

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, APRIL 13, 2020, AT 6:30 P.M. AT THE WILLOWBROOK POLICE DEPARTMENT TRAINING ROOM, 7760 QUINCY STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS .

DUE TO THE COVID 19 PANDEMIC THE VILLAGE OFFICES WIL BE CLOSED AND THE VILLAGE WILL BE UTILIZING A ZOOM CONFERENCE CALL FOR THIS MEETING.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:35 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those present at roll call were Mayor Frank Trilla, Trustees Umberto Davi, Terrence Kelly, Michael Mistele, Gayle Neal and Paul Oggerino and Village Clerk Leroy Hansen.

ABSENT: Trustee Sue Berglund.

Also present were Village Attorney Thomas Bastian, Village Administrator Brian Pabst, Assistant Village Administrator Michael Mertens, Director of Finance Carrie Dittman, Police Chief Robert Schaller, Deputy Chief Lauren Kasper, Building Official Roy Giuntoli, Superintendent of Public Works Joseph Coons, Deputy Clerk Christine Mardegan and Interim Superintendent of Parks John Fenske.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was waived.

4. VISITORS' BUSINESS

None presented and no written comments were received.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - March 23, 2020 (APPROVE)
- c. Warrants - \$443,077.52 (APPROVE)
- d. Monthly Financial Report - March 2020 (APPROVE)
- e. MOTION - Willowbrook Town Center, LLC Developer Note Payment #1 Due April 30, 2020 (PASS)

- f. ORDINANCE - An Ordinance of the Village of Willowbrook Declaring Surplus Property and Authorizing the Sale or Disposal of Two (2) Soccer Goals - Ordinance 20-O-09(PASS)
- g. ORDINANCE - An Ordinance Extending Temporary Executive Powers Pursuant to 65 ILCS 5/11-1-6 - Ordinance 20-O-10(PASS)

Mayor Trilla asked the Board if there were any items to be removed from Omnibus Vote Agenda.

MOTION: Made by Trustee Davi and seconded by Trustee Mistele to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: Trustee Berglund.

MOTION DECLARED CARRIED

NEW BUSINESS

- 6. MOTION - Board Advice and Consent of Mayor's Re-Appointment of Caroline A. Dittman as a Member of the Police Pension Fund Board (PASS)

Assistant Administrator Mertens noted that Ms. Dittman is the Treasurer of the Police Pension Board and her term expires the end of this month, this would reappoint her for another two years. Trustee Davi is the Chairman and was reappointed last year.

MOTION: Made by Trustee Mistele and seconded by Trustee Oggerino to approve the Motion as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: Trustee Berglund.

- 7. ORDINANCE - An Ordinance Reserving and Authorizing the Transfer of Volume Cap in Connection with Private Activity Bond Issues and Related Matters (PASS)

Administrator Pabst noted that home rule towns must adopt a bond cap that can be utilized by private investors; this used to be called an Industrial Revenue Bond. They are used by 501c(3), schools and others. If the Village does not reserve it, it will lose it. Trustee Mistele inquired why this was needed and if this creates debt to the Village. Attorney Bastian explained that most villages reserve it. Assistant Administrator Mertens

noted that we are allocated a certain amount each year, this does not create a liability to the Village, it is basically a tax-exempt conduit issue.

MOTION: Made by Trustee Davi and seconded by Trustee Kelly to adopt Ordinance 20-O-11 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: Trustee Berglund.

8. ORDINANCE - An Ordinance Amending Section 6-8-10 (E) Entitled "Shutoff Boxes", of Chapter 8 Entitled "Water System", of Title 6 Entitled "Health and Sanitation", of the Village Code of Ordinances of the Village of Willowbrook, DuPage County, Illinois (PASS)

Assistant Administrator Mertens noted that this is a cleanup ordinance that addresses if a property owner or management company directs a contractor to turn on or off the system, this allows the Village to issue a violation notice.

MOTION: Made by Trustee Kelly and seconded by Trustee Mistele to pass Ordinance 20-O-12 as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: None.

PRIOR BUSINESS

8. TRUSTEE REPORTS

Trustee Neal reported on a recent police department initiative. Chief Schaller continued that Nancy Turville found, on Facebook, a rural police department in western Illinois whose police squad cars would drive by the houses of children for their birthdays as they are stuck inside. Over 9,000 have viewed it on the police department's Facebook page, and the respondents have been happy and grateful for the effort. This has been equally pleasing to the Village's officers during the pandemic. Trustee Davi commented that this is outstanding. Mayor Trilla asked where a Trustee could find the video. Trustee Neal commented that it is on the police department Facebook page.

Trustee Kelly commented that his neighbors would also like to have this for their birthdays.

Trustee Mistele had no report.

Trustee Berglund was absent.
Trustee Davi had no report.

Trustee Oggerino commented that today is his birthday and everyone wished him well.

10. ATTORNEY'S REPORT

Attorney Bastian reported is also his assistant's birthday today. Also, a letter was sent to the Attorney General requesting that the FOIA rules be relaxed during this time.

11. CLERK'S REPORT

Clerk Hansen had no report.

12. ADMINISTRATOR'S REPORT

Village Administrator Pabst had no report.

13. MAYOR'S REPORT

Mayor Trilla commented that in order to find out the number of cases confirmed in the Village, go to the Village's website, select the DuPage County dashboard and the map of Willowbrook. The IDPH daily report gives amounts of public residents and nursing home residents. Mayor Trilla thanked Trustees Kelly and Neal for their work and complimented the police, Trustee Neal and Nancy Turville for the police initiative.

14. CLOSED SESSION

Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees 5 ILCS 120/2 (c)(1)

Anne Rossi, Receptionist
Elizabeth Komperda, Receptionist
John Fenske, Interim Parks Superintendent
Nancy Turville, Police Secretary
Lori Rinella, Police Secretary
Laurie Schmitz, Police Secretary
Virginia Stoltz, Public Works Secretary
Lisa Shemroske, Building & Zoning Secretary
Carl Anderson, Public Works Maintenance Worker
Brian Decker, Public Works Maintenance Worker
Patrick Kanaverskis, Public Works Maintenance Worker
Christine Mardegan, Executive Secretary / Deputy Clerk

Diane Schmidt, Finance Analyst
Roy Giuntoli, Building Official
Andrew, Passero, Public Works Foreman
Joe Coons, Superintendent of Public Works
Michael Mertens, Assistant Village Administrator
Lauren Kaspar, Deputy Police Chief
Robert Schaller, Chief of Police
Carrie Dittman, Director of Finance
Brian Pabst, Village Administrator

Mayor Trilla stated that Closed Session will occur as a separate meeting using the call-in number following the adjournment of the regular meeting.

15. ADJOURNMENT

MOTION: Made by Trustee Davi and seconded by Trustee Kelly, to adjourn the Regular Meeting into closed session pursuant to 5 ILCS 120/2 (c)(1) at the hour of 7:00 p.m.

ROLL CALL VOTE: AYES: Trustees Davi, Kelly, Mistele, Neal, and Oggerino. NAYS: None. ABSENT: Trustee Berglund.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

_____, 2020.

Frank A. Trilla, Mayor

Minutes transcribed by Deputy Clerk Christine Mardegan.