

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, JULY 11, 2022, AT 6:30 P.M. AT THE WILLOWBROOK POLICE DEPARTMENT TRAINING ROOM, 7760 QUINCY STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS .

DUE TO THE COVID 19 PANDEMIC, THE VILLAGE WILL BE UTILIZING A ZOOM CONFERENCE CALL FOR THIS MEETING.

1. CALL TO ORDER

The meeting was called to order at 6:30 P.M. by Mayor Frank Trilla.

2. ROLL CALL

Those physically present at roll call were, Mayor Frank Trilla, Village Clerk Deborah Hahn, Village Trustees Mark Astrella, Sue Berglund, Umberto Davi, Michael Mistele, Gayle Neal, Greg Ruffolo, Attorney Michael Durkin, Village Administrator Brian Pabst, Assistant Village Administrator Sean Halloran, Chief Financial Officer Michael Rock, Director of Community Development Michael Krol, Director of Parks and Recreation Dustin Kleefisch, Deputy Chief Lauren Kaspar, Deputy Chief Benjamin Kadolph, Deputy Clerk Christine Mardegan and Director of Municipal Services Foreman AJ Passero.

Present via conference call Chief Robert Schaller.

ABSENT: Assistant to the Village Administrator Alex Arteaga.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

Mayor Trilla asked Trustee Davi lead everyone in saying the Pledge of Allegiance.

4. VISITORS' BUSINESS

None presented and no written comments were received.

Mayor Trilla asked everyone for a moment of silence for the victims, families, and the community of Highland Park.

A moment of silence was observed.

OMNIBUS VOTE AGENDA

Mayor Trilla read over each item in the Omnibus Vote Agenda for the record.

5. OMNIBUS VOTE AGENDA:

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Special Board Meeting Committee of the Whole - June 27, 2022 (Approve)
- c. Minutes - Regular Board Meeting - June 27, 2022 (APPROVE)
- d. Warrants - \$329,671.25

Mayor Trilla asked the Board if there were any items to be removed from Omnibus Vote Agenda.

MOTION: Made by Trustee Mistele and seconded by Trustee Berglund to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

NEW BUSINESS

6. RESOLUTION NO. 22-R-32 - A RESOLUTION ACCEPTING A PROPOSAL FROM RAY O'HERRON AND AUTHORIZING THE PURCHASE OF SIX (6) BALLISTIC SHIELDS AND TWENTY-SEVEN (27) BALLISTIC HELMETS, AND RELATED EQUIPMENT, FOR THE POLICE DEPARTMENT, AT A COST NOT TO EXCEED \$26,872.00 (ADOPT)

Chief Schaller presented that the ballistic shields currently deployed by the Police Department are twenty-one years old. They are used routinely by officers in the field and during departmental training. Due to the age and use of the ballistic shields, end of service life has been reached and are in need of replacement. The Willowbrook Police Department currently issues riot helmets that have no ballistic characteristics to its officers. Due to the rise of gun violence and active shooters throughout the country, ballistic helmets were included in the FY22-23 budget. In terms of day-to-day deployment, police-issued ballistic helmets would likely not be utilized the entire shift. Instead, the helmet is kept in the officer's patrol bag, making it available to officers in the event of an emergency response scenario or an Immediate Action Rapid Deployment (IARD) potentially limiting a traumatic brain injury.

United Shield International was chosen as the preferred manufacturer. United Shield International is one of the leading manufacturers in the world of personal ballistic and fragmentation protection and fragmentation equipment, with headquarters in Michigan. A request for quote was issued and,

of the three proposals received, Ray O'Herron came in as the low bidder. It is to be noted that the total cost for the items listed above came in \$3,328.00 under budget. This purchase has been budgeted for FY22.

Trustee Mistele asked if we could donate our old equipment.

Chief Schaller stated that it was too outdated.

MOTION: Made by Trustee Ruffolo and seconded by Trustee Davi to adopt Resolution 22-R-32 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

7. RESOLUTION NO. 22-R-33- A RESOLUTION PURSUANT TO TITLE 5, CHAPTER 1, SECTION 5-1-14 OF THE VILLAGE CODE TO DEVIATE FROM THE POLICE DEPARTMENT HIRING ROTATION PROCESS AND EFFECT THE ORIGINAL APPOINTMENT OF TWO (2) LATERAL POLICE CANDIDATES FOR THE RANK OF PATROL OFFICER AT STEP TWO (2) IN THE SALARY SCHEDULE (ADOPT)

Chief Schaller presented Due to the resignation of an officer in April and the retirement of a Sergeant in June of 2022, vacancies have been created. The Police Department currently has no reservations at the Police Training Institute and was advised that the remainder of academy spots for 2022 are currently filled. Due to the terms and conditions of fulfilling Department of Justice COPS grant and the lack of a reservation at the police academy, a deviation from the hiring rotation as defined in Section 5-1-4 of the Municipal Code of the Village of Willowbrook is requested to affect the hiring from the lateral transfer applicant list.

The Village's current police department composition ordinance (Section 5-1-1 of the Village Code of Ordinances) establishes the following as far as number and rank of positions within the police department:

Chief of Police -1

Deputy Chief of Police -2

Sergeants - 3

Patrol Officers - in such numbers as may be provided from time to time by the Mayor and Board of Trustees for a total department composition not to exceed twenty-seven (27) members

TOTAL: 27 sworn officers

Currently the total number of sworn officers is 24 in the police department.

Currently, the Collective Bargaining Agreement allows the Village, at its discretion, to pay new hires at a higher rate than is provided in the salary schedule if it does not exceed the pay of any current covered member. It is recommendation of staff to hire these lateral candidates at the lowest paid patrolman salary which is currently Step 2 in the salary schedule. Adopt the Resolution, which will enable the Chief of Police to hire from the lateral hire candidate pool.

Trustee Berglund asked what the difference in pay between step one is and step two.

Deputy Chief Kaspar said about four thousand dollars.

MOTION: Made by Trustee Astrella and seconded by Trustee Neal to adopt Resolution 22-R-33 as presented.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal, and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

#### PRIOR BUSINESS

##### 8. TRUSTEE REPORTS

Trustee Neal had no report.

Trustee Ruffolo had no report.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi had no report.

Trustee Astrella commented that he received many positive comments regarding the new signs.

##### 9. ATTORNEY'S REPORT

Attorney Durkin had no report.

##### 10. CLERK'S REPORT

Clerk Hahn had no report.

11. ADMINISTRATOR'S REPORT

Administrator Pabst reported that Finance will be receiving the GFOA award.

12. MAYOR'S REPORT

Mayor Trilla thanked Brian and Sean for the signs. The White Sox game was a success.

A resident asked if the Village would consider lower utility taxes. I explained that the Village is losing revenue and informed the resident that the water rates are under review.

Reminded the Board that there is a Joint Meeting tomorrow night at 6:30 pm.

13. EXECUTIVE SESSION

The Appointment, Employment, Compensation, Discipline, Performance or Dismissal of Specific Employees Authorized by 5 ILCS 120/2(c)(1)

MOTION: Made by Trustee Davi and seconded by Trustee Astrella to adjourn the Regular Meeting and recess to closed session at the hour of 6:47 p.m.

ROLL CALL VOTE: AYES: Trustees Astrella, Berglund, Davi, Mistele, Neal and Ruffolo. NAYS: None. ABSENT: None.

MOTION DECLARED CARRIED

Regular meeting adjourned and the Board moved into Closed Session.

PRESENTED, READ, and APPROVED.

\_\_\_\_\_, 2022.

\_\_\_\_\_  
Frank A. Trilla, Mayor

Minutes transcribed by Deputy Clerk Christine Mardegan.