

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, OCTOBER 25, 2021, AT 6:30 P.M. AT THE WILLOWBROOK POLICE DEPARTMENT TRAINING ROOM, 7760 QUINCY STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS .

DUE TO THE COVID 19 PANDEMIC, THE VILLAGE WILL BE UTILIZING A ZOOM CONFERENCE CALL FOR THIS MEETING.

1. CALL TO ORDER

The meeting was called to order at 6:30 P.M. by Mayor Frank Trilla.

2. ROLL CALL

Those physically present at roll call were Mayor Frank A. Trilla, Village Clerk Deborah Hahn, Village Trustees Sue Berglund, Umberto Davi, Michael Mistele, Gayle Neal, Paul Oggerino, Greg Ruffolo, Attorney Thomas Bastian, Village Administrator Brian Pabst, Assistant Village Administrator Sean Halloran, Chief Robert Schaller, Deputy Chief Lauren Kaspar, Deputy Clerk Christine Mardegan and Director of Municipal Services Foreman AJ Passero .

Present via conference call, due to the COVID-19 pandemic, were, Building Official Roy Giuntoli.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Foreman Passero to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None presented and no written comments were received.

OMNIBUS VOTE AGENDA

Mayor Trilla read over each item in the Omnibus Vote Agenda for the record.

5. OMNIBUS VOTE AGENDA:

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - October 11, 2021 (APPROVE)
- c. Warrants - \$139,995.26

- d. RESOLUTION NO. 21-R-67 - A Resolution Accepting, Approving And Ratifying The Proposal Of Design Concepts, Inc. To Produce Park Design Concepts, Preparation Of Construction Documents, And Related Services, For Improvements At Ridgemoor Park, At A Cost Not To Exceed \$24,900.00(ADOPT)
- e. ORDINANCE NO. 21-O-48- An Ordinance Of The Village Of Willowbrook Reducing Certain Licensee Fees For The 2022 Licensing Year (PASS)
- f. RESOLUTION NO. 21-R-68- A Resolution Authorizing The Board Of Police Commissioners (BOPC) Of The Village Of Willowbrook To Effect The Original Appointment Of Two (2) Candidates To Fill Vacancies In The Rank Of Sergeant Within The Village Police Department (ADOPT)

Mayor Trilla asked the Board if there were any items to be removed from Omnibus Vote Agenda.

MOTION: Made by Trustee Davi and seconded by Trustee Mistele to approve the Omnibus Vote Agenda.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Mistele, Neal, Oggerino and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

#### NEW BUSINESS

6. RESOLUTION NO. 21-R-69 - A Resolution Of The Village Of Willowbrook Estimating The Property Taxes To Be Levied For The 2021 Property Tax Levy (ADOPT)

Assistant Administrator Halloran reviewed the purpose of the Property Tax Levy:

- 1) Willowbrook's membership in the Gateway Special Recreation Association and direct staff costs;
- 2) Expenditures in assisting recreation participants requiring ADA accommodations, such as one-on-one aides; and
- 3) Improvement to Village parks and playgrounds in providing better accessibility

Staff projects that as of April 30, 2021, the Village will have

\$50,000 in accumulated special recreation tax funds to offset the FY 2022-23 costs.

All ADA park improvement costs are not yet known. However, staff estimates that the park improvements will be at least \$70,000, which has been included in the levy: \$70,000 for ADA park improvements, plus \$57,441 of other related costs, less estimated reserves of \$50,000 for a total cost of \$77,441.

MOTION: Made by Trustee Mistele and seconded by Trustee Oggerino to adopt Resolution No. 21-R-69 as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Mistele, Neal, Oggerino and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

7. RESOLUTION NO. 21-R-70 - A Resolution Approving And Authorizing The Village Mayor To Execute An Agreement With Parvin-Clauss Sign Company, Inc. To Construct And Install Village Gateway Signage (ADOPT)

Assistant Administrator Halloran stated, since the August 9, 2021 Board of Trustees meeting, staff has met with governmental agencies regarding the locations of the signage approved by the Board. While approval has not been given from the Illinois Department of Transportation, staff is confident that the new locations for Route 83 will be approved by IDOT and result in an Intergovernmental Agreement with the Regency Center.

There were issues with the original locations of the monument gateway signs on Route 83 due to infrastructure below the roadway, particularly pipelines. The signage must be 15-20 feet from any existing infrastructure.

If the Board approves, staff will begin seeking specific permits from IDOT (Illinois Department of Transportation) and DuPage County for installation in February or March of 2022.

The first location change is on northbound Route 83. The placement will be in the IDOT right-of-way at Kingery and Midway, but closer to the Denny's than originally planned.

For the signage on southbound Route 83, the monument signage will be placed at the Regency Center, not in the IDOT right-of-way. Staff has been in contact with the Regency Center who appears optimistic about the placement.

Assistant Administrator Halloran gave credit to Foreman Passero and his team for their work in researching and locating new locations.

More specific detail was given on the location at the Regency Center, that the monument sign would be placed in front of the existing pond. There was also a question on whether the signs were to include the "Village of" in addition to the Willowbrook name. Assistant Administrator Halloran recapped the previous meetings agreements to keep the "Village of", ensuring a capital "V" was used.

All nine locations for the Village gateway signage were reviewed and indicated that other than the 2 gateway monument signs on Route 83, all the other locations had no utilities' issues, and all were in the same location as previously agreed upon.

Mayor Trilla congratulated the Assistant Administrator and Administrator Pabst for their work on this project. This was a project that is finally getting done after ten years of effort.

MOTION: Made by Trustee Neal and seconded by Trustee Berglund to adopt Resolution No. 21-R-70 as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Mistele, Neal, Oggerino and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRIOR BUSINESS

8. TRUSTEE REPORTS

Trustee Neal had no report.

Trustee Ruffolo had no report.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi had no report.

Trustee Oggerino had no report.

9. ATTORNEY'S REPORT

Attorney Bastian had no report.

10. CLERK'S REPORT

Clerk Hahn had no report.

11. ADMINISTRATOR'S REPORT

Administrator Pabst reported that Novotny Engineering had suggested checking with Chicago Metropolitan Agency for Planning (CMAP) for a grant that can be used for engineering services.

The information was passed on to the Assistant Administrator who followed up and completed the application. Earlier this afternoon, the Village was notified of a \$50,000 grant.

The Mayor offered his congratulations on a great job.

12. MAYOR'S REPORT

Mayor Trilla had no report.

13. EXECUTIVE SESSION

The Appointment, Employment, Compensation, Discipline, Performances or Dismissal of Specific Village Employees Authorized by 5 ILCS 120/2(c)(1)

14. ADJOURNMENT

MOTION: Made by Trustee Neal and seconded by Trustee Davi to adjourn the Regular Meeting at the hour of 6:45 p.m.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Mistele, Neal, Oggerino and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

PRESENTED, READ, and APPROVED.

\_\_\_\_\_, 2021.

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Frank A. Trilla, Mayor

Minutes transcribed by Deputy Clerk Christine Mardegan.