

A G E N D A

A MEETING OF THE MUNICIPAL SERVICES COMMITTEE TO BE HELD ON MONDAY, NOVEMBER 23, 2020, AT 5:30 P.M. AT THE VILLAGE HALL, 835 MIDWAY DRIVE, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

DUE TO THE COVID 19 PANDEMIC THE VILLAGE WILL BE UTILIZING A CONFERENCE CALL FOR THIS MEETING.

Mayor

Frank A. Trilla

Village Clerk

Deborah A. Hahn

Village Trustees

Sue Berglund

Umberto Davi

Michael Mistele

Gayle Neal

Paul Oggerino

Gregory Ruffolo

Village Administrator

Brian Pabst

Chief of Police

Robert Schaller

Director of Finance

Carrie Dittman

THE PUBLIC CAN UTILIZE THE FOLLOWING CALL IN NUMBER:

Dial in Phone Number: 312-626-6799

Meeting ID: 810 7340 2311

Written Public Comments Can Be Submitted By 5:15 pm on November 23, 2020 to mmertens@willowbrook.il.us

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF MINUTES:
 - a. October 26, 2020 Meeting of the Municipal Services Committee
4. DISCUSS - Village Single Family Home Spring / Fall Brush Collection Program
5. PUBLIC WORKS UPDATE
 - a. Water Pumpage Chart
 - b. October 2020 Monthly Permit Activity Report
 - c. Valve Exercising Program / Leak Survey Pro-Maps Atlas Update Program
6. VISITOR'S BUSINESS
(Public comment is limited to three minutes per person)
7. ADJOURNDMENT



MINUTES OF THE REGULAR MEETING OF THE MUNICIPAL SERVICES COMMITTEE OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, OCTOBER 26, 2020 AT 5:30 P.M. AT THE VILLAGE HALL, 835 MIDWAY DRIVE, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

The meeting was called to order at 5:31 PM. It was noted that this meeting was held via conference call due to the Covid-19 pandemic.

2. ROLL CALL

Those physically present at roll call were Chairman Michael Mistle, Trustee Berglund, Trustee Ruffolo and Assistant Village Administrator Mertens.

Those present via Zoom Conference call were Superintendent of Public Works Joe Coons.

3. APPROVAL OF MINUTES

After review of the draft minutes from the September 28, 2020 meeting of the Municipal Services Committee, Trustee Berglund made a motion to approve the minutes as presented. Trustee Ruffolo seconded the Motion. Roll Call. Motion Carried.

4. DISCUSS SNOW REMOVAL CONTRACTOR PROPOSALS FOR FY 2020/21

Foreman Passero advised that the Village is seeking to hire a contractor to help with 2020/21 snow season. The Village has always had a contractor to help with the removal of snow due to the limited staff size of four (4). The Village has solicited contractors for pricing for snow removal service for the 2020/21 snow season. The following is a summary of equipment and prices from three (3) different vendors.

NJ Ryan	H&R Construction	Falco's Landscaping
Pickup truck with plow \$115 per hour	Pickup truck with plow \$125 per hour	Pickup truck with plow \$120 per hour
Bobcat with pusher box \$140 per hour	Case with pusher box \$155 per hour	Bobcat with pusher box \$140 per hour
6-wheel dump truck \$85 per hour	Mack dump truck \$125 per hour	1-ton dump truck \$120 per hour
Combo Loader \$75 per hour	CAT loader \$155 per hour	Bobcat loader \$140 per hour
Dump truck with salt spreader \$145 per hour	H&R does not have equipment to spread salt	1-ton pickup with salt box \$140 per hour
Laborer \$75 per hour	Laborer \$75.00 per hour	Laborer \$75 per hour
Staffing up to 15	Staffing up to 6	Staffing up to 5

The equipment listed above is comparable even though the type of equipment from each vendor are different. The price per vehicle includes a driver. The separate laborer charge is utilized if the Village requires hand work such as snow removal on sidewalks at public buildings. This is something that occasionally happens if the Public Works staff is on the streets doing the plow routes and time does not allow them to get to the public buildings to shovel the sidewalks. It is at the discretion of the Public Works staff as to when to call out the

contactor. On smaller events, the Public Works staff may be able to handle the snow removal in-house. The Village requires the contractor to be on-site within one (1) hour of a call in for snow removal service. The Village would supply salt to the contractor to use in town with the understanding that whatever salt is not used be returned to the Public Works facility before the contractor leaves town.

The Village used NJ Ryan during the 2019/20 season. It was the first year in 25+ years that a different contractor was used. Their ability to spread salt while plowing was effective and cut back on man hours during the tail end of the storms. The Village has budgeted \$70,000 for the 2020/21 snow season. The Village spent \$74,365 during the 2019/20 season.

Upon discussion the consensus of the Committee was to recommend NJ Ryan with the ability to hire H&R Construction and Falco's Landscaping should there be an emergency snow removal need. Trustee Berglund made a motion to approve NJ Ryan as the snow removal contractor for FY 2020/21. Chairman Mistele seconded the Motion. Roll Call. Motion Carried.

5. **DISCUSS ACLARA WATER SYSTEM SOFTWARE UPDATE**

Assistant Village Administrator Mertens advised the Committee that the Village of Willowbrook utilizes an Aclara NCC software and hardware system for our water meter readings. This system integrates with our BS&A financial software for our monthly water billing. The Village was advised by Aclara representatives that their firm will begin phasing out support for the NCC software system in 2021. On Tuesday, October 20, 2020, the Village participated in a conference call with Aclara representatives to review the proposed upgraded software system Aclara One. This new system is an evolution of their phasing out NCC platform.

Some of the new user benefits are as follows:

- Easier navigation with a user focus
- Faster generation / manipulation of online reports
- Searchable reports
- Configurable dashboards and callout cards

The proposed Aclara program update is summarized as follows:

- DCU T-Board Upgrade package at \$13,500
- Aclara One Hosted Software (Option A) at \$34,758 or,
- Aclara One On-Premises Software (Option B) at \$30,170

The Village has a \$48,258 budget placeholder in our FY 2020/21 for software/hardware upgrades. Staff would recommend re-budgeting the \$48,258 in FY2021/22 for the Aclara One Hosted software upgrade (Option A). This will provide the Village additional time to do reference checks with other communities who are in the process of upgrading to Aclara One and utilize BS&A financial software.

Chairmen Mistele requested that staff confirm the amount of water the Village buys vs what the Village sells to determine our water loss. He also inquired about the water leak detection

system that Aclara has available as part of their system. Assistant Administrator Mertens advised that we have a proposal for a water leak detection system, and it was just under \$500,000. He recommended that before the Village consider a water leak detection system that the Village consider implementation an infrastructure assessment and water rate study. This would provide the Village with an accurate inventory of the Villages water system, age, and life expectancy. This information would be rolled into a long-term infrastructure master plan for the water system and provide the Village with an analytical recommendation for water rates to meet these infrastructure goals. Upon discussion the consensus of the Committee was to direct staff to reach out to Christopher B. Burke Engineering for a water system infrastructure assessment and water rate study proposal for consideration at a future meeting.

6. PUBLIC WORKS UPDATE.

- a) **Sidewalk Replacements** – Public Works Forman Passero advised the Committee that Public Works has coordinated with a local contractor to replace approximately 60 squares of sidewalk in various locations due to trip and fall concerns.
- b) **Snow Equipment** - Public Works Forman Passero advised the Committee that Public Works has tested the snow equipment in preparation for the FY 2020/21 snow season. Some hydraulic equipment on two vehicles is being replaced as part of our maintenance program. The vehicles will be ready for service prior to the snow season.
- c) **Water Pumpage Chart** - Staff provided an overview of the September 2020 Water Pumpage Report.
- d) **September 2020 Monthly Permit Activity Report** – Staff provided an overview of the September 2020 Building Department Report.
- e) **Valve Exercising Program / Leak Survey Pro-Maps Atlas Update Program**
Staff is still in the process of getting additional prices for these services. M.E. Simpson provides all the services as one package. Other companies do some but not all components making price and scope of service comparison a challenge. Staff recommends seeking individual proposals for the valve exercising, leak detection and mapping updates through Christopher B. Burke Engineering.

7. VISITORS BUSINESS

None

8. ADJOURNMENT

Motion to adjourn was made by Trustee Ruffolo, seconded by Trustee Berglund. Roll Call. Motion Carried.

The meeting was adjourned at 6:00 PM.

MUNICIPAL SERVICES COMMITTEE MEETING

AGENDA ITEM SUMMARY SHEET

Discuss Village of Willowbrook Twice A Year Brush Collection Program

COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 11/23/20

- Discussion Only
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Seeking Feedback
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Regular Report
- Report/documents requested by Committee

BACKGROUND

We have received several inquiries regarding the brush pick-up fee that is now itemized on the Groot Industries service invoice and wanted to provide some clarity regarding the program and possible alternatives for moving forward in 2021.

The Village over the years has contracted a twice a year brush collection program for all single-family homes within the community. The program is funded through what is called a “pass-through” collection fee that was in our contracts with Republic Services and now Groot Industries. The past contracts the Village had with Republic Services called for the contractor to bill the residents a minimum monthly pass through surcharge for the Village brush collection program. The old rate in the Republic Services contract was billed at \$2.16 per household, per month (Exhibit 1). The new contract with Groot Services adjusted the pass-through rate to \$4.35 per household, per month (Exhibit 2). This amount was updated to cover the current Village cost for the spring and fall brush collection program. The Village then applies that pass-through collected fee to pay a separate contractor to perform the twice a year brush collection program for the single-family homes.

The Village had the same program with Republic, although it was at a lower rate that did not cover the full cost of the program and it was not broken out as a separate item on your bill. Since the Village does not have a general property tax like our neighboring communities, this was the method chosen to fund this Village program over the years.

As you may be aware, the contract with Republic Services expired this past July. With that in mind, the Village went out for competitive bid for refuse services to secure the best pricing for the quality service our residents expect. The Village received four proposals and Groot Industries coming in as the lowest bidder. They offer three different cart sizes in the contract so residents can determine which size best suits their needs and budget. As indicated in the chart below, the Village has received a better rate structure for most of the residents, depending on the size of the refuse & recycling cart that is used for the property.

The comparisons are as follows:

Cart Size for Refuse & Recycling	Republic Services Contract Ending 07/31/20	Groot Industries Beginning 08/01/20	Delta
95 Gallon	\$65.61 / Quarter	\$55.74 / Quarter	Decrease of \$9.87 / Qtr.
65 Gallon	\$63.12 / Quarter	\$52.74 / Quarter	Decrease of \$10.38 / Qtr.
35 Gallon	\$59.46 / Quarter	\$49.74 / Quarter	Decrease of \$9.97 / Qtr.
35 Gallon - Senior	\$46.53 / Quarter	\$46.74 / Quarter	Increase of \$0.21 / Qtr.
Village Brush Pick Up Program	\$2.16 / Quarter	\$4.35 / Quarter	Increase of \$2.18 / Qtr.

The updated \$4.35 brush collection fee covers the cost of the twice a year brush collection program. The pricing achieved with the new Groot contract still provides an overall cost savings (95, 65, & 35-gallon services) to most of the residents.

The Current Brush Collection program is as follows:

- Occurs in the Spring and the Fall of each year, the Village has done additional storm brush programs over the last two years as well.
- Billed by Groot Industries \$4.35 / Quarter or \$17.40 / year / single family home
- 2020 program contract was with D. Ryan Tree & Landscaping at a cost of \$31,200 / year
- Branches and trimmings only with an 8" diameter maximum
- 4 'x 8' area with the unbound limbs facing the street
- Utilize a chipper system with an outside contractor
- The fall 2020 program collected 14 trucks at 30 yards each or 2,940 cubic yards, not counting extra pickups for oversized piles.

Residents began to make calls to both Groot Industries and the Village of Willowbrook as the invoices went out for the quarterly refuse service bills. Resident concerns were as follows:

- 1) Transparency of the program funding. The \$4.35 / quarter was not listed on the Groot Mailer or the Village website until November 12, 2020, outside of the separate refuse contracts.
- 2) Some residents to not use the brush collection program due to minimal vegetation on their property.
- 3) Some residents already have a landscape company taking care of their trees and shrubs.
- 4) Some residents thought the Village paid for the full program.
- 5) Some residents thought the Village should bill for the services instead of Groot Industries.
- 6) Some residents thought the Village should consider a user-based sticker program.

STAFF RECOMMENDATION

Staff wanted to provide the Committee with a status of the program and the resident feedback. Staff offers the following options for consideration for moving forward with the 2021 Village Brush Program:

- 1) Keep the program as currently design as highlighted above.
- 2) Modify the program to once a year brush collection program and billed twice a year at \$4.35/single family home.
- 3) Convert to a Village funded program.
- 4) Convert the program, being with the fall brush collection, to a sticker program through Groot industries. In this program the brush and branches must be bundled with twin and may not exceed 4 feet in length or 2 feet in diameter. Individual branches should not exceed 4 inches in diameter. Bundles should not exceed 40 pounds each.
- 5) Remove Groot Industries from the Brush Collection billing starting in the 1st quarter 2021. The Village takes over the billing at \$4.35 / quarter, starting in the 2nd quarter 2021. Create an Opt-Out program for residents who do not use the brush collection program.
- 6) Others as directed by the Committee.

Upon consensus staff will work on the appropriate communication with the residents, Groot Industries and any Village Board action required.

Exhibit "A"

AGREEMENT FOR SCAVENGER SERVICES

THIS AGREEMENT ("Agreement"), made and entered into as of this 26th day of October, 2015, by and between the VILLAGE OF WILLOWBROOK, a municipal corporation, organized and existing under the laws of the State of Illinois (hereinafter referred to as "VILLAGE") and Allied Waste Services of North America LLC, doing business as Republic Services of Melrose Park//Allied Waste Services of Melrose Park, a corporation authorized to do business in the State of Illinois (hereinafter referred to as "CONTRACTOR"):

WHEREAS, the VILLAGE is authorized by statute to contract for the collection and disposal of refuse and recyclable materials; and

WHEREAS, the VILLAGE and the CONTRACTOR had entered into an Agreement for Scavenger Services on the 8th day of August 2011 that allows for an extension of up to four years; and

WHEREAS, the CONTRACTOR has submitted a proposal for an extension of the Agreement for Scavenger Services; and

WHEREAS, the VILLAGE has determined, after substantial study and negotiation that a proposal by CONTRACTOR is in the best interest of, and most favorable to the VILLAGE; and

WHEREAS, the VILLAGE has negotiated an agreement with the CONTRACTOR that is mutually acceptable to the VILLAGE and to the CONTRACTOR; and

WHEREAS, the CONTRACTOR acknowledges that this Agreement is specifically for single family residential scavenger services as defined herein, and that it is the intent of the VILLAGE to license multiple scavenger firms to collect garbage, landscape waste and recyclables from industrial, commercial, institutional and multiple family dwellings.

NOW, THEREFORE, IN CONSIDERATION of the promises contained herein, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

I. GENERAL

- A. The VILLAGE hereby grants to the CONTRACTOR the exclusive right, privilege and license to provide single family residential scavenger service within the corporate limits of the VILLAGE, beginning on January 1, 2016, until and through December 31, 2019, unless and until extended,

V. DISPOSITION OF MATERIALS

- A. The CONTRACTOR shall have available for use throughout the term of this Agreement an Illinois Environmental Protection Agency (IEPA), an Indiana Department of Environmental Management (IDEM), or Wisconsin Department of Natural Resources (WDNR) permitted site for the ultimate disposal of all refuse collected under this Agreement unless otherwise directed by the VILLAGE to dispose of the waste in a particular site or location.
- B. All garbage, landscape waste and recyclable material shall be removed from the VILLAGE at the close of each day of collection and shall be disposed of at a lawfully operated regional pollution control facility(ies) located outside the VILLAGE and at the CONTRACTOR'S sole expense.
- C. The CONTRACTOR hereby warrants that sufficient sites for the disposal of refuse will be available to the CONTRACTOR during the full term of this Agreement and any renewal thereof.
- D. All landscape waste shall be disposed of at a lawfully operated landscape waste composting facility. Said facility may treat, compost, ground or land apply said landscape waste. Said facility shall not be located within the corporate limits of the VILLAGE. No landscape waste may be disposed of at a landfill or solid waste incinerator unless otherwise authorized by the Illinois Environmental Protection Act (415 ILCS 5/1).

VI. BILLING AND COLLECTION

- A. The CONTRACTOR will be solely responsible for printing and distributing refuse/yard waste stickers to the VILLAGE and local retailers as hereinbefore set forth. The monthly charge for cart service shall be billed by the CONTRACTOR directly to the resident on a quarterly basis.
- B. The CONTRACTOR shall collect and include on each quarterly bill a minimum surcharge of \$2.16 per customer to fund the annual brush collection program. All collected surcharges shall be remitted at no charge to the VILLAGE within ninety (90) days after the due date of the quarterly bill. The VILLAGE reserves the right to change the amount of the surcharge when necessary.
- C. For the term of this Agreement, the CONTRACTOR shall pay all charges due for the CONTRACTOR'S disposal of garbage at the stipulated facility. At no time shall the VILLAGE be required to pay for actual

RESOLUTION NO. 20 R- 25

**A RESOLUTION APPROVING AND AUTHORIZING THE EXECUTION OF AN
AGREEMENT WITH GROOT INDUSTRIES, INC. TO PROVIDE RESIDENTIAL
SCAVENGER SERVICES TO THE VILLAGE OF WILLOWBROOK**

WHEREAS, the Village has requested proposals for professional residential scavenger services to the Village of Willowbrook; and

WHEREAS, of the proposals received and reviewed by the Village, the Village has determined that it is in the best interest of the Village to approve the proposal submitted by Groot Industries, Inc. and to enter into a four (4) year agreement with Groot Industries, Inc. to provide professional residential scavenger services to the Village of Willowbrook.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook DuPage County, Illinois, that the proposal of Groot Industries, Inc. to provide professional residential scavenger services to the Village, is hereby accepted.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

landscape waste. Said facility shall not be located within the corporate limits of the VILLAGE. No landscape waste may be disposed of at a landfill or solid waste incinerator unless otherwise authorized by the Illinois Environmental Protection Act (415 ILCS 5/1, *et seq.*).

VI. BILLING AND COLLECTION

- A. The CONTRACTOR will be solely responsible for printing and distributing refuse/yard waste stickers to the VILLAGE and local retailers as hereinbefore set forth. The monthly charge for cart service shall be billed by the CONTRACTOR directly to the resident on a quarterly basis.
- B. The CONTRACTOR shall include on each quarterly bill, in addition to the rates set forth on Exhibit A and made a part hereof, a minimum surcharge of \$4.35 per quarter per customer to fund the annual brush collection program. The surcharge for the annual brush collection program shall be included as a separate line item on each customer's quarterly bill. All collected surcharges shall be remitted at no charge to the VILLAGE within ninety (90) days after the due date of the quarterly bill. The VILLAGE reserves the right to change the amount of the surcharge when necessary. The VILLAGE shall give the CONTRACTOR an advance notice of ninety (90) days should the surcharge amount be increased/decreased to allow the change to be applied to the next available billing cycle.
- C. For the term of this Agreement, the CONTRACTOR shall pay all charges due for the CONTRACTOR'S disposal of garbage refuse and yard waste, if any, at the stipulated facility. At no time shall the VILLAGE be required to pay for actual disposal charges. The CONTRACTOR will be responsible for any interest, penalties or late payment charge assessed as a result of the CONTRACTOR'S failure to make timely payment as set forth above.
- D. Residents of the VILLAGE may choose to subscribe to a yard waste season cart service in place of the yard waste sticker service. For single family residences selecting this optional service:
 - (1) The CONTRACTOR shall provide the single family residence with a choice of a thirty-five (35), sixty-five (65), or ninety-five (95) gallon cart used solely for yard waste.
 - (2) The cost to the residents for each thirty-five (35) gallon cart used for yard waste shall be \$160.00 per season effective August 1, 2020. The cost to the residents for each sixty-five (65) gallon cart used for yard waste shall be \$180.00 per season effective August 1, 2020. The cost to the residents for each ninety-five (95) gallon cart used for yard waste shall be \$200.00 per season effective August 1, 2020. These rates shall be subject to an annual increase as outlined under Exhibit A attached hereto.

Woodridge - Residents may drop off their brush on the second Saturday of each month, from May through October. The price is \$5 for the first carload (\$3 for same day returning car) and \$10 per pickup truck, van, or trailer. The Village site does not require bundling, has no length requirement, and can accept branches up to 8" in diameter. Only branches accepted, no leaves or grass clippings.

Hinsdale - After storms where tree damage has occurred, surveys are conducted where severity is assessed and clean up procedures are determined. Branches from public trees are either removed as they are found or stacked on the parkway for later disposal. In addition, private property trees are also assessed to see if Village-wide brush pick-up is warranted. If so determined, residents may stack storm damaged tree debris in the parkway for pick-up by Public Services crews.

Burr Ridge - The Village pays for a once a year brush pickup program. No limit on quantity. 8-inch diameter size limit – no leaves, grass, stumps or logs over 8" diameter.

Darien – The City offers a community paid brush collection program four (4) times a year. Tree branches and trimmings up to 6" in diameter picked up by their public works department.

Westmont – Offers a program through Waste Management refuse collection without requiring a sticker. The program is small twigs, branches and tree limbs that are no more than 4 feet in length and no wider than 4 inches in diameter. Brush must be tied with twine or string and must weigh less than 50 pounds.

Oak Brook - Does not have a brush pick-up.

Downers Grove - Does not have a brush pick-up.



Groot Industries

Announcing Franchise

Waste Hauling Agreement Awarded to

Groot Industries

Yard Waste Program:

April 1– Second Full Week in December:
 Landscape waste will be collected each week on the same day as refuse and recycling collection. Residents can choose from a pay-per-bag option or a yard waste subscription for an annual fee.



- Residents will be provided with a default cart size of one (1) 65 gallon refuse cart and one (1) 65 gallon recycling cart at no charge. 95 or 35 gallon carts for refuse and/or recycling will be available upon request at no charge.

- Residents will receive one exchange of their cart size at no charge within 30 days of delivery. After that time there will be a \$25.00 exchange fee.

Stickers will be available at the following locations:

Jewel Food Store – 303 Holmes Avenue, Clarendon Hills Jewel Food Store – 7329 S. Cass Avenue, Darien Village Hall – 835 Midway Drive, Willowbrook Walgreens – 501 Plainfield Road, Willowbrook

Refuse/yard waste Sticker (per sticker): \$3.00

Yard Waste Cart Subscription Option: Residents may choose to subscribe to a yard waste season cart subscription in place of the yard waste sticker service. Residents will be billed annually for the subscription service.

2020 Yard Waste Subscription Rates:

35 Gallon Cart:	\$160.00/annually
65 Gallon Cart:	\$180.00/annually
95 Gallon Cart:	\$200.00/annually

2020 Collection Program Rates

35 Gallon Cart:	\$49.74/quarterly
65 Gallon Cart:	\$52.74/quarterly
95 Gallon Cart	\$55.74/quarterly
35 Gallon Senior Rate:	\$46.74/quarterly

Any yard waste outside the cart will be collected as long as it is properly prepared in a kraft style yard waste bag and has a prepaid sticker affixed to each item.

All bundled brush and material too bulky to be placed in a bag shall be bundled with biodegradable natural fiber twine and shall not exceed 4 feet in length and 2 feet in diameter per bundle, with each bundle not to exceed 50 pounds.

Christmas Trees:
 Christmas trees will be collected on your normal solid waste collection day the first three weeks of January at no additional charge.

Curbside Collection Program:

or Wednesday each week. Please see enclosed service map for your collection day. Collection will occur between then hours of 7:00 a.m. and 5:00 p.m.

- Residents will be provided with a default cart size of one (1) 65 gallon refuse cart and one (1) 65 gallon recycling cart at no charge. 95 or 35 gallon carts for refuse and/or recycling will be available upon request at no charge.

- Residents will receive one exchange of their cart size at no charge within 30 days of delivery. After that time there will be a \$25.00 exchange fee.

- Any additional refuse outside the cart will be collected as long as it is in a properly prepared container (plastic bag or plastic or galvanized metal can not to exceed thirty two (32) gallons, with two handles and not over fifty (50) pounds in weight) with a prepaid refuse sticker affixed to each item.

- Refuse/yard waste Sticker (per sticker): \$3.00

- Program includes one bulk item pick up per week at no charge. Any additional bulk item will require one prepaid refuse/yard waste sticker affixed to each item.

- Appliances are \$40.00 per item and requires a call in to Groot for special pickup.



Every household will be receiving a 65 gallon refuse cart. If you would like a 95 or 35 gallon refuse cart, please email us your name, address and desired cart size at:

Willowbrook@Groot.com



Groot Industries
 2500 Landmeter Road
 Elk Grove Village, IL 60007



www.groot.com

Announcing: New Franchise Waste Hauler Starting August 1, 2020!

day for the remainder of the holiday week. If the holiday falls on Sunday, it will be observed on Monday and service will be delayed one day the entire week.

Recycling Program: Unlimited recyclable materials are collected on your current day of service. Recyclable materials in the cart do not need to be separated from each other. Please place only approved recycling items in the recycling cart. The collector is trained to check the contents of the cart. If there are foreign materials present, the cart will be left with a violation notice.

Plastic Items: All plastic bottles and containers with numbers 1 through 5 & 7 may be recycled. Please do not place any plastic bags (i.e. grocery, kitchen) in the recycling cart. Return plastic bags to your grocery store.

Metal Items:

- aluminum cans
- aluminum foil
- steel or tin cans
- aluminum baking trays
- empty aerosol cans

Glass Items:

- bottles and jars only
- brown, green and clear glass
- No mirrors, window glass or porcelain accepted

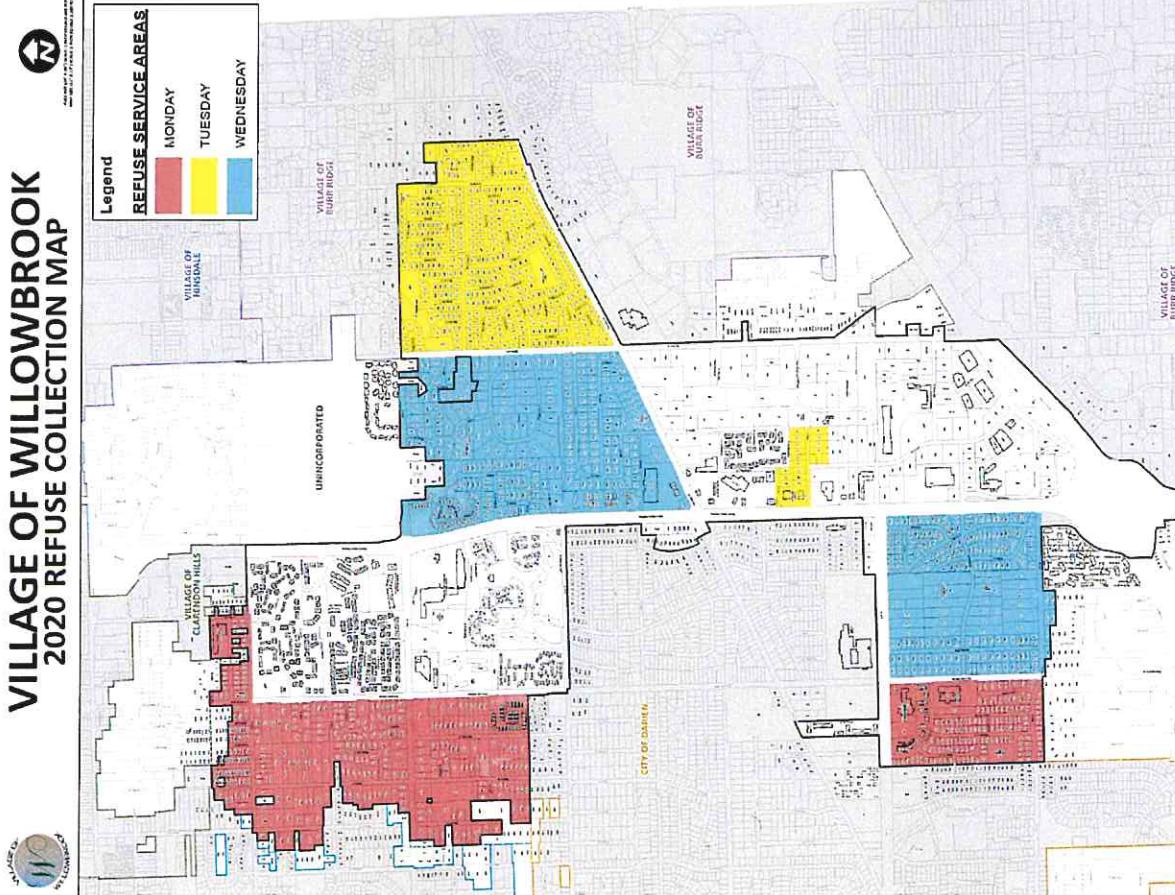
Paper Items:

- Office Paper (printer paper, school papers)
- Newspaper (all newspaper inserts acceptable)
- Magazines, Catalogs (glossy and non-glossy)
- Corrugated Cardboard – Flattened
- Paperboard/Chipboard (cereal, pasta, soda or clothing boxes.) Telephone directories, brown paper (grocery) bags. **NO PLASTIC GROCERY BAGS**
- Aspetic Containers – Juice & Milk Cartons

Preparation of Materials:

- Non-paper materials and paper materials may be commingled (mixed together) in the recycling cart.
- For automated collection, carts must be kept 4 feet from parkway trees, mail boxes and from other carts.
- Flatten all corrugated cardboard boxes and paperboard/chipboard in 2'x2' sections, and remove any non-paper packing material.
- Materials that exceed cart capacity may be placed in paper bags and placed beside the cart.
- Contact Groot to replace a damaged or lost cart.
- Do not place recyclable materials in plastic bags nor use plastic or silver duct tape.

VILLAGE OF WILLOWBROOK 2020 REFUSE COLLECTION MAP



Rates:
Quarterly bills will be sent to residences prior to each billing period. To pay bills on-line, register at www.groot.com when you received your first invoice in the mail.

Construction Demolition Debris:

Groot will collect 2 cubic yards of construction debris each week at no cost. All material must be cut to no more than 4 feet in length and no larger than 2 feet in diameter. For the safety of the collector, all debris must be bagged or bundled and free of nails and sharp objects not exceeding 25 pounds.

Bulk & Oversized Item Disposal:

The program includes collection of one bulk item per week (not appliances or oversized/overweight items) at no additional cost.

Bulk items include: boxes, barrels, crates, furniture, and similar items that do not fit into a proper container and can be collected/lifted by one driver without assistance. Exceptions include items which are banned from direct disposal into a landfill. (appliances, tires, car batteries, TV's, electronic waste).

Oversized and overweight items are any single large or extra heavy item that requires Groot to schedule a special pick-up. An example of an oversized item is a piano, hot tub, or any item that requires two or more people to lift. There will be an additional fee per item.

Senior Citizens Discount:

Single-family households where the head of the household is age 65 or older, are eligible for a discounted collection rate for the Curbside Collection Program. Proof of age and home ownership must be provided with a valid ID.

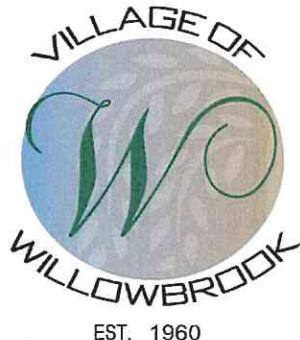
White Goods/Appliances:

Groot will collect refrigerators, freezers, air conditioners, washers, dryers, dishwashers, hot water tanks, dehumidifiers, and other white goods at \$40.00 per item. Residents must call Groot at 888-485-0900 to schedule collection of white goods. Items should not be placed at the curb until the evening before the scheduled collection.

Holidays Observed:

New Year's Day Labor Day
Memorial Day Thanksgiving Day
4th of July Christmas Day

If the holiday falls on a weekday, on or before your scheduled collection, service will be delayed by one



Willowbrook

835 Midway Drive
Willowbrook, IL 60527-5549

Phone: (630) 323-8215 Fax: (630) 323-0787 www.willowbrookil.org

Mayor

Frank A. Trilla

Village Clerk

Deborah A. Hahn

Village Trustees

Sue Berglund

Umberto Davi

Michael Mistele

Gayle Neal

Paul Oggerino

Gregory Ruffolo

Village Administrator

Brian Pabst

Chief of Police

Robert Schaller

Director of Finance

Carrie Dittman

BRUSH COLLECTION FEE CLARIFICATION

We have received a number of inquiries regarding the brush pick-up fee that is now itemized on your Groot Industries service invoice and wanted to provide some clarity regarding the program.

The Village over the years has contracted a twice a year brush collection program for all single-family homes within the community. The program is funded through what is called a "pass-through" collection fee that was in our contracts with Republic Services and now Groot Industries.

The charge of \$4.35 fee is a "pass-through" fee that Groot Industries collects on behalf of the Village. The Village then applies that collected fee to pay a separate contractor to perform the twice a year brush collection program for the single-family homes. The fee charged for the program is charged to each single-family home per billing cycle.

The Village had the same program with Republic, although it was at a lower rate that did not cover the full cost of the program and it was not broken out as a separate item on your bill. Since the Village does not have a general property tax like our neighboring communities, this was the method chosen to fund this Village program.

As you may be aware, the contract with Republic Services expired this past July. With that in mind, the Village went out for competitive bid for refuse services to secure the best pricing for the quality service our residents expect. The Village received four proposals and Groot Industries coming in as the lowest bidder. They offer three different cart sizes in the contract so residents can determine which size best suits their needs and budget. As indicated in the chart below, the Village has received a better rate structure for the majority of the residents, depending on the size of the refuse & recycling cart that is used for the property. The comparisons are as follows:

Cart Size for Refuse & Recycling	Republic Services Contract Ending 07/31/20	Republic Services Bid	Groot Industries
95 Gallon	\$65.61 / Quarter	\$70.47 / Quarter	\$55.74 / Quarter
65 Gallon	\$63.12 / Quarter	\$67.98 / Quarter	\$52.74 / Quarter
35 Gallon	\$59.46 / Quarter	\$64.32 / Quarter	\$49.74 / Quarter
35 Gallon - Senior	\$46.53 / Quarter	\$51.39 / Quarter	\$46.74 / Quarter
Village Brush Pick Up Program	\$2.16 / Quarter	\$4.35 / Quarter	\$4.35 / Quarter

The updated \$4.35 brush collection fee covers the full cost of the twice a year brush collection program. The pricing achieved with the new Groot contract still provides an overall cost savings (95, 65 & 35 gallon services) to most of the residents. We are aware there are properties owners who do not partake in the program every spring and fall or some not at all; however, at this point the Village does not have an opt out method for this program. The brush program will be reviewed again at our next Municipal Services Committee meeting for possible enhancements for the 2021 season.



	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-2021
May	30,860,000	29,547,000	29,213,000	31,048,000	28,681,000	32,538,000	26,828,000	24,806,000
June	31,512,000	32,193,000	29,447,000	34,451,000	33,573,000	37,621,000	28,968,000	34,376,000
July	39,106,000	33,122,000	32,813,000	34,898,000	34,333,000	36,319,000	34,699,000	36,766,000
August	41,448,000	32,796,000	36,985,000	32,739,000	33,061,000	34,685,000	34,602,000	39,696,000
September	35,737,000	31,869,000	32,623,000	30,853,000	33,220,000	30,268,000	27,999,000	31,817,000
October	29,226,000	28,728,000	30,690,000	27,589,000	27,807,000	28,071,000	26,404,000	27,873,000
November	28,446,000	25,364,000	26,585,000	25,929,000	25,066,000	25,580,000	24,820,000	
December	29,847,000	26,710,000	27,194,000	26,581,000	26,480,000	26,088,000	24,643,000	
January	31,265,000	28,505,000	27,915,000	26,165,000	26,040,000	28,169,000	26,108,000	
February	29,230,000	25,484,000	26,048,000	22,962,000	22,950,000	23,791,000	24,453,000	
March	29,917,000	28,779,000	26,552,000	25,855,000	25,388,000	26,502,000	26,164,000	
April	28,101,000	25,255,000	26,791,000	24,720,000	24,583,000	26,615,000	22,048,000	
TOTAL	384,695,000	348,352,000	352,856,000	343,790,000	341,182,000	356,247,000	327,736,000	195,334,000

YEAR TO DATE LAST YEAR (gallons):

YEAR TO DATE THIS YEAR (gallons):

DIFFERENCE (gallons):

179,500,000

195,334,000

15,834,000

PERCENTAGE DIFFERENCE (+/-):

8.82%

FY 20/21 PUMPAGE PROJECTION (gallons):
FY 20/21 GALLONS PUMPED TO DATE:

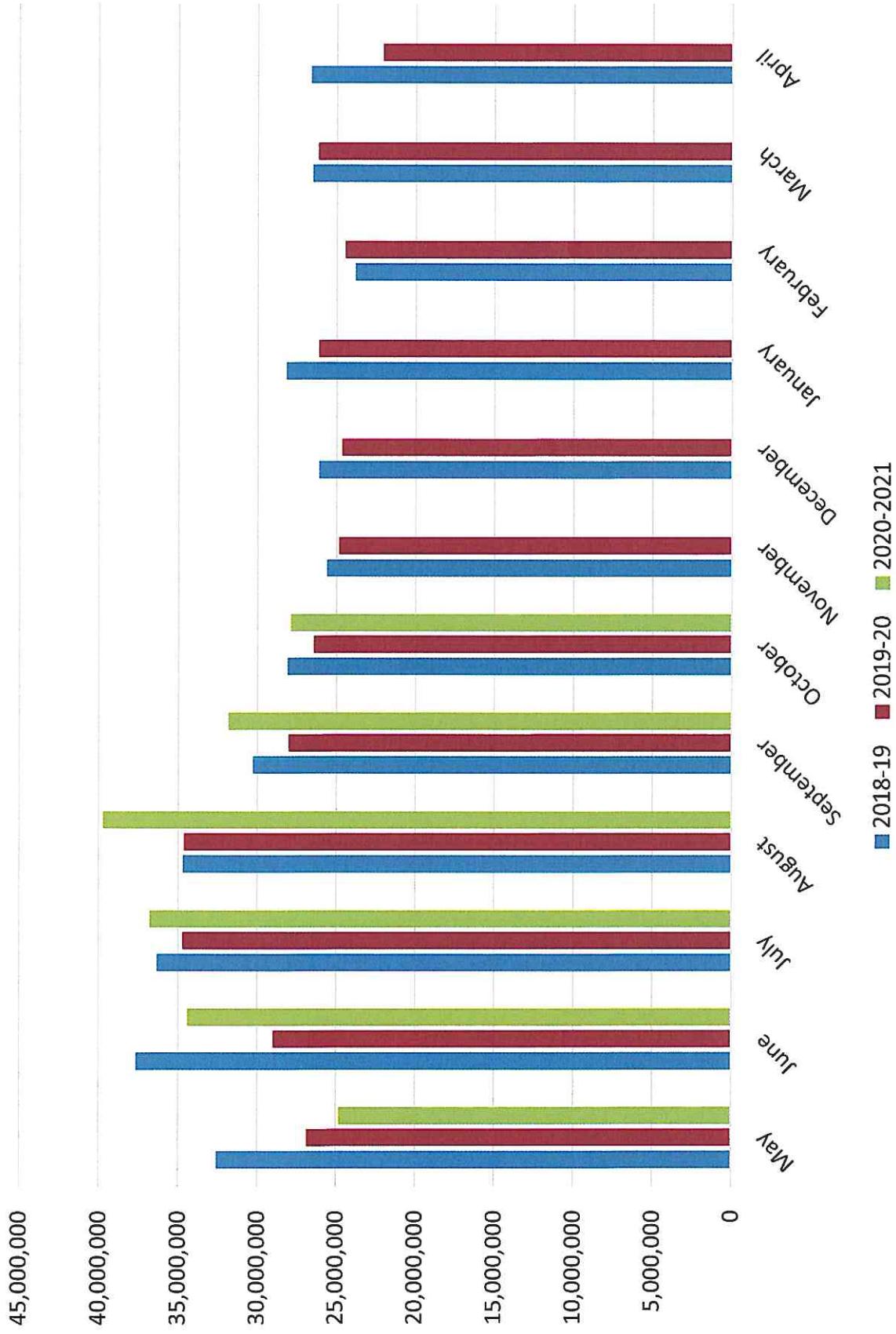
330,000,000

195,334,000

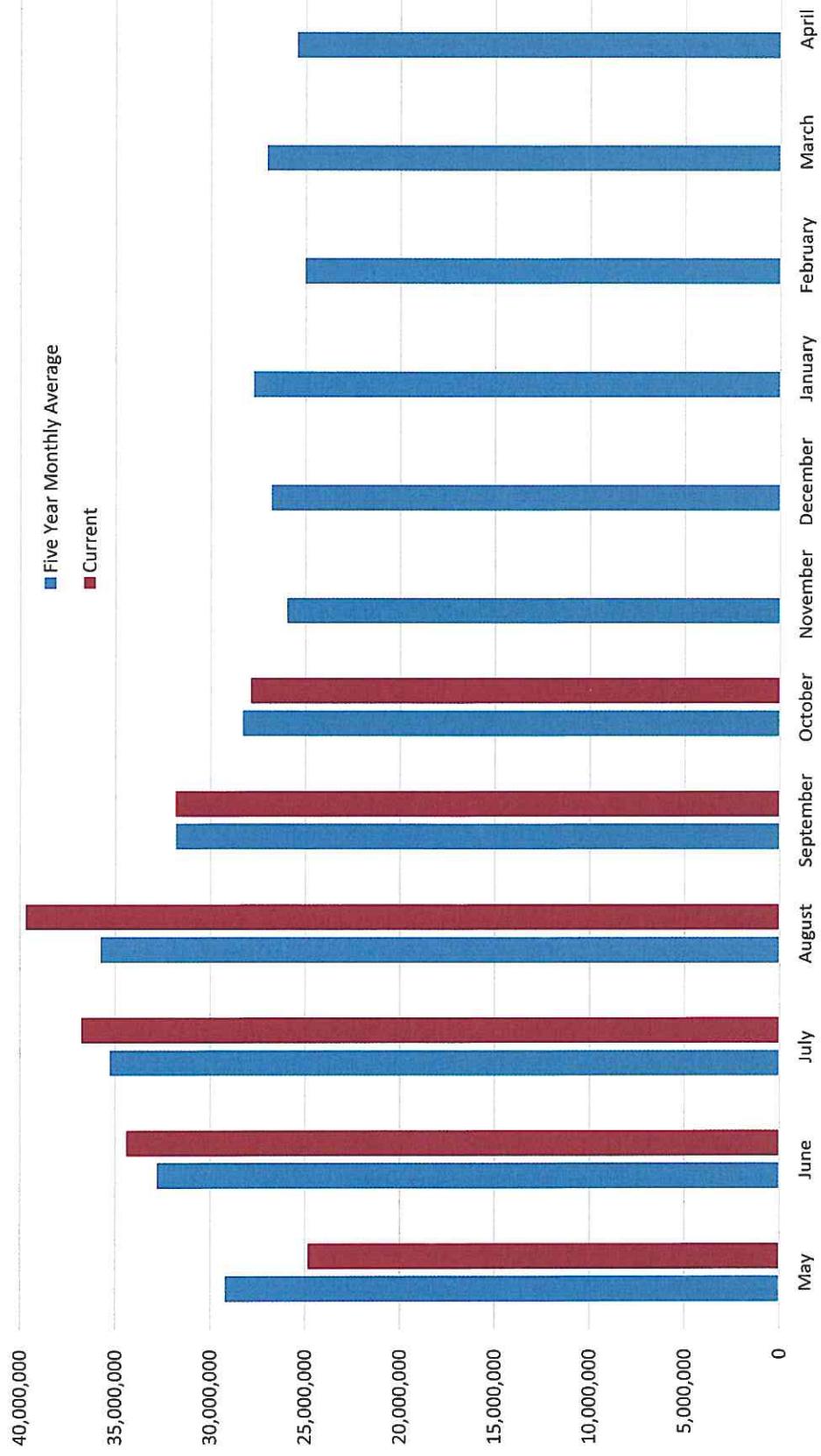
CURRENT PERCENTAGE
PUMPED COMPARED TO
PROJECTION
59.19%

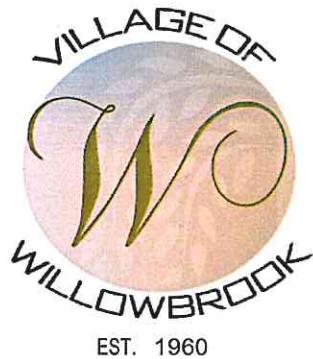
All table figures
are in millions of
gallons sold on
a monthly basis
per fiscal year.

Village of Willowbrook Monthly Pumpage Chart



Village Of Willowbrook
Average Monthly Pumpage
Compared to Current





Willowbrook

835 Midway Drive
Willowbrook, IL 60527-5549

Phone: (630) 323-8215 Fax: (630) 323-0787 www.willowbrookil.org

MONTHLY REPORT
MUNICIPAL SERVICES DEPARTMENT
October, 2020

Mayor

Frank A. Trilla

Permits Issued:	
A/G Pool	2
Asphalt	19
Concrete	5
Cables	1
Deck	1
Electric	2
Fence	3
Int Rem C	2
Int Rem R	2
Roof	4
ReOccupancy	1
Skylight	1
Signs	3
Solar Panels	2
Storage cont.	1
Window/Doors	5
TOTALS	54
Plan Review Deposit Fee	0

Village Clerk

Leroy R. Hansen

Village Trustees

Sue Berglund

Umberto Davi

Michael Mistele

Gayle Neal

Paul Oggerino

Gregory Ruffolo

Village Administrator

Brian Pabst

Chief of Police

Robert Schaller

Director of Finance

Carrie Dittman

Permit Revenue for October 2020	\$ 19,901.01
Total Revenue Collected for Fiscal YTD	\$ 160,301.20
Total Budgeted Revenue for Fiscal Year 20/21	\$ 295 000.00

Total Percentage of Budgeted Revenue Collected to Date	54.34%
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Certificate of Occupancy, Final	1
Certificate of Occupancy, Temporary	1

Respectfully submitted,

Michael Mertens-Assistant Village Administrator



Proud Member of the
Illinois Route 66 Scenic Byway

MUNICIPAL SERVICES DEPARTMENT

PERMIT REVENUE

Fiscal Year 2020-2021

MONTH	CURRENT FISCAL YEAR 2020-2021		PRIOR FISCAL YEAR 2019-2020	
MAY	\$	41,190.44	\$	24,660.45
JUNE	\$	20,616.93	\$	18,235.23
JULY	\$	33,143.57	\$	86,968.36
AUGUST	\$	19,558.63	\$	13,262.60
SEPTEMBER	\$	25,890.62	\$	18,390.75
OCTOBER	\$	19,901.01	\$	59,207.60
NOVEMBER			\$	19,078.16
DECEMBER			\$	19,940.06
JANUARY			\$	145,370.82
FEBRUARY			\$	29,837.34
MARCH			\$	29,705.09
APRIL			\$	146,939.37
COLLECTED REVENUE	\$	160,301.20	\$	611,595.83
BUDGETED REVENUE	\$	295,000.00	\$	280,000.00
REVENUES COLLECTED- (OVER)/UNDER BUDGET	\$	134,698.80	\$	(331,595.83)
PERCENTAGE OF BUDGETED REVENUE COLLECTED		54.34%		218.43%

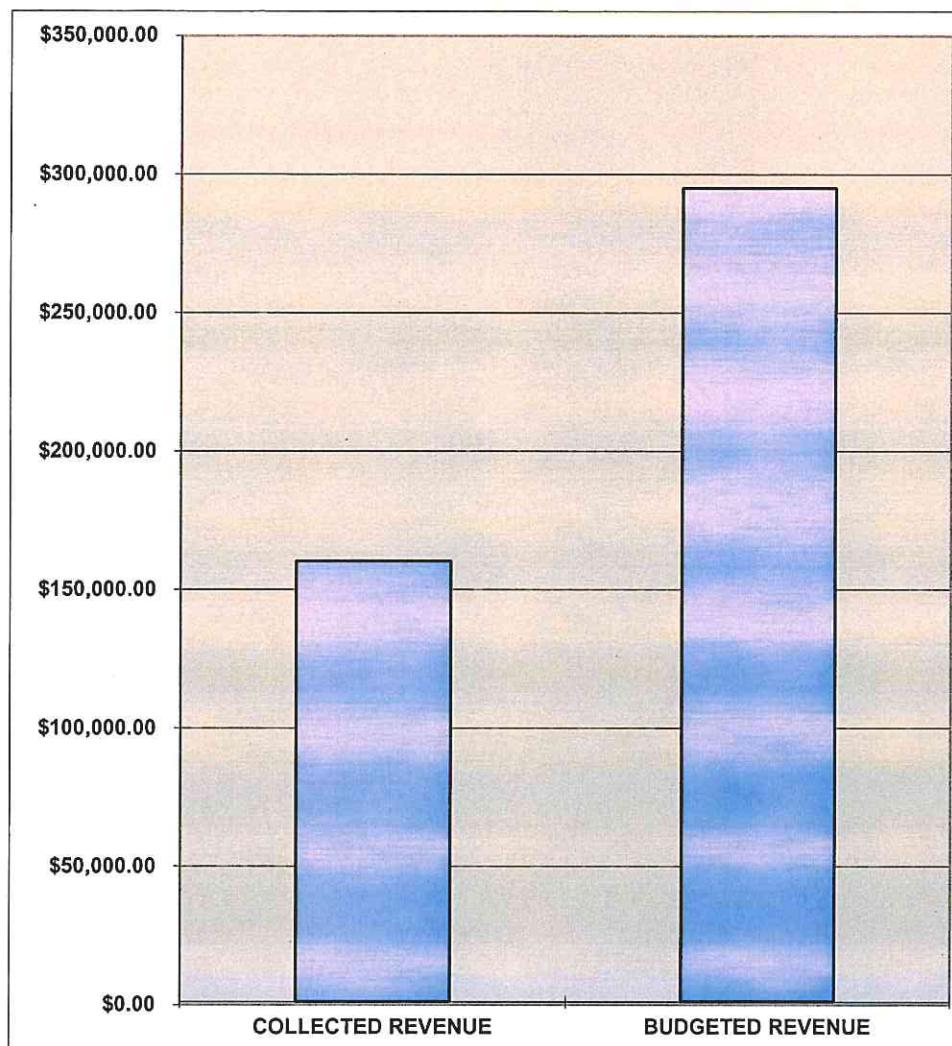
MUNICIPAL SERVICES DEPARTMENT

PERMIT REVENUE

	Fiscal Year 20-21	Fiscal Year 19-20
COLLECTED REVENUE	\$ 160,301.20	\$ 611,595.83
BUDGETED REVENUE	\$ 295,000.00	\$ 280,000.00

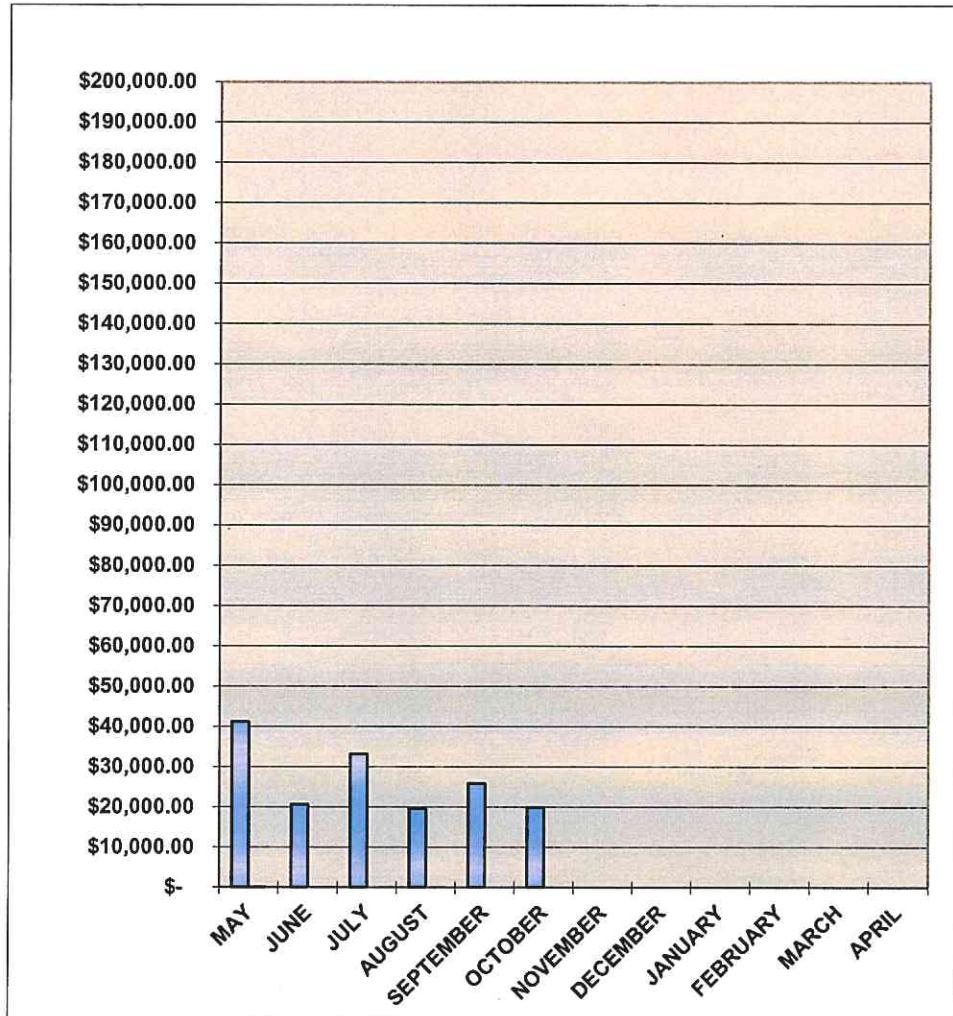
MUNICIPAL SERVICES DEPARTMENT

PERMIT REVENUE



MUNICIPAL SERVICES DEPARTMENT

PERMIT REVENUE



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GL ACTIVITY REPORT FOR WILLOWBROOK
FROM 01-00-310-401 TO 01-00-310-401
TRANSACTIONS FROM 10/01/2020 TO 10/31/2020

Page:

1/1

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 01 GENERAL FUND							
10/01/2020			01-00-310-401 BUILDING PERMITS	BEG. BALANCE			(130,472.68)
10/01/2020	CR	RCPT	Building Dept. Invoice 10/01/2020		200.00		(130,672.68)
10/02/2020	CR	RCPT	Building Dept. Invoice 10/02/2020		190.00		(130,862.68)
10/02/2020	CR	RCPT	Building Dept. Invoice 10/02/2020		115.00		(130,977.68)
10/05/2020	CR	RCPT	Building Dept. Invoice 10/05/2020		100.00		(131,077.68)
10/06/2020	CR	RCPT	Building Dept. Invoice 10/06/2020		1,536.50		(132,614.18)
10/06/2020	CR	RCPT	Building Dept. Invoice 10/06/2020		310.00		(132,924.18)
10/07/2020	CR	RCPT	Building Dept. Invoice 10/07/2020		435.00		(133,359.18)
10/08/2020	CR	RCPT	Building Dept. Invoice 10/08/2020		515.00		(133,874.18)
10/09/2020	CR	RCPT	Building Dept. Invoice 10/09/2020		215.00		(134,089.18)
10/12/2020	CR	RCPT	Building Dept. Invoice 10/12/2020		1,345.00		(135,434.18)
10/13/2020	CR	RCPT	Building Dept. Invoice 10/13/2020		190.00		(135,624.18)
10/13/2020	BD	TRX	SUMMARY BD 10/13/2020		335.00		(135,959.18)
10/14/2020	CR	RCPT	Building Dept. Invoice 10/14/2020		3,310.42		(139,269.60)
10/15/2020	CR	RCPT	Building Dept. Invoice 10/15/2020		360.00		(139,629.60)
10/16/2020	CR	RCPT	Building Dept. Invoice 10/16/2020		240.00		(139,869.60)
10/16/2020	CR	RCPT	Building Dept. Invoice 10/16/2020		840.00		(140,709.60)
10/19/2020	BD	TRX	SUMMARY BD 10/19/2020		100.00		(140,809.60)
10/20/2020	CR	RCPT	Building Dept. Invoice 10/20/2020		535.00		(141,344.60)
10/22/2020	CR	RCPT	Building Dept. Invoice 10/22/2020		390.00		(141,734.60)
10/23/2020	CR	RCPT	Building Dept. Invoice 10/23/2020		1,940.00		(143,674.60)
10/26/2020	CR	RCPT	Building Dept. Invoice 10/26/2020		1,689.02		(145,363.62)
10/26/2020	CR	RCPT	Building Dept. Invoice 10/26/2020		250.00		(145,613.62)
10/27/2020	CR	RCPT	Building Dept. Invoice 10/27/2020		510.00		(146,123.62)
10/28/2020	CR	RCPT	Building Dept. Invoice 10/28/2020		530.00		(146,653.62)
10/29/2020	CR	RCPT	Building Dept. Invoice 10/29/2020		1,435.00		(148,088.62)
10/30/2020	CR	RCPT	Building Dept. Invoice 10/30/2020		190.00		(148,278.62)
10/30/2020	CR	RCPT	Building Dept. Invoice 10/30/2020		190.00		(148,468.62)
10/31/2020			01-00-310-401	END BALANCE	0.00		17,995.94

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GL ACTIVITY REPORT FOR WILLOWBROOK
FROM 01-00-310-402 TO 01-00-310-402
TRANSACTIONS FROM 10/01/2020 TO 10/31/2020

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Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 01 GENERAL FUND							
10/01/2020			01-00-310-402 SIGN PERMITS	BEG. BALANCE			(9,737.51)
10/07/2020	CR	RCPT	Building Dept. Invoice 10/07/2020		271.00		(10,008.51)
10/13/2020	BD	TRX	SUMMARY BD 10/13/2020		1,120.04		(11,128.55)
10/29/2020	CR	RCPT	Building Dept. Invoice 10/29/2020		514.03		(11,642.58)
10/31/2020			01-00-310-402	END BALANCE	0.00	1,905.07	(11,642.58)

Permit	Date Issued:	Date Released:	Date Permit Expires:	Name:	Address:	Permit Purpose:	Business Name:	Fee:	RES / COMM:	Valuation:
20-334	09/30/20	10/02/20	04/02/22	139 Sunset Ridge	Fence			\$ 190.00	R	\$ 7,750.00
20-319	09/23/20	10/02/20	04/02/22	6306 Western Ave	Roof			\$ 115.00	R	\$ 4,577.00
20-326	09/28/20	10/05/20	04/05/22	6615 Chaucer	Roof			\$ 100.00	R	\$ 36,427.09
20-322	09/25/20	10/05/20	04/05/22	60 Lincoln Oaks	Cable		NC		C	
20-336	10/02/20	10/06/20	04/06/22	7527 Brookbank Road	Finish Basement			\$ 1,536.00	R	\$ 28,200.00
20-338	10/06/20	10/06/20	04/06/22	7601 Kingery Hwy	Storage Cont.	Target		\$310.00	C	
20-335	10/01/20	10/07/20	04/07/22	1 Clubhouse Circle	Demo/new Mon.sign	Lake Hinsdale Vill		\$706.00	M	\$51,900.00
20-337	10/06/20	10/09/20	04/09/22	7515 Arlene Ave	Window/doors			\$215.00	R	\$ 4,297.00
20-341	10/08/20	10/09/20	04/09/22	7606 Eleanor Place	Solar panels			\$515.00	R	\$ 12,000.00
20-347	10/12/20	10/12/20	06/30/01	236 Gull Island	Asphalt Driveway			\$ 180.00	R	\$ 1,944.32
20-348	10/12/20	10/12/20	04/12/22	206 Gull Island	Asphalt Driveway			\$ 180.00	R	\$ 1,662.08
20-349	10/12/20	10/12/20	04/12/22	212 Gull Island	Asphalt Driveway			\$ 180.00	R	\$ 1,621.76
20-350	10/12/20	10/12/20	04/12/22	213 Gull Island	Asphalt Driveway			\$ 180.00	R	\$ 2,414.72
20-351	10/12/20	10/12/20	04/12/22	201 Gull Island	Asphalt Driveway			\$ 180.00	R	\$ 2,096.64
20-352	10/12/20	10/12/20	04/12/22	218 Gull Island	Asphalt Driveway			\$ 180.00	R	\$ 1,644.16
20-264	08/20/20	10/13/20	04/13/22	7163 Kingery	Sign	Bella Cosa Jeweler		\$ 1,455.04	C	\$ 10,000.00
20-343	10/08/20	10/13/20	04/13/22	6340 Americans Dr # 415	Windows			\$ 190.00	M	
20-176	07/22/20	10/14/20	04/14/22	650 Willowbrook Park Wy # 207	Int remodel	Formaro Law		\$ 1,880.42	C	\$ 11,000.00
20-299	09/09/20	10/14/20	04/14/22	755 Tanglewood #B	Patio Door			\$ 190.00	M	\$ 4,200.00
20-346	10/12/20	10/14/20	04/14/22	6529 Bentley Ave	Roof/Skylight			\$ 240.00	R	\$ 14,350.00
20-354	10/14/20	10/14/20	04/14/22	272 Snug Harbor	Asphalt Driveway			\$ 180.00	R	\$ 1,541.12
20-355	10/14/20	10/14/20	04/14/22	6642 Snug Harbor	Asphalt Driveway			\$ 180.00	R	\$ 1,589.36
20-356	10/14/20	10/14/20	04/14/22	6655 Snug Harbor	Asphalt Driveway			\$ 180.00	R	\$ 1,756.16
20-358	10/14/20	10/14/20	04/14/22	6565 Snug Harbor	Asphalt Driveway			\$ 180.00	R	\$ 1,792.00
20-367	10/14/20	10/14/20	06/30/01	6559 Snug Harbor	Asphalt Driveway			\$ 180.00	R	\$ 1,563.52
20-360	10/14/20	10/14/20	04/16/22	7649 Blackberry Ln	Roof			\$ 100.00	R	\$ 8,900.00
20-333	09/30/20	10/15/20	04/15/22	6443 Clarendon Hills Rd	Elec.	The Lawns WB		\$ 360.00	M	\$ 111,466.00
20-344	10/08/20	10/16/20	04/16/22	6535 Rodgers Dr	Concrete			\$ 375.00	R	\$ 6,500.00
20-359	10/14/20	10/16/20	04/16/22	224 Waterford Dr	Solar panels			\$ 515.00	R	\$ 22,800.00
20-362	10/14/20	10/16/20	04/16/22	7607 Virginia Court	Elect			\$ 240.00	R	\$ 2,700.00
20-315	09/21/20	10/20/20	04/20/22	6060 Laurel Lane	Concrete	TGM WB Appt		\$ 535.00	M	\$ 16,200.00
20-361	10/14/20	10/20/20	04/20/22	560 Ridgemoor	Roof			\$ 100.00	R	
20-363	10/20/20	10/22/20	04/22/22	6200 Bentley	AG Pool			\$ 390.00	R	
20-339	10/06/20	10/23/20	04/23/22	12 Midway Drive	Fence			\$ 190.00	R	\$ 6,000.00
20-340	10/06/20	10/23/20	04/23/22	12 Midway Drive	Concrete			\$ 200.00	R	\$ 1,500.00
20-353	10/13/20	10/23/20	04/23/22	55 Garfield	Concrete			\$ 240.00	R	
20-368	10/23/20	10/23/20	04/23/22	6654 Weather Hill	Asphalt Driveway			\$ 180.00	R	\$ 2,065.28
20-369	10/23/20	10/23/20	06/30/01	6601 Weather Hill	Asphalt Driveway			\$ 180.00	R	\$ 2,387.84
20-370	10/23/20	10/23/20	04/23/22	6619 Weather Hill	Asphalt Driveway			\$ 180.00	R	\$ 2,867.20
20-371	10/23/20	10/23/20	04/23/22	6624 Weather Hill	Asphalt Driveway			\$ 180.00	R	\$ 1,532.16
20-372	10/23/20	10/23/20	04/23/22	236 Weather Hill	Asphalt Driveway			\$ 180.00	R	\$ 3,064.32
20-373	10/23/20	10/23/20	04/23/22	242 Weather Hill	Asphalt Driveway			\$ 180.00	R	\$ 3,127.04
20-374	10/23/20	10/23/20	04/23/22	6613 Weather Hill	Asphalt Driveway			\$ 180.00	R	\$ 2,898.56
20-366	10/23/20	10/26/20	04/26/22	701 Lake Hins. Dr # 310	Condo Remodel			\$ 1,499.02	M	\$ 80,000.00
20-377	10/26/20	10/26/20	04/26/22	7535 Arlene Ave	Window			\$ 190.00	R	\$ 1,272.00
20-385	10/26/20	10/26/20	04/26/22	870 75th Street	Re-occupancy	Pierce Hopkins LLC		\$ 250.00	C	
20-376	10/26/20	10/27/02	04/26/04	7201 Adams	Asphalt	Clorox Services		\$ 610.00	C	\$ 102,943.00
20-375	10/23/20	10/28/20	04/28/22	6539 Chaucer Road	AG Pool			\$ 340.00	R	

