

A G E N D A

REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, AUGUST 9 2021, AT 6:30 P.M. AT THE WILLOWBROOK POLICE DEPARTMENT TRAINING ROOM, 7760 QUINCY STREET, WILLOWBROOK, IL, DUPAGE COUNTY, ILLINOIS

**DUE TO THE COVID 19 PANDEMIC, THE VILLAGE WILL BE UTILIZING A ZOOM WEBINAR. MEMBERS OF THE PUBLIC CAN ATTEND THE MEETING VIA ZOOM WEBINAR BY VIDEO OR AUDIO. IF A MEMBER IS USING ZOOM, PLEASE EITHER USE YOUR PHONE OR COMPUTER, NOT BOTH.**

**THE PUBLIC CAN UTILIZE THE FOLLOWING CALL IN NUMBER:**

**Dial in Phone Number: 312-626-6799**

**Meeting ID: 964 8770 2115**

**Written Public Comments Can Be Submitted By 5:15 P.M. on August 9, 2021, to [shalloran@willowbrook.il.us](mailto:shalloran@willowbrook.il.us)**

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. VISITORS' BUSINESS - Public Comment is Limited to Three Minutes Per Person
5. OMNIBUS VOTE AGENDA:
  - a. Waive Reading of Minutes (APPROVE)
  - b. Minutes - Regular Board Meeting - July 26, 2021 (APPROVE)
  - c. Warrants - \$ 145,295.41 (APPROVE)
  - d. July Monthly Financial Report
  - e. ORDINANCE NO. - An Ordinance Extending Temporary Executive Powers Pursuant to 65 ILCS 5/11-1-6. (PASS)
  - f. ORDINANCE NO. - An Ordinance Amending Section 5-1-14, Entitled "Lateral Hiring Of Police Officers," Of Chapter 1, Entitled "Police Department" Of Title 5, Entitled "Police Regulations," Of The Willowbrook Municipal Code (PASS)

g. RESOLUTIONS RELATED TO REDGRAVE, LLP

- i. A Resolution Approving A Legal Services Engagement Agreement With Redgrave, LLP To Provide Legal Counsel And Advice To The Village Regarding Data Security Incident Remediation.  
(ADOPT)
- ii. A Resolution Approving And Authorizing The Transfer Of Certain Legal Representation Files To The Law Firm Of Redgrave, LLP (ADOPT)

NEW BUSINESS

6. ORDINANCE NO. - An Ordinance Waiving Competitive Bidding, Approving And Authorizing The Purchase Of One (1) 2020 Dodge Durango Police Patrol Package Vehicle, Including Upfitting, From The John Jones Automotive Group At A Cost Not To Exceed \$41,099.65. (PASS)
7. RESOLUTION NO. - A Resolution Of The Village Of Willowbrook Accepting, Approving And Authorizing The Village Mayor To Execute An Agreement With Houseal Lavigne Associates, LLC For Services In Connection With The Preparation Of The Willowbrook Zoning, Subdivision And Development Code Update.  
(ADOPT)
8. ORDINANCE NO. - An Ordinance Of The Village Of Willowbrook Amending Section 4-1-4 Entitled "Duties", Of Chapter 1 Entitled "Department Of Municipal Services", Of Title 4 Entitled "Municipal Services", Of The Village Code Of Ordinances Of The Village Of Willowbrook, DuPage County, Illinois.  
(PASS)
9. RESOLUTION NO. - A Resolution Of The Village Of Willowbrook Ratifying, Approving And Accepting A Proposal From Sikich, LLP To Provide Professional IT Support Services To The Village Of Willowbrook (ADOPT)
10. DISCUSSION - DISCUSS GATEWAY SIGNAGE TYPES AND LOCATIONS (RECEIVE)

PRIOR BUSINESS

11. TRUSTEE REPORTS
12. ATTORNEY'S REPORT
13. CLERK'S REPORT
14. ADMINISTRATOR'S REPORT
15. MAYOR'S REPORT
16. ADJOURNMENT

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, JULY 26, 2021, AT 6:30 P.M. AT THE WILLOWBROOK POLICE DEPARTMENT TRAINING ROOM 7760 QUINCY STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

DUE TO THE COVID 19 PANDEMIC, THE VILLAGE WILL BE UTILIZING A ZOOM CONFERENCE CALL FOR THIS MEETING.

1. CALL TO ORDER

The meeting was called to order at 6:30 P.M. by Mayor Frank Trilla.

2. ROLL CALL

Those physically present at roll call were Mayor Frank A. Trilla, Village Clerk Deborah Hahn, Village Trustees Sue Berglund, Umberto Davi, Michael Mistele, Gayle Neal, Greg Ruffolo, Village Administrator Brian Pabst, Assistant Village Administrator Sean Halloran, Director of Finance Carrie Dittman, Chief Robert Schaller, Deputy Chief Lauren Kaspar and Deputy Clerk Christine Mardegan.

Present via conference call, due to the COVID-19 pandemic, were Trustee Paul Oggerino, Village Attorney Thomas Bastian, Building Official Roy Giuntoli, and Municipal Services Foreman AJ Passero.

\*\*\* Parks and Recreation Manager John Fenske joined via zoom at 6:33 p.m.

Absent: None.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Ron Kanaverskis to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None presented, and no written comments were received.

5. PRESENTATION – Pillar of the Village Award.

Mayor Trilla presented Ron Kanaverskis with the Pillar of the Village Award, recognizing his 20 years of service on the Parks and Recreation Committee.

The Mayor thanked Kanaverskis for twenty years of service and dedication.

Kanaverskis commented that it was a pleasure serving the Village.

OMNIBUS VOTE AGENDA

Mayor Trilla read over each item in the Omnibus Vote Agenda for the record.

6. OMNIBUS VOTE AGENDA:

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - July 12, 2021 (APPROVE)
- c. Minutes - Special Board Meeting - July 12, 2021
- d. Minutes - Special Board Meeting - July 13, 2021
- e. Warrants - \$514,145.27 (APPROVE)
- f. ORDINANCE NO. 21-O-35 - An Ordinance Extending Temporary Executive Powers Pursuant to 65 ILCS 5/11-1-6. (PASS)
- g. ORDINANCE NO. 21-O-36 AN ORDINANCE WAIVING COMPETITIVE BIDDING, APPROVING AND AUTHORIZING THE PURCHASE OF ONE (1) 2020 DODGE DURANGO POLICE PATROL PACKAGE VEHICLE, INCLUDING UPFITTING, FROM THE JOHN JONES AUTOMOTIVE GROUP AT A COST NOT TO EXCEED \$41,562.85 (PASS)
- h. RESOLUTION NO. 21-R-52 A RESOLUTION ACCEPTING AND APPROVING A PROPOSAL FROM AT&T/FIRSTNET TO PROVIDE CELLULAR TELEPHONE SERVICE TO THE VILLAGE OF WILLOWBROOK (ADOPT)
- i. RESOLUTION NO. 21-R-53 A RESOLUTION APPROVING AND AUTHORIZING THE PURCHASE OF TWO (2) RECON POLICE ALL-TERRAIN COMMANDO POWER BICYCLES (ADOPT)

Mayor Trilla asked the Board if there were any items to be removed from Omnibus Vote Agenda.

Trustee Berglund requested 6i removed from the Omnibus Vote Agenda for further discussion.

Clerk Hahn asked to amend the minutes from the Regular Meeting on July 12<sup>th</sup>. They should read Paul Oggerino and Greg Ruffolo. The Special Meeting on July 13<sup>th</sup> minutes should add the Clerk's name

to the roll call as absent. The July 12<sup>th</sup> Special Meetings minutes add the Clerk's name to the agenda.

MOTION: Made by Trustee Davi and seconded by Trustee Ruffolo to adopt the consent agenda excluding item 6i and the minutes as amended for the Omnibus Vote Agenda and with corrections to the July 12 Regular Meeting, July 12<sup>th</sup> Special Meeting and July 13 Special Meeting minutes to correct the scrivener's errors.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Mistele, Neal, Oggerino, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

Mayor Trilla read Resolution 21-R-53:

RESOLUTION NO. 21-R-53 A RESOLUTION APPROVING AND AUTHORIZING THE PURCHASE OF TWO (2) RECON POLICE ALL-TERRAIN COMMANDO POWER BICYCLES (ADOPT)

Motion: Made by Trustee Davi and seconded Trustee Mistele to discuss Resolution 21-R-53.

Trustee Berglund asked why we are entertaining the purchase of these bicycles?

Chief Schaller explained that they would be for our bike unit, and new bicycles will replace the ones we have that are ten (10) years old. This would be returning budgeted items that we have in the budget for 2021/2022.

Trustee Berglund stated that she had not seen an officer in the Village on a bicycle in at least five (5) years.

Chief Schaller answered that the department has been understaffed for years.

Trustee Davi shared a discussion in the Public Safety Meeting and asked the Chief to explain what was said.

Chief Schaller reported at the Public Safety Meeting that there was a consensus to purchase the bicycles.

Trustee Davi mentioned that officers get recognized on the bikes, and the citizens appreciate the interaction.

Chief Schaller agreed with Trustee Davi.

Trustee Berglund asked other than Parks where will these bikes be used?

Chief Schaller stated that they would be used in residential areas, apartments on the north end of town, anywhere where Patrol vehicles can not fit, and walkways of gated communities.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Mistele, Neal, Oggerino, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

7. DISCUSSION - A MOTION TO APPROVE CITIZEN'S LIFESAVING AWARD FOR ROBERT HOLLIGER (RECEIVE)

Chief Schaller presented and thanked Robert Holliger with a Citizens' Lifesaving award. Willowbrook Police Department General Order allows for citizens to be honored for the following:

Citizen's Lifesaving Award- Awarded by the Chief of Police to any community member for actions that resulted in the preservation of another life.

On May 24th, 2021, Willowbrook officers were dispatched to an ambulance assist for a full arrest at Tameling Industries. Upon arrival, Officer Johnson relieved the individual, Robert Holliger, performing Cardiopulmonary Resuscitation (CPR) on the unresponsive victim. Officer Handzik deployed an Automated External Defibrillator (AED) and delivered a shock to the victim. After checking for responsiveness, a faint pulse was detected.

Officer Handzik nominated Mr. Holliger to receive the Willowbrook Police Department Citizen's Lifesaving Award. His quick actions during this medical emergency directly resulted in the preservation of the victim's life. The Willowbrook Police Department wishes to recognize and commend Mr. Holliger's life-saving actions.

8. DISCUSSION - DISCUSS MAP ALTERNATIVES FOR THE PROPOSED TAX INCREMENT FINANCE DISTRICT (RECEIVE)

Administrator Pabst shared at January 27, 2020, and the February 24, 2020, Municipal Service Committees. Staff highlighted the findings of the Executive Plaza Drainage Master Plan and reviewed the most feasible design option to elevate the roadway construct underground stormwater storage. This concept would provide a 100-year level of protection while making the roadway passable to car

traffic. The projected project cost is estimated at +/- \$2 million plus the required engineering design cost.

Administrator Pabst explained three different options using large colored maps outlining exhibit maps.

**Exhibit 1** - The existing map that was approved by the Board of Trustees at the May 26, 2020, meeting.

**Exhibit 4** - Adds twelve (12) residential properties off 73<sup>rd</sup> Court for possible redevelopment opportunities along with the shopping center located at 72<sup>nd</sup> Court and Kingery Highway. Additional properties include redevelopment opportunities at 7301 Kingery Highway and 7345 Kingery Highway.

**Exhibit 5** - Includes all the properties from Exhibit 2 and adds the following properties for possible commercial redevelopment at 7409 Kingery Highway, 7410 Quincy Street, 7505 Kingery Highway, 825 75<sup>th</sup> street, 7535 Kingery Highway, and 7550 Quincy Street. These properties present possible redevelopment opportunities along the Quincy corridor as well as environmental redevelopment areas on Midway and Quincy, and hospitality or business redevelopment throughout the TIF.

Administrator Pabst asked if the Board had any question for Dan Lynch the Engineer from Christopher Burke Engineering.

Trustee Davi asked, "How does this work?"

Consultant Lynch stated the streets from Executive Drive experience moderate to heavy flooding. The assignment was to look at alternatives to alleviate the flooding on the streets. One alternative was to lower the flood elevation, but this required a great amount of storage so, it was not possible.

The next alternative was to look at a concept to move the water down the stream by building additional storm sewer, but we would need to build storage south of I-55, so it would not increase flooding downstream. This would be a problem because it would require access to property outside of Willowbrook.

Another option would be raising the streets and adding the storage to compensate for that level of flood water would be placed underground, likely within the right-of-way of those streets. The reason we compensate, if we just fill it, it overflows and risk damaging adjoining properties. So, we compensate by creating a comparable volume underground.

Question: So, they dig a tunnel?

Consultant Lynch continues: We've looked at two alternatives in our preliminary analysis.

One would be to use oversized pipes underground. The other would be to use a large, 3-inch rock, and store water in the space between the rocks to get that volume of storage. And one benefit going that route, we'd have to raise the area anyway so that could be efficient to do so.

Mayor Trilla: Dan (Consultant Lynch) described the problem. The TIF is the method we'd use to pay for it.

Administrator Pabst explained that the second half of the study would be to look at creating the TIF district. The TIF district has been reviewed and we're now considering expanding the TIF. The pros for expanding would be to capture more EAV in the TIF district therefore capture more revenue to address projects as we mentioned; the Executive Drive is about a \$2.5 million project. The Corridor project on the south end of town, already adopted, could also be funded.

To finance this, the SSA would have been far too high, whereas the TIF does not make taxes higher on property owners. It diverts revenue from a frozen base in the future; 22 years into it to a bank account that we can only use for certain things that are TIF compliant. Bill McKenna, from Kane McKenna Associates is here for technical questions.

So that's the second one, Exhibit #4. We have 3 residential properties here already in the current, approved plan. The second incorporates the Stat's strip center and single family behind it, all the way down to just north of 75<sup>th</sup> Street not incorporating the FedEx shopping center.

The third option, Exhibit #5, expanding further, included the properties identified in Exhibit #4, and down to Panda Express site to include the Red Roof Inn south of that and the small 1-story commercial building and a couple of brick buildings facing Quincy.

So, the boundaries could either stay with the original plan including the dealership and stop at 73<sup>rd</sup> Court just north of the FedEx shopping center or include those plus the Red Roof Inn and the Shell station and expand further.

The pros would be more money coming into the Village. The con would be that one, during the analysis whether the properties will qualify for a TIF, which we think they will. If they do qualify, our suggestion at staff level is to incorporate these. At this time, no TIF money has been promised to anyone. The only thing we've discussed at staff level is to address the Executive Drive project.

Mayor Trilla asked if this addresses the problem on Madison Street.

Administrator Pabst responded: No because Madison is a county road. In addressing the problem at the intersection of Executive Drive and Madison we do cross Madison; we could put money toward that from the TIF district. But up and down Madison, no, we couldn't use TIF funds.

Mayor Trilla asked if on the 3<sup>rd</sup> option (#5), could we not go all the way down?

Administrator Pabst clarified that the properties within the district must comply with the TIF policy.

Trustee Mistele asked if the newer developments already have storm water compensation.

Administrator Pabst confirmed that the property owners had to comply with the storm water ordinance.

Mayor Trilla advised that we have not gone to the county on this although they have been very amiable to work with.

Administrator Pabst confirmed that there are two areas the county has control over. The county control of Madison Street should have no impact on the Executive Drive project. The county will do a study and get back to the Village if that's true or not.

Trustee Mistele asked if we have an estimate of the revenue generated from the TIF districts.

Administrator Pabst advised not yet. The borders would need to be defined and then an analysis performed. He then asked the Board which option they preferred - staying with the original outline or moving to a "bigger footprint" to incorporate more territory.

Mayor Trilla wanted to know why there was a "gap" on the map, skipping over some areas.

Administrator Pabst explained that one of the determining factors of a TIF district is valuation, so that newer facilities had to weigh against that factor. The area is also being evaluated to qualify for a conservation district. This says theoretically you want to keep the area the same type of district as it is. It also means there are less factors needed for qualification.

The consensus of the Board was that five Trustees liked the maximizing Exhibit #5 (third choice) and one preferred the expanded Exhibit #4 (second choice).

PRIOR BUSINESS

9. TRUSTEE REPORTS

Trustee Neal had no report.

Trustee Ruffolo had no report.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi had no report.

Trustee Oggerino had no report.

10. ATTORNEY'S REPORT

Attorney Bastian had no report.

11. CLERK'S REPORT

Clerk Hahn had no report.

12. ADMINISTRATOR'S REPORT

Administrator Pabst had no report but asked the board to review the handout on the Village's 2021-2022 Strategic Initiatives.

Trustee Mistele asked if we have any information on the malware attack.

Administrator Pabst reported they do not know who or how the attack was conducted, but that there is no information verifying that they took any personal data, which is good. Once the report is received from the consultant, that information would be passed on the Chief to let the Union know.

13. MAYOR'S REPORT

Mayor Trilla shared that we continue to get feedback from the attorney regarding recovery of some of the expenses from the legal fees associated with Sterigenics, continuing to the next step to

locate an attorney on a contingent basis. This led us to seek additional legal advice. Burr Ridge, Hinsdale, Darien and Clarendon Hills are in full support of Village.

14. ADJOURNMENT

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund to adjourn the Regular Meeting at the hour of 7:10 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Mistele, Neal, Oggerino and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ, and APPROVED.

\_\_\_\_\_, 2021.

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Frank A. Trilla, Mayor

Minutes transcribed by Deputy Clerk Christine Mardegan.

[Return to Agenda](#)

W A R R A N T S

August 9, 2021

GENERAL CORPORATE FUND	-----	\$139,481.51
WATER FUND	-----	\$5,813.90
TOTAL WARRANTS	-----	\$145,295.41

Carrie Dittman, Director of Finance



APPROVED:  
Frank A. Trilla, Mayor

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## CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWSBROOK

CHECK DATE FROM 07/28/2021 - 08/10/2021

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
08/10/2021	APCH	215(E)*#	INTERGOVERNMENTAL PERSONNEL	EMP DED PAY- INSURANCE	210-204	00	15,543.28
				LIFE INSURANCE - ELECTED OFFICIALS	410-141	05	76.80
				LIFE INSURANCE - COMMISSIONERS	435-148	07	17.40
				HEALTH/DENTAL/LIFE INSURANCE	455-141	10	194.08
				HEALTH/DENTAL/LIFE INSURANCE	455-141	10	3,079.10
				HEALTH/DENTAL/LIFE INSURANCE	510-141	15	600.67
				LIFE INSURANCE - PLAN COMMISSION	510-340	15	87.60
				HEALTH/DENTAL/LIFE INSURANCE	610-141	25	2,988.47
				HEALTH/DENTAL/LIFE INSURANCE	630-141	30	31,709.38
				HEALTH/DENTAL/LIFE INSURANCE	710-141	35	3,383.18
				HEALTH/DENTAL/LIFE INSURANCE	810-141	40	1,831.05
				CHECK APCHK 215(E) TOTAL FOR FUND 01:			59,511.01
08/10/2021	APCH	216(E)*#	WEX BANK	FUEL/MILEAGE/WASH	455-303	10	38.00
				FUEL/MILEAGE/WASH	630-303	30	5,245.44
				FUEL/MILEAGE/WASH	710-303	35	756.10
				FUEL/MILEAGE/WASH	810-303	40	99.26
				CHECK APCHK 216(E) TOTAL FOR FUND 01:			6,138.80
08/10/2021	APCH	97411	4IMPRINT INC	EMPLOYEE RECOGNITION	630-309	30	435.28
08/10/2021	APCH	97412	ACCOUNTTEMPS	CONSULTING FEES - CLERICAL	471-253	10	742.50
				CONSULTING FEES - CLERICAL	471-253	10	580.20
				CONSULTING FEES - CLERICAL	471-253	10	832.50
				CONSULTING FEES - CLERICAL	471-253	10	825.00
				CONSULTING FEES - CLERICAL	471-253	10	780.00
				CHECK APCHK 97412 TOTAL FOR FUND 01:			3,760.20
08/10/2021	APCH	97413	ACTUATE LAW LLC	CRISIS MANAGEMENT	475-367	10	1,640.00
08/10/2021	APCH	97414	ADVANCE WIRING SOLUTIONS	JAIL SUPPLIES	650-343	30	6,680.00
				JAIL SUPPLIES	650-343	30	1,865.00
				CHECK APCHK 97414 TOTAL FOR FUND 01:			8,545.00
08/10/2021	APCH	97415	AFTERMATH, INC.	JAIL SUPPLIES	650-343	30	155.00
08/10/2021	APCH	97416	ARTISTIC ENGRAVING	OPERATING EQUIPMENT	630-401	30	202.54
08/10/2021	APCH	97417	AXON ENTERPRISE, INC	OPERATING EQUIPMENT	630-401	30	764.40
08/10/2021	APCH	97418	CAMEO ELECTRIC INC	BUILDING IMPROVEMENTS	485-602	10	640.00
08/10/2021	APCH	97419	CETRICE WRIGHT	PARK PERMIT FEES	310-814	00	100.00

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Fund: 01 GENERAL FUND							
08/10/2021	APCH	97420#	CHRISTOPHER B. BURKE	PRINTING & PUBLISHING	510-302	15	232.00
				FEES - ENGINEERING-REIMB	520-245	15	165.00
				FEES - ENGINEERING-REIMB	520-245	15	260.00
				FEES - ENGINEERING	720-245	35	110.00
				FEES - ENGINEERING	720-245	35	1,752.50
				FEES - ENGINEERING	720-245	35	662.00
				FEES - ENGINEERING	720-245	35	1,357.50
				PLAN REVIEW - CIVIL ENGINEER-REIMB	820-254	40	110.00
				PLAN REVIEW - CIVIL ENGINEER-REIMB	820-254	40	81.12
				PLAN REVIEW - CIVIL ENGINEER-REIMB	820-254	40	220.00
				PLAN REVIEW - CIVIL ENGINEER	820-254	40	203.00
				PLAN REVIEW - CIVIL ENGINEER	820-254	40	330.00
				PLAN REVIEW - CIVIL ENGINEER-REIMB	820-254	40	330.00
				PLAN REVIEW - CIVIL ENGINEER-REIMB	820-254	40	242.00
				CHECK APCHK 97420 TOTAL FOR FUND 01:			6,055.12
08/10/2021	APCH	97421#	CHRISTOPHER B. BURKE	FEES - ENGINEERING-REIMB	520-245	15	705.00
				FEES - ENGINEERING-REIMB	520-245	15	969.72
				FEES - ENGINEERING	520-245	15	445.00
				PLAN REVIEW - ENGINEER-REIMB	520-254	15	476.00
				FEES - ENGINEERING	720-245	35	1,321.00
				FEES - ENGINEERING	720-245	35	450.00
				FEES - ENGINEERING	720-245	35	275.00
				PLAN REVIEW - CIVIL ENGINEER-REIMB	820-254	40	350.00
				PLAN REVIEW - CIVIL ENGINEER-REIMB	820-254	40	220.00
				CHECK APCHK 97421 TOTAL FOR FUND 01:			5,211.72
08/10/2021	APCH	97422#	CITY WIDE OF ILLINOIS	MAINTENANCE - BUILDING	466-228	10	1,120.32
				MAINTENANCE - BUILDING	630-228	30	1,827.23
				CHECK APCHK 97422 TOTAL FOR FUND 01:			2,947.55
08/10/2021	APCH	97423	CLARKE AQUATIC SERVICES INC	CONTRACTED MAINTENANCE & LANDSCAPING	570-281	20	1,125.00
08/10/2021	APCH	97424#	COMCAST CABLE	INTERNET/WEBSITE HOSTING	460-225	10	226.82
				INTERNET/WEBSITE HOSTING	715-225	35	108.35
				CHECK APCHK 97424 TOTAL FOR FUND 01:			335.17
08/10/2021	APCH	97425*#	COMED	ENERGY - STREET LIGHTS	745-207	35	148.59
				ENERGY - STREET LIGHTS	745-207	35	575.95

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
				CHECK APCHK 97425 TOTAL FOR FUND 01:			724.54
08/10/2021	APCH	97426#	DUPAGE COUNTY PUBLIC WORKS	SANITARY (835 MIDWAY)	466-251	10	28.42
				SANITARY (825 MIDWAY)	570-250	20	4.62
				SANITARY (PARKS)	570-278	20	4.62
				SANITARY (PARKS)	570-278	20	4.62
				SANITARY (7760 QUINCY)	630-250	30	171.22
				SANITARY USER CHARGE	725-417	35	18.90
				CHECK APCHK 97426 TOTAL FOR FUND 01:			232.40
08/10/2021	APCH	97427#	FIRST NATIONAL BANK OMAHA	SCHOOLS/CONFERENCES/TRAVEL	410-304	05	648.00
				FEES/DUES/SUBSCRIPTIONS	455-307	10	12.99
				FEES/DUES/SUBSCRIPTIONS	455-307	10	9.99
				EDP LICENSES	460-263	10	14.99
				EDP LICENSES	460-263	10	337.50
				EDP LICENSES	460-263	10	132.91
				EDP LICENSES	460-263	10	40.00
				EDP LICENSES	460-263	10	15.93
				PUBLIC RELATIONS	475-365	10	59.68
				EDP LICENSES	555-263	20	14.99
				CHECK APCHK 97427 TOTAL FOR FUND 01:			1,286.98
08/10/2021	APCH	97428	HALOCK SECURITY LABS	CYBER DISRUPTION	460-265	10	390.00
08/10/2021	APCH	97429	HRISTO BOJILOV	UNIFORMS	630-345	30	868.14
08/10/2021	APCH	97431	JOSE LOPEZ	UNIFORMS	630-345	30	900.00
08/10/2021	APCH	97432	JOSEPH LAVALLE	OPERATING EQUIPMENT	630-401	30	71.98
08/10/2021	APCH	97433	KANE, MCKENNA & ASSOCIATES, INC.	CONSULTING	455-306	10	2,987.50
08/10/2021	APCH	97434	KEVRON PRINTING & DESIGN INC	PRINTING, PUBLISHING & TRANSCRIPTION	455-302	10	78.00
08/10/2021	APCH	97435	LAW OFFICES STORINO RAMELLO&DURK	FEES - VILLAGE ATTORNEY	470-239	10	6,042.00
				FEES - VILLAGE ATTORNEY	470-239	10	3.90
				FEES - VILLAGE ATTORNEY	470-239	10	10.10
				FEES - VILLAGE ATTORNEY	470-239	10	1,937.50
				CRISIS MANAGEMENT	475-367	10	2,875.29
				CHECK APCHK 97435 TOTAL FOR FUND 01:			10,868.79
08/10/2021	APCH	97436	MICHAEL AGNEW	PARK PERMIT FEES	310-814	00	200.00

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## CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWSBROOK

CHECK DATE FROM 07/28/2021 - 08/10/2021

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Check	Date	Bank	Check #	Payee	Description	Account	Dept	Amount
<b>Fund: 01 GENERAL FUND</b>								
08/10/2021		APCH	97437*	MITECHS, INC.	CONSULTING SERVICES - IT	460-306	10	717.75
					CONSULTING - IT/GRANT	640-306	30	1,808.88
					CHECK APCHK 97437 TOTAL FOR FUND 01:			2,526.63
08/10/2021		APCH	97438	MOBOTREX, INC	ROAD SIGNS	755-333	35	5,147.00
08/10/2021		APCH	97439	NANCY TURVILLE	EMPLOYEE RECOGNITION	630-309	30	41.74
08/10/2021		APCH	97440*	NICOR GAS	NICOR GAS (835 MIDWAY)	466-236	10	42.89
					NICOR GAS (7760 QUINCY)	630-235	30	152.97
					NICOR GAS	725-415	35	52.00
					CHECK APCHK 97440 TOTAL FOR FUND 01:			247.86
08/10/2021		APCH	97441	NORTH EAST MULTI REGIONAL TRNG.	SCHOOLS/CONFERENCES/TRAVEL	630-304	30	600.00
08/10/2021		APCH	97442	OLGA BARBOVSCHI	PARK PERMIT FEES	310-814	00	200.00
08/10/2021		APCH	97443	RATHS, RATHS & JOHNSON, INC.	PLAN REVIEW - STRUCTURAL-REIMB	820-255	40	2,482.50
08/10/2021		APCH	97444	RAY O'HERRON CO., INC.	UNIFORMS	630-345	30	59.98
					UNIFORMS	630-345	30	240.89
					OPERATING EQUIPMENT	630-401	30	479.00
					OPERATING EQUIPMENT	630-401	30	255.00
					CHECK APCHK 97444 TOTAL FOR FUND 01:			1,034.87
08/10/2021		APCH	97445	ROCK VALLEY PUBLISHING LLC	PRINTING, PUBLISHING & TRANSCRIPTION	455-302	10	390.00
08/10/2021		APCH	97446*	SATELLITE PHONE STORE	PHONE - TELEPHONES	455-201	10	65.76
					PHONE - TELEPHONES	630-201	30	65.76
					CHECK APCHK 97446 TOTAL FOR FUND 01:			131.52
08/10/2021		APCH	97447	SHOREWOOD HOME AND AUTO INC	MAINTENANCE - VEHICLES	735-409	35	1,385.00
08/10/2021		APCH	97448	STERLING CODIFIERS INC.	CODIFY ORDINANCES	455-266	10	1,211.00
08/10/2021		APCH	97449	THOMSON REUTERS - WEST	FEES/DUES/SUBSCRIPTIONS	630-307	30	191.45
08/10/2021		APCH	97450	TODD ERDMAN	PARK PERMIT FEES	310-814	00	100.00
08/10/2021		APCH	97451	TREE TOWNS IMAGING & COLOR GRAPH	COPY SERVICE-REIMB	810-315	40	52.00
08/10/2021		APCH	97452	VERN GOERS GREENHOUSE INC	CONTRACTED MAINTENANCE & LANDSCAPING	570-281	20	18.90
08/10/2021		APCH	97453*	WAREHOUSE DIRECT	OFFICE SUPPLIES	455-301	10	10.45
					COMMISSARY PROVISION	455-355	10	56.03
					OPERATING EQUIPMENT	630-401	30	61.94

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## CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWBROOK

CHECK DATE FROM 07/28/2021 - 08/10/2021

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 01 GENERAL FUND							
				CHECK APCHK 97453 TOTAL FOR FUND 01:			128.42
08/10/2021	APCH	97454	WBK ENGINEERING LLC	PLAN REVIEW - PLANNER	520-257	15	7,267.50
08/10/2021	APCH	97455#	WLBK BURR RIDGE CHAMBER OF COM	SCHOOLS/CONFERENCES/TRAVEL	410-304	05	75.00
				SCHOOLS/CONFERENCES/TRAVEL	455-304	10	75.00
				CHECK APCHK 97455 TOTAL FOR FUND 01:			150.00
				Total for fund 01 GENERAL FUND			139,481.51

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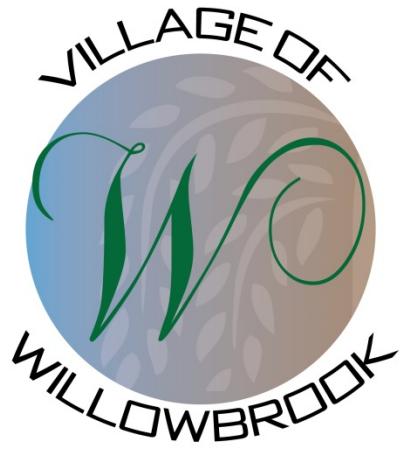
CHECK DISBURSEMENT REPORT FOR VILLAGE OF WILLOWBROOK  
CHECK DATE FROM 07/28/2021 - 08/10/2021

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Check Date	Bank	Check #	Payee	Description	Account	Dept	Amount
Fund: 02 WATER FUND							
08/03/2021	APCH	97410	VERIZON WIRELESS	PHONE - TELEPHONES	401-201	50	75.06
08/10/2021	APCH	215(E)*#	INTERGOVERMENTAL PERSONNEL	HEALTH/DENTAL/LIFE INSURANCE	401-141	50	3,450.22
08/10/2021	APCH	216(E)*#	WEX BANK	FUEL/MILEAGE/WASH	401-303	50	756.10
08/10/2021	APCH	97425*#	COMED	ENERGY - ELECTRIC PUMP	420-206	50	113.68
08/10/2021	APCH	97430	HUNTER, JOSHUA	CUSTOMER OVERPAYMENT	280-135	00	1,146.97
08/10/2021	APCH	97437*#	MITECHS, INC.	IT CONSULTING	417-306	50	271.87
Total for fund 02 WATER FUND							5,813.90
TOTAL - ALL FUNDS							145,295.41

'\*'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE FUND

'#'-INDICATES CHECK DISTRIBUTED TO MORE THAN ONE DEPARTMENT



## MONTHLY FINANCIAL REPORT

JULY 2021

RESPECTFULLY SUBMITTED BY:

Frank A. Trilla, Mayor

Carrie Dittman, Director of Finance

**VILLAGE OF WILLOWBROOK**  
**FINANCIAL REPORT**  
**MUNICIPAL SALES AND USE TAXES**

MONTH	SALE	DIST	MADE	17-18	18-19	19-20	20-21	21-22	Difference from Prior Year			
MAY	FEB	\$	264,472	\$	276,118	\$	320,221	\$	307,589	\$	319,211	3.78%
JUNE	MAR		304,436		334,282		360,870		359,968		421,287	17.03%
JULY	APR		304,925		309,957		343,577		289,885		413,459	42.63%
AUG	MAY		345,478		376,154		397,471		356,759			
SEPT	JUNE		354,582		364,229		408,372		385,683			
OCT	JULY		313,701		320,062		380,773		415,157			
NOV	AUG		361,826		339,020		389,765		390,300			
DEC	SEPT		334,582		342,467		363,388		391,326			
JAN	OCT		312,400		329,103		375,088		404,167			
FEB	NOV		319,012		362,572		368,379		379,791			
MARCH	DEC		416,900		428,214		437,962		446,756			
APRIL	JAN		285,192		296,927		311,493		322,056			
TOTAL			\$ 3,917,506	\$ 4,079,105	\$ 4,457,359	\$ 4,449,437	\$ 1,153,957					
MTH AVG			\$ 326,459	\$ 339,925	\$ 371,447	\$ 370,786	\$ 384,652					
<b>BUDGET</b>			\$ 3,600,000	\$ 3,600,000	\$ 4,000,000	\$ 3,500,000	\$ 4,000,000					

YEAR TO DATE LAST YEAR : \$ 957,442

YEAR TO DATE THIS YEAR : \$ 1,153,957

DIFFERENCE : \$ 196,515

PERCENTAGE CHANGE :

20.53%

CURRENT FISCAL YEAR :

BUDGETED REVENUE: \$ 4,000,000

PERCENTAGE OF YEAR COMPLETED : 25.00%

PERCENTAGE OF REVENUE TO DATE : 28.85%

PROJECTION OF ANNUAL REVENUE : \$ 5,362,684

EST. DOLLAR DIFF ACTUAL TO BUDGET \$ 1,362,684

EST. PERCENT DIFF ACTUAL TO BUDGET 34.07%

**VILLAGE OF WILLOWBROOK**  
**MONTHLY CASH AND INVESTMENT BALANCE BY FUND**  
**FOR THE MONTH ENDED 07/31/2021**

ACCOUNT		BALANCE
<b>Fund 01</b>	<b>GENERAL FUND</b>	
CHECKING - 0283		0.00
COMMUNITY BANK OF WB - 0275		675,441.12
IL FUNDS - 5435		5,734,749.72
COMMUNITY BANK OF WB MM - 1771		10,001.96
COMMUNITY BANK RD LGHT - 0243		29,956.87
COMMUNITY BANK OF WB FSA - 3804		13,499.76
COMMUNITY BANK DRUG ACCT - 4171		27,758.89
PETTY CASH REVIVING		950.00
<b>Total For Fund 01:</b>		<u>6,492,358.32</u>
<b>Fund 02</b>	<b>WATER FUND</b>	
IL FUNDS WATER - 5914		867,082.39
COMMUNITY BANK OF WB WTR - 4163		381,287.14
COMMUNITY BANK OF WB - 0275		0.00
<b>Total For Fund 02:</b>		<u>1,248,369.53</u>
<b>Fund 04</b>	<b>MOTOR FUEL TAX FUND</b>	
IL FUNDS MFT - 5443		911,713.72
COMMUNITY BANK OF WB - 0275		93,803.27
<b>Total For Fund 04:</b>		<u>1,005,516.99</u>
<b>Fund 06</b>	<b>SSA ONE BOND &amp; INTEREST FUND</b>	
IL FUNDS SSA BOND - 4621		21,861.79
COMMUNITY BANK OF WB - 0275		96,608.21
<b>Total For Fund 06:</b>		<u>118,470.00</u>
<b>Fund 07</b>	<b>POLICE PENSION FUND</b>	
COMMUNITY BANK OF WB PP - 4155		10,650.86
COMMUNITY BANK OF WB - 0275		0.00
SCHWAB - PP MONEY MARKET		189,436.47
US TREASURIES		1,113,594.21
US AGENCIES		5,952,085.72
MUNICIPAL BONDS		1,638,286.13
CORPORATE BONDS		1,609,386.30
MUTUAL FUNDS		12,342,968.77
BROKERED CDS		299,326.05
MARKET VALUE CONTRA		6,500,833.00
<b>Total For Fund 07:</b>		<u>29,656,567.51</u>
<b>Fund 09</b>	<b>WATER CAPITAL IMPROVEMENTS FUND</b>	
IL FUNDS WTR CAP - 1206		1,007,278.35
<b>Total For Fund 09:</b>		<u>1,007,278.35</u>
<b>Fund 10</b>	<b>CAPITAL PROJECT FUND</b>	
COMMUNITY BANK OF WB - 0275		336.02
<b>Total For Fund 10:</b>		<u>336.02</u>
<b>Fund 11</b>	<b>DEBT SERVICE FUND</b>	
IL FUNDS BOND PROCEEDS DS - 2756		11.25
<b>Total For Fund 11:</b>		<u>11.25</u>
<b>Fund 14</b>	<b>LAND ACQUISITION, FACILITY, EXPANSION &amp;</b>	
IL FUNDS - 5435		18,369.00
<b>Total For Fund 14:</b>		<u>18,369.00</u>
<b>Fund 15</b>	<b>RT 83/PLAINFIELD RD BUSINESS DISTRCT TAX</b>	
IL FUNDS BUSINESS DISTRICT - 5435		2,200,766.55
<b>Total For Fund 15:</b>		<u>2,200,766.55</u>
<b>TOTAL CASH &amp; INVESTMENTS:</b>		<b>41,748,043.52</b>

GL NUMBER	DESCRIPTION	END BALANCE 07/31/2021
Fund 01 - GENERAL FUND		
MONEY MARKET		
01-00-110-322	IL FUNDS - 5435	5,734,749.72
01-00-110-323	COMMUNITY BANK OF WB MM - 1771	10,001.96
01-00-110-325	COMMUNITY BANK RD LGHT - 0243	29,956.87
01-00-110-380	COMMUNITY BANK DRUG ACCT - 4171	27,758.89
	Net MONEY MARKET	5,802,467.44
PETTY CASH		
01-00-110-911	PETTY CASH REVIVING	950.00
	Net PETTY CASH	950.00
SAVINGS		
01-00-110-257	COMMUNITY BANK OF WB - 0275	675,441.12
01-00-110-332	COMMUNITY BANK OF WB FSA - 3804	13,499.76
	Net SAVINGS	688,940.88
Fund 02 - WATER FUND		
MONEY MARKET		
02-00-110-113	IL FUNDS WATER - 5914	867,082.39
02-00-110-209	COMMUNITY BANK OF WB WTR - 4163	381,287.14
	Net MONEY MARKET	1,248,369.53
Fund 04 - MOTOR FUEL TAX FUND		
MONEY MARKET		
04-00-110-116	IL FUNDS MFT - 5443	911,713.72
	Net MONEY MARKET	911,713.72
SAVINGS		
04-00-110-257	COMMUNITY BANK OF WB - 0275	93,803.27
	Net SAVINGS	93,803.27
Fund 06 - SSA ONE BOND & INTEREST FUND		
MONEY MARKET		
06-00-110-117	IL FUNDS SSA BOND - 4621	21,861.79
	Net MONEY MARKET	21,861.79
SAVINGS		
06-00-110-257	COMMUNITY BANK OF WB - 0275	96,608.21
	Net SAVINGS	96,608.21
Fund 07 - POLICE PENSION FUND		
MONEY MARKET		
07-00-110-202	COMMUNITY BANK OF WB PP - 4155	10,650.86
07-00-110-336	SCHWAB - PP MONEY MARKET	189,436.47
	Net MONEY MARKET	200,087.33
AGENCY CERTIFICATES		
07-00-120-260	US AGENCIES	5,952,085.72
	Net AGENCY CERTIFICATES	5,952,085.72
CORPORATE BONDS		
07-00-120-288	CORPORATE BONDS	1,609,386.30
	Net CORPORATE BONDS	1,609,386.30
MUNICIPAL BONDS		
07-00-120-270	MUNICIPAL BONDS	1,638,286.13
	Net MUNICIPAL BONDS	1,638,286.13
MUTUAL FUNDS		
07-00-120-290	MUTUAL FUNDS	12,342,968.77
	Net MUTUAL FUNDS	12,342,968.77
MARKET VALUE		
07-00-120-900	MARKET VALUE CONTRA	6,500,833.00

GL NUMBER	DESCRIPTION	END BALANCE 07/31/2021
Fund 07 - POLICE PENSION FUND	Net MARKET VALUE	6,500,833.00
TREASURY NOTES 07-00-120-250	US TREASURIES Net TREASURY NOTES	<u>1,113,594.21</u> 1,113,594.21
CERTIFICATE OF DEPOSIT 07-00-120-292	BROKERED CDS Net CERTIFICATE OF DEPOSIT	<u>299,326.05</u> 299,326.05
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND		
MONEY MARKET 09-00-110-324	IL FUNDS WTR CAP - 1206 Net MONEY MARKET	<u>1,007,278.35</u> 1,007,278.35
Fund 10 - CAPITAL PROJECT FUND		
SAVINGS 10-00-110-257	COMMUNITY BANK OF WB - 0275 Net SAVINGS	<u>336.02</u> 336.02
Fund 11 - DEBT SERVICE FUND		
MONEY MARKET 11-00-110-111	IL FUNDS BOND PROCEEDS DS - 2756 Net MONEY MARKET	<u>11.25</u> 11.25
Fund 14 - LAND ACQUISITION, FACILITY, EXPANSION &		
MONEY MARKET 14-00-110-322	IL FUNDS - 5435 Net MONEY MARKET	<u>18,369.00</u> 18,369.00
Fund 15 - RT 83/PLAINFIELD RD BUSINESS DISTRCT TAX		
MONEY MARKET 15-00-110-322	IL FUNDS BUSINESS DISTRICT - 5435 Net MONEY MARKET	<u>2,200,766.55</u> 2,200,766.55

GL NUMBER	DESCRIPTION	END BALANCE 07/31/2021
COMMUNITY BANK OF WB		
01-00-110-257	COMMUNITY BANK OF WB - 0275	675,441.12
01-00-110-323	COMMUNITY BANK OF WB MM - 1771	10,001.96
01-00-110-325	COMMUNITY BANK RD LGHT - 0243	29,956.87
01-00-110-332	COMMUNITY BANK OF WB FSA - 3804	13,499.76
01-00-110-380	COMMUNITY BANK DRUG ACCT - 4171	27,758.89
02-00-110-209	COMMUNITY BANK OF WB WTR - 4163	381,287.14
04-00-110-257	COMMUNITY BANK OF WB - 0275	93,803.27
06-00-110-257	COMMUNITY BANK OF WB - 0275	96,608.21
07-00-110-202	COMMUNITY BANK OF WB PP - 4155	10,650.86
10-00-110-257	COMMUNITY BANK OF WB - 0275	336.02
	Net COMMUNITY BANK OF WB	1,339,344.10
ILLINOIS FUNDS		
01-00-110-322	IL FUNDS - 5435	5,734,749.72
02-00-110-113	IL FUNDS WATER - 5914	867,082.39
04-00-110-116	IL FUNDS MFT - 5443	911,713.72
06-00-110-117	IL FUNDS SSA BOND - 4621	21,861.79
09-00-110-324	IL FUNDS WTR CAP - 1206	1,007,278.35
11-00-110-111	IL FUNDS BOND PROCEEDS DS - 2756	11.25
14-00-110-322	IL FUNDS - 5435	18,369.00
15-00-110-322	IL FUNDS BUSINESS DISTRICT - 5435	2,200,766.55
	Net ILLINOIS FUNDS	10,761,832.77
VILLAGE OF WILLOWBROOK		
01-00-110-911	PETTY CASH REVIVING	950.00
	Net VILLAGE OF WILLOWBROOK	950.00
CHARLES SCHWAB		
07-00-110-336	SCHWAB - PP MONEY MARKET	189,436.47
07-00-120-250	US TREASURIES	1,113,594.21
07-00-120-260	US AGENCIES	5,952,085.72
07-00-120-270	MUNICIPAL BONDS	1,638,286.13
07-00-120-288	CORPORATE BONDS	1,609,386.30
07-00-120-290	MUTUAL FUNDS	12,342,968.77
07-00-120-292	BROKERED CDS	299,326.05
07-00-120-900	MARKET VALUE CONTRA	6,500,833.00
	Net CHARLES SCHWAB	29,645,916.65
Total - All Funds:		41,748,043.52

GL Number	Description	Balance
<b>Fund 01: GENERAL FUND</b>		
Due From Other Funds		
01-00-140-107	DUE TO/FROM POLICE PENSION FUND	106,574.15
<b>Total Due From Other Funds</b>		106,574.15
<b>Fund 07: POLICE PENSION FUND</b>		
Due From Other Funds		
07-00-140-101	DUE (TO)/FROM GENERAL FUND	(106,574.15)
<b>Total Due From Other Funds</b>		(106,574.15)

REVENUE REPORT FOR WILLOWBROOK  
 PERIOD ENDING 07/31/2021

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/2021	YTD BALANCE 07/31/2021	2021-22		AVAILABLE BALANCE				
				ORIGINAL BUDGET	% BDGT USED					
<b>Fund 01 - GENERAL FUND</b>										
<b>PROPERTY TAX</b>										
01-00-310-101	PROPERTY TAX LEVY - SRA	3,969.97	41,910.78	74,794.00	56.03	32,883.22				
01-00-310-102	PROPERTY TAX LEVY - ROAD & BRIDGE	6,388.70	67,747.91	121,227.00	55.89	53,479.09				
<b>Net PROPERTY TAX</b>		<b>10,358.67</b>	<b>109,658.69</b>	<b>196,021.00</b>	<b>55.94</b>	<b>86,362.31</b>				
<b>OTHER TAXES</b>										
01-00-310-200	HOME RULE SALES TAX-1%	218,263.24	595,142.60	2,370,000.00	25.11	1,774,857.40				
01-00-310-201	MUNICIPAL SALES TAX	413,459.40	1,153,957.86	4,000,000.00	28.85	2,846,042.14				
01-00-310-202	ILLINOIS INCOME TAX	114,110.42	386,012.50	854,000.00	45.20	467,987.50				
01-00-310-203	AMUSEMENT TAX	5,931.84	17,474.78	65,748.00	26.58	48,273.22				
01-00-310-204	REPLACEMENT TAX	409.21	970.79	1,250.00	77.66	279.21				
01-00-310-205	UTILITY TAX	59,757.52	178,081.15	812,000.00	21.93	633,918.85				
01-00-310-206	LOCAL GAS TAX	37,010.25	75,260.90	253,326.00	29.71	178,065.10				
01-00-310-208	PLACES OF EATING TAX	56,931.49	167,630.87	450,000.00	37.25	282,369.13				
01-00-310-209	WATER TAX	12,784.73	39,092.58	157,500.00	24.82	118,407.42				
01-00-310-210	WATER TAX - UNINCORPORATED	45.66	45.66	160.00	28.54	114.34				
01-00-310-211	HOTEL/MOTEL TAX	28,252.63	63,548.24	184,119.00	34.51	120,570.76				
01-00-310-212	SELF-STORAGE FACILITY TAX	12,466.83	35,520.11	121,125.00	29.33	85,604.89				
<b>Net OTHER TAXES</b>		<b>959,423.22</b>	<b>2,712,738.04</b>	<b>9,269,228.00</b>	<b>29.27</b>	<b>6,556,489.96</b>				
<b>LICENSES</b>										
01-00-310-302	LIQUOR LICENSES	2,500.00	2,500.00	87,650.00	2.85	85,150.00				
01-00-310-303	BUSINESS LICENSES	1,020.00	1,200.00	105,000.00	1.14	103,800.00				
01-00-310-304	VIDEO GAMING LICENSES	0.00	0.00	10,000.00	0.00	10,000.00				
01-00-310-305	VENDING MACHINE LICENSES	0.00	0.00	2,500.00	0.00	2,500.00				
01-00-310-306	SCAVENGER LICENSES	0.00	0.00	7,000.00	0.00	7,000.00				
<b>Net LICENSES</b>		<b>3,520.00</b>	<b>3,700.00</b>	<b>212,150.00</b>	<b>1.74</b>	<b>208,450.00</b>				
<b>PERMITS</b>										
01-00-310-401	BUILDING PERMITS	29,281.87	86,880.26	300,000.00	28.96	213,119.74				
01-00-310-402	SIGN PERMITS	1,416.18	5,416.45	10,000.00	54.16	4,583.55				
01-00-310-404	COUNTY BMP FEE	0.00	0.00	500.00	0.00	500.00				
01-00-310-405	SPECIAL HAULING PERMITS (OXCART)	160.00	340.00	3,000.00	11.33	2,660.00				
<b>Net PERMITS</b>		<b>30,858.05</b>	<b>92,636.71</b>	<b>313,500.00</b>	<b>29.55</b>	<b>220,863.29</b>				
<b>FINES</b>										
01-00-310-501	CIRCUIT COURT FINES	13,746.24	38,150.62	108,559.00	35.14	70,408.38				
01-00-310-502	TRAFFIC FINES	10,475.00	33,415.00	36,614.00	91.26	3,199.00				
01-00-310-503	RED LIGHT FINES	84,025.00	229,475.00	600,000.00	38.25	370,525.00				
01-00-310-504	DUI FINES	700.00	700.00	2,762.00	25.34	2,062.00				
01-00-310-505	OVERWEIGHT TRUCK FINES	1,225.00	4,725.00	9,632.00	49.06	4,907.00				
<b>Net FINES</b>		<b>110,171.24</b>	<b>306,465.62</b>	<b>757,567.00</b>	<b>40.45</b>	<b>451,101.38</b>				
<b>OVERHEAD REIMBURSEMENT</b>										
01-00-310-601	ADMINISTRATIVE SUPPORT REIMB - WATER	57,995.00	169,919.50	647,154.00	26.26	477,234.50				
<b>Net OVERHEAD REIMBURSEMENT</b>		<b>57,995.00</b>	<b>169,919.50</b>	<b>647,154.00</b>	<b>26.26</b>	<b>477,234.50</b>				

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/2021		YTD BALANCE 07/31/2021	2021-22 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE					
		ACTIVITY	AMOUNT									
<b>Fund 01 - GENERAL FUND</b>												
<b>CHARGES &amp; FEES</b>												
01-00-310-700	PLANNING APPLICATION FEES	0.00	0.00	10,000.00	0.00	0.00	10,000.00					
01-00-310-701	PUBLIC HEARING FEES	0.00	0.00	2,500.00	0.00	0.00	2,500.00					
01-00-310-702	PLANNING REVIEW FEES	0.00	0.00	2,500.00	0.00	0.00	2,500.00					
01-00-310-704	ACCIDENT REPORT COPIES	170.00	650.00	2,000.00	32.50	1.3500	1,350.00					
01-00-310-705	VIDEO GAMING TERMINAL INCOME	8,064.44	24,831.50	36,000.00	68.98	11,168.50	11,168.50					
01-00-310-723	ELEVATOR INSPECTION FEES	350.00	700.00	12,000.00	5.83	11,300.00	11,300.00					
01-00-310-724	BURGLAR ALARM FEES	420.00	420.00	10,000.00	4.20	9,580.00	9,580.00					
Net CHARGES & FEES		9,004.44	26,601.50	75,000.00	35.47	48,398.50						
<b>PARK &amp; RECREATION CHARGES</b>												
01-00-310-813	PARK & REC CONTRIBUTION	0.00	0.00	3,000.00	0.00	0.00	3,000.00					
01-00-310-814	PARK PERMIT FEES	420.00	2,800.00	3,000.00	93.33	200.00	200.00					
01-00-310-815	SUMMER RECREATION FEES	35.00	1,405.00	7,650.00	18.37	6,245.00	6,245.00					
01-00-310-819	BURR RIDGE/WILLOWBROOK BASEBALL REI	0.00	0.00	6,500.00	0.00	6,500.00	6,500.00					
01-00-310-820	HOLIDAY CONTRIBUTION	0.00	0.00	2,600.00	0.00	2,600.00	2,600.00					
01-00-310-823	SPRING RECREATION FEES	0.00	0.00	200.00	0.00	200.00	200.00					
Net PARK & RECREATION CHARGES		455.00	4,205.00	22,950.00	18.32	18,745.00						
<b>OTHER REVENUE</b>												
01-00-310-901	REIMBURSEMENTS - IRMA	0.00	1,120.00	0.00	100.00	0.00	(1,120.00)					
01-00-310-903	REIMBURSEMENTS - POLICE TRAINING	464.00	2,126.76	0.00	100.00	0.00	(2,126.76)					
01-00-310-909	SALE - FIXED ASSETS	0.00	0.00	7,500.00	0.00	0.00	7,500.00					
01-00-310-910	REIMBURSEMENTS - TREE PLANTING	100.00	200.00	500.00	40.00	0.00	300.00					
01-00-310-911	REIMBURSEMENTS - RED LIGHT ENERGY	111.12	221.90	1,440.00	15.41	0.00	1,218.10					
01-00-310-913	OTHER RECEIPTS	204.53	414.53	0.00	100.00	0.00	(414.53)					
01-00-310-915	REIMBURSEMENTS - POLICE SPECIAL DETA	0.00	0.00	5,000.00	0.00	0.00	5,000.00					
01-00-310-917	REIMBURSEMENTS - PUBLIC WORKS OTHEF	0.00	5,965.00	23,430.00	25.46	0.00	17,465.00					
01-00-310-921	OTHER GRANTS	0.00	1,398.00	0.00	100.00	0.00	(1,398.00)					
01-00-310-922	FEDERAL/STATE GRANTS	0.00	49,040.42	136,741.00	35.86	0.00	87,700.58					
01-00-310-925	NICOR GAS ANNUAL PAYMENT	0.00	0.00	14,000.00	0.00	0.00	14,000.00					
01-00-310-926	CABLE FRANCHISE FEES	10,054.32	47,435.71	192,000.00	24.71	0.00	144,564.29					
01-00-310-928	DRUG FORFEITURES - STATE	0.00	0.00	500.00	0.00	0.00	500.00					
01-00-310-929	DRUG FORFEITURES - FEDERAL	0.00	0.00	500.00	0.00	0.00	500.00					
Net OTHER REVENUE		10,933.97	107,922.32	381,611.00	28.28	0.00	273,688.68					
<b>NON-OPERATING</b>												
01-00-320-108	INTEREST INCOME	143.39	515.17	9,000.00	5.72	0.00	8,484.83					
Net NON-OPERATING		143.39	515.17	9,000.00	5.72	0.00	8,484.83					

## Fund 01 - GENERAL FUND:

## TOTAL REVENUES

## Fund 02 - WATER FUND



REVENUE REPORT FOR WILLOWBROOK  
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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/2021	YTD BALANCE 07/31/2021	2021-22 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
Fund 06 - SSA ONE BOND & INTEREST FUND						
06-00-320-108	INTEREST INCOME	0.35	1.40	240.00	0.58	238.60
Net NON-OPERATING		0.35	1.40	240.00	0.58	238.60
Fund 06 - SSA ONE BOND & INTEREST FUND:						
TOTAL REVENUES		0.35	161,902.11	320,825.00	50.46	158,922.89
Fund 07 - POLICE PENSION FUND						
OTHER REVENUE						
07-00-310-607	VILLAGE CONTRIBUTION	137,422.38	320,652.22	1,190,994.00	26.92	870,341.78
07-00-310-906	POLICE CONTRIBUTIONS	29,495.24	69,085.86	257,599.00	26.82	188,513.14
Net OTHER REVENUE		166,917.62	389,738.08	1,448,593.00	26.90	1,058,854.92
NON-OPERATING						
07-00-320-108	INTEREST INCOME	18,834.56	108,106.11	500,000.00	21.62	391,893.89
07-00-320-110	UNREALIZED GAIN (LOSS) ON INVESTMENTS	278,303.18	783,152.84	0.00	100.00	(783,152.84)
07-00-320-111	GAIN (LOSS) ON INVESTMENTS	25.00	(7,965.58)	0.00	100.00	7,965.58
Net NON-OPERATING		297,162.74	883,293.37	500,000.00	176.66	(383,293.37)
Fund 07 - POLICE PENSION FUND:						
TOTAL REVENUES		464,080.36	1,273,031.45	1,948,593.00	65.33	675,561.55
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND						
NON-OPERATING						
09-00-320-108	INTEREST INCOME	17.22	67.37	960.00	7.02	892.63
Net NON-OPERATING		17.22	67.37	960.00	7.02	892.63
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND:						
TOTAL REVENUES		17.22	67.37	960.00	7.02	892.63
Fund 11 - DEBT SERVICE FUND						
TRANSFERS IN						
11-00-330-101	TRANSFER FROM GENERAL FUND	0.00	47,819.50	280,739.00	17.03	232,919.50
11-00-330-102	TRANSFER FROM WATER	0.00	3,923.50	45,918.00	8.54	41,994.50
Net TRANSFERS IN		0.00	51,743.00	326,657.00	15.84	274,914.00

GL NUMBER	DESCRIPTION	MONTH 07/31/2021	YTD BALANCE 07/31/2021	ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE
Fund 11 - DEBT SERVICE FUND						
Fund 11 - DEBT SERVICE FUND:						
TOTAL REVENUES		0.00	51,743.00	326,657.00	15.84	274,914.00
Fund 14 - LAND ACQUISITION, FACILITY, EXPANSION & OTHER REVENUE						
14-00-310-920	DCEO GRANT #1	0.00	0.00	225,000.00	0.00	225,000.00
14-00-310-921	DCEO GRANT #2	0.00	0.00	500,000.00	0.00	500,000.00
Net OTHER REVENUE		0.00	0.00	725,000.00	0.00	725,000.00
TRANSFERS IN						
14-00-330-101	TRANSFER FROM GENERAL FUND	0.00	0.00	926,895.00	0.00	926,895.00
Net TRANSFERS IN		0.00	0.00	926,895.00	0.00	926,895.00
Fund 14 - LAND ACQUISITION, FACILITY, EXPANSION & :						
TOTAL REVENUES		0.00	0.00	1,651,895.00	0.00	1,651,895.00
Fund 15 - RT 83/PLAINFIELD RD BUSINESS DISTRCT TAX						
OTHER TAXES						
15-00-310-201	BUSINESS DISTRICT SALES TAX TOWN CEN	46,176.00	147,276.19	500,000.00	29.46	352,723.81
Net OTHER TAXES		46,176.00	147,276.19	500,000.00	29.46	352,723.81
Fund 15 - RT 83/PLAINFIELD RD BUSINESS DISTRCT TAX:						
TOTAL REVENUES		46,176.00	147,276.19	500,000.00	29.46	352,723.81
TOTAL REVENUES - ALL FUNDS						
		1,990,887.43	6,141,693.74	20,117,381.00	30.53	13,975,687.26

EXPENDITURE REPORT FOR WILLOWBROOK  
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GL NUMBER	DESCRIPTION	ACTIVITY FOR		2021-22 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.						
		MONTH 07/31/21	YTD BALANCE 07/31/2021											
<b>Fund 01 - GENERAL FUND</b>														
<b>Dept 05 - VILLAGE BOARD &amp; CLERK</b>														
<b>GENERAL MANAGEMENT</b>														
01-05-400-147	MEDICARE	124.56	257.68	887.00	29.05	629.32	1,774.00	1,516.32						
01-05-400-161	SOCIAL SECURITY	532.59	1,101.79	3,794.00	29.04	2,692.21	7,588.00	6,486.21						
01-05-410-101	SALARY - MAYOR & VILLAGE BOA/	7,800.00	15,400.00	54,000.00	28.52	38,600.00	108,000.00	92,600.00						
01-05-410-125	SALARY - VILLAGE CLERK	600.00	1,800.00	7,200.00	25.00	5,400.00	14,400.00	12,600.00						
01-05-410-141	LIFE INSURANCE - ELECTED OFF	76.80	220.16	864.00	25.48	643.84	1,728.00	1,507.84						
01-05-410-201	PHONE - TELEPHONES	42.46	127.40	696.00	18.30	568.60	1,392.00	1,264.60						
01-05-410-301	OFFICE SUPPLIES	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00						
01-05-410-302	PRINTING & PUBLISHING	0.00	0.00	250.00	0.00	250.00	500.00	500.00						
01-05-410-303	FUEL/MILEAGE/WASH	0.00	0.00	100.00	0.00	100.00	200.00	200.00						
01-05-410-304	SCHOOLS/CONFERENCES/TRAVI	50.00	230.00	5,770.00	3.99	5,540.00	11,540.00	11,310.00						
01-05-410-305	STRATEGIC PLANNING	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00						
01-05-410-307	FEES/DUES/SUBSCRIPTIONS	0.00	330.00	2,400.00	13.75	2,070.00	4,800.00	4,470.00						
<b>GENERAL MANAGEMENT</b>		9,226.41	19,467.03	81,461.00	23.90	61,993.97	162,922.00	143,454.97						
<b>COMMUNITY RELATIONS</b>														
01-05-420-365	PUBLIC RELATIONS	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00						
<b>COMMUNITY RELATIONS</b>		0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00						
<b>DATA PROCESSING</b>														
01-05-417-212	EDP EQUIPMENT/SOFTWARE	0.00	0.00	5,250.00	0.00	5,250.00	10,500.00	10,500.00						
<b>DATA PROCESSING</b>		0.00	0.00	5,250.00	0.00	5,250.00	10,500.00	10,500.00						
<b>Total Dept 05 - VILLAGE BOARD &amp; CLERK</b>		9,226.41	19,467.03	87,211.00	22.32	67,743.97	174,422.00	154,954.97						
<b>Dept 07 - BOARD OF POLICE COMMISSIONERS</b>														
<b>ADMINISTRATION</b>														
01-07-400-147	MEDICARE	0.00	0.00	14.00	0.00	14.00	28.00	28.00						
01-07-400-161	SOCIAL SECURITY	0.00	0.00	62.00	0.00	62.00	124.00	124.00						
01-07-435-148	LIFE INSURANCE - COMMISSIONI	17.40	49.88	228.00	21.88	178.12	456.00	406.12						
01-07-435-239	FEES - BOPC ATTORNEY	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00						
01-07-435-301	OFFICE SUPPLIES	0.00	0.00	100.00	0.00	100.00	200.00	200.00						
01-07-435-302	PRINTING & PUBLISHING	0.00	0.00	4,000.00	0.00	4,000.00	8,000.00	8,000.00						
01-07-435-304	SCHOOLS/CONFERENCES/TRAVI	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00						
01-07-435-307	FEES/DUES/SUBSCRIPTIONS	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00						
01-07-435-311	POSTAGE & METER RENT	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00						
<b>ADMINISTRATION</b>		17.40	49.88	11,404.00	0.44	11,354.12	22,808.00	22,758.12						
<b>OTHER</b>														
01-07-440-542	EXAMS - WRITTEN	0.00	0.00	15,000.00	0.00	15,000.00	30,000.00	30,000.00						
01-07-440-543	EXAMS - PHYSICAL	0.00	252.50	2,000.00	12.63	1,747.50	4,000.00	3,747.50						
01-07-440-544	EXAMS - PSYCHOLOGICAL	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00						
01-07-440-545	EXAMS - POLYGRAPH	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00						
<b>OTHER</b>		0.00	252.50	21,000.00	1.20	20,747.50	42,000.00	41,747.50						

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/21	YTD BALANCE 07/31/2021	2021-22 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
<b>Fund 01 - GENERAL FUND</b>								
	Total Dept 07 - BOARD OF POLICE COMMISSIONERS	17.40	302.38	32,404.00	0.93	32,101.62	64,808.00	64,505.62
<b>Dept 10 - ADMINISTRATION</b>								
<b>GENERAL MANAGEMENT</b>								
01-10-400-147	MEDICARE	633.90	1,480.93	5,754.00	25.74	4,273.07	11,508.00	10,027.07
01-10-400-151	IMRF	10,872.73	25,567.70	94,735.00	26.99	69,167.30	189,470.00	163,902.30
01-10-400-161	SOCIAL SECURITY	2,710.50	6,332.25	21,408.00	29.58	15,075.75	42,816.00	36,483.75
01-10-400-171	SUI - UNEMPLOYMENT	(3.47)	73.57	1,272.00	5.78	1,198.43	2,544.00	2,470.43
01-10-455-101	SALARIES - MANAGEMENT STAFF	22,227.69	51,896.17	194,306.00	26.71	142,409.83	388,612.00	336,715.83
01-10-455-102	OVERTIME	0.00	653.31	3,000.00	21.78	2,346.69	6,000.00	5,346.69
01-10-455-105	ASSISTANT VILLAGE ADMINISTR.	14,283.84	33,328.96	123,792.00	26.92	90,463.04	247,584.00	214,255.04
01-10-455-107	ADMINISTRATIVE INTERN	0.00	0.00	12,480.00	0.00	12,480.00	24,960.00	24,960.00
01-10-455-126	SALARIES - CLERICAL	7,295.04	16,893.76	63,223.00	26.72	46,329.24	126,446.00	109,552.24
01-10-455-131	PERSONNEL RECRUITMENT	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-10-455-141	HEALTH/DENTAL/LIFE INSURANC	3,824.74	11,324.65	46,600.00	24.30	35,275.35	93,200.00	81,875.35
01-10-455-201	PHONE - TELEPHONES	5,220.02	7,043.22	21,600.00	32.61	14,556.78	43,200.00	36,156.78
01-10-455-266	CODIFY ORDINANCES	0.00	0.00	4,000.00	0.00	4,000.00	8,000.00	8,000.00
01-10-455-301	OFFICE SUPPLIES	2,517.71	3,431.22	6,000.00	57.19	2,568.78	12,000.00	8,568.78
01-10-455-302	PRINTING, PUBLISHING & TRANS	0.00	0.00	4,000.00	0.00	4,000.00	8,000.00	8,000.00
01-10-455-303	FUEL/MILEAGE/WASH	40.00	125.71	700.00	17.96	574.29	1,400.00	1,274.29
01-10-455-304	SCHOOLS/CONFERENCES/TRAVEL	220.00	370.00	1,000.00	37.00	630.00	2,000.00	1,630.00
01-10-455-305	STRATEGIC PLANNING	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00
01-10-455-306	CONSULTING	0.00	1,550.00	70,000.00	2.21	68,450.00	140,000.00	138,450.00
01-10-455-307	FEES/DUES/SUBSCRIPTIONS	22.98	7,706.98	13,000.00	59.28	5,293.02	26,000.00	18,293.02
01-10-455-311	POSTAGE & METER RENT	(1.50)	622.87	4,500.00	13.84	3,877.13	9,000.00	8,377.13
01-10-455-315	COPY SERVICE	481.14	1,046.11	7,000.00	14.94	5,953.89	14,000.00	12,953.89
01-10-455-355	COMMISSARY PROVISION	183.29	432.55	2,750.00	15.73	2,317.45	5,500.00	5,067.45
<b>GENERAL MANAGEMENT</b>		70,528.61	169,879.96	703,620.00	24.14	533,740.04	1,407,240.00	1,237,360.04
<b>COMMUNITY RELATIONS</b>								
01-10-475-365	PUBLIC RELATIONS	1,077.44	1,077.44	23,000.00	4.68	21,922.56	46,000.00	44,922.56
01-10-475-367	CRISIS MANAGEMENT	583.50	583.50	30,000.00	1.95	29,416.50	60,000.00	59,416.50
01-10-475-370	MEALS-ON-WHEELS	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00
<b>COMMUNITY RELATIONS</b>		1,660.94	1,660.94	55,000.00	3.02	53,339.06	110,000.00	108,339.06
<b>CAPITAL IMPROVEMENTS</b>								
01-10-485-602	BUILDING IMPROVEMENTS	0.00	0.00	20,000.00	0.00	20,000.00	40,000.00	40,000.00
01-10-485-611	FURNITURE & OFFICE EQUIPMENT	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
<b>CAPITAL IMPROVEMENTS</b>		0.00	0.00	20,500.00	0.00	20,500.00	41,000.00	41,000.00
<b>CONTINGENCIES</b>								
01-10-490-799	CONTINGENCIES	0.00	0.00	10,000.00	0.00	10,000.00	20,000.00	20,000.00
CONTINGENCIES		0.00	0.00	10,000.00	0.00	10,000.00	20,000.00	20,000.00
<b>DATA PROCESSING</b>								
01-10-460-212	EDP EQUIPMENT/SOFTWARE	0.00	2,115.55	1,500.00	141.04	(615.55)	3,000.00	884.45
01-10-460-225	INTERNET/WEBSITE HOSTING	626.82	1,880.46	14,845.00	12.67	12,964.54	29,690.00	27,809.54

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/21	YTD BALANCE 07/31/2021	2021-22 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
<b>Fund 01 - GENERAL FUND</b>								
01-10-460-263	EDP LICENSES	1,327.37	12,627.47	27,133.00	46.54	14,505.53	54,266.00	41,638.53
01-10-460-265	CYBER DISRUPTION	25,485.00	42,478.75	18,129.00	234.31	(24,349.75)	36,258.00	(6,220.75)
01-10-460-267	DOCUMENT STORAGE/SCANNING	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00
01-10-460-306	CONSULTING SERVICES - IT	667.96	667.96	20,411.00	3.27	19,743.04	40,822.00	40,154.04
DATA PROCESSING		28,107.15	59,770.19	87,018.00	68.69	27,247.81	174,036.00	114,265.81
<b>BUILDINGS</b>								
01-10-466-228	MAINTENANCE - BUILDING	2,875.72	4,386.37	60,000.00	7.31	55,613.63	120,000.00	115,613.63
01-10-466-236	NICOR GAS (835 MIDWAY)	73.30	242.07	2,000.00	12.10	1,757.93	4,000.00	3,757.93
01-10-466-240	ENERGY/COMED (835 MIDWAY)	0.00	42.70	2,500.00	1.71	2,457.30	5,000.00	4,957.30
01-10-466-251	SANITARY (835 MIDWAY)	0.00	0.00	700.00	0.00	700.00	1,400.00	1,400.00
01-10-466-293	LANDSCAPE - VILLAGE HALL	16.45	32.90	1,000.00	3.29	967.10	2,000.00	1,967.10
01-10-466-351	BUILDING MAINTENANCE SUPPL	0.00	233.19	6,000.00	3.89	5,766.81	12,000.00	11,766.81
BUILDINGS		2,965.47	4,937.23	72,200.00	6.84	67,262.77	144,400.00	139,462.77
<b>LEGAL</b>								
01-10-470-239	FEES - VILLAGE ATTORNEY	14,275.97	14,275.97	100,000.00	14.28	85,724.03	200,000.00	185,724.03
01-10-470-241	FEES - SPECIAL ATTORNEY	0.00	0.00	10,000.00	0.00	10,000.00	20,000.00	20,000.00
01-10-470-242	FEES - LABOR COUNSEL	0.00	0.00	7,500.00	0.00	7,500.00	15,000.00	15,000.00
LEGAL		14,275.97	14,275.97	117,500.00	12.15	103,224.03	235,000.00	220,724.03
<b>FINANCIAL CONSULTING</b>								
01-10-471-252	FINANCIAL SERVICES	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-10-471-253	CONSULTING FEES - CLERICAL	2,367.60	6,165.90	50,000.00	12.33	43,834.10	100,000.00	93,834.10
FINANCIAL CONSULTING		2,367.60	6,165.90	50,500.00	12.21	44,334.10	101,000.00	94,834.10
<b>RISK MANAGEMENT</b>								
01-10-480-272	INSURANCE - IRMA	0.33	0.33	233,433.00	0.00	233,432.67	466,866.00	466,865.67
01-10-480-273	SELF INSURANCE - DEDUCTIBLE	0.00	0.00	10,000.00	0.00	10,000.00	20,000.00	20,000.00
RISK MANAGEMENT		0.33	0.33	243,433.00	0.00	243,432.67	486,866.00	486,865.67
<b>TRANSFERS TO OTHER FUNDS</b>								
01-10-900-112	TRANSFER TO DEBT SERVICE - 2	0.00	47,819.50	280,739.00	17.03	232,919.50	561,478.00	513,658.50
01-10-900-114	TRANSFER TO LAFER	0.00	0.00	926,895.00	0.00	926,895.00	1,853,790.00	1,853,790.00
TRANSFERS TO OTHER FUNDS		0.00	47,819.50	1,207,634.00	3.96	1,159,814.50	2,415,268.00	2,367,448.50
Total Dept 10 - ADMINISTRATION		119,906.07	304,510.02	2,567,405.00	11.86	2,262,894.98	5,134,810.00	4,830,299.98
<b>Dept 15 - PLANNING &amp; ECONOMIC DEVELOPMENT</b>								
<b>GENERAL MANAGEMENT</b>								
01-15-400-147	MEDICARE	42.69	97.86	452.00	21.65	354.14	904.00	806.14
01-15-400-151	IMRF	743.07	1,720.79	6,440.00	26.72	4,719.21	12,880.00	11,159.21
01-15-400-161	SOCIAL SECURITY	182.57	418.57	1,932.00	21.67	1,513.43	3,864.00	3,445.43
01-15-400-171	SUI - UNEMPLOYMENT	0.00	0.00	161.00	0.00	161.00	322.00	322.00
01-15-510-126	SALARIES - CLERICAL	3,014.45	6,980.82	26,125.00	26.72	19,144.18	52,250.00	45,269.18

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GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/21	YTD BALANCE 07/31/2021	2021-22 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
<b>Fund 01 - GENERAL FUND</b>								
01-15-510-141	HEALTH/DENTAL/LIFE INSURANC	600.67	1,820.83	7,563.00	24.08	5,742.17	15,126.00	13,305.17
01-15-510-301	OFFICE SUPPLIES	0.00	35.00	150.00	23.33	115.00	300.00	265.00
01-15-510-302	PRINTING & PUBLISHING	0.00	315.00	2,500.00	12.60	2,185.00	5,000.00	4,685.00
01-15-510-311	POSTAGE & METER RENT	0.00	8.92	2,000.00	0.45	1,991.08	4,000.00	3,991.08
01-15-510-340	LIFE INSURANCE - PLAN COMMIS	63.60	182.32	852.00	21.40	669.68	1,704.00	1,521.68
<b>GENERAL MANAGEMENT</b>		4,647.05	11,580.11	48,175.00	24.04	36,594.89	96,350.00	84,769.89
<b>ENGINEERING</b>								
01-15-520-245	FEES - ENGINEERING	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00
01-15-520-246	FEES - COURT REPORTER	0.00	626.00	3,000.00	20.87	2,374.00	6,000.00	5,374.00
01-15-520-254	PLAN REVIEW - ENGINEER	0.00	0.00	7,500.00	0.00	7,500.00	15,000.00	15,000.00
01-15-520-257	PLAN REVIEW - PLANNER	12,005.49	26,373.64	125,000.00	21.10	98,626.36	250,000.00	223,626.36
01-15-520-258	PLAN REVIEW - TRAFFIC CONSU	0.00	1,260.00	5,000.00	25.20	3,740.00	10,000.00	8,740.00
<b>ENGINEERING</b>		12,005.49	28,259.64	142,500.00	19.83	114,240.36	285,000.00	256,740.36
<b>Total Dept 15 - PLANNING &amp; ECONOMIC DEVELOPMENT</b>		16,652.54	39,839.75	190,675.00	20.89	150,835.25	381,350.00	341,510.25
<b>Dept 20 - PARKS &amp; RECREATION</b>								
<b>CAPITAL IMPROVEMENTS</b>								
01-20-595-643	POND IMPROVEMENTS	0.00	0.00	400.00	0.00	400.00	800.00	800.00
01-20-595-695	PARK IMPROVEMENTS - NEIGHB	3,850.00	8,000.00	208,000.00	3.85	200,000.00	416,000.00	408,000.00
<b>CAPITAL IMPROVEMENTS</b>		3,850.00	8,000.00	208,400.00	3.84	200,400.00	416,800.00	408,800.00
<b>ADMINISTRATION</b>								
01-20-400-147	MEDICARE	84.79	197.02	606.00	32.51	408.98	1,212.00	1,014.98
01-20-400-151	IMRF	1,391.53	3,235.75	9,069.00	35.68	5,833.25	18,138.00	14,902.25
01-20-400-161	SOCIAL SECURITY	362.58	842.52	2,593.00	32.49	1,750.48	5,186.00	4,343.48
01-20-400-171	SUI - UNEMPLOYMENT	5.50	79.73	321.00	24.84	241.27	642.00	562.27
01-20-455-201	PHONE - TELEPHONES	185.02	555.06	2,208.00	25.14	1,652.94	4,416.00	3,860.94
01-20-550-101	SALARIES - PERMANENT EMPLO	4,816.16	10,561.26	31,790.00	33.22	21,228.74	63,580.00	53,018.74
01-20-550-148	LIFE INSURANCE - COMMISSIONI	0.00	0.00	636.00	0.00	636.00	1,272.00	1,272.00
01-20-550-301	OFFICE/GENERAL PROGRAM SU	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
01-20-550-302	PRINTING & PUBLISHING	0.00	0.00	13,500.00	0.00	13,500.00	27,000.00	27,000.00
01-20-550-311	POSTAGE & METER RENT	0.00	0.51	1,500.00	0.03	1,499.49	3,000.00	2,999.49
<b>ADMINISTRATION</b>		6,845.58	15,471.85	63,223.00	24.47	47,751.15	126,446.00	110,974.15
<b>DATA PROCESSING</b>								
01-20-555-212	EDP EQUIPMENT/SOFTWARE	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
01-20-555-263	EDP LICENSES	14.99	29.98	180.00	16.66	150.02	360.00	330.02
01-20-555-306	CONSULTING - PROGRAM HOSTI	0.00	0.00	15,000.00	0.00	15,000.00	30,000.00	30,000.00
<b>DATA PROCESSING</b>		14.99	29.98	17,680.00	0.17	17,650.02	35,360.00	35,330.02
<b>MAINTENANCE</b>								
01-20-570-102	OVERTIME	829.00	2,565.53	5,000.00	51.31	2,434.47	10,000.00	7,434.47
01-20-570-103	PART TIME - LABOR	222.50	567.50	1,575.00	36.03	1,007.50	3,150.00	2,582.50
01-20-570-228	MAINTENANCE - PARK BUILDING	0.00	0.00	2,386.00	0.00	2,386.00	4,772.00	4,772.00

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		MONTH 07/31/21						
<b>Fund 01 - GENERAL FUND</b>								
01-20-570-235	NICOR GAS (825 MIDWAY)	0.00	0.00	1,200.00	0.00	1,200.00	2,400.00	2,400.00
01-20-570-250	SANITARY (825 MIDWAY)	0.00	0.00	50.00	0.00	50.00	100.00	100.00
01-20-570-278	SANITARY (PARKS)	0.00	0.00	200.00	0.00	200.00	400.00	400.00
01-20-570-280	BALLFIELD MAINTENANCE	2,613.00	7,810.53	12,000.00	65.09	4,189.47	24,000.00	16,189.47
01-20-570-281	CONTRACTED MAINTENANCE & I	3,104.31	21,409.02	125,100.00	17.11	103,690.98	250,200.00	228,790.98
01-20-570-331	MAINTENANCE SUPPLIES	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00
01-20-570-411	MAINTENANCE - EQUIPMENT	0.00	307.15	4,000.00	7.68	3,692.85	8,000.00	7,692.85
MAINTENANCE		6,768.81	32,659.73	156,511.00	20.87	123,851.27	313,022.00	280,362.27
<b>SUMMER PROGRAM</b>								
01-20-575-119	SUMMER PROGRAM MATERIALS	1,272.84	2,288.79	7,800.00	29.34	5,511.21	15,600.00	13,311.21
01-20-575-517	SENIORS PROGRAM-SUMMER	0.00	0.00	5,400.00	0.00	5,400.00	10,800.00	10,800.00
SUMMER PROGRAM		1,272.84	2,288.79	13,200.00	17.34	10,911.21	26,400.00	24,111.21
<b>FALL PROGRAM</b>								
01-20-580-118	FALL PROGRAM MATERIALS & SI	0.00	0.00	600.00	0.00	600.00	1,200.00	1,200.00
01-20-580-517	SENIORS PROGRAM-FALL	0.00	0.00	5,400.00	0.00	5,400.00	10,800.00	10,800.00
FALL PROGRAM		0.00	0.00	6,000.00	0.00	6,000.00	12,000.00	12,000.00
<b>WINTER/SPECIAL PROGRAMS</b>								
01-20-585-121	WINTER PROGRAM MATERIALS &	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
01-20-585-150	CHILDRENS SPECIAL EVENTS - C	0.00	0.00	3,000.00	0.00	3,000.00	6,000.00	6,000.00
01-20-585-151	FAMILY SPECIAL EVENT - MOVIE	395.00	1,460.00	1,500.00	97.33	40.00	3,000.00	1,540.00
01-20-585-152	FAMILY SPECIAL EVENT - TREE L	0.00	0.00	5,200.00	0.00	5,200.00	10,400.00	10,400.00
01-20-585-153	FAMILY SPECIAL EVENT - BACK	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-20-585-154	FAMILY SPECIAL EVENT - RACE	0.00	0.00	5,200.00	0.00	5,200.00	10,400.00	10,400.00
01-20-585-155	CHILDREN'S HOLIDAY PARTY	0.00	0.00	5,200.00	0.00	5,200.00	10,400.00	10,400.00
01-20-585-157	COMMUNITY PICNIC	0.00	0.00	3,600.00	0.00	3,600.00	7,200.00	7,200.00
01-20-585-517	SENIORS PROGRAM-WINTER/SP	0.00	0.00	5,400.00	0.00	5,400.00	10,800.00	10,800.00
WINTER/SPECIAL PROGRAMS		395.00	1,460.00	30,600.00	4.77	29,140.00	61,200.00	59,740.00
<b>SPRING PROGRAM</b>								
01-20-586-121	SPRING PROGRAM MATERIALS &	0.00	0.00	300.00	0.00	300.00	600.00	600.00
SPRING PROGRAM		0.00	0.00	300.00	0.00	300.00	600.00	600.00
<b>SPECIAL RECREATION</b>								
01-20-590-518	SPECIAL RECREATION ASSOC PI	19,655.43	19,655.43	39,310.00	50.00	19,654.57	78,620.00	58,964.57
01-20-590-519	ADA PARK MAINTENANCE	0.00	1,000.00	4,880.00	20.49	3,880.00	9,760.00	8,760.00
01-20-590-520	ADA RECREATION ACCOMMODA	0.00	0.00	6,500.00	0.00	6,500.00	13,000.00	13,000.00
01-20-590-521	ADA PARK IMPROVEMENTS	0.00	0.00	128,550.00	0.00	128,550.00	257,100.00	257,100.00
SPECIAL RECREATION		19,655.43	20,655.43	179,240.00	11.52	158,584.57	358,480.00	337,824.57
Total Dept 20 - PARKS & RECREATION		38,802.65	80,565.78	675,154.00	11.93	594,588.22	1,350,308.00	1,269,742.22

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		MONTH 07/31/21	YTD BALANCE 07/31/2021											
<b>Fund 01 - GENERAL FUND</b>														
<b>GENERAL MANAGEMENT</b>														
01-25-400-147	MEDICARE	424.62	998.42	3,805.00	26.24	2,806.58	7,610.00	6,611.58						
01-25-400-151	IMRF	7,324.21	17,288.86	55,104.00	31.37	37,815.14	110,208.00	92,919.14						
01-25-400-161	SOCIAL SECURITY	1,815.57	4,269.06	15,476.00	27.59	11,206.94	30,952.00	26,682.94						
01-25-400-171	SUI - UNEMPLOYMENT	0.00	80.95	963.00	8.41	882.05	1,926.00	1,845.05						
01-25-610-101	SALARIES - MANAGEMENT STAFF	17,956.80	41,649.76	155,625.00	26.76	113,975.24	311,250.00	269,600.24						
01-25-610-102	OVERTIME	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00						
01-25-610-126	SALARIES - CLERICAL	11,453.84	27,536.32	105,806.00	26.03	78,269.68	211,612.00	184,075.68						
01-25-610-141	HEALTH/DENTAL/LIFE INSURANCE	3,519.23	10,400.65	39,944.00	26.04	29,543.35	79,888.00	69,487.35						
01-25-610-201	PHONE - TELEPHONES	50.00	150.00	0.00	100.00	(150.00)	0.00	(150.00)						
01-25-610-301	OFFICE SUPPLIES	0.00	302.09	2,500.00	12.08	2,197.91	5,000.00	4,697.91						
01-25-610-302	PRINTING & PUBLISHING	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00						
01-25-610-303	FUEL/MILEAGE/WASH	0.00	0.00	250.00	0.00	250.00	500.00	500.00						
01-25-610-304	SCHOOLS/CONFERENCES/TRAVEL	0.00	0.00	1,800.00	0.00	1,800.00	3,600.00	3,600.00						
01-25-610-307	FEES/DUES/SUBSCRIPTIONS	0.00	5.32	1,655.00	0.32	1,649.68	3,310.00	3,304.68						
01-25-610-311	POSTAGE & METER RENT	0.00	35.19	250.00	14.08	214.81	500.00	464.81						
<b>GENERAL MANAGEMENT</b>		42,544.27	102,716.62	385,678.00	26.63	282,961.38	771,356.00	668,639.38						
<b>DATA PROCESSING</b>														
01-25-615-212	EDP EQUIPMENT/SOFTWARE	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00						
01-25-615-263	EDP LICENSES	0.00	0.00	12,780.00	0.00	12,780.00	25,560.00	25,560.00						
01-25-615-267	DOCUMENT STORAGE/SCANNING	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00						
<b>DATA PROCESSING</b>		0.00	0.00	15,280.00	0.00	15,280.00	30,560.00	30,560.00						
<b>FINANCIAL CONSULTING</b>														
01-25-620-251	AUDIT SERVICES	5,000.00	5,000.00	30,990.00	16.13	25,990.00	61,980.00	56,980.00						
01-25-620-252	FINANCIAL SERVICES	0.00	0.00	4,475.00	0.00	4,475.00	8,950.00	8,950.00						
<b>FINANCIAL CONSULTING</b>		5,000.00	5,000.00	35,465.00	14.10	30,465.00	70,930.00	65,930.00						
<b>Total Dept 25 - FINANCE DEPARTMENT</b>		47,544.27	107,716.62	436,423.00	24.68	328,706.38	872,846.00	765,129.38						
<b>Dept 30 - POLICE DEPARTMENT</b>														
<b>CAPITAL IMPROVEMENTS</b>														
01-30-630-403	IN-CAR CAMERA	0.00	0.00	22,000.00	0.00	22,000.00	44,000.00	44,000.00						
01-30-680-625	NEW VEHICLES	35,538.00	35,538.00	168,000.00	21.15	132,462.00	336,000.00	300,462.00						
01-30-680-642	COPY MACHINE	0.00	0.00	32,000.00	0.00	32,000.00	64,000.00	64,000.00						
<b>CAPITAL IMPROVEMENTS</b>		35,538.00	35,538.00	222,000.00	16.01	186,462.00	444,000.00	408,462.00						
<b>CONTINGENCIES</b>														
01-30-685-799	CONTINGENCIES	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00						
CONTINGENCIES		0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00						
<b>ADMINISTRATION</b>														
01-30-400-147	MEDICARE	5,031.09	11,671.87	46,680.00	25.00	35,008.13	93,360.00	81,688.13						
01-30-400-151	IMRF	5,708.07	12,923.65	49,910.00	25.89	36,986.35	99,820.00	86,896.35						
01-30-400-161	SOCIAL SECURITY	1,407.80	3,220.03	12,553.00	25.65	9,332.97	25,106.00	21,885.97						

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		MONTH 07/31/21						
<b>Fund 01 - GENERAL FUND</b>								
01-30-400-171	SUI - UNEMPLOYMENT	208.88	328.64	9,309.00	3.53	8,980.36	18,618.00	18,289.36
01-30-630-101	SALARIES - PERMANENT EMPLO	274,636.15	641,816.98	2,718,117.00	23.61	2,076,300.02	5,436,234.00	4,794,417.02
01-30-630-102	OVERTIME	20,987.07	58,221.97	336,000.00	17.33	277,778.03	672,000.00	613,778.03
01-30-630-103	OVERTIME - SPECIAL DETAIL & G	2,279.65	4,999.75	15,000.00	33.33	10,000.25	30,000.00	25,000.25
01-30-630-105	SALARIES-COPS GRANT OFFICE	27,622.77	64,709.22	230,832.00	28.03	166,122.78	461,664.00	396,954.78
01-30-630-126	SALARIES - CLERICAL	22,208.65	51,480.64	192,473.00	26.75	140,992.36	384,946.00	333,465.36
01-30-630-127	OVERTIME - CLERICAL	947.70	947.70	10,000.00	9.48	9,052.30	20,000.00	19,052.30
01-30-630-131	PERSONNEL RECRUITMENT	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
01-30-630-141	HEALTH/DENTAL/LIFE INSURANC	35,252.07	98,852.51	362,454.00	27.27	263,601.49	724,908.00	626,055.49
01-30-630-155	POLICE PENSION	137,422.38	320,652.22	1,190,994.00	26.92	870,341.78	2,381,988.00	2,061,335.78
01-30-630-201	PHONE - TELEPHONES	1,820.66	4,609.52	27,000.00	17.07	22,390.48	54,000.00	49,390.48
01-30-630-202	ACCREDITATION	0.00	79.90	9,000.00	0.89	8,920.10	18,000.00	17,920.10
01-30-630-241	FEES - FIELD COURT ATTORNEY	5,945.00	5,945.00	20,000.00	29.73	14,055.00	40,000.00	34,055.00
01-30-630-245	FIRING RANGE	0.00	0.00	18,500.00	0.00	18,500.00	37,000.00	37,000.00
01-30-630-301	OFFICE SUPPLIES	850.10	1,599.99	5,000.00	32.00	3,400.01	10,000.00	8,400.01
01-30-630-302	PRINTING & PUBLISHING	332.28	554.30	4,000.00	13.86	3,445.70	8,000.00	7,445.70
01-30-630-303	FUEL/MILEAGE/WASH	5,918.33	10,579.87	50,000.00	21.16	39,420.13	100,000.00	89,420.13
01-30-630-304	SCHOOLS/CONFERENCES/TRAVI	475.00	1,930.00	40,000.00	4.83	38,070.00	80,000.00	78,070.00
01-30-630-305	TUITION REIMBURSEMENT	0.00	0.00	6,000.00	0.00	6,000.00	12,000.00	12,000.00
01-30-630-307	FEES/DUES/SUBSCRIPTIONS	7,373.60	21,916.04	35,000.00	62.62	13,083.96	70,000.00	48,083.96
01-30-630-308	CADET PROGRAM	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-30-630-309	EMPLOYEE RECOGNITION	129.00	129.00	3,000.00	4.30	2,871.00	6,000.00	5,871.00
01-30-630-311	POSTAGE & METER RENT	0.00	823.19	4,200.00	19.60	3,376.81	8,400.00	7,576.81
01-30-630-315	COPY SERVICE	284.91	560.29	4,100.00	13.67	3,539.71	8,200.00	7,639.71
01-30-630-345	UNIFORMS	1,847.62	7,575.09	29,000.00	26.12	21,424.91	58,000.00	50,424.91
01-30-630-346	AMMUNITION	1,802.50	3,677.50	18,000.00	20.43	14,322.50	36,000.00	32,322.50
01-30-630-401	OPERATING EQUIPMENT	1,698.31	3,535.13	27,000.00	13.09	23,464.87	54,000.00	50,464.87
01-30-630-402	BODY CAMERAS	53,996.00	53,996.00	61,000.00	88.52	7,004.00	122,000.00	68,004.00
01-30-630-409	MAINTENANCE - VEHICLES	1,844.59	6,410.69	50,000.00	12.82	43,589.31	100,000.00	93,589.31
01-30-630-421	MAINTENANCE - RADIO EQUIPM	3,166.70	3,166.70	6,000.00	52.78	2,833.30	12,000.00	8,833.30
ADMINISTRATION		621,196.88	1,396,913.39	5,592,622.00	24.98	4,195,708.61	11,185,244.00	9,788,330.61
<b>DATA PROCESSING</b>								
01-30-640-212	EDP EQUIPMENT/SOFTWARE	2,038.80	3,833.77	3,040.00	126.11	(793.77)	6,080.00	2,246.23
01-30-640-225	INTERNET/WEBSITE HOSTING	400.00	1,200.00	4,800.00	25.00	3,600.00	9,600.00	8,400.00
01-30-640-263	EDP LICENSES	7,313.00	14,026.60	40,000.00	35.07	25,973.40	80,000.00	65,973.40
01-30-640-267	DOCUMENT STORAGE/SCANNIN	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00
01-30-640-306	CONSULTING - IT/GRANT	1,138.24	3,513.24	17,703.00	19.85	14,189.76	35,406.00	31,892.76
DATA PROCESSING		10,890.04	22,573.61	67,543.00	33.42	44,969.39	135,086.00	112,512.39
<b>BUILDINGS</b>								
01-30-630-228	MAINTENANCE - BUILDING	3,132.43	8,298.08	60,000.00	13.83	51,701.92	120,000.00	111,701.92
01-30-630-235	NICOR GAS (7760 QUINCY)	188.68	391.52	5,000.00	7.83	4,608.48	10,000.00	9,608.48
01-30-630-250	SANITARY (7760 QUINCY)	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
01-30-630-351	BUILDING MAINTENANCE SUPPL	0.00	0.00	3,000.00	0.00	3,000.00	6,000.00	6,000.00
BUILDINGS		3,321.11	8,689.60	69,000.00	12.59	60,310.40	138,000.00	129,310.40
<b>RISK MANAGEMENT</b>								
01-30-645-273	SELF INSURANCE - DEDUCTIBLE	0.00	0.00	20,000.00	0.00	20,000.00	40,000.00	40,000.00

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		MONTH						
<b>Fund 01 - GENERAL FUND</b>								
RISK MANAGEMENT		0.00	0.00	20,000.00	0.00	20,000.00	40,000.00	40,000.00
CONSTRUCTION								
01-30-635-288	BUILDING CONSTR & REMODEL	0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00
CONSTRUCTION		0.00	0.00	2,000.00	0.00	2,000.00	4,000.00	4,000.00
PATROL								
01-30-650-268	ANIMAL CONTROL	0.00	0.00	800.00	0.00	800.00	1,600.00	1,600.00
01-30-650-343	JAIL SUPPLIES	0.00	226.73	10,000.00	2.27	9,773.27	20,000.00	19,773.27
01-30-650-348	DRUG FORFEITURE- STATE	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-30-650-349	DRUG FORFEITURE - FEDERAL	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
PATROL		0.00	226.73	11,800.00	1.92	11,573.27	23,600.00	23,373.27
INVESTIGATIVE								
01-30-655-339	CONFIDENTIAL FUNDS	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-30-655-405	FURNITURE & OFFICE EQUIPMEN	20,650.00	20,650.00	21,000.00	98.33	350.00	42,000.00	21,350.00
INVESTIGATIVE		20,650.00	20,650.00	21,500.00	96.05	850.00	43,000.00	22,350.00
TRAFFIC SAFETY								
01-30-660-105	PART TIME - CROSSING GUARD	0.00	930.72	5,323.00	17.48	4,392.28	10,646.00	9,715.28
01-30-660-205	BIKE PROGRAM	0.00	0.00	6,000.00	0.00	6,000.00	12,000.00	12,000.00
TRAFFIC SAFETY		0.00	930.72	11,323.00	8.22	10,392.28	22,646.00	21,715.28
CRIME PREVENTION								
01-30-670-331	COMMODITIES	0.00	60.94	5,000.00	1.22	4,939.06	10,000.00	9,939.06
CRIME PREVENTION		0.00	60.94	5,000.00	1.22	4,939.06	10,000.00	9,939.06
TELECOMMUNICATIONS								
01-30-675-235	RADIO DISPATCHING	73,416.10	146,832.20	312,000.00	47.06	165,167.80	624,000.00	477,167.80
TELECOMMUNICATIONS		73,416.10	146,832.20	312,000.00	47.06	165,167.80	624,000.00	477,167.80
RED LIGHT								
01-30-630-246	RED LIGHT - ADJUDICATOR	0.00	0.00	6,000.00	0.00	6,000.00	12,000.00	12,000.00
01-30-630-247	RED LIGHT - CAMERA FEES	44,950.00	44,950.00	275,000.00	16.35	230,050.00	550,000.00	505,050.00
01-30-630-248	RED LIGHT - COM ED	111.74	222.86	2,000.00	11.14	1,777.14	4,000.00	3,777.14
01-30-630-249	RED LIGHT - MISC FEE	3,585.00	3,585.00	35,000.00	10.24	31,415.00	70,000.00	66,415.00
RED LIGHT		48,646.74	48,757.86	318,000.00	15.33	269,242.14	636,000.00	587,242.14
Total Dept 30 - POLICE DEPARTMENT		813,658.87	1,681,173.05	6,657,788.00	25.25	4,976,614.95	13,315,576.00	11,634,402.95
<b>Dept 35 - PUBLIC WORKS DEPARTMENT</b>								
<b>CAPITAL IMPROVEMENTS</b>								
01-35-765-625	VEHICLES - NEW & OTHER	0.00	39,214.30	131,721.00	29.77	92,506.70	263,442.00	224,227.70
01-35-765-640	VILLAGE ENTRY SIGNS	0.00	0.00	150,000.00	0.00	150,000.00	300,000.00	300,000.00

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		MONTH						
<b>Fund 01 - GENERAL FUND</b>								
01-35-765-685	STREET IMPROVEMENTS	0.00	0.00	30,000.00	0.00	30,000.00	60,000.00	60,000.00
	CAPITAL IMPROVEMENTS	0.00	39,214.30	311,721.00	12.58	272,506.70	623,442.00	584,227.70
<b>ADMINISTRATION</b>								
01-35-400-147	MEDICARE	250.05	644.10	2,719.00	23.69	2,074.90	5,438.00	4,793.90
01-35-400-151	IMRF	3,574.90	9,920.90	44,537.00	22.28	34,616.10	89,074.00	79,153.10
01-35-400-161	SOCIAL SECURITY	1,069.21	2,753.91	11,627.00	23.69	8,873.09	23,254.00	20,500.09
01-35-400-171	SUI - UNEMPLOYMENT	67.53	119.80	972.00	12.33	852.20	1,944.00	1,824.20
01-35-710-101	SALARIES - PERMANENT EMPLO	10,416.63	30,965.54	131,801.00	23.49	100,835.46	263,602.00	232,636.46
01-35-710-102	OVERTIME	754.08	1,560.22	20,000.00	7.80	18,439.78	40,000.00	38,439.78
01-35-710-103	PART TIME - LABOR	2,728.50	4,840.50	6,863.00	70.53	2,022.50	13,726.00	8,885.50
01-35-710-126	SALARIES - CLERICAL	3,331.90	7,721.53	28,875.00	26.74	21,153.47	57,750.00	50,028.47
01-35-710-141	HEALTH/DENTAL/LIFE INSURANC	3,597.11	10,654.58	40,420.00	26.36	29,765.42	80,840.00	70,185.42
01-35-710-201	TELEPHONES	177.43	557.33	2,124.00	26.24	1,566.67	4,248.00	3,690.67
01-35-710-301	OFFICE SUPPLIES	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-35-710-302	PRINTING & PUBLISHING	0.00	264.00	750.00	35.20	486.00	1,500.00	1,236.00
01-35-710-303	FUEL/MILEAGE/WASH	1,002.32	1,593.57	10,428.00	15.28	8,834.43	20,856.00	19,262.43
01-35-710-304	SCHOOLS/CONFERENCES/TRAVI	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
01-35-710-307	FEES/DUES/SUBSCRIPTIONS	0.00	0.00	400.00	0.00	400.00	800.00	800.00
01-35-710-311	POSTAGE & METER RENT	0.00	372.11	1,500.00	24.81	1,127.89	3,000.00	2,627.89
01-35-710-345	UNIFORMS	215.99	393.94	3,800.00	10.37	3,406.06	7,600.00	7,206.06
01-35-710-401	OPERATING SUPPLIES & EQUIPM	299.00	1,418.18	3,890.00	36.46	2,471.82	7,780.00	6,361.82
01-35-710-405	FURNITURE & OFFICE EQUIPMENT	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
ADMINISTRATION		27,484.65	73,780.21	312,706.00	23.59	238,925.79	625,412.00	551,631.79
<b>DATA PROCESSING</b>								
01-35-715-212	EDP EQUIPMENT/SOFTWARE	0.00	49.70	500.00	9.94	450.30	1,000.00	950.30
01-35-715-225	INTERNET/WEBSITE HOSTING	108.35	325.05	1,416.00	22.96	1,090.95	2,832.00	2,506.95
DATA PROCESSING		108.35	374.75	1,916.00	19.56	1,541.25	3,832.00	3,457.25
<b>ENGINEERING</b>								
01-35-720-245	FEES - ENGINEERING	0.00	0.00	24,000.00	0.00	24,000.00	48,000.00	48,000.00
01-35-720-254	PLAN REVIEW - ENGINEER	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00
ENGINEERING		0.00	0.00	25,500.00	0.00	25,500.00	51,000.00	51,000.00
<b>BUILDINGS</b>								
01-35-725-413	MAINTENANCE - GARAGE	927.90	2,744.21	8,032.00	34.17	5,287.79	16,064.00	13,319.79
01-35-725-414	MAINTENANCE - SALT BINS	4,200.00	5,171.54	5,700.00	90.73	528.46	11,400.00	6,228.46
01-35-725-415	NICOR GAS	52.49	141.87	3,200.00	4.43	3,058.13	6,400.00	6,258.13
01-35-725-417	SANITARY USER CHARGE	0.00	0.00	200.00	0.00	200.00	400.00	400.00
01-35-725-418	MAINTENANCE - PW BUILDING	6,091.28	17,429.46	20,600.00	84.61	3,170.54	41,200.00	23,770.54
BUILDINGS		11,271.67	25,487.08	37,732.00	67.55	12,244.92	75,464.00	49,976.92
<b>EQUIPMENT REPAIR</b>								
01-35-735-409	MAINTENANCE - VEHICLES	2,608.80	3,885.10	25,000.00	15.54	21,114.90	50,000.00	46,114.90
01-35-735-411	MAINTENANCE - EQUIPMENT	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00
EQUIPMENT REPAIR		2,608.80	3,885.10	26,000.00	14.94	22,114.90	52,000.00	48,114.90

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		MONTH													
<b>Fund 01 - GENERAL FUND</b>															
<b>SNOW REMOVAL</b>															
01-35-740-287	SNOW REMOVAL CONTRACT	0.00	59.37	80,000.00	0.07	79,940.63	160,000.00	159,940.63							
01-35-740-411	MAINTENANCE - EQUIPMENT	0.00	0.00	8,800.00	0.00	8,800.00	17,600.00	17,600.00							
SNOW REMOVAL		0.00	59.37	88,800.00	0.07	88,740.63	177,600.00	177,540.63							
<b>STREET LIGHTING</b>															
01-35-745-207	ENERGY - STREET LIGHTS	1,452.55	3,203.50	21,000.00	15.25	17,796.50	42,000.00	38,796.50							
01-35-745-223	MAINTENANCE - STREET LIGHTS	0.00	3,529.54	25,000.00	14.12	21,470.46	50,000.00	46,470.46							
01-35-745-224	MAINTENANCE - TRAFFIC SIGNAL	0.00	0.00	3,800.00	0.00	3,800.00	7,600.00	7,600.00							
STREET LIGHTING		1,452.55	6,733.04	49,800.00	13.52	43,066.96	99,600.00	92,866.96							
<b>STORM WATER IMPROVEMENTS</b>															
01-35-750-286	JET CLEANING CULVERT	2,175.20	12,425.20	20,000.00	62.13	7,574.80	40,000.00	27,574.80							
01-35-750-289	SITE IMPROVEMENTS	0.00	0.00	10,000.00	0.00	10,000.00	20,000.00	20,000.00							
01-35-750-290	EQUIPMENT RENTAL	0.00	830.00	3,500.00	23.71	2,670.00	7,000.00	6,170.00							
01-35-750-328	STREET & ROW MAINTENANCE	42,521.03	70,023.13	175,000.00	40.01	104,976.87	350,000.00	279,976.87							
01-35-750-338	TREE MAINTENANCE	0.00	0.00	180,000.00	0.00	180,000.00	360,000.00	360,000.00							
01-35-750-381	STORM WATER IMPROVEMENTS	26,165.00	26,403.47	92,500.00	28.54	66,096.53	185,000.00	158,596.53							
STORM WATER IMPROVEMENTS		70,861.23	109,681.80	481,000.00	22.80	371,318.20	962,000.00	852,318.20							
<b>STREET MAINTENANCE</b>															
01-35-755-279	TRASH REMOVAL	0.00	365.18	2,000.00	18.26	1,634.82	4,000.00	3,634.82							
01-35-755-281	ROUTE 83 BEAUTIFICATION	1,463.06	2,926.12	55,000.00	5.32	52,073.88	110,000.00	107,073.88							
01-35-755-284	BRUSH PICKUP	0.00	15,600.00	37,400.00	41.71	21,800.00	74,800.00	59,200.00							
01-35-755-290	EQUIPMENT RENTAL	0.00	250.00	0.00	100.00	(250.00)	0.00	(250.00)							
01-35-755-328	STREET & ROW MAINTENANCE C	0.00	1,213.68	15,000.00	8.09	13,786.32	30,000.00	28,786.32							
01-35-755-331	SALT	0.00	0.00	80,000.00	0.00	80,000.00	160,000.00	160,000.00							
01-35-755-332	J.U.L.I.E.	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00							
01-35-755-333	ROAD SIGNS	1,409.10	1,409.10	19,700.00	7.15	18,290.90	39,400.00	37,990.90							
01-35-755-401	OPERATING EQUIPMENT	0.00	596.37	7,000.00	8.52	6,403.63	14,000.00	13,403.63							
STREET MAINTENANCE		2,872.16	22,360.45	218,600.00	10.23	196,239.55	437,200.00	414,839.55							
<b>NUISANCE CONTROL</b>															
01-35-760-258	PEST CONTROL	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00							
01-35-760-259	MOSQUITO ABATEMENT	13,225.00	19,837.50	37,550.00	52.83	17,712.50	75,100.00	55,262.50							
NUISANCE CONTROL		13,225.00	19,837.50	38,550.00	51.46	18,712.50	77,100.00	57,262.50							
Total Dept 35 - PUBLIC WORKS DEPARTMENT		129,884.41	301,413.60	1,592,325.00	18.93	1,290,911.40	3,184,650.00	2,883,236.40							
<b>Dept 40 - BUILDING &amp; ZONING DEPARTMENT</b>															
<b>GENERAL MANAGEMENT</b>															
01-40-400-147	MEDICARE	212.34	497.89	1,949.00	25.55	1,451.11	3,898.00	3,400.11							
01-40-400-151	IMRF	3,653.01	8,609.96	33,138.00	25.98	24,528.04	66,276.00	57,666.04							
01-40-400-161	SOCIAL SECURITY	907.87	2,128.76	8,335.00	25.54	6,206.24	16,670.00	14,541.24							
01-40-400-171	SUI - UNEMPLOYMENT	0.00	0.00	482.00	0.00	482.00	964.00	964.00							
01-40-810-101	SALARIES - PERMANENT EMPLO	11,804.88	27,357.37	102,308.00	26.74	74,950.63	204,616.00	177,258.63							

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		MONTH						
<b>Fund 01 - GENERAL FUND</b>								
01-40-810-102	OVERTIME	0.00	590.25	6,000.00	9.84	5,409.75	12,000.00	11,409.75
01-40-810-126	SALARIES - CLERICAL	3,014.59	6,981.18	26,125.00	26.72	19,143.82	52,250.00	45,268.82
01-40-810-141	HEALTH/DENTAL/LIFE INSURANC	2,059.69	6,003.01	22,769.00	26.36	16,765.99	45,538.00	39,534.99
01-40-810-201	TELEPHONES	42.46	127.40	1,752.00	7.27	1,624.60	3,504.00	3,376.60
01-40-810-301	OFFICE SUPPLIES	30.57	352.52	1,500.00	23.50	1,147.48	3,000.00	2,647.48
01-40-810-302	PRINTING & PUBLISHING	0.00	0.00	750.00	0.00	750.00	1,500.00	1,500.00
01-40-810-303	FUEL/MILEAGE/WASH	37.41	78.73	500.00	15.75	421.27	1,000.00	921.27
01-40-810-304	SCHOOLS/CONFERENCES/TRAVI	0.00	0.00	1,200.00	0.00	1,200.00	2,400.00	2,400.00
01-40-810-307	FEES/DUES/SUBSCRIPTIONS	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00
01-40-810-311	POSTAGE & METER RENT	0.00	29.50	400.00	7.38	370.50	800.00	770.50
01-40-810-315	COPY SERVICE	506.06	983.41	5,000.00	19.67	4,016.59	10,000.00	9,016.59
01-40-810-345	UNIFORMS	0.00	0.00	800.00	0.00	800.00	1,600.00	1,600.00
01-40-810-409	MAINTENANCE - VEHICLES	570.45	570.45	2,000.00	28.52	1,429.55	4,000.00	3,429.55
GENERAL MANAGEMENT		22,839.33	54,310.43	215,508.00	25.20	161,197.57	431,016.00	376,705.57
DATA PROCESSING								
01-40-815-267	DOCUMENT STORAGE/SCANNIN	0.00	0.00	7,000.00	0.00	7,000.00	14,000.00	14,000.00
DATA PROCESSING		0.00	0.00	7,000.00	0.00	7,000.00	14,000.00	14,000.00
ENGINEERING								
01-40-820-246	FEES - DRAINAGE ENGINEER	0.00	0.00	1,200.00	0.00	1,200.00	2,400.00	2,400.00
01-40-820-254	PLAN REVIEW - CIVIL ENGINEER	0.00	0.00	14,000.00	0.00	14,000.00	28,000.00	28,000.00
01-40-820-255	PLAN REVIEW - STRUCTURAL	3,433.75	6,177.25	4,000.00	154.43	(2,177.25)	8,000.00	1,822.75
01-40-820-258	PLAN REVIEW - BUILDING CODE	15,565.75	29,783.25	140,000.00	21.27	110,216.75	280,000.00	250,216.75
ENGINEERING		18,999.50	35,960.50	159,200.00	22.59	123,239.50	318,400.00	282,439.50
INSPECTION								
01-40-830-109	PART TIME - INSPECTOR	3,738.00	7,770.00	45,000.00	17.27	37,230.00	90,000.00	82,230.00
01-40-830-115	PLUMBING INSPECTION	500.00	900.00	5,000.00	18.00	4,100.00	10,000.00	9,100.00
01-40-830-117	ELEVATOR INSPECTION	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00
01-40-830-119	CODE ENFORCE INSPECTION	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00
INSPECTION		4,238.00	8,670.00	60,000.00	14.45	51,330.00	120,000.00	111,330.00
Total Dept 40 - BUILDING & ZONING DEPARTMENT		46,076.83	98,940.93	441,708.00	22.40	342,767.07	883,416.00	784,475.07
Dept 53 - HOTEL/MOTEL								
COMMUNITY RELATIONS								
01-53-435-317	ADVERTISING	0.00	0.00	10,000.00	0.00	10,000.00	20,000.00	20,000.00
01-53-435-319	CHAMBER DIRECTORY	0.00	0.00	3,000.00	0.00	3,000.00	6,000.00	6,000.00
COMMUNITY RELATIONS		0.00	0.00	13,000.00	0.00	13,000.00	26,000.00	26,000.00
SPECIAL EVENTS								
01-53-436-379	SPECIAL PROMOTIONAL EVENTS	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00
SPECIAL EVENTS		0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00

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GL NUMBER	DESCRIPTION	ACTIVITY FOR	YTD BALANCE 07/31/2021	2021-22 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
		MONTH 07/31/21						
Fund 01 - GENERAL FUND								
Total Dept 53 - HOTEL/MOTEL		0.00	0.00	15,500.00	0.00	15,500.00	31,000.00	31,000.00
TOTAL EXPENDITURES		1,221,769.45	2,633,929.16	12,696,593.00	20.75	10,062,663.84	25,393,186.00	22,759,256.84

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GL NUMBER	DESCRIPTION	ACTIVITY FOR		2021-22 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.						
		MONTH 07/31/21	YTD BALANCE 07/31/2021											
<b>Fund 02 - WATER FUND</b>														
<b>Dept 50 - WATER DEPARTMENT</b>														
<b>CAPITAL IMPROVEMENTS</b>														
02-50-440-626	VEHICLES - NEW & OTHER	0.00	39,214.30	131,721.00	29.77	92,506.70	263,442.00	224,227.70						
02-50-440-694	DISTRIBUTION SYSTEM REPLACI	0.00	0.00	87,500.00	0.00	87,500.00	175,000.00	175,000.00						
<b>CAPITAL IMPROVEMENTS</b>		0.00	39,214.30	219,221.00	17.89	180,006.70	438,442.00	399,227.70						
<b>ADMINISTRATION</b>														
02-50-400-147	MEDICARE	408.02	910.85	2,798.00	32.55	1,887.15	5,596.00	4,685.15						
02-50-400-151	IMRF	6,389.58	14,655.52	46,878.00	31.26	32,222.48	93,756.00	79,100.48						
02-50-400-161	SOCIAL SECURITY	1,744.61	3,894.75	11,965.00	32.55	8,070.25	23,930.00	20,035.25						
02-50-400-171	SUI - UNEMPLOYMENT	67.21	119.49	872.00	13.70	752.51	1,744.00	1,624.51						
02-50-401-101	SALARIES - PERMANENT EMPLO	20,134.09	40,182.22	134,801.00	29.81	94,618.78	269,602.00	229,419.78						
02-50-401-102	OVERTIME	2,455.45	11,550.90	25,000.00	46.20	13,449.10	50,000.00	38,449.10						
02-50-401-103	PART TIME - LABOR	2,715.50	4,827.50	2,813.00	171.61	(2,014.50)	5,626.00	798.50						
02-50-401-126	SALARIES - CLERICAL	3,331.70	7,721.11	28,875.00	26.74	21,153.89	57,750.00	50,028.89						
02-50-401-141	HEALTH/DENTAL/LIFE INSURANC	3,664.15	10,846.72	41,174.00	26.34	30,327.28	82,348.00	71,501.28						
02-50-401-201	PHONE - TELEPHONES	345.16	985.54	4,495.00	21.93	3,509.46	8,990.00	8,004.46						
02-50-401-301	OFFICE SUPPLIES	15.10	15.10	500.00	3.02	484.90	1,000.00	984.90						
02-50-401-302	PRINTING & PUBLISHING	4,839.68	4,839.68	5,576.00	86.79	736.32	11,152.00	6,312.32						
02-50-401-303	FUEL/MILEAGE/WASH	1,002.32	1,593.57	11,000.00	14.49	9,406.43	22,000.00	20,406.43						
02-50-401-304	SCHOOLS CONFERENCE TRAVE	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00						
02-50-401-307	FEES DUES SUBSCRIPTIONS	21.45	140.10	1,400.00	10.01	1,259.90	2,800.00	2,659.90						
02-50-401-311	POSTAGE & METER RENT	0.00	858.12	6,000.00	14.30	5,141.88	12,000.00	11,141.88						
02-50-401-405	FURNITURE & OFFICE EQUIPMEN	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00						
<b>ADMINISTRATION</b>		47,134.02	103,141.17	326,147.00	31.62	223,005.83	652,294.00	549,152.83						
<b>OTHER</b>														
02-50-449-102	INTEREST - BOND	0.00	4,482.00	8,964.00	50.00	4,482.00	17,928.00	13,446.00						
02-50-449-104	PRINCIPAL - BOND	0.00	0.00	11,829.00	0.00	11,829.00	23,658.00	23,658.00						
02-50-449-105	INTEREST - IEPA LOAN	0.00	6,791.43	13,393.00	50.71	6,601.57	26,786.00	19,994.57						
02-50-449-106	PRINCIPAL - IEPA LOAN	0.00	20,432.67	41,055.00	49.77	20,622.33	82,110.00	61,677.33						
<b>OTHER</b>		0.00	31,706.10	75,241.00	42.14	43,534.90	150,482.00	118,775.90						
<b>DATA PROCESSING</b>														
02-50-417-212	EDP EQUIPMENT/SOFTWARE	0.00	1,076.01	35,364.00	3.04	34,287.99	70,728.00	69,651.99						
02-50-417-263	EDP LICENSES	0.00	0.00	15,647.00	0.00	15,647.00	31,294.00	31,294.00						
02-50-417-306	IT CONSULTING	72.50	72.50	2,693.00	2.69	2,620.50	5,386.00	5,313.50						
<b>DATA PROCESSING</b>		72.50	1,148.51	53,704.00	2.14	52,555.49	107,408.00	106,259.49						
<b>ENGINEERING</b>														
02-50-405-245	FEES - ENGINEERING	0.00	0.00	60,500.00	0.00	60,500.00	121,000.00	121,000.00						
<b>ENGINEERING</b>		0.00	0.00	60,500.00	0.00	60,500.00	121,000.00	121,000.00						
<b>RISK MANAGEMENT</b>														
02-50-415-273	SELF INSURANCE - DEDUCTIBLE	0.00	0.00	10,000.00	0.00	10,000.00	20,000.00	20,000.00						
<b>RISK MANAGEMENT</b>		0.00	0.00	10,000.00	0.00	10,000.00	20,000.00	20,000.00						

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		MONTH 07/31/21											
<b>Fund 02 - WATER FUND</b>													
<b>TRANSFERS TO OTHER FUNDS</b>													
02-50-410-501	REIMBURSE OVERHEAD GENER/	57,995.00	169,919.50	647,154.00	26.26	477,234.50	1,294,308.00	1,124,388.50					
02-50-900-112	TRANSFER TO DEBT SERVICE - 2	0.00	3,923.50	45,918.00	8.54	41,994.50	91,836.00	87,912.50					
<b>TRANSFERS TO OTHER FUNDS</b>		57,995.00	173,843.00	693,072.00	25.08	519,229.00	1,386,144.00	1,212,301.00					
<b>WATER PRODUCTION</b>													
02-50-420-206	ENERGY - ELECTRIC PUMP	1,017.82	2,227.24	18,000.00	12.37	15,772.76	36,000.00	33,772.76					
02-50-420-361	CHEMICALS	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00					
02-50-420-362	SAMPLING ANALYSIS	170.00	270.00	4,500.00	6.00	4,230.00	9,000.00	8,730.00					
02-50-420-488	MAINTENANCE - PUMPS & WELL	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00					
02-50-420-491	PUMP INSPECTION REPAIR MAIN	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00					
02-50-420-575	PURCHASE OF WATER	163,165.10	293,279.70	1,689,800.00	17.36	1,396,520.30	3,379,600.00	3,086,320.30					
<b>WATER PRODUCTION</b>		164,352.92	295,776.94	1,714,800.00	17.25	1,419,023.06	3,429,600.00	3,133,823.06					
<b>WATER STORAGE</b>													
02-50-425-473	WELLHOUSE REPAIRS & MAINTE	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00					
02-50-425-474	WELLHOUSE REPAIRS & MAIN - V	0.00	0.00	1,500.00	0.00	1,500.00	3,000.00	3,000.00					
02-50-425-475	MATERIALS & SUPPLIES- STANDI	723.32	723.32	5,500.00	13.15	4,776.68	11,000.00	10,276.68					
02-50-425-485	REPAIRS & MAINTENANCE-STAN	0.00	425.00	9,000.00	4.72	8,575.00	18,000.00	17,575.00					
<b>WATER STORAGE</b>		723.32	1,148.32	17,500.00	6.56	16,351.68	35,000.00	33,851.68					
<b>TRANSPORTATION/DISTRIBUTION</b>													
02-50-430-276	LEAK SURVEYS	1,373.50	2,112.00	20,256.00	10.43	18,144.00	40,512.00	38,400.00					
02-50-430-277	WATER DISTRIBUTION REPAIRS/	52,081.71	90,325.61	200,000.00	45.16	109,674.39	400,000.00	309,674.39					
02-50-430-299	LANDSCAPING - OTHER	184.08	368.16	1,500.00	24.54	1,131.84	3,000.00	2,631.84					
02-50-430-401	OPERATING EQUIPMENT	0.00	0.00	5,000.00	0.00	5,000.00	10,000.00	10,000.00					
02-50-430-425	J. U. L. I. E. MAINTENANCE & SUF	0.00	0.00	500.00	0.00	500.00	1,000.00	1,000.00					
02-50-430-476	MATERIAL & SUPPLIES - DISTRIB	885.00	4,372.82	35,000.00	12.49	30,627.18	70,000.00	65,627.18					
<b>TRANSPORTATION/DISTRIBUTION</b>		54,524.29	97,178.59	262,256.00	37.05	165,077.41	524,512.00	427,333.41					
<b>METERS &amp; BILLING</b>													
02-50-435-278	METERS FLOW TESTING	0.00	0.00	10,263.00	0.00	10,263.00	20,526.00	20,526.00					
02-50-435-461	NEW METERING EQUIPMENT	0.00	0.00	15,000.00	0.00	15,000.00	30,000.00	30,000.00					
02-50-435-462	METER REPLACEMENT	0.00	0.00	13,297.00	0.00	13,297.00	26,594.00	26,594.00					
02-50-435-463	MAINTENANCE - METER EQUIPM	0.00	0.00	2,500.00	0.00	2,500.00	5,000.00	5,000.00					
<b>METERS &amp; BILLING</b>		0.00	0.00	41,060.00	0.00	41,060.00	82,120.00	82,120.00					
<b>Total Dept 50 - WATER DEPARTMENT</b>		324,802.05	743,156.93	3,473,501.00	21.40	2,730,344.07	6,947,002.00	6,203,845.07					
<b>TOTAL EXPENDITURES</b>													
		324,802.05	743,156.93	3,473,501.00	21.40	2,730,344.07	6,947,002.00	6,203,845.07					

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		MONTH 07/31/21	YTD BALANCE 07/31/2021											
Fund 04 - MOTOR FUEL TAX FUND														
Dept 56 - MOTOR FUEL TAX														
CAPITAL IMPROVEMENTS														
04-56-430-684	STREET MAINTENANCE CONTRA	0.00	0.00	350,000.00	0.00	350,000.00	700,000.00	700,000.00						
CAPITAL IMPROVEMENTS														
04-56-430-245	ENGINEERING	0.00	0.00	25,000.00	0.00	25,000.00	50,000.00	50,000.00						
ENGINEERING		0.00	0.00	25,000.00	0.00	25,000.00	50,000.00	50,000.00						
Total Dept 56 - MOTOR FUEL TAX		0.00	0.00	375,000.00	0.00	375,000.00	750,000.00	750,000.00						
TOTAL EXPENDITURES														
		0.00	0.00	375,000.00	0.00	375,000.00	750,000.00	750,000.00						

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		MONTH 07/31/21	YTD BALANCE 07/31/2021											
Fund 06 - SSA ONE BOND & INTEREST FUND														
Dept 60 - SSA BOND														
OTHER														
06-60-550-401	BOND PRINCIPAL EXPENSE	0.00	0.00	190,000.00	0.00	190,000.00	380,000.00	380,000.00						
06-60-550-402	BOND INTEREST EXPENSE	0.00	65,292.50	130,585.00	50.00	65,292.50	261,170.00	195,877.50						
OTHER		0.00	65,292.50	320,585.00	20.37	255,292.50	641,170.00	575,877.50						
Total Dept 60 - SSA BOND		0.00	65,292.50	320,585.00	20.37	255,292.50	641,170.00	575,877.50						
TOTAL EXPENDITURES		0.00	65,292.50	320,585.00	20.37	255,292.50	641,170.00	575,877.50						

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GL NUMBER	DESCRIPTION	ACTIVITY FOR		2021-22 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.						
		MONTH 07/31/21	YTD BALANCE 07/31/2021											
<b>Fund 07 - POLICE PENSION FUND</b>														
Dept 62														
ADMINISTRATION														
07-62-401-242	LEGAL FEES	300.00	300.00	1,000.00	30.00	700.00	2,000.00	1,700.00						
07-62-401-251	AUDIT FEES	0.00	0.00	3,620.00	0.00	3,620.00	7,240.00	7,240.00						
07-62-401-252	ACTUARY SERVICES	0.00	0.00	6,180.00	0.00	6,180.00	12,360.00	12,360.00						
07-62-401-253	FINANCIAL ADVISORY FEES	9,195.00	9,195.00	35,000.00	26.27	25,805.00	70,000.00	60,805.00						
07-62-401-254	FIDUCIARY INSURANCE	0.00	0.00	3,283.00	0.00	3,283.00	6,566.00	6,566.00						
07-62-401-304	SCHOOLS CONFERENCE TRAVEL	0.00	0.00	4,000.00	0.00	4,000.00	8,000.00	8,000.00						
07-62-401-307	FEES DUES SUBSCRIPTIONS	0.00	0.00	795.00	0.00	795.00	1,590.00	1,590.00						
07-62-401-311	POSTAGE & METER RENT	0.00	0.00	50.00	0.00	50.00	100.00	100.00						
07-62-401-531	DEPT OF INSURANCE FILING FEE	0.00	4,562.90	5,625.00	81.12	1,062.10	11,250.00	6,687.10						
07-62-401-543	EXAMS - PHYSICAL	0.00	0.00	750.00	0.00	750.00	1,500.00	1,500.00						
ADMINISTRATION		9,495.00	14,057.90	60,303.00	23.31	46,245.10	120,606.00	106,548.10						
PENSION BENEFITS														
07-62-401-581	PENSION BENEFITS	113,890.72	341,672.16	1,380,356.00	24.75	1,038,683.84	2,760,712.00	2,419,039.84						
07-62-401-582	WIDOW'S PENSION	7,129.42	21,388.26	85,553.00	25.00	64,164.74	171,106.00	149,717.74						
07-62-401-583	NON-DUTY DISABILITY BENEFITS	6,088.42	18,265.26	73,443.00	24.87	55,177.74	146,886.00	128,620.74						
07-62-401-584	DUTY DISABILITY BENEFITS	6,007.61	18,022.83	72,091.00	25.00	54,068.17	144,182.00	126,159.17						
07-62-401-586	SEPARATION REFUNDS	89,157.98	93,145.50	0.00	100.00	(93,145.50)	0.00	(93,145.50)						
PENSION BENEFITS		222,274.15	492,494.01	1,611,443.00	30.56	1,118,948.99	3,222,886.00	2,730,391.99						
Total Dept 62		231,769.15	506,551.91	1,671,746.00	30.30	1,165,194.09	3,343,492.00	2,836,940.09						
TOTAL EXPENDITURES														
		231,769.15	506,551.91	1,671,746.00	30.30	1,165,194.09	3,343,492.00	2,836,940.09						

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		MONTH 07/31/21	YTD BALANCE 07/31/2021											
Fund 09 - WATER CAPITAL IMPROVEMENTS FUND														
Dept 65 - WATER CAPITAL IMPROVEMENTS														
CAPITAL IMPROVEMENTS														
09-65-440-600	WATER SYSTEM IMPROVEMENTS	3,300.00	12,294.00	151,125.00	8.13	138,831.00	302,250.00	289,956.00						
09-65-440-602	MTU REPLACEMENT	0.00	0.00	1,000.00	0.00	1,000.00	2,000.00	2,000.00						
CAPITAL IMPROVEMENTS														
		3,300.00	12,294.00	152,125.00	8.08	139,831.00	304,250.00	291,956.00						
Total Dept 65 - WATER CAPITAL IMPROVEMENTS														
		3,300.00	12,294.00	152,125.00	8.08	139,831.00	304,250.00	291,956.00						
TOTAL EXPENDITURES														
		3,300.00	12,294.00	152,125.00	8.08	139,831.00	304,250.00	291,956.00						

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EXPENDITURE REPORT FOR WILLOWBROOK  
PERIOD ENDING 07/31/2021

Page: 19/22

GL NUMBER	DESCRIPTION	ACTIVITY FOR		2021-22 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.						
		MONTH 07/31/21	YTD BALANCE 07/31/2021											
Fund 10 - CAPITAL PROJECT FUND														
Dept 68 - CAPITAL PROJECTS														
OTHER														
10-68-550-404	BOND ISSUANCE COSTS	0.00	344.50	681.00	50.59	336.50	1,362.00	1,017.50						
OTHER		0.00	344.50	681.00	50.59	336.50	1,362.00	1,017.50						
Total Dept 68 - CAPITAL PROJECTS		0.00	344.50	681.00	50.59	336.50	1,362.00	1,017.50						
TOTAL EXPENDITURES		0.00	344.50	681.00	50.59	336.50	1,362.00	1,017.50						

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EXPENDITURE REPORT FOR WILLOWBROOK  
PERIOD ENDING 07/31/2021

Page: 20/22

GL NUMBER	DESCRIPTION	ACTIVITY FOR MONTH 07/31/21		YTD BALANCE 07/31/2021	2021-22 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.							
Fund 11 - DEBT SERVICE FUND																
Dept 70 - DEBT SERVICE FUND																
OTHER																
11-70-550-401	BOND PRINCIPAL		0.00	0.00	223,171.00	0.00	223,171.00	446,342.00	446,342.00							
11-70-550-402	BOND INTEREST		0.00	51,743.00	103,486.00	50.00	51,743.00	206,972.00	155,229.00							
OTHER			0.00	51,743.00	326,657.00	15.84	274,914.00	653,314.00	601,571.00							
Total Dept 70 - DEBT SERVICE FUND			0.00	51,743.00	326,657.00	15.84	274,914.00	653,314.00	601,571.00							
TOTAL EXPENDITURES			0.00	51,743.00	326,657.00	15.84	274,914.00	653,314.00	601,571.00							

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EXPENDITURE REPORT FOR WILLOWBROOK  
PERIOD ENDING 07/31/2021

Page: 21/22

GL NUMBER	DESCRIPTION	ACTIVITY FOR		2021-22 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.
		MONTH 07/31/21	YTD BALANCE 07/31/2021					
Fund 14 - LAND ACQUISITION, FACILITY, EXPANSION & Dept 75 - LAND ACQUISITION/EXPANSION/RENOVATION CAPITAL IMPROVEMENTS								
14-75-930-412	CRC EXT REMODEL (825 MIDWA	0.00	0.00	110,000.00	0.00	110,000.00	220,000.00	220,000.00
14-75-930-413	CRC INTERIOR REMODEL (825 M	0.00	0.00	1,020,750.00	0.00	1,020,750.00	2,041,500.00	2,041,500.00
14-75-930-414	FURNITURE & FIXTURES	0.00	0.00	521,145.00	0.00	521,145.00	1,042,290.00	1,042,290.00
CAPITAL IMPROVEMENTS		0.00	0.00	1,651,895.00	0.00	1,651,895.00	3,303,790.00	3,303,790.00
Total Dept 75 - LAND ACQUISITION/EXPANSION/RENOV/		0.00	0.00	1,651,895.00	0.00	1,651,895.00	3,303,790.00	3,303,790.00
TOTAL EXPENDITURES		0.00	0.00	1,651,895.00	0.00	1,651,895.00	3,303,790.00	3,303,790.00

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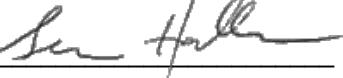
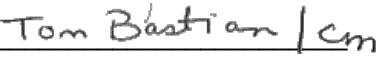
EXPENDITURE REPORT FOR WILLOWBROOK  
PERIOD ENDING 07/31/2021

Page: 22/22

GL NUMBER	DESCRIPTION	ACTIVITY FOR		2021-22 ORIGINAL BUDGET	% BDGT USED	AVAILABLE BALANCE	APPROP.	APPROP. AVAIL.						
		MONTH 07/31/21	YTD BALANCE 07/31/2021											
Fund 15 - RT 83/PLAINFIELD RD BUSINESS DISTRCT TAX														
Dept 15 - PLANNING & ECONOMIC DEVELOPMENT														
CONTINGENCIES														
15-15-401-242	LEGAL FEES	787.50	787.50	10,000.00	7.88	9,212.50	20,000.00	19,212.50						
CONTINGENCIES		787.50	787.50	10,000.00	7.88	9,212.50	20,000.00	19,212.50						
ADMINISTRATION														
15-15-455-513	SALES TAX REBATE- TOWN CEN'	0.00	0.00	62,725.00	0.00	62,725.00	125,450.00	125,450.00						
15-15-455-514	SALES TAX REBATE - PFM	0.00	0.00	110,000.00	0.00	110,000.00	220,000.00	220,000.00						
ADMINISTRATION		0.00	0.00	172,725.00	0.00	172,725.00	345,450.00	345,450.00						
STREET MAINTENANCE														
15-15-745-224	MAINT TRAFFIC SIGNALS	0.00	0.00	3,141.00	0.00	3,141.00	6,282.00	6,282.00						
STREET MAINTENANCE		0.00	0.00	3,141.00	0.00	3,141.00	6,282.00	6,282.00						
Total Dept 15 - PLANNING & ECONOMIC DEVELOPMENT		787.50	787.50	185,866.00	0.42	185,078.50	371,732.00	370,944.50						
TOTAL EXPENDITURES														
		787.50	787.50	185,866.00	0.42	185,078.50	371,732.00	370,944.50						
TOTAL EXPENDITURES - ALL FUNDS														
		1,782,428.15	4,014,099.50	20,854,649.00	19.25	16,840,549.50	41,709,298.00	37,695,198.50						

## VILLAGE OF WILLOWBROOK

### BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

AN ORDINANCE EXTENDING TEMPORARY EXECUTIVE POWERS PURSUANT TO 65 ILCS 5/11-1-6	AGENDA NO. 5.e
AGENDA DATE: 08/09/21	
STAFF REVIEW: Sean Halloran, Asst. Village Administrator.	SIGNATURE: 
LEGAL REVIEW: Tom Bastian, Village Attorney.	SIGNATURE: 
RECOMMENDED BY: Brian Pabst, Village Administrator.	SIGNATURE: 
REVIEWED & APPROVED BY A COMMITTEE:	YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input checked="" type="checkbox"/>
<b>ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)</b>	
<p>In late 2019, a new and significant outbreak of Coronavirus Disease 2019 (COVID-19) emerged in China. The World Health Organization declared COVID-19 a Public Health Emergency of International Concern on January 30, 2020, and the United States Secretary of Health and Human Services declared that COVID-19 presented a public health emergency on January 27, 2020.</p>	
<p>On March 9, 2020, Illinois Governor JB Pritzker declared all counties in the State of Illinois as a disaster area (Governor's Disaster Proclamation). Following the lead of Governor J. B. Pritzker, health agencies on both the State and Federal level, the DuPage County Board, on March 16, 2020, passed the DuPage County Disaster Proclamation. The Centers for Disease Control (CDC) and World Health Organization have declared the COVID- 19 a global pandemic.</p>	
<p>On July 24, 2020, Illinois Governor JB Pritzker issued an additional Executive Order amending the criteria. On October 20, 2020, the Governor implemented additional restrictions limiting gatherings sizes and banning indoor bar and restaurant services beginning on October 23, 2020, for regions 7 and 8. On December 11, 2020, the Governor issued Executive Order 2020-74, further tightening restrictions on bars, restaurants, and social gatherings to help mitigate the spread of COVID-19. On November 20, 2020, the Governor implemented Tier 3 Resurgence Mitigation restrictions to combat the exponential growth of COVID-19 within the State. On January 18, 2021, the Governor revised the regulations for regions that have met certain criteria. Most recently, the Governor revised the restrictions and announced the entire state entered into the bridge phase as of May 14, 2021, and entered phase 5 as of June 11, 2021.</p>	

## **STAFF RECOMMENDATION/PROPOSAL:**

It is the policy of the Village of Willowbrook that the corporate authorities will be prepared to address any emergencies and, therefore, pursuant to Section 5/11-1-6 of the Illinois Municipal Code, it is necessary and appropriate to establish standards for the determination of whether a state of emergency exists authorizing the Mayor to exercise extraordinary power and authority, by executive order, during the possible state of emergency, to ensure that the effects of COVID-19 are mitigated and minimized and that residents and visitors in the Village remain safe and secure.

If the ordinance is approved, it will allow for the following items allowable through the code of ordinances:

- a) All actions reasonably and expeditiously necessary to respond to the local state of emergency; and
- b) Approve previously appropriated expenditures of the Village for the purpose of continuing the operations of the Village; and
- c) In the event the local state of emergency extends beyond the current fiscal year and a new budget has not been approved, the Mayor shall be authorized to approve new spending by the Village during the existence of the local state of emergency;
- d) Canceling meetings of any board or commission to which the Mayor appoints members. Any such cancellation shall automatically extend such deadlines for required actions by such board or commission as is specified in the cancellation notice;
- e) Suspend licenses or permits for special events or any other licenses or permits issued by the Village which in the judgment of the Mayor could impact the public health or well-being of residents or visitors to the community;
- f) Authorize any purchase for which funds are available reasonably related to the local state of emergency; and
- g) Authorize to close Village facilities as is reasonably required to protect the health of the public and employees of the Village related to the local state of emergency.

This Extension of the Temporary Executive Power Ordinance will be in full effect until the next regular meeting of the Village Board of the Village of Willowbrook.

## **ACTION PROPOSED:**

Pass the Ordinance.

**ORDINANCE NO. 21-O-37**

**AN ORDINANCE EXTENDING TEMPORARY  
EXECUTIVE POWERS PURSUANT TO 65 ILCS 5/11-1-6**

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**WHEREAS**, on March 23, 2020, the Governor of the State of Illinois issued Executive Order 2020-10 ordering all individuals, with certain exceptions, to shelter in place through April 7, 2020; and

**WHEREAS**, during the March 23, 2020 regular meeting of the Mayor and Board of Trustees of the Village of Willowbrook, the Village Board adopted and approved Ordinance 20-O-08, entitled “An Ordinance Establishing Temporary Executive Powers Pursuant to 65 ILCS 5/11-1-6”; and

**WHEREAS**, on March 23, 2020, Village Mayor, Frank A. Trilla, signed a “Proclamation Declaring An Emergency In The Village Of Willowbrook Due To The Coronavirus (COVID-19) Outbreak”; and

**WHEREAS**, on April 1, 2020, the Governor of the State of Illinois issued Executive Order 2020-18 extending for an additional thirty (30) days certain executive orders, including Executive Order 2020-10, ordering all individuals, with certain exceptions, to shelter in place through April 30, 2020; and

**WHEREAS**, effective May 1, 2020, Governor JB Pritzker signed Executive Order 2020-32 extending for another thirty (30) days prior Executive Orders continuing shelter-in-place orders until May 30, 2020; and

**WHEREAS**, during the April 27, 2020 regular meeting of the Mayor and Board of Trustees of the Village of Willowbrook, the Village Board adopted and approved Ordinance 20-O-13, entitled “An Ordinance Extending Temporary Executive Powers Pursuant to 65 ILCS 5/11-1-6”; and

**WHEREAS**, during the May 11, 2020 regular Village Board Meeting of the Mayor and Board of Trustees of the Village of Willowbrook, the Village Board adopted and approved Ordinance 20-O-17, entitled “An Ordinance Extending Temporary Executive Powers Pursuant to 65 ILCS 5/11-6”; and

**WHEREAS**, during the May 26, 2020 Village Board meeting of the Mayor and Board of Trustees, the Village Board adopted and approved Ordinance No. 20-O-19 extending temporary executive powers; and

**WHEREAS**, during the June 8, 2020 Village Board Meeting of the Mayor and Board of Trustees, the Village Board adopted and approved Ordinance No. 20-O-21 extending temporary executive powers; and

**WHEREAS**, during the June 22, 2020 Village Board Meeting of the Mayor and Board of Trustees, the Village Board adopted and the Mayor approved Ordinance No. 20-O-23 extending temporary executive powers; and

**WHEREAS**, on June 26, 2020, Governor JB Pritzker issued Executive Order 2020-44 (COVID-19 Executive Order No. 42) which extended prior Executive Orders related to the COVID-19 pandemic and again declared all counties in the State of Illinois disaster areas for an additional thirty (30) days; and

**WHEREAS**, on July 24, 2020, Governor JB Pritzker extended the Disaster Proclamations, previously issued, for an additional thirty (30) days; and

**WHEREAS**, on August 21, 2020, Governor JB Pritzker extended the disaster proclamation, previously issued, for an additional thirty (30) days; and

**WHEREAS**, on October 16, 2020, Governor JB Pritzker again extended the disaster proclamation for an additional thirty (30) days; and

**WHEREAS**, on November 13, 2020, Governor JB Pritzker again extended the disaster proclamation for an additional thirty (30) days; and

**WHEREAS**, on January 8, 2021, Governor JB Pritzker extended the disaster proclamation for an additional thirty (30) days and as further extended on February 5, 2021 by Executive Order 2021-4; and

**WHEREAS**, on March 5, 2021, Governor JB Pritzker extended the disaster proclamation for an additional thirty (30) days; and

**WHEREAS**, Governor JB Pritzker has again extended the disaster proclamation for an additional thirty (30) days through the first week of May, 2021; and

**WHEREAS**, on April 30, 2021, Governor JB Pritzker extended the disaster proclamation for an additional thirty (30) days; and

**WHEREAS**, on May 28, 2021, Governor JB Pritzker extended the disaster proclamation;

**WHEREAS**, on June 25, 2021, Governor JB Pritzker again extended the disaster proclamation; and

**WHEREAS**, July 23, 2021, Governor JB Pritzker reissued portions of prior Executive Orders through August 21, 2021; and

**WHEREAS**, the corporate authorities of the Village believe it is reasonable and necessary for the temporary executive powers afforded by Village Ordinances 20-O-08, 20-O-10, 20-O-13, 20-O-17, 20-O-19, 20-O-21, 20-O-23, 20-O-26, 20-O-29, 20-O-32, 20-O-36, 20-O-38, 20-O-44, 20-O-45, 20-O-48, 20-O-53, 20-O-55, 20-O-63, 21-O-01, 21-O-4, 21-O-7, 21-O-9, 21-O-11, 21-O-13, 21-O-16, 21-O-20, 21-O-22, 21-O-26, 21-O-30, 21-O-32, 21-O-34, 21-O-35 and this ordinance be extended to the adjournment of the next regularly scheduled Village of Willowbrook Mayor and Board of Trustees' meeting.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows:

**SECTION 1.** The corporate authorities of the Village hereby determine that it is advisable, necessary and in the best interests of the public health, safety and welfare of the Village that the Village extend the temporary executive powers afforded by Village Ordinances 20-O-08, 20-O-10, 20-O-13, 20-O-17, 20-O-19, 20-O-21, 20-O-23, 20-O-26, 20-O-29, 20-O-32, 20-O-36, 20-O-38, 20-O-44, 20-O-45,

20-O-48, 20-O-53, 20-O-55, 20-O-63, 21-O-01, 21-O-4, 21-O-7, 21-O-9, 21-O-11, 21-O-13, 21-O-16, 21-O-20, 21-O-22, 21-O-26, 21-O-30, 21-O-32, 21-O-34, 21-O-35 and as further extended by this Village Ordinance 21-O-37, until the adjournment of the next regularly scheduled meeting of the Village of Willowbrook Mayor and Board of Trustees.

**SECTION 2.** The officials, officers and employees of the Village are hereby authorized to take such further actions as are necessary to carry out the intent and purpose of this Ordinance.

**SECTION 3.** This Ordinance shall be in full force and effect upon and after its passage, approval and publication in accordance with law.

PASSED and APPROVED this 9<sup>th</sup> day of August, 2021, by a ROLL CALL VOTE as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED:

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Frank A. Trilla, Mayor

ATTEST:

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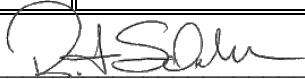
Deborah A. Hahn, Village Clerk

## VILLAGE OF WILLOWBROOK

### BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

**ITEM TITLE:**

AN ORDINANCE AMENDING SECTION 5-1-14, ENTITLED  
“LATERAL HIRING OF POLICE OFFICERS,” OF CHAPTER 1,  
ENTITLED “POLICE DEPARTMENT” OF TITLE 5, ENTITLED  
“POLICE REGULATIONS,” OF THE WILLOWBROOK MUNICIPAL  
CODE

**AGENDA NO.:** 5.f.**AGENDA DATE:** 08/09/21**STAFF REVIEW:** Robert Schaller, Chief of PoliceSIGNATURE: **LEGAL REVIEW:** Tom Bastian, Village AttorneySIGNATURE: **RECOMMENDED BY:** Brian Pabst, Village AdministratorSIGNATURE: **REVIEWED & APPROVED BY BOPC:** YES  NO  N/A **ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)**

In September of 2020 the Village Board amended Section 5-1-14 “Police Regulations” allowing for the Lateral Hiring of Police Officers. Since the amendment was made, it has come to the attention of the Police Administration that lateral hiring registries are very fluid since certified officers are often on several lateral hiring lists. This leads to the lateral hiring candidate pool potentially being exhausted prior to the department being able to hire from the current pool. To alleviate this potential issue an amendment to the current ordinance is requested allowing for the replenishment of the lateral hiring pool once the current pool falls below three candidates.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)** The Willowbrook Police Department has long recognized the value of those applicants who have law enforcement experience. Recruiting those already in a law enforcement career brings new and valuable insights, based on the lateral transfers own education and experience. This previous experience aids the department in providing a level of service expected by the residents of the Village at a time when senior employees are retiring.**ACTION PROPOSED:**

Pass the Ordinance

**ORDINANCE NO. 21-O-\_\_\_\_\_**

**AN ORDINANCE AMENDING SECTION 5-1-14, ENTITLED  
“LATERAL HIRING OF POLICE OFFICERS,” OF CHAPTER 1,  
ENTITLED “POLICE DEPARTMENT” OF TITLE 5, ENTITLED  
“POLICE REGULATIONS,” OF THE WILLOWBROOK MUNICIPAL CODE**

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**WHEREAS**, the corporate authorities of the Village of Willowbrook (“Village”) desire to amend Section 5-1-14 of the Willowbrook Municipal Code regarding the lateral hiring of police officers.

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows:

**SECTION 1.** Paragraph (C) of Section 5-1-14, entitled “Lateral Hiring of Police Officers,” of Chapter 1, entitled “Police Department,” of Title 5, entitled “Police Regulations,” of the Willowbrook Municipal Code is hereby amended as follows:

(C) The lateral hire candidate pool that is established will be maintained in alphabetical order. A copy of the lateral hire candidate pool shall be posted in a prominent location in the Police Department. The lateral hire candidate pool will be valid for one year from the first date of posting of the list of candidates in the pool, as noted on the list. Notwithstanding the one-year duration of a lateral hire candidate pool, whenever the lateral hire candidate pool falls below three (3) candidates, the process for creating a new lateral hire candidate pool, as set forth in paragraph (B) hereinabove, shall be commenced, and a new pool created, provided that any applicants who remained in the lateral hire candidate pool when it fell below three (3) candidates shall automatically be added to the new lateral hire candidate pool, without the need to reapply. However, any candidates who were members of the lateral hire candidate pool when it expired upon its one year duration shall be required to reapply for eligibility to become a lateral hire candidate for such subsequent lateral hire candidate pool.

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**SECTION 3.** This Ordinance shall be in full force and effect upon and after its passage, approval and publication in accordance with law.

PASSED and APPROVED this 9<sup>th</sup> day of August, 2021, by a ROLL CALL VOTE as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED:

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Frank A. Trilla, Mayor

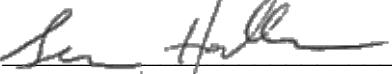
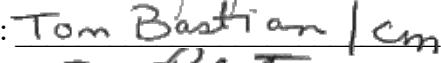
ATTEST:

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Deborah A. Hahn, Village Clerk

**VILLAGE OF WILLOWBROOK****BOARD MEETING  
AGENDA ITEM - HISTORY/COMMENTARY****ITEM TITLE:****RESOLUTIONS RELATED TO REDGRAVE LLP:**

- i. A RESOLUTION APPROVING A LEGAL SERVICES ENGAGEMENT AGREEMENT WITH REDGRAVE, LLP TO PROVIDE LEGAL COUNSEL AND ADVICE TO THE VILLAGE REGARDING DATA SECURITY INCIDENT REMEDIATION
- ii. A RESOLUTION APPROVING AND AUTHORIZING THE TRANSFER OF CERTAIN LEGAL REPRESENTATION FILES TO THE LAW FIRM OF REDGRAVE, LLP

**AGENDA NO.** 5.g.**AGENDA DATE:** 08/09/2021**STAFF REVIEW:** Sean Halloran, Assistant Village Administrator SIGNATURE: **LEGAL REVIEW:** Thomas Bastian, Village AttorneySIGNATURE: **RECOMMENDED BY:** Brian Pabst, Village AdministratorSIGNATURE: **REVIEWED & APPROVED BY COMMISSION:** YES  NO  N/A **ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)**

On or about the morning of May 17, 2021, the Village of Willowbrook's municipal computer systems were on the receiving end of a ransomware attack. Staff immediately took steps to minimize the impact and investigate the cause. The actions taken by staff included working with law enforcement and legal to review the attack and prepare a plan to move forward.

Furthermore, in March 2020 and May 2021, the Village approved and executed a legal services engagement agreement with Actuate Law, L.L.C. to provide legal services to the Village of Willowbrook in connection with providing advice and counsel regarding the investigation, response and remediation of a potential data security incident. Representatives from Actuate Law, L.L.C. have been incredibly helpful and beneficial throughout the investigation.

In July 2021, Martin Tully from Actuate Law, L.L.C. was hired by Redgrave for litigation services. To maintain the Village's litigation strategy, Village staff is recommending hiring Redgrave for legal services in relation to the May 2021 cyber attack. As a part of retaining Martin Tully's services, staff is recommending approving and authorizing the transfer of files from Actuate Law L.L.C. to Redgrave LLP

These legal costs are covered under the Village's IRMA policy for cyberattack. The Village will have an overall \$10,000 deductible as it relates to the IRMA cyberattack insurance policy.

**ACTION PROPOSED:** Adopt the Resolutions.

**RESOLUTION NO. 21 R-\_\_\_\_\_**

**A RESOLUTION APPROVING  
A LEGAL SERVICES ENGAGEMENT AGREEMENT WITH  
REDGRAVE, LLP TO PROVIDE LEGAL COUNSEL AND ADVICE TO  
THE VILLAGE REGARDING DATA SECURITY INCIDENT  
REMEDIATION**

---

**WHEREAS**, Section 3.1-30-5 of the Illinois Municipal Code (65 ILCS 5/3.1-30-5) authorizes the Mayor, by and with the advice and consent of the Board of Trustees, to appoint attorneys to represent the Village; and

**WHEREAS**, the Mayor, with the advice of the Board of Trustees of the Village, has determined that is necessary, proper and in the best interest of the Village to approve a legal services engagement agreement with Redgrave, LLP. to provide legal services to the Village of Willowbrook in connection with providing advice and counsel regarding the investigation, response and remediation of a potential data security incident.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows:

**SECTION 1:** The facts and statements contained in the preambles to this resolution are found to be true and correct and are hereby adopted as part of this resolution.

**SECTION 2:** It is hereby determined that it is advisable, necessary and in the public interest that the Village approve a certain Legal Services Engagement Agreement with Redgrave, LLP, to provide legal services to the Village regarding the investigation, response and remediation of a potential data security incident upon the terms and conditions set forth in a certain Legal Services Engagement Agreement attached hereto as Exhibit "A" and made a part hereof.

**SECTION 3:** That certain Legal Services Engagement Agreement, attached hereto as Exhibit "A" and made a part hereof, is hereby approved.

**SECTION 4:** This resolution shall take effect upon its passage and approval in the manner provided by law.

PASSED and APPROVED this 9<sup>th</sup> day of August, 2021, by a ROLL CALL VOTE as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED:

---

Frank A. Trilla, Mayor

ATTEST:

---

Deborah A. Hahn, Village Clerk

**RESOLUTION NO. 21-R—**

**A RESOLUTION APPROVING AND AUTHORIZING THE TRANSFER OF CERTAIN  
LEGAL REPRESENTATION FILES TO THE LAW FIRM OF REDGROVE, LLP**

---

**WHEREAS**, the corporate authorities of the Village previously retained the law firm of Actuate, Law, LLC to provide legal services to the Village with respect to Potential Data Security Incidents and Security Architecture Reviews; and

**WHEREAS**, Attorney Martin T. Tully has severed his relationship with Actuate Law, LLC and is currently associated with the Law Firm of Redgrove, LLP; and

**WHEREAS**, the corporate authorities of the Village had determined that it is in the best interest of the Village to transfer those legal matter files previously assigned to Actuate Law, LLC to Martin T. Tully and Redgrove, LLC; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows:

**SECTION 1:** All files and records previously assigned to Actuate Law, LLC, be and are by this Resolution, transferred to Martin T. Tully and the Law Firm of Redgrove, LLC.

**SECTION 2:** The Village Administrator is hereby directed and authorized to execute, on behalf of the Village, that certain Client Authorization and Request to Transfer Records attached hereto as Exhibit “A” and made a part hereof.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

**SECTION 3:** This Resolution shall be in full force and effect from and after its passage and approval, in accordance with law.

**PASSED and APPROVED** this 9<sup>th</sup> day of August, 2021, by a ROLL CALL VOTE as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED:

---

Frank A. Trilla, Mayor

ATTEST:

---

Deborah A. Hahn, Village Clerk

**EXHIBIT “A”**  
Legal Services Engagement Agreement with Redgrave, LLP



MARTIN T. TULLY  
Partner

O: 773.782.0352  
M: 312.927.1562  
mtully@redgravellp.com  
www.redgravellp.com

230 West Monroe Street  
Suite 210  
Chicago, IL 60606

***SENT VIA EMAIL***

August 2, 2021

Mayor Frank A. Trilla  
Village of Willowbrook  
835 Midway Drive  
Willowbrook, IL 60527  
[ftrilla@willowbrook.il.us](mailto:ftrilla@willowbrook.il.us)

**Re: Engagement for Services;  
Legal Advice And Counsel Regarding Recent Potential Data Security Incident.**

Dear Mayor Trilla:

We are pleased to have the opportunity to represent the Village of Willowbrook (“Village”) in connection with providing advice and counsel regarding the investigation, response, and remediation of a recent data security incident involving the Village (the “Matter”). The parties anticipate that all work undertaken by Redgrave LLP (“Redgrave”) shall be subject to the attorney-client relationship.

I will be the lawyer at Redgrave with primary responsibility for handling this matter. As set forth herein, our fees are based upon our hourly rates. As agreed, the billing rate for partners of our firm will be \$400 per hour for this engagement, the associate billing rate will be \$300 per hour, and any paralegal work will be at a rate of \$150 per hour. As needed, we may engage other attorneys and professionals to assist in handling this matter to completion although we will not utilize anyone with billing rates higher than those above. Remittance of invoices by the Village will be on a net 30-day basis.

With respect to potential conflicts of interest, this will confirm that we are not aware of any conflict with respect to our representation of the Village set forth in this letter.

Any new or expanded engagement beyond that described above in this letter will require our mutual agreement. Similarly, except as expressly set forth in this letter, any representation in this engagement of any person or entity other than the Village, such as a parent, subsidiary, or other direct or indirect affiliate, will require our advance agreement.

If all of the terms are satisfactory, please indicate your consent by signing the acknowledgment portion of this letter below and returning it to me. We look forward to working with you and appreciate the opportunity to be of service. As always, if you have any questions or other concerns, please do not hesitate to contact me.

Very truly yours,



Martin T. Tully

cc: Brian Pabst, Village Administrator

## **ENGAGEMENT**

On behalf of the Village of Willowbrook, (“Village”), the undersigned confirms that this letter accurately reflects the scope, terms, and conditions with respect to this engagement; and that the undersigned’s execution and delivery of this confirmation on behalf of the Village has been duly authorized by the Village.

Accepted by:

VILLAGE OF WILLOWBROOK

By:

---

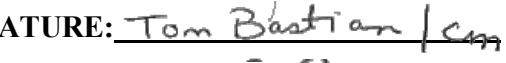
Frank A. Trilla  
Mayor

Date: \_\_\_\_\_

## VILLAGE OF WILLOWBROOK

### BOARD MEETING

#### AGENDA ITEM - HISTORY/COMMENTARY

<b>ITEM TITLE:</b> AN ORDINANCE WAIVING COMPETITIVE BIDDING, APPROVING AND AUTHORIZING THE PURCHASE OF ONE (1) 2020 DODGE DURANGO POLICE PATROL PACKAGE VEHICLE, INCLUDING UPFITTING, FROM THE JOHN JONES AUTOMOTIVE GROUP AT A COST NOT TO EXCEED \$41,099.65	<b>AGENDA NO.</b> 6  <b>AGENDA DATE:</b> 08-09-21
<b>STAFF REVIEW:</b> Robert Schaller, Chief of Police	<b>SIGNATURE:</b> 
<b>LEGAL REVIEW:</b> Thomas Bastian, Village Attorney	<b>SIGNATURE:</b> 
<b>RECOMMENDED BY:</b> Brian Pabst, Village Administrator	<b>SIGNATURE:</b> 
<b>REVIEWED &amp; APPROVED BY COMMITTEE:</b> YES <input type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>	
<b>ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)</b> The department has budgeted, under line item 01-30-680-625, for the purchase of (3) three new police vehicles for FY 21/22. This new vehicle will be in addition to the budgeted vehicles allotted for FY21/22 and used exclusively for covert operations.	
<b>ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.)</b> During discussions with Village staff and Elected Officials it was determined that there was a need for an additional covert police vehicle that would be utilized by the investigative division. This vehicle will serve a specific purpose in an undercover / interdiction capacity. To offset this nonbudgeted purchase, the department will be selling at auction two current police vehicles which have reached end of use. This vehicle will be purchased through John Jones Automotive Group, total cost including upfitting, will be \$41,099.65.	
<b>ACTION PROPOSED:</b> Pass the Ordinance.	

**ORDINANCE NO. 21-O-\_\_\_\_\_**

**AN ORDINANCE WAIVING COMPETITIVE BIDDING, APPROVING AND  
AUTORIZING THE PURCHASE OF ONE (1) 2020 DODGE DURANGO POLICE  
PATROL PACKAGE VEHICLE, INCLUDING UPFITTING, FROM THE JOHN JONES  
AUTOMOTIVE GROUP AT A COST NOT TO EXCEED \$41,099.65**

---

**WHEREAS**, the Village Police Department solicited a proposal from the John Jones Automotive Group for the purchase of one (1) 2020 Dodge Durango Police Patrol Package vehicle at a cost of Thirty-Five Thousand Five Hundred Thirty Eight and 00/100 Dollars (\$35,538.00), plus upfitting, at a cost of Five Thousand Five Hundred Sixty-One and 65/00 Dollars (\$5,561.65) for a total cost of Forty-One Thousand Ninety-Nine and 65/100 Dollars (\$41,099.65); and

**WHEREAS**, the corporate authorities of the Village of Willowbrook have determined that it is in the best interest of the Village that competitive bidding be waived for the purchase of one (1) Dodge Durango Police Patrol Package Vehicle, and related upfitting equipment and accessories.

**NOW THEREFORE BE IT ORDAINED** by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows:

**SECTION 1:** The competitive bidding process for the purchase of (1) 2020 Dodge Durango Police Patrol Package Vehicle, including upfitting accessories and equipment be and is hereby waived.

**SECTION 2:** The Village Administrator of the Village of Willowbrook be and is hereby authorized and directed, to execute, on behalf of the Village, a purchase order for one (1) 2020 Dodge Durango Police Package Vehicle from John Jones Automotive Group, at a cost not to exceed Thirty-Five Thousand Five Hundred Thirty Eight and 00/100 Dollars (\$35,538.00), and is further authorized and directed to execute a purchase order for the purchase of related upfitting equipment at a cost not to exceed Five Thousand Five Hundred Sixty-One and 65/00 Dollars (\$5,561.65). A copy

of said purchase order and accessory equipment list are attached hereto as Exhibit "A" and made a part hereof.

PASSED and APPROVED this 9<sup>th</sup> day of August, 2021 by a ROLL CALL VOTE as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED:

---

Frank A. Trilla, Mayor

ATTEST:

---

Deborah A. Hahn, Village Clerk

**EXHIBIT “A”**

# John Jones Automotive Group

## WORKSHEET

Date 07/27/2021  
 Salesperson Tim Trover  
 Sales Manager Dan Sillings  
 Email Address rschaller@willowbrook.il.us

Customer Name (s) Willowbrook Police  
 To Be Titled As Follows Vilage of Willowbrook  
 Address 7760 S Quincy St.  
 City, State, Zip Willowbrook IL 60527

Home Phone (630) 514-3857 Work Phone \_\_\_\_\_  
 #1 Social Security # \_\_\_\_\_ D.O.B. \_\_\_\_\_ #2 Social Security # \_\_\_\_\_ D.O.B. \_\_\_\_\_

Vehicle Type  New  Used  Demo Year 2020 Make Dodge Model Durango PPV AWD V8  
 VIN 1C4SDJFT2LC442320 Color White Knuckle Clearcoat Mileage N/A Stock No. P1361L

Trade #1: Year \_\_\_\_\_ Make \_\_\_\_\_ Model \_\_\_\_\_  
 VIN \_\_\_\_\_ Color \_\_\_\_\_ Mileage \_\_\_\_\_

Trade #2 Year \_\_\_\_\_ Make \_\_\_\_\_ Model \_\_\_\_\_  
 VIN \_\_\_\_\_ Color \_\_\_\_\_ Mileage \_\_\_\_\_

Suggested Selling Price	<b>\$ 39,360.00</b>	S.S.P. \$ _____
Dealer Installed Equipment	\$ _____	
Total Price of Vehicle	<b>\$ 39,360.00</b>	
Dealer Provided Discount	<b>\$ 4,057.00</b>	
Selling Price	<b>\$ 35,303.00</b>	
Trade-In #1 Credit	\$ _____	
Trade-In #2 Credit	\$ _____	
Cash Difference	<b>\$ 35,303.00</b>	
Doc. Fee	<b>\$ 199.00</b>	
Sales Tax	\$ _____	
Other Items	\$ _____	
Add'l Items: Other Fees, Taxes	<b>\$ 36.00</b>	
Sales Tax on Add'l Items	\$ _____	
Total	<b>\$ 35,538.00</b>	
Less Deposit	\$ _____	
Less Rebate	\$ _____	
Subtotal	<b>\$ 35,538.00</b>	
Balance Owed on Trade In	\$ _____	
Total of Above Items	<b>\$ 35,538.00</b>	
Cash on Delivery/Balance to be Financed	<b>\$ 35,538.00</b>	

### LETTER OF INTENT

I (we) authorize an investigation of my (our) credit history, my (our) employment history and my (our) signing this document, I (we) do hereby expressly authorize John Jones Automotive Group to send to multiple lending institutions my (our) credit information, which may include a credit history application(s), credit history report, or any other such data as may be requested by the financial institutions with the intent to establish credit; and obtain payoff information on trade vehicles. This confirms that, subject to preparation of necessary contract documents setting forth specific terms, to be executed by all the parties, I/we intend to purchase the within described vehicle subject to these price and trade-in terms.

Customer Approval \_\_\_\_\_

Customer Approval \_\_\_\_\_

Adverse Action Notice Received \_\_\_\_\_



EVT Tech  
9910 W 190th Street, Suite E  
Mokena, IL 60448

# Estimate

Date	Estimate #
8/2/2021	3211

Name / Address	Ship To
Willowbrook Police Department 7760 S. Quincy Street Willowbrook, IL 60527	

Vehicle Type		Unit Number	Terms	
2020 Durango		Admin	Net 30	
Qty	Item	Description	Rate	Total
1	ETSS100J	S/O 100W Composite siren speaker	169.95	169.95
1	ETSSVBK05	S/O 100N/100J Series Speaker Bracket (only - no drill) capable of holding up to two speakers for the Dodge Durango Pursuit 2018-2020, Bumper Mount	59.95	59.95
1	ETHFSS-SP-ISO	S/O Solid-State Headlight Flasher Isolated (Fog Lights ) ^^ Speaker and wig wag ^^^	64.95	64.95
2	EMPS1SLS3D	S/O mpower® 3" Fascia Light w/ Stud Mount, 18" hard wire w/ sync option, SAE Class 1 & CA Title 13, 9-32	89.95	179.90
2	PMP1WSDDB	Vdc, Black Housing, 8 LED, Dual Colr - Red/White	19.95	39.90
2	EMPS1SLS3E	S/O Dual Window Shroud Kit for 3" Light w/ Stud Mount - Black	89.95	179.90
2	EMPS1SLS3J	S/O mpower 3" Fascia light w/ stud mount. Dual color Blue / White	84.95	169.90
2	PMP1WSS2B	^^ Windshield ^^^	12.95	25.90
2	EMPS1SLS1B	S/O 3" mpower fascia. Stud mount (wide) Blue	62.95	125.90
2	EMPS1SLS1R	S/O 3" mpower fascia. Stud mount, (wide) Red	62.95	125.90
4	PMP1BKDGAJ	Deck/Grille Adjustable Bracket Kit for mpower® 3" Fascia Light w/ Stud Mount - Black ^^ Rear window light bar ^^^	9.95	39.80
1	ETTFK02	S/O 2010-2020 DODGE DURANGO, PLUG AND PLAY ALTERNATING TAILLIGHT FLASHER ^^ Rear flasher ^^^	169.95	169.95
1	ENGSA561HPP	S/O 500 series bluePrint siren with handheld control. 100W	529.95	529.95
1	ENGLMK002	bluePRINT Link® Micro Module & Vehicle Harness for Dodge Charger 2015-2021 & Durango 2018-2021 ^^ BluePrint siren and lighting controls ^^^	239.95	239.95
1	PKG-PSM-145	Havis 2011-2021 Dodge Durango and Jeep Grand Cherokee Standard Passenger Side Mount Package	324.95	324.95

THANK-YOU for Considering EVT Tech for Your Emergency Equipment and Installation Needs! We Look Forward to Working With You and Your Department!

**Total**

Signature \_\_\_\_\_

Phone #	Fax #
708-479-6721	708-479-6746

Web Site
www.evt.tech



EVT Tech  
9910 W 190th Street, Suite E  
Mokena, IL 60448

# Estimate

Date	Estimate #
8/2/2021	3211

Name / Address	Ship To
Willowbrook Police Department 7760 S. Quincy Street Willowbrook, IL 60527	

Vehicle Type		Unit Number	Terms	
2020 Durango		Admin	Net 30	
Qty	Item	Description	Rate	Total
1	AP-MMF-CWG-Q-S111-BL	AirGain Multi Max Threaded bolt mount. TNC Cellular, TNC Wifi, TNC GPS ^^ Computer mounting equipment (customer supplied dock) and antenna.^^ Interotive Idle-Lock with Auto Sense Technology. Dodge Durango PTS. ^^ Secure park module ^^^	195.00	195.00
1	C-IDLE760-A	WeatherTech 16-C DURANGO/GRAND CHEROKEE FRONT FLOORLINER HP BLACK	299.95	299.95
1	449301IM	Tint front two windows and windshield eyebrow	109.95	109.95
1	NPN-TINT	Misc Installation Materials (Wire, In-Line Fuse Holders, Fuses, Connectors, Hole	195.00	195.00
1	Install Materials	Plugs,ZipTies, Tape, Screws, Bolts, Etc)	120.00	120.00
1	LABOR	Install above listed equipment	2,195.00	2,195.00

THANK-YOU for Considering EVT Tech for Your Emergency Equipment  
and Installation Needs! We Look Forward to Working With You and Your Department!

**Total**

\$5,561.65

Signature \_\_\_\_\_

Phone #	Fax #
708-479-6721	708-479-6746

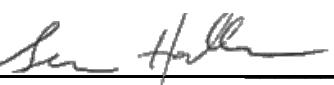
Web Site
www.evt.tech

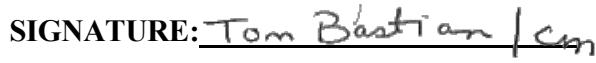
**VILLAGE OF WILLOWBROOK****BOARD MEETING****AGENDA ITEM - HISTORY/COMMENTARY**

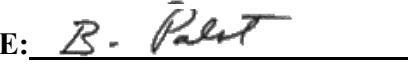
**ITEM TITLE:** A RESOLUTION OF THE VILLAGE OF WILLOWBROOK ACCEPTING, APPROVING AND AUTHORIZING THE VILLAGE MAYOR TO EXECUTE AN AGREEMENT WITH HOUSEAL LAVIGNE ASSOCIATES, LLC FOR SERVICES IN CONNECTION WITH THE PREPARATION OF THE WILLOWBROOK ZONING, SUBDIVISION AND DEVELOPMENT CODE UPDATE

**AGENDA NO.** 7

**AGENDA DATE:** 08/09/21

**STAFF REVIEW:** Sean Halloran, Asst. Village Administrator. **SIGNATURE:** 

**LEGAL REVIEW:** Thomas Bastian, Village Attorney **SIGNATURE:** 

**RECOMMENDED BY:** Brian Pabst, Village Administrator **SIGNATURE:** 

**REVIEWED & APPROVED BY COMMITTEE:** YES  NO  N/A

**ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)**

During the FY 21-22 budget workshop, the Board of Trustees identified an update to the Village code as a high priority for this fiscal year. The code update will consist of an examination of Title 9 – Zoning and Title 10 – Subdivision. The project will result in recommendations to amend the ordinances and/or Zoning map for Board consideration.

A qualified consultant is recommended to help facilitate the completion of these projects and provide subject-matter expertise. The process will include several meetings with Village staff, elected officials, and the public. Before any final code update, the selected consultant will provide monthly updates and recommend the Board of Trustees at least four times.

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.)**

After reviewing best practices among neighboring municipalities and discussing at May 10, 2021, Law and Ordinance Committee, the Village released a Request for Proposal (RFP) in May 2021. On June 25, 2021, the Village received four (4) proposals from the following firms:

Firm	Related Experience	Proposed Timeframe	Cost
Houseal Lavigne (Chicago, IL)	<u>Village of Cary</u> – Unified Development Ordinance Update <u>Village of Carol Stream</u> – Unified Development Ordinance Update <u>City of Bloomington</u> – Zoning Ordinance and Downtown Neighborhoods Study <u>Village of Elmhurst</u> – Subarea Plan Update <u>Village of Hinsdale</u> – Hinsdale Ogden Avenue Corridor Plan <u>Village of Homewood</u> – Zoning Ordinance Update <u>Village of Oak Brook</u> – Commercial Areas Revitalization Plan Update	12 months	\$95,640
Interwest (Elk Grove, CA)	<u>County of San Benito</u> , CA – Code Update <u>City of Rancho Cordova</u> – Zoning Code and Development Standards Update	9-12 months	\$126,260

	<u>City of South Miami, FL</u> – Comprehensive Plan, and Land Development Code Revisions		
Savoy Consulting Group (Evanston, IL)	<u>Village of Oak Brook</u> – Zoning Ordinance Update <u>Village of Hanover Park</u> – Unified Development Ordinance Update <u>Village of Lincolnwood</u> – Based Code & Zoning Ordinance Update	Seven months	\$59,500*
Camiros (Chicago, IL)	<u>Village of Oak Park</u> – Zoning Code Update <u>Village of Niles</u> – Zoning Ordinance and Subdivision Update <u>Village of Gurnee</u> – Zoning Ordinance Update <u>Village of La Grange Park</u> – Zoning Code Update	9-12 months	\$118,740

*\*Optional services are not included in the final cost.*

On the week of July 5, 2021, representatives from the Building department, Village Administrator's Office, and elected officials interviewed all of the firms that submitted proposals. After a thorough review of each firm's qualifications, experience, and costs, staff recommends the award to Houseal Lavigne.

If the Board approves this contract of Trustees, the Houseal Lavigne will begin to meet with Village staff and elected officials immediately.

**ACTION PROPOSED:** Adopt the Resolution

**RESOLUTION NO. 21-R-\_\_\_\_\_**

**A RESOLUTION OF THE VILLAGE OF WILLOWBROOK ACCEPTING,  
APPROVING AND AUTHORIZING THE VILLAGE MAYOR TO EXECUTE AN  
AGREEMENT WITH HOUSEAL LAVIGNE ASSOCIATES, LLC FOR SERVICES IN  
CONNECTION WITH THE PREPARATION OF THE WILLOWBROOK ZONING,  
SUBDIVISION AND DEVELOPMENT CODE UPDATE**

---

**WHEREAS**, the corporate authorities of the Village of Willowbrook (“Village”) have determined it is necessary and in the best interest of the Village to retain the services of professionals experienced in the preparation of updates to the Village Zoning Code, Subdivision Code and Development Code; and

**WHEREAS**, the Village sought proposals for such Code updates and, upon review of the proposals received, the corporate authorities of the Village have determined the proposal received from Houseal Lavigne Associates, LLC to be acceptable and further find that it is in the best interest of the Village to enter into a professional services agreement with Houseal Lavigne Associates, LLC.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows:

**SECTION 1:** The proposal and professional services agreement submitted by Houseal Lavigne Associates, LLC to prepare a Zoning Code, Subdivision Code and Development Code Updates is hereby accepted and approved upon the terms and conditions set forth in that certain agreement attached hereto as Exhibit “A” and made a part hereof.

**SECTION 2:** The Village Mayor is hereby authorized and directed to execute that certain professional services agreement, on behalf of the Village, with Houseal Lavigne Associates, LLC, a copy of which is attached hereto as Exhibit “A” and made a part hereof.

**SECTION 3:** The Village Clerk is hereby directed to attest to the signature of the Mayor.

**SECTION 4:** This Resolution shall be in full force and effect upon its passage and approval in accordance with law.

PASSED and APPROVED this 9<sup>th</sup> day of August, 2021, by a ROLL CALL VOTE as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED:

---

Frank A. Trilla, Mayor

ATTEST:

---

Deborah A. Hahn, Village Clerk

**EXHIBIT “A”**

**(Agreement for Professional Services Between the Village of Willowbrook  
and Houseal Lavigne Associates, LLC)**

**DRAFT**

**PROFESSIONAL SERVICES**

**AGREEMENT**

**AUGUST \_\_, 2021**

**BETWEEN**

**VILLAGE OF WILLOWBROOK, ILLINOIS**

**AND**

**HOUSEAL LAVIGNE ASSOCIATES, LLC.**

# **AGREEMENT FOR PROFESSIONAL SERVICES**

**BETWEEN WILLOWBROOK, ILLINOIS**

**AND**

**HOUSEAL LAVIGNE ASSOCIATES, LLC.**

THIS AGREEMENT, made and entered into this \_\_\_\_ day of August 2021 by and between HOUSEAL LAVIGNE ASSOCIATES LLC., an Illinois Limited Liability Company with principal offices at 188 W. Randolph, Suite 200, Chicago, IL 60601 (hereinafter referred to as the "CONSULTANT"), and the Village of Willowbrook, Illinois, a municipal corporation of the State of Illinois, whose mailing address is 835 Midway Drive, Willowbrook, Illinois 60527 (hereinafter referred to as the "CLIENT"), collectively referred to as the Parties.

WITNESSETH THAT:

**WHEREAS**, the CLIENT desires to engage the services of the CONSULTANT to furnish technical and professional assistance in connection with the preparation of the *Zoning, Subdivision, and Development Code Update* (hereinafter referred to as the "PROJECT") and the CONSULTANT has signified its willingness to furnish technical and professional service to the CLIENT; and WHEREAS, the CONSULTANT represents to the CLIENT that it has sufficient expertise and resources to enable it to provide such advice and assistance to the CLIENT; and

**WHEREAS**, the CLIENT is interested in hiring a CONSULTANT to assist with a project, and

**WHEREAS**, CONSULTANT is qualified to do business in Illinois; and

**WHEREAS**, The CLIENT and CONSULTANT wish to enter into this Agreement to specify the duties and obligations of the Parties for the Services described herein; and

**WHEREAS**, CONSULTANT is willing to perform Services in accordance with the terms hereinafter provided, agrees to comply with all federal, state, and local laws and ordinances applicable to this Agreement.

NOW, THEREFORE, in consideration of the foregoing and other consideration, the sufficiency of which is hereby acknowledged by the Parties, the Parties do mutually agree as follows:

**A. Scope of CONSULTANT's Services**

The CONSULTANT agrees to perform in a good and professional manner those services described in Attachment A, *Scope of Services*, Section 2, a copy of which is attached hereto and incorporated in this AGREEMENT. All documents, work papers, maps, and study materials produced by the CONSULTANT in the performance of these services become the property of the CLIENT during and upon completion of the services to be performed under this AGREEMENT.

**B. Services to be Provided by the Client**

All existing information, data, reports, and records which are useful for carrying out the work on this PROJECT and which are owned or controlled by the CLIENT shall be furnished to the CONSULTANT in a timely manner. The completion of the services to be performed by the CONSULTANT under this AGREEMENT is contingent upon the receipt from the CLIENT, at no cost to the CONSULTANT, the data and reports and other material as described in Attachment A, Section 1, in a timely manner. If, by reason of any fault of CLIENT, the information, data, reports and records to be provided by the CLIENT are not made available to the CONSULTANT in a timely manner, the CONSULTANT may, at its option, stop work on the PROJECT until such materials are provided.

**C. Meetings and CONSULTANT Visits**

The CONSULTANT will attend meetings as specifically identified in the *Scope of Services*, Attachment A, Section 2. A "meeting" within the body of this AGREEMENT shall mean a gathering requiring the attendance of the CONSULTANT or CONSULTANT's staff, including workshops, formal presentations, interviews, meetings with CLIENT'S staff, public meetings and workshops, and public hearings. Public meetings shall be scheduled at least seven (7) to fifteen (15) days in advance, and

public hearings shall be scheduled with sufficient advance notice to comply with the Illinois Open Meetings Act and Village of Willowbrook notice requirements. Attendance at "additional" meetings, meetings not identified in Attachment A, Section 2, *Scope of Services*, will be subject to the provisions of Article M (Extra Work) of this AGREEMENT. The CONSULTANT may conduct "site visits" to gather information, data, and perform field reconnaissance. These "site visits" shall not be counted as meetings under this AGREEMENT. When conducting "site visits" or in the community attending scheduled meetings, the CONSULTANT may informally meet with CLIENT staff to review and discuss aspects of the PROJECT. These informal CLIENT meetings with staff shall not be counted as meetings under this agreement. Throughout the PROJECT the CONSULTANT may conduct phone calls or teleconferences with CLIENT staff on an as needed basis, to maintain open communication and discuss certain aspects of the PROJECT. These phone calls and teleconferences with CLIENT staff shall not be counted as meetings under this AGREEMENT.

#### D. Deliverables

CONSULTANT agrees to provide products to the CLIENT as identified in Attachment A, Sections 2, *Scope of Services*. The CONSULTANT shall provide all deliverables at least five (5) days in advance of all public meetings. All deliverables become the property of the CLIENT, including all hard copies and electronic (PDF format) file copies.

#### E. Changes

The CLIENT may, from time to time, request changes in Attachment A, *Scope of Services*, of the services to be performed by the CONSULTANT hereunder. Such changes, including any appropriate increase or decrease in the amount of compensation, which are mutually agreed upon, shall be incorporated in written amendments to this AGREEMENT.

#### F. CONSULTANT's Compensation

The CONSULTANT shall be compensated for services rendered under the terms of this AGREEMENT on the basis of the CONSULTANT's hourly rates as stated under Article G (Hourly Rates) and Attachment A, Section 3 for the staff time devoted to the PROJECT, and for directly related project

expenses. The maximum cost for CONSULTANT services under this AGREEMENT shall not exceed Ninety-Five Thousand Six Hundred Forty and 00/100 Dollars (**\$95,640.00**), including directly related job expenses. Directly related job expenses include, but are not limited to: travel, printing, graphic reproduction, mailing, the purchase of additional maps, plans and reports and other out-of-pocket expenses that are related to carrying out services under this AGREEMENT. Any reimbursable expenses that are not enumerated above must be identified by the CONSULTANT and approved by the CLIENT in writing.

The CONSULTANT will not exceed the “not to exceed amount” without specific written authorization from the CLIENT or an amendment to this AGREEMENT, in writing, signed by the Parties. The CONSULTANT represents and warrants that absent Extra Work, as referenced in Article M, all work to be performed under this AGREEMENT can and will be performed without exceeding the maximum compensation amount and directly related job expense amount, both set forth above.

#### G. Hourly Rates

Hourly rates in effect for purposes of this AGREEMENT are provided in Attachment A, Section 3.

#### H. Method of Payment

The CONSULTANT will submit invoices for services performed and directly related job expenses incurred on the PROJECT during the billing period. The CONSULTANT will submit monthly invoices for services performed and directly related job expenses incurred on the PROJECT during the billing period. Invoices are due and payable with the Local Government Prompt Payment Act.

#### I. Time of Performance

The services of the CONSULTANT will begin upon delivery to the CONSULTANT of an executed copy of this AGREEMENT, and shall, absent causes beyond the reasonable control of the CONSULTANT, be completed within twelve (12) months of delivery of said executed AGREEMENT (Attachment A, Section 4). The completion of services by the CONSULTANT shall be, among other things, contingent upon the timely receipt of the services, data, and other reports described in Attachment A, *Scope of Services* and upon the timely conduct by the CLIENT of meetings and decisions required for its

purposes in the execution of Attachment A. For the purpose of this AGREEMENT, timely shall mean that decisions and choices be made within ten (10) working days for CLIENT staff review of CONSULTANT submittals, services, data, and reports as are delivered to the CLIENT's representative; and fifteen (15) calendar days for such decisions and choices to be made by the City Council, or other elected or appointed bodies of the CLIENT. If the CLIENT requests that CONSULTANT perform Extra Work as defined in Article M such as is not now included in Attachment A, the CONSULTANT, if agreed to by the CLIENT, may suspend work on the PROJECT or a portion of the PROJECT, and may extend the period of time allotted to perform the services identified in Attachment A under this AGREEMENT, to a mutually agreed upon period of time necessary to compensate for Extra Work. Where the CLIENT and CONSULTANT mutually agree to extend the period of time to perform services under this AGREEMENT, the hourly rates may not be increased beyond those set forth in Section G. of this AGREEMENT, provided that the cause or reasons of such extension(s) are not the fault of the CLIENT.

#### J. Excusable Delays

The CONSULTANT shall not be in breach of this AGREEMENT by reason of any failure in performance of this AGREEMENT in accordance with its terms if such failure arises out of causes beyond the reasonable control and without the fault or negligence of the CONSULTANT. Such causes may include, but are not restricted or limited to, acts of God or of the public enemy, acts of government in either its sovereign or contractual capacity, fires, floods, strikes, and unusually severe weather, but in every case, so long as the failure to perform is beyond the reasonable control and without the fault or negligence of the CONSULTANT, the CONSULTANT shall not be deemed to be in breach of this AGREEMENT.

#### K. Termination

The CLIENT shall have the right to terminate this AGREEMENT by written prior notice to the CONSULTANT at least five (5) working days before the specified effective date of such termination. In such event, documents and work papers prepared by the CONSULTANT under this AGREEMENT shall become the property of the CLIENT. On receipt of said documents and work papers by the CLIENT, the CONSULTANT shall receive compensation and reimbursement for the work actually

performed before the date of termination, in accordance with Article F, CONSULTANT's Compensation, of this AGREEMENT, less payment for services and expenses previously paid.

L. Non-discrimination

The CONSULTANT shall engage in lawful employment practices. The CONSULTANT shall not fail, refuse to hire, discharge, or otherwise discriminate against any individual with respect to his or her compensation, terms, conditions, or privileges of employment, because of such individual's race, color, religion, sex, national origin, or handicap unrelated to the individual's ability to perform the duties of the position.

M. Extra Work

If requested and agreed to in writing by the CLIENT and CONSULTANT, the CONSULTANT will be available to furnish, or obtain from others, Extra Work of the following types:

1. Extra work or extended services due to changes in the general scope or timing of the PROJECT, including, but not limited to; changes in size, complexity or character of the work items; acceleration of the work schedule involving services beyond normal working hours; non-delivery of any materials, data, or other information to be furnished by the CLIENT not within the reasonable control of the CONSULTANT.
2. Additional or extended services, including PROJECT administration due to the prolongation of the period of delivery of services specified in this AGREEMENT time through no fault of the CONSULTANT.
3. Attendance at additional meetings beyond those made part of the AGREEMENT.
4. Other additional services requested and agreed to by the CLIENT and CONSULTANT, which are not otherwise provided for under this AGREEMENT.

The compensation and schedule for completing Extra Work authorized by the CLIENT shall be subject to negotiation between the CLIENT and the CONSULTANT in accordance with the provision of Article

E (Changes) of this AGREEMENT. However, the hourly rate in effect at the time of any change authorizing Extra Work will continue to be in effect for such Extra Work.

N. Entire Agreement

This agreement, including the attachments to this agreement, contains the entire agreement of the Parties. It may not be changed orally but only by an amendment in writing executed by the Parties to this AGREEMENT.

O. Governing Law

This AGREEMENT will be governed by and construed in accordance with the laws of the State of Illinois and within the jurisdiction of DuPage County.

P. Client Representative to CONSULTANT

The CLIENT designates Sean Halloran to act as its representative with respect to the work to be performed under this AGREEMENT, and such person shall have authority to transmit instructions, receive information, interpret and define CLIENT's policies and provide decisions in a timely manner pertinent to the work covered by this AGREEMENT until the CONSULTANT has been advised in writing by the CLIENT that such authority has been revoked. The CONSULTANT designates John Houseal as the CONSULTANT's representatives to the CLIENT.

Q. Employment Opportunity

The Consultant shall not discriminate against any employee or applicant for employment because of race, religion, color, sex or national origin. The Consultant shall take affirmative action to insure that applicants are employed, and that employees are treated during their employment, without regard for their race, religion, color, sex, or national origin or any other protected class. Such actions shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff, or termination; rates of pay, or other forms of compensation; and selection for training including apprenticeship.

U. General Compliance with Laws

CONSULTANT agrees to comply with all federal, state, and local laws and ordinances applicable to the work in effect at the time of the work. If CONSULTANT is found to have been in violation of any applicable federal, state, or local laws and ordinances, such violation may be the basis for the suspension or termination under this Agreement.

IN WITNESS WHEREOF, the CLIENT and the CONSULTANT have executed this AGREEMENT on the date and year first above written.

CONSULTANT:

HOUSEAL LAVIGNE ASSOCIATES, LLC.

X\_\_\_\_\_

John A. Houseal, FAICP

Principal

Date:\_\_\_\_\_

CLIENT:

Village of Willowbrook, Illinois

X\_\_\_\_\_

Date:\_\_\_\_\_

Frank A. Trilla, Mayor

ATTEST:

\_\_\_\_\_

Date:\_\_\_\_\_

Deborah A. Hahn, Village Clerk

## **ATTACHMENT A**

---

### **SCOPE OF SERVICES and HOURLY RATES**

This section describes the Scope of Services for preparing the Zoning, Subdivision, and Development Code Update for the Village of Willowbrook, Illinois.

### **Section 1:** **CLIENT ASSISTANCE TO THE CONSULTANT**

Whereas the scope of services will be undertaken by the CONSULTANT, it is understood and agreed that the CLIENT will provide the following assistance to the CONSULTANT:

1. The CLIENT, with the CONSULTANT's assistance, will schedule and arrange and provide notices for all meetings and workshops including contacting agencies, individuals and citizens to be invited to meetings.
2. The CLIENT, with the CONSULTANT'S assistance, will collect and compile previously prepared and available reports, projects, studies, maps and other data owned or in control of the CLIENT and that might be useful for the project.
3. The CLIENT will provide to the CONSULTANT an up-to-date base map (electronic and hard copy), including GIS files and information.

## **Section 2:**

### **SCOPE OF SERVICES**

Houseal Lavigne proposes a 6-step process for completing the Village of Willowbrook's Code Update project. The Scope of Work contains several steps, including staff meetings, stakeholder interviews, "best practices" research and applicability assessment, Plan Commission workshops and meetings, and public hearings; all to fully understand the strengths, weaknesses, issues, and opportunities presented in this project. Using these steps, the primary objective will be to provide the Village of Willowbrook with a contemporary, up-to-date, responsive, and easy-to-use Code that is consistent with and supports the policies of the Village.

All of the workshops, meetings, and working sessions detailed in the scope of work would ideally be done in person, but if necessary, based on social distancing requirements and restrictions on gathering, can be effectively conducted virtually. Houseal Lavigne has developed a full suite of virtual activities using a variety of platforms to assure effective and engaging outreach and productive and meaningful meetings and working sessions. We are able to pivot as conditions dictate and stay on project budget and timeline using platforms such as Zoom, Microsoft Teams, RingCentral, Google Meet, GoToWebinar, Facebook Live, Poll Everywhere, and more.

Our proposed scope of work will produce a meaningful and responsive Code for the Village of Willowbrook. If selected, we will work closely with Village staff and officials to further refine this process, ensuring that all local needs and requirements are met. Each project step of our proposed scope of work, as well as related project tasks, is presented in detail on the pages that follow.

### **Step 1: Project Kick Off**

To kick off the Code Update process, we will conduct meetings, workshops, and interviews with key Village staff, the Village Board, and the Plan Commission to discuss the process of updating the Code and to gather information on the vision that elected and appointed officials, as well as Village staff, have for the outcome of the project. During this step, weekly or bi-weekly project check-in calls with the Steering Committee will be scheduled.

- 1a. Staff Coordination Call
- 1b. Steering Committee Kick Off Meeting and Village Tour
- 1c. Department Heads Meeting
- 1d. Joint Village Board and Plan Commission Workshop

### **Step 2: Public Engagement**

Anticipating high levels of participation from an active and engaged community, our proposed outreach process for the Code Update includes both traditional (face-to-face) and web-based activities to obtain the broadest levels of participation possible.

Our responsive approach allows us to be flexible and to maximize the effectiveness of resources spent. If face-to-face engagement is not feasible or desirable at a particular point in the process, we will work with Village staff to reallocate time and resources and identify the best online engagement tools and web meeting formats to supplement outreach efforts. We are confident that the suite of online engagement tools we can provide will allow us to obtain the community input required to provide Willowbrook with the Code it needs.

At the onset of the project, we will design and host an interactive project website that is linked to the Village's existing website. We are committed to using the internet to maximize the participation and communication between the Village and its community members. An interactive project website provides

a home base for information regarding the Code Update and will be used to post-project schedules and meeting dates; display graphics, maps, and draft documents; address frequently asked questions; host map.social; and provide an online questionnaire.

map.social is a web-based community issues mapping tool. Developed by Houseal Lavigne, this tool allows users to identify, map, and comment on geographic areas of concern and valued community amenities. map.social simplifies the mapping process and familiarizes users with all areas of the community in a manner that is intuitive, interactive, and effective.

- 2a. Interactive Project Website
- 2b. Online Questionnaire
- 2c. map.social
- 2d. Key Stakeholder Interview Calls (up to 6)
- 2e. Code Update Public Workshop

## **Step 3: Existing Conditions Review and Preliminary Recommendations**

This step begins with a thorough review of the Village's current Code to determine the strengths and weaknesses of the existing regulations as a baseline for preparing all updates. The review and assessment of the existing Code will entail a detailed chapter-by-chapter, section-by-section review, highlighting areas where the existing regulations, standards, procedures, processes, and other requirements are problematic when measured against national best practices, and effectively accommodating property investment while safeguarding and ensuring community character and sense of place. The Village's recent history of development proposals and applications for zoning relief will also be reviewed to identify "pain points" in bringing forward development.

Next, ArcGIS Pro, ArcGIS Urban, CityEngine, and other tools will be used to conduct a conformity analysis to test existing development conditions against the bulk and use standards of the current Code. This level of analysis is important, not only to determine if existing development is consistent with the existing code but to fully understand the impact of new regulations on existing development, so as not to inadvertently create an excessive amount of legal non-conforming structures. The updated Code will need to not only appropriately guide and regulate new development going forward but must also work with the existing building stock and development pattern in established and historic areas of the Village.

Finally, these findings will be packaged into an Existing Conditions Review and Preliminary Recommendations Memo. The Existing Conditions Review will describe the issues with current regulations based on Village feedback, community outreach, and our expertise and analysis. The Preliminary Recommendations Memo will include an overall organization of the updated Code as well as identify strategies for how to proceed, what to prioritize, and case studies and best practice approaches to be considered in order to resolve the identified issues.

- 3a. Review and Assessment of Current Code
- 3b. Review and Assessment of Recent Development Proposals
- 3c. Regulations Testing
- 3d. Best Practices Research
- 3e. Existing Conditions Review and Preliminary Recommendations Memo
- 3f. Steering Committee Review Call
- 3g. Joint Village Board and Plan Commission Public Workshop

## **Step 4: Draft Code Sections and Review Meetings**

This step includes the development of draft Code language based on the feedback received from the Steering Committee, Village Board, and Plan Commission on the Current Code Diagnosis and Preliminary Recommendations Memo created as a part of Step 3. Step 4 is divided into three parts to allow draft Code sections to be delivered to the Steering Committee, Village Board, and Plan Commission iteratively to gain feedback and refine revisions before the full draft is developed as a part of the next step. Graphics, diagrams, illustrations, and other visualizations will be developed after Steering Committee review to support and clearly communicate proposed revisions to the Village Board, Plan Commission, and public during workshops.

### **Part 1: Zoning Districts and Map**

Step 4.1.a will involve revisions to district purpose and intent statements to align with the Village's Comprehensive Plan as well as any map updates desired by the Village based on the zoning map analysis conducted as a part of Step 3. Steps 4.1.b and 4.1.c will include updates to base and overlay district standards to ensure that any uses that are missing, unclear, or need to be improved are identified. Bulk and dimensional standards will also be revised during this step based on the results of the conformities analysis conducted as a part of Step 3.

- 4a. Establishment of Districts
- 4b. Base District Specific Standards
- 4c. Overlay District Specific Standards
- 4d. Steering Committee Review Call
- 4e. Joint Village Board and Plan Commission Public Workshop

### **Part 2: Specific Use, General Development, and Subdivision Standards**

Step 4.2.a will include supplemental use regulations that incorporate design principles relevant to specific uses. Step 4.2.b will include concise, understandable standards and regulations for development throughout the Village including, landscape standards, parking standards, and sign standards that facilitate and encourage redevelopment and business reinvestment within existing commercial corridors and stimulate development. Step 4.2.c will modernize the Village's subdivision standards and establish flexible standards for diverse housing types to accommodate consumer interest and housing trends.

- 4f. Use Specific Standards
- 4g. Development Standards
- 4h. Subdivision Standards
- 4i. Steering Committee Review Call
- 4j. Joint Village Board and Plan Commission Public Workshop

### **Part 3: Administrative Processes and Definitions**

Steps 4.3.a will refine the Village's approach to planned developments to ensure that alternative compliance to development standards can be approved to accommodate site context and achieve a higher level of design and amenity. Step 4.3.b will establish efficient and flexible review and approval procedures. Step 4.3.c will include a thorough update to all definitions to ensure that unnecessary definitions are eliminated, outdated definitions are clarified, and new definitions are added, as necessary.

- 4k. Planned Unit Development Standards and Procedures
- 4l. Administrative Procedures
- 4m. Definitions
- 4n. Steering Committee Review Call
- 4o. Joint Village Board and Plan Commission Public Workshop

## **Step 5: Draft and Final Code**

This step will include the compilation of the draft Sections into a draft Zoning, Subdivision and Development Codes, collectively (“Code”), for local consideration and discussion. The draft document will be reviewed by the Steering Committee prior to being brought to the community for a public open house. A Code Update Informational Brochure will also be developed to help inform and educate the Willowbrook community about proposed updates. Feedback received on the draft document will be presented to the Village Board and Plan Commission and incorporated into the final draft which will then be sent to the Village Attorney for final legal review.

- 5a. Prepare Draft Code
- 5b. Steering Committee Review Call (up to 3)
- 5c. Code Update Informational Brochure
- 5d. Draft Code Public Open House
- 5e. Joint Village Board and Plan Commission Public Workshop
- 5f. Prepare Final Code
- 5g. Final Code legal review (by Village Attorney)

## **Step 6: Adoption and Implementation**

During Step 6, the final Code will be presented to the Plan Commission and Village Board for the formal public hearing process and, ultimately, the adoption of the updated Code. After adoption, Houseal Lavigne will host a Staff Training Workshop as well as provide recommendations on how to update forms and content provided to the public.

- 6a. Final Code Public Hearing
- 6b. Final Code Adoption
- 6c. Staff Training Workshop

## **Section 3:** **BUDGET & HOURLY RATES**

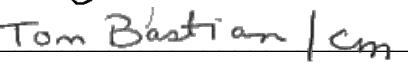
### **Budget**

Houseal Lavigne proposes a not to exceed amount of Ninety-Five Thousand Six Hundred Forty and 00/100 Dollars (**\$95,640.00**), including directly related job expenses.

### **Houseal Lavigne Hourly Rates**

Principal	\$230-250
Senior Project Manager	\$180-\$205
Project Manager	\$140-\$150
Planner II	\$130-\$140
Planner I	\$100-\$115
Clerical/Technical	\$85

## VILLAGE OF WILLOWBROOK

<b>BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY</b>	
<b>ITEM TITLE:</b> AN ORDINANCE OF THE VILLAGE OF WILLOWBROOK AMENDING SECTION 4-1-4 ENTITLED "DUTIES", OF CHAPTER 1 ENTITLED "DEPARTMENT OF MUNICIPAL SERVICES", OF TITLE 4 ENTITLED "MUNICIPAL SERVICES", OF THE VILLAGE CODE OF ORDINANCES OF THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS	<b>AGENDA NO. 8</b> <b>AGENDA DATE:</b> 08/09/2021
<b>STAFF REVIEW:</b> Roy Giuntoli, Building Official	SIGNATURE: 
<b>LEGAL REVIEW:</b> Thomas Bastian, Village Attorney	SIGNATURE: 
<b>RECOMMENDED BY:</b> Brian Pabst, Village Administrator	SIGNATURE: 
<b>REVIEWED &amp; APPROVED COMMITTEE:</b> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> N/A <input type="checkbox"/>	
<b>ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)</b>	
The current code has several sections that discuss special or temporary events, there is no one specific area that governs the Special Events. As the Village has grown, and interest in the Village continues to grow, so do the number and type of events. In Spring 2021, Village staff began a light review of the processes and procedures with regards to Special Events. As a part of this research, staff reviewed our internal policies, procedures and ordinances as well as a review of neighboring communities' policies.	
The analysis performed by staff revealed that several items were missing from the application process. The attached application will provide transparency and flexibility for staff and businesses moving forward. The impact of this ordinance, if adopted, will result in a clear, concise process and set of rules that will provide businesses a framework for their events as well as decrease the amount of staff time required throughout the process. The application and approval process will be clearly laid out and each application will be reviewed thoroughly by Village staff.	
<b>ACTION PROPOSED:</b> Pass Ordinance.	

**ORDINANCE NO. 21-O-\_\_\_\_\_**

**AN ORDINANCE OF THE VILLAGE OF WILLOWBROOK AMENDING SECTION 4-1-4  
ENTITLED "DUTIES", OF CHAPTER 1 ENTITLED "DEPARTMENT OF MUNICIPAL  
SERVICES", OF TITLE 4 ENTITLED "MUNICIPAL SERVICES", OF THE VILLAGE  
CODE OF ORDINANCES OF THE VILLAGE OF WILLOWBROOK,  
DUPAGE COUNTY, ILLINOIS**

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**BE IT ORDAINED** by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, that Title 4, Chapter 1, Section 4-1-4, of the Village Code of Ordinances, as amended, is hereby further amended to read as follows:

**SECTION 1.**

**"4-1-4: DUTIES.**

The building official shall be in charge of all building and zoning activities including, but not limited to, Code enforcement, and design and construction of public improvements. In addition to those duties assigned by the Village Board or the Village Administrator, the building official shall:

- (A) Supervise the activities of the Building and Zoning Secretary, and all employed and consultant building, plumbing, electrical and mechanical inspectors;
- (B) Work in conjunction with, the Village Planning Consultant, Village Engineer Consultant, Village Code Enforcement Consultant and Village Building Code Consultant as otherwise provided for in this Code;
- (C) Provide input to the Village Planning Consultant and review recommendations on annexations and subdivisions with other Village staff;
- (D) Contribute to the decision-making process of the engineering, design, supervision and construction of all public improvements including, but not limited to, paving, sidewalks, storm drainage systems, water supply and distribution systems, traffic control and other Municipal engineering improvements;
- (E) Engage in on site supervision of construction of public improvements as well as on-site inspection of subdivision construction;
- (F) Submit technical engineering reports, ordinances and regulations as required;
- (G) Conduct preconstruction conferences with contractors and subdivider to coordinate work and inspection and to secure proper understanding of zoning, building, construction and other related requirements;

(H) Contribute to the decision-making process for community development in a timely fashion to assist the Village Administrator and the Village Board in decision making processes;

(I) Contribute to the decision-making process of the Plan Commission through the investigation, preparation and distribution of reports as needed;

(J) Interface with the Plan Commission and Village Planner so as to facilitate the exchange of information and its presentation to the Village Board;

(K) Implement Village plans and policies by encouraging and assisting annexation of unincorporated property;

(L) Review, process, approve or reject all applications for special event permits in the Village. All requests to sponsor or conduct special events shall be on application forms approved by the Village Administrator. Completed special event applications shall be submitted to the Municipal Services Department with a non-refundable \$50.00 application fee.

(M) Perform such other duties and functions as shall from time to time be provided for in this Code."

**SECTION 2.** This Ordinance shall be in full force and effect upon and after its passage, approval and publication in accordance with law.

PASSED and APPROVED this 9<sup>th</sup> day of August, 2021, by a ROLL CALL VOTE as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED:

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Frank A. Trilla, Mayor

ATTEST:

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Deborah A. Hahn, Village Clerk

## VILLAGE OF WILLOWBROOK

### BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

**ITEM TITLE:** A RESOLUTION OF THE VILLAGE OF WILLOWBROOK RATIFYING, APPROVING AND ACCEPTING A PROPOSAL FROM SIKICH, LLP TO PROVIDE PROFESSIONAL IT SUPPORT SERVICES TO THE VILLAGE OF WILLOWBROOK

**AGENDA NO.. 9**

**AGENDA DATE:** 8/9/2021

**STAFF REVIEW:** Carrie Dittman, Director of Finance

**SIGNATURE:** C. Dittman

**LEGAL REVIEW:** Thomas Bastian, Village Attorney

**SIGNATURE:** Tom Bastian / cm

**RECOMMENDED BY VILLAGE ADMIN.:** Brian Pabst, Administrator

**SIGNATURE:** B. Pabst

**REVIEWED & APPROVED BY COMMITTEE:** YES  NO  N/A

#### ITEM HISTORY (ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY, ETC.)

On May 10, 2021, the Village Board approved a contract with Sikich LLP to assist the Village with drafting a Request for Proposal (RFP) to solicit a new, qualified technology firm. Proposals were due Friday, July 30<sup>th</sup> and the Village is now in the review/evaluation stage. Interviews with finalist firms will occur in the coming weeks and staff anticipates that a new technology firm contract will be brought forth at the September 13<sup>th</sup> Village Board Meeting for approval.

Due to some circumstances, the Village considers it prudent to have backup IT support in the interim period until a new firm is onboarded. Since Sikich is assisting in the RFP process and has gained familiarity with Village systems, staff requested a proposal (attached) to provide interim IT support on an as-needed basis. This will be delivered on a time and materials basis, with the Village being billed hourly for critical support needs when feasible. Larger scale projects will be temporarily delayed until the new firm is onboarded.

N/A

#### STAFF RECOMMENDATION

Adopt the Resolution.

**RESOLUTION NO. 21-R-\_\_\_\_\_**

**A RESOLUTION OF THE VILLAGE OF WILLOWBROOK RATIFYING,  
APPROVING AND ACCEPTING A PROPOSAL FROM SIKICH, LLP TO PROVIDE  
PROFESSIONAL IT SUPPORT SERVICES TO THE VILLAGE OF WILLOWBROOK**

---

**WHEREAS**, the corporate authorities of the Village have determined it is necessary and in the best interest of the Village to retain the services of professionals experienced in the provision of professional IT support services; and

**WHEREAS**, the Village has received an acceptable proposal from Sikich, LLP and finds that it is in the best interest if the Village to ratify, approve and accept the proposal of Sikich, LLP to perform professional IT support services to the Village on a time and materials basis.

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows:

**SECTION 1:** The proposal submitted by Sikich, LLC to provide professional IT support services to the Village on a time and materials basis is ratified, accepted and approved. A copy of such proposal is attached hereto as Exhibit "A" and made a part hereof.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]

**SECTION 2:** This Resolution shall be in full force and effect upon its passage and approval in accordance with law.

ADOPTED and APPROVED this 9<sup>th</sup> day of August, 2021, by a ROLL CALL VOTE as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

APPROVED:

---

Frank A. Trilla, Mayor

ATTEST:

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Deborah A. Hahn, Village Clerk

**EXHIBIT “A”**

July 7<sup>th</sup>, 2021

SIKICH

## IT SUPPORT SERVICES ENGAGEMENT DOCUMENT

PREPARED FOR:

**VILLAGE OF WILLOWBROOK**

COMPILED BY:

Sikich LLP – Technology Group

Ken Klika

Partner

1415 West Diehl Rd., Suite 400

Naperville, IL 60563

630.566.8400

[Ken.klika@sikich.com](mailto:Ken.klika@sikich.com)

Thank you for choosing Sikich LLP for your IT Support needs. Contacting us for support is an email support@sikich.com or phone call away 877-745-4241. We offer four types of support so you can pick the plan that best meets your needs:

1. Time and material – for organizations with their IT staff that require an occasional assistance
2. Prepaid Service – for organizations with or without an IT staff that have ongoing needs at irregular intervals.
3. Periodic Maintenance – for organizations that wish to maintain their computer infrastructure in good working order including preventative maintenance.
4. Monthly Fee based Managed Service – A program in which you can budget by based on a monthly fee schedule that includes full-service support of your network. Please ask your account executive for more details if interested in this option.

#### 1. Time and material

Onsite support requires a 2-hour minimum charge inclusive of travel time. Remote support, including remote maintenance, is a minimum charge of 15 minutes during normal business hours. We offer evening and off business hours service available at 1.5 times our standard rates if the work has been prescheduled. Holidays will be billed at 2 times our standard rates.

*\*Note that access to emergency support after hours is only available as part of a Managed Service Plan (See option 4 above).*

Our rates are tiered and depend on the level of the resource. For Billing terms and conditions refer to the Professional Services Master Agreement. Our current 2020 standard hourly rates are as follows:

STAFF	RATE/HOUR
Associate Consultant	\$200
Consultant	\$220
Senior Consultant	\$230
Managing Consultant or Project Manager	\$265
Senior Managing Consultant	\$270
Partner or Virtual CIO	\$385

#### 2. Prepaid Service

You prepay an amount and the more prepaid the greater the discount. The discount level is based on the minimum dollar commitments shown below.

PREPAID AMOUNT	% DISCOUNT
\$25,000	5%

Onsite support requires a 2-hour minimum charge inclusive of travel time. Remote support, including remote maintenance, is a minimum charge of 15 minutes during normal business hours. We offer evening and off business hours service available at 1.5 times our standard rates if the work has been prescheduled. Holidays will be billed at 2 times our standard rates.

*\*Note that access to emergency support after hours is only available as part of a Managed Service Plan (See option 4 above).*

#### Pre-Paid Program Highlights

- Once the prepaid amount is exhausted, service rates will revert to our standard rates. You may add more funds at any time prior to exhaustion to continue your discount.
- Prepaid balance never expires.
- If you ever choose to cancel support through us and still have a prepaid balance, we will refund you the balance less any discount you have received for work completed while on your prepaid plan.

#### 3. Periodic Maintenance

Under this plan we come to your office at pre-scheduled times (i.e., once a week for 8 hours) to work as or augment your existing staff. In addition, for a 12-month commitment of at least 8 hours a week will offer a 5% discount off our standard rates.

#### Periodic Maintenance Program Highlights

- Agreement is for 12 months
- Percent discount applies to all hourly network services provided by Sikich IT Solutions Team
- All visits are pre-scheduled, so you can plan accordingly (i.e., every Tuesday)
- Service is for 52 weeks a year
- We can act as your IT staff or augment existing staff under their direction
- If you cancel you simply have to pay the difference for full rates for all prior billed services within the 12-month agreement period.

#### 4. Monthly Fee Based Fully Managed Service

Ask your account executive for details of this fantastic program.

**TERMS OF THIS ENGAGEMENT DOCUMENT TO THE PROFESSIONAL SERVICES AGREEMENT**

This Engagement Document is subject to the terms and conditions of the Sikich Professional Services Agreement signed and dated 5/18/21.

If you have any questions, please feel free to contact me. If you would like to proceed, please choose and fill out the desired support option below and sign the attached Acceptance. Please scan and send back this document in its entirety.

The services provided will be for bridge IT Support services until which time the Village of Willowbrook chooses a new managed services provider.

I would like to sign up for the following plan:

Time and material

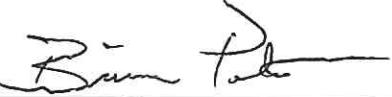
Prepaid Program for \$      amount. (Check to be sent before service begins)

Periodic Maintenance with      visit(s) per month for      hours each

**ACCEPTANCE OF PROPOSAL**

We accept the terms of this engagement document.

Accepted for the Village of Willowbrook by:

Signature: 

Printed name: Brian Pabst

Title: Village Administrator

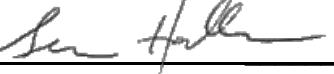
Date: 7-27-21

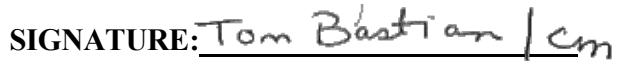
## VILLAGE OF WILLOWBROOK

### BOARD MEETING

#### AGENDA ITEM - HISTORY/COMMENTARY

<b>ITEM TITLE:</b>  DISCUSS GATEWAY SIGNAGE AND LOCATIONS	<b>AGENDA NO.</b> 10.
	<b>AGENDA DATE:</b> 08/09/21

**STAFF REVIEW:** Sean Halloran, Asst. Village Administrator. **SIGNATURE:** 

**LEGAL REVIEW:** Thomas Bastian, Village Attorney **SIGNATURE:** 

**RECOMMENDED BY:** Brian Pabst, Village Administrator **SIGNATURE:** 

**REVIEWED & APPROVED BY COMMITTEE:** YES  NO  N/A

#### ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)

At the July 12, 2021 Board of Trustees meeting, the Board approved a contract with Parvin Clauss Sign Company to develop gateway signage. This direction from the Board was based on the budget workshop meeting, where the Board gave direction to staff regarding the location and design of the gateway signage.

In June 2021, the Village released a Request for Proposals (RFP) for municipal gateway signage. This RFP included design, build, and installation services, requiring the awarded vendor to have experience with the Illinois Department of Transportation (IDOT). On June 28, 2021, the Village received one (1) proposal from Parvin Clauss Sign Company Inc.

#### ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.)

Staff is seeking approval from the Board of Trustees to build and install nine (9) gateway signs throughout the Village. There are two types of signs that staff is seeking approval for:

- 6 Monument Gateway Signs at the following locations
  - Southbound Route 83
  - Northbound Route 83
  - 75<sup>th</sup> and Sheridan Drive
  - 63<sup>rd</sup> and Bentley Avenue
  - Garfield Avenue and Plainfield Road
  - Executive Drive and Madison Street
- 3 Secondary Gateway Signs at the following locations:
  - 58<sup>th</sup> Place and Clarendon Hills Road
  - 79<sup>th</sup> and Clarendon Hills Road
  - 64<sup>th</sup> and Madison Street

In the attached documents, staff is showing three options for each type of sign (Monument and Secondary). If approved by the Board, staff will work with representatives from Parvin Clauss Sign Company and IDOT for approval of installation.

**ACTION PROPOSED:** None

## ATTACHMENT 1 – MONUMENT GATEWAY SIGNS



## ATTACHMENT 2 – SECONDARY GATEWAY SIGNS

