

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, SEPTEMBER 13, 2021, AT 6:30 P.M. AT THE WILLOWBROOK POLICE DEPARTMENT TRAINING ROOM, 7760 QUINCY STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

DUE TO THE COVID 19 PANDEMIC, THE VILLAGE WILL BE UTILIZING A ZOOM CONFERENCE CALL FOR THIS MEETING.

1. CALL TO ORDER

The meeting was called to order at 6:30 P.M. by Mayor Frank Trilla.

2. ROLL CALL

Those physically present at roll call were Mayor Frank A. Trilla, Village Clerk Deborah Hahn, Village Trustees Sue Berglund, Michael Mistele, Gayle Neal, Paul Oggerino, Greg Ruffolo, Attorney Thomas Bastian, Village Administrator Brian Pabst, Chief Robert Schaller and Deputy Clerk Christine Mardegan.

Present via conference call, due to the COVID-19 pandemic, were, Trustee Umberto Davi, Director of Finance Carrie Dittman, Deputy Chief Lauren Kaspar and Director of Municipal Services AJ Passero.

Absent: Assistant Village Administrator Sean Halloran.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Director of Municipal Services AJ Passero to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None presented and no written comments were received.

OMNIBUS VOTE AGENDA

Mayor Trilla read over each item in the Omnibus Vote Agenda for the record.

5. OMNIBUS VOTE AGENDA:

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - August 23, 2021 (APPROVE)

- c. Warrants - \$342,425.25 (APPROVE)
- d. August Monthly Financial Report (RECEIVE)
- e. RESOLUTIONS REGARDING THE SAFE ROUTE TO SCHOOL GRANT
 - i. RESOLUTION NO. 21-R-58- A Resolution Of The Village Of Willowbrook Supporting And Authorizing The Submission Of A Safe Routes To School Grant Application For New Sidewalk Installation To Gower West School (ADOPT)
 - ii. RESOLUTION NO. 21-R-59 - A Resolution Approving And Authorizing The Execution Of An Intergovernmental Agreement Between The Village Of Willowbrook Gower Schools District 62 For Cost Sharing For The Construction And Installation Of A Sidewalk On Cherry Tree Lane Leading To Gower West Elementary School (ADOPT)
- f. ORDINANCE NO. 21-O-41- An Ordinance Amending Chapter 13 Entitled "Solicitors" Of Title 3 Entitled "Business Regulations" Of The Village Code Of Ordinances Of The Village Of Willowbrook (PASS)
- g. ORDINANCE NO. 21-O-42 - An Ordinance Of The Village Of Willowbrook, Du Page County, Illinois, Authorizing The Mayor And Village Clerk To Execute An Amendment To The Development Agreement Regarding The Route 83 And Plainfield Road Tax Increment Redevelopment Project Area (PASS)

Mayor Trilla asked the Board if there were any items to be removed from Omnibus Vote Agenda.

MOTION: Made by Trustee Mistele and seconded by Trustee Oggerino to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Mistele, Neal, Oggerino and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

6. MOTION: TO DIRECT STORINO RAMELLO AND DURKIN TO PROCEED WITH THE FILING OF AN ADMINISTRATIVE COMPLAINT WITH THE USEPA TO SEEK RECOVERY OF CERTAIN VILLAGE COSTS/EXPENSES UNDER THE FEDERAL TORT CLAIM ACT. (PASS)

MOTION: Made by Trustee Neal and seconded by Trustee Ruffolo to postpone this Motion until the September 27th Village Board Meeting.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Mistele, Neal Oggerino and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

7. RESOLUTION NO. 21-R-60- A Resolution Approving And Authorizing The Mayor To Execute, On Behalf Of The Village, A Request For Service Change For The Provision Of Telecommunication Services To The Village Of Willowbrook Police Department By Access One, Inc. (ADOPT)

Chief Schaller presented; the network connectivity is a critical infrastructure element to the Willowbrook Police Department. Critical software and other technology are essential tools for the police department. Reliable and robust information exchange is necessary for current police applications to run properly. Currently, the Village shares 50 Mbps (megabytes per second) broadband service with the police department. Research has shown that 50 Mbps—in an office setting is suitable for 2-4 people and 5-7 devices.

This service pack shared between the Village, and the Police Department is severely underpowered. Additionally, Willowbrook recently invested in Axon body cameras, which require high-speed, high-quality communication infrastructure to function properly. Willowbrook's Information Technology consultant, Haylock, advised that the best practice is to have the police department on its own internet connection and firewall. Access One, our internet provider, was contacted to provide a quote for a separate internet connection to the police department with sufficient bandwidth for future expansion. A dedicated fiber line was quoted to provide sufficient bandwidth for current and

future use within the police department. The monthly recurring costs will be \$1,909.00 and will provide 500 mbps for the police department. At the August 23rd Public Safety meeting, the committee unanimously approved the Access One service change to bring a dedicated fiber internet connection into the police department.

Trustee Mistele asked if this will interface with Du-Comm (DuPage Public Safety Communications - 911 Dispatch services).

Chief Schaller said it does not interface with Du-Comm. This is our internet provider. Currently, the Police Department and the Village are sharing the internet. This will provide the Police Department with more speed and accuracy.

MOTION: Made by Trustee Ruffolo and seconded by Trustee Neal to adopt Resolution No. 21-R-60 as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Mistele, Neal, Oggerino and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

8. RESOLUTION NO. 21-R-61 - A Resolution Of The Village Of Willowbrook Accepting, Approving And Authorizing The Village Mayor To Execute An Agreement With Orbis Solutions, Inc. To Provide Professional Information Technology ("It") Managed Services To The Village Of Willowbrook (ADOPT)

Director Dittman shared for over 15 years, the Village has utilized the services of PCS International to provide outsourced managed Information Technology (IT) services instead of hiring a Village employee to provide those services. Over time, the staff assigned to the Village account has turned over and considering recent cyber-attacks on the Village, the Village has been working to obtain a new firm that can 1) perform the required services at a cost-effective rate, and 2) implement the suggestions noted by Halock Security Labs to mitigate the risks of a future attack. On May 10, 2021, the Village Board approved a contract with Sikich LLP to assist the Village with drafting a Request for Proposal (RFP) to solicit a qualified technology firm. The RFP was sent out on July 12th an interested parties conference call was held on July 19th and ten responses were received by the July 30th deadline. Village staff and Sikich

reviewed the responses and narrowed it to five finalist firms, with which interviews were conducted on August 24th. Village staff and Sikich agreed that Orbis Solutions (Aurora, IL) was the preferred choice. Included in the packet is the master customer agreement and contractor certification. Orbis has 18 years of experience, and their municipal clients include the Village of Burr Ridge, Village of Hinsdale, Village of Prairie Grove and City of Geneva; in addition, their staff is background checked and fingerprinted and pre-qualified for confidential police/municipal work. The managed IT service support is charged on a per-user basis; at 42 current users the fee would be \$3,150/mo. (\$37,800 annually). Support would be delivered through a combination of on-site visits and remote help desk and includes Virtual CIO services and strategic planning. Project work is billed separately at \$120/hour. In addition to managed IT services, Orbis offers a variety of cyber security services at an additional cost.

Trustee Mistele asked within the master agreement, where are the fees located?

Director Dittman responded that information is on page 7 item 3.3.

MOTION: Made by Trustee Ruffolo and seconded by Trustee Mistele to adopt Resolution No. 21-R-61 as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Mistele, Neal, Oggerino and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

9. ORDINANCE NO. 21-O-43 - An Ordinance Proposing A Redevelopment Plan And Project For, And The Designation Of, The Willowbrook Redevelopment Corridor Tax Increment Financing District And The Adoption Of Tax Increment Allocation Financing Therefor, Convening A Joint Review Board And Calling A Public Hearing In Connection Therewith (PASS)

Administrator Pabst shared, during the July 26, 2021 Board of Trustees meeting, the Village Administrator described the potential Tax Increment Financing District (TIF) in the southern portion of the Village. After discussing with the Board and Phil McKenna from Kane, McKenna and Associates, staff was directed to

pursue TIF Map Alternative #5. This incorporated map parcels on Route 83 and additional commercial property.

Before a TIF district can be established, the Village must convene a meeting of a Joint Review Board (JRB) to consider the technical aspects of the redevelopment plan, eligible expenses, and the TIF District's overall structure. The attached ordinance establishes an initial meeting date for the JRB of October 5, 2021. It allows the Village to designate a Village representative for the JRB.

Another requirement is that the Village Board must conduct a public hearing on the proposed TIF district. The public hearing will be held on November 8, 2021. Mailed notices will be sent to all property owners within 750 feet of the proposed TIF District boundaries announcing the date of the public hearing and allowing the public to review and comment upon the proposed TIF District and Redevelopment Plan.

The attached ordinance: (1) establishes the composition of the JRB, (2) sets an initial meeting date for the JRB as October 5, 2021, and (3) sets the date of the Board's public hearing as November 8, 2021. Nothing in the ordinance obligates the Village to approve the TIF District. Please note that that none of the actions described above authorizes the creation of the TIF District. The Village Board will make the final decision after the Public Hearing in November.

Since the July 26, 2021 Board Meeting, staff has worked with Kane, McKenna & Associates to finalize a timeline for implementing the TIF while also addressing potential economic redevelopment.

MOTION: Made by Trustee Mistele seconded by Trustee Oggerino to pass Ordinance No. 21-0-43 as presented.

ROLL CALL VOTE: AYES: None. NAYS: Trustees Berglund, Davi, Mistele, Neal, Oggerino, and Ruffolo. ABSENT: None.

MOTION DECLARED CARRIED

10. Discussion of PPO Health Insurance (RECEIVE)

Director Dittman presented, Willowbrook is a member of the Intergovernmental Personnel Benefit Cooperative (IPBC), which provides health and dental insurance to a pool of municipal members; the Village is then part of a smaller sub-pool

consisting of 5 neighboring communities (Burr Ridge, Clarendon Hills, Darien, Willowbrook & Woodridge). Our sub-pool has been an HMO only group since we joined IPBC, and our sub-pool bylaws dictate our cost sharing arrangement, thus a PPO option would not have been feasible in the past. In 2021, IPBC made changes to the overall IPBC member structure, and a PPO would now be an option.

At the July 12, 2021, Special Board meeting, staff presented cost scenarios to the Board of three PPO deductible options, as provided by IPBC: a \$500 deductible, \$1,000 deductible, and \$1,500 deductible (single). The Board directed staff to obtain the following additional information to be brought back to the Board:

1. survey employees as to interest in a PPO
2. survey other communities about their plans and contribution rates
3. determine the cost to the Village if ALL employees selected a PPO

Director Dittman shared a slide show presentation with the following topics:

- history of the Current HMO Plan
- employee/retiree stats
- current HMO insurance costs
- PPO Interest Survey results
- possible costs to the Village
- current Contribution rates
- comparable Community - Employer Contribution rates

Discussion was had on the benefit and cost for the option of offering HMO verses PPO insurance to all employees. Most are in agreement to give the employees the choice of which insurance they would prefer.

Mayor Trilla stated that there is a high level of interest and would like you to continue to research this option.

PRIOR BUSINESS

11. TRUSTEE REPORTS

Trustee Neal had no report.

Trustee Ruffolo had no report.

Trustee Mistele had no report.

Trustee Berglund thanked Mayor Trilla, Chief Schaller and Director of Municipal Services AJ Passero for all their help. There were 200 people that attended, and the TWA crash anniversary memorial event was a success.

Trustee Davi had no report.

Trustee Oggerino had no report but thanked trustee Berglund for sharing the TWA crash anniversary memorial broadcast from WGN Channel 9.

12. ATTORNEY'S REPORT

Attorney Bastian had no report.

13. CLERK'S REPORT

Clerk Hahn had no report.

14. ADMINISTRATOR'S REPORT

Administrator Pabst had no report.

15. MAYOR'S REPORT

a. Childhood Cancer Awareness Month - Proclamation

Mayor Trilla dedicated the month of September to Childhood Cancer Awareness Month and read the proclamation. Mayor Trilla encouraged all Americans to observe Childhood Cancer Awareness Month and support this cause so deeply impacts families in every community across our county.

16. ADJOURNMENT

MOTION: Made by Trustee Ruffolo and seconded by Trustee Mistele to adjourn the Regular Meeting at the hour of 7:47 p.m.

ROLL CALL VOTE: AYES: Trustees, Berglund, Davi, Mistele, Neal, Oggerino and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

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PRESENTED, READ, and APPROVED.

_____, 2021.

Frank A. Trilla, Mayor

Minutes transcribed by Deputy Clerk Christine Mardegan.