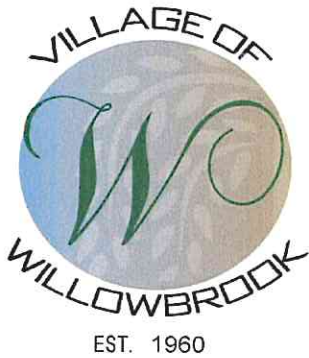




AGENDA

A MEETING OF THE MUNICIPAL SERVICES COMMITTEE TO BE HELD ON MONDAY, MAY 24, 2021, AT 5:30 P.M. AT THE VILLAGE HALL, 835 MIDWAY DRIVE, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

DUE TO THE COVID 19 PANDEMIC THE VILLAGE WILL BE UTILIZING ZOOM FOR THIS MEETING.

THE PUBLIC CAN UTILIZE THE FOLLOWING CALL IN NUMBER:

Dial in Phone Number: 312 626 6799
Code: 972 8016 4956

Written Public Comments Can Be Submitted By 5:15 pm on May 24, 2021 to apassero@willowbrook.il.us

1. CALL TO ORDER
2. ROLL CALL
3. DISCUSS – Building Permit Analysis
4. PUBLIC WORKS UPDATE
 - a. April 2021 Monthly Building Permit Reports
5. VISITOR'S BUSINESS
 - (Public comment is limited to three minutes per person)
6. ADJOURNMENT

Mayor

Frank A. Trilla

Village Clerk

Deborah A. Hahn

Village Trustees

Sue Berglund

Umberto Davi

Michael Mistele

Gayle Neal

Paul Oggerino

Gregory Ruffolo

Village Administrator

Brian Pabst

Chief of Police

Robert Schaller

Director of Finance

Carrie Dittman



VILLAGE OF WILLOWBROOK
BUILDING DEPT REVENUES VS. EXPENDITURES
FY 2016 - FY 2021

GL NUMBER	DESCRIPTION	2020-21 PROJECTED ACTIVITY
REVENUES		
01-00-310-401	BUILDING PERMITS	310,214
01-00-310-402	SIGN PERMITS	15,224
01-00-310-403	OTHER PERMITS	(24)
01-00-310-723	ELEVATOR INSPECTION FEES	21,325
TOTAL REVENUES		\$ 346,739
EXPENDITURES		
01-40-400-147	MEDICARE	1,741
01-40-400-151	IMRF	22,661
01-40-400-161	SOCIAL SECURITY	7,446
01-40-400-171	SUI - UNEMPLOYMENT	411
01-40-810-101	SALARIES - PERMANENT EMPLOYEES	97,436
01-40-810-102	OVERTIME	250
01-40-810-104	PART TIME - CLERICAL	
01-40-810-126	SALARIES - CLERICAL	24,750
01-40-810-141	HEALTH/DENTAL/LIFE INSURANCE	24,895
01-40-810-201	TELEPHONES	876
01-40-810-231	RENT - STORAGE	
01-40-810-236	RADIO PAGING SYSTEMS	
01-40-810-301	OFFICE SUPPLIES	1,500
01-40-810-302	PRINTING & PUBLISHING	2,415
01-40-810-303	FUEL/MILEAGE/WASH	450
01-40-810-304	SCHOOLS/CONFERENCES/TRAVEL	1,000
01-40-810-307	FEES/DUES/SUBSCRIPTIONS	750
01-40-810-311	POSTAGE & METER RENT	300
01-40-810-315	COPY SERVICE	5,000
01-40-810-335	CAMERA SUPPLIES	
01-40-810-345	UNIFORMS	400
01-40-810-401	OPERATING EQUIPMENT	
01-40-810-409	MAINTENANCE - VEHICLES	2,500
01-40-810-411	MAINTENANCE - RADIO EQUIPMENT	
01-40-815-212	EDP EQUIPMENT/SOFTWARE	129
01-40-815-263	EDP LICENSES	
01-40-815-267	DOCUMENT STORAGE/SCANNING	5,100
01-40-815-305	EDP PERSONNEL TRAINING	
01-40-815-306	CONSULTING SERVICES	
01-40-820-245	FEES - ENGINEERING	443

01-40-820-246	FEES - DRAINAGE ENGINEER	450
01-40-820-254	PLAN REVIEW - CIVIL ENGINEER	16,500
01-40-820-255	PLAN REVIEW - STRUCTURAL	4,500
01-40-820-257	PLAN REVIEW - PLANNER	
01-40-820-258	PLAN REVIEW - BUILDING CODE	150,000
01-40-820-259	PLAN REVIEW - DRAINAGE ENGINEER	
01-40-825-273	SELF INSURANCE - DEDUCTIBLE	
01-40-830-109	PART TIME - INSPECTOR	47,250
01-40-830-115	PLUMBING INSPECTION	3,975
01-40-830-117	ELEVATOR INSPECTION	5,170
01-40-830-119	CODE ENFORCE INSPECTION	4,000
01-40-835-611	FURNITURE & OFFICE EQUIPMENT	
01-40-835-625	VEHICLES - NEW & OTHER	
01-40-840-799	CONTINGENCIES	
	TOTAL EXPENDITURES	\$ 432,298
	NET REVENUES OVER EXPENDITURES	\$ (85,559)

2019-20 ACTIVITY	2018-19 ACTIVITY	2017-18 ACTIVITY	2016-17 ACTIVITY	2015-16 ACTIVITY
615,788	710,053	611,601	488,124	368,614
12,093	14,916	14,814	9,506	5,427
84	1,670	3,702	7,105	622
22,225	12,075	13,275	3,700	7,125
\$ 650,190	\$ 738,714	\$ 643,392	\$ 508,435	\$ 381,788
1,764	1,591	1,694	1,676	1,851
15,718	15,574	18,412	20,146	23,150
7,542	6,803	7,245	7,165	7,913
387	111	96	107	
95,376	78,333	76,478	75,066	72,001
7,736	13,472	13,784	16,009	23,703
22,868	21,889	30,074	29,993	26,844
23,892	23,149	29,072	27,937	27,587
862	701	1,011	1,077	991
315	2,300	785	1,218	804
2,153	775	627	553	578
716	909	1,044	653	832
550	1,149	1,261	1,202	1,216
439	2,585	1,165	385	690
285	451	289	443	502
4,321				
		315		
		225		
341	897	1,649	565	201
			2,432	120
6,360	31		2,503	
		192		
	7,220		5,300	
	1,450		1,450	264
2,081	23,774	77,285		
3,624	4,232	6,549	1,000	2,976

3,392	15,074	32,631	11,290	4,983
13,738	3,126	8,943	2,358	3,213
9,012	8,166	6,761	6,165	2,530
194,997	160,683	150,403	110,869	47,712
2,777	16,175	25,133	19,598	13,394
42,387	47,137	50,954	37,086	45,270
17,375	12,665	17,685	7,380	9,265
6,492	6,562	6,732	7,462	8,904
2,314	2,188	2,790	2,375	1,988
			700	

\$	489,814	\$	479,172	\$	571,284	\$	402,163	\$	329,482
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\$	160,376	\$	259,542	\$	72,108	\$	106,272	\$	52,306
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EST. 1960

Willowbrook

835 Midway Drive
Willowbrook, IL 60527-5549

Phone: (630) 323-8215 Fax: (630) 323-0787 www.willowbrookil.org

MONTHLY REPORT
MUNICIPAL SERVICES DEPARTMENT
April 2021

Mayor

Frank A. Trilla

Village Clerk

Deborah Hahn

Village Trustees

Sue Berglund

Umberto Davi

Michael Mistele

Gayle Neal

Paul Oggerino

Gregory Ruffolo

**Village
Administrator**

Brian Pabst

Chief of Police

Robert Schaller

**Director of
Finance**

Carrie Dittman

Permits Issued:

Asphalt	3
Buildout	1
Concrete	5
Deck	1
Demo	1
Demo lift	1
Dry Wall	1
Fence	1
Gas Firepl	1
Inter Rem C	1
Inter Rem R	4
Paver	2
Pergola	1
Plumbing	2
Retainwall	1
ReOccu	1
Roof	11
Shed	1
Signs	2
Water Disc	1
Water heater	1
Window/Doors	9

TOTALS 53

Plan Review Deposit Fee 2

Permit Revenue for April, 2021 \$ 22,212.58

Total Revenue Collected for Fiscal YTD \$ 334,034.34

Total Budgeted Revenue for Fiscal Year 20/21 \$ 295 000.00

Total Percentage of Budgeted Revenue
Collected to Date 113.23%

Certificate of Occupancy, Final 2

Certificate of Occupancy, Temporary 0

Respectfully submitted,



Proud Member of the
Illinois Route 66 Scenic Byway

MUNICIPAL SERVICES DEPARTMENT

PERMIT REVENUE

Fiscal Year 2020-2021

MONTH	CURRENT FISCAL YEAR 2020-2021	PRIOR FISCAL YEAR 2019-2020
MAY	\$ 41,190.44	\$ 24,660.45
JUNE	\$ 20,616.93	\$ 18,235.23
JULY	\$ 33,143.57	\$ 86,968.36
AUGUST	\$ 19,558.63	\$ 13,262.60
SEPTEMBER	\$ 25,890.62	\$ 18,390.75
OCTOBER	\$ 19,901.01	\$ 59,207.60
NOVEMBER	\$ 27,118.85	\$ 19,078.16
DECEMBER	\$ 33,403.71	\$ 19,940.06
JANUARY	\$ 27,963.17	\$ 145,370.82
FEBRUARY	\$ 32,232.50	\$ 29,837.34
MARCH	\$ 30,802.33	\$ 29,705.09
APRIL	\$ 22,212.58	\$ 146,939.37
COLLECTED REVENUE	\$ 334,034.34	\$ 611,595.83
BUDGETED REVENUE	\$ 295,000.00	\$ 280,000.00
REVENUES COLLECTED- (OVER)/UNDER BUDGET	\$ (39,034.34)	\$ (331,595.83)
PERCENTAGE OF BUDGETED REVENUE COLLECTED	113.23%	218.43%

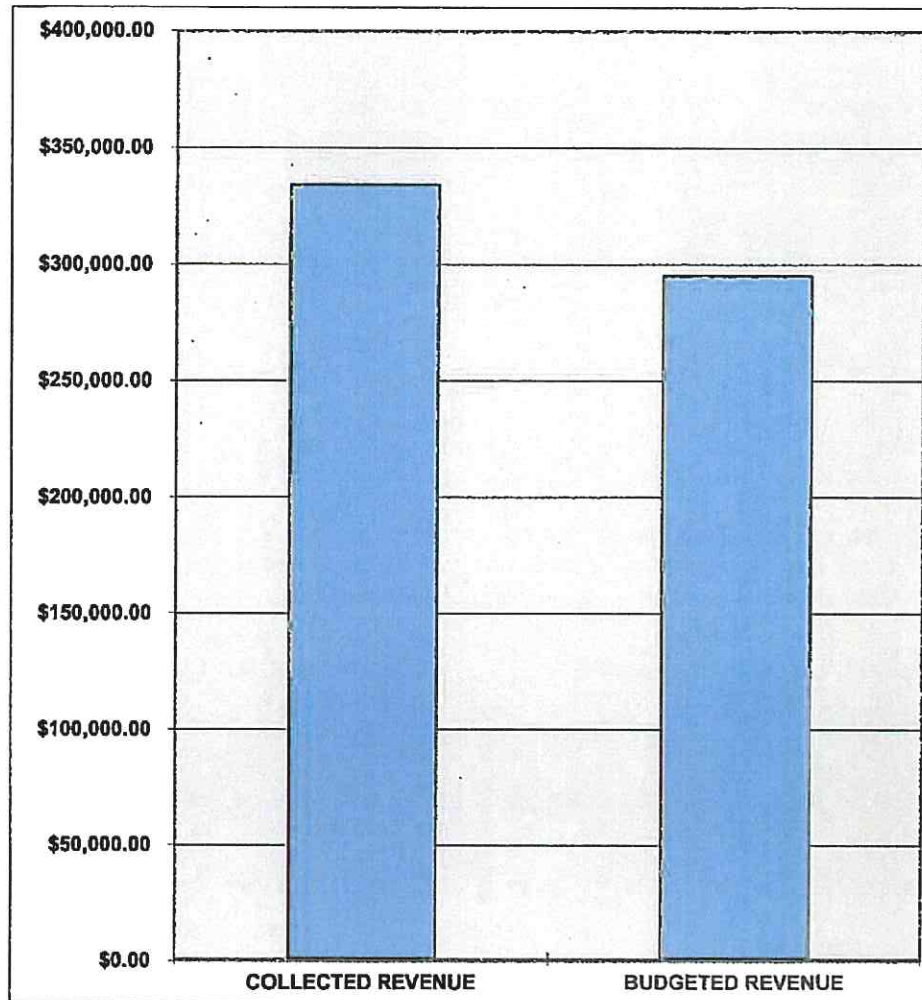
MUNICIPAL SERVICES DEPARTMENT

PERMIT REVENUE

	Fiscal Year 20-21	Fiscal Year 19-20
COLLECTED REVENUE	\$ 334,034.34	\$ 611,595.83
BUDGETED REVENUE	\$ 295,000.00	\$ 280,000.00

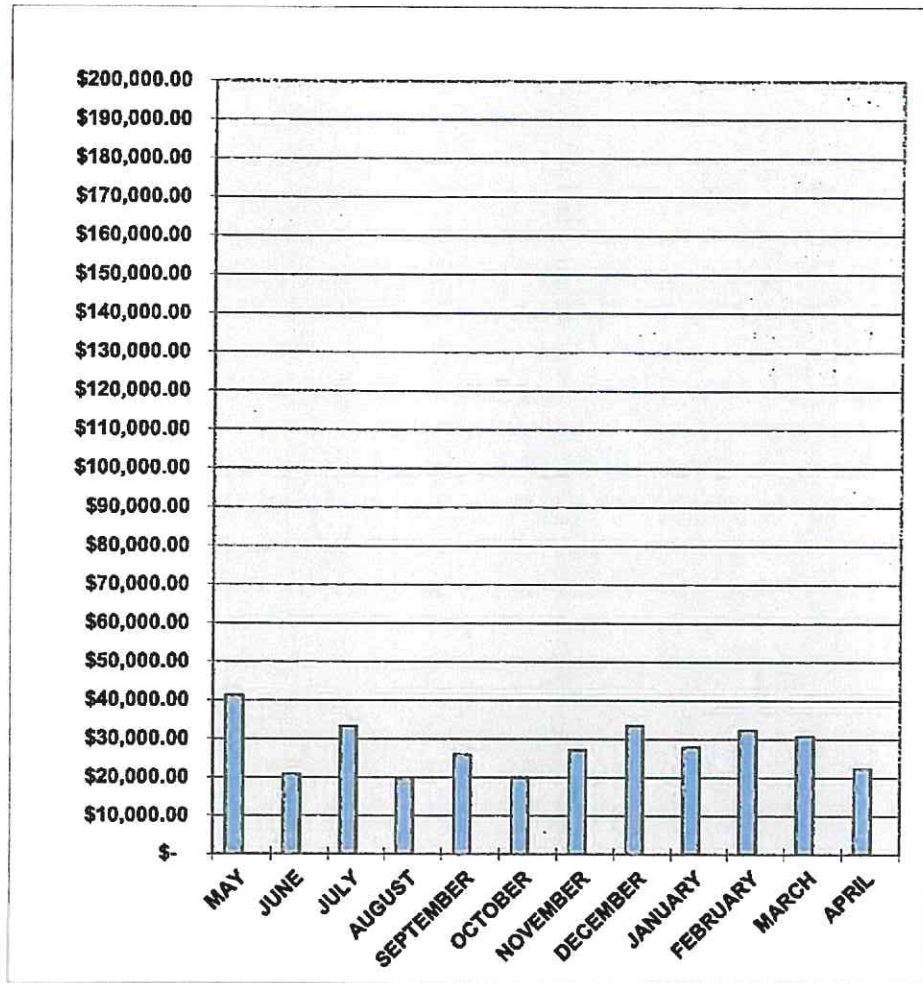
MUNICIPAL SERVICES DEPARTMENT

PERMIT REVENUE



MUNICIPAL SERVICES DEPARTMENT

PERMIT REVENUE



Permit	Date Issued:	Date Released:	Date Permit Expires:	Name:	Address:	Permit Purpose:	Business Name:	Fee:	RES / COMM:	Valuation:
21-076	03/30/21	04/01/21	09/30/22		201 Lake Hinsdale	Plumbing building	Lake Hinsdale Condo	\$ 335.00	M	\$ 28,360.00
21-081	03/31/21	04/01/21	09/30/22		208 Rodgers	Roof		\$ 100.00	R	\$ 14,000.00
21-082	03/31/21	04/01/21	09/30/22		6334 Brenton Lakes	Roof		\$ 100.00	R	\$ 11,000.00
21-083	03/31/21	04/01/21	09/30/22		6407 Emerald Ct	Roof		\$ 100.00	R	\$ 11,000.00
21-084	03/31/21	04/01/21	09/30/22		6310 Brenton Lakes	Roof		\$ 100.00	R	\$ 11,000.00
21-085	03/31/21	04/01/21	09/30/22		7729 Cherry Tree Ln	Roof		\$ 100.00	R	\$ 17,192.09
21-091	04/05/21	04/05/21	06/30/21		7611 Kingbird	Plan Review Fee	Target	\$ 1,000.00	C	
21-086	04/01/21	04/05/21	10/04/22		501 Lake Hinsdale	Lobby Windows	Lake Hinsdale Condo	\$260.00	M	\$ 1,650.00
21-089	04/01/21	04/05/21	10/04/22		7301 Kingery Hwy,	Asphalt Parking lot	Willowbrook Ford	\$500.00	C	\$ 62,800.00
21-088	04/01/21	04/05/21	03/06/21		6145 Knollwood Ct # 104	Windows		\$ 190.00	M	\$ 9,060.00
21-090	04/02/21	04/06/21	10/05/22		130 Sunset Ridge Road	Asphalt Drive Way		\$ 240.00	R	\$ 3,650.00
21-094	04/06/21	04/06/21	10/05/22		118 59th Street	Windows/door		\$ 215.00	R	\$ 13,231.00
21-092	04/06/21	04/07/21	10/06/22		8120 Willowood Ln	Fence		\$ 190.00	R	\$ 8,537.00
21-096	04/07/21	04/07/21	10/06/22		201 Sunset Ridge Road	Roof		\$ 100.00	R	\$ 7,000.00
21-095	04/08/21	04/08/21	10/07/22		406 Wedgewood Ct	Plumbing RPZ		\$ 215.00	R	\$ 700.00
21-101	04/12/21	04/12/21	10/11/22		7 Kane Ct	Basement bathroom		\$ 440.00	R	\$ 8,000.00
21-099	04/08/21	04/13/21	01/13/00		207 Somerset Road	Gas fireplace Indoor		\$ 315.00	R	\$ 9,600.00
21-100	04/09/21	04/13/21	10/12/22		8440 Tennessee Ave	Water Disconnect		\$ 335.00	R	\$ 2,500.00
21-103	04/12/21	04/13/21	10/12/22		6133 Bentley Ave	Garage roof		\$ 80.00	R	\$ 5,035.00
21-104	04/12/21	04/13/21	10/12/22		8427 Waterford Ct	Roof		\$ 100.00	R	\$ 17,600.00
21-105	04/13/21	04/13/21	10/12/22		8653 Wedgewood Ln	Water Heater		\$ 100.00	R	\$ 1,500.00
21-098	04/08/21	04/15/21	10/14/22		444 Stonegate Court	additional bathroom8		\$ 988.50	R	\$ 33,450.00
21-025	03/29/21	04/16/21	10/15/22		864 75th Street	Inter Alterations	Pizza Q	\$ 2,794.10	C	\$ 1,000.00
21-109	04/14/21	04/16/21	03/17/21		28 Highridge Road	Deck replacement		\$ 490.00	M	\$ 7,400.00
21-110	04/16/21	04/16/21	10/15/22		7815 Brookbank Road	Inter. Remodel		\$ 1,410.84	R	\$ 15,000.00
21-115	04/19/21	04/19/21	06/30/21		20 W 75th Street	Build out	IL Bone & Join	\$ 2,500.00	C	
21-077	03/30/21	04/20/21	10/19/22		201 Lake Hinsdale	Drywall	Lake Hinsdale Condo	\$ 335.00	M	\$ 3,700.00
21-112	04/19/21	04/20/21	10/19/22		6920 Kingery Hwy	Parking Lot	Blinnys Bev. Depot	\$ 560.00	C	\$ 31,800.00
21-107	04/13/21	04/21/21	10/20/22		8400 Tremont St	Concrete		\$ 290.00	R	\$ 22,445.00
21-114	04/19/21	04/21/21	10/20/22		8440 Tennessee Ave	Demo		\$ 1,690.00	R	\$ 10,000.00
21-120	04/21/21	04/21/21	10/20/22		640 Executive Dr	Re-occupancy	Jay Builders Group	\$ 250.00	C	
21-053	04/16/21	04/22/21	10/21/22		6705 Kingery	Build out	KVM property	\$ 6,779.24	C	\$ 45,000.00
21-108	04/14/21	04/22/21	10/21/22		215 63rd Street	Removal of Lift chair	Midtown Athletic	\$ 500.00	C	
21-121	04/21/21	04/22/21	10/21/22		7819 Virginia Ct	Patio door		\$ 190.00	R	\$ 4,479.00
21-122	04/21/21	04/22/21	10/21/22		742 73rd Ct	Window		\$ 190.00	R	\$ 2,330.00
21-124	04/21/21	04/22/21	11/27/20		231 Stanhope #C	Window		\$ 240.00	M	\$ 3,847.00
21-125	04/21/21	04/22/21	10/21/22		409 Waterford Dr	Concrete & Shed		\$ 198.80	R	\$ 7,200.00
21-127	04/21/21	04/22/21	10/21/22		6144 Willowood Ln	Roof		\$ 100.00	R	\$ 19,480.00
21-128	04/21/21	04/22/21	10/21/22		359 Coralynn Ct	Roof		\$ 100.00	R	\$ 17,750.00
21-113	04/19/21	04/22/21	10/21/22		335 59th Street	Door		\$ 190.00	R	\$ 9,366.00
21-119	04/21/21	04/22/21	10/21/22		6541 Snug Harbor Dr	Window/Door		\$ 215.00	R	\$ 25,414.00
21-093	04/06/21	04/23/21	10/22/22		6350 Clarendon Hills Road	Drive way pavers		\$ 365.00	R	\$ 21,000.00
21-126	04/21/21	04/23/21	10/22/22		812 68th Street	Roof		\$ 100.00	R	\$ 12,474.88
21-052	03/08/21	04/26/21	10/25/22		86 W 63rd Street	Sign	Willowbrook Pet Clinic	\$ 604.50	C	\$ 4,640.00
21-074	03/29/21	04/26/21	10/25/22		864 75th Street	Sign	Pizza Q	\$ 851.60	C	
21-116	04/20/21	04/26/21	10/25/22		422 Ridgemoor	Patio/Pergola		\$ 365.00	R	\$ 42,632.00
21-130	04/26/21	04/26/21	10/25/22		304 Chatelaine Ct	Concrete Patio		\$ 200.00	R	\$ 8,000.00
21-087	04/01/21	04/27/21	10/26/22		207 Somerset Road	Bathroom remodel		\$ 440.00	R	\$ 13,000.00
21-132	04/26/21	04/27/21	10/26/22		215 Sunset Ridge	Concrete DW		\$ 240.00	R	\$ 8,000.00
21-135	04/27/21	04/27/21	10/25/28		310 63rd St	Paver Patio		\$ 200.00	R	\$ 10,270.00
21-013	01/22/21	04/28/21	10/27/22		6401 Clarendon Hills Rd	Window		\$ 190.00	M	\$ 6,125.00
21-102	04/12/21	04/28/21	10/27/22		341 Chatelaine Court	Blacktop Driveway		\$ 240.00	R	\$ 3,900.00

Permit	Date Issued:	Date Released:	Date Permit Expires:	Name:	Address:	Permit Purpose:	Business Name:	Fee:	RES / COMM:	Valuation:
21-136	04/28/21	04/29/21	10/28/22		8333 Martin Drive	Driveway asphalt		\$ 240.00	R	\$ 7,430.00
21-141	04/29/21	04/30/21	10/29/22		346 Willowood Lane	Retaining wall		\$ 290.00	R	\$ 5,990.00
21-144	04/30/21	04/30/21	10/29/22		7706 Appletree Lane	Concrete DW/apron		\$ 240.00	R	\$ 14,500.00
			06/30/01							

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GL ACTIVITY REPORT FOR WILLOWBROOK
 FROM 01-00-310-401 TO 01-00-310-401
 TRANSACTIONS FROM 04/01/2021 TO 04/30/2021

Page: 1/1

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 01 GENERAL FUND							
04/01/2021			01-00-310-401 BUILDING PERMITS		BEG. BALANCE		(293,872.56)
04/01/2021	CR	RCPT	Building Dept. Invoice 04/01/2021			460.00	(294,332.56)
04/02/2021	CR	RCPT	Building Dept. Invoice 04/02/2021			300.00	(294,632.56)
04/02/2021	CR	RCPT	Building Dept. Invoice 04/02/2021			335.00	(294,967.56)
04/05/2021	CR	RCPT	Building Dept. Invoice 04/05/2021			1,820.00	(296,787.56)
04/06/2021	CR	RCPT	Building Dept. Invoice 04/06/2021			430.00	(297,217.56)
04/07/2021	CR	RCPT	Building Dept. Invoice 04/07/2021			135.00	(297,352.56)
04/07/2021	CR	RCPT	Building Dept. Invoice 04/07/2021			315.00	(297,667.56)
04/07/2021	BD	TRX	SUMMARY BD 04/07/2021			365.00	(298,032.56)
04/08/2021	CR	RCPT	Building Dept. Invoice 04/08/2021			215.00	(298,247.56)
04/08/2021	CR	RCPT	Building Dept. Invoice 04/08/2021			190.00	(298,437.56)
04/12/2021	CR	RCPT	Building Dept. Invoice 04/12/2021			335.00	(298,772.56)
04/12/2021	CR	RCPT	Building Dept. Invoice 04/12/2021			440.00	(299,212.56)
04/13/2021	CR	RCPT	Building Dept. Invoice 04/13/2021			100.00	(299,312.56)
04/13/2021	CR	RCPT	Building Dept. Invoice 04/13/2021			315.00	(299,627.56)
04/14/2021	CR	RCPT	Building Dept. Invoice 04/14/2021			180.00	(299,807.56)
04/15/2021	CR	RCPT	Building Dept. Invoice 04/15/2021			988.50	(300,796.06)
04/16/2021	CR	RCPT	Building Dept. Invoice 04/16/2021			1,700.84	(302,496.90)
04/19/2021	CR	RCPT	Building Dept. Invoice 04/19/2021			294.10	(302,791.00)
04/20/2021	CR	RCPT	Building Dept. Invoice 04/20/2021			2,500.00	(305,291.00)
04/20/2021	CR	RCPT	Building Dept. Invoice 04/20/2021			335.00	(305,626.00)
04/20/2021	BD	TRX	SUMMARY BD 04/20/2021			385.00	(306,011.00)
04/21/2021	CR	RCPT	Building Dept. Invoice 04/21/2021			500.00	(306,511.00)
04/21/2021	CR	RCPT	Building Dept. Invoice 04/21/2021			250.00	(306,761.00)
04/22/2021	CR	RCPT	Building Dept. Invoice 04/22/2021			4,578.04	(311,339.04)
04/22/2021	CR	RCPT	Building Dept. Invoice 04/22/2021			625.00	(311,964.04)
04/23/2021	CR	RCPT	Building Dept. Invoice 04/23/2021			300.00	(312,264.04)
04/26/2021	CR	RCPT	Building Dept. Invoice 04/26/2021			485.00	(312,749.04)
04/27/2021	CR	RCPT	Building Dept. Invoice 04/27/2021			975.00	(313,724.04)
04/28/2021	CR	RCPT	Building Dept. Invoice 04/28/2021			160.00	(313,884.04)
04/28/2021	CR	RCPT	Building Dept. Invoice 04/28/2021			240.00	(314,124.04)
04/29/2021	CR	RCPT	Building Dept. Invoice 04/29/2021			190.00	(314,314.04)
04/30/2021	CR	RCPT	Building Dept. Invoice 04/30/2021			450.00	(314,764.04)
04/30/2021	CR	RCPT	Building Dept. Invoice 04/30/2021			200.00	(314,964.04)
04/30/2021			01-00-310-401	END BALANCE	0.00	21,091.48	(314,964.04)

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DB: Willowbrook

GL ACTIVITY REPORT FOR WILLOWBROOK
FROM 01-00-310-402 TO 01-00-310-402
TRANSACTIONS FROM 04/01/2021 TO 04/30/2021

Page: 1/1

Date	JNL	Type	Description	Reference #	Debits	Credits	Balance
Fund 01 GENERAL FUND							
04/01/2021			01-00-310-402 SIGN PERMITS		BEG. BALANCE		(15,224.20)
04/01/2021	CR	RCPT	Building Dept. Invoice 04/01/2021			385.00	(15,609.20)
04/20/2021	BD	TRX	SUMMARY BD 04/20/2021			466.60	(16,075.80)
04/27/2021	CR	RCPT	Building Dept. Invoice 04/27/2021			269.50	(16,345.30)
04/30/2021			01-00-310-402	END BALANCE	0.00	1,121.10	(16,345.30)