

A G E N D A

REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, AUGUST 10, 2020, AT 6:30 P.M. AT THE WILLOWBROOK POLICE DEPARTMENT TRAINING ROOM, 7760 QUINCY STREET, WILLOWBROOK, IL, DUPAGE COUNTY, ILLINOIS

**DUE TO THE COVID 19 PANDEMIC THE VILLAGE WILL BE UTILIZING A CONFERENCE CALL FOR THIS MEETING.**

**THE PUBLIC CAN UTILIZE THE FOLLOWING CALL IN NUMBER:**

**Dial in Phone Number:** 1-312-626-6799

**Meeting ID:** 813 5889 1035

**Password:** 853809

**Written Public Comments Can Be Submitted By 5:15 pm on August 10, 2020 to mmertens@willowbrook.il.us**

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. VISITORS' BUSINESS - Public Comment is Limited to Three Minutes Per Person
5. OMNIBUS VOTE AGENDA:
  - a. Waive Reading of Minutes (APPROVE)
  - b. Minutes - Regular Board Meeting - July 27, 2020 (APPROVE)
  - c. Warrants - \$167,761.25 (APPROVE)
  - d. Monthly Financial Report - July 2020 (APPROVE)
  - e. ORDINANCE - An Ordinance Extending Temporary Executive Powers Pursuant to 65 ILCS 5/11-1-6 (PASS)
  - f. RECEIVE - Receive Plan Commission Recommendation - Public Hearing Case 20-06: Consideration of a petition to rezone the subject property from the R-1 Single Family Residence District to the R-1A Single Family Residence District, and review and recommendation regarding a Final Plat of Subdivision for 6224 South Bentley Avenue, Willowbrook, Illinois (minor subdivision for a two residential lot subdivision) and approval of a

written recommendation regarding a Final Plat of Subdivision for 6224 South Bentley Avenue, Willowbrook, Illinois (minor subdivision for a two residential lot subdivision). (RECEIVE)

NEW BUSINESS

6. RESOLUTION - A Resolution of the Village of Willowbrook Determining the Lowest Responsible Bidder for the 2020/2021 Roadway Maintenance Program and Village Hall Parking Lot Paving Project and Awarding a Contract to Brothers Asphalt Paving, Inc. (ADOPT)
7. ORDINANCE - An Ordinance of the Village of Willowbrook, DuPage County, Illinois, Approving and Authorizing the Mayor and the Village Clerk to Execute a First Amendment to an Improvement Agreement regarding the Beyond Self-Storage Facility (PASS)
8. WORKSHOP - A Workshop Discussion on Police Staffing (Receive)

PRIOR BUSINESS

9. TRUSTEE REPORTS
10. ATTORNEY'S REPORT
11. CLERK'S REPORT
12. ADMINISTRATOR'S REPORT
13. MAYOR'S REPORT
14. CLOSED SESSION
15. ADJOURNMENT

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, JULY 27, 2020, AT 6:30 P.M. AT THE WILLOWBROOK POLICE DEPARTMENT TRAINING ROOM, 7760 QUINCY STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

DUE TO THE COVID 19 PANDEMIC, THE VILLAGE WILL BE UTILIZING A ZOOM CONFERENCE CALL FOR THIS MEETING.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:35 p.m. by Mayor Frank Trilla.

2. ROLL CALL

Those present at roll call were Mayor Frank A. Trilla, Trustees, Terrence Kelly, and Michael Mistele. Also, present was Deputy Clerk Christine Mardegan.

Present Via Conference Call, Due to the COVID-19 Pandemic, were Village Clerk Leroy R. Hansen, Trustees Sue Berglund, Umberto Davi and Gayle Neal.

ABSENT: Village Administrator Brian Pabst and Trustee Paul Oggerino.

Also present Via conference call, due to COVID-19 Pandemic, were Village Attorney Thomas Bastian, Assistant Village Administrator Michael Mertens, Director of Finance Carrie Dittman, Chief Robert Schaller, Deputy Chief Lauren Kaspar, Superintendent of Public Works Joe Coons, Interim Superintendent of Parks & Recreation John Fenske, Building Official Roy Giuntoli and Planning Consultant Ann Choi.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Trustee Kelly to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None presented and no written comments were received.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - July 13, 2020 (APPROVE)
- c. Warrants - \$ 113,090.90 (APPROVE)
- d. ORDINANCE - An Ordinance Extending Temporary Executive Powers Pursuant to 65 ILCS 5/11-1-6

Ordinance No. 20-0-29 (PASS)

e. Motion - A Motion to Approve the 2019 Motor Fuel (MFT) Roadway Maintenance Program - Pay Estimate No. 2(FINAL) - Chicagoland Paving Contractors, Inc. (PASS)

Mayor Trilla asked the Board if there were any items to be removed from Omnibus Vote Agenda.

MOTION: Made by Trustee Davi and seconded by Trustee Mistele to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele and Neal. NAYS: None. ABSENT: Oggerino.

MOTION DECLARED CARRIED

NEW BUSINESS

6. ORDINANCE - An Ordinance Amending Section 3-12-5 Entitled "Classifications," of Chapter 12 Entitled "Liquor," of Title 3 Entitled "Business" of the Village Code of Ordinances of the Village of Willowbrook, DuPage County, Illinois (PASS)

Attorney Bastian related an application was received for a liquor license for a nail salon. The Village amended its classification to permit the sale of beer/wine at nail salons only to patrons of the salon. They are limited to two (2) drinks. This is a class N license. This ordinance will increase the class licenses from one (1) to two (2).

MOTION: Made by Trustee Davi and seconded by Trustee Berglund to pass Ordinance No. 20-0-30 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele and Neal. NAYS: None. ABSENT: Oggerino.

7. ORDINANCE - An Ordinance for text amendments to amend Section 9-6-1 General Conditions, Section 9-8-4 District Standards, Section 9-12-10 Temporary Uses, and any other relevant sections for clarity, of Title 9 - Zoning Title of the Village of the Willowbrook Municipal Code, to allow for the following: temporary outside activities including, but not limited to, outdoor dining on private property, service businesses to utilize exterior space to conduct business activities, outdoor dining in the M-1 Light Manufacturing District, and outdoor dining to extend beyond September 30th of each year. (PASS)

Consultant Choi stated, "of the many businesses within the Village that have been significantly and adversely affected by the ongoing COVID-19 pandemic, places of eating/drinking have been hit especially hard. The proposed changes to the zoning code would allow for places of eating/drinking establishments such as fast-food establishments and production brewery taprooms to have outdoor dining through a temporary permit process to be applied for annually during the state of emergency but also when the emergency is lifted, and to allow for outdoor dining to extend until December 1st. Currently, a fast-food restaurant or the brewery in town cannot apply for a temporary permit unless it is part of a PUD. Outdoor dining is also not allowed beyond September 30 of each year. Any relief from the off-street parking requirements or allowing service businesses such as health clubs to hold outdoor classes is already covered under the Executive Order 2020-2021 and will not require changes to be made to the zoning code. As you may recall Mayor Trilla signed Executive Order 2020-2021 to allow for the use of private property for temporary outside activities in keeping with Phase four (4) of the Governor's Restore Illinois Plan. The Executive order waives all fees for temporary permits for restaurants, fast food establishments, the Brewery and health clubs during the state of emergency. On July 8, the Plan Commission Voted unanimously to recommend the text amendment to the Board."

Trustee Mistele stated "this simply confirms what we have been doing for the last three or four months."

Mayor Trilla responded, "Correct."

MOTION: Made by Trustee Mistele and seconded by Trustee Kelly to pass Ordinance No. 20-0-31 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele and Neal. NAYS: None. ABSENT: Oggerino.

8. RESOLUTION - A Resolution Approving and Authorizing an Intergovernmental Agreement with DuPage County for the CARES Act Grant. (ADOPT)

Assistant Administrator Mertens advised, DuPage County received approximately \$161 million from the Federal CARES Act to pay for COVID-19 related expenses. A portion of that money will be dispersed to local municipalities at a per capita amount of \$51.84 for local municipal reimbursement of COVID-19 related expenses. The reimbursable expenses must be for COVID-19 related expenses that occurred between March 1, 2020 and December 30, 2020 per the US Department of Treasury guidelines.

Mayor Trilla asked, "If we purchase equipment or supplies will it be reimbursed by the county?"

Assistant Administrator Mertens stated, "Yes, that is correct. Some other examples would be cleaning products, PPE equipment, glass materials for separation, computers for staff to work from home and any additional hours used related to COVID-19."

Mayor Trilla asked if we are researching ways to get additional PPE.

Assistant Administrator Mertens responded, "the Village has some supplies and we are investigating keeping our supply well stocked."

Mayor Trilla strongly suggested that the Village order 20,000 to 40,000 masks if this pandemic continues. "Since the county is offering this money, it would be waste not to get what is needed for the safety of our employees."

Trustee Kelly inquired about gloves.

Assistant Administrator Mertens stated, "We have a few cases of gloves and the Police Department has them as well. Our focus is on getting more cleaning supplies and masks."

Trustee Kelly asked if there were any shields that could protect the receptionists since they come into closer contact with the public.

Assistant Administrator Mertens responded that the reception area and the Building Department has new glass. The Police Department has ordered some shields for their integration room.

Mayor Trilla said, "Mike, I think Trustee Kelly was referring to the face shield masks for each employee."

Assistant Administrator Mertens stated that has not been addressed yet.

Chief Schaller added, "The Police Department has the protective face shield masks. The 1090 face masks are still not readily available. They are extremely difficult to obtain."

Mayor Trilla asked that staff buy products made in the USA.

Trustee Mistake asked, "How much have we identified as being reimbursed from the county?"

Director Dittman stated, "The spreadsheet indicated that we are at \$42,000 through June which covers computers, PPE and payroll expenses."

Trustee Kelly shared that in the report last month Willowbrook is eligible for \$450,000 in reimbursements.

Trustee Mistele added, "If it is approved by DuPage County."

MOTION: Made by Trustee Kelly and seconded by Trustee Neal to pass Resolution No. 20-R-35 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele and Neal. NAYS: None. ABSENT: Oggerino.

9. RESOLUTION - A Resolution Approving and Accepting a Proposal and Authorizing the Village Mayor to Execute a Purchase Agreement with Biomist, Inc. to Provide a Power Sanitizing System for the Village of Willowbrook at a Cost Not To Exceed \$34,807.98 (ADOPT)

Assistant Administrator Mertens shared as a follow-up from the last item, "The Village has investigated various cleaning systems to help sanitize Village vehicles, buildings, and high touch surfaces. On June 6, 2020, a representative from Biomist met with the Public Safety Chair, Police, Public Works, Building and Administrative representatives to review the Biomist Sanitation System. This system utilizes an EPA registered and approved hospital grade disinfectant that is non-corrosive and safe for use on precision equipment and electronics. It is not recommended to be used on tables as it will take off the finish. There is an estimate for a 3-part system. One system would be used in the Police Department at the sally port area for Police vehicles and Public Works vehicles. The second system can be used at the Village Hall, Community Resource Center and at the Police Station. The third system is a backpack portable that could be used at the Public Works and on various equipment at the Parks. Included in the packet is an explanation of these products at a cost of \$34,807.98. It is anticipated that this would be fully reimbursed through the DuPage County Cares Act Grant."

Mayor Trilla stated, "The difference between the Biomist and other chemicals is it can be used on dash boards and electronics. I would like to see this pass if possible."

Trustee Davi asked, "Do we get the product from the same company?"

Assistant Administrator Mertens responded, "Yes, we would buy directly from Biomist. They sell it in different sizes. We are proposing getting a 55-gallon drum for refilling."

Trustee Berglund asked if we have researched other companies. She started to research Enviro-Masters which uses a vaporizer for large rooms and sells other products.

Trustee Neal stated, "I do not think that can be used on electronics Trustee Berglund."

Trustee Mistele stated, "My first concern is the safety of police officers and Village staff. Can these spray bottles be used by hand? If so, would that get us through the next few months?"

Assistant Administrator Mertens answered, "It can be used by hand by the portable backpack system. The bottles can be refilled from the 50-gallon drum. You would have to buy bulk stock to get you through the year."

Chief Schaller commented that each one of these units contain the CO2 canister. The CO2 is used as the propellant which has alcohol in it and is not flammable.

Trustee Berglund feels that staff should be looking into other companies.

Mayor Trilla responded that we have researched other companies.

Trustee Berglund asked, "Will \$34,000 get us through the end of the year?"

Mayor Trilla stated "We are not sure. We have looked into other products, but this is the best product for our needs. If you do not think this is a good idea, vote no."

MOTION: Made by Trustee Davi and seconded by Trustee Kelly to pass Resolution No. 20-R-36 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Mayor Trilla, Trustees Davi, Kelly and Neal. NAYS: Trustees Berglund and Mistele. ABSENT: Oggerino.

PRIOR BUSINESS

10. TRUSTEE REPORTS

Trustee Neal had no report.

Trustee Kelly had no report.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi had no report.

Trustee Oggerino was not present.

11. ATTORNEY'S REPORT

Attorney Bastian stated on July 24, the Governor extended the disaster proclamation for an additional thirty (30) days.

12. CLERK'S REPORT

Clerk Hansen had no report.

13. ADMINISTRATOR'S REPORT

Assistant Administrator Mertens shared the update on Groot Industries. Groot Industries began delivering the 65-gallon refuse tote and 65-gallon recycle tote to single-family homes. Residents can request different sizes to meet their needs. The last pick-up for Republic service is Thursday, July 30, 2020. They will be picking up their totes starting Thursday and through the weekend. Groot will begin their service on Monday, August 3, 2020. As a reminder, refuse pick up services were split into three groups. They will be doing a Monday, Tuesday, and Wednesday pick-up. Staff has received several calls related to the new service.

14. MAYOR'S REPORT

Mayor Trilla suggested that the Board visit the DuPage County Health Department website for the current COVID-19 updates.

15. CLOSED SESSION

Mayor Trilla advised there was no need for closed session at tonight's meeting.

16. ADJOURNMENT

MOTION: Made by Trustee Mistele and seconded by Trustee Kelly to adjourn the Regular Meeting at the hour of 7:15 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele and Neal. NAYS: None. ABSENT: Oggerino.

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Village Board Minutes  
July 27, 2020

MOTION DECLARED CARRIED

PRESENTED, READ, and APPROVED.

\_\_\_\_\_, 2020.

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Frank A. Trilla, Mayor

Minutes transcribed by Deputy Clerk Christine Mardegan.

**5c**

**W A R R A N T S**

August 10, 2020

GENERAL CORPORATE FUND	-----	\$135,947.07
WATER FUND	-----	\$30,639.85
POLICE PENSION FUND	-----	\$1,174.33
 TOTAL WARRANTS	-----	 \$167,761.25

Carrie Dittman, Director of Finance

APPROVED:  
Frank A. Trilla, Mayor

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
07/29/2020	APCH	95907	PETTY CASH C/O CAROLINE DITTMAN	REPUBLIC STICKER RECEIVABLE	130-214	00	663.00
07/31/2020	APCH	95908	PETTY CASH C/O CAROLINE DITTMAN	REPUBLIC STICKER RECEIVABLE	130-214	00	303.00
08/03/2020	APCH	95909	PETTY CASH C/O CAROLINE DITTMAN	REPUBLIC STICKER RECEIVABLE	130-214	00	267.00
08/05/2020	APCH	95910	PETTY CASH C/O MICHAEL MERTENS	REPUBLIC STICKER RECEIVABLE	130-214	00	411.00
08/07/2020	APCH	95911	PETTY CASH C/O MICHAEL MERTENS	REPUBLIC STICKER RECEIVABLE	130-214	00	174.00
08/11/2020	APCH	177 (E) *#	INTERGOVERNMENTAL PERSONNEL	EMP DED PAY- INSURANCE	210-204	00	14,925.87
				LIFE INSURANCE - ELECTED OFFICIALS	410-141	05	59.92
				LIFE INSURANCE - COMMISSIONERS	435-148	07	18.48
				HEALTH/DENTAL/LIFE INSURANCE	455-141	10	88.50
				HEALTH/DENTAL/LIFE INSURANCE	455-141	10	3,762.16
				HEALTH/DENTAL/LIFE INSURANCE	510-141	15	610.08
				HEALTH/DENTAL/LIFE INSURANCE	510-141	15	70.56
				LIFE INSURANCE - PLAN COMMISSION	510-340	15	64.40
				LIFE INSURANCE - COMMISSIONERS	550-148	20	1,144.86
				HEALTH/DENTAL/LIFE INSURANCE	610-141	25	23,723.05
				HEALTH/DENTAL/LIFE INSURANCE	630-141	30	3,746.28
				HEALTH/DENTAL/LIFE INSURANCE	710-141	35	1,856.00
				HEALTH/DENTAL/LIFE INSURANCE	810-141	40	
				CHECK APCHK 177 (E) TOTAL FOR FUND 01:			50,070.16
08/11/2020	APCH	178 (E) *#	WEX BANK	FUEL/MILEAGE/WASH	455-303	10	40.00
				FUEL/MILEAGE/WASH	630-303	30	3,608.00
				FUEL/MILEAGE/WASH	710-303	35	661.55
				FUEL/MILEAGE/WASH	810-303	40	33.69
				CHECK APCHK 178 (E) TOTAL FOR FUND 01:			4,343.24
08/11/2020	APCH	95912	AMERICAN RED CROSS	SCHOOLS/CONFERENCES/TRAVEL	630-304	30	752.40
08/11/2020	APCH	95913	CALL THE UNDERGROUND OASIS IRRIG	MAINTENANCE - BUILDING	466-228	10	57.48
08/11/2020	APCH	95914	CARROLL CONSTRUCTION SUPPLY	STREET & ROW MAINTENANCE	750-328	35	55.36
				STREET & ROW MAINTENANCE	750-328	35	416.90
				CHECK APCHK 95914 TOTAL FOR FUND 01:			472.26
08/11/2020	APCH	95915	CHOICE OFFICE EQUP & SUPPLIES IN	COPY SERVICE	455-315	10	669.34
08/11/2020	APCH	95916	CHRISTINE ROBLES	UNIFORMS	630-345	30	40.77
08/11/2020	APCH	95917	CITADEL INFORMATION MANAGEMENT	DOCUMENT STORAGE/SCANNING	460-267	10	449.60
08/11/2020	APCH	95918#	CITY WIDE OF ILLINOIS	MAINTENANCE - BUILDING	466-228	10	1,120.32

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 01 GENERAL FUND</b>							
				MAINTENANCE - BUILDING	630-228	30	1,827.23
				MAINTENANCE - BUILDING	630-228	30	480.00
				CHECK APCHK 95918 TOTAL FOR FUND 01:			<u>3,427.55</u>
08/11/2020	APCH	95919#	COMCAST CABLE	INTERNET/WEBSITE HOSTING	460-225	10	335.52
				INTERNET/WEBSITE HOSTING	715-225	35	68.35
				CHECK APCHK 95919 TOTAL FOR FUND 01:			<u>403.87</u>
08/11/2020	APCH	95920*	COMED	ENERGY - STREET LIGHTS	745-207	35	537.05
08/11/2020	APCH	95921#	DUPAGE COUNTY PUBLIC WORKS	SANITARY (835 MIDWAY) SANITARY (825 MIDWAY)	466-251 570-250	10 20	17.86 4.39
				SANITARY USER CHARGE - PARKS	570-278	20	4.39
				SANITARY (7760 QUINCY)	630-250	30	4.39
				SANITARY USER CHARGE	725-417	35	17.86
				CHECK APCHK 95921 TOTAL FOR FUND 01:			<u>48.89</u>
08/11/2020	APCH	95922	DUPAGE MAYORS AND MGRS. CONF.	FEES/DUES/SUBSCRIPTIONS	455-307	10	3,791.76
08/11/2020	APCH	95923	ELENA STOJANOVA	PARK PERMIT FEES	310-814	00	100.00
08/11/2020	APCH	95924*	FEDERAL EXPRESS CORP.	POSTAGE & METER RENT	455-311	10	29.86
08/11/2020	APCH	95925#	FIRST NATIONAL BANK OMAHA	PERSONNEL RECRUITMENT-BACKGROUND CHEC COMMISSARY PROVISION EDP LICENSES	455-131 455-355 460-263	10 10 10	67.95 58.88 64.99
				EDP LICENSES	460-263	10	64.99
				EDP LICENSES	460-263	10	337.50
				EDP LICENSES	460-263	10	72.38
				FEES/DUES/SUBSCRIPTIONS	610-307	25	(125.28)
				CHECK APCHK 95925 TOTAL FOR FUND 01:			<u>541.41</u>
08/11/2020	APCH	95926	GEWALT HAMILTON ASSOCIATES INC	PLAN REVIEW - TRAFFIC CONSULTANT	520-258	15	486.00
08/11/2020	APCH	95927	GROOT, INC.	WASTE STICKERS - ARC	130-112	00	1,500.00
08/11/2020	APCH	95928*	H AND R CONSTRUCTION INC.	STREET & ROW MAINTENANCE STREET & ROW MAINTENANCE	750-328 750-328	35 35	2,580.00 2,565.00
				CHECK APCHK 95928 TOTAL FOR FUND 01:			<u>5,145.00</u>

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
08/11/2020	APCH	95929#	HANSON LANDSCAPE DESIGN	CONTRACTED MAINTENANCE ROUTE 83 BEAUTIFICATION CHECK APCHK 95929 TOTAL FOR FUND 01:	570-281 755-281	20 35	5,164.25 4,225.00
				RED LIGHT FINES	310-503	00	100.00
08/11/2020	APCH	95931	HUONG TRUONG	EXAMS - WRITTEN	440-542	07	1,483.00
08/11/2020	APCH	95933	INDUSTRIAL ORGANIZATIONAL SOLUTI	OFFICE SUPPLIES	610-301	25	481.60
08/11/2020	APCH	95934	KEVRON PRINTING & DESIGN INC	CONSULTING SERVICES - IT REIMB PERSONNEL EXPENSES CHECK APCHK 95935 TOTAL FOR FUND 01:	460-306 630-306	10 30	239.25 256.65
08/11/2020	APCH	95935#	MITECHS, INC.	BUILDING PERMITS	310-401	00	495.90
08/11/2020	APCH	95936	MURPHY CONSTRUCTION SERVICES	NICOR GAS (835 MIDWAY) NICOR GAS (825 MIDWAY) NICOR GAS (7760 QUINCY) NICOR GAS	466-236 570-235 630-235 725-415	10 20 30 35	38.56 38.56 134.14 45.01
				CHECK APCHK 95937 TOTAL FOR FUND 01:			256.27
08/11/2020	APCH	95937#	NICOR GAS	MATNTENANCE - BUILDING EXAMS - PSYCHOLOGICAL	630-228 440-544	30 07	96.63 1,100.00
08/11/2020	APCH	95938	ORKIN EXTERMINATING				
08/11/2020	APCH	95939	PERSONNEL STRATEGIES LLC				
08/11/2020	APCH	95940*	RAGS ELECTRIC, INC	BALLFIELD MAINTENANCE/SUPPLIES	570-280	20	4,844.80
08/11/2020	APCH	95941	ROBERT PIONKE	FAMILY SPECIAL EVENT - FACE	585-154	20	300.05
08/11/2020	APCH	95942	SHERIDAN PLUMBING & SEWER	JET CLEANING CULVERT	750-286	35	3,440.00
08/11/2020	APCH	95943	SUNNEY TORRES	PARK PERMIT FEES	310-814	00	100.00
08/11/2020	APCH	95944	T.P.I.				
				FLAN REVIEW - BUILDING CODE-REIMB FLAN REVIEW - BUILDING CODE-REIMB PART TIME - INSPECTOR-REIMB PLUMBING INSPECTION-REIMB	820-258 820-258 830-109 830-115	40 40 40 40	3,966.38 9,303.00 4,599.00 550.00
08/11/2020	APCH	95945	TAMELING INDUSTRIES	CHECK APCHK 95944 TOTAL FOR FUND 01:			18,418.38
08/11/2020	APCH	95946	TEMPERATURE ENGINEERING INC	STORM WATER IMPROVEMENTS MAINTENANCE MAINTENANCE - BUILDING	750-381 466-228	35 10	260.28 445.00
08/11/2020	APCH	95947	THOMPSON ELEV. INSPECT. SERVICE	ELEVATOR INSPECTION	830-117	40	602.00

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 01 GENERAL FUND</b>							
08/11/2020	APCH	95948#	TRAFFIC CONTROL & PROTECTIONS	ELEVATOR INSPECTION-REIMB	830-117	40	100.00
				CHECK APCHK 95947 TOTAL FOR FUND 01:			702.00
08/11/2020	APCH	95948#	TRAFFIC CONTROL & PROTECTIONS	OPERATING EQUIPMENT	630-401	30	1,008.00
				STORM WATER IMPROVEMENTS MAINTENANCE	750-381	35	2,530.00
				ROAD SIGNS	755-333	35	25.75
				ROAD SIGNS	755-333	35	2,163.75
				CHECK APCHK 95948 TOTAL FOR FUND 01:			5,727.50
08/11/2020	APCH	95951	VESCO OIL CORPORATION	MAINTENANCE - VEHICLES	735-409	35	169.60
				MAINTENANCE - VEHICLES	735-409	35	65.95
				CHECK APCHK 95951 TOTAL FOR FUND 01:			235.55
08/11/2020	APCH	95952#	WAREHOUSE DIRECT	OFFICE SUPPLIES	455-301	10	17.57
				COMMISSARY PROVISION	455-355	10	20.49
				COMMISSARY PROVISION	455-355	10	44.28
				OFFICE SUPPLIES	610-301	25	20.19
				OFFICE SUPPLIES	630-301	30	55.96
				OFFICE SUPPLIES	630-301	30	91.38
				OFFICE SUPPLIES	630-301	30	53.59
				OFFICE SUPPLIES	630-301	30	55.15
				OPERATING EQUIPMENT	630-401	30	302.08
				OFFICE SUPPLIES	710-301	35	7.59
				CHECK APCHK 95952 TOTAL FOR FUND 01:			668.28
08/11/2020	APCH	95953	WBK ENGINEERING LLC	PLAN REVIEW - PLANNER	520-257	15	9,754.13
08/11/2020	APCH	95954	WESTFIELD FORD	MAINTENANCE - VEHICLES	735-409	35	1,296.24
				MAINTENANCE - VEHICLES	735-409	35	517.57
				CHECK APCHK 95954 TOTAL FOR FUND 01:			1,813.81
08/11/2020	APCH	95955	WILD GOOSE CHASE INC	CONTRACTED MAINTENANCE	570-281	20	960.00
				Total for fund 01 GENERAL FUND			135,947.07

08/06/2020 02:32 PM  
User: DSCHMIDT  
DB: Willowbrook

CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWBROOK  
CHECK DATE FROM 07/29/2020 - 08/11/2020

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 02 WATER FUND							
08/11/2020	APCH	177 (E)*#	INTERGOVERNMENTAL PERSONNEL	HEALTH/DENTAL/LIFE INSURANCE	401-141	50	3,819.25
08/11/2020	APCH	178 (E)*#	WEX BANK	FUEL/MILEAGE/WASH	401-303	50	661.55
08/11/2020	APCH	95920*#	COMED	ENERGY - ELECTRIC PUMP	420-206	50	42.04
08/11/2020	APCH	95928*#	H AND R CONSTRUCTION INC.	WATER DISTRIBUTION REPAIRS/MAINTENANC	430-277	50	2,580.00
				WATER DISTRIBUTION REPAIRS/MAINTENANC	430-277	50	1,800.00
				WATER DISTRIBUTION REPAIRS/MAINTENANC	430-277	50	2,565.00
				CHECK APCHK 95928 TOTAL FOR FUND 02:			6,945.00
08/11/2020	APCH	95930	HBK WATER METER SERVICE	METERS FLOW TESTING	435-278	50	8,936.00
				METERS FLOW TESTING	435-278	50	6,092.50
				METERS FLOW TESTING	435-278	50	515.38
				METERS FLOW TESTING	435-278	50	1,503.00
				CHECK APCHK 95930 TOTAL FOR FUND 02:			17,046.88
08/11/2020	APCH	95940*#	RAGS ELECTRIC, INC	WELLHOUSE REPAIRS & MAIN - WB EXEC PL	425-474	50	1,574.68
08/11/2020	APCH	95949	USABLEBLUEBOOK	CHEMICALS	420-361	50	475.39
08/11/2020	APCH	95950	VERIZON WIRELESS	PHONE - TELEPHONES	401-201	50	75.06
				Total for fund 02 WATER FUND			30,639.85

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CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWBROOK  
CHECK DATE FROM 07/29/2020 - 08/11/2020

Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 07 POLICE PENSION FUND							
08/11/2020	APCH	95924*	FEDERAL EXPRESS CORP.	POSTAGE & METER RENT	401-311	62	19.33
08/11/2020	APCH	95932	I.P.P.F.A.	FEES DUES SUBSCRIPTIONS	401-307	62	1,155.00
			TOTAL - ALL FUNDS	Total for fund 07 POLICE PENSION FUND			1,174.33
							167,761.25

\* - INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

# - INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT

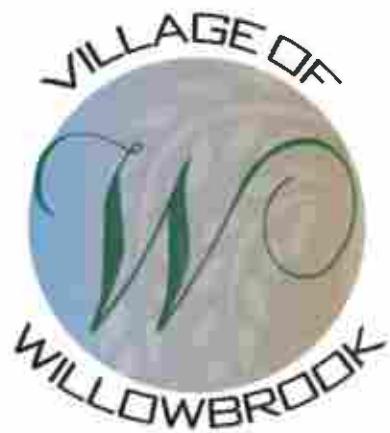
**Payroll Liability Check Register**  
**For Check Dates 07/01/2020 to 07/31/2020**

Check Number	Vendor Name	Check Date	Check Amount
53784	AFLAC	07/17/2020	2,077.40
EFT308	EFTPS	07/03/2020	25,293.21
EFT310	EFTPS	07/17/2020	29,995.07
EFT312	EFTPS	07/31/2020	42,660.00
53775	COMMUNITY BANK OF WILLOWBROOK	07/03/2020	495.85
53785	COMMUNITY BANK OF WILLOWBROOK	07/17/2020	495.85
53776	I C M A RETIREMENT TRUST - 457	07/03/2020	825.00
53786	I C M A RETIREMENT TRUST - 457	07/17/2020	825.00
53797	I C M A RETIREMENT TRUST - 457	07/31/2020	825.00
53777	ILLINOIS STATE DISBURSEMENT UNIT	07/03/2020	997.30
53787	ILLINOIS STATE DISBURSEMENT UNIT	07/17/2020	997.30
53798	ILLINOIS STATE DISBURSEMENT UNIT	07/31/2020	2,244.30
53788	ILLINOIS FRATERNAL	07/17/2020	912.00
EFT313	I.M.R.F. PENSION FUND	07/31/2020	33,453.17
53778	NATIONWIDE RETIREMENT SOLUTIONS	07/03/2020	7,440.49
53789	NATIONWIDE RETIREMENT SOLUTIONS	07/17/2020	7,258.14
53799	NATIONWIDE RETIREMENT SOLUTIONS	07/31/2020	7,442.84
53779	VILLAGE OF WILLOWBROOK	07/03/2020	48,854.82
53790	VILLAGE OF WILLOWBROOK	07/17/2020	48,854.82
53800	VILLAGE OF WILLOWBROOK	07/31/2020	48,854.82
EFT309	ILLINOIS DEPT. OF REVENUE	07/03/2020	5,446.17
EFT311	ILLINOIS DEPT. OF REVENUE	07/17/2020	6,559.08
EFT314	ILLINOIS DEPT. OF REVENUE	07/31/2020	5,549.46

Total Checks: 23

Total Paid:

\$328,357.09



## MONTHLY FINANCIAL REPORT

JULY 2020

RESPECTFULLY SUBMITTED BY:

Frank A. Trilla, Mayor

Carrie Dittman, Director of Finance

**VILLAGE OF WILLOWBROOK**  
**FINANCIAL REPORT**  
**MUNICIPAL SALES AND USE TAXES**

MONTH	SALE	DIST	MADE	16-17	17-18	18-19	19-20	20-21	Difference from Prior Year			
MAY	FEB	\$	267,882	\$	264,472	\$	276,118	\$	320,221	\$	307,589	-3.94%
JUNE	MAR		312,681		304,436		334,282		360,870		359,968	-0.25%
JULY	APR		269,580		304,925		309,957		343,577		289,885	-15.63%
AUG	MAY		331,887		345,478		376,154		397,471			-100.00%
SEPT	JUNE		398,196		354,582		364,229		408,372			-100.00%
OCT	JULY		316,266		313,701		320,062		380,773			-100.00%
NOV	AUG		315,293		361,826		339,020		389,765			-100.00%
DEC	SEPT		325,374		334,582		342,467		363,388			-100.00%
JAN	OCT		289,208		312,400		329,103		375,088			-100.00%
FEB	NOV		304,898		319,012		362,572		368,379			-100.00%
MARCH	DEC		371,080		416,900		428,214		437,962			-100.00%
APRIL	JAN		263,392		285,192		296,927		311,493			-100.00%
<b>TOTAL</b>			\$ 3,765,737		\$ 3,917,506		\$ 4,079,105		\$ 4,457,359		\$ 957,442	
<b>MTH AVG</b>			\$ 313,811		\$ 326,459		\$ 339,925		\$ 371,447		\$ 319,147	
<b>BUDGET</b>			\$ 3,600,000		\$ 3,600,000		\$ 3,600,000		\$ 4,000,000		\$ 3,500,000	

YEAR TO DATE LAST YEAR : \$ 1,024,668

YEAR TO DATE THIS YEAR : \$ 957,442

DIFFERENCE : \$ (67,226)

PERCENTAGE CHANGE :

-6.56%

CURRENT FISCAL YEAR :

BUDGETED REVENUE: \$ 3,500,000

PERCENTAGE OF YEAR COMPLETED : 25.00%

PERCENTAGE OF REVENUE TO DATE : 27.36%

PROJECTION OF ANNUAL REVENUE : \$ 4,164,923

EST. DOLLAR DIFF ACTUAL TO BUDGET \$ 664,923

EST. PERCENT DIFF ACTUAL TO BUDGET

19.00%

**VILLAGE OF WILLOWSBROOK**  
**MONTHLY CASH AND INVESTMENT BALANCE BY FUND**  
**FOR THE MONTH ENDED 07/31/2020**

ACCOUNT	BALANCE
<b>Fund 01 GENERAL FUND</b>	
CHECKING - 0283	0.00
COMMUNITY BANK OF WB - 0275	1,008,140.72
IL FUNDS - 5435	3,174,823.48
COMMUNITY BANK OF WB MM - 1771	305,724.85
COMMUNITY BANK RD LGHT - 0243	22,753.89
COMMUNITY BANK OF WB FSA - 3804	13,372.63
COMMUNITY BANK DRUG ACCT - 4171	81,575.44
PETTY CASH REVIVING	950.00
IMET - GENERAL	29.19
<b>Total For Fund 01:</b>	<b>4,607,370.20</b>
<b>Fund 02 WATER FUND</b>	
IL FUNDS WATER - 5914	612,891.40
COMMUNITY BANK OF WB WTR - 4163	778,927.68
COMMUNITY BANK OF WB - 0275	0.00
<b>Total For Fund 02:</b>	<b>1,391,819.08</b>
<b>Fund 03 HOTEL/MOTEL TAX FUND</b>	
IL FUNDS HOTEL/MOTEL - 5948	624,775.24
COMMUNITY BANK OF WB - 0275	94,023.51
<b>Total For Fund 03:</b>	<b>718,798.75</b>
<b>Fund 04 MOTOR FUEL TAX FUND</b>	
IL FUNDS MFT - 5443	618,780.54
COMMUNITY BANK OF WB - 0275	93,803.27
<b>Total For Fund 04:</b>	<b>712,583.81</b>
<b>Fund 06 SSA ONE BOND &amp; INTEREST FUND</b>	
IL FUNDS SSA BOND - 4621	110,173.28
<b>Total For Fund 06:</b>	<b>110,173.28</b>
<b>Fund 07 POLICE PENSION FUND</b>	
COMMUNITY BANK OF WB PP - 4155	59,517.43
COMMUNITY BANK OF WB - 0275	0.00
SCHWAB - PP MONEY MARKET	124,649.51
US TREASURIES	599,181.25
US AGENCIES	5,099,494.58
MUNICIPAL BONDS	1,018,880.06
CORPORATE BONDS	1,800,182.95
MUTUAL FUNDS	13,679,188.25
MARKET VALUE CONTRA	1,603,892.80
<b>Total For Fund 07:</b>	<b>23,984,986.83</b>
<b>Fund 09 WATER CAPITAL IMPROVEMENTS FUND</b>	
IL FUNDS WTR CAP - 1206	846,765.45
<b>Total For Fund 09:</b>	<b>846,765.45</b>
<b>Fund 10 CAPITAL PROJECT FUND</b>	
IL FUNDS CAP PROJECTS - 3133	680.47
<b>Total For Fund 10:</b>	<b>680.47</b>
<b>Fund 11 DEBT SERVICE FUND</b>	
IL FUNDS BOND PROCEEDS DS - 2756	11.25
<b>Total For Fund 11:</b>	<b>11.25</b>
<b>Fund 14 LAND ACQUISITION, FACILITY, EXPANSION &amp;</b>	
IL FUNDS BOND PROCEEDS LAFER - 2772	0.02
IL FUNDS - 5435	18,369.00
<b>Total For Fund 14:</b>	<b>18,369.02</b>
<b>Fund 15 RT 83/PLAINFIELD RD BUSINESS DISTRCT TAX</b>	
IL FUNDS BUSINESS DISTRICT - 5435	1,667,047.82
<b>Total For Fund 15:</b>	<b>1,667,047.82</b>
<b>TOTAL CASH &amp; INVESTMENTS:</b>	<b>34,058,605.96</b>

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ACCOUNT BALANCE REPORT FOR WILLOWBROOK  
PERIOD ENDING 07/31/2020  
CASH & INVESTMENTS BY FUND AND ACCOUNT TYPE

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GL NUMBER	DESCRIPTION	END BALANCE 07/31/2020
<b>Fund 01 - GENERAL FUND</b>		
MONEY MARKET		
01-00-110-322	IL FUNDS - 5435	3,174,823.48
01-00-110-323	COMMUNITY BANK OF WB MM - 1771	305,724.85
01-00-110-325	COMMUNITY BANK RD LGHT - 0243	22,753.89
01-00-110-380	COMMUNITY BANK DRUG ACCT - 4171	81,575.44
01-00-120-155	IMET - GENERAL	29.19
	Net MONEY MARKET	<u>3,584,906.85</u>
PETTY CASH		
01-00-110-911	PETTY CASH REVIVING	950.00
	Net PETTY CASH	<u>950.00</u>
SAVINGS		
01-00-110-257	COMMUNITY BANK OF WB - 0275	1,008,140.72
01-00-110-332	COMMUNITY BANK OF WB FSA - 3804	<u>13,372.63</u>
	Net SAVINGS	<u>1,021,513.35</u>
<b>Fund 02 - WATER FUND</b>		
MONEY MARKET		
02-00-110-113	IL FUNDS WATER - 5914	612,891.40
02-00-110-209	COMMUNITY BANK OF WB WTR - 4163	778,927.68
	Net MONEY MARKET	<u>1,391,819.08</u>
<b>Fund 03 - HOTEL/MOTEL TAX FUND</b>		
MONEY MARKET		
03-00-110-114	IL FUNDS HOTEL/MOTEL - 5948	624,775.24
	Net MONEY MARKET	<u>624,775.24</u>
SAVINGS		
03-00-110-257	COMMUNITY BANK OF WB - 0275	94,023.51
	Net SAVINGS	<u>94,023.51</u>
<b>Fund 04 - MOTOR FUEL TAX FUND</b>		
MONEY MARKET		
04-00-110-116	IL FUNDS MFT - 5443	618,780.54
	Net MONEY MARKET	<u>618,780.54</u>
SAVINGS		
04-00-110-257	COMMUNITY BANK OF WB - 0275	93,803.27
	Net SAVINGS	<u>93,803.27</u>
<b>Fund 06 - SSA ONE BOND &amp; INTEREST FUND</b>		
MONEY MARKET		
06-00-110-117	IL FUNDS SSA BOND - 4621	110,173.28
	Net MONEY MARKET	<u>110,173.28</u>
<b>Fund 07 - POLICE PENSION FUND</b>		
MONEY MARKET		
07-00-110-202	COMMUNITY BANK OF WB PP - 4155	59,517.43
07-00-110-336	SCHWAB - PP MONEY MARKET	124,649.51
	Net MONEY MARKET	<u>184,166.94</u>
<b>AGENCY CERTIFICATES</b>		
07-00-120-260	US AGENCIES	5,099,494.58
	Net AGENCY CERTIFICATES	<u>5,099,494.58</u>
<b>CORPORATE BONDS</b>		
07-00-120-288	CORPORATE BONDS	1,800,182.95
	Net CORPORATE BONDS	<u>1,800,182.95</u>
<b>MUNICIPAL BONDS</b>		
07-00-120-270	MUNICIPAL BONDS	1,018,880.06
	Net MUNICIPAL BONDS	<u>1,018,880.06</u>

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ACCOUNT BALANCE REPORT FOR WILLOWBROOK  
PERIOD ENDING 07/31/2020  
CASH & INVESTMENTS BY FUND AND ACCOUNT TYPE

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GL NUMBER	DESCRIPTION	END BALANCE 07/31/2020
Fund 07 - POLICE PENSION FUND		
MUTUAL FUNDS		
07-00-120-290	MUTUAL FUNDS	13,679,188.25
	Net MUTUAL FUNDS	13,679,188.25
MARKET VALUE		
07-00-120-900	MARKET VALUE CONTRA	1,603,892.80
	Net MARKET VALUE	1,603,892.80
TREASURY NOTES		
07-00-120-250	US TREASURIES	599,181.25
	Net TREASURY NOTES	599,181.25
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND		
MONEY MARKET		
09-00-110-324	IL FUNDS WTR CAP - 1206	846,765.45
	Net MONEY MARKET	846,765.45
Fund 10 - CAPITAL PROJECT FUND		
MONEY MARKET		
10-00-110-115	IL FUNDS CAP PROJECTS - 3133	680.47
	Net MONEY MARKET	680.47
Fund 11 - DEBT SERVICE FUND		
MONEY MARKET		
11-00-110-111	IL FUNDS BOND PROCEEDS DS - 2756	11.25
	Net MONEY MARKET	11.25
Fund 14 - LAND ACQUISITION, FACILITY, EXPANSION &		
MONEY MARKET		
14-00-110-112	IL FUNDS BOND PROCEEDS LAFER - 2772	0.02
14-00-110-322	IL FUNDS - 5435	18,369.00
	Net MONEY MARKET	18,369.02
Fund 15 - RT 83/PLAINFIELD RD BUSINESS DISTRCT TAX		
MONEY MARKET		
15-00-110-322	IL FUNDS BUSINESS DISTRICT - 5435	1,667,047.82
	Net MONEY MARKET	1,667,047.82

GL NUMBER	DESCRIPTION	END BALANCE 07/31/2020
COMMUNITY BANK OF WB		
01-00-110-257	COMMUNITY BANK OF WB - 0275	1,008,140.72
01-00-110-323	COMMUNITY BANK OF WB MM - 1771	305,724.85
01-00-110-325	COMMUNITY BANK RD LGHT - 0243	22,753.89
01-00-110-332	COMMUNITY BANK OF WB FSA - 3804	13,372.63
01-00-110-380	COMMUNITY BANK DRUG ACCT - 4171	81,575.44
02-00-110-209	COMMUNITY BANK OF WB WTR - 4163	778,927.68
03-00-110-257	COMMUNITY BANK OF WB - 0275	94,023.51
04-00-110-257	COMMUNITY BANK OF WB - 0275	93,803.27
07-00-110-202	COMMUNITY BANK OF WB PP - 4155	59,517.43
	Net COMMUNITY BANK OF WB	2,457,839.42
ILLINOIS FUNDS		
01-00-110-322	IL FUNDS - 5435	3,174,823.48
02-00-110-113	IL FUNDS WATER - 5914	612,891.40
03-00-110-114	IL FUNDS HOTEL/MOTEL - 5948	624,775.24
04-00-110-116	IL FUNDS MFT - 5443	618,780.54
06-00-110-117	IL FUNDS SSA BOND - 4621	110,173.28
09-00-110-324	IL FUNDS WTR CAP - 1206	846,765.45
10-00-110-115	IL FUNDS CAP PROJECTS - 3133	680.47
11-00-110-111	IL FUNDS BOND PROCEEDS DS - 2756	11.25
14-00-110-112	IL FUNDS BOND PROCEEDS LAFER - 2772	0.02
14-00-110-322	IL FUNDS - 5435	18,369.00
15-00-110-322	IL FUNDS BUSINESS DISTRICT - 5435	1,667,047.82
	Net ILLINOIS FUNDS	7,674,317.95
IMET		
01-00-120-155	IMET - GENERAL	29.19
	Net IMET	29.19
VILLAGE OF WILLOWBROOK		
01-00-110-911	PETTY CASH REVIVING	950.00
	Net VILLAGE OF WILLOWBROOK	950.00
CHARLES SCHWAB		
07-00-110-336	SCHWAB - PP MONEY MARKET	124,649.51
07-00-120-250	US TREASURIES	599,181.25
07-00-120-260	US AGENCIES	5,099,494.58
07-00-120-270	MUNICIPAL BONDS	1,018,880.06
07-00-120-288	CORPORATE BONDS	1,800,182.95
07-00-120-290	MUTUAL FUNDS	13,679,188.25
07-00-120-900	MARKET VALUE CONTRA	1,603,892.80
	Net CHARLES SCHWAB	23,925,469.40
Total - All Funds:		34,058,605.96

GL Number	Description	Balance
<b>Fund 01: GENERAL FUND</b>		
Due From Other Funds		
01-00-140-107	DUE TO/FROM POLICE PENSION FUND	42,563.95
	<b>Total Due From Other Funds</b>	<b>42,563.95</b>
<b>Fund 07: POLICE PENSION FUND</b>		
Due From Other Funds		
07-00-140-101	DUE TO/FROM GENERAL FUND	(42,563.95)
	<b>Total Due From Other Funds</b>	<b>(42,563.95)</b>

REVENUE REPORT FOR WILLOWBROOK  
 PERIOD ENDING 07/31/2020

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/2020	YTD BALANCE 07/31/2020	2020-21 ORIGINAL BUDGET		% BDGT USED	AVAILABLE BALANCE
				ORIGINAL BUDGET	% BDGT USED		
Fund 01 - GENERAL FUND							
PROPERTY TAX	PROPERTY TAX LEVY - SRA PROPERTY TAX LEVY - ROAD & BRIDGE	2,782.50 4,529.12	41,113.10 65,379.50	72,750.00 116,146.00	56.51 56.29		31,636.90 50,766.50
Net PROPERTY TAX		7,311.62	106,492.60	188,896.00	56.38		82,403.40
OTHER TAXES							
01-00-310-201	MUNICIPAL SALES TAX	289,884.74	957,441.83	3,500,000.00	27.36		2,542,558.17
01-00-310-202	ILLINOIS INCOME TAX	85,105.26	225,251.66	717,000.00	31.42		491,748.34
01-00-310-203	AMUSEMENT TAX	5,765.77	10,557.74	65,004.00	16.24		54,446.26
01-00-310-204	REPLACEMENT TAX	223.85	439.30	1,250.00	35.14		810.70
01-00-310-205	UTILITY TAX	61,197.41	182,302.52	850,000.00	21.45		667,697.48
01-00-310-206	LOCAL GAS TAX	19,461.80	48,518.65	275,000.00	17.64		226,481.35
01-00-310-208	PLACES OF EATING TAX	37,576.54	93,573.29	400,000.00	23.39		306,426.71
01-00-310-209	WATER TAX	11,362.86	35,704.73	160,000.00	22.32		124,295.27
01-00-310-210	WATER TAX - UNINCORPORATED	55.39	55.39	160.00	34.62		104.61
01-00-310-211	HOTEL/MOTEL TAX	21,624.85	30,148.40	216,000.00	13.96		185,851.60
01-00-310-212	SELF-STORAGE FACILITY TAX	9,981.75	29,224.53	0.00	100.00		(29,224.53)
Net OTHER TAXES		542,240.22	1,613,218.04	6,184,414.00	26.09		4,571,195.96
LICENSES							
01-00-310-302	LIQUOR LICENSES	(2,500.00)		66,750.00	(3.75)		69,250.00
01-00-310-303	BUSINESS LICENSES	(520.00)	5,630.50	93,000.00	6.05		87,369.50
01-00-310-304	VIDEO GAMING LICENSES	1,500.00	1,500.00	10,000.00	15.00		8,500.00
01-00-310-305	VENDING MACHINE LICENSES	(18.00)	(36.00)	2,500.00	(1.44)		2,536.00
01-00-310-306	SCAVENGER LICENSES	0.00	0.00	7,000.00	0.00		7,000.00
Net LICENSES		(11,538.00)	4,594.50	179,250.00	2.56		174,655.50
PERMITS							
01-00-310-302	BUILDING PERMITS	29,769.44	91,306.81	285,000.00	32.04		193,693.19
01-00-310-303	SIGN PERMITS	3,374.13	3,644.13	6,000.00	60.74		2,355.87
01-00-310-304	OTHER PERMITS	0.00	0.00	500.00	0.00		500.00
01-00-310-305	COUNTY BMP FEE	0.00	0.00	500.00	0.00		500.00
01-00-310-306	SPECIAL HAULING PERMITS (OXCART)	100.00	610.00	3,000.00	20.33		2,390.00
Net PERMITS		33,243.57	95,560.94	295,000.00	32.39		199,439.06
FINES							
01-00-310-401	CIRCUIT COURT FINES	5,725.43	15,759.78	90,000.00	17.51		74,240.22
01-00-310-402	TRAFFIC FINES	7,625.00	9,350.00	25,000.00	37.40		15,650.00
01-00-310-403	RED LIGHT FINES	\$7,750.00	14,125.00	565,000.00	423,750.00		1,803.91
01-00-310-404	DU FINES	107.00	196.09	2,000.00	9.80		5,670.00
01-00-310-405	OVERWEIGHT TRUCK FINES	165.00	330.00	6,000.00	5.50		521,114.13
Net FINES		71,372.43	166,885.87	688,000.00	24.26		
OVERHEAD REIMBURSEMENT							
01-00-310-601	ADMINISTRATIVE SUPPORT REIMB - WATER	46,857.33	140,571.99	562,288.00	25.00		421,716.01
Net OVERHEAD REIMBURSEMENT		46,857.33	140,571.99	562,288.00	25.00		421,716.01

REVENUE REPORT FOR WILLOWBROOK  
 PERIOD ENDING 07/31/2020

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/2020	YTD BALANCE 07/31/2020	2020-21 ORIGINAL BUDGET		% BDGT USED	AVAILABLE BALANCE
				2020-21 BUDGET	% BDGT USED		
Fund 01 - GENERAL FUND							
CHARGES & FEES							
01-00-310-700	PLANNING APPLICATION FEES	0.00	3,415.00	10,000.00	34.15		6,585.00
01-00-310-701	PUBLIC HEARING FEES	0.00	2,725.00	2,500.00	109.00		(225.00)
01-00-310-702	PLANNING REVIEW FEES	0.00	0.00	2,500.00	0.00		2,500.00
01-00-310-704	ACCIDENT REPORT COPIES	245.00	455.00	2,000.00	22.75		1,545.00
01-00-310-705	VIDEO GAMING TERMINAL INCOME	0.00	2,694.73	36,000.00	7.49		33,305.27
01-00-310-706	COPIES-ORDINANCES & MAPS	0.00	0.00	50.00	0.00		50.00
01-00-310-723	ELEVATOR INSPECTION FEES	0.00	700.00	12,000.00	5.83		11,300.00
01-00-310-724	BURGLAR ALARM FEES	0.00	(170.00)	10,000.00	(1.70)		10,170.00
Net CHARGES & FEES		245.00	9,819.73	75,050.00	13.08		65,230.27
PARK & RECREATION CHARGES							
01-00-310-813	PARK & REC CONTRIBUTION	0.00	0.00	3,000.00	0.00		3,000.00
01-00-310-814	PARK PERMIT FEES	(150.00)	(150.00)	3,000.00	(5.00)		3,150.00
01-00-310-815	SUMMER RECREATION FEES	0.00	0.00	9,230.00	0.00		9,230.00
01-00-310-817	SPECIAL EVENTS	0.00	0.00	5,450.00	0.00		5,450.00
01-00-310-819	BURR RIDGE/WILLOWBROOK BASEBALL REI	0.00	0.00	6,500.00	0.00		6,500.00
01-00-310-820	HOLIDAY CONTRIBUTION	0.00	0.00	2,500.00	0.00		2,500.00
01-00-310-823	SPRING RECREATION FEES	0.00	0.00	200.00	0.00		200.00
Net PARK & RECREATION CHARGES		(150.00)	(150.00)	29,880.00	(0.50)		30,030.00
OTHER REVENUE							
01-00-310-901	REIMBURSEMENTS - IRMA	0.00	17,514.22	0.00	100.00		(17,514.22)
01-00-310-909	SALE - FIXED ASSETS	0.00	6,836.00	7,500.00	91.15		664.00
01-00-310-910	REIMBURSEMENTS - TREE PLANTING	0.00	0.00	500.00	0.00		500.00
01-00-310-911	REIMBURSEMENTS - RED LIGHT ENERGY	110.82	336.36	1,440.00	23.36		1,103.64
01-00-310-912	REIMBURSEMENTS - BRUSH PICK-UP	0.00	0.00	10,800.00	0.00		10,800.00
01-00-310-913	OTHER RECEIPTS	2,621.85	3,902.44	0.00	100.00		(3,902.44)
01-00-310-915	REIMBURSEMENTS - POLICE SPECIAL DETA	0.00	0.00	5,000.00	0.00		5,000.00
01-00-310-917	REIMBURSEMENTS - PUBLIC WORKS OTHER	0.00	7,000.00	23,600.00	29.66		16,600.00
01-00-310-925	NICOR GAS ANNUAL PAYMENT	0.00	0.00	14,000.00	0.00		14,000.00
01-00-310-926	CABLE FRANCHISE FEES	11,130.60	47,439.77	204,000.00	23.25		156,560.23
01-00-310-928	DRUG FORFEITURES - STATE	0.00	0.00	500.00	0.00		500.00
01-00-310-929	DRUG FORFEITURES - FEDERAL	0.00	0.00	500.00	0.00		500.00
Net OTHER REVENUE		13,863.27	83,028.83	267,840.00	31.00		184,811.17
NON-OPERATING							
01-00-320-108	INTEREST INCOME	1,131.74	6,500.42	48,000.00	13.54		41,499.58
Net NON-OPERATING		1,131.74	6,500.42	48,000.00	13.54		41,499.58
TRANSFERS IN							
01-00-330-103	TRANSFER FROM HOTEL/MOTEL TAX	0.00	0.00	715,941.00	0.00		715,941.00
Net TRANSFERS IN		0.00	0.00	715,941.00	0.00		715,941.00



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REVENUE REPORT FOR WILLOWBROOK  
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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/2020	YTD BALANCE 07/31/2020	2020-21 ORIGINAL BUDGET	% BUDGT USED	AVAILABLE BALANCE
Fund 04 - MOTOR FUEL TAX FUND						
04-00-310-216	MFT RECEIPTS	20,633.38	66,016.55	310,429.00	21.27	244,412.45
04-00-310-218	MFT CAPITAL BOND RECEIPTS	93,803.27	187,606.54	0.00	100.00	(187,606.54)
Net OTHER TAXES		114,436.65	253,623.09	310,429.00	81.70	56,805.91
NON-OPERATING	INTEREST INCOME	132.96	667.47	6,000.00	11.12	5,332.53
04-00-320-108		132.96	667.47	6,000.00	11.12	5,332.53
Net NON-OPERATING						

Fund 04 - MOTOR FUEL TAX FUND:

TOTAL REVENUES						
Fund 06 - SSA ONE BOND & INTEREST FUND						
PROPERTY TAX						
06-00-310-101	PROPERTY TAX RECEIPTS	0.00	162,572.25	321,925.00	50.50	159,352.75
Net PROPERTY TAX		0.00	162,572.25	321,925.00	50.50	159,352.75
NON-OPERATING	INTEREST INCOME	23.18	53.47	1,000.00	5.35	946.53
06-00-320-108		23.18	53.47	1,000.00	5.35	946.53
Net NON-OPERATING						

Fund 06 - SSA ONE BOND & INTEREST FUND:

TOTAL REVENUES						
Fund 07 - POLICE PENSION FUND						
OTHER REVENUE	VILLAGE CONTRIBUTION	124,005.36	289,345.84	1,074,713.00	26.92	785,367.16
07-00-310-607	POLICE CONTRIBUTIONS	22,559.10	52,534.78	216,880.00	24.22	164,345.22
Net OTHER REVENUE		146,564.46	341,880.62	1,291,593.00	26.47	949,712.38
NON-OPERATING	INTEREST INCOME	0.98	104,909.71	500,000.00	20.98	395,090.29
07-00-320-108	UNREALIZED GAIN (LOSS) ON INVESTMENT:	0.00	1,156,904.05	0.00	100.00	(1,156,904.05)
07-00-320-110	GAIN (LOSS) ON INVESTMENTS	0.00	120.80	0.00	100.00	(120.80)
Net NON-OPERATING		0.98	1,261,934.56	500,000.00	252.39	(761,934.56)

Fund 07 - POLICE PENSION FUND:

REVENUE REPORT FOR WILLOWBROOK  
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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/2020	YTD BALANCE 07/31/2020	2020-21		AVAILABLE BALANCE
				ORIGINAL BUDGET	% BDGT USED	
Fund 07 - POLICE PENSION FUND						
TOTAL REVENUES		146,565.44	1,603,815.18	1,791,593.00	89.52	187,777.82
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND						
NON-OPERATING	INTEREST INCOME	178.20	1,020.00	6,000.00	17.00	4,980.00
09-00-320-108		178.20	1,020.00	6,000.00	17.00	4,980.00
Net NON-OPERATING						
TRANSFERS IN	TRANSFER FROM WATER	0.00	0.00	200,000.00	0.00	200,000.00
09-00-330-102		0.00	0.00	200,000.00	0.00	200,000.00
Net TRANSFERS IN						
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND:						
TOTAL REVENUES		178.20	1,020.00	206,000.00	0.50	204,980.00
Fund 10 - CAPITAL PROJECT FUND						
NON-OPERATING	INTEREST INCOME	0.13	0.82	0.00	100.00	(0.82)
10-00-320-108		0.13	0.82	0.00	100.00	(0.82)
Net NON-OPERATING						
Fund 10 - CAPITAL PROJECT FUND:						
TOTAL REVENUES		0.13	0.82	0.00	100.00	(0.82)
Fund 11 - DEBT SERVICE FUND						
TRANSFERS IN	TRANSFER FROM GENERAL FUND	0.00	49,625.50	279,851.00	17.73	230,225.50
11-00-330-101		0.00	4,304.50	46,695.00	9.22	42,390.50
11-00-330-102	TRANSFER FROM WATER	0.00	53,930.00	326,546.00	16.52	272,616.00
Net TRANSFERS IN						
Fund 11 - DEBT SERVICE FUND:						
TOTAL REVENUES		0.00	53,930.00	326,546.00	16.52	272,616.00
Fund 15 - RT 83/PLAINFIELD RD BUSINESS DISTRICT TAX						
OTHER TAXES	BUSINESS DISTRICT SALES TAX TOWN CEN	21,982.38	107,088.88	600,000.00	17.85	492,911.12
15-00-310-201		21,982.38	107,088.88	600,000.00	17.85	492,911.12
Net OTHER TAXES						



EXPENDITURE REPORT FOR WILLOWBROOK  
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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/20	YTD BALANCE 07/31/2020	2020-21 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP. AVAIL.
<b>Fund 01 - GENERAL FUND</b>							
Dept 05 - VILLAGE BOARD & CLERK							
GENERAL MANAGEMENT							
01-05-400-147	MEDICARE	74.91	225.79	887.00	25.46	661.21	1,774.00
01-05-400-161	SOCIAL SECURITY	320.32	965.47	3,794.00	25.45	2,828.53	7,588.00
01-05-400-101	SALARY - MAYOR & VILLAGE BO/	4,400.00	54,000.00	24.44	40,800.00	108,000.00	94,800.00
01-05-410-125	SALARY - VILLAGE CLERK	600.00	1,800.00	7,200.00	25.00	5,400.00	14,400.00
01-05-410-141	LIFE INSURANCE - ELECTED OFF	59.92	183.68	767.00	23.95	583.32	1,534.00
01-05-410-201	PHONE - TELEPHONES	47.58	141.32	696.00	20.30	554.68	1,250.68
01-05-410-301	OFFICE SUPPLIES	0.00	0.00	500.00	0.00	500.00	1,000.00
01-05-410-303	FUEL/MILEAGE/WASH	0.00	0.00	100.00	0.00	100.00	200.00
01-05-410-304	SCHOOLS/CONFERENCES/TRAV	0.00	0.00	5,770.00	0.00	5,770.00	11,540.00
01-05-410-307	FEES/DUES/SUBSCRIPTIONS	0.00	280.00	2,400.00	11.67	2,120.00	4,800.00
GENERAL MANAGEMENT		5,502.73	16,796.26	76,114.00	22.07	59,317.74	152,228.00
COMMUNITY RELATIONS							
01-05-420-365	PUBLIC RELATIONS	0.00	0.00	500.00	0.00	500.00	1,000.00
COMMUNITY RELATIONS		0.00	0.00	500.00	0.00	500.00	1,000.00
Total Dept 05 - VILLAGE BOARD & CLERK		5,502.73	16,796.26	76,614.00	21.92	59,817.74	153,228.00
<b>Dept 07 - BOARD OF POLICE COMMISSIONERS</b>							
ADMINISTRATION							
01-07-400-147	MEDICARE	0.00	0.00	7.00	0.00	7.00	14.00
01-07-400-161	SOCIAL SECURITY	0.00	0.00	31.00	0.00	31.00	62.00
01-07-435-148	LIFE INSURANCE - COMMISSION	18.48	55.44	260.00	21.32	204.56	520.00
01-07-435-239	FEES - BOPC ATTORNEY	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00
01-07-435-301	OFFICE SUPPLIES	0.00	0.00	100.00	0.00	100.00	200.00
01-07-435-302	PRINTING & PUBLISHING	0.00	0.00	4,000.00	0.00	4,000.00	8,000.00
01-07-435-304	SCHOOLS/CONFERENCES/TRAV	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00
01-07-435-307	FEES/DUES/SUBSCRIPTIONS	0.00	0.00	500.00	0.00	500.00	1,000.00
01-07-435-311	POSTAGE & METER RENT	0.00	0.00	500.00	0.00	500.00	1,000.00
ADMINISTRATION		18.48	55.44	11,398.00	0.49	11,342.56	22,796.00
OTHER							
01-07-440-542	EXAMS - WRITTEN	0.00	0.00	15,000.00	0.00	15,000.00	30,000.00
01-07-440-543	EXAMS - PHYSICAL	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00
01-07-440-544	EXAMS - PSYCHOLOGICAL	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00
01-07-440-545	EXAMS - POLYGRAPH	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00
OTHER		0.00	0.00	20,500.00	0.00	20,500.00	41,000.00
Total Dept 07 - BOARD OF POLICE COMMISSIONERS		18.48	55.44	31,898.00	0.17	31,842.56	63,796.00

Dept 10 - ADMINISTRATION  
GENERAL MANAGEMENT  
01-10-400-147  
MEDICARE

587.87	1,362.45	5,322.00	25.60	3,959.55	10,644.00
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EXPENDITURE REPORT FOR WILLOWBROOK  
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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/20	YTD BALANCE 07/31/2020	2020-21 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
<b>Fund 01 - GENERAL FUND</b>								
01-20-570-250	SANITARY (825 MIDWAY)	0.00	0.00	50.00	0.00	50.00	100.00	100.00
01-20-570-278	SANITARY USER CHARGE - PARK	0.00	0.00	150.00	0.00	150.00	300.00	300.00
01-20-570-280	BALLFIELD MAINTENANCE SUPP	1,290.00	2,288.00	10,000.00	22.88	7,712.00	17,712.00	20,000.00
01-20-570-281	CONTRACTED MAINTENANCE	10,603.25	33,792.75	120,900.00	27.95	87,107.25	241,800.00	208,007.25
01-20-570-331	Maintenance Supplies	0.00	5,000.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00
01-20-570-411	Maintenance - Equipment	617.26	617.26	3,500.00	17.64	2,882.74	7,000.00	6,382.74
MAINTENANCE		13,828.27	38,299.80	163,227.00	23.46	124,927.20	326,454.00	288,154.20
 SUMMER PROGRAM								
01-20-575-119	SUMMER PROGRAM MATERIALS	220.00	220.00	7,600.00	2.89	7,380.00	15,200.00	14,980.00
01-20-575-517	SENIORS PROGRAM	0.00	0.00	5,400.00	0.00	5,400.00	10,800.00	10,800.00
SUMMER PROGRAM		220.00	220.00	13,000.00	1.69	12,780.00	26,000.00	25,780.00
 FALL PROGRAM								
01-20-580-517	SENIORS PROGRAM	0.00	0.00	5,400.00	0.00	5,400.00	10,800.00	10,800.00
FALL PROGRAM		0.00	0.00	5,400.00	0.00	5,400.00	10,800.00	10,800.00
 WINTER/SPECIAL PROGRAMS								
01-20-585-121	WINTER PROGRAM MATERIALS	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00
01-20-585-150	CHILDREN'S SPECIAL EVENTS - C	0.00	0.00	3,000.00	0.00	3,000.00	6,000.00	6,000.00
01-20-585-151	FAMILY SPECIAL EVENT - MOVIE	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00
01-20-585-152	FAMILY SPECIAL EVENT - TREE	0.00	0.00	4,900.00	0.00	4,900.00	9,800.00	9,800.00
01-20-585-153	FAMILY SPECIAL EVENT - BACK	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-20-585-154	FAMILY SPECIAL EVENT - RACE	0.00	0.00	13,600.00	0.00	13,600.00	27,200.00	27,200.00
01-20-585-155	CHILDREN'S HOLIDAY PARTY	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00
01-20-585-157	COMMUNITY PICNIC	0.00	0.00	3,000.00	0.00	3,000.00	6,000.00	6,000.00
01-20-585-517	SENIORS PROGRAM	0.00	0.00	5,400.00	0.00	5,400.00	10,800.00	10,800.00
WINTER/SPECIAL PROGRAMS		0.00	0.00	38,900.00	0.00	38,900.00	77,800.00	77,800.00
 SPRING PROGRAM								
01-20-586-121	SPRING PROGRAM MATERIALS	0.00	0.00	200.00	0.00	200.00	400.00	400.00
SPRING PROGRAM		0.00	0.00	200.00	0.00	200.00	400.00	400.00
 SPECIAL RECREATION								
01-20-590-518	SPECIAL RECREATION ASSOC P	0.00	0.00	39,310.00	0.00	39,310.00	78,620.00	78,620.00
01-20-590-519	ADA PARK MAINTENANCE	0.00	0.00	4,840.00	0.00	4,840.00	9,680.00	9,680.00
01-20-590-520	ADA RECREATION ACCOMMODA	0.00	0.00	7,700.00	0.00	7,700.00	15,400.00	15,400.00
01-20-590-521	ADA PARK IMPROVEMENTS	0.00	0.00	15,400.00	0.00	15,400.00	30,800.00	30,800.00
SPECIAL RECREATION		0.00	0.00	67,250.00	0.00	67,250.00	134,500.00	134,500.00
Total Dept 20 - PARKS & RECREATION		21,590.79	51,278.80	368,128.00	13.93	316,849.20	736,256.00	684,977.20
 Dept 25 - FINANCE DEPARTMENT								
GENERAL MANAGEMENT								
01-25-400-147 MEDICARE								
		372.81	879.74	3,373.00	26.08	2,493.26	6,746.00	5,866.26

EXPENDITURE REPORT FOR WILLOWBROOK  
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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/20	YTD BALANCE 07/31/2020	2020-21 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP	APPROP AVAIL.
<b>Fund 01 - GENERAL FUND</b>								
01-25-400-151	IMRF	3,055.64	7,155.80	23,994.00	29.82	16,838.20	47,988.00	40,832.20
01-25-400-161	SOCIAL SECURITY	1,594.06	3,761.65	14,424.00	26.08	10,662.35	28,848.00	25,086.35
01-25-400-171	SUI - UNEMPLOYMENT	61.50	154.71	1,032.00	14.99	877.29	2,064.00	1,909.29
01-25-610-101	SALARIES - MANAGEMENT STAFF	15,538.56	36,256.64	138,033.00	26.27	101,776.36	276,066.00	239,809.36
01-25-610-102	OVERTIME - CLERICAL	0.00	0.00	1,500.00	0.04	1,500.00	3,000.00	3,000.00
01-25-610-104	PART TIME - CLERICAL	3,036.47	7,638.58	31,609.00	24.17	23,970.61	63,218.00	55,579.61
01-25-610-126	SALARIES - CLERICAL	6,923.28	16,154.32	61,500.00	26.27	45,345.68	123,000.00	106,845.68
01-25-610-141	HEALTH/DENTAL/LIFE INSURANCE	1,698.02	4,765.32	19,008.00	25.07	14,242.68	38,016.00	33,250.68
01-25-610-301	OFFICE SUPPLIES	56.21	145.50	2,500.00	5.82	2,354.50	5,000.00	4,854.50
01-25-610-302	PRINTING & PUBLISHING	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
01-25-610-303	FUEL/MILEAGE/WASH	0.00	0.00	250.00	0.00	250.00	500.00	500.00
01-25-610-304	SCHOOLS/CONFERENCES/TRAV	0.00	70.00	1,000.00	7.00	930.00	2,000.00	1,930.00
01-25-610-307	FEES/DUES/SUBSCRIPTIONS	130.36	235.55	1,605.00	14.68	1,369.45	3,210.00	2,974.45
01-25-610-311	POSTAGE & METER RENT	0.00	0.50	250.00	0.20	249.50	500.00	499.50
	GENERAL MANAGEMENT	32,466.91	77,218.12	301,078.00	25.65	223,859.88	602,156.00	524,937.88
<b>DATA PROCESSING</b>								
01-25-615-212	EDP EQUIPMENT/SOFTWARE	(37.39)	139.01	500.00	27.80	360.99	1,000.00	860.99
01-25-615-263	EDP LICENSES	0.00	0.00	12,000.00	0.00	12,000.00	24,000.00	24,000.00
01-25-615-267	DOCUMENT STORAGE/SCANNING	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
	DATA PROCESSING	(37.39)	139.01	13,500.00	1.03	13,360.99	27,000.00	26,860.99
<b>FINANCIAL AUDIT</b>								
01-25-620-251	AUDIT SERVICES	5,000.00	5,000.00	34,000.00	14.71	29,000.00	68,000.00	63,000.00
01-25-620-252	FINANCIAL SERVICES	0.00	1,200.00	4,550.00	26.37	3,350.00	9,100.00	7,900.00
	DATA PROCESSING	5,000.00	6,200.00	38,550.00	16.08	32,350.00	77,100.00	70,900.00
	Total Dept 25 - FINANCE DEPARTMENT	37,429.52	83,557.13	353,128.00	23.66	269,570.87	706,256.00	622,698.87
<b>Dept 30 - POLICE DEPARTMENT</b>								
ADMINISTRATION	MEDICARE	3,876.18	9,516.46	41,024.00	23.20	31,507.54	82,048.00	72,531.54
01-30-400-147	IMRF	2,745.41	6,448.96	25,270.00	25.52	18,821.04	50,540.00	44,091.04
01-30-400-151	SOCIAL SECURITY	1,270.36	2,937.90	11,683.00	25.15	8,745.30	23,366.00	20,428.30
01-30-400-161	SUI - UNEMPLOYMENT	0.00	0.00	6,708.00	0.00	6,708.00	13,416.00	4,029,236.37
01-30-400-171	SALARIES - PERMANENT EMPLOY	229,848.44	550,415.63	2,289,826.00	24.04	1,739,410.37	4,579,652.00	607,191.45
01-30-630-101	OVERTIME - SPECIAL DETAIL & C	18,727.83	64,808.55	336,000.00	19.29	271,191.45	672,000.00	27,768.45
01-30-630-103	SALARIES - CLERICAL	2,231.55	15,000.00	14.88	12,768.45	30,000.00	356,878.00	310,878.00
01-30-630-106	OVERTIME - CLERICAL	20,087.53	46,870.89	178,439.00	26.27	131,568.11	26,92	27,768.45
01-30-630-126	PERSONNEL RECRUITMENT	60.88	269.00	10,000.00	2.69	9,731.00	20,000.00	19,731.00
01-30-630-131	HEALTH/DENTAL/LIFE INSURANCE	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
01-30-630-141	POLICE PENSION	29,395.60	82,168.12	358,884.00	22.90	276,715.88	717,768.00	635,599.88
01-30-630-155	PHONE - TELEPHONES	124,005.35	288,345.84	1,074,713.00	26.92	785,367.16	2,149,426.00	1,860,080.16
01-30-630-201	ACCREDITATION	1,358.87	3,715.57	27,000.00	13.76	23,284.43	54,000.00	50,284.43
01-30-630-202	FEES - FIELD COURT ATTORNEY	0.00	0.00	4,645.00	0.00	4,645.00	9,290.00	9,290.00
01-30-630-241	FIRING RANGE	0.00	0.00	16,000.00	0.00	16,000.00	32,000.00	32,000.00
01-30-630-245		0.00	118.98	2,500.00	4.76	2,381.02	5,000.00	4,881.02

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<b>Fund 01 - GENERAL FUND</b>							
01-30-630-301	OFFICE SUPPLIES	380.31	2,380.52	4,000.00	59.51	1,619.48	8,000.00
01-30-630-302	PRINTING & PUBLISHING	110.61	4,000.00	2.77		3,889.39	8,000.00
01-30-630-303	FUEL/MILEAGE/WASH	4,526.82	7,425.29	50,000.00	14.85	42,574.71	100,000.00
01-30-630-304	SCHOOLS/CONFERENCE/TRAV	(250.00)	(925.00)	40,000.00	(2.31)	40,925.00	80,925.00
01-30-630-305	TUITION REIMBURSEMENT	0.00	0.00	6,000.00	0.00	6,000.00	12,000.00
01-30-630-307	FEES/DUES/SUBSCRIPTIONS	402.38	11,742.41	20,500.00	57.28	8,757.59	41,000.00
01-30-630-308	CADET PROGRAM	0.00	0.00	500.00	0.00	500.00	1,000.00
01-30-630-309	EMPLOYEE RECOGNITION	15.23	3,000.00	3,000.00	0.51	2,984.77	6,000.00
01-30-630-311	POSTAGE & METER RENT	(326.76)	214.66	4,200.00	5.11	3,985.34	8,400.00
01-30-630-315	COPY SERVICE	243.55	465.15	4,100.00	11.35	3,634.85	8,200.00
01-30-630-345	UNIFORMS	794.88	1,538.70	28,500.00	5.40	26,961.30	57,000.00
01-30-630-346	AMMUNITION	0.00	0.00	14,000.00	0.00	14,000.00	28,000.00
01-30-630-401	OPERATING EQUIPMENT	1,292.87	5,191.61	25,000.00	20.77	19,808.39	50,000.00
01-30-630-409	MAINTENANCE - VEHICLES	6,792.76	8,931.41	50,000.00	17.86	41,068.59	100,000.00
01-30-630-421	MAINTENANCE - RADIO EQUIPM	0.00	0.00	6,500.00	0.00	6,500.00	13,000.00
ADMINISTRATION		447,590.66	1,095,937.84	4,658,992.00	23.52	3,563,054.16	9,317,984.00
<b>DATA PROCESSING</b>							
01-30-640-212	EDP EQUIPMENT/ SOFTWARE	0.00	2,038.80	3,732.00	54.63	1,693.20	7,464.00
01-30-640-225	INTERNET/WEBSITE HOSTING	400.00	1,200.00	6,760.00	17.75	5,560.00	13,520.00
01-30-640-263	EDP LICENSES	1,563.00	8,313.00	30,000.00	27.71	21,687.00	60,000.00
01-30-640-267	DOCUMENT STORAGE/SCANNIN	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00
01-30-640-306	CONSULTING SERVICES	2,802.55	2,802.95	22,875.00	12.25	20,072.05	45,750.00
DATA PROCESSING		4,765.95	14,354.75	65,367.00	21.96	51,012.25	130,734.00
<b>BUILDINGS</b>							
01-30-640-212	MAINTENANCE - BUILDING	3,092.07	9,138.66	44,927.00	20.34	35,788.34	89,854.00
01-30-640-225	NICOR GAS (7760 QUINCY)	137.91	325.80	5,000.00	6.52	4,674.20	10,000.00
01-30-640-263	SANITARY (7760 QUINCY)	0.00	0.00	1,200.00	0.00	1,200.00	2,400.00
01-30-640-267	BUILDING MAINTENANCE SUPPL	337.88	337.88	3,000.00	11.26	2,662.12	6,000.00
BUILDINGS		3,567.86	9,802.34	54,127.00	18.11	44,324.66	108,254.00
<b>RISK MANAGEMENT</b>							
01-30-645-273	SELF INSURANCE - DEDUCTIBLE	0.00	0.00	20,000.00	0.00	20,000.00	40,000.00
RISK MANAGEMENT		0.00	0.00	20,000.00	0.00	20,000.00	40,000.00
<b>CONSTRUCTION</b>							
01-30-635-288	BUILDING CONSTR & REMODEL	1,024.00	16,325.00	1,500.00	1,088.33	(14,825.00)	3,000.00
CONSTRUCTION		1,024.00	16,325.00	1,500.00	1,088.33	(14,825.00)	3,000.00
<b>PATROL</b>							
01-30-650-268	ANIMAL CONTROL	0.00	0.00	800.00	0.00	800.00	1,600.00
01-30-650-343	JAIL SUPPLIES	0.00	66.29	1,500.00	4.42	1,433.71	3,000.00
01-30-650-348	DRUG FORFEITURE EXP - STATE	0.00	0.00	500.00	0.00	500.00	1,000.00
01-30-650-349	DRUG FORFEITURE EXP - FEDEF	0.00	0.00	3,300.00	2.01	3,233.71	6,600.00
PATROL		0.00	66.29	3,300.00	2.01	3,233.71	6,533.71

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Fund 01 - GENERAL FUND								
TRAFFIC SAFETY 01-30-660-105	PART TIME - CROSSING GUARD	0.00	0.00	5,323.00	0.00	5,323.00	10,646.00	10,646.00
TRAFFIC SAFETY								
CRIME PREVENTION 01-30-670-331	COMMODITIES	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00
CRIME PREVENTION								
TELECOMMUNICATIONS 01-30-675-235	RADIO DISPATCHING	0.00	70,351.64	312,000.00	22.55	241,648.36	624,000.00	553,648.36
TELECOMMUNICATIONS								
RED LIGHT	RED LIGHT - ADJUDICATOR RED LIGHT - CAMERA FEES RED LIGHT - COMED RED LIGHT - MISC FEE	220.00 22,475.00 110.82 1,740.00	220.00 44,950.00 221.58 3,484.50	6,000.00 275,000.00 2,000.00 35,000.00	3.67 16.35 11.08 9.96	5,780.00 230,050.00 1,778.42 31,515.50	12,000.00 550,000.00 4,000.00 70,000.00	11,780.00 505,050.00 3,778.42 66,515.50
RED LIGHT								
Total Dept 30 - POLICE DEPARTMENT		481,494.29	1,255,713.94	5,443,609.00	23.07	4,187,895.06	10,887,218.00	9,631,504.06
Dept 35 - PUBLIC WORKS DEPARTMENT								
CAPITAL IMPROVEMENTS 01-35-765-685	STREET IMPROVEMENTS	1,183.00	1,183.00	30,000.00	3.94	28,817.00	60,000.00	58,817.00
CAPITAL IMPROVEMENTS								
ADMINISTRATION	MEDICARE IMRF SOCIAL SECURITY SUI - UNEMPLOYMENT SALARIES - PERMANENT EMPLO OVERTIME PART TIME - LABOR SALARIES - CLERICAL HEALTH/DENTAL/LIFE INSURANC TELEPHONES OFFICE SUPPLIES PRINTING & PUBLISHING FUEL/MILEAGE/WASH SCHOOLS/CONFERENCES/TRAV FEES/DUES/SUBSCRIPTIONS POSTAGE & METER RENT UNIFORMS OPERATING SUPPLIES & EQUIPN FURNITURE & OFFICE EQUIPM	330.46 2,882.96 1,412.57 33.92 18,496.82 39.83 1,674.75 2,961.68 4,216.60 210.25 84.99 0.00 482.64 0.00 0.00 0.00 0.00 568.54 0.00 0.00	761.31 6,775.62 3,254.25 65.34 43,325.88 289.83 3,225.11 6,910.54 11,810.40 627.21 95.47 149.00 915.71 0.00 0.00 358.85 636.50 88.50 0.00	3,204.00 28,147.00 13,700.00 998.00 163,587.00 20,000.00 11,072.00 26,308.00 54,315.00 2,784.00 500.00 750.00 10,400.00 2,000.00 400.00 1,500.00 3,800.00 2,500.00 500.00	23.76 24.07 23.75 6.55 120,261.12 1.45 19,710.17 29.13 26.27 21.74 22.53 19.09 19.87 8.80 0.00 0.00 23.92 16.75 3.54 0.00	2,442.69 21,371.38 10,445.75 932.66 120,261.12 19,710.17 7,846.89 19,397.46 42,504.60 2,156.79 404.53 601.00 9,484.29 2,000.00 400.00 1,141.15 3,163.50 2,411.50 500.00	6,408.00 56,294.00 27,400.00 1,996.00 327,174.00 40,000.00 22,144.00 52,616.00 108,630.00 5,568.00 1,000.00 1,500.00 20,800.00 4,000.00 800.00 3,000.00 7,600.00 5,000.00 500.00	5,646.69 49,518.38 24,145.75 1,930.66 283,848.12 39,710.17 18,918.89 45,705.46 96,819.60 4,940.79 904.53 1,351.00 19,884.29 4,000.00 800.00 2,641.15 6,963.50 4,911.50 1,000.00



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							APPROP	APPROP AVAIL.
Fund 01 - GENERAL FUND								
01-35-755-281	ROUTE 83 BEAUTIFICATION	4,225.00	16,275.00	52,000.00	31.30	35,725.00	104,000.00	87,725.00
01-35-755-284	REIMB EXP - BRUSH PICKUP	0.00	18,500.00	35,000.00	52.86	16,500.00	70,000.00	51,500.00
01-35-755-328	STREET & ROW MAINTENANCE (	0.00	0.00	15,000.00	0.00	15,000.00	30,000.00	30,000.00
01-35-755-331	SALT	0.00	0.00	80,000.00	0.00	80,000.00	160,000.00	160,000.00
01-35-755-332	J.U.L.I.E.	0.00	1,015.55	2,400.00	42.31	1,384.45	4,800.00	784.45
01-35-755-333	ROAD SIGNS	876.55	876.55	7,700.00	11.38	6,823.45	15,400.00	14,523.45
01-35-755-401	OPERATING EQUIPMENT	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00
STREET MAINTENANCE		5,101.55	36,667.10	195,600.00	18.75	158,932.90	391,200.00	354,532.90
NUISANCE CONTROL	PEST CONTROL	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
01-35-760-258	MOSQUITO ABATEMENT	10,220.00	23,260.00	35,300.00	65.89	12,040.00	70,600.00	47,340.00
01-35-760-259		10,220.00	23,260.00	36,300.00	64.08	13,040.00	72,600.00	49,340.00
NUISANCE CONTROL								
Total Dept 35 - PUBLIC WORKS DEPARTMENT		89,564.63	206,887.47	1,233,202.00	16.78	1,026,314.53	2,466,404.00	2,259,516.53
Dept 40 - BUILDING & ZONING DEPARTMENT								
GENERAL MANAGEMENT								
01-40-400-147	MEDICARE	193.08	448.43	1,905.00	23.54	1,456.57	3,810.00	3,361.57
01-40-400-151	IMRF	1,817.55	4,240.95	17,621.00	24.07	13,380.05	35,242.00	31,001.05
01-40-400-161	SOCIAL SECURITY	825.57	1,917.40	8,147.00	23.54	6,229.60	16,294.00	14,376.60
01-40-400-171	SUI - UNEMPLOYMENT	0.00	0.00	387.00	0.00	387.00	774.00	774.00
01-40-810-101	SALARIES - PERMANENT EMPLO	10,920.96	25,482.24	97,014.00	26.27	71,531.76	194,028.00	168,545.76
01-40-810-102	OVERTIME	0.00	0.00	11,000.00	0.00	11,000.00	22,000.00	22,000.00
01-40-810-126	SALARIES - CLERICAL	2,632.60	6,142.77	23,386.00	26.27	17,243.23	46,772.00	40,629.23
01-40-810-141	HEALTH/DENTAL/LIFE INSURANC	2,313.28	6,355.42	24,278.00	26.18	17,922.58	48,556.00	42,200.58
01-40-810-201	TELEPHONES	221.89	346.41	876.00	39.54	529.59	1,752.00	1,405.59
01-40-810-301	OFFICE SUPPLIES	375.92	556.58	1,000.00	55.66	443.42	2,000.00	1,443.42
01-40-810-302	PRINTING & PUBLISHING	0.00	0.00	750.00	0.00	750.00	1,500.00	1,500.00
01-40-810-303	FUEL/MILEAGE/WASH	37.01	49.98	1,000.00	5.00	950.02	2,000.00	1,950.02
01-40-810-304	SCHOOLS/CONFERENCES/TRAV	(250.00)	(250.00)	1,200.00	(20.83)	1,450.00	2,400.00	2,650.00
01-40-810-307	FEES/DUES/SUBSCRIPTIONS	0.00	0.00	500.00	2.00	490.00	1,000.00	990.00
01-40-810-311	POSTAGE & METER RENT	0.00	0.00	91.60	400.00	22.90	308.40	708.40
01-40-810-315	COPY SERVICE	355.17	601.51	4,500.00	13.37	3,898.49	9,000.00	8,398.49
01-40-810-345	UNIFORMS	0.00	0.00	400.00	0.00	400.00	800.00	800.00
01-40-810-409	MAINTENANCE - VEHICLES	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
GENERAL MANAGEMENT		19,443.03	45,993.29	194,864.00	23.60	148,870.71	389,728.00	343,734.71
DATA PROCESSING	DOCUMENT STORAGE/SCANNIN	0.00	0.00	9,000.00	0.00	9,000.00	18,000.00	18,000.00
01-40-815-267	DATA PROCESSING	0.00	0.00	9,000.00	0.00	9,000.00	18,000.00	18,000.00
ENGINEERING								
01-40-820-245	FEES - ENGINEERING	110.00	330.00	0.00	100.00	(330.00)	0.00	(330.00)
01-40-820-246	FEES - DRAINAGE ENGINEER	150.00	300.00	0.00	100.00	(300.00)	0.00	(300.00)
01-40-820-254	PLAN REVIEW - CIVIL ENGINEER	844.23	2,944.73	12,000.00	24.54	9,055.27	24,000.00	21,055.27

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Fund 01 - GENERAL FUND							
01-40-820-255	PLAN REVIEW - STRUCTURAL	0.00	0.00	7,000.00	0.00	7,000.00	14,000.00
01-40-820-258	PLAN REVIEW - BUILDING CODE	<u>15,060.10</u>	<u>27,584.35</u>	140,000.00	19.69	112,435.65	280,000.00
ENGINEERING		16,964.33	31,139.08	159,000.00	19.58	127,860.92	318,000.00
INSPECTION	PART TIME - INSPECTOR	6,426.00	9,408.00	40,000.00	23.52	30,592.00	80,000.00
01-40-830-109	PLUMBING INSPECTION	350.00	1,050.00	15,900.00	7.00	13,950.00	30,000.00
01-40-830-115	ELEVATOR INSPECTION	100.00	300.00	5,000.00	6.00	4,700.00	10,000.00
01-40-830-117	CODE ENFORCEMENT INSPECTI	901.25	901.25	5,000.00	18.03	4,098.75	10,000.00
01-40-830-119							
INSPECTION		7,777.25	11,659.25	65,000.00	17.94	53,340.75	130,000.00
Total Dept 40 - BUILDING & ZONING DEPARTMENT		44,184.61	88,791.62	427,864.00	20.75	339,072.38	855,728.00
Dept 53 - HOTEL/MOTEL							
GENERAL MANAGEMENT							
01-53-401-307	FEES DUES SUBSCRIPTIONS	0.00	0.00	500.00	0.00	500.00	1,000.00
GENERAL MANAGEMENT		0.00	0.00	500.00	0.00	500.00	1,000.00
COMMUNITY RELATIONS							
01-53-435-319	CHAMBER DIRECTORY	0.00	<u>1,500.00</u>	3,000.00	50.00	1,500.00	6,000.00
COMMUNITY RELATIONS		0.00	1,500.00	3,000.00	50.00	1,500.00	6,000.00
SPECIAL EVENTS							
01-53-436-379	SPECIAL PROMOTIONAL EVENTS	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00
SPECIAL EVENTS		0.00	0.00	2,500.00	0.00	2,500.00	5,000.00
Total Dept 53 - HOTEL/MOTEL		0.00	1,500.00	6,000.00	25.00	4,500.00	12,000.00
TOTAL EXPENDITURES		817,001.85	2,008,038.09	9,646,169.00	20.82	7,638,130.91	19,292,338.00
							17,284,299.91

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<b>Fund 02 - WATER FUND</b>									
02-50-420-501	TRANSFERS TO OTHER FUNDS REIMBURSE OVERHEAD GENER/	46,857.33	140,571.99	562,288.00	25.00	421,716.01	1,124,576.00	984,004.01	
02-50-900-109	TRANSFER TO WATER CAPITAL I	0.00	0.00	200,000.00	0.00	200,000.00	400,000.00	400,000.00	
02-50-900-112	TRANSFER TO DEBT SERVICE - I	0.00	4,304.50	46,695.00	9.22	42,390.50	93,390.00	89,085.50	
	TRANSFERS TO OTHER FUNDS	46,857.33	144,876.49	808,983.00	17.91	664,106.51		1,473,089.51	
02-50-420-206	WATER PRODUCTION ENERGY - ELECTRIC PUMP	677.68	1,784.41	18,900.00	9.44	17,115.59	37,800.00	36,015.59	
02-50-420-361	CHEMICALS	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00	
02-50-420-362	SAMPLING ANALYSIS	265.00	265.00	4,000.00	6.63	3,735.00	8,000.00	7,735.00	
02-50-420-488	MAINTENANCE - PUMPS & WELL	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00	
02-50-420-491	PUMP INSPECTION REPAIR MAIN	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00	
02-50-420-575	PURCHASE OF WATER	162,061.76	286,146.55	1,739,500.00	16.46	1,453,153.45	3,479,000.00	3,192,653.45	
	WATER PRODUCTION	163,004.44	288,395.96	1,764,900.00	16.34	1,476,504.04	3,529,800.00	3,241,404.04	
02-50-425-473	WATER STORAGE WELLHOUSE REPAIRS & MAINT	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00	
02-50-425-474	WELLHOUSE REPAIRS & MAIN - I	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00	
02-50-425-475	MATERIALS & SUPPLIES- STAND	0.00	0.00	5,500.00	0.00	5,500.00	11,000.00	11,000.00	
02-50-425-485	REPAIRS & MAINTENANCE-STAN	0.00	788.97	6,300.00	12.52	5,511.03	12,600.00	11,811.03	
	WATER STORAGE	0.00	788.97	14,800.00	5.33	14,011.03	29,600.00	28,811.03	
02-50-430-276	TRANSPORTATION/DISTRIBUTION LEAK SURVEYS	0.00	0.00	9,000.00	0.00	9,000.00	18,000.00	18,000.00	
02-50-430-277	WATER DISTRIBUTION REPAIRS/	2,530.00	8,650.00	200,000.00	4.33	191,350.00	400,000.00	391,350.00	
02-50-430-299	LANDSCAPING - OTHER	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00	
02-50-430-401	OPERATING EQUIPMENT	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00	
02-50-430-425	J. U. L. I. E. MAINTENANCE & SUF	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00	
02-50-430-476	MATERIAL & SUPPLIES - DISTRIB	264.66	264.66	35,000.00	0.76	34,735.34	70,000.00	69,735.34	
	TRANSPORTATION/DISTRIBUTION	2,794.66	8,914.66	248,000.00	3.59	239,085.34	496,000.00	487,085.34	
02-50-435-278	METERS & BILLING METERS FLOW TESTING	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00	
02-50-435-461	NEW METERING EQUIPMENT	0.00	0.00	15,000.00	0.00	15,000.00	30,000.00	30,000.00	
02-50-435-462	METER REPLACEMENT	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00	
02-50-435-463	MAINTENANCE - METER EQUIPM	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00	
	METERS & BILLING	0.00	0.00	21,500.00	0.00	21,500.00	43,000.00	43,000.00	
	Total Dept 50 - WATER DEPARTMENT	260,393.56	569,244.16	3,389,757.00	16.79	2,820,512.84	6,779,514.00	6,210,269.84	
	TOTAL EXPENDITURES	260,393.56	569,244.16	3,389,757.00	16.79	2,820,512.84	6,779,514.00	6,210,269.84	





EXPENDITURE REPORT FOR WILLOWBROOK  
PERIOD ENDING 07/31/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/20	YTD BALANCE 07/31/2020	2020-21 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
<b>Fund 06 - SSA ONE BOND &amp; INTEREST FUND</b>								
Dept 60 - SSA BOND								
OTHER	BOND PRINCIPAL EXPENSE BOND INTEREST EXPENSE	0.00 0.00	70,962.50 141,925.00	180,000.00 50.00	0.00 22.04	180,000.00 250,962.50	360,000.00 643,850.00	360,000.00 283,850.00
06-60-550-401		0.00	70,962.50	321,925.00	22.04	250,962.50	643,850.00	212,887.50
06-60-550-402		0.00	70,962.50	321,925.00	22.04	250,962.50	643,850.00	572,887.50
Total Dept 60 - SSA BOND		0.00	70,962.50	321,925.00	22.04	250,962.50	643,850.00	572,887.50
 <b>TOTAL EXPENDITURES</b>								
		0.00	70,962.50	321,925.00	22.04	250,962.50	643,850.00	572,887.50

EXPENDITURE REPORT FOR WILLOWBROOK  
 PERIOD ENDING 07/31/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/20	YTD BALANCE 07/31/2020	2020-21 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP. AVAIL.
<b>Fund 07 - POLICE PENSION FUND</b>							
Dept 62							
ADMINISTRATION							
07-62-401-242	LEGAL FEES	100.00	100.00	1,000.00	10.00	900.00	1,900.00
07-62-401-251	AUDIT FEES	0.00	0.00	3,515.00	0.00	3,515.00	7,030.00
07-62-401-252	ACTUARY SERVICES	0.00	0.00	4,400.00	0.00	4,400.00	8,800.00
07-62-401-253	FINANCIAL ADVISORY FEES	0.00	0.00	27,500.00	0.00	27,500.00	55,000.00
07-62-401-254	FIDUCIARY INSURANCE	0.00	0.00	3,283.00	0.00	3,283.00	6,566.00
07-62-401-304	SCHOOLS CONFERENCE TRAVE	0.00	0.00	4,210.00	0.00	4,210.00	8,420.00
07-62-401-307	FEES DUES SUBSCRIPTIONS	500.00	500.00	819.00	61.05	319.00	1,138.00
07-62-401-311	POSTAGE & METER RENT	0.00	0.00	100.00	(29.38)	0.00	(29.38)
07-62-401-531	DEPT OF INSURANCE FILING FEE	0.00	0.00	4,400.00	103.27	(144.07)	8,800.00
07-62-401-543	EXAMS - PHYSICAL	0.00	0.00	750.00	0.00	750.00	1,500.00
	ADMINISTRATION	600.00	5,173.45	49,877.00	10.37	44,703.55	99,754.00
<b>PENSION BENEFITS</b>							
07-62-401-581	PENSION BENEFITS	110,031.51	329,391.87	1,332,332.00	24.72	1,002,940.13	2,664,664.00
07-62-401-582	WIDOWS PENSION	6,931.86	20,795.58	83,182.00	25.00	62,386.42	166,364.00
07-62-401-583	NON-DUTY DISABILITY BENEFITS	5,992.97	17,978.91	72,297.00	24.87	54,318.09	145,568.42
07-62-401-584	DUTY DISABILITY BENEFITS	6,007.61	18,022.63	72,091.00	25.00	54,068.17	126,615.09
	PENSION BENEFITS	128,963.95	386,189.19	1,559,902.00	24.76	1,173,712.81	144,182.00
	Total Dept 62	129,563.95	391,362.64	1,609,779.00	24.31	1,218,416.36	3,119,804.00
<b>TOTAL EXPENDITURES</b>							
		129,563.95	391,362.64	1,609,779.00	24.31	1,218,416.36	3,219,558.00
							2,828,195.36

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EXPENDITURE REPORT FOR WILLOWBROOK  
PERIOD ENDING 07/31/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/20	YTD BALANCE 07/31/2020	2020-21 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROV. AVAIL.
<b>Fund 09 - WATER CAPITAL IMPROVEMENTS FUND</b>							
Dept 65 - WATER CAPITAL IMPROVEMENTS							
CAPITAL IMPROVEMENTS							
09-65-440-600	WATER SYSTEM IMPROVEMENT:	0.00	0.00	135,380.00	0.00	135,380.00	270,760.00
09-65-440-602	MTU REPLACEMENT	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00
CAPITAL IMPROVEMENTS							
Total Dept 65 - WATER CAPITAL IMPROVEMENTS		0.00	0.00	136,380.00	0.00	136,380.00	272,760.00
 TOTAL EXPENDITURES							
		0.00	0.00	136,380.00	0.00	136,380.00	272,760.00
							272,760.00

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EXPENDITURE REPORT FOR WILLOWBROOK  
PERIOD ENDING 07/31/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/20	YTD BALANCE 07/31/2020	2020-21 ORIGINAL BUDGET		% BDGT USED	AVAILABLE BALANCE	APPROP. AVAIL.
				BDGT	USED			
<b>Fund 11 - DEBT SERVICE FUND</b>								
Dept 70 - DEBT SERVICE FUND								
OTHER	BOND PRINCIPAL EXPENSE BOND INTEREST EXPENSE	0.00 0.00	53,930.00 53,930.00	218,686.00 107,860.00	0.00 50.00	218,686.00 53,930.00	437,372.00 215,720.00	437,372.00 161,790.00
11-70-550-401								
11-70-550-402								
OTHER								
Total Dept 70 - DEBT SERVICE FUND		0.00	53,930.00	326,546.00	16.52	272,616.00	653,092.00	599,162.00
<b>TOTAL EXPENDITURES</b>								
		0.00	53,930.00	326,546.00	16.52	272,616.00	653,092.00	599,162.00

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APPROP.  
AVAIL.

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EXPENDITURE REPORT FOR WILLOWBROOK  
PERIOD ENDING 07/31/2020

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/20	YTD BALANCE 07/31/20	2020-21 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP. AVAIL.
<b>Fund 15 - RT 83/PLAINFIELD RD BUSINESS DISTRCT TAX</b>							
<b>Dept 15 - PLANNING &amp; ECONOMIC DEVELOPMENT</b>							
15-15-401-242	CONTINGENCIES	2,714.10	2,714.10	10,000.00	27.14	7,285.90	20,000.00
15-15-455-513	LEGAL FEES	2,714.10	2,714.10	10,000.00	27.14	7,285.90	20,000.00
15-15-455-514	CONTINGENCIES						
ADMINISTRATION	SALES TAX REBATE- TOWN CEN	0.00	0.00	84,515.00	0.00	84,515.00	169,030.00
	SALES TAX REBATE - PFM	0.00	0.00	165,000.00	0.00	165,000.00	330,000.00
ADMINISTRATION		0.00	0.00	249,515.00	0.00	249,515.00	499,030.00
STREET MAINTENANCE	MAIN TRAFFIC SIGNALS	0.00	0.00	3,141.00	0.00	3,141.00	6,282.00
15-15-745-224	STREET MAINTENANCE	0.00	0.00	3,141.00	0.00	3,141.00	6,282.00
Total Dept 15 - PLANNING & ECONOMIC DEVELOPMENT		2,714.10	2,714.10	262,656.00	1.03	259,941.90	525,312.00
<b>TOTAL EXPENDITURES</b>							
		2,714.10	2,714.10	262,656.00	1.03	259,941.90	525,312.00
<b>TOTAL EXPENDITURES - ALL FUNDS</b>							
		1,235,540.78	3,124,757.14	16,734,153.00	18.67	13,609,395.86	33,468,306.00
							30,343,548.86

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APPROP.  
AVAIL.

VILLAGE OF WILLOWBROOK

BOARD MEETING  
AGENDA ITEM - HISTORY/COMMENTARY

AN ORDINANCE EXTENDING TEMPORARY EXECUTIVE POWERS PURSUANT TO  
65 ILCS 5/11-1-6

AGENDA NO. 5e

AGENDA DATE: 08/10/2020

STAFF REVIEW: Mike Mertens, Assistant Village Administrator

SIGNATURE: 

LEGAL REVIEW: Thomas Bastian, Village Attorney

SIGNATURE: 

RECOMMENDED BY: Brian Pabst, Village Administrator

SIGNATURE: 

REVIEWED & APPROVED BY COMMISSION: YES  NO  N/A

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)

In late 2019, a new and significant outbreak of Coronavirus Disease 2019 (COVID-19) emerged in China. The World Health Organization declared COVID-19 a Public Health Emergency of International Concern on January 30, 2020, and the United States Secretary of Health and Human Services declared that COVID-19 presents a public health emergency on January 27, 2020.

On March 9, 2020 Illinois Governor JB Pritzker declared all counties in the State of Illinois as a disaster area, Governor's Disaster Proclamation. Following the lead of Governor, J. B. Pritzker, health agencies on both the State and Federal level, and March 16, 2020 DuPage County Disaster Proclamation by DuPage County Board Chairman Dan Cronin, the Village is taking immediate steps of minimize access to the Village Hall. This action of social distancing is to prevent the spread of COVID-19. The Centers for Disease Control (CDC) and World Health Organization have declared the COVID-19 a global pandemic. The CDC recommended that all events over 50 people be postponed or cancelled. The State of Illinois has entered Phase 4 of the Restore Illinois Plan with limited occupancy for restaurants, retail and office uses with facemask requirements and is still recommending a minimum six-foot social distancing policy. The Johns Hopkins University has reported 18,839,668 confirmed cases and 708,316 deaths worldwide and the Illinois Department of Public Health has reported 186,471 confirmed cases and 7,573 deaths that are attributable to COVID-19 as of August 6, 2020.

On July 24, 2020 Illinois Governor JB Pritzker issued an additional Executive Order amending the criteria. (attached).

ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

It is the policy of the Village of Willowbrook that the corporate authorities will be prepared to address any emergencies and, therefore, pursuant to Section 5/11-1-6 of the Illinois Municipal Code, it is necessary and appropriate to establish standards for the determination of whether a state of emergency exists authorizing the mayor to exercise extraordinary power and authority, by executive order, during the possible state of emergency, to ensure that the effects of COVID-19 are mitigated and minimized and that residents and visitors in the Village remain safe and secure.

If the ordinance is approved, it would allow for the following items allowable through the code of ordinances:

- a) All actions reasonably and expeditiously necessary to respond to the local state of emergency; and

- b) Approve previously appropriated expenditures of the Village for the purpose of continuing the operations of the Village; and
- c) In the event the local state of emergency extends beyond the current fiscal year and a new budget has not been approved, the Mayor shall be authorized to approve new spending by the Village during the existence of the local state of emergency;
- d) Canceling meetings of any board or commission to which the Mayor appoints members. Any such cancellation shall automatically extend such deadlines for required actions by such board of commission as is specified in the cancellation notice;
- e) Suspend licenses or permits for special events or any other licenses or permits issued by the Village which in the judgment of the Mayor could impact the public health or well-being of residents or visitors to the community;
- f) Authorize any purchase for which funds are available reasonably related to the local state of emergency; and
- g) Authorize to close Village facilities as is reasonably required to protect the health of the public and employees of the Village related to the local state of emergency.

This Extension of the Temporary Executive Power Ordinance will be in full affect until the next regular meeting of the Village Board of the Village of Willowbrook.

**ACTION PROPOSED: Pass the Ordinance.**



FILED  
INDEX DEPARTMENT

JUL 24 2020

SPRINGFIELD, ILLINOIS

IN THE OFFICE OF  
SECRETARY OF STATE

July 24, 2020

Executive Order 2020-48

**EXECUTIVE ORDER 2020-48**  
**(COVID-19 EXECUTIVE ORDER NO. 45)**

**WHEREAS**, since early March 2020, Illinois has faced a pandemic that has caused extraordinary sickness and loss of life, infecting over 140,000 and growing, and taking the lives of thousands of residents; and,

**WHEREAS**, at all times but especially during a public health crisis, protecting the health and safety of Illinoisans is among the most important functions of State government; and,

**WHEREAS**, as Illinois adapts and responds to the public health disaster caused by Coronavirus Disease 2019 (COVID-19), a novel severe acute respiratory illness that spreads rapidly through respiratory transmissions and that continues to be without an effective treatment or vaccine, the burden on residents, healthcare providers, first responders, and governments throughout the State is unprecedented; and,

**WHEREAS**, as COVID-19 has spread in Illinois over the course of the Gubernatorial Disaster Proclamations, the circumstances causing a disaster throughout the State have changed and continue to change, making definitive predictions of the course the virus will take over the coming months extremely difficult; and,

**WHEREAS**, in addition to causing the tragic loss of more than 7,300 Illinoisans and wreaking havoc on the physical health of tens of thousands more, COVID-19 has caused extensive economic loss and continues to threaten the financial welfare of a significant number of individuals and businesses across the nation and the State; and,

**WHEREAS**, on July 24, 2020, considering the expected continuing spread of COVID-19 and the ongoing health and economic impacts that that will be felt over the coming month by people across the State, I declared all counties in the State of Illinois as a disaster area; and,

**WHEREAS**, in response to the epidemic emergency and public health emergency described above, I find it necessary to re-issue Executive Orders 2020-03, 2020-04, 2020-07, 2020-08, 2020-09, 2020-11, 2020-12, 2020-13, 2020-15, 2020-16, 2020-17, 2020-20, 2020-21, 2020-22, 2020-23, 2020-24, 2020-25, 2020-26, 2020-27, 2020-28, 2020-29, 2020-30, 2020-31, 2020-34, 2020-35, 2020-36, 2020-42, 2020-43, and 2020-45 and hereby incorporate the **WHEREAS** clauses of those Executive Orders;

**THEREFORE**, by the powers vested in me as the Governor of the State of Illinois, pursuant to the Illinois Constitution and Sections 7(1), 7(2), 7(3), 7(8), 7(9), and 7(12) of the Illinois Emergency Management Agency Act, 20 ILCS 3305, and consistent with the powers in public health laws, I hereby order the following, effective July 24, 2020:

**Part 1: Re-Issue of Executive Orders.**

Executive Orders 2020-03, 2020-04, 2020-07, 2020-08, 2020-09, 2020-11, 2020-12, 2020-13, 2020-15, 2020-16, 2020-17, 2020-20, 2020-21, 2020-22, 2020-23, 2020-24, 2020-25, 2020-26, 2020-27, 2020-28, 2020-29, 2020-30, 2020-31, 2020-34, 2020-35, 2020-36, 2020-42, 2020-43, and 2020-45 hereby are re-issued by this Executive Order 2020-48 as follows:

**Executive Order 2020-04 (Closure of James R. Thompson Center; waiver of sick leave requirement for State employees):**

Sections 2 and 3 of Executive Order 2020-04 are re-issued and extended through **August 22, 2020**. Nothing in Section 2 precludes the Department of Central Management Services from designating specific points of ingress and egress and controlling traffic flow in the James R. Thompson Center for State employees, members of the public attending to State business, and members of the public patronizing the businesses and food court.

**Executive Order 2020-07 (In-person meeting requirements):**

Section 6 of Executive Order 2020-07, as amended by Executive Order 2020-33 and Executive Order 2020-44, is re-issued and extended through **August 22, 2020**.

**Executive Order 2020-08 (Secretary of State operations):**

Sections 2, 3, 4, and 5 of Executive Order 2020-08, as amended by Executive Order 2020-39 and Executive Order 2020-44, are re-issued and extended through **August 22, 2020**.

**Executive Order 2020-09 (Telehealth):**

Executive Order 2020-09 is re-issued in its entirety and extended through **August 22, 2020**.

**Executive Order 2020-11 (Revisions to prior Executive Orders; Department of Corrections notification period):**

Section 4 of Executive Order 2020-11 is re-issued and extended through **August 22, 2020**.

**Executive Order 2020-12 (Health care worker background checks; Department of Juvenile Justice notification period):**

Sections 1, 2, and 3 of Executive Order 2020-12 are re-issued and extended through **August 22, 2020**, whereafter Section 2 shall be rescinded.

**Executive Order 2020-13 (Suspending Illinois Department of Corrections admissions from county jails):**

Executive Order 2020-13 is re-issued in its entirety and extended through **August 22, 2020**.

**Executive Order 2020-15 (Suspending provisions of the Illinois School Code):**

Sections 5, 6, 7, 8, and 9 of Executive Order 2020-15 are re-issued and extended through **August 22, 2020**.

**Executive Order 2020-16 (Repossession of vehicles; suspension of classroom training requirement for security services):**

Executive Order 2020-16 is re-issued in its entirety and extended through **August 22, 2020**, whereafter Section 1 shall be rescinded.

**Executive Orders 2020-03 and 2020-17 (Cannabis deadlines and applications):**

Executive Orders 2020-03 and 2020-17, as modified by Executive Order 2020-18, are re-issued and shall remain in effect as specified by Executive Order 2020-18.

**Executive Order 2020-20 (Public assistance requirements):**

Executive Order 2020-20 is re-issued in its entirety and extended through **August 22, 2020**.

**Executive Order 2020-21 (Furlough of Illinois Department of Corrections inmates):**

Executive Order 2020-21 is re-issued in its entirety and extended through **August 22, 2020**.

**Executive Order 2020-22 (Township meetings; Funeral Directors and Embalmers Licensing Code; placements under the Child Care Act of 1969; fingerprint submissions under Health Care Worker Background Check Act):**

Sections 4, 5, and the Savings Clause of Executive Order 2020-22 are re-issued and extended through **August 22, 2020**.

**Executive Order 2020-23 (Actions by the Illinois Department of Financial and Professional Regulation for licensed professionals engaged in disaster response):**

Executive Order 2020-23 is re-issued in its entirety and extended through **August 22, 2020**.

**Executive Order 2020-24 (Illinois Department of Human Services Forensic Treatment Program; investigations of Illinois Department of Human Services employees):**

Executive Order 2020-24 is re-issued in its entirety and extended through **August 22, 2020**.

**Executive Order 2020-25 (Garnishment and wage deductions):**

Executive Order 2020-25 is re-issued in its entirety and extended through **August 22, 2020**.

**Executive Order 2020-26 (Hospital capacity):**

Executive Order 2020-26 is re-issued in its entirety and extended through **August 22, 2020**, whereafter Sections 2(a)-(d) and (f)-(h), 3, 4, and 5 shall be rescinded.

**Executive Order 2020-27 (Cadavers testing positive for COVID-19):**

Executive Order 2020-27 is re-issued in its entirety and extended through **August 22, 2020**.

**Executive Order 2020-28 (Industrial radiography certifications):**

Executive Order 2020-28 is re-issued in its entirety and extended through **August 22, 2020**.

**Executive Order 2020-29 (In-person education or exams for professional insurance licenses):**

Executive Order 2020-29 is re-issued in its entirety and extended through **August 22, 2020**.

**Executive Order 2020-30 (Filing of residential eviction actions; enforcement of non-residential eviction orders; expired consular identification documents; electronic filings for the Illinois Human Rights Commission):**

Executive Order 2020-30, as amended by Executive Order 2020-33 and as further amended and revised below, is re-issued in its entirety and extended through **August 22, 2020**, whereafter the prohibition on enforcement of orders of eviction for non-residential premises shall be rescinded.

Section 7. The provisions of Section 2 and 3 of Executive Order 2020-30, as amended by Executive Order 2020-33, prohibiting the commencement of residential eviction actions and the enforcement of orders of eviction for residential properties, shall remain in effect to allow the Illinois Housing Development Authority to distribute monetary assistance under the Emergency Rental Assistance and Emergency Mortgage Assistance programs directly to landlords or property owners on behalf of eligible tenants or, for eligible homeowners, directly to the mortgagor's loan servicer.

**Executive Order 2020-31 (Educator licensure and student graduation requirements):**

Executive Order 2020-31 is re-issued in its entirety and extended through **August 22, 2020**.

**Executive Order 2020-34 (Cannabis requirements):**

Executive Order 2020-34 is re-issued in its entirety and extended through **August 22, 2020**, whereafter Section 2 shall be rescinded.

**Executive Order 2020-35 (IDPH regulatory activities):**

Sections 1 and 3-17 of Executive Order 2020-35 are re-issued and extended through **August 22, 2020**, whereafter Sections 1 and 3-13 shall be rescinded.

**Executive Order 2020-36 (Marriage licenses):**

Executive Order 2020-36 is re-issued in its entirety and extended through **August 22, 2020**.

**Executive Order 2020-42 (State Fairs):**

Executive Order 2020-42 is re-issued in its entirety and extended through **August 22, 2020**.

**Executive Order 2020-43 (Phase 4 Community Revitalization Order):**

Executive Order 2020-43 is re-issued in its entirety and extended through **August 22, 2020**.

**Executive Order 2020-45 (Cannabis licenses):**

Executive Order 2020-45 is re-issued in its entirety and extended through **August 22, 2020**.

**Part 2: Savings Clause.** If any provision of this Executive Order or its application to any person or circumstance is held invalid by any court of competent jurisdiction, this invalidity does not affect any other provision or application of this Executive Order, which can be given effect without the invalid provision or application. To achieve this purpose, the provisions of this Executive Order are declared to be severable.

  
JB Pritzker, Governor

Issued by the Governor: July 24, 2020  
Filed by the Secretary of State: July 24, 2020

FILED  
INDEX DEPARTMENT

JUL 24 2020

IN THE OFFICE OF  
SECRETARY OF STATE

**ORDINANCE NO. 20-O**

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**AN ORDINANCE EXTENDING TEMPORARY  
EXECUTIVE POWERS PURSUANT TO 65 ILCS 5/11-1-6**

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**WHEREAS**, on March 23, 2020, the Governor of the State of Illinois issued Executive Order 2020-10 ordering all individuals, with certain exceptions, to shelter in place through April 7, 2020; and

**WHEREAS**, during the March 23, 2020 regular meeting of the Mayor and Board of Trustees of the Village of Willowbrook, the Village Board adopted and approved Ordinance 20-O-08, entitled “An Ordinance Establishing Temporary Executive Powers Pursuant to 65 ILCS 5/11-1-6”; and

**WHEREAS**, on March 23, 2020, Village Mayor, Frank A. Trilla, signed a “Proclamation Declaring An Emergency In The Village Of Willowbrook Due To The Coronavirus (COVID-19) Outbreak”; and

**WHEREAS**, on April 1, 2020, the Governor of the State of Illinois issued Executive Order 2020-18 extending for an additional thirty (30) days certain executive orders, including Executive Order 2020-10, ordering all individuals, with certain exceptions, to shelter in place through April 30, 2020; and

**WHEREAS**, effective May 1, 2020, Governor JB Pritzker signed Executive Order 2020-32 extending for another thirty (30) days prior Executive Orders continuing shelter-in-place orders until May 30, 2020; and

**WHEREAS**, during the April 27, 2020 regular meeting of the Mayor and Board of Trustees of the Village of Willowbrook, the Village Board adopted and approved Ordinance 20-O-13,

entitled "An Ordinance Extending Temporary Executive Powers Pursuant to 65 ILCS 5/11-1-6"; and

**WHEREAS**, during the May 11, 2020 regular Village Board Meeting of the Mayor and Board of Trustees of the Village of Willowbrook, the Village Board adopted and approved Ordinance 20-O-17, entitled "An Ordinance Extending Temporary Executive Powers Pursuant to 65 ILCS 5/11-6"; and

**WHEREAS**, during the May 26, 2020 Village Board meeting of the Mayor and Board of Trustees, the Village Board adopted and approved Ordinance No. 20-O-19 extending temporary executive powers; and

**WHEREAS**, during the June 8, 2020 Village Board Meeting of the Mayor and Board of Trustees, the Village Board adopted and approved Ordinance No. 20-O-21 extending temporary executive powers; and

**WHEREAS**, during the June 22, 2020 Village Board Meeting of the Mayor and Board of Trustees, the Village Board adopted and the Mayor approved Ordinance No. 20-O-23 extending temporary executive powers; and

**WHEREAS**, on June 26, 2020, Governor JB Pritzker issued Executive Order 2020-44 (COVID-19 Executive Order No. 42) which extended prior Executive Orders related to the COVID-19 pandemic and again declared all counties in the State of Illinois disaster areas for an additional thirty (30) days; and

**WHEREAS**, on July 24, 2020, Governor JB Pritzker extended the Disaster Proclamations, previously issued, for an additional thirty (30) days; and

**WHEREAS**, the corporate authorities of the Village believe it is reasonable and necessary for the temporary executive powers afforded by Village Ordinances 20-O-08, 20-O-10, 20-O-13, 20-O-17, 20-O-19, 20-O-21, 20-O-23, 20-O-26 and 20-O-29 be extended to the adjournment of the next regularly scheduled Village of Willowbrook Mayor and Board of Trustees' meeting.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows:

**SECTION 1.** The corporate authorities of the Village hereby determine that it is advisable, necessary and in the best interests of the public health, safety and welfare of the Village that the Village extend the temporary executive powers afforded by Village Ordinances 20-O-08, 20-O-10, 20-O-13, 20-O-17, 20-O-19, 20-O-21, 20-O-23, 20-O-26 and 20-O-29, and as further extended by this Village Ordinance 20-O-32, until the adjournment of the next regularly scheduled meeting of the Village of Willowbrook Mayor and Board of Trustees.

**SECTION 2.** The officials, officers and employees of the Village are hereby authorized to take such further actions as are necessary to carry out the intent and purpose of this Ordinance.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

**SECTION 3.** This Ordinance shall be in full force and effect upon and after its passage, approval and publication in accordance with law.

PASSED and APPROVED this 10<sup>th</sup> day of August, 2020.

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED:

---

Frank A. Trilla, Mayor

ATTEST:

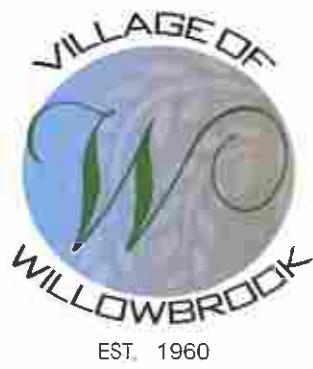
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Leroy R. Hansen,  
Village Clerk

# VILLAGE OF WILLOWBROOK

## BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE:	AGENDA NO.
Receive Plan Commission Recommendation – Public Hearing Case 20-06: Consideration of a petition to rezone the subject property from the R-1 Single Family Residence District to the R-1A Single Family Residence District, and review and recommendation regarding a Final Plat of Subdivision for 6224 South Bentley Avenue, Willowbrook, Illinois (minor subdivision for a two residential lot subdivision) and approval of a written recommendation regarding a Final Plat of Subdivision for 6224 South Bentley Avenue, Willowbrook, Illinois (minor subdivision for a two residential lot subdivision).	5f  <b>AGENDA DATE:</b> <u>08/10/20</u>
<b>STAFF REVIEW:</b> Ann Choi, Planning Consultant	SIGNATURE: 
<b>LEGAL REVIEW:</b> Tom Bastian, Village Attorney	SIGNATURE: 
<b>RECOMMENDED BY:</b> Brian Pabst, Village Administrator	SIGNATURE: 
<b>REVIEWED &amp; APPROVED BY COMMITTEE:</b>	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
<b>ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)</b> <p>The petitioner and property owner, John Jurinek of New Horizon Homes Builder Inc., is requesting to rezone the property at 6224 Bentley Avenue from the R-1 Single Family Residence Zoning District to the R-1A Single Family Residence Zoning District. The 1.13-acre subject property is currently improved with a single-family home and detached garage. The parcel measures approximately 165' by 298' with a total approximate area of 49,320 square feet. The petitioner proposes to subdivide the property into two buildable lots that comply with the minimum lot requirements of the R-1A Zoning District. The two new lots will comply in all respects with the R-1A zoning district bulk standards without variations. Each lot would measure approximately 82.74 feet by 298 feet.</p> <p>The proposed subdivision qualifies as a minor subdivision and can proceed directly to final plat approval, without a public hearing, but with Plan Commission review and recommendation prior to Village Board consideration. The rezoning requires a public hearing.</p>	
<b>ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)</b> <p>Staff has no objection to the proposed rezoning and subdivision request. The request complies with the guidelines set forth in the Village's Comprehensive Plan and other land development regulations. The requested zoning and lot configurations should have no negative impacts on surrounding land uses. The newly proposed lots will be similar to the typical lot sizes in this neighborhood. Staff's only recommendation was to include the following conditions as part of the approval:</p> <ol style="list-style-type: none"><li>1. The existing house and garage must be demolished prior to the plat being recorded.</li><li>2. The subdivider shall provide a mylar of the Final Plat of Subdivision with all required signatures (other than those of the Village officials) within sixty (60) days of approval by the Village Board.</li></ol> <p>The rezoning and subdivision requests were discussed at the August 5, 2020 regular meeting of the Plan Commission. There were no members of the public that came forward in support or opposition of the petition. The Plan Commission voted 6-0 in favor of the proposed petition, to forward a positive recommendation to the Village Board.</p>	
<b>ACTION PROPOSED:</b> August 10, 2020: Receive Plan Commission Recommendation.	



# Willowbrook

835 Midway Drive  
Willowbrook, IL 60527-5549

Phone: (630) 323-8215 Fax: (630) 323-0787 [www.willowbrookil.org](http://www.willowbrookil.org)

## MEMORANDUM

### Mayor

Frank A. Trilla

### Village Clerk

Leroy R. Hansen

### Village Trustees

Sue Berglund

Umberto Davi

Terrence Kelly

Michael Mistele

Gayle Neal

Paul Oggerino

### Village Administrator

Brian Pabst

### Chief of Police

Robert Schaller

### Director of Finance

Carrie Dittman

MEMO TO: Frank A. Trilla, Mayor  
Board of Trustees

MEMO FROM: Dan Kopp, Chairman, Plan Commission

DATE: August 10, 2020

SUBJECT: **Zoning Hearing Case 20-06:** Village of Willowbrook, 835 Midway Drive, Willowbrook, Illinois. Consideration of a petition to rezone the subject property from the R-1 Single Family Residence District to the R-1A Single Family Residence District, and review and recommendation regarding a Final Plat of Subdivision for 6224 South Bentley Avenue, Willowbrook, Illinois (minor subdivision for a two residential lot subdivision) and approval of a written recommendation regarding a Final Plat of Subdivision for 6224 South Bentley Avenue, Willowbrook, Illinois (minor subdivision for a two residential lot subdivision)..

At the regular meeting of the Plan Commission held on August 5, 2020, the above referenced application was discussed and the following motion was made:

**MOTION:** Made by Walec and seconded by Ruffolo that based on the submitted petition and testimony provided, I move that the Plan Commission recommend to the Village Board to rezone the property located at 6224 Bentley Avenue from the R-1 zoning district to the R-1A zoning district; that the Plan Commission has reviewed the Final Plat of Subdivision for Bentley Meadows and recommends approval of a Final Plat of Subdivision bearing the latest revision date of July 20, 2020, for PC 20-06 for the August 5, 2020 Plan Commission meeting, subject to the conditions of approval and plans listed in the Staff Report prepared for PC 20-06 for the August 5, 2020 Plan Commission meeting.

**ROLL CALL:** AYES: Chairman Kopp, Vice Chairman Wagner, Commissioners Ruffalo, Kaucky, Soukup, and Walec;  
NAYS: None.  
ABSENT: None.

MOTION DECLARED CARRIED

Should any member of the Board have any questions regarding this matter, please do not hesitate to contact me.

DK:jp



Proud Member of the  
Illinois Route 66 Scenic Byway



**Village of Willowbrook**  
Staff Report to the Village Board

<b>Village Board Receive:</b>	August 10, 2020		
<b>Plan Commission Date:</b>	August 5, 2020		
<b>Prepared By:</b>	Ann Choi, Village Planning Consultant		
<b>Case Title:</b>	<b>Zoning Hearing Case No. 20-06: Bentley Meadows Subdivision and Rezoning</b>		
<b>Applicant:</b>	John Jurinek/New Horizon Homes Builder, Inc.		
<b>Action Requested:</b>	A rezone of the subject property from the R-1 Single Family Residence District to the R-1A Single Family Residence District, and review and recommendation regarding a Final Plat of Subdivision for 6224 South Bentley Avenue, Willowbrook, Illinois (minor subdivision for a two residential lot subdivision) and approval of a written recommendation regarding a Final Plat of Subdivision for 6224 South Bentley Avenue, Willowbrook, Illinois (minor subdivision for a two residential lot subdivision).		
<b>Applicable Regulations:</b>	Comprehensive Plan, Zoning Ordinance, Subdivision Regulations		
<b>Location:</b>	6224 South Bentley Avenue, Willowbrook IL 60527		
<b>PINs:</b>	09-15-405-014		
<b>Existing Zoning:</b>	R-1 Single Family Residence District		
<b>Proposed Zoning:</b>	R-1A Single Family Residence District		
<b>Existing Land Use:</b>	Low Density Residential (1-2 du/acre)		
<b>Property Size:</b>	1.13 acres		
<b>Surrounding Land Use:</b>	North	Use Single Family Residence	<b>Zoning R-1</b>
	South	Single Family Residence	R-1
	East	Single Family Residence	R-2
	West	Residential	Unincorporated
<b>Documents Attached:</b>	Attachment 1:	Public Hearing Notice	
	Attachment 2:	Legal Description	
	Attachment 3:	Plat of Survey	
	Attachment 4:	Final Plat of Subdivision, bearing the latest revision date of 7/20/20	
	Attachment 5:	Engineer's Review Letters (CBBEL)	
	Attachment 6:	Letter(s) Received	

**Necessary Action by  
Village Board**

Receive Plan Commission Recommendation



## Background

### Site Description

The 1.13-acre subject property is currently improved with a single-family home. The parcel measures approximately 165' by 298' with a total approximate area of 49,320 square feet. The parcel was platted in DuPage County as part of The Clarendon Hills Acre Estates Subdivision. It consists of six (6) lots of varying widths.

### Development Proposal

The petitioner and property owner, John Jurinek of New Horizon Homes Builder Inc. ("Applicant"), is requesting to rezone the property at 6224 Bentley Avenue from the R-1 Single Family Residence Zoning District to R-1A Single Family Residence Zoning District. The Applicant further proposes to subdivide the property into two buildable lots that comply with the minimum lot requirements of the R-1A Zoning District. The two new lots will comply in all respects with the R-1A zoning district bulk standards without variations.

Pursuant to the Subdivision Regulations, the proposed subdivision qualifies as a minor subdivision and can proceed directly to final plat approval, without a public hearing, but with Plan Commission review and recommendation prior to Village Board consideration.

## Staff Analysis

### Appropriateness of Use

Single-family detached homes are permitted uses in the R-1A district. The bulk regulations for the R-1A district are provided in the chart below. Both proposed lots meet these minimum requirements.

Bulk Standard	R-1	R-1A	Proposed		Departure
			Lot 1	Lot 2	
Lot Area	30,000 sq. ft.	17,000 sq. ft.	24,663 sq. ft.	24,664 sq. ft.	None.
Lot Width	100 ft.	80 ft.	82.74 ft.	82.74 ft.	None.
Lot Width (corner lot)	125 feet	110 feet	Not Applicable.		None.
Lot Depth	150 ft.	150 ft.	298.06 ft.	298.07 ft.	None.
Front Yard Setback	60 ft.	50 ft.	50 ft.	50 ft.	None.
Interior Side Yard Setback	10% or 15 ft.	10% or 10 ft.	10 ft.	10 ft.	None.
Exterior Side Yard Setback	50 ft.	40 ft.	Not Applicable.		None.
Rear Yard Setback	50 ft.	40 ft.	40 ft.	40 ft.	None.

### Subdivision Improvements

Consistent with the development patterns for new development to the north, no subdivision improvements (curb, gutter, storm sewer) will be required with development on these lots. The Comprehensive Plan designates Bentley Avenue as a rural cross section with no need for these improvements.

### Easements

Section 10-4-2(C) of the Village Code includes side and rear yard easement requirements for both interior and perimeter lots within a subdivision. Pursuant to the Subdivision Regulations, five-foot (5') interior side yard easements, ten-foot (10') peripheral side yard easements, and twenty-foot (20') peripheral rear yard easements are required and are reflected in the proposed plat.



### Drainage and Storm Water Management

There is no floodplain located on the subject property.

### Proposed Post-Construction Best Managements Practice (PCBMPs)

The provision of final engineering on a subdivision this small that does not include public improvements is difficult until the actual house permit is submitted. According to the Village Engineer's initial review letter General Comment #7 (attached), the Village presumes that the net new impervious area from the two lots will be such that PCBMPs will be required, and that each lot will provide the required volume control with the construction of each house. Per the Village Engineer's recommendation, a note to this effect has been included on the plat.

### Existing Improvements to be Demolished prior to Plat Recording

Because the existing home straddles may interfere with the required easements, a condition is recommended that requires demolition of the house and the garage on the property prior to the recordation of the plat. It is staff's understanding that the petitioner has already submitted a demolition permit with the Village's building department.

### Comprehensive Plan/Compatibility

The Village of Willowbrook's Comprehensive Plan indicates that the R-1A Single-Family zoning is appropriate for this property. Another measure of appropriateness is to compare the new lot sizes with those that exist in the neighborhood. There are some precedents for lots zoned R-1A in the area to the north of the subject property as well as lots zoned R-2 directly across Bentley Avenue to the east. The lots located immediately to the north of the subject property are zoned R-1 but have lot widths of approximately 82 feet and lot areas of approximately 24,675 square feet, comparable to the proposed two lots.

Lot 1 – 24,663 square feet

Lot 2 – 24,664 square feet

### Public Hearing and Recommendation

The Plan Commission conducted a public hearing on this petition at their August 5, 2020 meeting. Due to the COVID-19 pandemic, the public hearing was held virtually and members of the public were given the opportunity to call into the Village's phone line. The following members were in attendance: Chairman Dan Kopp, Vice Chairman Wagner, Commissioners Ruffalo, Kaucky, Soukup and Walec. Commissioner Remkus was absent. There were no members of the public that came forward with public comments.

The Plan Commission did not express any opposition to the proposed rezoning or subdivision request. The Plan Commission voted 6-0 of the members present in favor of the proposed text amendments, to forward a positive recommendation to the Village Board.

### Communications Received – Letters Concerns Identified

Planning staff received one letter from a resident of Willowbrook who resides at 6216 Bentley Avenue, the property located directly to the north of the subject property. This resident was concerned about dust from the demolition of the existing structures on the subject property and suggested that the petitioner be responsible for the cleanup of any dust that would accumulate on her property. The resident was also concerned about the existing landscaping on the subject property that had been improperly maintained over the years and requested that the petitioner either relocate the existing bushes straddling her property line or the petitioner should be responsible for the maintenance of the bushes on her property. Lastly, the resident



also requested that the construction of any new homes on the subject property should avoid causing flooding on her property.

**Staff Response:** The Village has already advised the general contractor of keeping dust to a minimum during demolition and a water tank was confirmed to be on-site as a dust prevention measure. Ten-foot (10') wide public utility and drainage easements are required along the north and south lot lines as a requirement of the subdivision and are intended to mitigate flooding issues. Any landscaping such as the bushes along the north property line within the required drainage easement will likely be removed.

The letter identifying the concerns of the resident are included as **Attachment 6** of this staff report.

### **Staff Recommendation**

Staff has no objection to the proposed rezoning and subdivision request. The request complies with the guidelines set forth in the Village's Comprehensive Plan and other land development regulations. The requested zoning and lot configurations should have no negative impacts on surrounding land uses. The proposed lots will be similar or larger than the typical lot size in this neighborhood.

Should the Plan Commission wish to support this request, staff recommends that the following condition be included:

1. The existing house and garage must be demolished prior to the plat being recorded.
2. The subdivider shall provide a mylar of the Final Plat of Subdivision with all required signatures (other than those of the Village officials) within sixty (60) days of approval by the Village Board.

### **Sample Motion**

Based on the submitted petition and testimony provided, I move that the Plan Commission **recommend** to the Village Board to **rezone** the property located at 6224 Bentley Avenue from the R-1 zoning district to the R-1A zoning district; that the Plan Commission has reviewed the Final Plat of Subdivision for Bentley Meadows and **recommends** approval of a Final Plat of Subdivision bearing the latest revision date of July 20, 2020, for PC 20-06 for the **August** 5, 2020 Plan Commission meeting, subject to the conditions of approval and plans listed in the Staff Report prepared for PC 20-06 for the **August** 5, 2020 Plan Commission meeting.



**Attachment 1**  
**Public Hearing Notice (3 pages)**

**NOTICE OF PUBLIC HEARING  
ZONING HEARING CASE NO. 20-06**

NOTICE IS HEREBY GIVEN that the Plan Commission of the Village of Willowbrook, DuPage County, Illinois, will conduct a public hearing at a regular meeting of the Plan Commission on August 5, 2020 at the hour of 7:00 P.M. This meeting would typically take place in the Willowbrook Police Department Training Room, 7760 S. Quincy St, Willowbrook, IL 60527. However, due to the current circumstances concerning Covid-19, the Village will be utilizing a call-in number. Once available, access instructions will be provided on the Village of Willowbrook's Plan Commission website below:  
<https://www.willowbrookil.org/Archive.aspx?AMID=44>.

The purpose of this public hearing shall be to consider a petition for a map amendment to rezone the subject property from the R-1 Single Family Residence District to the R-1A Zoning Single Family Residence District, and review and recommendation regarding a Final Plat of Subdivision for 6224 South Bentley Avenue, Willowbrook, Illinois (minor subdivision for a two residential lot subdivision) and approval of a written recommendation regarding a Final Plat of Subdivision for 6224 South Bentley Avenue, Willowbrook, Illinois (minor subdivision for a two residential lot subdivision). The Final Plat of Subdivision will create two lots suitable for single-family homes on property legally described as follows:

**THE SOUTHEAST QUARTER OF LOT 23 IN CLARENDON HILLS ACRE ESTATES, BEING A  
SUBDIVISION OF THE SOUTHEAST QUARTER OF SECTION 15, TOWNSHIP 38 NORTH,  
RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT  
THEREOF RECORDED MARCH 7, 1923 AS DOCUMENT 163397, IN DU PAGE COUNTY,  
ILLINOIS.**

PINs: 09-15-405-014

ADDRESS: 6224 Bentley Avenue, Willowbrook, Illinois 60527

The applicant for this petition is John Jurinek of New Horizon Homes Builder, Inc., 98737 William Drive, Willowbrook, IL 60527.

Copies of the application and related documentation are on file in the office of the Village Planner, Village of Willowbrook, 835 Midway, Willowbrook, Illinois, and are available for public inspection. Any individual with a disability requiring a reasonable accommodation in order to participate in any public meeting held under the authority of the Village of Willowbrook should contact Roy Giuntoli, Village of Willowbrook, 835 Midway, Willowbrook, IL 60527, or call (630) 920-2262, Monday through Friday, between 8:30 A.M. and 4:30 P.M., within a reasonable time before the meeting. Requests for sign language interpreters should be made a minimum of five working days in advance of the meeting. All persons desiring to be heard in support or opposition to the application shall be afforded an opportunity and may submit their statements orally, in written form, or both. Written comments may be submitted up to the hour of 6:30pm on August 5, 2020 to [planner@willowbrook.il.us](mailto:planner@willowbrook.il.us). This hearing may be recessed to another date if not concluded on the evening scheduled.

All persons desiring to be heard in support or opposition to the application shall be afforded an opportunity and may submit their statements orally, in written form, or both. This hearing may be recessed to another date if not concluded on the evening scheduled.

/s/ Brian Pabst  
Village Administrator  
(630) 920-2261

Published in the July 16, 2020 edition of *The Doings* Newspaper.







**Attachment 2**  
**Legal Description (1 page)**

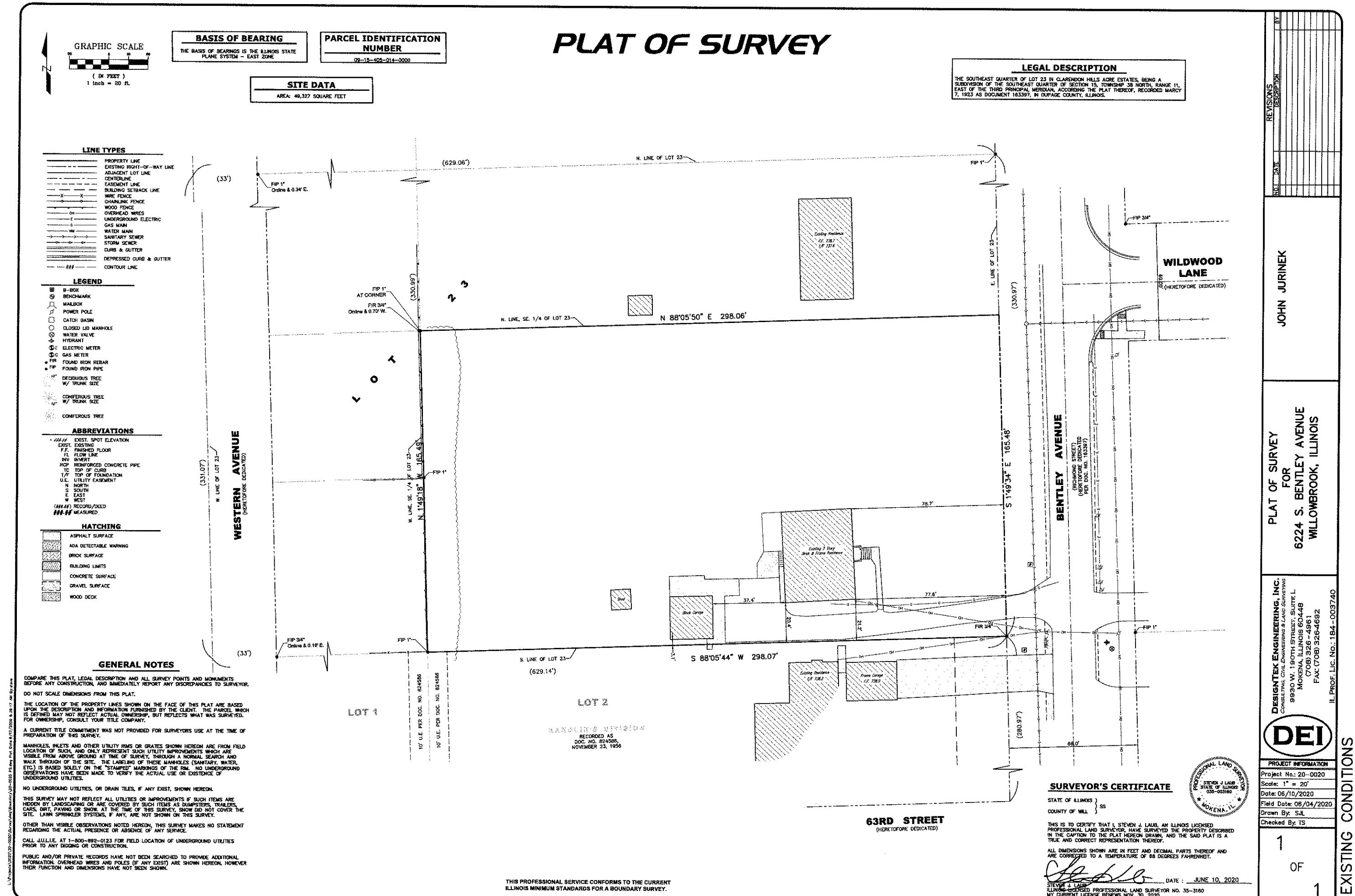
The property contained in this Instrument is legally described as follows:

The Southeast Quarter of Lot 23 in Clarendon Hills Acre Estates, Being a Subdivision of the Southeast Quarter of Section 15, Township 38 North, Range 11, East of the Third Principal Meridian, according to the Plat thereof recorded March 7, 1923 as Document 163397, in Du Page County, Illinois.

This property is commonly known as 6224 Bentley Avenue, Willowbrook, Illinois 60527. Permanent Tax Parcel Number 09-15-405-014.



**Attachment 3**  
**Plat of Survey (1 sheet)**





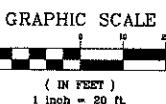
**Attachment 4**  
**Final Plat of Subdivision (2 sheets)**

# FINAL PLAT

OF

## BENTLEY MEADOWS

RESERVED FOR THE DUPAGE  
COUNTY RECORDER

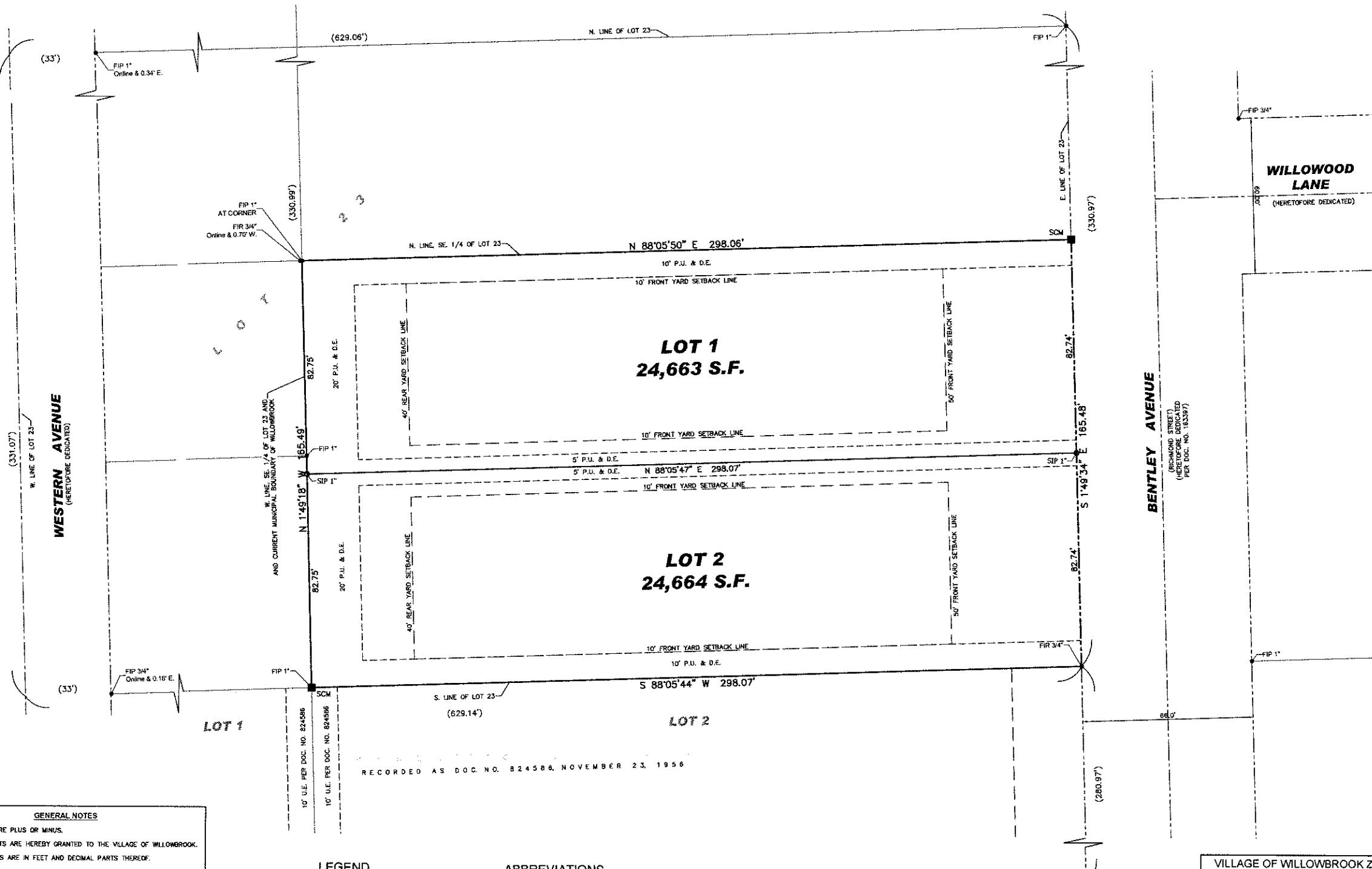


PARCEL IDENTIFICATION NUMBER	
09-15-405-014-0000	
BASIS OF BEARING	
THE BASIS OF BEARINGS IS THE ILLINOIS STATE PLANE SYSTEM - EAST ZONE	

SITE DATA	
GROSS AREA: 49,327 SQUARE FEET or 1.13 ACRES	
LOT 1 AREA: 24,663 SQUARE FEET	
LOT 2 AREA: 24,664 SQUARE FEET	

ADDRESS	
6224 S. BENTLEY AVENUE WILLOWBROOK, ILLINOIS 60527	

BEING A SUBDIVISION OF THE SOUTHEAST QUARTER OF SECTION 15, TOWNSHIP 38 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING THE PLAT THEREOF, RECORDED MARCY 7, 1923 AS DOCUMENT 163397, IN DUPAGE COUNTY, ILLINOIS.



VILLAGE OF WILLOWBROOK ZONING ORDINANCE MINIMUM BULK REGULATION STANDARDS	
ZONING: R-1A (SINGLE FAMILY)	
LOT AREA:	17,000 S.F.
LOT WIDTH:	80'
LOT DEPTH:	150'
FRONT YARD:	50'
INTERIOR SIDE YARD:	10' OR 10% OF LOT
EXTERIOR YARD:	40'
REAR YARD:	40'
MAX. LOT COVERAGE:	30%
MAX. BUILDING HEIGHT:	35'
MAX. F.A.R.:	0.3

**IMPERVIOUS NOTE**

LOTS 1 AND 2 WILL BE REQUIRED TO PROVIDE STORMWATER VOLUME CONTROL  
FOR THE NET NEW IMPERVIOUS AREA PER THE VILLAGE ORDINANCE AS PART  
OF THE PERMIT PROCESS FOR HOME CONSTRUCTION.

REVISIONS	NO.	DATE	PER	
			PER	DESCRIPTION
	1	07/15/20	SC	PER VILLAGE (GBC) REVIEW
	2	07/22/20	SC	PER VILLAGE (GBC) REVIEW

**FINAL PLAT**

**FOR**

**BENTLEY MEADOWS**

**WILLOWBROOK, ILLINOIS 60527**

**NEW HORIZON HOME BUILDERS, INC.**

**95737 WILLIAM DRIVE**

**WILLOWBROOK, IL 60527**

**630-750-5259**

**DESIGNEK ENGINEERING, INC.**

CONSULTING CIVIL ENGINEERING & LAND SURVEYING  
9930 W. 190TH STREET, SUITE L  
MOKEA, ILLINOIS 60448  
(708) 526-4961  
FAX: (708) 326-4692

ILL. PROF. LIC. NO. 1184-003740

**DEI**

**PROJECT INFORMATION**

Project No.: 20-0020  
Scale: 1" = 20'  
Date: 06/15/2020  
Field Date: 06/15/2020  
Drawn By: SJL  
Checked By: TS

FINAL PLAT

2

1

PARCEL IDENTIFICATION NUMBER
09-15-405-014-0000

Send all future tax bills to: Submitted by: Return the original Mylar to:

John Jurinek  
95737 William Drive  
Willowbrook, IL 60527

Village of Willowbrook  
835 Midway Drive  
Willowbrook, Illinois 60527

DesignTek Engineering, Inc.  
9930 W. 190th Street, Suite L  
Mokena, Illinois 60448

# FINAL PLAT

## OF BENTLEY MEADOWS

RESERVED FOR THE DUPAGE COUNTY RECORDER

### OWNER CERTIFICATE

STATE OF ILLINOIS }  
COUNTY OF DUPAGE } SS

THIS IS TO CERTIFY THAT THE UNDERSIGNED IS / ARE THE SOLE OWNER(S) OF RECORD OF THE FOLLOWING DESCRIBED LAND, AND HAS CAUSED THE SAME TO BE SURVEYED AND SUBDIVIDED, AS SHOWN ON THIS PLAT OF SUBDIVISION, FOR THE USES AND PURPOSES THEREIN SET FORTH, AND, DOES HEREBY ACKNOWLEDGE AND ADOPT THE SAME UNDER THE STYLE AND TITLE THEREON INDICATED:

THE SOUTHEAST QUARTER OF LOT 23 IN CLARENCE HILLS ACRE ESTATES, BEING A SUBDIVISION OF THE SOUTHEAST QUARTER OF SECTION 15, TOWNSHIP 38 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING THE PLAT THEREOF, RECORDED MARCH 7, 1923 AS DOCUMENT 163397, IN DUPAGE COUNTY, ILLINOIS.

THE UNDERSIGNED ALSO ACKNOWLEDGES ALL EASEMENTS, SETBACK LINES AND EASEMENT PROVISIONS THEREOF AS STATED AND SHOWN ON THIS PLAT.

THE UNDERSIGNED FURTHER CERTIFIES THAT THERE ARE NO UNPAID DEFERRED INSTALLMENTS OF OUTSTANDING UNPAID SPECIAL ASSESSMENTS AFFECTING THE LAND DESCRIBED AND SHOWN ON THIS SUBDIVISION PLAT OR, IF ANY OF SAID INSTALLMENTS ARE NOT PAID, THEN SUCH INSTALLMENTS HAVE BEEN DIVIDED IN ACCORDANCE WITH THE SUBDIVISION AND APPROVED BY THE COURT WHICH CONFIRMED THE SPECIAL ASSESSMENT AND THE PROPER COLLECTOR OF ANY SUCH SPECIAL ASSESSMENT HAS SO CERTIFIED SUCH DIVISION ON THE FACE OF THE SUBDIVISION PLAT.

THIS IS TO CERTIFY THAT THE UNDERSIGNED, IS THE SOLE OWNER(S) OF RECORD OF THE FOLLOWING DESCRIBED LAND, AND HEREBY CERTIFIES THAT THE SUBJECT PROPERTY IS LOCATED WITH THE FOLLOWING SCHOOL

DISTRICTS: ELEMENTARY: HIGH SCHOOL: OTHER:

BY: \_\_\_\_\_

### NOTARY PUBLIC CERTIFICATE

STATE OF ILLINOIS }  
COUNTY OF } SS

I, THAT DAVID J. HRIZAK, PRESIDENT OF STREAMLINE DEVELOPMENT, CORP., AN ILLINOIS CORPORATION, THE SOLE MANAGER OF WILLOWBROOK BUSINESS CENTER, LLC, AN ILLINOIS LIMITED LIABILITY COMPANY, WHO IS PERSONALLY KNOWN TO ME TO BE THE SAME PERSON WHOSE NAME IS SUBSCRIBED TO THIS SUBDIVISION PLAT AS OWNER, AS SUCH OFFICER OF STREAMLINE DEVELOPMENT CORP., BEING THE SOLE MANAGER OF WILLOWBROOK BUSINESS CENTER, LLC APPEARED BEFORE ME THIS DAY IN PERSON AND ACKNOWLEDGED THAT HE SIGNED THIS SUBDIVISION PLAT AS HIS FREE AND VOLUNTARY ACT, AND AS THE FREE AND VOLUNTARY ACT OF SAID COMPANY OR OTHER ENTITY, FOR THE USES AND PURPOSES THEREIN SET FORTH.

GIVEN UNDER MY HAND AND SEAL THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_\_\_.

NOTARY PUBLIC

### BOARD OF TRUSTEES CERTIFICATE

STATE OF ILLINOIS }  
COUNTY OF DUPAGE } SS

APPROVED AND ACCEPTED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS AT A MEETING HELD THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_\_\_ A.D.

BY: \_\_\_\_\_ ATTEST: \_\_\_\_\_  
PRESIDENT VILLAGE CLERK

### PLAN COMMISSION CERTIFICATE

STATE OF ILLINOIS }  
COUNTY OF DUPAGE } SS

APPROVED BY THE PLAN COMMISSION OF THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_\_\_ A.D.

CHAIRPERSON

### VILLAGE ENGINEER CERTIFICATE

STATE OF ILLINOIS }  
COUNTY OF DUPAGE } SS

I, VILLAGE ENGINEER OF THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS, HEREBY CERTIFY THAT THE LAND IMPROVEMENTS IN THIS SUBDIVISION, AS SHOWN BY THE PLANS AND SPECIFICATIONS THEREOF, MEET THE MINIMUM REQUIREMENTS OF SAID VILLAGE AND HAVE BEEN APPROVED BY ALL PUBLIC AUTHORITIES HAVING JURISDICTION THEREOF.

DATED AT WILLOWBROOK, DUPAGE COUNTY, ILLINOIS, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ A.D. 20\_\_\_\_.

VILLAGE ENGINEER

### SURFACE WATER DRAINAGE CERTIFICATE

STATE OF ILLINOIS }  
COUNTY OF DUPAGE } SS

WE HEREBY CERTIFY THAT THE TOPOGRAPHICAL AND PROFILE STUDIES REQUIRED BY ILLINOIS PLAT ACT, ILL. REV. STATE, CH. 109, SEC. 1 ET SEQ., AS NOW OR HEREAFTER AMENDED, HAVE BEEN FILED WITH THE VILLAGE OF WILLOWBROOK, A MUNICIPAL CORPORATION IN DUPAGE COUNTY, ILLINOIS, AND THE CERTIFICATION AS TO DRAINAGE REQUIRED BY SAID ACT MADE THEREON.

DATED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ A.D. 20\_\_\_\_.

PROFESSIONAL ENGINEER OWNER(S) OR DULY AUTHORIZED AGENT

### SPECIAL ASSESSMENT CERTIFICATE

STATE OF ILLINOIS }  
COUNTY OF DUPAGE }

VILLAGE CLERK OF THE VILLAGE OF WILLOWBROOK, ILLINOIS, CERTIFY THAT THERE ARE NO DELINQUENT OR UNPAID, CURRENT OR FORFEITED SPECIAL ASSESSMENTS OR ANY DEFERRED INSTALLMENT THEREOF THAT HAVE BEEN APPORTIONED AGAINST THE LAND INCLUDED IN THIS PLAT OF SUBDIVISION.

DATED AT WILLOWBROOK, DUPAGE COUNTY, ILLINOIS, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ A.D. 20\_\_\_\_.

VILLAGE TREASURER

### SANITARY DISTRICT CERTIFICATE

STATE OF ILLINOIS }  
COUNTY OF DUPAGE }

I, DIRECTOR OF THE FLAGG CREEK WATER RECLAMATION DISTRICT, DO HEREBY CERTIFY THAT THERE ARE NO DELINQUENT OR UNPAID CURRENT OR FORFEITED SPECIAL ASSESSMENTS, OR ANY DEFERRED INSTALLMENTS OF ANY OUTSTANDING UNPAID SPECIAL ASSESSMENTS WHICH HAVE NOT BEEN DIVIDED IN ACCORDANCE WITH THE PROPOSED SUBDIVISION AND DULY APPROVED BY THE COURT THAT CONFIRMED THE SPECIAL ASSESSMENT.

DATED AT \_\_\_\_\_ DUPAGE COUNTY, ILLINOIS, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ A.D. 20\_\_\_\_.

DIRECTOR OF PUBLIC WORKS & OPERATIONS

### DUPAGE COUNTY CLERK CERTIFICATE

STATE OF ILLINOIS }  
COUNTY OF DUPAGE }

I, COUNTY CLERK OF DUPAGE COUNTY, ILLINOIS, DO HEREBY CERTIFY THAT I FIND NO DELINQUENT GENERAL TAXES, NO UNPAID CURRENT GENERAL TAXES, NO UNPAID FORFEITED TAXES, NO DELINQUENT OR UNPAID SPECIAL ASSESSMENTS, NO REDEMINABLE TAX SALES AGAINST ANY OF THE LANDS SHOWN ON THIS PLAT OF SUBDIVISION AND NO DEFERRED INSTALLMENTS OF ANY OUTSTANDING UNPAID SPECIAL ASSESSMENTS WHICH HAVE NOT BEEN DIVIDED IN ACCORDANCE THE PROPOSED SUBDIVISION AND DULY APPROVED BY THE COURT THAT APPROVED THE SPECIAL ASSESSMENT.

GIVEN UNDER MY HAND AND SEAL AT DUPAGE COUNTY, ILLINOIS THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ A.D. 20\_\_\_\_.

DUPAGE COUNTY CLERK

### RECORDER CERTIFICATE

THIS INSTRUMENT WAS FILED FOR RECORD IN THE RECORDER'S OFFICE OF DUPAGE COUNTY, ILLINOIS

THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ A.D. 20\_\_\_\_ AT \_\_\_\_\_ O'CLOCK \_\_\_\_\_ M. AS DOCUMENT NUMBER \_\_\_\_\_

DUPAGE COUNTY RECORDER

### UTILITY EASEMENT PROVISIONS

PERPETUAL EASEMENTS FOR PROVIDING UTILITY SERVICES TO THE PROPERTY DESCRIBED AND SHOWN ON THIS PLAT AND OTHER PROPERTY ARE HEREBY RESERVED FOR AND GRANTED TO THE VILLAGE OF WILLOWBROOK, TO THOSE COMPANIES OPERATING, FROM TIME TO TIME, UNDER FRANCHISE OR LICENSE FROM THE VILLAGE OF WILLOWBROOK, AND TO UNITS OF LOCAL GOVERNMENT PROVIDING SERVICES TO THE VILLAGE OF WILLOWBROOK, NOT LIMITED TO, AMERITECH, NORTHERN ILLINOIS GAS COMPANY, COMMUNICATIONS, TELEPHONE COMPANY, THE HINSDALE SANITARY DISTRICT, THE NORTHERN ILLINOIS WATER & ENVIRONMENTAL CONCERN, AND THEIR SUCCESSORS AND ASSIGNS JOINTLY AND SEVERALLY, IN, OVER, UNDER, ACROSS, ALONG, THROUGH AND UPON THE AREAS BOUNDED BY THE LOT LINES AND DOTTED LINES ON THIS PLAT AND INDICATED AS PUBLIC UTILITY EASEMENTS AND PUBLIC FACILITIES, AND A PERPETUAL EASEMENT FOR THE PURPOSES OF THIS PLAT, PROVIDING UTILITY SERVICES SHALL INCLUDE THE RIGHT, BUT NOT THE OBLIGATION, FROM TIME TO TIME, TO RELOCATE, REMOVE, RESTRUCT, IMPROVE, KEEP, OPERATE, INSPECT, MAINTAIN, REPAIR, REPLACE, ENLARGE, RENEW, RELOCATE, REMOVE, AND/OR INCREASE THE SIZE, NUMBER AND/OR TYPE OF FACILITIES USED IN CONNECTION WITH TRANSMISSION AND DISTRIBUTION OF GAS AND WATER, ELECTRICITY AND TELECOMMUNICATIONS AND CABLE TELEVISION SERVICES, SANITARY SEWER AND ANY OTHER FACILITIES USED IN THE OPERATION AND MAINTENANCE OF THE PROPERTY DESCRIBED AND SHOWN ON THIS PLAT, WHETHER IN THE VILLAGE AND ALL APPURTENANCES AS MAY BE DEEMED NECESSARY BY SAID VILLAGE, IN, OVER, UNDER, ACROSS, ALONG, THROUGH AND UPON SUCH EASEMENT AREAS, AND THE PROPERTY DESIGNATED ON THE PLAT FOR STREETS AND ALLEYS, TOGETHER WITH THE RIGHT, BUT NOT THE OBLIGATION, TO INSTALL REQUIRED SERVICE CONNECTIONS ON EACH LOT TO SERVE IMPROVEMENTS THEREON, OR OTHER IMPROVEMENTS, PROVIDED, HOWEVER, THAT THE OBLIGATION TO PROVIDE UTILITY SERVICES SHALL NOT BE UNREASONABLY REQUIRED INCIDENT TO THE RIGHTS HERIN GIVEN, AND THE RIGHT, BUT NOT THE OBLIGATION, TO ENTER UPON THE PROPERTY FOR ALL SUCH PURPOSES. OBSTRUCTIONS SHALL NOT BE PLACED OVER GRANTEES' FACILITIES OR IN, OVER, UNDER, ACROSS, ALONG, THROUGH AND UPON SUCH EASEMENT AREAS WITHOUT THE PRIOR WRITTEN CONSENT OF GRANTEES. AFTER INSTALLATION OF SUCH PUBLIC FACILITIES, THE PROPERTY OWNER SHALL NOT BE OBLIGATED TO PAY FOR THE EXPENSES OF MAINTENANCE AND OPERATION OF SUCH FACILITIES, PROVIDED, HOWEVER, THAT THE PROPERTY OWNER SHALL BE OBLIGATED TO COOPERATE WITH THE PROPER OPERATION AND MAINTENANCE THEREOF OR THE EXERCISE OF GRANTEES' OTHER RIGHTS PROVIDED HEREIN. EASEMENTS FOR STORM WATER DRAINAGE, DETENTION AND/OR RETENTION PURPOSES ARE GRANTED UNDER A SEPARATE PROVISION OF THIS PLAT, AND FACILITIES FOR SAID PURPOSES, AND APPURTENANCES THERETO, SHALL BE CONTROLLED BY SAID PROVISION.

### NORTHERN ILLINOIS GAS COMPANY EASEMENT PROVISIONS

AN EASEMENT IS HEREBY RESERVED FOR AND GRANTED TO NORTHERN ILLINOIS GAS COMPANY, ITS SUCCESSORS AND ASSIGNS ("NI-GAS") TO INSTALL, OPERATE, MAINTAIN, REPAIR, REPLACE AND REMOVE, FACILITIES USED IN CONNECTION WITH THE TRANSMISSION AND DISTRIBUTION OF NATURAL GAS IN, OVER, UNDER ACROSS, ALONG, AND UPON THE SURFACE OF THE PROPERTY SHOWN ON THIS PLAT MARKED "EASEMENT".

"COMMON AREA OR AREAS" AND STREETS AND ALLEYS, WHETHER PUBLIC OR PRIVATE, AND THE PROPERTY DESIGNATED IN THE DEED, GRANT, AGREEMENT, CONTRACT, OR ON THIS PLAT AS "COMMON ELEMENTS", TOGETHER WITH THE RIGHT TO INSTALL REQUIRED SERVICE CONNECTIONS OVER OR UNDER THE SURFACE OF EACH LOT AND COMMON AREA OR AREAS, AND TO REMOVE OBSTRUCTIONS, INCLUDING BUT NOT LIMITED TO, TREES, BUSHES, ROOTS AND FENCES, AS MAY BE REASONABLY REQUIRED INCIDENT TO THE RIGHTS HERIN GIVEN, AND THE RIGHT TO ENTER UPON THE PROPERTY FOR ALL SUCH PURPOSES.

OBSTRUCTIONS SHALL NOT BE PLACED OVER "NI-GAS" FACILITIES OR IN, UPON OR OVER THE PROPERTY IDENTIFIED ON THIS PLAT FOR ALL SUCH PURPOSES WITHOUT THE PRIOR WRITTEN CONSENT OF NI-GAS. AFTER INSTALLATION OF ANY SUCH FACILITIES, THE GRADE OF THE PROPERTY SHALL NOT BE ALTERED IN A MANNER SO AS TO INTERFERE WITH THE PROPER OPERATION AND MAINTENANCE THEREOF.

THE TERM "COMMON ELEMENTS" SHALL HAVE THAT MEANING SET FORTH FOR SUCH TERM IN SECTION 602(2)(a) OF THE "CONDOMINIUM PROPERTY ACT" (ILLINOIS COMPILED STATUTES, CH. 765, SEC. 602(2)(a)), AS AMENDED FROM TIME TO TIME. THE TERM "COMMON AREA OR AREAS" IS DEFINED AS A LOT, PARCEL OR AREA OF REAL PROPERTY, INCLUDING REAL PROPERTY SURFACED WITH INTERIOR DRIVEWAYS AND WALKWAYS, THE BENEFICIAL USE AND ENJOYMENT OF WHICH IS RESERVED IN WHOLE AS AN APPURTENANCE TO THE SEPARATELY OWNED LOTS, PARCELS OR AREAS WITHIN THE COMMON ELEMENTS, EVEN THOUGH THE OWNERS OF THE SEPARATELY OWNED LOTS, PARCELS OR AREAS WITHIN THE COMMON ELEMENTS MAY NOT BE THE OWNERS OF THE COMMON ELEMENTS. THE TERM "COMMON ELEMENTS" INCLUDES REAL PROPERTY SURFACES WITH INTERIOR DRIVEWAYS AND WALKWAYS, BUT EXCLUDES PROPERTY PHYSICALLY OCCUPIED BY A BUILDING, SERVICE BUSINESS DISTRICT OR STRUCTURE, SUCH AS OUTLOTS, "COMMON ELEMENTS", "OPEN SPACE", "OPEN AREA", "COMMON GROUND", "PARKING AND COMMON AREA". THE TERMS "COMMON AREA OR AREAS", AND "COMMON ELEMENTS" INCLUDES REAL PROPERTY SURFACES WITH INTERIOR DRIVEWAYS AND WALKWAYS, BUT EXCLUDES PROPERTY PHYSICALLY OCCUPIED BY A BUILDING, SERVICE BUSINESS DISTRICT OR STRUCTURE, SUCH AS OUTLOTS, RETENTION PITS OR REGULATORY EQUIPMENT. RELOCATION OF FACILITIES WILL BE DONE BY GRANTEES AT COST OF GRANTOR/LOT OWNER, UPON WRITTEN REQUEST.

### EASEMENT PROVISIONS

AN EASEMENT FOR SERVING THE SUBDIVISION AND OTHER PROPERTY WITH ELECTRIC AND COMMUNICATIONS SERVICE IS HEREBY RESERVED FOR AND GRANTED TO

COMMONWEALTH EDISON COMPANY

AND

AMERITECH (ILLINOIS BELL TELEPHONE COMPANY), GRANTEES,

THEIR RESPECTIVE SUCCESSORS AND ASSIGNS, JOINTLY AND SEVERALLY, TO INSTALL, OPERATE, MAINTAIN AND REMOVE, FROM TIME TO TIME, FACILITIES USED IN CONNECTION WITH OVERHEAD AND UNDERGROUND TRANSMISSION AND DISTRIBUTION OF ELECTRICITY AND OTHER UTILITY SERVICES, WHETHER PUBLIC OR PRIVATE, ALONG, ALONGSIDE, AND OVER, UNDER, ACROSS, ALONG, AND UPON THE SURFACE OF THE PROPERTY SHOWN ON THIS PLAT MARKED "EASEMENT". THE PROPERTY DESIGNATED IN THE DEED, GRANT, AGREEMENT, CONTRACT, OR ON THIS PLAT AS "COMMON ELEMENTS", AND THE PROPERTY DESIGNATED ON THE PLAT FOR STREETS AND ALLEYS, WHETHER PUBLIC OR PRIVATE, TOGETHER WITH THE RIGHT TO INSTALL REQUIRED SERVICE CONNECTIONS OVER OR UNDER THE SURFACE OF EACH LOT AND COMMON AREA OR AREAS TO SERVE IMPROVEMENTS THEREON, OR ON ADJACENT LOTS AND COMMON AREAS OR AREAS TO SERVE IMPROVEMENTS THEREON, WHETHER PUBLIC OR PRIVATE, SHALL NOT BE PLACED OVER GRANTEES' FACILITIES OR IN, OVER, UNDER, ACROSS, ALONG, AND UPON THE SURFACE OF THE PROPERTY IDENTIFIED ON THIS PLAT MARKED "EASEMENT", WITHOUT THE PRIOR WRITTEN CONSENT OF GRANTEES. AFTER INSTALLATION OF ANY SUCH FACILITIES, THE GRADE OF THE PROPERTY SHALL NOT BE ALTERED IN A MANNER SO AS TO INTERFERE WITH THE PROPER OPERATION AND MAINTENANCE THEREOF. THE TERM "COMMON ELEMENTS" SHALL HAVE THE MEANING SET FORTH FOR SUCH TERM IN SECTION 2(e) OF AN ACT IN RELATION TO CONDOMINIUMS" (ILLINOIS REVISED STATUTES, CH. 30, PAR 302(e)), AS AMENDED FROM TIME TO TIME. THE TERM "COMMON AREA OR AREAS" IS DEFINED AS A LOT, PARCEL OR AREA OF REAL PROPERTY, THE INDIVIDUAL AND ENSEMBLE OF WHICH IS RESERVED IN WHOLE AS AN APPURTENANCE TO THE SEPARATELY OWNED LOTS, PARCELS OR AREAS WITHIN THE COMMON ELEMENTS, EVEN THOUGH THE OWNERS OF THE SEPARATELY OWNED LOTS, PARCELS OR AREAS WITHIN THE COMMON ELEMENTS MAY NOT BE THE OWNERS OF THE COMMON ELEMENTS. THE TERMS SUCH AS "OUTLOTS", "COMMON ELEMENTS", "OPEN SPACE", "OPEN AREA", "COMMON GROUND", "PARKING AND COMMON AREA". THE TERMS "COMMON AREA OR AREAS", AND "COMMON ELEMENTS" INCLUDES REAL PROPERTY SURFACES WITH INTERIOR DRIVEWAYS AND WALKWAYS, BUT EXCLUDES PROPERTY PHYSICALLY OCCUPIED BY A BUILDING, SERVICE BUSINESS DISTRICT OR STRUCTURE, SUCH AS OUTLOTS, RETENTION PITS OR REGULATORY EQUIPMENT. RELOCATION OF FACILITIES WILL BE DONE BY GRANTEES AT COST OF GRANTOR/LOT OWNER, UPON WRITTEN REQUEST.

### SURVEYOR'S CERTIFICATE

STATE OF ILLINOIS }  
COUNTY OF WILL }

I, STEVEN J. LAUB, A LICENSED ILLINOIS PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT I HAVE SURVEYED THE SOUTHEAST QUARTER OF LOT 23 IN CLARENCE HILLS ACRE ESTATES, BEING A SUBDIVISION OF THE SOUTHEAST QUARTER OF SECTION 15, TOWNSHIP 38 NORTH, RANGE 11, EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING THE PLAT THEREOF, RECORDED MARCH 7, 1923 AS DOCUMENT 163397, IN DUPAGE COUNTY, ILLINOIS.

AND THAT THIS SUBDIVISION PLAT IS A CORRECT REPRESENTATION OF SAID SURVEY AND SUBDIVISION.

ALL DISTANCES ARE SHOWN IN FEET AND DECIMAL PARTS THEREOF.

I FURTHER CERTIFY THAT ALL REGULATIONS ENACTED BY THE BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK, A MUNICIPAL CORPORATION IN DUPAGE COUNTY, ILLINOIS, RELATIVE TO PLATS AND SUBDIVISION HAVE BEEN COMPLIED WITH IN THE PREPARATION OF THIS PLAT.

THIS PROPERTY CONTAINS 1.13 ACRES, MORE OR LESS.

1" x 24" IRON PIPES WILL BE SET AT ALL LOT CORNERS AFTER FINAL GRADING OF ALL LOTS.

I FURTHER CERTIFY THAT NO PART OF THE PROPERTY COVERED BY THIS PLAT OF SUBDIVISION IS LOCATED WITHIN A SPECIAL FLOOD HAZARD AREA, AS IDENTIFIED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY AND THAT NO PART OF SAID PROPERTY BORDERS ON, OR INCLUDES ANY PUBLIC WATERS IN WHICH THE STATE OF ILLINOIS HAS ANY PROPERTY RIGHTS OR PROPERTY INTERESTS.

I FURTHER CERTIFY THAT THIS SUBDIVISION LIES WITHIN THE CORPORATE LIMITS OF SAID VILLAGE OF WILLOWBROOK OR WITHIN 1 1/2 MILES OF THE CORPORATE LIMITS OF SAID VILLAGE WHICH HAS ADOPTED A CITY PLAN AND IS EXERCISING THE SPECIAL POWERS AUTHORIZED BY DIVISION 12 OF ARTICLE 11 OF THE ILLINOIS MUNICIPAL CODE, AS NOW OR HEREAFTER AMENDED.

I HEREBY GRANT PERMISSION TO A REPRESENTATIVE OF THE VILLAGE OF WILLOWBROOK, ILLINOIS TO RECORD THIS PLAT. SAID REPRESENTATIVE SHALL SHOW PROPER IDENTIFICATION TO THE RECORDER OF DUPAGE COUNTY.

DATED AT MOKENA, ILLINOIS, THIS 16th DAY OF June, A.D. 2020.

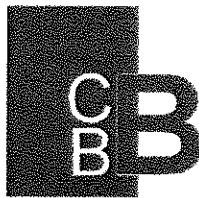


STEVEN J. LAUB, ILLINOIS PROFESSIONAL LAND SURVEYOR  
LICENSE NUMBER 035-003160  
MY CURRENT LICENSE EXPIRES NOVEMBER 30, 2020

THIS PRO



**Attachment 5**  
Engineer's Review Letters (6 pages)



## CHRISTOPHER B. BURKE ENGINEERING, LTD.

9575 W Higgins Road, Suite 600 Rosemont, Illinois 60018-4920 Tel (847) 823-0500 Fax (847) 823-0520

June 30, 2020

Village of Willowbrook  
835 Midway Drive  
Willowbrook, IL 60527

Attention: Ann Choi

Subject: 6224 Bentley – Bentley Meadow Subdivision  
(CBBEL Project No. 900144.H217)

Dear Ann:

As requested on June 26, 2020, we have reviewed the Final Plat of Bentley Meadows Subdivision as prepared by DesignTek Engineering, Inc. and dated June 15, 2020. The following comments are submitted for your consideration:

### CODE COMPLIANCE

1. Section 10-3-5.A.8 provides that the Municipal Boundary be shown on the plat. The west line of the proposed subdivision is the Village Boundary.
2. Section 10-4-2.C.2.d provides that peripheral side yards have 10 foot wide Public Utility and Drainage Easements. Only a five foot wide easement is shown.

### GENERAL COMMENTS

1. On the Sanitary District Certificate, change the reference to Du Page County Public Works to Flagg Creek Water Reclamation District.
2. Remove the Du Page County Public Works Certificate as it is not needed.
3. Add the Village standard easement provisions (copy attached).
4. There is an existing watermain in the east side of the Bentley Ave. right of way which is not shown on the plat of survey.
5. Change Wildwood Lane to Willowood Lane.
6. On the Final Plat, show iron pipes to be set at the corners of Lots 1/2.
7. We presume that the net new impervious area from the two lots will be such that PCBMPs will be required, and that each lot will provide the required volume control with the construction of the house. Add a note to this effect on the plat.
8. We presume that the Village will not require the installation of sidewalks across the frontage of the lot, as there are not sidewalks along Bentley Avenue.

If you have any questions, please do not hesitate to contact me.

Sincerely,

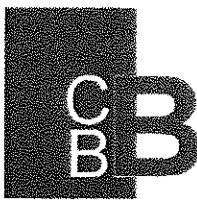
A handwritten signature in black ink, appearing to read "Daniel L. Lynch".

Daniel L. Lynch, PE, CFM  
Head, Municipal Engineering Department

Cc      Roy Giuntoli, Village of Willowbrook

## UTILITY EASEMENT PROVISIONS

PERPETUAL EASEMENTS FOR PROVIDING UTILITY SERVICES TO THE PROPERTY DESCRIBED AND SHOWN ON THIS PLAT AND OTHER PROPERTY ARE HEREBY RESERVED FOR AND GRANTED TO THE VILLAGE OF WILLOWBROOK, TO THOSE COMPANIES OPERATING, FROM TIME TO TIME, UNDER FRANCHISE OR LICENSE FROM THE VILLAGE OF WILLOWBROOK, AND TO UNITS OF LOCAL GOVERNMENT PROVIDING SERVICES TO THE PROPERTY, INCLUDING, BUT NOT LIMITED TO, AMERITECH, NORTHERN ILLINOIS GAS COMPANY, COMMONWEALTH EDISON COMPANY, THE HINSDALE SANITARY DISTRICT, THE COUNTY OF DUPAGE DEPARTMENT OF ENVIRONMENTAL CONCERNS, AND THEIR SUCCESSORS AND ASSIGNS JOINTLY AND SEVERALLY, IN, OVER, UNDER, ACROSS, ALONG, THROUGH AND UPON THE AREAS BOUNDED BY THE LOT LINES AND DOTTED LINES ON THIS PLAT AND INDICATED AS PUBLIC UTILITY EASEMENT AND/OR PUBLIC UTILITY AND DRAINAGE EASEMENT. FOR THE PURPOSES OF THIS PLAT, PROVIDING UTILITY SERVICES SHALL INCLUDE THE RIGHT, BUT NOT THE OBLIGATION, FROM TIME TO TIME, TO INSTALL, CONSTRUCT, RECONSTRUCT, IMPROVE, KEEP, OPERATE, INSPECT, MAINTAIN, REPAIR, REPLACE, ENLARGE, RENEW, RELOCATE, REMOVE AND/OR INCREASE THE SIZE, NUMBER AND/OR TYPE OF FACILITIES USED IN CONNECTION WITH TRANSMISSION AND DISTRIBUTION OF GAS AND WATER, ELECTRICITY AND TELECOMMUNICATIONS AND CABLE TELEVISION SERVICES, SANITARY SEWER AND ANY OTHER FACILITIES USED IN THE TRANSMISSION, DISTRIBUTION OR TRANSPORTATION OF ANY COMMODITY IN A LIQUID OR GASEOUS STATE, INCLUDING ANY AND ALL APPURTENANCES AS MAY BE DEEMED NECESSARY BY SAID VILLAGE, IN, OVER, UNDER, ACROSS, ALONG, THROUGH AND UPON SUCH EASEMENT AREAS, AND THE PROPERTY DESIGNATED ON THE PLAT FOR STREETS AND ALLEYS, TOGETHER WITH THE RIGHT, BUT NOT THE OBLIGATION, TO INSTALL REQUIRED SERVICE CONNECTIONS ON EACH LOT TO SERVE IMPROVEMENTS THEREON, OR IN ADJACENT LOTS, THE RIGHT, BUT NOT THE OBLIGATION, TO CUT, TRIM OR REMOVE TREES, BUSHES AND ROOTS AS MAY BE REASONABLY REQUIRED INCIDENT TO THE RIGHTS HEREIN GIVEN, AND THE RIGHT, BUT NOT THE OBLIGATION, TO ENTER UPON THE PROPERTY FOR ALL SUCH PURPOSES. OBSTRUCTIONS SHALL NOT BE PLACED OVER GRANTEES' FACILITIES OR IN, OVER, UNDER, ACROSS, ALONG, THROUGH OR UPON SUCH EASEMENT AREAS WITHOUT THE PRIOR WRITTEN CONSENT OF GRANTEES. AFTER INSTALLATION OF ANY SUCH FACILITIES, THE GRADE OF THE PROPERTY SHALL NOT BE ALTERED IN A MANNER AS TO INTERFERE WITH THE PROPER OPERATION AND MAINTENANCE THEREOF OR THE EXERCISE OF GRANTEES' OTHER RIGHTS PROVIDED HEREIN. EASEMENTS FOR STORM WATER DRAINAGE, DETENTION AND/OR RETENTION PURPOSES ARE GRANTED UNDER A SEPARATE PROVISION OF THIS PLAT, AND FACILITIES FOR SAID PURPOSES, AND APPURTENANCES THERETO, SHALL BE CONTROLLED BY SAID PROVISION.



## CHRISTOPHER B. BURKE ENGINEERING, LTD.

9575 W Higgins Road, Suite 600 Rosemont, Illinois 60018-4920 Tel (847) 823-0500 Fax (847) 823-0520

July 15, 2020

Village of Willowbrook  
835 Midway Drive  
Willowbrook, IL 60527

Attention: Ann Choi

Subject: 6224 Bentley – Bentley Meadow Subdivision  
(CBBEL Project No. 900144.H217)

Dear Ann:

As requested on July 10, 2020, we have reviewed the Final Plat of Bentley Meadows Subdivision as prepared by DesignTek Engineering, Inc. and revised July 6, 2020. In our opinion, the Plat is now in general compliance with Village Code subject to the following comments:

1. We presume that you have reviewed the lots for compliance with the Village Zoning Code.
2. It should be a condition of the ordinance approving the subdivision that the existing house and garage must be demolished prior to the plat being recorded.

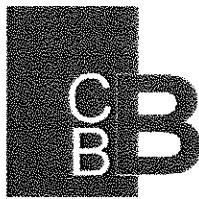
If you have any questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read 'Daniel L. Lynch'.

Daniel L. Lynch, PE, CFM  
Head, Municipal Engineering Department

Cc Roy Giuntoli, Village of Willowbrook



**CHRISTOPHER B. BURKE ENGINEERING, LTD.**

9575 W Higgins Road, Suite 600 Rosemont, Illinois 60018-4920 Tel (847) 823-0500 Fax (847) 823-0520

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July 20, 2020

Village of Willowbrook  
835 Midway Drive  
Willowbrook, IL 60527

Attention: Ann Choi

Subject: 6224 Bentley – Bentley Meadow Subdivision  
(CBBEL Project No. 900144.H217)

Dear Ann:

As requested on July 10, 2020, we have reviewed the Final Plat of Bentley Meadows Subdivision as prepared by DesignTek Engineering, Inc. and dated July 6, 2020. The following comments are submitted for your consideration:

**CODE COMPLIANCE**

1. Section 10-4-2.C.2.b provides that peripheral rear yards have 20 foot wide Public Utility and Drainage Easements. Only a ten foot wide easement is shown.

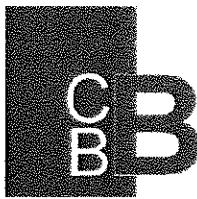
If you have any questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Daniel L. Lynch".

Daniel L. Lynch, PE, CFM  
Head, Municipal Engineering Department

Cc Roy Giuntoli, Village of Willowbrook



**CHRISTOPHER B. BURKE ENGINEERING, LTD.**

9575 W Higgins Road, Suite 600 Rosemont, Illinois 60018-4920 Tel (847) 823-0500 Fax (847) 823-0520

July 29, 2020

Village of Willowbrook  
835 Midway Drive  
Willowbrook, IL 60527

Attention: Ann Choi

Subject: 6224 Bentley – Bentley Meadow Subdivision  
(CBBEL Project No. 900144.H217)

Dear Ann:

As requested on July 22, 2020, we have reviewed the Final Plat of Bentley Meadows Subdivision as prepared by DesignTek Engineering, Inc. and revised July 20, 2020. In our opinion, the Plat is now in general compliance with Village Code subject to the following comments:

1. We presume that you have reviewed the lots for compliance with the Village Zoning Code.
2. There are no proposed improvements to be constructed with the subdivision.
3. It should be a condition of the ordinance approving the subdivision that the existing house and garage must be demolished prior to the plat being recorded.

If you have any questions, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read 'Daniel L. Lynch'.

Daniel L. Lynch, PE, CFM  
Head, Municipal Engineering Department

Cc Roy Giuntoli, Village of Willowbrook



**Attachment 6**  
Letter – Concerns Identified (2 pages)

To whom it may concern Aug. 4-20  
We live at 6216 Bentley Ave Willowbrook  
my name is Lottie Chlebek and  
Hudwick Chlebek, we are next to  
this address 6224 Bentley Ave at  
Willowbrook the house that is going  
to be demolished and 2 new homes  
be build. Our concern is about  
demonstration if there will be a lot  
of dust that will go on our home  
that it would be cleaned afterwards  
dust off the brick, roof, gutters  
and clean our windows and free  
of charge to us.

And when they be building the houses  
there are bushes and trees on the border  
line and they interfere with our side  
and it goes over the roof of our house  
its to close to our house, my husband  
trimed it the branches it was going  
into gutters but my husband is no  
longer capable he is in age that is to  
difficult plus it is not our job to do  
this and we should not be responsible

to trim it and pay the cost to trim it. If they want those bushes they should move it closer to their home. Also our concern is so the builder don't raise the property higher so we don't have the flood and to make proper drainage that water from the from the back would go to front to ditch, and proper pipes size to sewer line for proper drainage.

Thank you  
Ludwig & Lottie Chlebek

# VILLAGE OF WILLOWBROOK

## BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

**A RESOLUTION OF THE VILLAGE OF WILLOWBROOK  
DETERMINING THE LOWEST RESPONSIBLE BIDDER FOR THE  
2020/2021 ROADWAY MAINTENANCE PROGRAM AND VILLAGE  
HALL PARKING LOT PAVING PROJECT AND AWARDING A  
CONTRACT TO BROTHERS ASPHALT PAVING, INC.**

AGENDA NO. **6**  
AGENDA DATE: 08/10/20

**STAFF REVIEW:** Joe Coons, Public Works Superintendent

SIGNATURE: *J. Coons /mm*

**LEGAL REVIEW:** Tom Bastian, Village Attorney

SIGNATURE: *T. Bastian /mm*

**RECOMMENDED BY:** Brian Pabst, Village Administrator

SIGNATURE: *B. Pabst /mm*

**REVIEWED & APPROVED BY COMMITTEE:**

YES  NO  N/A

### ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, PERTINENT HISTORY)

This year's Motor Fuel Tax (MFT) Roadway Maintenance Program will include RESURFACING OF 71<sup>ST</sup> Street, Monroe Street, Quincy Street and various patching, pavement striping, curb, sidewalk replacement and detectable warning panel installation. The public bid opening for this year's program was held at the Village Hall on Wednesday, July 22, 2020 at 10:00 AM. A total of eight (8) sealed bids were received prior to the deadline:

VENDOR	BID AMOUNT
<i>Engineer's Estimate</i>	\$300,562.10
<b>Brothers Asphalt Paving, Inc.</b>	<b>\$217,178.82</b>
M&J Asphalt Paving Company, Inc.	\$239,226.25
Lindahl Brothers, Inc.	\$248,751.29
Chicagoland Paving Contractors, Inc.	\$250,000.00
Schroeder Asphalt Services, Inc.	\$245,369.75
J.A. Johnson Paving Co.	\$246,750.00
K-Five Construction Corp.	\$270,123.00
Builders Paving, LLC.	\$298,180.00

The bid by Brothers Asphalt Paving, Inc. also includes the removal of 3" of asphalt, compact the base and then the addition of two layers of asphalt for a total of 4" of new asphalt, along with the removal and replacement of a 5' sidewalk for the Village Hall Parking lot. This portion of the work is funded through the General Fund, whereas the road work is funded through the Motor Fuel Tax program.

Brothers Asphalt Paving bid is comprised of \$185,087.21 for the MFT portion and \$32,091.61 for the parking lot project, totaling \$217,178.82.

The Village Budgeted \$300,000 for the MFT work and \$60,000 for the parking lot work. The Brothers Asphalt Paving Inc. bid came in \$114,912.79 below the MFT budget and \$27,908.39 below the parking lot repair General Fund budget.

Brothers Asphalt Paving, Inc., Addison, IL, is an IDOT pre-qualified bidder. The bid has been reviewed by our Village Engineer, Christopher B. Burke Engineering and were found to be the most responsive and responsible bidder for the 2020/2021 Village of Willowbrook MFT program and related parking lot project.

**STAFF RECOMMENDATION:**

Staff would recommend that the attached resolution authorizing the Mayor and Village Clerk to award the contract for the 2020 MFT Roadway Maintenance Program to Brothers Asphalt Paving, Inc. in the amount of \$217,178.82 be adopted. Once the Village Board awards the contract, it will be sent to IDOT for final contract approval. Once approved, staff will schedule a preconstruction meeting with the contractor. After which, the Village will issue the Notice to Proceed, and the work will begin. Staff anticipates that the work would start by mid-September 2020.



**CHRISTOPHER B. BURKE ENGINEERING, LTD.**

9575 West Higgins Road Suite 600 Rosemont, Illinois 60018 TEL (847) 823-0500 FAX (847) 823-0520

July 29, 2020

Village of Willowbrook  
835 Midway Drive  
Willowbrook, IL 60527

Attention: Mike Mertens

Subject: 2020 MFT Road Program  
(CBBEL Project No. 900144.H214)

Dear Mike:

Sealed proposals for the 2020 Road Maintenance Program were opened at Village Hall on July 22, 2020 at 10:00AM. Work in the proposal includes resurfacing of 71<sup>st</sup> St., Monroe St, Quincy St. the Village Hall parking lot, various surface patching, pavement striping, curb and sidewalk replacement and detectable warning panel installation. A total of eight (8) proposals were opened and the results are summarized below:

<b>Bidder Name</b>	<b>Bid Amount</b>
Brothers Asphalt Paving, Inc.	\$217,178.82
M&J Asphalt Paving Company, Inc.	\$239,226.25
Schroeder Asphalt Services, Inc.	\$245,369.75
J.A. Johnson Paving Co.	\$246,750.00
Lindahl Bros., Inc.	\$248,751.29
Chicagoland Paving, Inc.	\$250,000.00
K-Five Construction Corp.	\$270,123.00
Builders Paving, LLC.	\$298,180.00
<b>Engineer's Estimate</b>	<b>\$300,562.10</b>

The lowest responsive bidder for the project was lower than the engineer's estimate. It is our recommendation that the bid construction contract be awarded to Brothers Asphalt Paving, Inc. in the amount of \$217,178.82.

If you have any questions or would like to further discuss this letter, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink that reads "Daniel L. Lynch".

Daniel L. Lynch, PE, CFM  
Head, Municipal Engineering Department



**RESOLUTION NO. 20-R-\_\_\_\_\_**

**A RESOLUTION OF THE VILLAGE OF WILLOWBROOK  
DETERMINING THE LOWEST RESPONSIBLE BIDDER FOR THE  
2020/2021 ROADWAY MAINTENANCE PROGRAM AND VILLAGE HALL PARKING  
LOT PAVING PROJECT AND  
AWARDING A CONTRACT TO BROTHERS ASPHALT PAVING, INC.**

WHEREAS, the Village of Willowbrook publicly advertised, in the manner prescribed by law, for sealed bids for the 2020/2021 Motor Fuel Tax Roadway Maintenance Program and Village Hall Parking Lot Paving Project (the "Project"); and

WHEREAS, the bids received were publicly opened, examined and declared by officials of Village of Willowbrook on July 22, 2020 at 10:00 a.m.; and

WHEREAS, of the bids received and opened, the lowest responsible bidder for the Project is Brothers Asphalt Paving, Inc. at a bid of One Hundred Eighty Five Thousand Eighty-Seven and 21/100 Dollars (\$185,087.21) for the Motor Fuel Tax Rodway Maintenance Program and Thirty-Two Thousand Ninety-One and 21/100 Dollars (\$32,091.61) for the Village Hall Parking Lot Paving component of the Project for a total base bid of Two Hundred Seventeen Thousand One Hundred Seventy-Eight and 82/100 Dollars (\$217,178.82).

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows:

**Section 1. Recitals.**

The foregoing recitals are incorporated and made a part of this Resolution as though set forth herein.

**Section 2: Lowest Responsible Bidder.**

The Mayor and Board of Trustees of the Village of Willowbrook do hereby find Brothers Asphalt Paving, Inc. to be the lowest responsible bidder as set forth in its bid for the 2020/2021 Motor Fuel Tax Roadway Maintenance Project.

Section 3: Conditional Award of Contract.

Brothers Asphalt Paving, Inc. is hereby awarded the contract for the Project at the price not to exceed Two Hundred Seventeen Thousand One Hundred Seventy-Eight and 82/100 Dollars (\$217,178.82) as set forth in its bid proposal subject to: the furnishing of the proper bonds and execution of all contract documents.

Section 4: Payment.

Payment for the 2020/20201 Motor Fuel Roadway Maintenance Program component of the Project shall be paid for from Motor Fuel Tax Funds and the Village Hall Parking Lot Paving component of the Project shall be paid for from the Willowbrook General Corporate Fund.

Section 5: Execution of Contract.

Provided further that Brothers Asphalt Paving, Inc. returns to the Village a contract, attached hereto as Exhibit "A" and made a part hereof, with all other written contract documents attached, properly executed by it, along with the proper contract and performance bonds, at which time the Village Mayor is hereby authorized to execute and the Village Clerk is directed to attest to the contract documents for the Project, all on behalf of the Village of Willowbrook.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

Section 6: Effective Date.

This Resolution shall take effect upon its passage and approval in the manner provided by law.

ADOPTED and APPROVED this 10<sup>th</sup> day of August, 2020 by a roll call vote as follows:

APPROVED:

---

Frank A. Trilla, Mayor

ATTEST:

---

Leroy R. Hansen, Village Clerk

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

**PAVING SERVICES AGREEMENT  
BY AND BETWEEN THE VILLAGE OF WILLOWBROOK  
AND BROTHERS ASPHALT PAVING, INC.**

THIS CONTRACT ENTERED INTO THIS 10<sup>th</sup> day of August, 2020 between Brothers Asphalt Paving, Inc., an Illinois corporation (“Contractor”), and the Village of Willowbrook, a municipal corporation of the State of Illinois (“Village”), in consideration of the following and other valuable consideration the sufficiency of which is hereby acknowledged, the Village and Contractor agree as follows:

1. The Village of Willowbrook has found it to be in the best interests of the Village to retain Contractor to perform select street repairs and repaving pursuant to the 2020/2021 Village Motor Fuel Tax Roadway Maintenance Program and for repairs and repaving the Village Hall Parking Lot in the Village.
2. Contractor has submitted a bid to the Village dated July 22, 2020, including all terms, conditions, requirements and specifications for each component of the Project contained therein are incorporated herein as “Exhibit A” and expressly made a part of this agreement as if each term, condition and requirement was repeated herein verbatim. In the event any inconsistent terms are contained in this agreement and in “Exhibit A,” the terms of this agreement shall control. The bid specifications are attached hereto.
3. Contractor agrees to complete such work in a good and workmanlike manner in accordance with the plans and specifications attached hereto.
4. The Contractor certifies that the Contractor is not delinquent in the payment of taxes to the Illinois Department of Revenue in accordance with 65 ILCS 5/11-42.1-1.
5. Contractor certifies that it is not barred from bidding on state, municipal or other contracts by reason of Sections 33E-3 (bid rigging) or 33E-4 (bid totaling) of the Criminal Code

of 1961 (720 ILCS 5/33E-3 and 5/33E-4), and further certifies that it is not barred from bidding on State, municipal and other contracts by reason of conviction of State laws regarding bid rigging or bid rotation.

6. The Village of Willowbrook agrees to pay Contractor for the performance of the work completed in a good and workmanlike manner the sum of One Hundred Eighty-Five Thousand Eighty-Seven and 21/100 Dollars (\$185,087.21) for the 2020/2021 Road Maintenance Program component and Thirty-Two Thousand Ninety-One and 61/100 Dollars (\$32,091.61) for the Village Hall parking lot component of the Project for a total amount not to exceed Two Hundred Seventeen Thousand One Hundred Seventy-Eight and 82/100 Dollars (\$217,178.82). Payment shall be in conformance with the provisions of the Local Government Prompt Payment Act (50 ILCS 505/1 *et seq.*).

7. At the time of execution of the Agreement, the Contractor shall furnish, at Contractor's expense, bonds payable to the Village in the form of bonds set forth herein, secured by a surety company acceptable to the Village, as follows:

A. Faithful performance bond in an amount equal to one hundred percent (100%) of the total contract price, conditioned upon the faithful performance of all covenants and stipulations under the Contract and holding good for a period of one (1) year after the date when final payment becomes due, except as otherwise provided by law or regulation or by the Contract Documents to protect the Owner against the results of defective materials, workmanship, and equipment during that time.

B. Labor and material bond in an amount equal to one hundred percent (100%) of the total Contract Price for the payment of all persons, companies, or corporations who perform labor upon or furnish material to be used in the Work under this Contract.

8. Contractor agrees that not less than the prevailing wage as determined by the Illinois Department of Labor, shall be paid to all laborers, workers and mechanics performing work under this Contract in accordance with the Illinois Prevailing Wage Act and Contractor agrees to comply with all other provisions of the Illinois Prevailing Wage Act (820 ILCS 130/0.01 *et seq.*) as amended. If the Department of Labor revises the wage rates, the revised rate as provided by the Illinois Department of Labor shall apply to this Agreement and Contractor will not be allowed additional compensation on account of said revisions.

Contractor shall make and keep, for a period of not less than five (5) years, records of all laborers, mechanics, and other workers employed by them on the project; the records shall include each worker's name, address, telephone number when available, social security number, classification or classifications, the hourly wages paid in each period, the number of hours worked each day, and the starting and ending times of work each day.

Contractor shall submit monthly, in person, by mail, or electronically a certified payroll to the Village of Willowbrook. The certified payroll shall consist of a complete copy of the records. The certified payroll shall be accompanied by a statement signed by Contractor that:

- A. such records are true and accurate;
- B. the hourly rate paid to each worker is not less than the general prevailing rate of hourly wages required; and
- C. Contractor is aware that filing a certified payroll that he or she knows to be false is a Class B misdemeanor.

Upon seven (7) business days' notice, Contractor shall make available for inspection the records to the Village of Willowbrook, its officers and agents, and to the Director of Labor and his deputies and agents at all reasonable hours at a location within this State. Contractor and each

subcontractor shall permit his/her employees to be interviewed on the job, during working hours, by compliance investigators of the Department or the Department of Labor. (See Attached for Certified Payroll Form)

9. Contractor agrees that it has and will comply with all laws relating to the employment preference to veterans in accordance with the Veterans Preference Act (330 ILCS 55/0.01 *et seq.*).

10. Contractor agrees that it has and will comply with all laws relating to the employment of Illinois workers in accordance with the Employment of Illinois Workers on Public Works Act (30 ILCS 570/1 *et seq.*).

11. Contractor agrees that it, pursuant to 30 ILCS 580/1 *et seq.* ("Drug-Free Workplace Act"), will provide a drug-free workplace by:

A. Publishing a statement:

1) Notifying employees that the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance including cannabis, is prohibited in the workplace.

2) Specifying the actions that will be taken against employees for violations of such prohibition; and

3) Notifying the employee that, as a condition of employment on this Agreement, the employee will:

a. Abide by the terms of the statement; and

b. Notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.

B. Establishing a drug-free awareness program to inform employees about:

- 1) The dangers of drug abuse in the workplace;
- 2) Contractor's policy of maintaining a drug-free workplace;
- 3) Any available drug counseling, rehabilitation, and employee assistance program; and
- 4) The penalties that may be imposed upon employees for drug violations.

C. Making it a requirement to give a copy of the statement required by Subsection A to each employee engaged in the performance of the Agreement and to post the statement in a prominent place in the workplace.

D. Notifying the Village of Willowbrook within ten (10) days after receiving notice under Subparagraph 11(A) 3 (b) from an employee or otherwise receiving actual notice of such conviction.

E. Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by any employee who is convicted, as required by 30 ILCS 580/5.

F. Assisting employees in selecting a course of action in the event drug counseling treatment and rehabilitation is required and indicating that a trained referral team is in place.

G. Making a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

12. The Contractor certifies that if the Contractor is not a party to a collective bargaining agreement in effect, Contractor is in compliance with the Substance Abuse Prevention on Public Works Projects Act (820 ILCS 265/1, *et seq.*) and if Contractor is a party to a collective bargaining agreement, that agreement deals with the subject matter of the Substance

Abuse Prevention on Public Works Projects Act or has in place and is enforcing a written program which meets or exceeds the program requirements of the Substance Abuse Prevention on Public Works Projects Act.

13. Contractor agrees that it has and will have in place and will enforce a written sexual harassment policy in compliance with 775 ILCS 5/2-105(A)(4).

14. During the performance of this contract, the Contractor agrees as follows:

A. That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, marital status, national origin or ancestry, citizenship status, age, physical or mental disability unrelated to ability, sexual orientation, military status or an unfavorable discharge from military service; and, further, that he or she will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any underutilization.

B. That, if he or she hires additional employees in order to perform this contract or any portion of this contract, he or she will determine the availability (in accordance with the Department's Rules and Regulations) of minorities and women in the areas from which he or she may reasonably recruit and he or she will hire for each job classification for which employees are hired in a way that minorities and women are not underutilized.

C. That, in all solicitations or advertisements for employees placed by him or her or on his or her behalf, he or she will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, sexual orientation, marital status, national origin or ancestry, citizenship status, age, physical or mental disability unrelated to ability, sexual orientation, military status or an unfavorable discharge from military service.

D. That he or she will send to each labor organization or representative of workers with which he or she has or is bound by a collective bargaining or other agreement or understanding, a notice advising the labor organization or representative of the contractor's obligations under the Act and the Department's Rules and Regulations. If any labor organization or representative fails or refuses to cooperate with the contractor in his or her efforts to comply with the Act and Rules and Regulations, the contractor will promptly notify the Department and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations under the contract.

E. That he or she will submit reports as required by the Department's Rules and Regulations, furnish all relevant information as may from time to time be requested by the Department or the contracting agency, and in all respects comply with the Act and the Department's Rules and Regulations.

F. That he or she will permit access to all relevant books, records, accounts and work sites by personnel of the contracting agency and the Department for purposes of investigation to ascertain compliance with the Act and the Department's Rules and Regulations.

G. That he or she will include verbatim or by reference the provisions of this clause in every subcontract that may be awarded under which any portion of the contract obligations are undertaken or assumed, so that the provisions will be binding upon the subcontractor. In the same manner as with other provisions of this contract, the contractor will be liable for compliance with applicable provisions of this clause by subcontractors; and further it will promptly notify the contracting agency and the Department in the event any subcontractor fails or refuses to comply with the provisions. In addition, the contractor will not utilize any subcontractor declared by the Illinois Human Rights Commission to be ineligible for contracts or

subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

In the event of the contractor's non-compliance with the provisions of this Equal Employment Opportunity Clause, the Act or the Rules and Regulations of the Department, the contractor may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be cancelled or voided in whole or in part, and other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation.

15. During the performance of its Agreement with the Village of Willowbrook, Contractor:

Will not maintain or provide for its employees any segregated facilities at any of its establishments, and not permit its employees to perform their services at any location, under its control, where segregated facilities' means any waiting rooms, work areas, restrooms and washrooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis or race, creed, color, or national origin because of habit, local custom, or otherwise. Contractor (except where it has obtained identical certifications from proposed Subcontractors and material suppliers for specific time periods), obtain certifications in compliance with this subparagraph from proposed subcontractors or material suppliers prior to the award of a subcontract or the consummation of material supply agreements, exceeding \$10,000.00 which are not exempt from the provisions of the Equal Opportunity clause, and that Contractor will retain such certifications in its files.

16. Contractor agrees to assume all risk of loss and to indemnify and hold harmless the Village of Willowbrook, its officers, agents and employees from any and all liabilities, claims, suits, injuries, losses, damages, fines or judgments, including litigation costs and attorneys' fees, arising out of the work performed by Contractor including, to the extent allowed by law, those liabilities, injuries, claims, suits, losses, damages, fines or judgments, including litigation costs and attorneys' fees arising out of, or alleged to arise out of, the intentional, willful, wanton or negligent acts of Contractor, its employees, agents, assigns and/or subcontractors.

17. The Contractor represents and warrants to the Village that neither it nor any of its principals, shareholders, members, partners, or affiliates, as applicable, is a person or entity named as a Specially Designated National and Blocked Person (as defined in Presidential Executive Order 13224) and that it is not acting, directly or indirectly, for or on behalf of a Specially Designated National and Blocked Person. The Contractor further represents and warrants to the Village that the Contractor and its principals, shareholders, members, partners, or affiliates, as applicable, are not, directly or indirectly, engaged in, and are not facilitating, the transactions contemplated by this Agreement on behalf of any person or entity named as a Specially Designated National and Blocked Person. The Contractor hereby agrees to defend, indemnify and hold harmless the Village, the Corporate Authorities, and all Village elected or appointed officials, officers, employees, agents, representatives, engineers, and attorneys, from and against any and all claims, damages, losses, risks, liabilities, and expenses (including reasonable attorneys' fees and costs) arising from and related to any breach of the foregoing representations and warranties.

18. Insurance requirements shall be as follows:

A. Contractor shall procure and maintain for the duration of the Contract insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Work by the contractor, its agents, representatives, employees or subcontractors.

B. Coverage shall be at least as broad as:

- 1) Insurance Services Office Commercial General Liability Occurrence form CG 0001 (Ed. 11/85); and
- 2) Insurance Services Office form number CA0001 (Ed. 1/87) covering Automobile Liability, symbol 01 "any auto" and endorsement CA0029 (Ed. 12/88) changes in Business Auto and Truckers coverage forms – Insured Contract; and
- 3) Worker's Compensation as required by the Labor Code of the State of Illinois and Employers' Liability Insurance.

C. Contractor shall maintain limits no less than:

- 1) Commercial General Liability: \$2,000,000 combined single limit per occurrence for bodily injury, personal injury, and property damage.
- 2) Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage.
- 3) Worker's Compensation and Employers' Liability: Worker's Compensation limits as required by the Labor Code of the State of Illinois and Employers' Liability limits of \$1,000,000 per accident.

B. The policies are to contain, or be endorsed to contain the following provisions:

- 1) Commercial General Liability and Automobile Liability Coverages:

- a. The Village, its officials and employees are to be covered as additional insureds as respects liability arising out of activities performed by or on behalf of the Contractor, as well as materials, and equipment procured, owned, leased, hired or borrowed by the Contractor. The coverage shall contain no special limits on the scope of the protection afforded to the Village and its officials.
- b. The Contractor's insurance coverage shall be primary insurance as respects the Village, its officials and employees. Any insurance or self-insurance maintained by the Village, its officials or employees shall be excess of Contractor's insurance and shall not contribute with it.
- c. Any failure to comply with reporting provisions of the policies shall not affect coverage provided to the Village, its officials or employees.
- d. Coverage shall state that the Contractor's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

2) Worker's Compensation and Employers' Liability Coverage:

The insurer shall agree to waive all rights of subrogation against the Village, its officials, employees or volunteers for losses arising from work performed by the Contractor for the Village.

3) All Coverages:

Each insurance policy required by this clause shall be endorsed to state that the coverage shall not be suspended, voided, canceled, reduced in coverage or in

limits except after thirty (30) day's prior written notice by certified mail, return receipt requested, has been given to the Village.

19. Contractor shall at all times observe and comply with all laws, ordinances, and regulations of the federal, state, local and Village government which may in any manner affect the performance of this Contract.

20. No member of the governing body of the Village of Willowbrook or other unit of government and no other officer, employee, or agent of the Village of Willowbrook or other unit of government who exercises any functions or responsibilities in connection with the carrying out of this project to which this Contract pertains, shall have personal interest, direct or indirect, in the Contract.

Additionally, the Contractor certifies that no officer or employee of the Village of Willowbrook has solicited any gratuity, discount, entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including, but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to the government employment or the official position of the employee or officer from the contractor in violation of Chapter 12 of the Village Code of Ordinances of the Village of Willowbrook, adopted by the Village pursuant to the requirements of Article 10 of the State Officials and Employees Ethics Act.

Finally, The Contractor certifies that the Contractor has not given to any officer or employee of the Village of Willowbrook any gratuity, discount entertainment, hospitality, loan, forbearance, or other tangible or intangible item having monetary value including, but not limited to, cash, food and drink, and honoraria for speaking engagements related to or attributable to the government employment or the official position of the employee or officer

from the contractor in violation of Chapter 12 of the Village Code of Ordinances of the Village of Willowbrook adopted by the Village pursuant to the requirements of Article 10 of the State Officials and Employees Ethics Act.

21. In the event that Contractor shall fail to perform such work within a reasonable time after being assigned such work or shall fail to complete such work in a good and workmanlike manner, the Village of Willowbrook may terminate this Contract by written notice to Contractor, effective immediately upon mailing.

22. All change orders increasing the cost of the contract by Five Thousand Dollars (\$5,000.00) or less must be approved, in writing, by the Village Administrator. All change orders increasing the cost of the contract by Five Thousand Dollars (\$5,000.00) or more must be approved by official action of the Village Board of the Village of Willowbrook.

Additionally, no change order which authorizes or necessitates any increase in the contract price that is fifty percent (50%) or more of the original contract price or that authorizes or necessitates any increase in the price of a subcontract under the contract that is fifty percent (50%) or more of the original subcontract price shall be issued, unless the portion of the contract that is covered by the change order is resubmitted for bidding in the same manner for which the original contract was bid, or unless competitive bidding was waived for the original portion of the contract that is covered by the change order. Bidding for the portion of the contract covered by the change order shall be subject to any requirements to employ females and minorities on the project that existed at the bidding for the original contract, together with any later requirements imposed by law.

23. Notice as provided for herein shall be transmitted to the Village of Willowbrook, Village Administrator, 835 Midway Drive, Willowbrook, Illinois 60527 or to Contractor:

Brothers Asphalt Paving, Inc., 315 Stewart Avenue, Addison, Illinois 60101, Attn: Natalia Colella, as may be applicable by first class prepaid mail. Any notice to Contractor shall be deemed received when mailed.

24. Contractor agrees to maintain all records and documents for projects of the Public Body in compliance with the Freedom of Information Act, 5 ILCS 140/1 *et seq.* In addition, Contractor shall produce within three (3) days, without cost to the Public Body, records which are responsive to a request received by the Public Body under the Freedom of Information Act so that the Public Body may provide records to those requesting them within the required five (5) business day period. If additional time is necessary to compile records in response to a request, then Contractor shall so notify the Public Body within three (3) days in order for the Village shall request an extension so as to comply with the Act. In the event that the Village is found to have not complied with the Freedom of Information Act based upon Contractor's failure to produce documents or otherwise appropriately respond to a request under the Act, then Contractor shall indemnify and hold the Village harmless, and pay all amounts determined to be due including but not limited to fines, costs, attorneys' fees and penalties.

25. Time is of the essence of this Contract.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

This Contract is made and executed in duplicate in Willowbrook, DuPage County, Illinois the day and year first above written.

CONTRACTOR:

BROTHERS ASPHALT PAVING, INC.

By: \_\_\_\_\_  
Natalia Colella,  
Its President and duly authorized agent

ATTEST:

\_\_\_\_\_  
Title: \_\_\_\_\_

VILLAGE OF WILLOWBROOK

By: \_\_\_\_\_  
Frank A. Trilla, Mayor

ATTEST:

\_\_\_\_\_  
Leroy R. Hansen, Village Clerk

## INSTRUCTIONS FOR CERTIFIED PAYROLL FORM

***PLEASE NOTE: THE SUBMISSION OF FALSIFIED PAYROLL RECORDS IS A CRIMINAL OFFENSE.***

1. For all public works projects, Payroll Certifications and Accompanying Affidavit must be filed with the Village of Willowbrook on a monthly basis under the Illinois Prevailing Wage Act (820 ILCS 130/5).
2. The information must be provided for **each payroll period**. Please note the starting and ending dates of each payroll period in the space provided.
3. If you are a contractor or subcontractor working for the Village of Willowbrook on more than one project, please fill out a form for each project.
4. For each project you worked on for the Village of Willowbrook, you must identify the names of employees that worked on the project and their classifications. You must record the number of hours they worked each day of the pay period, along with the total hourly wages paid during that pay period, including the hourly fringe benefits paid.
5. Please note that pertinent information is required on the second sheet. The Subcontractor information, if applicable, is very important; however, it is **ABSOLUTELY IMPERATIVE** that the **AFFIDAVIT** information be completed in its **ENTIRETY** including **SIGNATURE**. If additional forms are needed and copies are made, please be sure to also duplicate the second sheet. A second sheet **MUST** accompany every certified transcript of payroll form showing that you are swearing that the information on each sheet is accurate.
6. Fringe Benefits **MUST** be paid if required for the work classification, regardless of your union or non-union status.
7. If a fringe benefit is paid into a fund, place the letter "F" behind the rate; if the benefit is included on the employee's payroll check, place the letter "E" behind the rate; credit will be given for health insurance paid, payments made into an ERISA approved pension plan, required vacation and/or training (registration in a BAT-approved program).
8. The items requested under the heading, "Contract Information," help to correctly identify the project. If a Contract or Project Number is not known, please do your best to secure the information. The information requested for "Project" and "Project Location" should **always** be completed.
9. You are invited to visit Illinois Department of Labor's web site at [www.state.il.us/agency/idol](http://www.state.il.us/agency/idol) for more detailed information regarding application of the Prevailing Wage Act.

**AFFIDAVIT****Monthly Statement of Compliance**

Date: \_\_\_\_\_

I, \_\_\_\_\_ (name  
signatory party), \_\_\_\_\_ (title),  
do hereby state: that I pay or supervise the payment  
of the persons employed on the public works project  
\_\_\_\_\_ (name  
of project); that during the payroll period commencing  
on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ (year), and  
ending on the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ (year),  
all persons employed on said project have been  
paid the full wages earned, that no rebates  
have been or will be made either directly or indirectly  
to or on behalf of said \_\_\_\_\_  
(name of contractor or subcontractor) from the full  
wages earned by any person, and that no  
deductions have been made either directly or  
indirectly from the full wages earned by any  
persons, other than permissible deductions as  
defined by Federal and/or State law. I further certify  
that this payroll is correct and complete; that the wage  
rates contained therein are not less than the actual  
rates herein stated and that the classification set forth  
for each laborers or mechanic conform to the work  
he/she performed.

Signature: \_\_\_\_\_

**SUBCONTRACTORS****Attach explanation of monies paid, copy of contract  
or billing, or other pertinent information.**

Company Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Company Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Company Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Company Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

**Certified Transcript of Payroll**

## Contractor and/or Subcontractor

Contact Person: \_\_\_\_\_  
Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_

## Contract Information

## Contract Information

Contract Number: \_\_\_\_\_  
Project Number: \_\_\_\_\_  
Project: \_\_\_\_\_  
Project Location: \_\_\_\_\_

Pay Period Starting Date: \_\_\_\_\_  
Pay Period Ending Date: \_\_\_\_\_  
Date Submitted to City: \_\_\_\_\_

\*\* Please Note: The submission of falsified payroll records is a criminal offense \*\*\*

## Contract Information

Pay Period Starting Date: \_\_\_\_\_  
Pay Period Ending Date: \_\_\_\_\_  
Date Submitted to City: \_\_\_\_\_

Report Hours for Each Day, Including Overtime Hours. List Hourly Prevailing Wage Rate and Hourly Fringe Benefits Altiments.

Village Hall Parking Lot

ITEM NO.	ITEM	UNIT	QUANTITY	UNIT PRICE	TOTAL
1	Bituminous Materials (Tack Coat)	LB	569.70	\$ 0.10	\$ 56.97
2	Leveling Binder (Machine Method), N50 (0.75")	TON	57.00	\$ 80.00	\$ 4,560.00
3	Hot-Mix Asphalt Surface Course Mix, "D" N50 (1.5")	TON	114.00	\$ 80.00	\$ 9,120.00
4*	Portland Cement Concrete Sidewalk 5" Removal and Replacement	SQ FT	850.00	\$ 10.30	\$ 8,755.00
5*	Detectable Warnings	SQ FT	100.00	\$ 41.20	\$ 4,120.00
6*	Hot-Mix Asphalt Surface Removal 2"	SQ YD	1,266.00	\$ 1.80	\$ 2,278.80
16	Paint Pavement Marking - Letters and Symbols	SQ FT	50.00	\$ 10.30	\$ 515.00
17	Paint Pavement Marking - Line 4"	FOOT	744.00	\$ 3.61	\$ 2,685.84
	<b>TOTAL</b>				<b>\$ 32,091.61</b>

RETURN WITH BID



Illinois Department  
of Transportation

Local Public Agency  
Formal Contract Proposal

PROPOSAL SUBMITTED BY	
Brothers Asphalt Paving, Inc	
Contractor's Name	
315 S. Stewart Ave.	
Street	P.O. Box
Addison	IL
City	State Zip Code

STATE OF ILLINOIS

COUNTY OF

DuPage

Village of Willowbrook

(Name of City, Village, Town or Road District)

FOR THE IMPROVEMENT OF

STREET NAME OR ROUTE NO. 71<sup>st</sup> St., Monroe, Quincy and Various

SECTION NO. 20-00000-01-GM

TYPES OF FUNDS MFT & Local

SPECIFICATIONS (required)

PLANS (required)

For Municipal Projects

Submitted/Approved/Passed

Mayor  President of Board of Trustees  Municipal Official

Date 6-1-2020

Department of Transportation

Rejected for bid based on limited review

Regional Engineer

Date 7/1/2020

For County and Road District Projects

Submitted/Approved

Highway Commissioner

Date

Submitted/Approved

County Engineer/Superintendent of Highways

Date

Note: All proposal documents, including Proposal Guaranty Checks or Proposal Bid Bonds, should be stapled together to prevent loss when bids are processed.

**RETURN WITH BID**

**NOTICE TO BIDDERS**

County	DuPage
Local Public Agency	Willowbrook
Section Number	20-00000-01-GM
Route	71 <sup>st</sup> , Quincy, Monroe & Various

Sealed proposals for the improvement described below will be received at the office of The Village Clerk of The Village of Willowbrook, 835 Midway Drive, Willowbrook, IL 60527 until 10:00 AM on July 22, 2020

Address

Time

Date

Sealed proposals will be opened and read publicly at the office of The Village Clerk of The Village of Willowbrook, 835 Midway Drive, Willowbrook, IL 60527 at 10:00 AM on July 22, 2020

Address

Time

Date

**DESCRIPTION OF WORK**

Name 2020 MFT Road Program – 71<sup>st</sup>, Quincy, Monroe and Various Length: 6000 feet (1.14 miles)

Location In the Village of Willowbrook, DuPage County, Illinois: 71<sup>st</sup>, Quincy, Monroe and Various (See Location Map)

Proposed Improvement HMA Surface Removal, HMA Leveling Binder, HMA Surface Course, Class D Patching (Special Combination Curb and Gutter Removal and Replacement, PCC Sidewalk Removal and Replacement, Detectable Warnings and Thermoplastic Pavement Marking Striping

The Bidding Documents can be downloaded from QuestCDN  
via the Christopher B. Burke Engineering Ltd. (CBBEL)

1. Plans and proposal forms will be available in the office of website <http://cbbel.com/bidding-info/> or [www.questcdn.com](http://www.questcdn.com)

**FOR NON-REFUNDABLE FEE OF \$25.00**

Contact Name: Dan Lynch

Telephone: (847) 823-0500

Address

2.  Prequalification

If checked, the 2 low bidders must file within 24 hours after the letting an "Affidavit of Availability" (Form BC 57), in duplicate, showing all uncompleted contracts awarded to them and all low bids pending award for Federal, State, County, Municipal and private work. One original shall be filed with the Awarding Authority and one original with the IDOT District Office.

3. The Awarding Authority reserves the right to waive technicalities and to reject any or all proposals as provided in BLRS Special Provision for Bidding Requirements and Conditions for Contract Proposals.

4. The following BLR Forms shall be returned by the bidder to the Awarding Authority:

- a. BLR 12200: Local Public Agency Formal Contract Proposal
- b. BLR 12200a Schedule of Prices
- c. BLR 12230: Proposal Bid Bond (if applicable)
- d. BLR 12325: Apprenticeship or Training Program Certification (**do not use for federally funded projects**)
- e. BLR 12326: Affidavit of Illinois Business Office

#### **RETURN WITH BID**

5. The quantities appearing in the bid schedule are approximate and are prepared for the comparison of bids. Payment to the Contractor will be made only for the actual quantities of work performed and accepted or materials furnished according to the contract. The scheduled quantities of work to be done and materials to be furnished may be increased, decreased or omitted as hereinafter provided.
6. Submission of a bid shall be conclusive assurance and warranty the bidder has examined the plans and understands all requirements for the performance of work. The bidder will be responsible for all errors in the proposal resulting from failure or neglect to conduct an in depth examination. The Awarding Authority will, in no case be responsible for any costs, expenses, losses or changes in anticipated profits resulting from such failure or neglect of the bidder.
7. The bidder shall take no advantage of any error or omission in the proposal and advertised contract.
8. If a special envelope is supplied by the Awarding Authority, each proposal should be submitted in that envelope furnished by the Awarding Agency and the blank spaces on the envelope shall be filled in correctly to clearly indicate its contents. When an envelope other than the special one furnished by the Awarding Authority is used, it shall be marked to clearly indicate its contents. When sent by mail, the sealed proposal shall be addressed to the Awarding Authority at the address and in care of the official in whose office the bids are to be received. All proposals shall be filed prior to the time and at the place specified in the Notice to Bidders. Proposals received after the time specified will be returned to the bidder unopened.
9. Permission will be given to a bidder to withdraw a proposal if the bidder makes the request in writing or in person before the time for opening proposals.

**RETURN WITH BID**

**PROPOSAL**

County	DuPage
Local Public Agency	Willowbrook
Section Number	20-00000-01-GM
Route	71 <sup>st</sup> , Quincy, Monroe & Various

1. Proposal of 2020 MFT Road Program – 71<sup>st</sup>, Quincy, Monroe and Various

for the improvement of the above section by the construction of  
HMA Surface Removal, HMA Leveling Binder, HMA Surface Course, Class D Patching (Special)  
Combination Curb and Gutter Removal and Replacement, PCC Sidewalk Removal and Replacement,  
Detectable Warnings and Thermoplastic Pavement Marking Striping  
a total distance of 3000 feet, of which a distance of 6000 feet, ( 1.14 miles) are to be improved.

2. The plans for the proposed work are those prepared by Christopher B. Burke Engineering, LTD.  
and approved by the Department of Transportation on Enter Approval Date

3. The specifications referred to herein are those prepared by the Department of Transportation and designated as "Standard Specifications for Road and Bridge Construction" and the "Supplemental Specifications and Recurring Special Provisions" thereto, adopted and in effect on the date of invitation for bids.

4. The undersigned agrees to accept, as part of the contract, the applicable Special Provisions indicated on the "Check Sheet for Recurring Special Provisions" contained in this proposal.

5. The undersigned agrees to complete the work within 21 working days or by \_\_\_\_\_  
unless additional time is granted in accordance with the specifications.

6. A proposal guaranty in the proper amount, as specified in BLRS Special Provision for Bidding Requirements and Conditions for Contract Proposals, will be required. Bid Bonds will be allowed as a proposal guaranty. Accompanying this proposal is either a bid bond if allowed, on Department form BLR 12230 or a proposal guaranty check, complying with the specifications, made payable to:

The Village of Willowbrook      Treasurer of      Village of Willowbrook  
The amount of the check is 5% Bid Bond      ( 5% ).

7. In the event that one proposal guaranty check is intended to cover two or more proposals, the amount must be equal to the sum of the proposal guaranties, which would be required for each individual proposal. If the proposal guaranty check is placed in another proposal, it will be found in the proposal for: Section Number 20-00000-01-GM.

8. The successful bidder at the time of execution of the contract will be required to deposit a contract bond for the full amount of the award. When a contract bond is not required, the proposal guaranty check will be held in lieu thereof. If this proposal is accepted and the undersigned fails to execute a contract and contract bond as required, it is hereby agreed that the Bid Bond or check shall be forfeited to the Awarding Authority.

9. Each pay item should have a unit price and a total price. If no total price is shown or if there is a discrepancy between the product of the unit price multiplied by the quantity, the unit price shall govern. If a unit price is omitted, the total price will be divided by the quantity in order to establish a unit price.

10. A bid will be declared unacceptable if neither a unit price nor a total price is shown.

11. The undersigned submits herewith the schedule of prices on BLR 12200a covering the work to be performed under this contract.

12. The undersigned further agrees that if awarded the contract for the sections contained in the combinations on BLR 12200a, the work shall be in accordance with the requirements of each individual proposal for the multiple bid specified in the Schedule for Multiple Bids below.

**RETURN WITH BID**



## Illinois Department of Transportation

## SCHEDULE OF PRICES

A bid will be declared unacceptable if neither a unit price nor total price is shown.

County DuPage  
Local Public Agency Willowbrook  
Section 20-00000-01-GM  
Route 71st, Quincy, Monroe & Various

### Schedule for Multiple Bids

Combination Letter	Sections Included in Combinations	Total
	N/A	

### Schedule for Single Bid

(For complete information covering these items, see plans and specifications)

Bidder's Proposal for making Entire Improvements \$217,178.82

RETURN WITH BID

**CONTRACTOR CERTIFICATIONS**

County	DuPage
Local Public Agency	Willowbrook
Section Number	20-00000-01-GM
Route	71 <sup>st</sup> , Quincy, Monroe & Various

The certifications hereinafter made by the bidder are each a material representation of fact upon which reliance is placed should the Department enter into the contract with the bidder.

- Debt Delinquency.** The bidder or contractor or subcontractor, respectively, certifies that it is not delinquent in the payment of any tax administered by the Department of Revenue unless the individual or other entity is contesting, in accordance with the procedures established by the appropriate revenue Act, its liability for the tax or the amount of tax. Making a false statement voids the contract and allows the Department to recover all amounts paid to the individual or entity under the contract in a civil action.
- Bid-Rigging or Bid Rotating.** The bidder or contractor or subcontractor, respectively, certifies that it is not barred from contracting with the Department by reason of a violation of either 720 ILCS 5/33E-3 or 720 ILCS 5/33E-4.

A violation of Section 33E-3 would be represented by a conviction of the crime of bid-rigging which, in addition to Class 3 felony sentencing, provides that any person convicted of this offense or any similar offense of any state or the United States which contains the same elements as this offense shall be barred for 5 years from the date of conviction from contracting with any unit of State or local government. No corporation shall be barred from contracting with any unit of State or local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation and: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to contract and that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent in behalf of the corporation.

A violation of Section 33E-4 would be represented by a conviction of the crime of bid-rotating which, in addition to Class 2 felony sentencing, provides that any person convicted of this offense or any similar offense of any state or the United States which contains the same elements as this offense shall be permanently barred from contracting with any unit of State or local government. No corporation shall be barred from contracting with any unit of State or local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation and: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to contract and that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent in behalf of the corporation.

- Bribery.** The bidder or contractor or subcontractor, respectively, certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois or any unit of local government, nor has the firm made an admission of guilt of such conduct which is a matter of record, nor has an official, agent, or employee of the firm committed bribery or attempted bribery on behalf of the firm and pursuant to the direction or authorization of a responsible official of the firm.
- Interim Suspension or Suspension.** The bidder or contractor or subcontractor, respectively, certifies that it is not currently under a suspension as defined in Subpart I of Title 44 Subtitle A Chapter III Part 6 of the Illinois Administrative Code. Furthermore, if suspended prior to completion of this work, the contract or contracts executed for the completion of this work may be cancelled.

RETURN WITH BID

**SIGNATURES**

County	DuPage
Local Public Agency	Willowbrook
Section Number	20-00000-01-GM
Route	71 <sup>st</sup> Quincy, Monroe & Various

(If an individual)

Signature of Bidder \_\_\_\_\_

Business Address \_\_\_\_\_

(If a partnership)

Firm Name \_\_\_\_\_

Signed By \_\_\_\_\_

Business Address \_\_\_\_\_

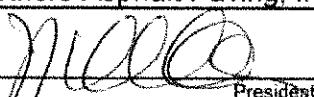
Insert Names and Addressed of All Partners



(If a corporation)

Corporate Name Brothers Asphalt Paving, Inc

Signed By



President

Business Address 315 S. Stewart Ave. Addison, IL. 60101

Insert Names of Officers

President	<u>Natalia Colella</u>
Secretary	<u>Nick Colella</u>
Treasurer	<u>Natalia Colella</u>

Attest:



Secretary



**Illinois Department  
of Transportation**

**Local Agency  
Proposal Bid Bond**

**RETURN WITH BID**

**PAPER BID BOND**

Route 71st, Quincy, Monroe, & Various  
County DuPage  
Local Agency Willowbrook  
Section 20-00000-01-GM

WE Brothers Asphalt Paving, Inc. 315 S. Stewart Avenue, Addison, IL 60101 as PRINCIPAL,

and Western Surety Company 151 N. Franklin Street, Chicago, IL 60606 as SURETY.

are held jointly, severally and firmly bound unto the above Local Agency (hereafter referred to as "LA") in the penal sum of 6% of the total bid price, or for the amount specified in the proposal documents in effect on the date of invitation for bids whichever is the lesser sum. We bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly pay to the LA this sum under the conditions of this instrument.

WHEREAS THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH that, the said PRINCIPAL is submitting a written proposal to the LA acting through its awarding authority for the construction of the work designated as the above section.

THEREFORE if the proposal is accepted and a contract awarded to the PRINCIPAL by the LA for the above designated section and the PRINCIPAL shall within fifteen (15) days after award enter into a formal contract, furnish surety guaranteeing the faithful performance of the work, and furnish evidence of the required insurance coverage, all as provided in the "Standard Specifications for Road and Bridge Construction" and applicable Supplemental Specifications, then this obligation shall become void; otherwise it shall remain in full force and effect.

IN THE EVENT the LA determines the PRINCIPAL has failed to enter into a formal contract in compliance with any requirements set forth in the preceding paragraph, then the LA acting through its awarding authority shall immediately be entitled to recover the full penal sum set out above, together with all court costs, all attorney fees, and any other expense of recovery.

IN TESTIMONY WHEREOF, the said PRINCIPAL and the said SURETY have caused this instrument to be signed by their respective officers this 22nd day of July, 2020

**Principal**

Brothers Asphalt Paving, Inc. (Company Name)

By: (Signature and Title) By: (Signature and Title)

Natalia Colella, President

(Signature and Title)

(Signature and Title)

(If PRINCIPLE is a joint venture of two or more contractors, the company names, and authorized signatures of each contractor)

**Surety**

Western Surety Company (Name of Surety)

STATE OF Illinois

COUNTY OF DuPage

I, Hina Azam, a Notary Public in and for said county, do hereby certify that Natalia Colella and William Reidinger

(Insert names of individuals signing on behalf of PRINCIPAL & SURETY)

who are each personally known to me to be the same persons whose names are subscribed to the foregoing instrument on behalf of PRINCIPAL and SURETY, appeared before me this day in person and acknowledged respectively, that they signed and delivered said instruments as their free and voluntary act for the uses and purposes therein set forth.

Given under my hand and notarial seal this 22nd day of July, 2020

My commission expires April 23, 2024

Hina Azam (Notary Public)

**ELECTRONIC BID**

Electronic bid bond is allowed (box must be checked by LA if electronic bid bond is allowed)

The Principal may submit an electronic bid bond, in lieu of completing the above section of the Proposal Bid Bond Form. By providing an electronic bid bond ID code and signing below, the Principal is ensuring the identified electronic bid bond has been executed and the Principal and Surety are firmly bound unto the LA under the conditions of the bid bond as shown above. (If PRINCIPAL is a joint venture of two or more contractors, an electronic bid bond ID code, company/Bidder name title and date must be affixed for each contractor in the venture.)

Electronic Bid Bond ID Code

(Company/Bidder Name)

Date

(Signature and Title)

# Western Surety Company

## POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

William Reidinger, Individually

of Schaumburg, IL its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

### - In Unlimited Amounts -

Surety Bond No.: Bid Bond  
Principal: Brothers Asphalt Paving, Inc.  
Obligee: Village of Willowbrook

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law printed on the reverse hereof, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 27th day of February, 2018.

WESTERN SURETY COMPANY



Paul T. Bruflat, Vice President

State of South Dakota      }      ss  
County of Minnehaha      }

On this 27th day of February, 2018, before me personally came Paul T. Bruflat, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is the Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires

June 23, 2021



J. Mohr, Notary Public

### CERTIFICATE

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law of the corporation printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 22nd day of July, 2020.

WESTERN SURETY COMPANY



L. Nelson, Assistant Secretary

**Authorizing By-Law**

**ADOPTED BY THE SHAREHOLDERS OF WESTERN SURETY COMPANY**

This Power of Attorney is made and executed pursuant to and by authority of the following By-Law duly adopted by the shareholders of the Company.

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, and Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.



# Illinois Department of Transportation

## Apprenticeship or Training Program Certification

**Return with Bid**

Route	71 <sup>st</sup> Quincy, Monroe, Various
County	DuPage
Local Agency	Willowbrook
Section	20-00000-01-GM

***All contractors are required to complete the following certification:***

For this contract proposal or for all groups in this deliver and install proposal.

For the following deliver and install groups in this material proposal:

Brothers Asphalt Paving, Inc. to perform: Pavement Removal, Aggregate Bases & Surfaces, Cover & Seal Coats, Asphalt Paving Work, Surface Removal, Earthwork, Drainage, and Traffic Control & Protection. Program Sponsors: Member of: Operators Union Local 150, Cement Masons Local 502, Teamsters Union Local 673, and Laborers Union Local 96.

Illinois Department of Transportation policy, adopted in accordance with the provisions of the Illinois Highway Code, requires this contract to be awarded to the lowest responsive and responsible bidder. The award decision is subject to approval by the Department. In addition to all other responsibility factors, this contract or deliver and install proposal requires all bidders and all bidders' subcontractors to disclose participation in apprenticeship or training programs that are (1) approved by and registered with the United States Department of Labor's Bureau of Apprenticeship and Training, and (2) applicable to the work of the above indicated proposals or groups. Therefore, all bidders are required to complete the following certification:

- I. Except as provided in paragraph IV below, the undersigned bidder certifies that it is a participant, either as an individual or as part of a group program, in an approved apprenticeship or training program applicable to each type of work or craft that the bidder will perform with its own employees.
- II. The undersigned bidder further certifies for work to be performed by subcontract that each of its subcontractors submitted for approval either (A) is, at the time of such bid, participating in an approved, applicable apprenticeship or training program; or (B) will, prior to commencement of performance of work pursuant to this contract, establish participation in an approved apprenticeship or training program applicable to the work of the subcontract.
- III. The undersigned bidder, by inclusion in the list in the space below, certifies the official name of each program sponsor holding the Certificate of Registration for all of the types of work or crafts in which the bidder is a participant and that will be performed with the bidder's employees. Types of work or craft that will be subcontracted shall be included and listed as subcontract work. The list shall also indicate any type of work or craft job category for which there is no applicable apprenticeship or training program available.

Subwork: Striping, and Concrete to be performed by union subcontractors and their local unions are to be program sponsors.

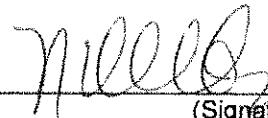
IV. Except for any work identified above, any bidder or subcontractor that shall perform all or part of the work of the contract or deliver and install proposal solely by individual owners, partners or members and not by employees to whom the payment of prevailing rates of wages would be required, check the following box, and identify the owner/operator workforce and positions of ownership.

*N/A*

The requirements of this certification and disclosure are a material part of the contract, and the contractor shall require this certification provision to be included in all approved subcontracts. The bidder is responsible for making a complete report and shall make certain that each type of work or craft job category that will be utilized on the project is accounted for and listed. The Department at any time before or after award may require the production of a copy of each applicable Certificate of Registration issued by the United States Department of Labor evidencing such participation by the contractor and any or all of its subcontractors. In order to fulfill the participation requirement, it shall not be necessary that any applicable program sponsor be currently taking or that it will take applications for apprenticeship, training or employment during the performance of the work of this contract or deliver and install proposal.

Bidder: Brothers Asphalt Paving, Inc.

By:



(Signature)

Address: 315 S. Stewart Ave, Addison, IL 60101

Title: President

**RETURN WITH BID**



## Illinois Department of Transportation

## Affidavit of Illinois Business Office

County	DuPage
Local Public Agency	Willowbrook
Section Number	20-00000-01-GM
Route	Various

State of Illinois )  
County of DuPage ) ss.

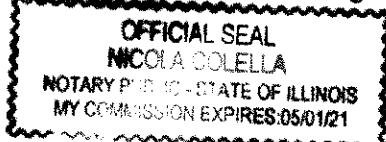
I, Natalia Colella of Addison, Illinois, (Name of Affiant) (City of Affiant) (State of Affiant)

being first duly sworn upon oath, states as follows:

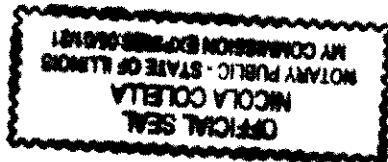
1. That I am the President of Brothers Asphalt Paving, Inc.  
officer or position bidder
2. That I have personal knowledge of the facts herein stated.
3. That, if selected under this proposal, Brothers Asphalt Paving, Inc., will maintain a  
(bidder) business office in the State of Illinois which will be located in DuPage County, Illinois
4. That this business office will serve as the primary place of employment for any persons employed in the construction contemplated by this proposal.
5. That this Affidavit is given as a requirement of state law as provided in Section 30-22(8) of the Illinois Procurement Code.

**Natalia Colella**  
(Print Name of Affiant)

This instrument was acknowledged before me on 22nd day of July 2020



(SEAL)





(Signature of Notary Public)

(Signature of Notary Public)



## **Affidavit of Availability**

For the Letting of 07/22/20



Bureau of Construction  
2300 South Dirksen Parkway/Room 322  
Springfield, IL 62764

Instructions: Complete this form by either typing or using black ink. "Authorization to Bid" will not be issued unless both sides of this form are completed in detail. Use additional forms as needed to list all work.

### **Part I. Work Under Contract**

List below all work you have under contract as either a prime contractor or a subcontractor. It is required to include all pending low bids not yet awarded or rejected. In a joint venture, list only that portion of the work which is the responsibility of your company. The uncompleted dollar value is to be based upon the most recent engineer's or owners estimate, and must include work subcontracted to others. If no work is contracted, show NONE.

	1	2	3	4	Awards Pending	Accumulated Totals
Contract Number	20-01000-01GM	20-00085-00RS		20-03000-01GM		
Contract With	Addison Twnshp	Schiller Park	Franklin Park	Dwn Grv Town		
Estimated Completion Date	08/27/20	10/31/20	08/14/20	10/16/20		
Total Contract Price	\$513,383	\$1,347,914	\$110,483	\$783,389		
Uncompleted Dollar Value if Firm is the Prime Contractor	\$513,383	\$1,347,914	\$110,483	\$783,389		\$2,755,169
Uncompleted Dollar Value if Firm is the Subcontractor						
					Total Value of All Work	\$2,755,169

**Part II. Awards Pending and Uncompleted Work to be done with your own forces.**

List below the uncompleted dollar value of work for each contract and awards pending to be completed with your own forces. All work subcontracted to others will be listed on the reverse of this form. In a joint venture, list only that portion of the work to be done by your company. If no work is contracted, show NONE.

Disclosure of this information is REQUIRED to accomplish the statutory purpose as outlined in the "Illinois Procurement Code." Failure to comply will result in non-issuance of an "Authorization To Bid." This form has been approved by the State Forms Management Center.

**Part III. Work Subcontracted to Others.**

For each contract described in Part I, list all the work you have subcontracted to others.

	1	2	3	4	Awards Pending
Subcontractor	Smith Maintenance	Nafisco	Smith Maintenance	Nafisco	
Type of Work	Traffic Control	Traffic Control	Traffic Control	Traffic Control	
Subcontract Price	\$3,500	\$22,337	\$1,200	\$7,610	
Amount Uncompleted	\$3,500	\$22,337	\$1,200	\$7,610	
Subcontractor	Superior Road	Maintenance Coat	Superior Road	Superior Road	
Type of Work	Pavement Marking	Pavement Marking	Pavement Marking	Pavement Marking	
Subcontract Price	\$3,572	\$7,712	\$3,466	\$5,360	
Amount Uncompleted	\$3,572	\$7,712	\$3,466	\$5,360	
Subcontractor	American Asphalt	G&M Cement	Impressive Const	Gallagher Asphalt	
Type of Work	Heat Scarification	Concrete	Concrete	Heat Scarification	
Subcontract Price	\$121,933	\$393,190	\$33,074	\$157,350	
Amount Uncompleted	\$121,933	\$393,190	\$33,074	\$157,350	
Subcontractor		Galaxy Underground	Freddy's Landscape		
Type of Work		Underground	Landscape		
Subcontract Price		\$93,665	\$3,784		
Amount Uncompleted		\$93,665	\$3,784		
Subcontractor		Reliable Landscape			
Type of Work		Landscape			
Subcontract Price		\$51,050			
Amount Uncompleted		\$51,050			
Total Uncompleted	\$129,005	\$567,954	\$41,524	\$170,320	

**Notary**

I, being duly sworn, do hereby declare this affidavit is a true and correct statement relating to ALL uncompleted contracts of the undersigned for Federal, State, County, City and private work, including ALL subcontract work, ALL pending low bids not yet awarded or rejected and ALL estimated completion dates.

Officer or Director

Natalia Colella

Title

President

Signature



Date

7/22/20

Company

Brothers Asphalt Paving, Inc.

Address

315 S. Stewart Avenue

City

Addison

State

IL

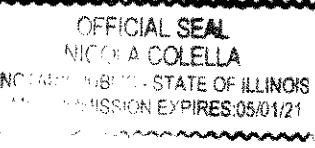
Zip Code

60101

Subscribed and sworn to before me  
this 22nd day of July, 2020

  
(Signature of Notary Public)

My commission expires 05/01/2021



Add pages for additional contracts



## Illinois Department of Transportation

### Certificate of Eligibility

Brothers Asphalt Paving, Inc.  
315 S. Stewart Ave Addison, IL 60101

WHO HAS FILED WITH THE DEPARTMENT AN APPLICATION FOR PREQUALIFICATION STATEMENT OF EXPERIENCE, EQUIPMENT AND FINANCIAL CONDITION IS HEREBY QUALIFIED TO BID AT ANY OF DEPARTMENT OF TRANSPORTATION LETTINGS IN THE CLASSES OF WORK AND WITHIN THE AMOUNT AND OTHER LIMITATIONS OF EACH CLASSIFICATION, AS LISTED BELOW, FOR SUCH PERIOD AS THE UNCOMPLETED WORK FROM ALL SOURCES DOES NOT EXCEED

001	EARTHWORK	\$1,050,000
005	HMA PAVING	\$8,400,000
012	DRAINAGE	\$2,200,000
017	CONCRETE CONSTRUCTION	\$3,375,000
032	COLD MILL,PLAN, & ROTOMILL	\$1,050,000
08A	AGGREGATE BASES & SURF. (A)	\$850,000

Contractor No 0623

THIS CERTIFICATE OF ELIGIBILITY IS VALID FROM 4/23/2019 TO 4/30/2020 INCLUSIVE, AND SUPERSEDES ANY CERTIFICATE PREVIOUSLY ISSUED, BUT IS SUBJECT TO REVISION OR REVOCATION, IF AND WHEN CHANGES IN THE FINANCIAL CONDITION OF THE CONTRACTING FIRM OR OTHER FACTS JUSTIFY SUCH REVISIONS OR REVOCATION. ISSUED AT SPRINGFIELD, ILLINOIS ON 4/23/2019.

B Restricted to 1200 tons in any 1 contract (Class I and/or BAM) or as specified by local agency

*Jim Kell*  
Jim Kell  
Engineer of Construction



# Illinois Department of Transportation

Office of Highways Project Implementation / Bureau of Construction  
2300 South Dirksen Parkway / Springfield, Illinois 62764

March 19, 2020

Brothers Asphalt Paving, Inc., #0623  
315 S. Stewart Ave  
Addison, IL 60101

Dear Contractor,

In response to the burden the COVID-19 pandemic is having on both the private and public sectors, the department will be implementing 44 IL Adm. Code, Section 650.120 which allows the department to grant contractors a temporary extension of prequalification ratings.

Prequalification ratings set to expire March 31 through July 30, 2020 will be extended through July 31, 2020. This will allow currently prequalified firms to bid on the April, June and July lettings. As always, please submit your renewal application as soon as possible; applications are processed in the order they are received. Once your application has been analyzed, a new Certificate of Eligibility will be issued. The new certificate will supersede the extension granted with this letter and any certificate previously issued.

If your firm plans to bid on a local agency letting and has not received a new Certificate of Eligibility, a copy of this letter will need to be attached to your current Certificate of Eligibility and submitted to the local agency prior to being issued bidding documents.

**Application Submittal Notice for 2020 Applications:** If possible, in addition to the mandatory hard copy submission, the department is requesting contractors submit a PDF electronic copy. Electronic copies should be emailed to Tara Elston at [Tara.Elston@illinois.gov](mailto:Tara.Elston@illinois.gov).

Questions or comments may be addressed to Tara Elston, Prequalification Engineer, at (217) 782-3413.

Sincerely,

*Tim Kell*

Tim Kell, P.E.  
Engineer of Construction

Brothers Addison Living, Inc.  
2019 Project References

1	<u>Owner:</u>	Village of Addison One Friendship Plaza Addison, IL 60101	<u>Project:</u> 2019 MFT Street Maintenance Program <u>Amount:</u> \$ 2,117,538.28 <u>Completion:</u> 10/2019 <u>Engineer:</u> Village of Addison <u>Contact:</u> Mike Filishio <u>Phone:</u> 630-543-4100	<u>Owner:</u> Winfield Township Road District 30W575 Roosevelt Road West Chicago, IL 60186	<u>Project:</u> 2019 Winfield Township Resurfacing GM Program <u>Amount:</u> \$378,948.14 <u>Completion:</u> 9/2019 <u>Engineer:</u> Winfield Township Road District <u>Contact:</u> John S Dusza <u>Phone:</u> 630-231-8850
2	<u>Owner:</u>	Village of Bloomingdale 301 South Bloomingdale Road Bloomingdale, IL 60108	<u>Project:</u> 2019 Street Improvement Project <u>Amount:</u> \$1,267,822.75 <u>Completion:</u> 6/2019 <u>Engineer:</u> Village of Bloomingdale <u>Contact:</u> Brian Stisco <u>Phone:</u> 630-893-7090	<u>Owner:</u> City of Darien 1702 Plainfield Road Darien, IL 60561	<u>Project:</u> 2019 Road Project <u>Amount:</u> \$1,247,805.25 <u>Completion:</u> 7/2019 <u>Engineer:</u> City of Darien <u>Contact:</u> Daniel Gomber <u>Phone:</u> 630-353-8196
3	<u>Owner:</u>	Milton Township Highway Department 1492 N. Main Street Wheaton, IL 60187	<u>Project:</u> 2019 Milton Township Resurfacing <u>Amount:</u> \$1,681,044.54 <u>Completion:</u> 9/2019 <u>Engineer:</u> Morris Engineering, Inc. <u>Contact:</u> David C. Bohac <u>Phone:</u> 630-271-0770		

## VILLAGE OF WILLOWSBROOK

### BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

An Ordinance of the Village of Willowbrook, DuPage County, Illinois, Approving and Authorizing the Mayor and the Village Clerk to Execute a First Amendment to an Improvement Agreement regarding the Beyond Self-Storage Facility

AGENDA NO. 7

AGENDA DATE: 08/10/2020

STAFF REVIEW: Mike Mertens, Assistant Village Administrator

SIGNATURE: M. Mertens

LEGAL REVIEW: Thomas Bastian, Village Attorney

SIGNATURE: T. Bastian /mm

RECOMMENDED BY: Brian Pabst, Village Administrator

SIGNATURE: B. Pabst /mm

REVIEWED & APPROVED BY COMMISSION: YES  NO  N/A

#### ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)

On May 13, 2019, the Village of Willowbrook approved Ordinance No. 19-O-07 between the Village and Northpoint Development, LLC for the development of the Beyond Self Storage Facility. The ordinance included certain conditions and certain improvements to be installed by the developer as part of the Subdivision Improvement Agreement. The agreement called for the developer to install at its own cost and expense one (1) streetlight at the corner of 79<sup>th</sup> Street and IL Route 83 Frontage Road.

Through the engineering and development process for the project the developer has determined that the proximity of multiple underground utilities makes the installation of the streetlight not feasible. Staff has worked with the developer on other options for this situation such as extending a sidewalk to the north of the development. Unfortunately, this option was also not feasible due to extensive improvements needed with the drainage ditches in the area.

It was recommended that in lieu of installing one (1) streetlight at the corner of 79<sup>th</sup> Street and IL Route 83 Frontage Road, the developer would deposit the sum of twenty thousand dollars (\$20,000.00) to the Village. The payment in lieu would be deposited into the Village of Willowbrook General Corporate Fund to be used exclusively for sidewalk improvements.

#### ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

The proposed ordinance would authorize a First Amendment to an Improvement Agreement for the Beyond Self Storage Facility. The agreement would authorize the payment in lieu of one (1) streetlight for a one-time payment of twenty thousand (\$20,000.00) to the Village of Willowbrook to be used for future sidewalk improvements within the Village.

ACTION PROPOSED: Pass the Ordinance.

ORDINANCE NO. 20-O- \_\_\_\_\_

AN ORDINANCE OF  
THE VILLAGE OF WILLOWBROOK, DU PAGE COUNTY, ILLINOIS,  
APPROVING AND AUTHORIZING THE MAYOR AND VILLAGE CLERK  
TO EXECUTE A FIRST AMENDMENT TO AN IMPROVEMENT AGREEMENT  
REGARDING THE BEYOND SELF-STORAGE FACILITY

---

**WHEREAS**, the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, (the “Village”) have previously approved an Improvement Agreement by and between the Village and Northpoint Development, LLC the Beyond Self-Storage Facility Project (the “Project”); and

**WHEREAS**, it is now desirable and in the best interest of the residents of the Village for the Village to amend the Improvement Agreement with Northpoint Development, LLC regarding certain improvements in furtherance of the Project; and,

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows:

**SECTION ONE:** That the Mayor and Village Clerk be and the same are hereby authorized to execute the First Amendment to the Improvements Agreement between the Village and Northpoint Development, LLC, in substantially the form attached hereto as Exhibit “A”, and, by this reference, incorporated herein, with such changes as are approved by the Mayor and Village Attorney.

**SECTION TWO:** That all ordinances and resolutions, or parts thereof in conflict with the provisions of this Ordinance are, to the extent of such conflict, hereby repealed.

**SECTION THREE:** That this Ordinance shall be in full force and effect from and after its adoption, approval and publication in pamphlet form as provided by law.

PASSED and APPROVED this 10<sup>th</sup> day of August, 2020.

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED:

---

Frank A. Trilla, Mayor

ATTEST:

---

Leroy R. Hansen, Village Clerk

## **FIRST AMENDMENT TO IMPROVEMENT AGREEMENT**

WHEREAS, on May 13, 2019, the Village Board of Trustees, by Ordinance No. 19-O-07, approved a certain Improvement Agreement (the “Agreement”), by and between the VILLAGE OF WILLOWBROOK (the “Village”) and NORTHPOINT DEVELOPMENT, LLC (the “Developer”), so as to permit the construction of a “Beyond Self Storage Facility,” subject to certain conditions and certain improvements to be installed by Developer; and

WHEREAS, pursuant to paragraph 1(A) of the Agreement, Developer agreed to furnish, at its own cost and expense, all the necessary materials, labor and equipment to complete one (1) streetlight at the corner of 79<sup>th</sup> Street and IL Route 83 Frontage Road, in the Village of Willowbrook; and

WHEREAS, as a result of the close proximity of certain utilities to the site of the proposed streetlight installation, the proposed streetlight installation is not feasible; and

WHEREAS, in lieu of installing one (1) streetlight at the corner of 79<sup>th</sup> Street and IL Route 83 Frontage Road, Developer has agreed to pay, within thirty (30) days of the effective date of this First Amendment, the sum of Twenty Thousand Dollars (\$20,000.00) to the Village, which sum shall be deposited into the Village of Willowbrook General Corporate Fund to be used exclusively for sidewalk improvements.

NOW, THEREFORE, in consideration of the foregoing recital clauses, which are incorporated by reference as if fully restated herein, and other good and valuable consideration, this First Amendment to that certain Improvement Agreement is made and entered into this 10th day of August, 2020, by and between the Village of Willowbrook and Northpoint Development, LLC.

A. Section 1(A) of the Agreement requiring Developer to install at its own cost and expense one (1) streetlight at the corner of 79<sup>th</sup> Street and IL Route 83 Frontage Road is hereby deleted.

B. Developer shall, within thirty (30) days of the effective date of this First Amendment, pay the total sum of Twenty Thousand Dollars (\$20,000.00) in one lump sum payment, to the General Corporate Fund of the Village of Willowbrook, to be used solely for sidewalk improvements as determined by the Village.

C. Except as otherwise modified by this First Amendment, that certain Improvement Agreement by and between the Village of Willowbrook and Northpoint Development, LLC dated May 13, 2019, shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have hereunto set their hands and seals on the dates indicated below.

VILLAGE:

VILLAGE OF WILLOWBROOK,  
An Illinois municipal corporation

DEVELOPER:

NORTHPOINT DEVELOPMENT, LLC

By: \_\_\_\_\_  
Frank A. Trilla, Mayor

By: \_\_\_\_\_  
Its duly authorized representative

Attest:

\_\_\_\_\_  
Leroy R. Hansen, Village Clerk

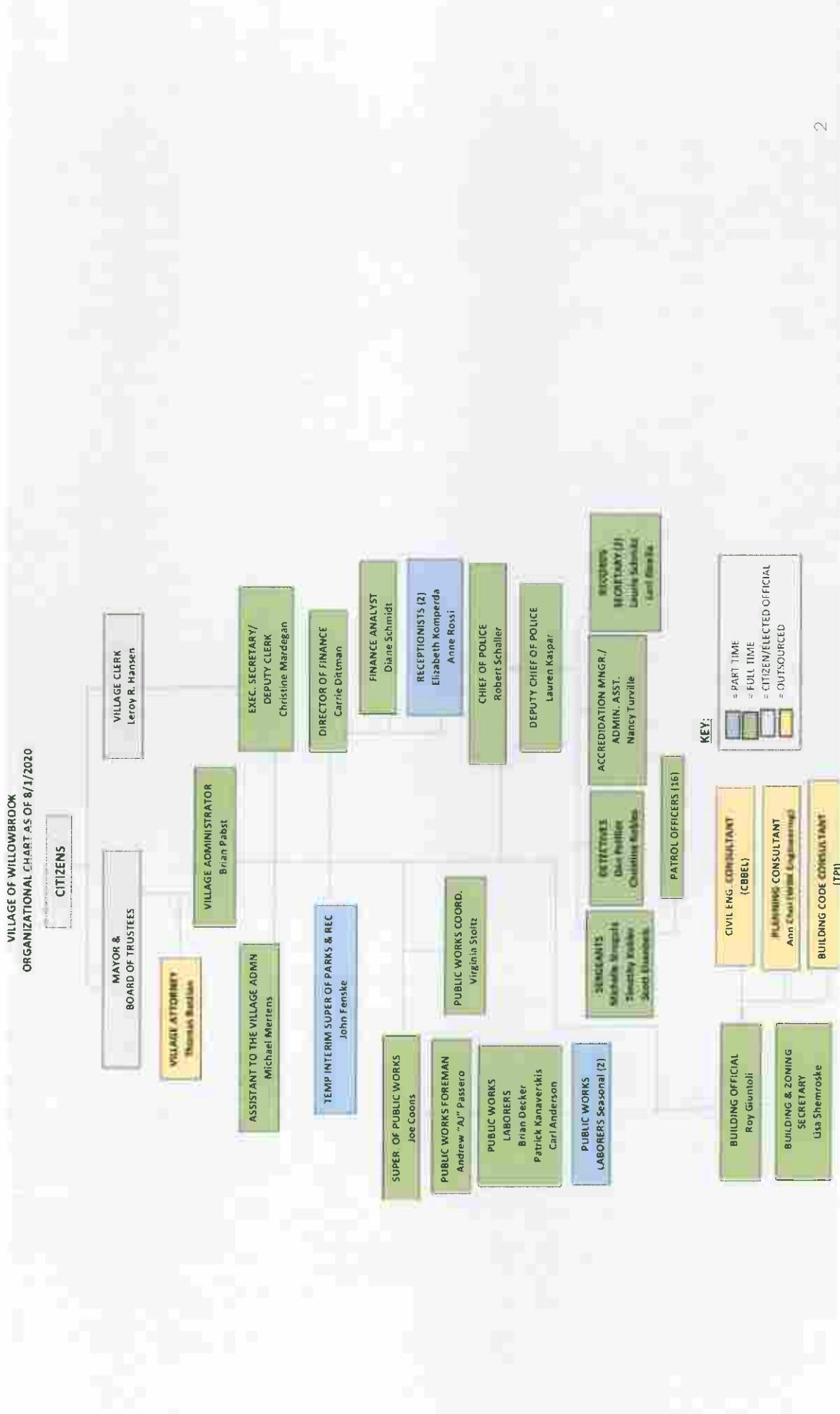
Attest:

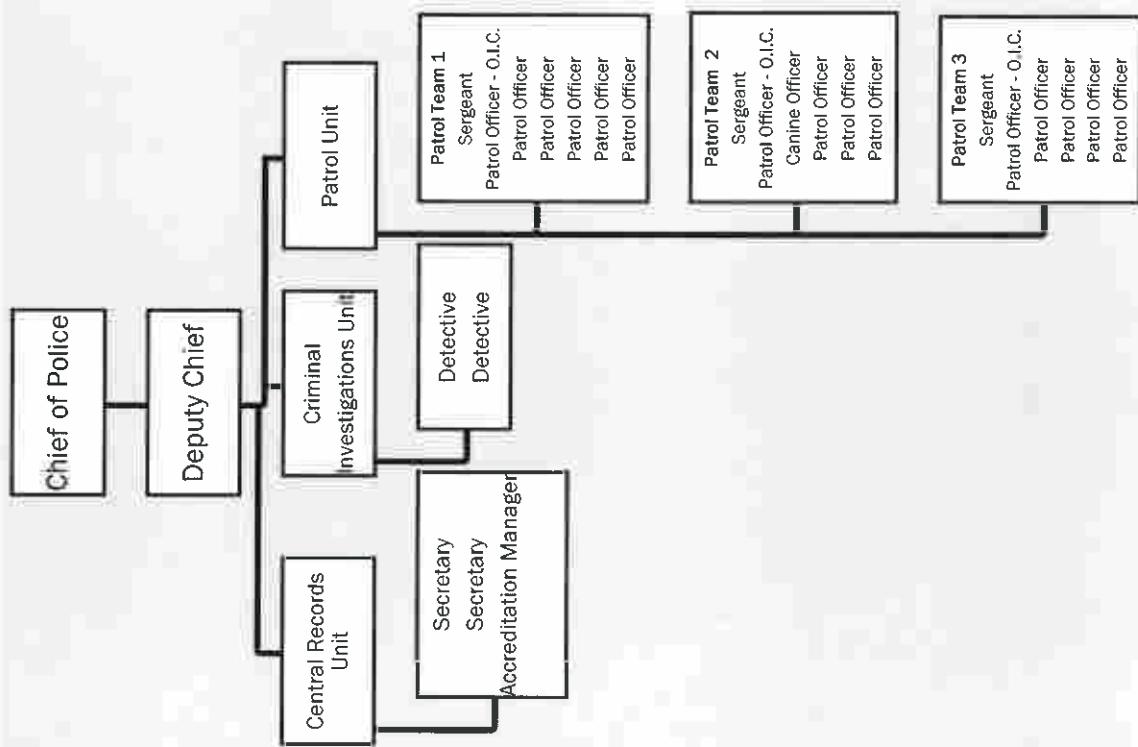
# VILLAGE OF WILLOWBROOK

POLICE STAFFING WORKSHOP

AUGUST 10, 2020

VILLAGE OF WILLOWBROOK  
ORGANIZATIONAL CHART AS OF 8/1/2020





## CURRENT POLICE STAFF SUMMARY

- Authorized and Budgeted Officers FY 20/21 – 23
- The Village is Currently Paying 21 Officers
- There is One Officer on Military Leave for 1-Year
- Current Officer Vacancies – 2
- Possible New Vacancies by September 2020 – 2
  - Slots Available in October 2020 Police Academy – 4
  - Slots Available in 2021 Police Academy - 6

25 - 29 Years	Sergeant Scott Eisenbeis	1990	Tier 1
	Detective John Handzik	1993	Tier 1
	Detective Daniel Polfliet	1994	Tier 1
20 - 24 Years	Sergeant Timothy Kobler	1995	Tier 1
	Chief Robert Schaller	1995	Tier 1
15 - 19 Years	Officer Darren Biggs	2001	Tier 1
	Officer Jose Chavez-Jimenez	2001	Tier 1
	Sergeant Michelle Strugala	2001	Tier 1
10 - 14 Years	Deputy Chief Lauren Kaspar	2007	Tier 1
	Officer Nicholas Volek	2008	Tier 1
5 - 9 Years	Officer Dylan Trainor	2013	Tier 2
	Officer Jose Lopez	2013	Tier 2
	Officer Christine Robles	2014	Tier 2
	Officer James Martino	2014	Tier 2
1 - 4 Years	Officer Othello Rosal	2015	Tier 2
	Officer Matthew Vanderjack	2016	Tier 2
	Officer Blake Huntley	2016	Tier 2
	Officer Joseph LaVale	2016	Tier 2
	Officer Alexander Erdmann	2017	Tier 2
	Officer Joaquin Silva	2018	Tier 2
	Officer Aaron Porter	2019	Tier 2

## **TIER I –ENTERED ARTICLE III FUND BEFORE 12/31/10**

- 1) 0-7 years of creditable service = **no pension--refund of contributions only.**
- 2) 8-19 years of creditable service = **pension base on 2.5% for each full year of creditable service, payable at age 60 (deferred pensioner).**
- 3) 20 years of creditable service = **50% of salary at date of retirement at age 50 (must have 20 full years and attained age 50).**
- 4) Over 20 years an additional 2.5% for each full year up to 30 years, to maximum of 75% of salary.

## **TIER II –ENTERED ARTICLE III FUND AFTER 12/31/10 (5/3-111(D))**

- 1) Minimum retirement age 55.
- 2) Required minimum of ten (10) years of creditable service.
- 3) Retirement pension based upon 2.5% for each full year of service, not to exceed 75% of "final average salary."
- 4) Final average salary defined as:

*"The average monthly salary obtained by dividing the total salary of the police officer during the 96 consecutive months of service within the last 120 months of service in which the total salary was highest by the number of months of service in that period."*  
*(i.e., Pension will be based upon best eight (8) consecutive years out of last ten (10) years of service)*

- 5) Salary Cap –Pension is capped at \$106,800, plus the lesser of one-half (1/2) of the annual CPI-U or three percent (3%) (compounded).  
As of 2018, this cap had been indexed up to \$113,645.
- 6) Officer can retire at age 50, with minimum of ten (10) years creditable service, but must pay penalty of **one-half percent (1/2%)** for each month police officer is under age fifty-five (55).

# COPS GRANT SUMMARY

- Number of New Officers Awarded in the Grant is for 3 Above the Authorized Village Budget (from 23 Officers to 26 Officers)
- Village Needs to Keep the Officers on Staff for 4-Years total
- The Grant Award Amount is \$375,000 over 3-Years or \$41,666.67 per Officer per Year for 3-Years
- The Cost per Officer per Year with Benefits and Pension is \$181,771 (Avg)
- The Cost of 3 Officers for a 4-Year Period is \$2,181,252
- The Net Cost to the Village for 3 Officers for 4-Years is an Additional \$1,806,252 Over Our Current Budget
  - *Presumes 2.85% at 05/01/19 and then 2% Raises per Year After – See Page 7*

## COPS GRANT SUMMARY - Continued

- Cost of 3 Officers for a 4-Year Period is \$2,201,317
- The Net Cost to the Village for 3 Officers for 4-Years is an Additional \$1,826,317 Over Our Current Budget
- The Cost per Officer per Year with Benefits and Pension is \$183,443 (Avg)
  - Presumes 2.85% at 05/01/19, 3% at 05/01/20, 3.15% at 05/01/21 and then 2% raises per year

– *See Page 8*

**COST OF NEW OFFICER  
AT 2.00% WAGE INCREASES**

Starting	Salary	Step 1	Step 2	Step 3	Step 4	Step 5
5/1/2011	66,725	66,725	70,414	74,100	77,783	81,475
2.85% 5/1/2015	68,627	68,627	72,421	76,212	80,005	83,797
% increase from one year to next (true increase)			8.54%	8.23%	7.97%	7.72%
2.00% 5/1/2010	69,999	69,999	73,869	77,736	81,605	85,473
% increase from one year to next (true increase)			7.64%	7.34%	7.08%	6.83%
2.00% 5/1/2021	71,399	71,399	75,347	79,351	83,237	87,182
% increase from one year to next (true increase)			7.64%	7.34%	7.08%	6.83%
2.00% 5/1/2022	72,827	72,827	76,854	80,877	84,902	88,926
% increase from one year to next (true increase)			7.64%	7.34%	7.08%	6.83%
2.00% 5/1/2023	74,254	74,284	78,351	82,494	86,600	90,705
% increase from one year to next (true increase)			7.64%	7.34%	7.08%	6.83%
2.00% 5/1/2024	75,769	75,769	79,358	84,144	88,332	92,519

Note 1

Annals

Hire date is 12/1/10 (month) for all officers [future hire date would

Must keep employed for 4 years (3 year grant period plus 1 year)

Transcribed at end of 6th year (11/30/2021)

### Starting salary at Step 1

2.85% contract interest rate 5/1/

2,000% sales growth in nearly three years

Officer is single, her 2

Note 1

**Table 1** *Annual average number of officers added, 1950-1970*

**Note 1** Premium contributions have been increased 3% every year to 10% per year with no officers added. Adding 3 officers will increase the annual pension contributions.

VILLAGE OF WILLOWBROOK  
COST OF NEW OFFICERS  
AT ORIGINAL CONTRACT OFFER WAGE INCREASES (2.00%, 3.00%, 3.15%)

										Note 1						
										Per Officer						
										1 Officer		2 Officers		3 Officers		
1 Starting Salary	Step 1	Step 2	Step 3	Step 4	Step 5	Salary	Payroll	Taxes	SU	Health Ins	5% A Dental	5% A Life Ins	10% A Pension Est.	1 Officer	2 Officers	3 Officers
\$/1/2018	66,725	70,434	74,140	77,788	81,475											
2.00% % actual increase	68,627	72,421	76,212	80,005	83,797											
3.00% % actual increase	70,685	74,593	78,498	82,405	86,311	29,452 (8 months Dec-April)	427	258	3,245	712	166	46,727	13,667	750	94,903 (5 months Dec-April)	189,807 284,710
3.15% % actual increase	72,912	76,943	80,971	85,001	89,030	76,943 (8 months Dec-April)	1,116	258	8,177	534	180	51,399	13,667	750	153,025	306,050 459,075
2.00% % actual increase	74,370	78,482	82,590	86,701	90,810	82,590 (7 months May-Nov)	1,198	258	8,586	561	194	56,539	13,667	750	164,343	328,686 493,029
2.00% % actual increase	75,858	80,052	84,242	88,435	92,627	88,435 (7 months May-Nov)	1,282	258	9,016	589	207	62,193	13,667	750	176,397	352,794 529,192
2.00% % actual increase	77,375	81,653	85,927	90,204	94,479	55,113 (7 months May-Nov)	799	258	5,522	361	222	68,412	13,667	750	145,104 (7 months May-Nov)	290,207 435,311
										Grand Total Cost 4 Years						
										733,772						
										Less Grant Funding						
										(\$125,000)						
										Net Cost to Village 4 Years						
										\$ 608,772						

**Annotations:**  
Hire date is 12/1/20 (average) for all officers (future hire dates would increase the costs)  
Must keep employed for 4 years (3 year grant period plus 1 year)  
Terminated at end of 4th year (12/30/2024)  
Starting salary at Step 1  
2.00% contract increase annually thereafter  
Officer is single, Tier 2

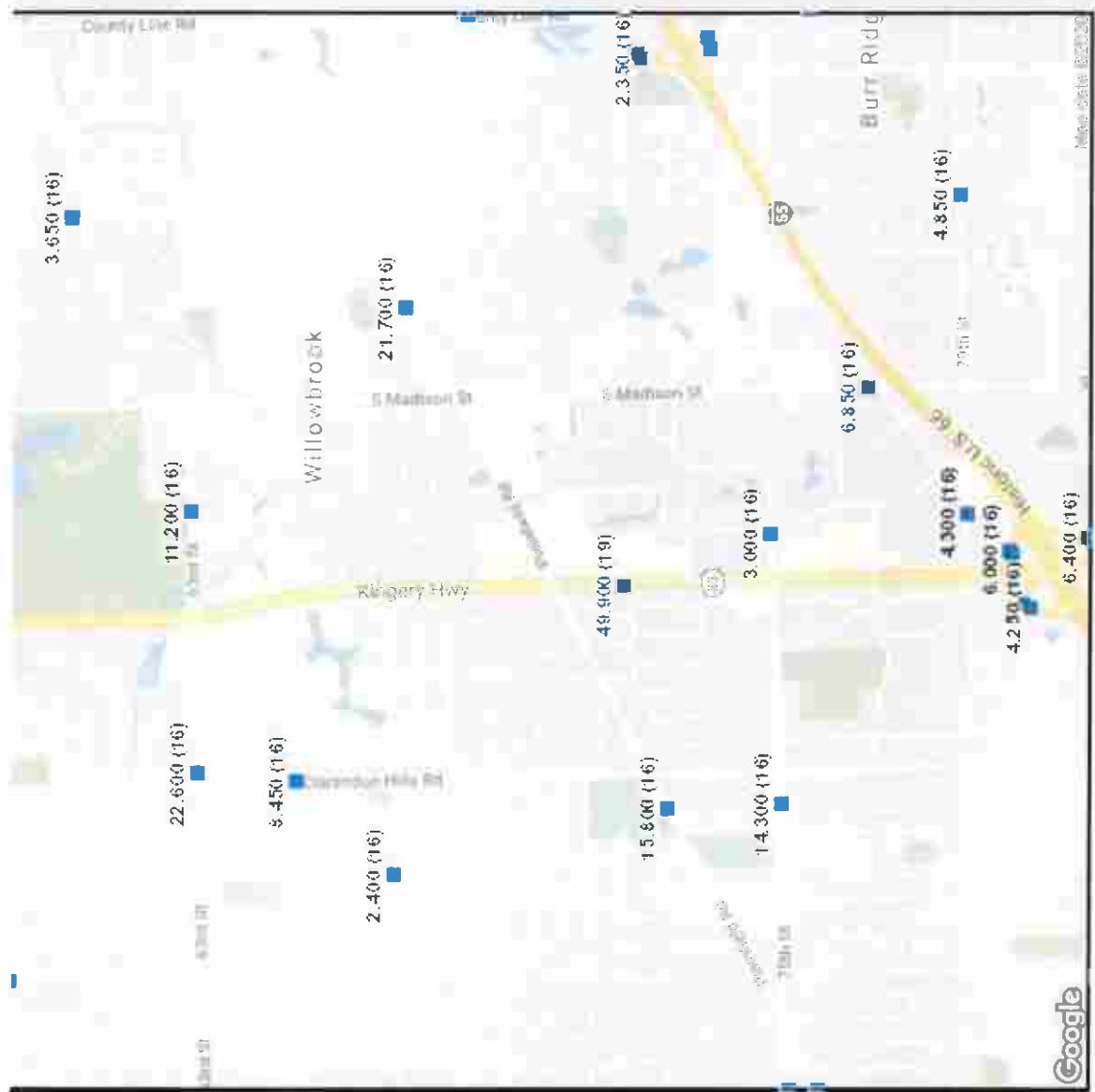
**Note 1:** Pension contributions have been increasing an average of 10% per year with no officers added. Adding 3 officers will increase the annual pension contribution by \$4,000 the first year (\$13,667 per officer), will be higher in subsequent years with step increases.

# Village Goals for Police Staffing

- How many officers will be needed so that our residents still receive the level of coverage that they have always placed a high value on?
  - *Maintain Current Authorized Officers at 23*
  - *Four Year Surge of Authorized Officers to 26 and then Reduce Backdown to 23 Authorized Officers*
  - *Adjust to 27 Authorized Officers per Police Department Staffing Recommendation from February 24, 2020*

# Willowbrook Shopping Center Inventory

Retail Center	Address	Total Retail Sq. Ft.	Year Built
Willowbrook Plaza 1	6938-6950 South Kingery Highway	12,792	1975
Willow Commons	75th Street / Clarendon Hills Rd.	61,047	1979
Woodland Plaza	7201-7255 South Kingery Highway	31,660	1986
Willowbrook Square	22-106 West 63rd Street	29,100	1987
Willowbrook Plaza 2	810 - 900 75th Street	54,856	1990
Hinsdale Lake Commons	6300 South Kingery Highway	187,080	1996
Target	7601 South Kingery Highway	128,804	2003
Patio Retail Center	7450 South Kingery Highway	12,076	2007
Willowbrook Town Center	Rt. 83 and Plainfield Road	182,463	2007
Willows of Willowbrook	800-980 Plainfield Road	100,462	2018
Totals		800,340	



Willowbrook Police Department Staffing Summary										
	2020	2019	2018	2017	2016	2015	2014	2013	2012	2011
<b>Sworn Officers</b>	23	23	23	22	23	23	23	22	21	21
<b>Total Dispatched</b>	12,872	13,432	16,936	11,782	9,289	9,015	8,713	8,448	9,345	
<b>Homicide</b>	-	-	-	-	-	-	-	-	-	-
<b>Criminal Sexual Assault</b>	7	4	-	1	2	-	-	-	-	-
<b>Robbery</b>	1	2	2	3	3	3	3	4	4	6
<b>Aggravated Assault</b>	5	2	-	2	-	2	2	2	6	4
<b>Battery</b>	-	-	-	8	19	25	40	43		
<b>Assault</b>	-	-	-	-	2	2	2	6	4	
<b>Burglary</b>	20	13	28	18	15	8	21	13	13	
<b>Thefts &amp; Burg/Theft from Auto</b>	14	23	72	137	123	106	146	159	150	
<b>Arson</b>	-	-	-	-	-	-	-	-	-	
<b>Motor Vehicle Theft</b>	8	3	5	5	-	6	3	-	-	
<b>Traffic Accidents</b>	-	-	-	-	1	-	-	-	-	
<b>Fatal</b>	-	-	-	-	-	-	-	-	-	
<b>Personal Injury</b>	66	50	58	44	55	59	41	63	39	
<b>Property Damage</b>	173	479	447	431	508	546	453	505	360	
<b>Hit &amp; Run</b>	62	56	51	61	61	51	58	-	-	
<b>Other</b>	-	-	34	31	9	7	-	-	-	
<b>Private Property</b>	88	137	102	49	1	43	35	75	137	
<b>DUI Arrest</b>	26	14	11	20	11	20	18	38	67	
<b>IVC Traffic Citations</b>	1,662	2,124	2,563	2,196	1,907	2,674	2,079	2,352	2,600	
<b>Compliance/Parking/Ordinance Tickets</b>	767	601	1,030	1,245	1,139	1,315	1,136	806	1,134	
<b>Internal Affairs</b>	-	-	-	-	-	-	-	-	-	
<b>Conduct Unbecoming</b>	-	-	-	-	-	-	-	-	-	
<b>Rudeness</b>	-	-	-	-	-	-	-	1	-	
<b>Unintentional Contact</b>	-	-	-	-	-	-	-	-	-	
<b>Incident Code Summary</b>										
<b>Criminal Incidents</b>	778	705	687	971	803					
<b>Service Codes</b>	8,511	8,310	8,026	7,477	8,542					

Note the data is from the Police Department Annual Reports on the Village Website.

## Willowbrook Police Department Staffing Summary

	2019	2018	2017	2016	2015	2014	2013	2012	2011	2010	2009
<b>Sworn Officers</b>	23	23	22	23	23	23	22	21	21	25	27
<b>Note the 9 items listed below are from the Police Staff Study from February 25, 2020</b>											
Type I	184	185	128	170	151						
Type II	546	660	717	590	501						
Accidents	714	694	692	616	646	655	529	643	536	535	
Hit and Run	62	56	51	61	61	51	58	-	-	-	
Personal Injury	66	50	58	44	55	59	41	63	39	58	
Property Damage	173	479	583	431	508	546	453	505	360	355	
DUI	26	14	11	20	11	20	18	38	67	81	
Traffic Enforcement						5,171					
Administrative							11,765				

Community	County	Police Expenditures	General Fund Expenditures	Police % of General Fund Expenditures	Cost of Government Per Capita	Equalized Assessed Valuation	Average Home Value	Square Miles	Total Employees	Employees Per 1,000 Residents	Officers Per 1,000 Residents	Officers Per 1,000 Daytime Population	Officers Per 1,000 Daytime Pop
Burr Ridge	Cook/DuPage	\$ 4,953,855	\$ 8,125,105	61.0%	10,559 \$	769.50 \$ 1,200,129,008	\$ 688,755	7.2	64	2.6	17,779	1.5	
Clarendon Hills	DuPage	\$ 2,837,987	\$ 6,562,536	43.2%	8,427	778.75 \$ 594,274,371	\$ 509,696	1.9	101	12.0	15	1.8	
Darien	DuPage	\$ 8,165,123	\$ 12,806,142	63.8%	22,086	579.83 \$ 897,880,556	\$ 332,980	9.5	86	3.9	34	1.5	
Hinsdale	Cook/DuPage	\$ 4,924,379	\$ 17,929,833	27.5%	17,652	1,015.74 \$ 1,915,187,930	\$ 933,004	4.6	204	11.6	25	1.4	
La Grange	Cook	\$ 5,717,735	\$ 13,646,089	41.9%	15,550	877.56 \$ 745,727,005	\$ 504,237	2.5	107	6.9	25	1.6	
Lemont	Cook/DuPage/Wi	\$ 5,414,223	\$ 9,983,010	54.2%	17,075	584.66 \$ 668,934,811	\$ 378,695	8.0	103	6.0	27	1.6	
Westmont	DuPage	* \$ 8,643,183	\$ 23,189,399	37.3%	24,685	939.41 \$ 868,650,807	\$ 307,735	7.0	186	7.5	34	1.4	
Willowbrook	DuPage	* \$ 4,327,532	\$ 11,674,795	55.7%	8,540 \$ 1,015.77	\$ 460,075,116	\$ 231,999	2.3	43	5.0	23	1.4	
Winfield	DuPage	\$ 3,062,791	\$ 4,322,315	70.9%	9,820	440.15 \$ 378,823,420	\$ 316,789	3.0	37	3.8	16	1.6	
Wood Dale	DuPage	\$ 6,748,651	\$ 13,216,054	51.1%	13,770	959.77 \$ 577,244,079	\$ 236,047	4.8	132	9.6	35	2.5	
Woodridge	Cook/DuPage/Wi	\$ 11,347,879	\$ 21,135,499	53.7%	32,971	641.03 \$ 1,294,692,678	\$ 271,714	9.8	129	3.9	51	1.5	
average		\$ 6,058,491	\$ 12,690,062	50.9%	16,467 \$	782.02 \$ 872,874,546	\$ 428,332	5.5	108	6.9	28.4	1.8	
												17,656	
												1.7	

Above data for Willowbrook includes costs for 23 officers.

#### General Fund Revenues by Category

\* Willowbrook's 2019 police pension contribution was \$871,084, 18% of total police expenditures and 10% of total General Fund budget. FY 20/21 contribution is \$1,074,713 (based on 23 officers).

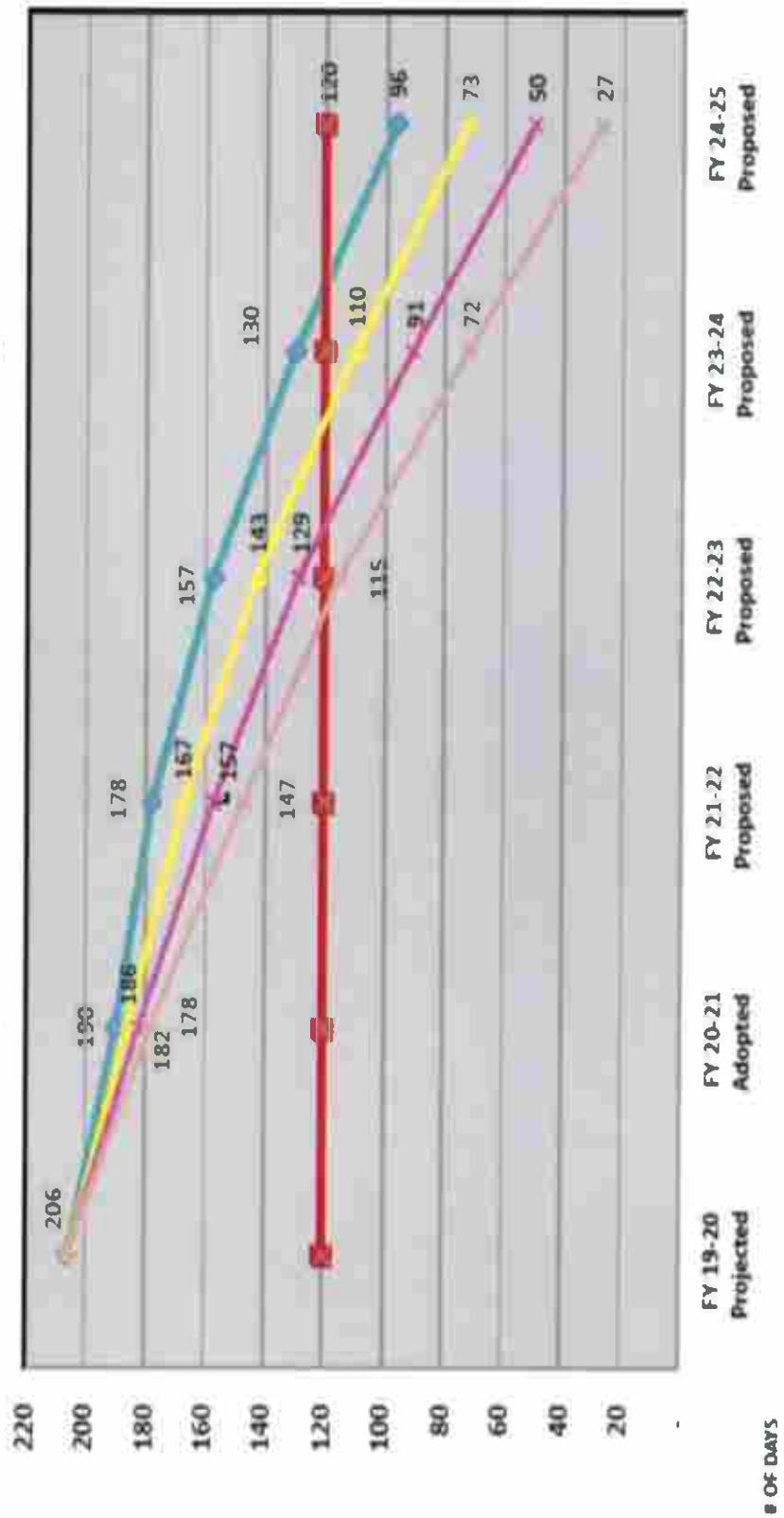
\*\* Other sources includes grants, licenses, permits, fines, charges for services, interest & other misc. revenues

Source: Illinois Comptroller; except sworn officer data provided by Willowbrook P.D., sales tax rates from IL Dept of Revenue and daytime population and average home value from CityData.com

## Fund Balance for Additional Officers

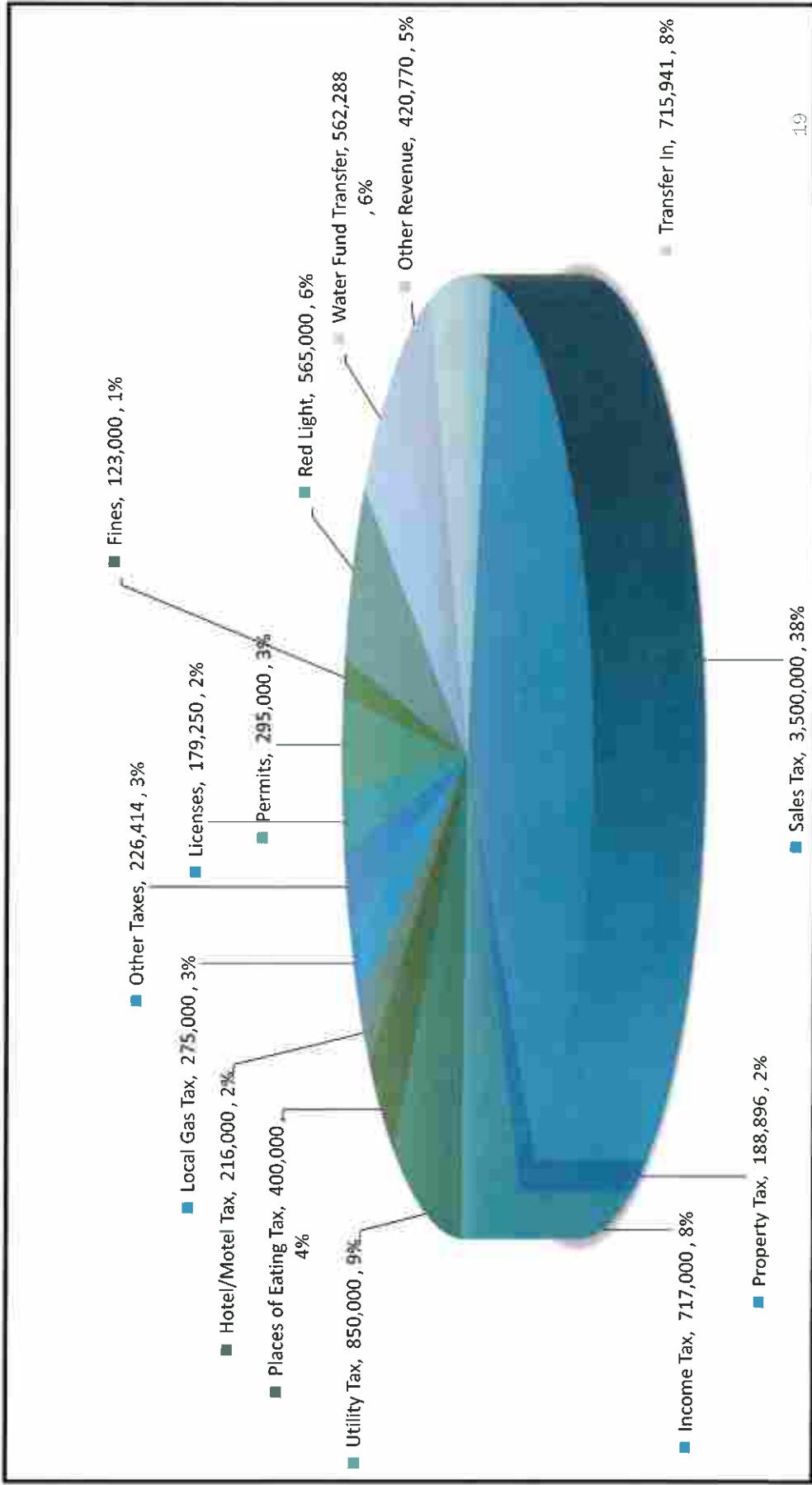
- Current Village Policy is to Maintain a Fund Balance of 120 Days or Higher
- Current FY 20/21 Fund Balance is 190 Days with 23 Officers Budgeted
- Projected Fund Balance with 3 Additional Officers (Increased to 26) FY 24/25 (after four years) is 27 Days
- Presumes No New Salary Adjustments for Non-Union Staff
- Presumes Village Revenue Normalizes in 2021

GENERAL FUND - NUMBER OF DAYS OPERATING EXPENSE - NEXT 5 YEARS  
(FY 20/21 BUDGET AS ADOPTED INCLUDES 23 OFFICERS)



- \*Future years do not include salary increases for non-union staff
- \*Future years include effect of 2% annual increases for sworn officers

# FY 2020-21 GENERAL FUND BUDGETED REVENUES- \$9,234,559



# Future Revenue Options

- Property Tax
- Home Rule Sales Tax
- Amusement Tax on Streaming Services
- Real Estate Transfer Tax
- Village Vehicle Sticker
- Package Liquor Tax
- Other?

**SAMPLE RESIDENTIAL PROPERTY TAX IMPACT - \$1,000,000 AND \$2,000,000**

**Tax Levy - Extended**

Home Market Value	\$200,000	\$300,000	\$400,000	\$200,000	\$300,000	\$400,000
Estimated tax bill	\$126.34	\$195.75	\$265.17	\$252.67	\$391.50	\$530.33
Estimated Senior tax bill (+ \$5,000 exemption):	\$115.92	\$185.34	\$254.75	\$231.85	\$370.68	\$509.51

**Current ADA Park Levy:**

2019 levy - \$72,750	\$9.34	\$14.48	\$19.61	\$9.34	\$14.48	\$19.61
2019 levy - \$72,750 (senior)	\$8.57	\$13.71	\$18.84	\$8.57	\$13.71	\$18.84

**Current Township Road & Bridge Tax:**

2019 levy - Willowbrook share	\$15.05	\$23.31	\$31.58	\$15.05	\$23.31	\$31.58
2019 levy - Willowbrook share (senior)	\$13.81	\$22.07	\$30.34	\$13.81	\$22.07	\$30.34

**TOTAL TAX EFFECT FROM WILLOWBROOK:**

Taxpayer	\$150.72	\$233.54	\$316.36	\$277.06	\$429.29	\$581.52
Senior Taxpayer	\$138.30	\$221.12	\$303.93	\$254.23	\$406.46	\$558.69

## Village of Willowbrook Potential Home Rule Sales Tax

(Based on sales generated May 2019 - April 2020)

<b>All businesses within the Village</b>	<b>\$ 4,082,278.14</b>
<b>Businesses excluded from HR sales tax:</b>	
Vehicle sales	\$ (656,213.69)
Grocery stores	\$ (820,239.30)
Drug/pharmacy	\$ (126,567.76)
<b>Estimated potential revenue including Business District</b>	<b>\$ 2,479,257.39 *</b>
<b>Less Business District sales tax included above</b>	<b>\$ (608,233.04)</b>
<b>Potential Additional 1% Sales Tax Excluding Business District</b>	<b>\$ 1,871,024.35</b>

**\*If 1.00% Home Rule sales tax was applied to Village as a whole, the Village sales tax rate would be 8.00%, the Business District would be 9.00%; however, restaurants/bars (i.e. "places for eating") pay an additional 1.00% tax, so those rates would be 9.00% in the Village & 10% in the Business District.**

**Without early termination, the Business District will expire in 23 years from inception (July 2039)**

## Amusement Tax on Streaming Service - 6.0%

-Village currently has a 6.00% amusement tax, only applies to certain ice arena revenues, bowling alley (now closed), one athletic facility with special agreement.

-Village of Lombard is considering implementing a 5.00% amusement tax on streaming services for video streaming, audio streaming, online gaming. The tax would apply to such services as Netflix, Disney+, Hulu, YouTube TV, Fubo TV, Philo Sportify, Pandora, Sirius XM, Xbox Live & PlayStation Now.

-City of Chicago has a 9.00% tax on these services and recently (9/2019) won a court case upholding their ordinance.

-Based on Lombard's projections of \$200,000-\$625,000, the Village has extrapolated those projections as follows:

### Estimated Streaming Revenue Examples

	\$20/house	\$40/house	\$60/house
Willowbrook households	\$ 3,907	\$ 3,907	\$ 3,907
Est. average monthly spending	\$ 20.00	\$ 40.00	\$ 60.00
Monthly spending on streaming	\$ 78,140	\$ 156,280	\$ 234,420
Tax Rate	6.0%	6.0%	6.0%
Estimated Monthly Revenue	\$ 4,688	\$ 9,377	\$ 14,065
Estimated Annual Revenue	\$ 56,261	\$ 112,522	\$ 168,782
	Household Size	Village Age Demographic	
1	1,504	<19 1,468	17%
2	1,331	20-34 1,402	16%
3	434	35-49 1,742	20%
4+	638	50-64 1,910	22%
		65-74 990	12%
		75-84 712	8%
		85+ 352	4%
			8,576 100%
			3,907 100%

## Real Estate Transfer Tax

- Tax applied on the sale of property
- Can be applied to seller, buyer or combination

### Estimated Real Estate Transfer Tax Examples

	Average Home Value	\$231,999	\$231,999	\$231,999
Owner occupied households	Fee per \$1,000 value	\$ 2.50	\$ 3.00	\$ 3.50
Est % of properties sold annually	Average fee per sale	\$ 580	\$ 696	\$ 812
# of sales per year	Estimated Annual Revenue	\$ 52,443	\$ 62,932	\$ 73,421

### Other cities imposing this tax:

Chicago = 1.2% (\$6.00 per every \$500 in property value)

Bolingbrook = \$7.50 per \$1,000 in value

Evanston = \$2.50 per \$500 in value (to \$1.5 M); \$3.50 per \$500 in value (\$1.5-\$5.0M); \$4.50 per \$500 value (\$5.0 M+)

Oak Park = \$8.00 per \$1,000 in value

Romeoville = \$3.50 per \$1,000 in value

Wheaton = \$2.50 per \$1,000 in value

Woodridge = \$2.50 per \$1,000 in value

## Village Vehicle Sticker

- Village used to impose this but eliminated in 1999 (FY 98-99 revenues were \$90,000)
- Estimated material & labor costs to administer program (in 1999) were \$25,000
- Caused numerous complaints and negative public relations

Estimated Vehicle Sticker Revenue				
	None	1	2	3+
Est. Vehicles per Household	131	1,703	1,539	534
Average Fee per vehicle				\$ 50.00
<b>Estimated Annual Revenue</b>				<b>\$195,350</b>

### With a 50% senior discount

Average Fee per vehicle	\$ 50.00
Average Fee per senior vehicle	\$ 25.00
Estimated Annual Revenue - regular	\$ 148,466
Estimated Annual Revenue - seniors	\$ 23,442
<b>Estimated Annual Revenue - w/ Senior Discount</b>	<b>\$ 171,908</b>

Approx. 24% of the Village are seniors age 65 or older.

### Other cities imposing this fee:

- Burr Ridge = \$30.00 motorcycle, \$50.00 auto, \$65.00-\$260.00 trucks, \$10 senior, Military free
- Clarendon Hills = \$30.00 motorcycle, \$40.00 auto, 50% senior discount
- Lemont = \$50.00 motorcycle, \$60.00 auto, \$100.00-\$200.00 trucks, offers senior discount
- Riverside = \$90.00 auto/RV/motorcycle, \$100.00 trucks, \$120.00 trucks > 8,000 lbs
- Western Springs = \$50.00 auto/motorcycle, \$55.00 RV, \$65.00 truck
- Westchester = \$34.00 motorcycle, \$37.00 auto, \$63.00 truck, senior/veteran/handicapped discount
- Willow Springs = \$30.00 auto/motorcycle, \$47.50-\$120 trucks, seniors 1 free per household

## Packaged Liquor Tax

-Tax assessed on all alcoholic beverages sold in packaged form

Estimated Packaged Liquor Tax			
Example Tax Rates	1%	2%	3%
Est. package liquor sales - 2019	17,746,827	17,746,827	17,746,827
<b>Estimated Annual Revenue</b>	<b>\$177,468</b>	<b>\$354,937</b>	<b>\$532,405</b>

### Other cities imposing this fee:

Bloomington = 4.0%

Elmhurst = 1.0%

Evanston = 6.0%

Highland Park = 1.0%

Hoffman Estates = 3.0%

Oak Park = 3.0%

Park Ridge = 4.0%

Skokie = 2.0%

## VILLAGE OF WILLOWBROOK SUMMARY OF POSSIBLE REVENUE SOURCES

	Type	Rate	Est. Annual Revenue	
			Low	High
<b>Major</b>	<b>Property Tax</b>	Dependent on levy amount	\$ 1,000,000	\$ 2,000,000 <sup>1</sup>
	<b>Home Rule Sales Tax<sup>2</sup></b>	1.00%	\$ 2,479,257	\$ 2,479,257
<b>Minor</b>	<b>Amusement Tax - Streaming</b>	6.00%	\$ 56,261	\$ 168,782
	<b>Real Estate Transfer Tax</b>	\$ 2.50 - \$ 3.50 per \$1,000 home value	\$ 52,443	\$ 73,421
	<b>Vehicle Stickers</b>	\$50.00/vehicle, \$25.00/vehicle senior	\$ 171,908	\$ 171,908 <sup>3</sup>
	<b>Package Liquor Tax</b>	1.0% - 3.0%	\$ 177,468	\$ 532,405

### Notes

- 1 Levy can be changed annually, can be tied to a specific expense such as police operations (limited) or police pension levy (no cap)
- 2 Assumes Business District closed and tax applied on all Village Businesses; assumes no continuing drop in sales volume due to pandemic or higher tax rate; highly dependent on economy
- 3 Excluding material and labor costs of program (\$25,000 + )

### Other taxes/fee increases recently implemented:

- ♦ Hotel/motel tax increased to 6.0% 11/1/19
- ♦ Local gas tax \$.05/gal implemented 12/1/19
- ♦ Self-storage facility tax 5% implemented 1/1/20
- ♦ Business license fees increased 20% eff. 1/1/20
- ♦ Police fines increased eff 1/1/2020
- ♦ Video gaming terminal fees increased from \$25 to \$500/terminal
- ♦ **Excluded: Cannabis tax revenue (up to 3%)**

# END OF POLICE STAFFING WORKSHOP



# Willowbrook Police Department

7760 Quincy Street  
Willowbrook, IL 60527-5594



Phone: (630) 325-2808      Fax: (630) 323-7915  
[www.willowbrookil.org](http://www.willowbrookil.org)

## Chief of Police

Robert Schaller

**To:** Mayor Frank Trilla  
**From:** Chief Robert Schaller  
**cc:** Administrator Pabst, Public Safety Committee  
**Date:** February 24, 2020  
**Re:** Additional Police Personnel

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## Background

At the February 17, 2020, Special Joint Meeting, a discussion was initiated about police department staffing and the potential of four officers being eligible to retire as of 04/30/2019, and the possibility of five additional officers eligible to retire in the next five years.

This memorandum will provide an overview of the current allocation of police personnel, the areas of need requiring additional resources, and a comparison of the Willowbrook Police Department with other surrounding police agencies.

## Current Police Officer Allocation

At the present time, the Willowbrook Police Department is authorized to have 23 sworn officers providing police services to the community. As of the date of this memorandum, we currently have 21 sworn officers. Our current police eligibility list has been exhausted and a new test will be held on March 28, 2020.

## The Changing Face of Policing

Resource allocation can be an incredibly fluid process. Although a foundational structure is developed for every organization, policing requires the need for the ability to realign resources or add additional resources. The traditional method of police officers only responding to 9-1-1 calls has diminished. Today's officers are asked to do much more, developing a skill set beyond simple calls for service. The handling of behavioral health events, complex crimes, community liaison efforts and mandated state required training, leading to resource stressors that affect the level of service provided to the residents of Willowbrook. Retirements are imminent within the next 3-5 years; this reduction of the workforce will add an additional stressor to the resources of the department.

## Considerations for Allocation

The Department utilizes a staffing formula developed by Northwestern University Center for Public Safety. The calculations are based on time accounting for an officer's obligated and unobligated time.

Obligated Time = Time an officer actually spends on defined police activities.

Unobligated Time = Time an officer is not busy with anything, providing police presence through patrol, making observations and contacts.

The Department establishes a goal of how much time an officer should be available for such visible service. This visibility provides the needed sense of safety and security that not only our residents expect but also our retail business locations and those that frequent them. With numerical values entered into the formula, the number of positions per day is established. The Northwestern University Center for Public Safety utilizes 40 as the standard for unobligated time. The performance factor is determined by dividing the unobligated time by the obligated time within an hour, so 40/20. The following calculations were completed using data from 2017 by Sergeant Eisenbeis for his Staff Study at Northwestern University Center for Public Safety. It is to be noted that during 2017, the Village through ordinance allowed the composition of the Department to be increased to 24 due to an officer being placed on PEDA.

*Based on 2017 data, total staff required to provide necessary and expected police service to the residents of the Village of Willowbrook, reflects a need of 27 sworn officers. These additional resources would increase staffing on patrol teams and add an additional detective.*

## Willowbrook Police Manpower Allocation

### Willowbrook's Calls for Service (CFS) and the Total Obligated Time (TOT) for 2017

Type	Number calls	Average time (hrs.)	Total
CFS (Type I)	128	4	512
CFS (Type II)	717	3	2151
CFS (accidents)	692	3	2076
Hit and run	51		
Personal injury	58		
Property dam	583		
CFS (DUI)	11	3	33
CFS (traffic enforcement)	5171	0.5	2585.5
CFS (Admin)	11765	0.5	5882.5
<b>TOTAL OBLIGATED TIME</b>			<b>13240</b>

## Willowbrook Police Manpower Allocation

To determine the total amount of unobligated time (TUT), multiply the performance factor by the total obligated time TOT.

$$TUT=2*13240 \Rightarrow TUT= 26480$$

$$\text{Total patrol time (TPT)} = \text{TOT} + \text{TUT} = 13240 + 26480 = 39720$$

To determine the average number of on duty units that should be in the field per day using an eight-hour shift.  
TPT = total patrol time; SI = shift length; Collection period is 365 days

$$Nu=1/SI*(TPT/\text{collection period})$$

$$\begin{aligned} Nu &= 1/8*(39720/365)=1/8*(111.4) \\ &=13.6 \text{ or } 14 \text{ units} \end{aligned}$$

To determine the average amount (days) of regularly scheduled time off (RSTO) per year for each officer.

$$RSTO = \text{collection duration} - (\text{collection duration} * \text{average work week}) / (7 \text{ days} * \text{SI})$$

$$RSTO (\text{days}) = 365 \text{ days} - (365 \text{ days} * 40 \text{ hours}) / (7 \text{ days} * 8 \text{ hours})$$

$$RSTO (\text{days}) = 104.3$$

$$RSTO (\text{hours}) = 104.3 * \text{SI} \Rightarrow 104.3 * 8 = 834.4 \text{ hours}$$

To determine the Non Patrol Time Off (NPT) you divide the 483 days by the 24 sworn officers. The NPT equals 20.13 days.

The 2017 scheduled time off calendar was used to determine the Benefit Time Off (BTO) average per officer.  
BTO = 41.4 days

The 2017 employee benefit sheets were used to determine that a total of 1512.5 hours of comp time was taken.

To determine the NCTO, convert the hours to days and divided by the number of sworn officers.

$$\text{NCTO} = (1512.5 \text{ hours}/8 \text{ hours})/24 \text{ sworn officers} \Rightarrow \text{NCTO} = 7.88 \text{ days}$$

The Shift Relief Factor (SFR) needs to be determine by using the duration, shift length and total time off in hours.

$$\text{SRF} = (\text{duration} * \text{SI}) / (\text{duration} * \text{SI}) - (\text{total time off in hours})$$

$$\text{SRF} = (365 * 8) / (365 * 8) - (1389.7)$$

$$\text{SRF} = (2920) / (2920) - (1389.7)$$

$$\text{SRF} = (2920) / (1530.3)$$

$$\text{SRF} = 1.908$$

$$\text{SRF} = 1.91$$

The total number of officers required equals the Shift Relief Factor (SRF) multiplied by the number of on duty positions (Nu) ; Total staff required = SRF \* Nu

$$\text{Total Staff Required} = 1.91 * 14 \Rightarrow 26.74 \text{ or } 27 \text{ officers}$$

## Historical Information- Willowbrook Police

	Sworn Personnel	Criminal Incidents	Service Incidents	Total Incidents	Accidents	DUI	New Hires
2008	27	1,265	16,908	18,226	704	57	0
2009	27	1,166	21,184	22,350	649	77	1
2010	25	859	17,378	18,237	535	81	0
2011	21	803	8,542	9,345	536	67	0
2012	21	971	7,477	8,448	643	38	0
2013	22	687	8,026	8,713	529	18	3
2014	23	705	8,310	9,015	655	20	3
2015	23	778	8,511	9,289	634	11	2
2016	23	880	10,902	11,782	616	20	3
2017	22	958	15,978	16,936	692	11	1
2018	22	959	12,473	13,432	772	14	2

### Investigations Case Load by Year

Year	Total Cases	Number of Investigators
2017	110	2
2018	134	2
2019	187	3 (for 6 months) 2 (for 6 months)

### Investigations Current Open Cases by Officer

Officer	Total Open Cases
518	30
513	45
515	17
Total	92

# Comparable Jurisdictions- 2018 Illinois State Police

## Index Crime Reporting

City	Sworn Officers	Population	Violent Crimes	Murder & Nonnegligent Manslaughter	Rape <sup>1</sup>	Robbery	Aggravated Assault	Property Crime	Burglary	Larceny-Theft	Motor Vehicle Theft	Arson
Burn Ridge	27	10,852	3	0	0	0	3	190	17	162	11	0
Clarendon Hills	15	8,751	7	0	0	0	7	42	9	31	2	0
Darien	34	22,054	25	2	10	1	12	231	23	199	9	0
Hinsdale	29	17,831	2	0	2	0	0	96	23	60	15	0
Willowbrook	25	8,517	12	0	4	4	4	173	13	157	3	0

### Comparisons with Similarly Situated Police Agencies

The chart above, shows the surrounding municipalities, some larger and some smaller than Willowbrook. Willowbrook's geographic situation with Route 83 as a main thoroughfare can make it difficult to compare to similarly sized municipalities. Route 83 significantly impacts daytime population. The most recent 2017 IDOT traffic volume count for S/B Route 83 in a 24hour period was 48,000 vehicles. Daytime population (resident vs. worker) using ERSI GIS mapping software, which follows census tracks shows a daytime population of 20,700. These increases are also evident by the influx of shoppers in the business district. The soon to be opened Delta hotel along with numerous business additions in the industrial park all lead to an increase in police services. These increases in population above our current Village population must be taken into account for proper staffing.

*It is to be noted that in 2008, the Willowbrook Police Department was staffed at 27 sworn officers in the following manor:*

- 1 – *Chief of Police*
- 2 – *Deputy Chiefs of Police*
- 5 – *First Line Supervisors*
- 19 – Patrol Officers
- 27 – *Total*

From an organizational standpoint, in 2008 it may have been necessary at the time to fulfill the mission of the department with larger number of supervisory roles. Current our staffing studies show the importance to having an increase in frontline uniformed patrol. Patrol is the most visible and most available resource in policing and the ability to harness this resource is critical for successful operations. An increase in uniformed patrol allows the department to have uniformed patrol resources available at all times of the day to deal with issues such as proactive enforcement and community policing. The ability to harness these additional resources is critical for successful operations.

