

MINUTES OF THE MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, MAY 23, 2022, AT 6:30 P.M. AT THE WILLOWBROOK POLICE DEPARTMENT TRAINING ROOM, 7760 QUINCY STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

DUE TO THE COVID 19 PANDEMIC, THE VILLAGE WILL BE UTILIZING A ZOOM CONFERENCE CALL FOR THIS MEETING.

1. CALL TO ORDER

The meeting was called to order at 6:30 p.m. by Mayor Frank A. Trilla.

2. ROLL CALL

Those physically present at roll call were, Mayor Frank A. Trilla, Village Clerk Deborah Hahn, Trustees Mark Astrella, Sue Berglund, Umberto Davi, Michael Mistele, Gayle Neal and Gregory Ruffolo, Village Attorney Michael Durkin, Village Administrator Brian Pabst, Assistant Village Administrator Sean Halloran, Assistant to the Village Administer Alex Arteaga, Director of Parks and Recreation Dustin Kleefisch, Chief Robert Schaller, Deputy Clerk Christine Mardegan, Chief Financial Officer Michael Rock and Municipal Services Foreman AJ Passero.

Present via conference call, Director of Community Development Michael Krol.

Absent: Deputy Chief Lauren Kaspar.

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Dustin Kleefisch to lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None presented and no written comments were received.

5. OMNIBUS VOTE AGENDA

Mayor Trilla read over each item in the Omnibus Vote Agenda for the record.

a. Waive Reading of Minutes (APPROVE)

b. Minutes - Regular Board of Trustees Meeting - May 9, 2022  
(APPROVE)

c. Warrants - \$506,752.93

d. RESOLUTION NO. 22-R-25 - A RESOLUTION OF THE VILLAGE OF WILLOWBROOK REGARDING THE REVIEW OF CLOSED SESSION MINUTES (ADOPT)

Mayor Trilla asked the Board if there were any items to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Mistele and seconded by Trustee Davi to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: NONE.

MOTION DECLARED CARRIED

#### NEW BUSINESS

6. RESOLUTION NO. 22-R-26 - A RESOLUTION AUTHORIZING THE PURCHASE OF UNTREATED ROCK SALT FOR USE WITHIN THE VILLAGE OF WILLOWBROOK FOR THE 2022/2023 WINTER SEASON (ADOPT)

Foreman Passero presented the County of DuPage solicited bids through their Central Management Services for untreated rock salt. Morton Salt INC was the lowest bid this year with a cost of \$75.88 per ton, down from \$81.13 per ton last year. The Village currently has approximately 580 tons of untreated rock salt in our salt dome as of May 1, 2022. The salt program for the Village is targeted at 900 tons of untreated salt to be ordered for the year. The Village is required to take 80% of the order with the option to take 130% of the quantity ordered.

The cost of the untreated rock salt is \$75.88 per ton, which would be \$54,633.60 for 720 tons (80% of the order). At 100% of the order (900 tons), the amount would be \$68,292.00. The amount budgeted for rock salt for 2022/23 is \$85,000.

Mayor Trilla asked if the price was locked in. Foreman Passero stated it was.

Trustee Mistele asked if we have the capacity for the salt. Foreman Passero responded yes, and we have about 550 tons in there now.

MOTION: Made by Trustee Berglund and seconded by Trustee Astrella to adopt Resolution 22-R-26 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

7. MOTION TO APPOINT BENJAMIN KADOLPH TO BE A DEPUTY CHIEF FOR THE VILLAGE OF WILLOWBROOK (PASS)

MOTION: Made by Trustee Mistele and seconded by Trustee Ruffolo to allow the Village to hire Benjamin Kadolph for the Deputy Chief of the Village of Willowbrook Police Department.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: NONE.

MOTION DECLARED CARRIED

PRIOR BUSINESS

8. TRUSTEE REPORTS

Trustee Neal had no report.

Trustee Ruffolo had no report.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi had no report.

Trustee Astrella had no report.

9. ATTORNEY'S REPORT

Attorney Durkin had no report.

10. CLERK'S REPORT

Clerk Hahn had no report.

11. ADMINISTRATOR'S REPORT

Administrator Pabst asked the Assistant Administrator to present the Mayor with a gift from the Village employees, Police employees, and elected officials. Mayor Trilla thanked everyone for the gift.

The Gateway signage is done and there are new signs throughout the Village. Assistant Administrator Halloran and Foreman Passero did a lot of work to get this project completed.

Assistant Administrator Halloran added that TGM sign (on southbound Route 83) is the last sign to be installed but we are waiting on the easement agreement. This agreement should be on the next board agenda and the sign will be up in June or July.

The Parks and Recreation signs and the Village Hall sign should be in by the end of July. Assistant Administrator Halloran asked Foreman Passero to give an update on the Garfield Road Sidewalk Project. Foreman Passero shared that the project is completed with the exception on the landscaping and the section between the two driveways needs to be completed. The residents have requested that we wait to repair the driveways until after the holiday weekend.

## 12. MAYOR'S REPORT

Mayor Trilla thanked Foreman Passero for completing the work on the Garfield Road sidewalk. The bid was 50% lower than the original bid two years ago.

The Mayor complimented the Village Administrator on the incredible work done on the municipal bond process. A few years ago, the Village floated a bond with an interest rate of 3% and today, in a much more tumultuous economy and marketplace, we have a rate of 3.61%. The Administrator's suggestion to seek out investors in the private market made this rate possible resulting in a \$380,000 savings to the Village. Many thanks to him on behalf of the residents and Board members. He continues to do a great job.

As we look forward to our next project, the Economic Development Partnership (EDP) we spoke about earlier, if we move forward with that, we are very fortunate to have the Village Administrator willing to run that board in the future. Our Village Administrator has an incredible amount of talent and is constantly sought out by other officials in the surrounding areas. I hope there is no trepidation about his work for this board going forward.

I am also happy to be back and welcome our newest team members, Assistant to the Village Administrator Alex Arteaga and Director of Parks and Recreation Dustin Kleefisch. Our team is growing, building an infrastructure of human resources to support our leadership, and is focused on all the right things.

In our tenure here, almost 10 years, some individuals longer, our progress is incredible and I'm very proud of the team we have built. We continue to stay focused on all the right things.

A reminder that June 1, 2022, I will be presenting the State of the Village update.

The Village has once again, received a triple A bond rating. Although we have become blasé about this, having received it for the past 10 years, this is an outstanding accomplishment. This rating allowed us to not only go forward with the bond issuance, but also receive a competitive rate. Additionally, our accreditation feedback notes included no negative comments. This is a credit to the Finance team and Village staff.

## 12. ADJOURNMENT

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund adjourn the Regular Meeting at the hour of 6:45 p.m.

ROLL CALL VOTE: AYES: Trustees, Astrella, Berglund, Davi, Mistele, Neal and Ruffolo. NAYS: None. ABSENT: NONE.

MOTION DECLARED CARRIED

PRESENTED, READ, and APPROVED.

\_\_\_\_\_, 2022.

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Frank A. Trilla, Mayor

Minutes transcribed by Deputy Clerk Christine Mardegan.