

MINUTES OF THE REGULAR MEETING OF THE MUNICIPAL SERVICES
COMMITTEE OF THE VILLAGE OF WILLOWBROOK HELD ON TUESDAY,
MAY 26, 2020 AT 5:30 P.M. AT THE VILLAGE HALL, 835 MIDWAY DRIVE, IN
THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. **CALL TO ORDER**

Chairman Oggerino called the meeting to order at 5:30 PM.

2. **ROLL CALL**

Those present at roll call were Chairman Paul Oggerino, Trustee Terrence Kelly, and Trustee Sue Berglund.

Also present were Administrator Brian Pabst, Assistant Village Administrator Michael Mertens, Superintendent of Public Works Joe Coons, and Public Works Foreman Andrew Passero.

3. **APPROVAL OF MINUTES**

After review of the draft minutes from the April 27, 2020 meeting of the Municipal Services Committee, Trustee Kelly made a motion to approve the minutes as presented. Trustee Sue Berglund seconded the Motion. Motion Carried.

4. **DISCUSSION – THE VILLAGE CATHODIC PROTECTION PROGRAM**

Superintendent Coons discussed the importance of the program for the prevention of corrosion of metal surfaces in the Village water towers. Superintendent Coons discussed the scope of the work that Aegion / Corrpro would perform as part of the Village's annual cathodic protection program. The service contract amount would be \$2,460.00 or \$820.00 per tank. This price is down \$50 per tank from last year's pricing. The standpipe at the Public Works facility was not included in the program last year as it was recently painted. This year all three tanks should be serviced.

Superintendent Coons reviewed other services that Aegion / Corrpro provides, such as light bulb replacement for the aviation lights and interior bulbs for the tower. This was not included in this year's contract but should be considered for 2021 program. Chairman Oggerino asked for a brief explanation as to importance of this program. Foreman Passero explained that this cathodic protection prevents the towers from rusting from the inside out.

Trustee Kelly made a motion to approve the agreement with Aegion / Corrpro as presented and Trustee Berglund seconded. Motion carried.

5. **DISCUSS THE VILLAGE TREE PLANTING PROGRAM**

Assistant Administrator Mertens explained that due to the Covid-19 Pandemic, the spring tree planting has been put on hold due to reduced Public Works staffing. This pause in the program provides an opportunity for the Village to review the program for possible enhancements and streamlining.

A summary of the current program is as follows:

- Plantings – Spring and Fall – contingent upon Village budget authorization.

- Residential cost sharing at \$75.00 per tree, maximum two (2) trees per residence.
- Resident can choose the type of tree planted.
- The Village plants +/- 30 trees per year (7 requests for spring 2020).
- 3" caliper trees are planted

Staff would recommend that the Village consider the following modifications to the program:

- Limit plantings to fall only. This would provide for ordering a larger quantity at once and reduce staff time coordinating with the contractor on the planting locations, and minimal water would be necessary for the trees.
- The Village chooses the type of tree to be planted in the right-of-way, assuring a greater biodiversity in the parkway and reduce staff time coordinating site details.
- 2020 Approved Tree species: Autumn blaze maple, State street maple, Swamp white oak, Burr oak, Catalpa, Sunburst locust, Hackberry, Ohio buckeye.
- Review cost sharing formula.

The Village plants roughly thirty trees annually. Chairman Oggerino asked how long we have been doing this program. Foreman Passero advised that it has been at least seven (7) years. Assistant Administrator Mertens advised that a fall planting would also be beneficial due to the cooler temperatures. This would also save staffing on watering the trees and the risk of trees dying in the summer months due to extreme heat.

Trustee Kelly inquired as to who is responsible for watering the trees once they are planted. Foreman Passero advised that typically the Public Works staff would water the trees for the first season and then defer the watering to the resident going forward.

Upon discussion the Committee agreed to a Fall only planting, to scale back the tree selection to a more manageable selection and to adjust the resident cost portion to \$100.00. Assistant Administrator Mertens advised that the modifications will be made and put on the website.

6. **SUPERINTENDENT OF PUBLIC WORKS UPDATE**

a) Water Report – Numbers were lower than last year at this time due to Covid-19 and businesses being closed.

b) April 2020 Monthly Permit Activity Report – Normal activity with the exception that Compass Arena had a large interior permit issued.

Superintendent Coons mentioned the brush collection program had started and the mulch was to be delivered tomorrow.

The Public Works department was also working on some flooding issues from recent heavy rains.

7. **VISITORS BUSINESS**

None

8. **ADJOURNMENT**

Motion to adjourn was made by Trustee Kelly, seconded by Trustee Berglund. Motion Carried. The meeting was adjourned at 6:06 PM.

