



AGENDA

A MEETING OF THE MUNICIPAL SERVICES COMMITTEE TO BE HELD ON MONDAY, APRIL 26, 2021, AT 5:30 P.M. AT THE VILLAGE HALL, 835 MIDWAY DRIVE, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

DUE TO THE COVID 19 PANDEMIC THE VILLAGE WILL BE UTILIZING A CONFERENCE CALL FOR THIS MEETING.

THE PUBLIC CAN UTILIZE THE FOLLOWING CALL IN NUMBER:

Dial in Phone Number: 630-920-2488
Code: 012153#

Written Public Comments Can Be Submitted By 5:15 pm on April 26, 2021 to apassero@willowbrook.il.us

Mayor

Frank A. Trilla

Village Clerk

Deborah A. Hahn

Village Trustees

Sue Berglund

Umberto Davi

Michael Mistele

Gayle Neal

Paul Oggerino

Gregory Ruffolo

Village Administrator

Brian Pabst

Chief of Police

Robert Schaller

Director of Finance

Carrie Dittman

1. CALL TO ORDER
2. ROLL CALL
3. DISCUSS – Purchase of One 2018 Ford F-450 XL 4x4 Dump Truck from Hawk Ford at Total Cost Not to Exceed \$78,910
4. DISCUSS – Purchase of One 2021 International 4x2 5-Ton Dump HV 507 from Rush Truck Center at a Total Cost Not to Exceed \$179,927.00
5. PUBLIC WORKS UPDATE
 - a. ADS Water Distribution Point-in-Time Leak Survey Project Update
 - b. Pump House Meter Replacement Project Update
 - c. Water Pumpage Charts
 - d. March 2021 Monthly Building Permit Reports
 - e. Recycling Analysis
6. VISITOR'S BUSINESS

(Public comment is limited to three minutes per person)
7. ADJOURNMENT



MUNICIPAL SERVICES COMMITTEE MEETING
AGENDA ITEM SUMMARY SHEET

A Resolution Authorizing the Purchase of One 2018 Ford F-450 XL 4x4 Dump Truck from Hawk Ford, at a Total Cost Not to Exceed \$77,700.00

COMMITTEE REVIEW

- ☐ Finance/Administration
☒ Municipal Services
☐ Public Safety

Meeting Date:

April 26, 2021

- ☐ Discussion Only ☐ Approval of Staff Recommendation (for consideration by Village Board at a later date)
☐ Seeking Feedback ☒ Approval of Staff Recommendation (for immediate consideration by Village Board)
☐ Regular Report ☐ Report/documents requested by Committee

BACKGROUND

The FY 21-22 Budget for the Public Works Department includes purchasing one (1) heavy-duty dump truck. Public Works staff is requesting to purchase one (1) Ford F450 heavy-duty dump truck. This 2018 unit will be an addition to the village fleet. This vehicle will be outfitted with the latest snow-fighting equipment. Currently, we have three (3) vehicles outfitted for snow and four (4) employees. The lack of snow-fighting vehicles has required us to hire an additional contracted vehicle. The purpose of this purchase is to allow all four (4) public works employees to spread salt and alleviate the need for an additional contractor.

The Village has historically utilized the Suburban Purchasing Cooperative (SPC), a joint purchasing program for local governments to obtain replacement vehicles. The vehicles available for purchase within this program were obtained through a competitive bidding process of three dealerships. Also, the Village has made an effort to offer this business to a local Ford dealership, if possible. However, the Village was offered a 2018 F-450 with 1,800 miles from Hawk Ford in St. Charles for \$74,075.

Vehicle	Budgeted Amount	SPC – Currie Motors Price	Willowbrook Ford Price	Hawk Ford St. Charles
2018 Ford F-450 XL 4x4 One-Ton Dump Truck	\$91,812	\$96,949.00	\$91,812	\$74,075

REQUEST FOR FEEDBACK

The total amount budgeted for this dump truck with the snow fighter package was \$91,812. Hawk Ford offered Willowbrook used 2018 F-450 snow fighter dump truck for \$17,737 under our current budget. This truck is fully outfitted to fit the needs of the Public Works department and is immediately available. Typically, the wait time for a Ford F-450 can be six months or more.

Lastly, the base warranty covers 3-years and 36,000-miles. A 6-Year 100,000-mile warranty with no deductible is priced at \$4,835.00. This is the same warranty program that the previously purchased vehicles have. The extended warranty was not considered when the trucks were budgeted. The Resolution attached is for the purchase of the dump truck with the extended warranty for a total price of \$78,910.

STAFF RECOMMENDATION

Recommend Resolution to the April 26, 2021 Village Board for formal consideration.

MUNICIPAL SERVICES COMMITTEE MEETING
AGENDA ITEM SUMMARY SHEET

A RESOLUTION APPROVING AND AUTHORIZING THE PURCHASE OF ONE (1) 2021 INTERNATIONAL 4X2 5-TON DUMP HV-507 FROM RUSH TRUCK CENTER AT A TOTAL COST NOT TO EXCEED \$179,927.00

COMMITTEE REVIEW

- ☐ Finance/Administration
☒ Municipal Services
☐ Public Safety

Meeting Date:

April 26, 2021

- | | |
|---|--|
| <input type="checkbox"/> Discussion Only | <input type="checkbox"/> Approval of Staff Recommendation (for consideration by Village Board at a later date) |
| <input type="checkbox"/> Seeking Feedback | <input checked="" type="checkbox"/> Approval of Staff Recommendation (for <u>immediate</u> consideration by Village Board) |
| <input type="checkbox"/> Regular Report | <input type="checkbox"/> Report/documents requested by Committee |

BACKGROUND

The FY 21-22 Budget for the Public Works includes replacing one (1) International 7600 5-ton dump truck. Public Works is requesting to replace one (1) existing International 5400 5-ton dump truck. This 2004 unit has 27,018 miles. This vehicle is a five-ton rated single axle dump truck outfitted with a snow fighter package. The Village's long-range plan anticipates a 5-year replacement cycle for public works vehicles, making this one overdue for replacement. Also, this vehicle has reached its lifespan and is beginning to experience maintenance issues requiring costly repairs.

The Village has historically utilized and compared the Sourcewell purchasing program for International trucks, a joint purchasing program for local governments, and the state of Illinois bid when purchasing vehicles. Staff received two prices for the desired vehicle from Sourcewell and the state bid:

Vehicle	Budgeted Amount	Rush Truck Center SOURCEWELL Price	Rush Truck Center State Bid Price
2021 International 4x2 Five-Ton Pick-Up Truck	\$170,370	\$178,589.00	\$174,378.00

After reviewing the costs from Sourcewell and the state bid, Public Works staff recommends the purchase of one International 5-ton dump truck from Rush Center of Chicago through the state bid.

REQUEST FOR FEEDBACK

The total amount budgeted for this vehicle was \$170,370.00. Due to COVID-19, the material price has gone up consistently every month. There was a \$4,008.00 price increase on the outfitting package of this vehicle through Monroe Truck Equipment. The trucks will need to be outfitted with a snow fighter package, including a snowplow, salt spreader, and dump bed.

A 6-Year 100,000-mile warranty with no deductible is priced at \$5,549. The extended warranty was not considered when the trucks were budgeted. The Resolution attached is for the fully outfitted International snow fighter with an extended warranty for a total cost of \$179,927.00

STAFF RECOMMENDATION

Recommend Resolution to the April 26, 2021 Village Board for formal consideration.

	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-2021
May	30,860,000	29,547,000	29,213,000	31,048,000	28,681,000	32,538,000	26,828,000	24,806,000
June	31,512,000	32,193,000	29,447,000	34,451,000	33,573,000	37,621,000	28,968,000	34,376,000
July	39,106,000	33,122,000	32,813,000	34,898,000	34,333,000	36,319,000	34,699,000	36,766,000
August	41,448,000	32,796,000	36,985,000	32,739,000	33,061,000	34,685,000	34,602,000	39,696,000
September	35,737,000	31,869,000	32,623,000	30,853,000	33,220,000	30,268,000	27,999,000	31,817,000
October	29,226,000	28,728,000	30,690,000	27,589,000	27,807,000	28,071,000	26,404,000	27,873,000
November	28,446,000	25,364,000	26,585,000	25,929,000	25,066,000	25,580,000	24,820,000	24,268,000
December	29,847,000	26,710,000	27,194,000	26,581,000	26,480,000	26,088,000	24,643,000	24,376,000
January	31,265,000	28,505,000	27,915,000	26,165,000	26,040,000	28,169,000	26,108,000	24,412,000
February	29,230,000	25,484,000	26,048,000	22,962,000	22,950,000	23,791,000	24,453,000	23,160,000
March	29,917,000	28,779,000	26,552,000	25,855,000	25,388,000	26,502,000	26,164,000	23,653,000
April	28,101,000	25,255,000	26,791,000	24,720,000	24,583,000	26,615,000	22,048,000	
TOTAL	384,695,000	348,352,000	352,856,000	343,790,000	341,182,000	356,247,000	327,736,000	315,203,000

YEAR TO DATE LAST YEAR (gallons):

305,688,000

YEAR TO DATE THIS YEAR (gallons):

315,203,000

DIFFERENCE (gallons):

9,515,000

PERCENTAGE DIFFERENCE (+/-):

3.11%

FY 20/21 PUMPAGE PROJECTION (gallons):

330,000,000

FY 20/21 GALLONS PUMPED TO DATE:

315,203,000

CURRENT PERCENTAGE
PUMPED COMPARED TO
PROJECTION

95.52%

All table figures
are in millions of
gallons sold on
a monthly basis
per fiscal year.