health Powers and Duties Law, 20 ILCS 2310/2310-15.

Section 5. During the duration of the Gubernatorial Disaster Proclamation, the provision of the Unemployment Insurance Act, 820 ILCS 405/500(D), requiring a one-week waiting period for unemployment insurance claims is suspended for claimants who are unemployed and who are otherwise eligible for unemployment insurance benefits.

Section 6. During the duration of the Gubernatorial Disaster Proclamation, the provisions of the Open Meetings Act, 5 ILCS 120, requiring or relating to in-person attendance by members of a public body are suspended. Specifically, (1) the requirement in 5 ILCS 120/2.01 that "members of a public body must be physically present" is suspended; and (2) the conditions in 5 ILCS 120/7 limiting when remote participation is permitted are suspended. Public bodies are encouraged to postpone consideration of public business where possible. When a meeting is necessary, public bodies are encouraged to provide video, audio, and/or telephonic access to meetings to ensure members of the public may monitor the meeting, and to update their websites and social media feeds to keep the public fully apprised of any modifications to their meeting schedules or the format of their meetings due to COVID-19, as well their activities relating to COVID-19.



JB Pritzker, Governor

Issued by the Governor March 16, 2020
Filed by the Secretary of State March 16, 2020

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INDEX, DEPARTMENT
MAR 16 2020
IN THE OFFICE OF
SECRETARY OF STATE