

A G E N D A

REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, JANUARY 25, 2010, AT 7:30 P.M. AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. OMNIBUS VOTE AGENDA
 - a. Waive Reading of Minutes (APPROVE)
 - b. Minutes - Regular Board Meeting - January 11, 2010 (APPROVE)
 - c. Minutes - Executive Session - September 14, 2009 (APPROVE)
 - d. Minutes - Executive Session - September 28, 2009 (APPROVE)
 - e. Minutes - Executive Session - October 5, 2009 (APPROVE)
 - f. Minutes - Executive Session - October 12, 2009 (APPROVE)
 - g. Minutes - Executive Session - November 9, 2009 (APPROVE)
 - h. Minutes - Executive Session - August 10, 2009 (APPROVE)
 - i. Minutes - Executive Session - August 24, 2009 (APPROVE)
 - j. Warrants - January 15, 2010 - \$364,360.40 (APPROVE)
 - k. APPLICATION FOR LICENSE TO HOLD A RAFFLE - Rotary Club of Darien - April 10, 2010 (APPROVE)
 - l. MOTION TO APPROVE - 2009 MFT ROADWAY MAINTENANCE PROGRAM: PAYOUT #4 - FINAL PAYMENT, CROWLEY-SHEPPARD ASPHALT CO. - \$5,796.22 (APPROVE)

NEW BUSINESS

5. PROCLAMATION - TWENTY FIVE YEARS OF SERVICE - ANDREW D. PELLICIONI

6. PROCLAMATION - TWENTY YEARS OF SERVICE - SCOTT R. EISENBEIS
7. VISITOR'S BUSINESS (Public comment is limited to three minutes per person on agenda items only)
8. DELINQUENT WATER BILLS

OLD BUSINESS

9. COMMITTEE REPORTS
10. ATTORNEY'S REPORT
11. CLERK'S REPORT
12. ADMINISTRATOR'S REPORT
13. PRESIDENT'S REPORT
14. EXECUTIVE SESSION
15. ADJOURNMENT

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MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, JANUARY 11, 2010, AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 7:30 p.m. by Village President Robert Napoli.

2. ROLL CALL

Those present at roll call were Trustees Terrence Kelly, Michael Mistele, Paul Schoenbeck, Sandra O'Connor, Timothy McMahon and President Napoli. ABSENT: Trustee Dennis Baker. Also present were Village Clerk Leroy Hansen, Village Attorney William Hennessy, Interim Village Administrator Larry Maholland, Interim Village Administrator Megan Pierce, Director of Municipal Services Timothy Halik, Director of Finance Sue Stanish, Deputy Chief Mark Shelton and Planner Sara Hage.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

President Napoli asked everyone to join him in saying the Pledge of Allegiance.

4. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - December 14, 2009 (APPROVE)
- c. Minutes - Executive Session - August 19, 2008 (APPROVE)
- d. Minutes - Executive Session - September 8, 2008 (APPROVE)
- e. Minutes - Executive Session - October 27, 2008 (APPROVE)
- f. Minutes - Executive Session - June 8, 2009 (APPROVE)
- g. Minutes - Executive Session - June 22, 2009 (APPROVE)
- h. Minutes - Executive Session - July 13, 2009 (APPROVE)
- i. Minutes - Executive Session - July 27, 2009 (APPROVE)
- j. Warrants - January 11, 2010 - \$213,615.79 (APPROVE)

- k. Monthly Financial Report - December 31, 2009 - \$14,635,918.06 (ACCEPT)
- l. RESOLUTION NO. 10-R-01 - A RESOLUTION AUTHORIZING THE EXECUTION OF THE LOCAL AGENCY AGREEMENT FOR FEDERAL PARTICIPATION IN THE KINGERY HIGHWAY AND PLAINFIELD ROAD LIGHTING PROJECT AND RATIFYING AND CONFIRMING THE VILLAGE PRESIDENT'S PRIOR EXECUTION OF SAID AGREEMENT (ADOPT)
- m. RESOLUTION NO. 10-R-02 - A RESOLUTION AUTHORIZING THE EXECUTION OF THE LOCAL AGENCY AGREEMENT FOR FEDERAL PARTICIPATION IN THE CLARENDON HILLS ROAD RECONSTRUCTION PROJECT AND RATIFYING AND CONFIRMING THE VILLAGE PRESIDENT'S PRIOR EXECUTION OF SAID AGREEMENT (ADOPT)
- n. RESOLUTION NO. 10-R-03 - A RESOLUTION FOR MAINTENANCE OF STREETS AND HIGHWAYS BY MUNICIPALITY UNDER THE ILLINOIS HIGHWAY CODE (ADOPT)

President Napoli asked if any Board member wanted to remove any item(s) from the Omnibus Vote Agenda for discussion. No Board member wanted any item(s) removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Mistele, seconded by Trustee Schoenbeck, to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Kelly, Mistele, Schoenbeck, O'Connor and McMahon; NAYS: None; ABSENT: Trustee Baker.

MOTION DECLARED CARRIED

NEW BUSINESS

- 5. VISITOR'S BUSINESS (Public comment is limited to three minutes per person on agenda items only)

There was no visitors business.

- 6. DELINQUENT WATER BILLS

Director Halik reported that there were no delinquent water bills.

7. RESOLUTION - A RESOLUTION WAIVING THE COMPETITIVE BIDDING PROCESS AND AUTHORIZING THE VILLAGE PRESIDENT TO EXECUTE A CONTRACT WITH MEADE ELECTRIC COMPANY, INC. TO COMPLETE A TRAFFIC SIGNAL LED RETROFIT PROJECT

Director Halik reported to the Village Board that as part of the permit process for the Red Light Photo Camera Enforcement Program, the traffic control devices at the intersections of 63rd Street and 75th Street and Route 83 must be upgraded to LED's at the Village's expense within nine months of the start of the operation of the red light cameras. The total cost of the upgrade is \$21,955.00. Staff recommended the adoption of the Resolution waiving the competitive bidding process as Meade Electric is the only vendor authorized to work on state-owned traffic control devices.

MOTION: Made by Trustee Mistele, seconded by Trustee Schoenbeck, to adopt Resolution No. 10-R-04.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Kelly, Mistele, Schoenbeck, O'Connor and McMahon; NAYS: None; ABSENT: Trustee Baker.

MOTION DECLARED CARRIED

OLD BUSINESS

8. COMMITTEE REPORTS

Trustee Mistele had no report.

Trustee Schoenbeck had no report.

Trustee O'Connor had no report.

Trustee McMahon had no report.

Trustee Kelly had no report.

9. ATTORNEY'S REPORT

Village Attorney Hennessy had no report.

10. CLERK'S REPORT

Village Clerk Hansen had no report.

11. ADMINISTRATOR'S REPORT

Administrator Maholland noted that he had emailed the Village Board of a meeting with Burr Ridge, Clarendon Hills and Hinsdale regarding possible consolidation of the police departments. They have been meeting for some time with Oak Brook as well, but Oak Brook had dropped out. Dave Cook with the Village of Hinsdale called to invite us to the meeting so that was our first introduction. At this point, they have been discussing the potential and are not too far along. They have four guiding principles. One is cost control and improving efficiency. The second is to maintain a high level of services. Maintain local control and in terms of governments they would have equal representation for each community if the consolidation happens. Their intent is to start to advance this a little further and involve the Chiefs and then eventually bring in more detailed studies. We wanted to get the Board's input if they thought it was worth pursuing any further. They had some preliminary statistics that indicated there was potential cost savings.

The consensus of the Village Board was for the staff to continue to participate in the next meeting or two and then report back to them.

Trustee O'Connor requested that Administrator Maholland find out why the Village of Oak Brook backed out of the discussions on consolidation and report back to the Board.

Trustee Schoenbeck asked if somebody could be directed to investigate a better system for recording the Board meetings and if that is to include microphones. It would serve the purpose for the Commission meetings where you have the recording device in the microphone.

12. PRESIDENT'S REPORT

President Napoli distributed a rendering of the new Village logo to be mounted on the back wall of the Council Chamber for the Board's review. The replacement cost is \$605.00. The consensus of the Board was to proceed with the sign.

President Napoli advised the Board that the DuPage Mayors and Managers Conference business meeting on January 20, 2010 will have a presentation of the 2010 Legislative Priorities for the villages and towns in DuPage County. He asked the Board to notify Mary Partyka by January 13 if they plan on attending this meeting so she can make the necessary reservations.

President Napoli asked Trustee Mistele to provide a description of the redesigned ground sign for the Public Works facility. Trustee Mistele advised that they removed the sign from the building in order to reduce the cost. The cost for the ground sign is \$1,700.00. The consensus of the Board was to proceed with the sign.

13. EXECUTIVE SESSION - TO DISCUSS A PROPOSED MODIFICATION OF THE EXISTING EMPLOYMENT RELATIONSHIP BETWEEN THE VILLAGE OF WILLOWBROOK AND THE CHIEF OF POLICE

MOTION: Made by Trustee McMahon, seconded by Trustee Schoenbeck, to recess into Executive Session to discuss a proposed modification of the existing employment relationship between the Village of Willowbrook and the Chief of Police at the hour of 8:00 p.m.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Kelly, Mistele, Schoenbeck, O'Connor and McMahon; NAYS: None; ABSENT: Trustee Baker.

MOTION DECLARED CARRIED

SEE APPROPRIATE EXECUTIVE SESSION MINUTES

The regular meeting was reconvened at the hour of 8:37 p.m.

14. MOTION - TO AUTHORIZE THE PRESIDENT'S EXECUTION OF A RETIREMENT AGREEMENT BETWEEN THE VILLAGE OF WILLOWBROOK AND THE CHIEF OF POLICE

MOTION: Made by Trustee Schoenbeck, seconded by Trustee Mistele, to authorize the President's execution of a Retirement Agreement between the Village of Willowbrook and the Chief of Police.

ROLL CALL VOTE: AYES: Trustees Kelly, Mistele, Schoenbeck and McMahon; NAYS: None; RECUSED: Trustee O'Connor; ABSENT: Trustee Baker.

MOTION DECLARED CARRIED

15. MOTION - TO CONFIRM THE PRESIDENT'S APPOINTMENT OF AN
 ACTING CHIEF OF POLICE

MOTION: Made by Trustee Mistele, seconded by Trustee Schoenbeck,
to confirm the President's appointment of Mark Shelton as Acting
Chief of Police.

ROLL CALL VOTE: AYES: Trustees Kelly, Mistele, Schoenbeck and
McMahon; NAYS: Trustee O'Connor; ABSENT: Trustee Baker.

MOTION DECLARED CARRIED

16. ADJOURNMENT

MOTION: Made by Trustee Schoenbeck, seconded by Trustee McMahon,
to adjourn the regular meeting at the hour of 8:40 p.m.

ROLL CALL VOTE: AYES: Trustees Kelly, Mistele, Schoenbeck,
O'Connor and McMahon; NAYS: None; ABSENT: Trustee Baker.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED,

_____, 2010

Village President

Minutes transcribed by Mary Partyka.

WARRANTS

January 25, 2010

GENERAL CORPORATE FUND	-----	\$297,804.07
WATER FUND	-----	60,461.50
MOTOR FUEL TAX FUND	-----	5,796.22
CAPITAL PROJECT FUND	-----	298.61
TOTAL WARRANTS	-----	\$364,360.40



Sue Stanish, Director of Finance

APPROVED:

Robert A. Napoli, Village President

VILLAGE OF WILLOWBROOK

RUN DATE: 01/20/10

BILLS PAID REPORT FOR JANUARY, 2010

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GENERAL CORPORATE FUND

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
ACCURINT (21)	01/26 CK# 74497	\$30.00
20091231/DEC 09 FEES-DUES-SUBSCRIPTIONS 01-451-307	01-30-630-307	30.00
ACE STORE NO. 11 (17)	01/26 CK# 74498	\$20.98
408427/4 OPERATING EQUIPMENT 01-451-401	01-30-630-401	20.98
AFLAC (46)	01/26 CK# 74499	\$2,857.40
D7088/JAN 10 EMP DED PAY - AFLAC/ACCIDENT 01-210-217	01-210-217	621.68
D7088/JAN 10 EMP DED PAY - AFLAC/OTHER INS 01-210-218	01-210-218	2,235.72
AL WARREN OIL CO (2205)	01/26 CK# 74500	\$2,815.58
1569338 GASOLINE INVENTORY 01-190-126	01-190-126	2,472.78
1569387 MAINTENANCE - GAS TANKS AND PUMPS 01-510-412	01-35-725-412	342.80
ALL AMERICAN PAPER COMPANY (68)	01/26 CK# 74501	\$458.83
63647 BUILDING MAINTENANCE SUPPLIES 01-405-351	01-10-466-351	337.45
63721 BUILDING MAINTENANCE SUPPLIES 01-405-351	01-10-466-351	121.38
MARK ALTABELLA (65)	01/26 CK# 74502	\$60.35
2010 UNIFORMS UNIFORMS 01-451-345	01-30-630-345	60.35
AT & T LONG DISTANCE (66)	01/26 CK# 74504	\$119.52
854192715-5/DEC PHONE - TELEPHONES 01-420-201	01-10-455-201	119.52
AZAVAR AUDIT SOULUTIONS INC (158)	01/26 CK# 74505	\$470.30
7839/JAN UTILITY TAX 01-310-205	01-310-205	470.30
BANK OF AMERICA, N.A. (175)	01/26 CK# 74506	\$45.43
F112807000083 FEES-DUES-SUBSCRIPTIONS 01-451-307	01-30-630-307	45.43
BANNERVILLE USA INC (2146)	01/26 CK# 74507	\$960.00
11154 REIMB.	01-05-420-368	960.00
BARNACLE JOHN (191)	01/26 CK# 74508	\$55.50
2009 UNFRMS UNIFORMS 01-451-345	01-30-630-345	55.50
DARREN BIGGS (198)	01/26 CK# 74509	\$51.82
2009 UNIFRMS UNIFORMS 01-451-345	01-30-630-345	51.82
BLACK GOLD SEPTIC (208)	01/26 CK# 74510	\$130.20
46738 MAINTENANCE - BUILDING 01-405-228	01-10-466-228	130.20
KARYN A BYRNE (267)	01/26 CK# 74511	\$761.25
SEP - DEC 09 CODE ENFORCEMENT INSPECTION 01-565-119	01-40-830-119	761.25
CHRISTOPHER B. BURKE (333)	01/26 CK# 74513	\$165.00
91740 FEES - ENGINEERING 01-505-245	01-35-720-245	165.00
COMCAST CABLE (365)	01/26 CK# 74514	\$109.90
879820113006504 E.D.P. SOFTWARE 01-410-212	01-10-460-212	109.90
COMMONWEALTH EDISON (370)	01/26 CK# 74515	\$183.63
0423085170/JAN REIMB	01-30-630-248	47.70
4403140110/JAN ENERGY - STREET LIGHT 01-530-207	01-35-745-207	86.59
6863089003/JAN REIMB	01-30-630-248	49.34
COMMUNICATIONS DIRECT, INC. (371)	01/26 CK# 74516	\$1,422.99
101257 MAINTENANCE - RADIO EQUIPMENT 01-451-421	01-30-630-421	735.00
101383 MAINTENANCE - RADIO EQUIPMENT 01-451-421	01-30-630-421	54.50
SR90441 MAINTENANCE - RADIO EQUIPMENT 01-451-421	01-30-630-421	54.75
SR90479 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	190.75
SR90569 MAINTENANCE - RADIO EQUIPMENT 01-451-421	01-30-630-421	387.99
DUPAGE COUNTY TREASURER (497)	01/26 CK# 74518	\$250.00
7015/DEC 09 EDP-SOFTWARE 01-457-212	01-30-640-212	250.00

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VILLAGE OF WILLOWBROOK
BILLS PAID REPORT FOR JANUARY, 2010

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GENERAL CORPORATE FUND

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
DUPAGE COUNTY PUBLIC WORKS (514)	01/26 CK# 74519	\$54.50
9/30-11/30/09 SANITARY USER CHARGE 01-405-385	01-10-466-385	43.03
9/30-11/30/09 SANITARY USER CHARGE	01-35-725-417	11.47
DUPAGE COUNTY E.T.S.B. 911 (513)	01/26 CK# 74520	\$468.37
DEC 09 #58 PHONE - TELEPHONES 01-451-201	01-30-630-201	468.37
DUPAGE COUNTY REGIONAL (516)	01/26 CK# 74521	\$420.00
09 LANDSCAPE MAINTENANCE SERVICES 01-610-342	01-20-565-342	420.00
FIRESTONE TIRE & SERVICE (603)	01/26 CK# 74524	\$760.00
151082 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	760.00
FOLEY FRANCIS (616)	01/26 CK# 74525	\$265.29
2009 UNFRMS UNIFORMS 01-451-345	01-30-630-345	265.29
FOSTER'S TRUCK REPAIR (628)	01/26 CK# 74526	\$30.00
23193 MAINTENANCE - VEHICLES 01-520-409	01-35-735-409	30.00
FRANK MUNOZ (1862)	01/26 CK# 74527	\$100.00
35132475 RED LIGHT FINES 01-310-503	01-310-503	100.00
GORDON FLESCH (695)	01/26 CK# 74528	\$158.15
OPF064 COPY SERVICE 01-420-315	01-10-455-315	158.15
GORSKI & GOOD (696)	01/26 CK# 74529	\$6,912.00
20190/MAY FEES - VILLAGE ATTORNEY 01-425-239	01-10-470-239	3,564.00
20242/JUNE FEES - VILLAGE ATTORNEY 01-425-239	01-10-470-239	3,348.00
GOVT FINANCE OFCRS ASSN (705)	01/26 CK# 74530	\$170.00
0162001/STNSH FEES DUES SUBSCRIPTIONS 01-25-610-307	01-25-610-307	170.00
W.W. GRAINGER (1999)	01/26 CK# 74531	\$6.77
813629144 OPERATING SUPPLIES & EQUIPMENT 01-503-401	01-35-715-401	6.77
H AND R CONSTRUCTION INC. (742)	01/26 CK# 74532	\$7,840.00
13735 SNOW REMOVAL CONTRACT 01-525-287	01-35-740-287	630.00
13739 SNOW REMOVAL CONTRACT 01-525-287	01-35-740-287	4,200.00
13740 SNOW REMOVAL CONTRACT 01-525-287	01-35-740-287	3,010.00
SARA HAGE (747)	01/26 CK# 74535	\$62.58
DISPLAY/GLOVES VILLAGE ANNIVERSARY CELEBRATION 01-05-420-368	01-05-420-368	62.58
HOME DEPOT COMMERCIAL (808)	01/26 CK# 74536	\$140.39
9020947 BUILDING MAINTENANCE SUPPLIES 01-405-351	01-10-466-351	18.97
9020947 STREET & ROW MAINTENANCE 01-535-328	01-35-750-328	121.42
I.M.R.F. PENSION FUND (917)	01/26 CK# 74537	\$1,885.91
JAN 2010 SLEP PENSION 01-420-155	01-10-455-155	1,885.91
I.R.M.A. (966)	01/26 CK# 74538	\$2,450.00
NOV 09 SELF INS - DEDUCTIBLE 01-460-273	01-30-645-273	2,450.00
I.R.M.A. (966)	01/26 CK# 74539	\$185,534.00
2010 CONTRIB INSURANCE - IRMA 01-440-272	01-10-480-272	185,534.00
JULIE, INC. (1018)	01/26 CK# 74540	\$159.50
12091696/DEC 09 J.U.L.I.E. 01-540-332	01-35-755-332	159.50
KALE UNIFORMS, INC. (1027)	01/26 CK# 74541	\$5.95
412422 UNIFORMS 01-451-345	01-30-630-345	5.95
KAREN RIVOLI (1292)	01/26 CK# 74542	\$27.09
B-BASH EXPENSES VILLAGE ANNIVERSARY CELEBRATION 01-05-420-368	01-05-420-368	27.09

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VILLAGE OF WILLOWBROOK
BILLS PAID REPORT FOR JANUARY, 2010

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GENERAL CORPORATE FUND

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
KING CAR WASH (1057)	01/26 CK# 74543	\$375.48
60/DEC 09 GAS-OIL-WASH-MILEAGE 01-451-303	01-30-630-303	375.48
KURINEC MICHAEL (1089)	01/26 CK# 74544	\$21.40
2010 UNFRMS UNIFORMS 01-451-345	01-30-630-345	21.40
KUSTOM SIGNALS, INC. (1093)	01/26 CK# 74545	\$111.00
20434 MAINTENANCE - RADIO EQUIPMENT 01-451-421	01-30-630-421	111.00
LASERCRAFT INC (2300)	01/26 CK# 74546	\$13,485.00
DEC-REVISED RED LIGHT CAMERA FEES 01-30-630-247	01-30-630-247	13,485.00
MAINTENANCE ENGINEERING LTD (2221)	01/26 CK# 74548	\$549.72
2708879 BUILDING MAINTENANCE SUPPLIES 01-405-351	01-10-466-351	549.72
MIDWEST LASER SPECIALISTS, INC (1276)	01/26 CK# 74550	\$80.99
1053773 OPERATING SUPPLIES 01-451-331	01-30-630-331	80.99
NATIONAL BUSINESS FURNITURE (1336)	01/26 CK# 74551	\$158.95
ZJ714931-BAR FURNITURE & OFFICE EQUIPMENT 01-501-405	01-35-710-405	158.95
NICOR GAS (1370)	01/26 CK# 74552	\$841.20
95476110002/DEC NICOR GAS 01-405-235	01-10-466-235	841.20
NORTH AMERICAN SALT CO (1372)	01/26 CK# 74553	\$20,183.97
70454933 OPERATING SUPPLIES 01-540-331	01-35-755-331	5,849.23
70456248 OPERATING SUPPLIES 01-540-331	01-35-755-331	6,915.94
70456643 OPERATING SUPPLIES 01-540-331	01-35-755-331	1,981.10
70458774 OPERATING SUPPLIES 01-540-331	01-35-755-331	1,577.04
70462399 OPERATING SUPPLIES 01-540-331	01-35-755-331	1,866.65
70462600 OPERATING SUPPLIES 01-540-331	01-35-755-331	1,994.01
OMB POLICE SUPPLY INC (1426)	01/26 CK# 74554	\$57.00
19985 OPERATING EQUIPMENT 01-451-401	01-30-630-401	57.00
ORKIN EXTERMINATING (1439)	01/26 CK# 74555	\$62.48
JAN MAINTENANCE - BUILDING 01-405-228	01-10-466-228	62.48
PARTYKA MARY (1465)	01/26 CK# 74556	\$23.92
PARTY BAGS VILLAGE ANNIVERSARY CELEBRATION 01-05-420-368	01-05-420-368	23.92
PATRICK ZARILLA (1862)	01/26 CK# 74557	\$40.00
WL70701 TRAFFIC FINES 01-310-502	01-310-502	40.00
PETTY CASH C/O SUE STANISH (1492)	01/26 CK# 74558	\$81.75
1/19/10 VILLAGE ANNIVERSARY CELEBRATION 01-05-420-368	01-05-420-368	46.62
1/19/10 REIMB PERSONAL EXPENSE 01-501-306	01-35-710-306	35.13
PHYSIO-CONTROL INC (1500)	01/26 CK# 74559	\$2,632.00
PH699157 FEES-DUES-SUBSCRIPTIONS 01-451-307	01-30-630-307	2,632.00
PIECZYNSKI LINDA S. (1503)	01/26 CK# 74560	\$722.00
4721/DEC 09 FEES - SPECIAL ATTORNEY 01-451-241	01-30-630-241	722.00
PIONEER PRESS (1512)	01/26 CK# 74561	\$32.00
319547/SCHNBCK FEES DUES SUBSCRIPTIONS 01-05-410-307	01-05-410-307	32.00
R&R PRINT N SERVE INC (1582)	01/26 CK# 74562	\$5,943.00
22362 PRINTING & PUBLISH 01-420-302	01-10-455-302	355.00
22363 VILLAGE ANNIVERSARY CELEBRATION 01-05-420-368	01-05-420-368	5,588.00
RADIO SHACK CORPORATION (1573)	01/26 CK# 74563	\$2.00
261453 CAMERA SUPPLIES 01-470-335	01-30-655-335	22.99
CM247569 OPERATING EQUIPMENT 01-451-401	01-30-630-401	-20.99

RUN DATE: 01/20/10

VILLAGE OF WILLOWBROOK
BILLS PAID REPORT FOR JANUARY, 2010

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GENERAL CORPORATE FUND

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
RUTLEDGE PRINTING CO. (1648)	01/26 CK# 74564	\$579.44
102127 PRINTING & PUBLISHING 01-451-302	01-30-630-302	579.44
SAMUEL KUHLMAN (1862)	01/26 CK# 74565	\$75.00
WL68789 TRAFFIC FINES 01-310-502	01-310-502	75.00
SHELTON MARK (1709)	01/26 CK# 74566	\$37.17
2010 UNIFORMS UNIFORMS 01-451-345	01-30-630-345	37.17
SIKICH LLP (1722)	01/26 CK# 74567	\$20,697.04
0194370 CONSULTING FEES	01-10-471-253	13,110.29
110224-SURVEY CONSULTING FEES	01-10-471-253	800.00
110226 CONSULTING FEES	01-10-471-253	6,786.75
STAPLES (1767)	01/26 CK# 74568	\$130.85
8014314641 OFFICE SUPPLIES 01-420-301	01-10-455-301	130.85
STEPHEN-FOSSLER COMPANY (2312)	01/26 CK# 74569	\$109.86
2224579 PRINTING & PUBLISH 01-420-302	01-10-455-302	109.86
STERICYCLE INC (1772)	01/26 CK# 74570	\$47.96
42814 JAIL SUPPLIES 01-465-343	01-30-650-343	47.96
STERLING CODIFIERS INC. (1773)	01/26 CK# 74571	\$500.00
9989 CODIFY ORDINANCES 01-415-261	01-10-455-266	500.00
SUZANNE BERGLUND (1292)	01/26 CK# 74572	\$34.96
B-DAY BASH VILLAGE ANNIVERSARY CELEBRATION 01-05-420-368	01-05-420-368	34.96
SVEHLA ARTHUR (1817)	01/26 CK# 74573	\$143.96
2009 UNFRMS UNIFORMS 01-451-345	01-30-630-345	143.96
T.P.I. (1886)	01/26 CK# 74574	\$6,161.36
4423/DEC REIMB.	01-40-820-258	4,580.36
4423/DEC PART TIME INSPECTOR 01-565-109	01-40-830-109	1,176.00
4423/DEC REIMB.	01-40-830-115	405.00
TAMELING GRADING (1836)	01/26 CK# 74575	\$640.00
TG5/DEC 09 LANDSCAPE MAINTENANCE SERVICES 01-610-342	01-20-565-342	640.00
TEAM REIL INC (2172)	01/26 CK# 74576	\$470.00
09-9765 PARK LANDSCAPE SUPPLIES 01-610-341	01-20-565-341	470.00
THOMPSON ELEV. INSPECT. SERVICE (1873)	01/26 CK# 74577	\$473.00
0138 ELEVATOR INSPECTION 01-565-117	01-40-830-117	473.00
THOMSON WEST (1871)	01/26 CK# 74578	\$326.00
81986074 FEES DUES SUBSCRIPTIONS 01-420-307	01-10-455-307	326.00
TJ CONEVERA'S INC (1830)	01/26 CK# 74579	\$1,008.00
TJ10-0013 AMMUNITION 01-451-346	01-30-630-346	864.00
TJ10-0014 AMMUNITION 01-451-346	01-30-630-346	144.00
TOM & JERRY'S SHELL SERVICES (1883)	01/26 CK# 74580	\$2,021.83
25311 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	19.95
25349 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	7.29
25437 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	59.98
25443 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	20.00
41289 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	25.45
41314 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	25.45
41316 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	74.39
41320 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	25.45
41363 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	25.45
41385 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	603.89

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VILLAGE OF WILLOWBROOK
BILLS PAID REPORT FOR JANUARY, 2010

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GENERAL CORPORATE FUND

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
41397 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	189.58
41407 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	290.16
41413 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	603.89
41426 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	25.45
41433 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	25.45
TREE TOWNS (1894)	01/26 CK# 74581	\$26.00
138167 PRINTING & PUBLISH 01-420-302	01-10-455-302	26.00
UNIFIRST (1926)	01/26 CK# 74582	\$168.75
0610483894 MAINTENANCE - BUILDING 01-405-228	01-10-466-228	168.75
WAREHOUSE DIRECT (2002)	01/26 CK# 74583	\$239.70
279957-0 OFFICE SUPPLIES 01-451-301	01-30-630-301	42.02
593926-0 OFFICE SUPPLIES 01-451-301	01-30-630-301	157.35
594255-0 OFFICE SUPPLIES 01-451-301	01-30-630-301	40.33
WESTOWN AUTO SUPPLY COMPANY (2026)	01/26 CK# 74584	\$65.15
24316 MAINTENANCE - VEHICLES 01-520-409	01-35-735-409	21.52
25308 MAINTENANCE - VEHICLES 01-520-409	01-35-735-409	21.52
26058 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	14.95
26616 MAINTENANCE - VEHICLES 01-520-409	01-35-735-409	7.16
WILLIAM LAGOS (1862)	01/26 CK# 74585	\$25.00
WL70659 TRAFFIC FINES 01-310-502	01-310-502	25.00
TOTAL GENERAL CORPORATE FUND		\$297,804.07

VILLAGE OF WILLOWBROOK

RUN DATE: 01/20/10

BILLS PAID REPORT FOR JANUARY, 2010

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WATER FUND

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
AT & T MOBILITY (64)	01/26 CK# 74503	\$115.98
826930710/JAN PHONE - TELEPHONES 02-401-201	02-50-401-201	115.98
BLACK GOLD SEPTIC (208)	01/26 CK# 74510	\$179.90
46738 MATERIALS, SUPPLIES, STANDPIPE, PUM	02-50-425-475	179.90
COMMONWEALTH EDISON (370)	01/26 CK# 74515	\$2,029.45
4651111049JAN ENERGY - ELECTRIC PUMP 02-420-206	02-50-420-206	1,021.55
5071072051/JAN ENERGY - ELECTRIC PUMP 02-420-206	02-50-420-206	1,007.90
DUPAGE WATER COMMISSION (521)	01/26 CK# 74522	\$50,448.55
8515/DEC 09 PURCHASE OF WATER 02-420-575	02-50-420-575	50,448.55
ENVIRO TEST INC (555)	01/26 CK# 74523	\$87.50
10-126725/DEC CHEMICALS 02-420-361	02-50-420-361	87.50
H AND R CONSTRUCTION INC. (742)	01/26 CK# 74532	\$274.00
13741 WATER DISTRIBUTION REPAIR-MAINTENAN	02-50-430-277	274.00
H-B-K WATER METER SERVICE (739)	01/26 CK# 74533	\$3,536.12
10-05 NEW - METERING EQUIPMENT 02-435-461	02-50-435-461	3,536.12
HACH CHEMICAL COMPANY (745)	01/26 CK# 74534	\$1,699.00
6555972 SAMPLING ANALYSIS 02-420-362	02-50-420-362	1,699.00
M.E. SIMPSON COMPANY INC (1235)	01/26 CK# 74547	\$1,350.00
19495 LEAK SURVEYS 02-430-276	02-50-430-276	675.00
19503 LEAK SURVEYS 02-430-276	02-50-430-276	675.00
METROPOLITAN INDUSTRIES INC (1248)	01/26 CK# 74549	\$741.00
226142 EDP EQUIPMENT MAINTENANCE 02-417-263	02-50-417-263	741.00
TOTAL WATER FUND		\$60,461.50

RUN DATE: 01/20/10

VILLAGE OF WILLOWBROOK
BILLS PAID REPORT FOR JANUARY, 2010

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MOTOR FUEL TAX FUND

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
CROWLEY-SHEPPARD ASPHALT INC (411)	01/26 CK# 74517	\$5,796.22
FINAL #4 LAPP PROJECT 04-56-430-685	04-56-430-685	5,796.22
TOTAL MOTOR FUEL TAX FUND		\$5,796.22

VILLAGE OF WILLOWBROOK

RUN DATE: 01/20/10

BILLS PAID REPORT FOR JANUARY, 2010

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CAPITAL PROJECT FUND

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
CDW GOVERNMENT, INC. (274)	01/26 CK# 74512	\$298.61
RHF7828 PUBLIC WORKS FACILITY	10-68-540-415	298.61
TOTAL CAPITAL PROJECT FUND		\$298.61

RUN DATE: 01/20/10

VILLAGE OF WILLOWBROOK
BILLS PAID REPORT FOR JANUARY, 2010

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SUMMARY ALL FUNDS

BANK ACCOUNT	DESCRIPTION	AMOUNT	
01-110-105	GENERAL CORPORATE FUND-CHECKING - 0010330283	297,804.07	*
02-110-105	WATER FUND-CHECKING 0010330283	60,461.50	*
04-110-105	MOTOR FUEL TAX FUND-CHECKING 0010330283	5,796.22	*
10-110-105	CAPITAL PROJECT FUND-CHECKING 0010330283	298.61	*
TOTAL ALL FUNDS		364,360.40	**

The Village of WILLOWBROOK

7760 Quincy Street • Willowbrook, Illinois 60527-5594 • Phone: (630) 323-8215 • Fax: (630) 323-0787

Village President

Robert A. Napoli

Village Clerk

Leroy R. Hansen

Village Trustees

Dennis Baker

Terrence Kelly

Timothy McMahon

Michael Mistele

Sandra O'Connor

Paul Schoenbeck

APPLICATION FOR LICENSE TO HOLD A RAFFLE

1. Name, age and address of the applicant in the case of an individual or in such other case of the duly authorized representative of the applicant, the date of incorporation of any corporation, the date of formation of any other organization, the object for which an organization or corporation was formed, the names and addresses of the officers and directors of any organization or corporation.

Name	Address	Age
Rotary Club of Downers Grove	P.O. Box 413	
Westmont 11	6555 6559	
See attached list of officers		

Date of incorporation, if corporation: 1974

Date of formation of organization: 1974

Object for which organization or corporation was formed: Community Service

2. The area or areas within the Village in which raffle chances will be sold or issued and the time period during which raffle chances will be sold or issued.

At auction - Ashton Place, Willowbrook

3. The date on which the drawing is to be held.

April 10, 2010

4. The place at which the drawing is to be held.

Ashton Place Banquet

5. Has the applicant ever been convicted of a felony and been disqualified to receive a license by reason of any matter or thing contained in Chapter 3-17 of the Village of Willowbrook Code of Ordinances, laws of the State or of the United States of America.

Yes: _____

No: X

If yes, explain: _____

6. The aggregate retail value of all prizes or merchandise awarded by the licensee in a single raffle.

 \$1000

7. The maximum retail value of each prize awarded by the licensee in a single raffle.

 \$1000

8. The maximum price which may be charged for each raffle chance issued or sold.

 \$10

9. Has a previous license issued by any state or subdivision thereof or by the Federal government ever been revoked:

Yes: _____

No: X

If yes, state reasons: _____

10. Affirm that the applicant will not violate any of the laws of the State or of the United States or any ordinances of this Village in the conduct of raffles.

 YES

11. Affirm that the applicant will not allow gambling devices or gambling on the premises where the drawing will be held.

yes

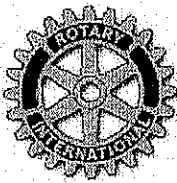
12. Attach a sworn statement attesting to the not-for-profit character of the prospective licensee organization signed by the presiding officer and secretary of that organization.

Signature: _____

[Handwritten Signature]

Date _____

[Handwritten Date: Jan 11, 2010]



The Darien Rotary Club

Darien, Illinois

District 6650 - The Birthplace of Rotary

January 12, 2010

Village of Willowbrook
7760 Quincy Street
Willowbrook, IL 60527
Fax: 630-323-0787

VIA FACSIMILE

To Whom It May Concern:

The following information and sworn statement are provided in support of the Rotary Club of Darien's application for a raffle permit.

Directors of the Club:

Position	Name	Address	Age
President	Jim Palatine	8908 Tara Hill Road, Darien IL 60561	64
President-Elect	Randy May	16642 Windsor Court, Lemont, IL 60439	43
Auction Chair	Chris Gerrib	18w074 16 th St, Villa Park, IL 60181	43

I do hereby swear that the Rotary Club of Darien is a not-for-profit organization and a registered 501(a) exempt group. For additional information, please contact Chris Gerrib at 630-434-5075 or via email at Cgerrib@comcast.net. Please send correspondence to the address below.

Sincerely,

Jim Palatine
President

Darien Rotary Club
P. O. Box 423
Westmont, IL 60559

VILLAGE OF WILLOWBROOK

BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE: MOTION TO APPROVE – 2009 MFT ROADWAY MAINTENANCE PROGRAM: PAYOUT #4 – FINAL PAYMENT, CROWLEY-SHEPPARD ASPHALT CO.	AGENDA NO. <u>42</u> AGENDA DATE: <u>01/25/10</u>
--	--

STAFF REVIEW: Tim Halik,
 Director of Municipal Services **SIGNATURE:** Tim Halik

LEGAL REVIEW: N/A **SIGNATURE:** _____

RECOMMENDED BY VILLAGE ADMIN.: **SIGNATURE:** Larry Maholland

REVIEWED & APPROVED BY COMMITTEE: YES ☐ NO ☐ N/A ☒

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, PERTINENT HISTORY)
 At its regular meeting on September 14, 2009, the Village Board approved a contract with Crowley-Sheppard Asphalt Company to complete the 2009 MFT Roadway Maintenance Program. Last year's program consisted of significant roadway patching, crack sealing, replacement of worn pavement markings, and parking area sealcoating and restriping at various locations throughout town. After IDOT approval was received and all required paperwork, insurance and bond certificates were submitted, a notice to proceed with the project was issued by the Village and the work commenced.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)
 All work is now completed, and a request for release of the final payment was received by the contractor. The request was forwarded to the Village Engineering Consultant for review and approval. Final paperwork was submitted to IDOT and approved as of January 8, 2010. The following is a breakdown of the final costs for this project:

FINAL INVOICED AMOUNT:	\$115,924.35 (Contract Amount: \$119,635.75)
Payout #1:	\$53,460.00 (authorized at the 10/26/09 Board meeting)
Payout #2:	\$42,836.85 (authorized at the 11/09/09 Board meeting)
Payout #3:	\$13,831.28 (authorized at the 11/23/09 Board meeting)

Payout #4 (Final) Request:	\$5,796.22

Staff would recommend that the Village President and Board of Trustees authorize Payout #4 – Final Payment to Crowley-Sheppard Asphalt Company in the amount of \$5,796.22. The authorized payment amount would be expended from the following fund:

FUND	ACCOUNT	DESCRIPTION	UNEXPENDED
MFT	04-56-430-685	Capital Expenditures	\$20,496.00

ACTION PROPOSED:
 Approve motion.



Illinois Department of Transportation

Division of Highways / Region 1 / District 1
201 West Center Court / Schaumburg, Illinois / 60196-1096
Telephone 847/705-4000

LOCAL ROADS AND STREETS
Motor Fuel Tax – Final Payment Estimate
Village of Willowbrook
Section No.: 09-00000-02-GM
DuPage County

January 11, 2010

Mr. Leroy R. Hansen
Village Clerk
Village of Willowbrook
7760 Quincy Street
Willowbrook, IL 60527

Dear Mr. Hansen:

The Engineer's Final Payment Estimate in the amount of \$115,924.35 and the Request for Approval of Change in Plans for the above-referenced section were approved as of January 8, 2010.

Enclosed is one (1) copy each for your records. If you have any questions or need additional information, please contact Marilyn Solomon, Field Engineer, at (847) 705-4407 or via e-mail at Marilyn.Solomon@illinois.gov.

Very truly yours,

Diane M. O'Keefe, P.E.
Deputy Director of Highways,
Region One Engineer

By: 
Christopher J. Holt, P.E.
Bureau Chief of Local Roads and Streets

Enclosures

cc: Martin Bojovic, Christopher B. Burke Engineering, Ltd. w/encl.
Timothy Halik, Director of Municipal Services w/encl.



Section 09 - 00000 - 02 - GM

Items	Awarded*		Added Quantity	Deducted Quantity	Completed		
	Quantity	Values			Quantity	Unit Price	Values
Totals from previous page							
CRACK FILLING	19,200 LB	\$28,800.00			19,200 LB	\$1.50	\$28,800.00
SEAL COATING	83,000 SF	\$16,600.00			83,000 SF	\$0.20	\$16,600.00
CLASS D PATCH, SURFACE SPECIAL, 6"	1,020 SY	\$56,100.00	60 SY		1,080 SY	\$55.00	\$59,400.00
THERMOPLASTIC PAVEMENT MARKING - LINE 4" (WHITE-SKIP DASH)	1,700 LF	\$1,020.00		1,700 LF	0 LF	\$0.60	\$0.00
THERMOPLASTIC PAVEMENT MARKING - LINE 4" (YELLOW)	9,200 LF	\$5,520.00		3,818 LF	5,382 LF	\$0.60	\$3,229.20
THERMOPLASTIC PAVEMENT MARKING - LINE 6" (WHITE-SOLID)	2,930 LF	\$2,637.00		871 LF	2,059 LF	\$0.90	\$1,853.10
THERMOPLASTIC PAVEMENT MARKING - LINE 12" (WHITE)	800 LF	\$1,440.00		394 LF	406 LF	\$1.80	\$730.80
THERMOPLASTIC PAVEMENT MARKING - LINE 24" (WHITE-STOP BAR)	655 LF	\$2,456.25		360 LF	295 LF	\$3.75	\$1,106.25
THERMOPLASTIC PAVEMENT MARKING-LETTERS AND SYMBOLS	1,350 SF	\$5,062.50		814.4 LF	535.6 SF	\$3.75	\$2,008.50
PAINT PAVEMENT MARKINGS – LINE 4" (YELLOW)	--	--	4,300 LF		4,300 LF	\$0.40	\$1,720.00
PAINT PAVEMENT MARKINGS – LINE 24" (WHITE- STOP BAR)	--	--	145 LF		145 LF	\$2.20	\$319.00
PAINT PAVEMENT MARKINGS – HANDICAP STALL	--	--	5 EA		5 EA	\$31.50	\$157.50
Total Awarded Values		\$119,635.75			Total Completed Values		\$115,924.35



BLR 13210 (Rev. 07/21/08)

Net Change**\$3,711.40**

Amount of original contract \$ 119,635.75

Amount of previously adjusted contract \$

Amount of adjusted/final contract \$ 115,924.35

☐ additionTotal net ☒ deduction to date \$ 3,711.40 which is 3.100 % of Contract Price

State fully the nature and reason for the change Non-thermoplastic pavement markings were needed for the parking lots that were seal coated, therefore less thermoplastic striping was needed. Included is the unit price letter.

When the net increase or decrease in the cost of the contract is \$10,000 or more or the time of completion is increased or decreased by 30 days or more, one of the following statements shall be checked.

- ☐ The undersigned has determined that the circumstances which necessitate this change were not reasonably foreseeable at the time the contract was signed.
- ☐ The undersigned has determined that the change is germane to the original contract as signed.
- ☒ The undersigned has determined that this change is in the best interest of the local agency and is authorized by law.

Signed _____
Highway Commissioner

Signed T. J. Hall
Municipal Official

Director of Municipal Services
Title of Municipal Official

December 16, 2009
Date

Approved Recommended _____
County Engineer

Approved Don M. O'Keefe
Regional Engineer

JAN 08 2010
Date

Note Make out separate form for change in length quantities.
Give net quantities only.
Submit 3 copies of this form to Regional Engineer (4 copies for road district).
If plans are required attach 3 sets.

CROWLEY-SHEPPARD ASPHALT INC.

Contractor

PLANT OFFICE
6525 WEST 99th STREET
P.O. BOX 157
CHICAGO RIDGE, ILLINOIS 60415-0157
Suburban: (708) 499-2900 Chicago: (773) 582-7300
FAX: (708) 499-3106

September 24, 2009

Christopher B. Burke Engineering, Ltd.
9575 W. Higgins Road
Rosemont, Illinois 60018

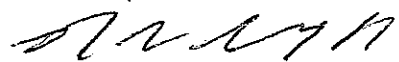
RE: 2009 Street Maintenance Project
Section No.: 09-00000-02-GM
Village of Willowbrook

Attention: Daniel Lynch

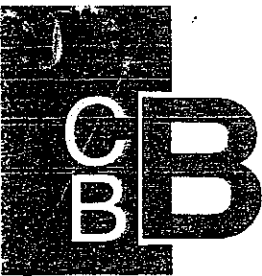
Per your request, the following unit prices are submitted for approval:

<u>DESCRIPTION</u>	<u>QUANTITY</u>	<u>UNIT PRICE</u>	<u>COST</u>
A1.) Paint Pavement Markings - Line 4 in. (Yellow)	4,300.00 L.F.	\$0.40	\$1,720.00 ✓
A2.) Paint Pavement Markings - Line 24 in. (White-Stop Bar)	145.00 L.F.	\$2.20	\$319.00 ✓
A3.) Paint Pavement Markings - Handicapped Stall	5.00 each	\$31.50	\$157.50 ✓

Sincerely,



Richard A. Sheppard



FILE COPY

CHRISTOPHER B. BURKE ENGINEERING, LTD.

9575 West Higgins Road Suite 600 Rosemont, Illinois 60018 TEL (847) 823-0500 FAX(847) 823-0520

September 25, 2009

Crowley Sheppard Asphalt, Inc.
6525 W. 99th Street
Chicago Ridge, IL 60415-0157

Attention: Rich Sheppard

Subject: Village of Willowbrook
2009 Street Maintenance
(CBBEL Project No. 90-144 H109)

Dear Rich:

We have received your proposed unit prices for parking lot striping dated September 24, 2009. I have discussed the unit prices with Director of Municipal Services Tim Halik and the pricing is acceptable. Please proceed with paint pavement marking for the three parking lots (Village Hall, Community Park and Willow Pond Park). All on-street striping will continue to be thermoplastic, all originally specified.

If you have any questions or would like to further discuss this letter, please do not hesitate to contact me.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Daniel L. Lynch'.

Daniel L. Lynch, PE, CFM
Head, Municipal Engineering Department

cc: Tim Halik – Village of Willowbrook



CHRISTOPHER B. BURKE ENGINEERING, LTD.

9575 West Higgins Road Suite 600 Rosemont, Illinois 60018 TEL (847) 823-0500 FAX(847) 823-0520

January 19, 2010

Village of Willowbrook
7760 Quincy Street
Willowbrook, Illinois 60527

Attention: Tim Halik

Subject: 2009 MFT – Final Pay Request
(CBBEL Project No. 90-144 H109)

Dear Tim:

We have now received approval of final paperwork from IDOT and at this time it would be appropriate to pay Crowley-Sheppard the final balance on the above project in the amount of \$5,797.07 which is 100% of the completed work this period. The project cost summary is listed below:

Project Cost	\$115,924.35
Payment No. 1 (authorized 10/21/09)	\$53,460.00
Payment No. 2 (authorized 10/30/09)	\$42,836.85
Payment No. 3 (authorized 11/16/09)	\$13,831.28
Final Payment (recommended)	\$5,796.22
Balance	\$0.00

If you have any questions or would like to further discuss this letter, please do not hesitate to contact me.

Sincerely,

Daniel L. Lynch, PE, CFM
Head, Municipal Engineering Department

RECEIVED

JAN 19 2010

VILLAGE OF WILLOWBROOK
MUNICIPAL SERVICES DEPT.

CROWLEY - SHEPPARD ASPHALT CO.

6525 WEST 99th STREET • P.O. BOX 157

CHICAGO RIDGE, ILLINOIS 60415

(708) 499-2900 • FAX (708) 499-3100

RECEIVED

DEC - 2 2009

INVOICE

INVOICE DATE	CUSTOMER NO.	INVOICE NUMBER
November 30, 2009	09-047	#44582
P.O. NUMBER	WORK ORDER NO.	SHIP DATE

TO: Village of Willowbrook
7760 Quincy St.
Willowbrook, IL 60527

VILLAGE OF WILLOWBROOK
MUNICIPAL SERVICES DEPT.

JOB SITE: Willowbrook
Section #09-00000-02-GM
Estimate #4 & Final

SALES PERSON	TERMS	SHIP VIA	F.O.B.

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
*45100200	Crack Filling	19,200	LB	1.50	28,800.00
* N/A	Seal Coating	83,000	S.F.	.20	16,600.00
* N/A	Class D Patch, Surface Special 6"	1,080	S.Y.	55.00	59,400.00
78000200	Thermoplastic Pavement Marking Line 4" (White-Skip Dash)	-0-	L.F.	.60	-0-
78000200	Thermoplastic Pavement Marking Line 4" (Yellow)	5,382	L.F.	.60	3,229.20
78000400	Thermoplastic Pavement Marking Line 6" (White-Solid)	2,059	L.F.	.90	1,853.10
78000400	Thermoplastic Pavement Marking Line 12" (White)	406	L.F.	1.80	730.80
78000650	Thermoplastic Pavement Marking Line 24" (White Stop Bar)	295	L.F.	3.75	1,106.25
78000100	Thermoplastic Pavement Marking Letters & Symbols	535.6	S.F.	3.75	2,008.50
A1.	Paint 4" Line	4,300	L.F.	.40	1,720.00
A2.	Paint 24" Line	145	L.F.	2.20	319.00
A3.	Handicap Stall	5	Each	31.50	157.50
TOTAL					\$115,924.35
LESS PREVIOUS PAYMENTS					110,128.13
AMOUNT DUE ESTIMATE #4					\$5,796.22



STATE OF ILLINOIS
COUNTY OF COOK

SS

FINAL WAIVER OF LIEN

Gty # _____

Escrow # _____

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by Village of Willowbrook
to furnish Asphalt Paving Materials, Labor & Equipment
for the premises known as 2009 Street Maintenance
of which Village of Willowbrook is the owner.

THE undersigned, for and in consideration of Five thousand, seven hundred ninty six & .22 cents
(\$ 5,796.22) Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged, do(es)
hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of Illinois, relating to mechanics' liens,
with respect to and on said above-described premises; and the improvements thereon, and on the material, fixtures, apparatus or machinery
furnished, and on the moneys, funds or other considerations due or to become due from the owner, on account of all labor, services, material,
fixtures, apparatus or machinery, heretofore furnished, or which may be furnished at any time hereafter, by the undersigned for the above-
described premises, INCLUDING EXTRAS.*

DATE December 1, 2009

COMPANY NAME Crowley-Sheppard Asphalt Inc.

ADDRESS 6525 W. 99th St. Chicago Ridge, IL 60415

SIGNATURE AND TITLE [Signature], President

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.

STATE OF ILLINOIS }
COUNTY OF COOK } SS

CONTRACTOR'S AFFIDAVIT

TO WHOM IT MAY CONCERN:

THE UNDERSIGNED, (NAME) R.A. SHEPPARD BEING DULY SWORN, DEPOSES
AND SAYS THAT HE OR SHE IS (POSITION) PRESIDENT OF
(COMPANY NAME) CROWLEY-SHEPPARD ASPHALT INC. WHO IS THE
CONTRACTOR FURNISHING ASPHALT PAVING WORK ON THE BUILDING
LOCATED AT VARIOUS LOCATIONS
OWNED BY VILLAGE OF WILLOWBROOK

That the total amount of the contract including extras* is \$ 115,924.35 on which he or she has received payment of
\$ 110,128.13 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that
there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names and addresses of all parties
who have furnished material or labor, or both, for said work and all parties having contracts or sub contracts for specific portions of said work
or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all
labor and material required to complete said work according to plans and specifications:

NAMES AND ADDRESSES	WHAT FOR	CONTRACT PRICE INCLDG EXTRAS*	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
SKC Construction	Crackfill	40926.50	38946.00	1980.50	-0-
Mark It Corp.	Thermo	7543.70	7166.51	377.19	-0-
Crowley-Sheppard Asphalt	Labor, O.H & Profit	67454.15	64015.62	3438.53	-0-
TOTAL LABOR AND MATERIAL INCLUDING EXTRAS* TO COMPLETE.		115924.35	110128.13	5796.22	-0-

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor
or other work of any kind done or to be done upon or in connection with said work other than above stated:

DATE December 1, 2009

SIGNATURE: [Signature]

SUBSCRIBED AND SWORN TO BEFORE ME THIS 1st DAY OF December, 2009

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE
ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.



NOTARY PUBLIC

STATE OF ILLINOIS
COUNTY OF COOK

FINAL WAIVER OF LIEN

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by CROWLEY-SHEPPARD ASPHALT, INC. to furnish Crack Seal/Pavement Markings for the premises known as VILLAGE OF WILLOW BROOK MFT 09-00000-02-GM of which VILLAGE OF WILLOW BROOK is the owner.

THE undersigned, for and in consideration of ONE THOUSAND NINE HUNDRED EIGHTY AND 50/100 (\$1980.50) Dollars, and other good and valuable considerations, do(es) hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of Illinois, relating to mechanics' liens, with respect to and on said above-described premises, and the improvements thereon, and on the material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due or to become due from the owner, on account of labor services, material, fixtures, apparatus or machinery, furnished by the undersigned for the above-described premises.

Given under my hand and seal this 1 day of DECEMBER, 2009.

Signature and Seal: William Brinati, Controller

NOTE: All waivers must be for the full amount paid. If the waiver is for a corporation, the corporate name should be used, corporate seal affixed and title of the officer signing the waiver should be set forth.

STATE OF ILLINOIS
COUNTY OF COOK
TO WHOM IT MAY CONCERN:

CONTRACTOR'S AFFIDAVIT

THE undersigned, being duly sworn, deposes and says that he is Controller of SKC Construction, INC., who is the contractor for the Crack Seal/Pavement Markings work on the building or property located at VILLAGE OF WILLOWBROOK MFT 09-00000-02-GM owned by VILLAGE OF WILLOWBROOK. That the total amount of the contract including extras is \$40926.50 on which he has received payment of \$38946.00 prior to this payment. That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal or equitable to defeat the validity of said waivers. That the following are the names of all parties who have furnished material or labor, or both, for said work and all parties having contracts or sub contracts for specific portions of said work or for material entering into the construction thereof and the amount due or to become due to each, and that the items mentioned include all labor and material required to complete said work according to plans and specifications:

NAMES	WHAT FOR	CONTRACT PRICE	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
ALL MATERIAL TAKEN FROM OUR FULLY PREPAID STOCK					
SKC CONSTRUCTION, INC.	CRACK SEAL/PAVEMENT MARKINGS	40926.50	38946.00	1980.50	0
TOTAL LABOR & MATERIAL TO COMPLETE		40926.50	38946.00	1980.50	0

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of any kind done or to be done upon in connection with said work other than above stated.

Signed this 1 day of DECEMBER, 2009.

Signature: William Brinati, Controller

Subscribed and sworn to before me this 1 day of DECEMBER, 2009.

Tina M. Mistretta, Notary Public



FINAL WAIVER OF LIEN

STATE OF ILLINOIS
COUNTY OF DuPAGE

} SS

Gty # _____

Escrow # _____

TO WHOM IT MAY CONCERN:

WHEREAS the undersigned has been employed by Crowley Sheppard Asphalt, Incorporated
to furnish Pavement Markings
for the premises known as Various Locations, Job # 09-047
of which Village of Willowbrook is the owner.

THE undersigned, for and in consideration of Seven Thousand, Five Hundred Forty Three Dollars & 70/100
(\$ 7,543.70) Dollars, and other good and valuable considerations, the receipt whereof is hereby acknowledged,
do(es) hereby waive and release any and all lien or claim of, or right to, lien, under the statutes of the State of ILLINOIS,
relating to mechanics' liens, with respect to and on said above-described premises, and the improvements thereon, and on the
material, fixtures, apparatus or machinery furnished, and on the moneys, funds or other considerations due or to become due
from the owner, on account of all labor, services, material, fixtures, apparatus or machinery, heretofore furnished, or which may be
furnished at any time hereafter, by the undersigned for the above-described premises, INCLUDING EXTRAS.*

DATE December 1, 2009

COMPANY NAME Mark-It Corporation

ADDRESS 643 Parkwood Avenue, Romeoville, IL 60446

SIGNATURE AND TITLE

[Signature] President

* Extras include but are not limited to change orders, both oral and written, to the contract.

STATE OF ILLINOIS
COUNTY OF DuPAGE

} SS

CONTRACTOR'S AFFIDAVIT

TO WHOM IT MAY CONCERN:

The undersigned Robert Parille being duly sworn, deposes
and says that he or she is President
of Mark-It Corporation who is the
contractor furnishing Pavement Markings work on the building
located at Various Locations, Job #09-047
owned by Village of Willowbrook

That the total amount of the contract including extras* is \$ 7,543.70 on which he has received payment of
\$ 0.00 prior to this payment.

That all waivers are true, correct and genuine and delivered unconditionally and that there is no claim either legal or equitable to defeat the
validity of said waivers. That the following are the names and addresses of all parties who have furnished material or labor, or both, for said
work and all parties having contracts or sub contracts for specific portions of said work or for material entering into the construction
thereof and the amount due or to become due to each, and that the items mentioned include all labor and material required to complete said
work according to plans and specifications:

NAMES AND ADDRESSES	WHAT FOR	CONTRACT PRICE INCLUDING EXTRAS*	AMOUNT PAID	THIS PAYMENT	BALANCE DUE
All Materials		7,543.70	0.00	7,543.70	0.00
Taken From					
Fully Paid Stock					
Total Labor And Material Including Extras* To Complete		7,543.70	0.00	7,543.70	0.00

That there are no other contracts for said work outstanding, and that there is nothing due or to become due to any person for material, labor or other work of any kind
done upon or in connection with said work other than above stated.

DATE December 1, 2009

Signature: [Signature]

Subscribed and sworn before me this 1st day of December, 2009

*EXTRAS INCLUDE BUT ARE NOT LIMITED TO CHANGE
ORDERS, BOTH ORAL AND WRITTEN, TO THE CONTRACT.

OFFICIAL SEAL

CATHLEEN M MITCHELL

NOTARY PUBLIC - STATE OF ILLINOIS
MY COMMISSION EXPIRES:01/22/11

Notary

Village of Willowbrook

Proclamation

WHEREAS, on January 7, 1985, the Village of Willowbrook employed Andrew D. Pelliccioni in the capacity of Patrol Officer; and

WHEREAS, Andrew Pelliccioni, as a probationary Patrol Officer with only five days on patrol without a Field Training Officer, received a Meritorious Service Award for his response to a suspicious vehicle. After a short pursuit, the suspect was apprehended by Andrew Pelliccioni at which time a loaded gun and \$17,000.00 in cash was recovered; and

WHEREAS, Andrew Pelliccioni received a Meritorious Service Award for his immediate response to an aggravated battery and armed robbery that occurred on June 7, 1989. Andrew Pelliccioni rendered aid to the victim and contacted other police units with a description of the offending vehicle. The suspects were subsequently taken into custody; and,

WHEREAS, on August 23, 1993, Andrew Pelliccioni received a Meritorious Service Award for his response to an ISPERN message indicating an armed robbery had just occurred in Woodridge and the suspect vehicle was traveling N/B I-55 from Lemont Road. Andrew Pelliccioni subsequently apprehended the armed suspect; and

WHEREAS, Andrew Pelliccioni has received numerous recognition awards from the Illinois Law Enforcement Training and Standards Board and the Alliance Against Intoxicated Motorists for his outstanding performance in DUI traffic enforcement; and

WHEREAS, during his career, Andrew Pelliccioni, has received numerous Department and Citizen Letters of Appreciation for his assistance to residents and various outside agencies during the performance of his duties within the Willowbrook community.

NOW, THEREFORE, I, ROBERT A. NAPOLI, President of the Village of Willowbrook, do hereby recognize the twenty-five years of dedicated service of Andrew D. Pelliccioni to the Village of Willowbrook and its citizens and businesses. I call upon the Board of Trustees, staff and people of the Village of Willowbrook to congratulate Andrew D. Pelliccioni on his twenty-five years of service to the Willowbrook community.

Proclaimed this 25th day of January, 2010.

Village President

Attest:

Village Clerk

Village of Willowbrook

Proclamation

WHEREAS, on January 8, 1990, the Village of Willowbrook employed Scott R. Eisenbeis in the capacity of Patrol Officer; and

WHEREAS, on April 24, 1990, Scott Eisenbeis responded to a report of two suspicious males moving around the vehicles in the parking lot at 7500 South Kingery Highway and leaving the lot in a stolen van. Scott Eisenbeis observed the van traveling northbound Route 83 at 63rd Street, which resulted in pursuit of the offenders and ultimately their arrest; and

WHEREAS, on February 27, 1994, Scott Eisenbeis responded to a suicidal subject who had a firearm in his possession. Scott Eisenbeis was able to make contact with the individual and persuaded the subject to allow the officers entry into the building. He further convinced the subject to place his weapon on the ground and the subject was subsequently taken into protective custody; and

WHEREAS, on October 13, 1994, Scott Eisenbeis received a Law Enforcement Recognition Award for his enthusiasm and dedication in the area of D.U.I. enforcement. He was subsequently assigned to the D.U.I./Drug Tactical Unit, which resulted in numerous arrests of intoxicated motorists; and

WHEREAS, Scott Eisenbeis received a Meritorious Service Award for exhibiting superior performance that exceeds the standards expected in that on November 30, 1996, he was informed by the Holiday Inn that a man had stopped breathing in a hotel room. Upon arrival, Scott Eisenbeis discovered the victim on the bed without any vital signs. He immediately began C.P.R. and the victim was subsequently transported to the hospital. Scott Eisenbeis was commended for his quick response and his calm and professional manner in this life threatening situation.

WHEREAS, during his career, Scott Eisenbeis, has received numerous Department and Citizen Letters of Appreciation for his assistance to residents, businesses and various outside agencies during the performance of his duties within the Willowbrook community.

NOW, THEREFORE, I, ROBERT A. NAPOLI, President of the Village of Willowbrook, do hereby recognize the twenty years of dedicated service of Scott R. Eisenbeis to the Village of Willowbrook and its citizens and businesses. I call upon the Board of Trustees, staff and people of the Village of Willowbrook to congratulate Scott R. Eisenbeis on his twenty years of service to the Willowbrook community.

Proclaimed this 25th day of January, 2010.

Village President

Attest:

Village Clerk

The Village of WILLOWBROOK

7760 Quincy Street • Willowbrook, Illinois 60527-5594 • Phone: (630) 323-8215 • Fax: (630) 323-0787

Village President

Robert A. Napoli

Village Clerk

Leroy R. Hansen

Village Trustees

Dennis Baker

Terrence Kelly

Timothy McMahon

Michael Mistele

Sandra O'Connor

Paul Schoenbeck

December 30, 2009

Mr. & Mrs. Mindaugas Jankunas
603 67th Pl
Willowbrook Il 60527

Re: Account No. 212660.003
Delinquent Water Bill

Dear Mr. & Mrs. Jankunas:

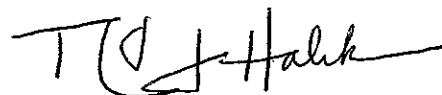
Please be advised that your water bill is now delinquent in the amount of \$66.30. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before January 25, 2010, will result in the immediate termination of your water service.

Should your water service be terminated, Section 6-8-8 of the Village Code provides that a \$70.00 non-refundable reinstatement fee be charged. Said \$70.00 reinstatement fee shall be paid in addition to all delinquent bills and all penalties thereon before water service will be reinstated.

If you have any questions concerning your water bill, or if you wish to arrange a hearing before the President and Board of Trustees to contest the termination of your water service, please contact me at the Village of Willowbrook by writing to 7760 Quincy Street, Willowbrook, Il 60527 or call 920-2238 not later than five (5) days prior to the scheduled termination date.

If you do not satisfy the bill or contact me, your water service will be automatically terminated.

Sincerely,



Timothy J. Halik
Director of Municipal Services

TJH:pkp

The Village of WILLOWBROOK

7760 Quincy Street • Willowbrook, Illinois 60527-5594 • Phone: (630) 323-8215 • Fax: (630) 323-0787

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Terrence Kelly

Timothy McMahon

Michael Mistele

Sandra O'Connor

Paul Schoenbeck

December 30, 2009

Mr. Daniel Loose/Ms. Darci/Brasseur
549 Ridgemoor Dr
Willowbrook Il 60527

Re: Account No. 252060.008
Delinquent Water Bill

Dear Mr. Loose/Ms. Brasseur:

Please be advised that your water bill is now delinquent in the amount of \$149.81. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before January 25, 2010, will result in the immediate termination of your water service.

Should your water service be terminated, Section 6-8-8 of the Village Code provides that a \$70.00 non-refundable reinstatement fee be charged. Said \$70.00 reinstatement fee shall be paid in addition to all delinquent bills and all penalties thereon before water service will be reinstated.

If you have any questions concerning your water bill, or if you wish to arrange a hearing before the President and Board of Trustees to contest the termination of your water service, please contact me at the Village of Willowbrook by writing to 7760 Quincy Street, Willowbrook, Il 60527 or call 920-2238 not later than five (5) days prior to the scheduled termination date.

If you do not satisfy the bill or contact me, your water service will be automatically terminated.

Sincerely,


Timothy J. Halik
Director of Municipal Services

TJH:pkp

The Village of WILLOWBROOK

7760 Quincy Street • Willowbrook, Illinois 60527-5594 • Phone: (630) 323-8215 • Fax: (630) 323-0787

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Terrence Kelly

Timothy McMahon

Michael Mistele

Sandra O'Connor

Paul Schoenbeck

December 30, 2009

Mr. & Mrs. Jimmy Mostafo
6301 Martin Dr
Willowbrook Il 60527

Re: Account No. 250450.006
Delinquent Water Bill

Dear Mr. & Mrs. Mostafo:

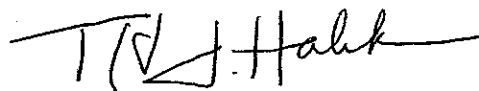
Please be advised that your water bill is now delinquent in the amount of \$214.47. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before January 25, 2010, will result in the immediate termination of your water service.

Should your water service be terminated, Section 6-8-8 of the Village Code provides that a \$70.00 non-refundable reinstatement fee be charged. Said \$70.00 reinstatement fee shall be paid in addition to all delinquent bills and all penalties thereon before water service will be reinstated.

If you have any questions concerning your water bill, or if you wish to arrange a hearing before the President and Board of Trustees to contest the termination of your water service, please contact me at the Village of Willowbrook by writing to 7760 Quincy Street, Willowbrook, Il 60527 or call 920-2238 not later than five (5) days prior to the scheduled termination date.

If you do not satisfy the bill or contact me, your water service will be automatically terminated.

Sincerely,



Timothy J. Halik
Director of Municipal Services

TJH:pkp

The Village of WILLOWBROOK

7760 Quincy Street • Willowbrook, Illinois 60527-5594 • Phone: (630) 323-8215 • Fax: (630) 323-0787

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Terrence Kelly

Timothy McMahon

Michael Mistele

Sandra O'Connor

Paul Schoenbeck

December 30, 2009

Niemiec/Mejer Residence
6435 Quincy St
Willowbrook Il 60527

Re: Account No. 250145.001
Delinquent Water Bill

Dear Sir or Madam:

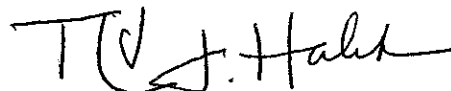
Please be advised that your water bill is now delinquent in the amount of \$66.30. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before January 25, 2010, will result in the immediate termination of your water service.

Should your water service be terminated, Section 6-8-8 of the Village Code provides that a \$70.00 non-refundable reinstatement fee be charged. Said \$70.00 reinstatement fee shall be paid in addition to all delinquent bills and all penalties thereon before water service will be reinstated.

If you have any questions concerning your water bill, or if you wish to arrange a hearing before the President and Board of Trustees to contest the termination of your water service, please contact me at the Village of Willowbrook by writing to 7760 Quincy Street, Willowbrook, Il 60527 or call 920-2238 not later than five (5) days prior to the scheduled termination date.

If you do not satisfy the bill or contact me, your water service will be automatically terminated.

Sincerely,



Timothy J. Halik
Director of Municipal Services

TJH:pkp

The Village of **WILLOWBROOK**

7760 Quincy Street • Willowbrook, Illinois 60527-5594 • Phone: (630) 323-8215 • Fax: (630) 323-0787

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Terrence Kelly

Timothy McMahon

Michael Mistele

Sandra O'Connor

Paul Schoenbeck

December 30, 2009

Ms. Laura Romeo
541 - 68th St
Willowbrook Il 60527

Re: Account No. 213535.002
Delinquent Water Bill

Dear Ms. Romeo:

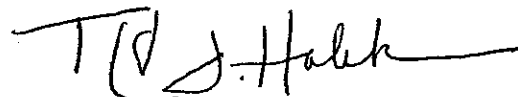
Please be advised that your water bill is now delinquent in the amount of \$66.30. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before January 25, 2010, will result in the immediate termination of your water service.

Should your water service be terminated, Section 6-8-8 of the Village Code provides that a \$70.00 non-refundable reinstatement fee be charged. Said \$70.00 reinstatement fee shall be paid in addition to all delinquent bills and all penalties thereon before water service will be reinstated.

If you have any questions concerning your water bill, or if you wish to arrange a hearing before the President and Board of Trustees to contest the termination of your water service, please contact me at the Village of Willowbrook by writing to 7760 Quincy Street, Willowbrook, IL 60527 or call 920-2238 not later than five (5) days prior to the scheduled termination date.

If you do not satisfy the bill or contact me, your water service will be automatically terminated.

Sincerely,



Timothy J. Halik
Director of Municipal Services

TJH:pkp

The Village of WILLOWBROOK

7760 Quincy Street • Willowbrook, Illinois 60527-5594 • Phone: (630) 323-8215 • Fax: (630) 323-0787

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Michael Mistele

Sandra O'Connor

Paul Schoenbeck

December 30, 2009

Mr. & Mrs. Sholeh Sahebi
605 63rd St
Willowbrook Il 60527

Re: Account No. 253465.002
Delinquent Water Bill

Dear Mr. & Mrs. Sahebi:

Please be advised that your water bill is now delinquent in the amount of \$125.63. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before January 25, 2010, will result in the immediate termination of your water service.

Should your water service be terminated, Section 6-8-8 of the Village Code provides that a \$70.00 non-refundable reinstatement fee be charged. Said \$70.00 reinstatement fee shall be paid in addition to all delinquent bills and all penalties thereon before water service will be reinstated.

If you have any questions concerning your water bill, or if you wish to arrange a hearing before the President and Board of Trustees to contest the termination of your water service, please contact me at the Village of Willowbrook by writing to 7760 Quincy Street, Willowbrook, Il 60527 or call 920-2238 not later than five (5) days prior to the scheduled termination date.

If you do not satisfy the bill or contact me, your water service will be automatically terminated.

Sincerely,



Timothy J. Halik
Director of Municipal Services

TJH:pkp

The Village of WILLOWBROOK

7760 Quincy Street • Willowbrook, Illinois 60527-5594 • Phone: (630) 323-8215 • Fax: (630) 323-0787

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Terrence Kelly

Timothy McMahon

Michael Mistele

Sandra O'Connor

Paul Schoenbeck

December 30, 2009

Mr. & Mrs. George Schwertfeger
6306 Martin Dr
Willowbrook Il 60527

Re: Account No. 250075.000
Delinquent Water Bill

Dear Mr. & Mrs. Schwertfeger:

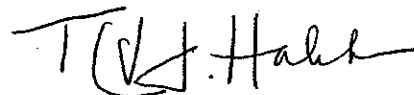
Please be advised that your water bill is now delinquent in the amount of \$114.02. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before January 25, 2010, will result in the immediate termination of your water service.

Should your water service be terminated, Section 6-8-8 of the Village Code provides that a \$70.00 non-refundable reinstatement fee be charged. Said \$70.00 reinstatement fee shall be paid in addition to all delinquent bills and all penalties thereon before water service will be reinstated.

If you have any questions concerning your water bill, or if you wish to arrange a hearing before the President and Board of Trustees to contest the termination of your water service, please contact me at the Village of Willowbrook by writing to 7760 Quincy Street, Willowbrook, Il 60527 or call 920-2238 not later than five (5) days prior to the scheduled termination date.

If you do not satisfy the bill or contact me, your water service will be automatically terminated.

Sincerely,



Timothy J. Halik
Director of Municipal Services

TJH:pkp

The Village of **WILLOWBROOK**

7760 Quincy Street • Willowbrook, Illinois 60527-5594 • Phone: (630) 323-8215 • Fax: (630) 323-0787

Village President

Robert A. Napoli

Village Clerk

Leroy R. Hansen

Village Trustees

Dennis Baker

Terrence Kelly

Timothy McMahon

Michael Mistele

Sandra O'Connor

Paul Schoenbeck

December 30, 2009

Wingren Plaza
Property Solutions Group, Llc
P.O. Box 81298
Chicago IL 60681-0298

Re: Account No. 410740.000
Delinquent Water Bill

Dear Sir or Madam:

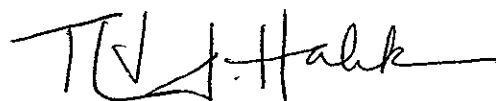
Please be advised that your water bill is now delinquent in the amount of \$726.24. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before January 25, 2010, will result in the immediate termination of your water service.

Should your water service be terminated, Section 6-8-8 of the Village Code provides that a \$70.00 non-refundable reinstatement fee be charged. Said \$70.00 reinstatement fee shall be paid in addition to all delinquent bills and all penalties thereon before water service will be reinstated.

If you have any questions concerning your water bill, or if you wish to arrange a hearing before the President and Board of Trustees to contest the termination of your water service, please contact me at the Village of Willowbrook by writing to 7760 Quincy Street, Willowbrook, IL 60527 or call 920-2238 not later than five (5) days prior to the scheduled termination date.

If you do not satisfy the bill or contact me, your water service will be automatically terminated.

Sincerely,



Timothy J. Halik
Director of Municipal Services

TJH:pkp

MINUTES OF THE REGULAR MEETING OF THE HOTEL/MOTEL TAX ADVISORY COMMITTEE OF THE VILLAGE OF WILLOWBROOK HELD ON WEDNESDAY, OCTOBER 28, 2009, AT 4:00 P.M. AT THE VILLAGE HALL, 7760 SO. QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

Village President Robert Napoli called the meeting to order at 4:00 p.m.

2. ROLL CALL

Those present were Village President Robert Napoli, Member Jonathon Earlywine (Red Roof Inn), Member Ronald Isdonas (Willowbrook Burr Ridge Chamber of Commerce), Director of Finance Sue Stanish, Village Planner Sara Hage and Beth Marchetti DuPage Convention and Visitors Bureau.

ABSENT: Member James Hetman (Holiday Inn)

Member Zury Cohen (LaQuinta Inn) entered the meeting at 4:02 p.m.

3. MINUTES - January 28, 2009

Village President Robert Napoli asked if there were any corrections to the minutes of the January 28, 2009, meeting.

MOTION: Made by Member Isdonas, Seconded by Member Earlywine, to approve the January 28, 2009, minutes.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

4. MONTHLY FINANCIAL REPORT - September 30, 2009

Director of Finance Sue Stanish presented the Monthly Financial Report for the period ending September 30, 2009. Ms. Stanish stated revenues received this year are \$30,318. Ms. Stanish stated revenues are down 30% for the year. Ms. Stanish stated the Hotel/Motel Tax Fund is in the black and there is now a small amount of money available for advertising. Ms. Stanish stated the DuPage Convention and Visitors Bureau have been receiving a portion of their dues monthly instead of all at once, and then the fund would catch up during the year.

The Committee accepted the Monthly Financial Report for the period ending September as presented.

5. VISITORS BUSINESS

There was no Visitors Business to present.

6. INFORMATION - ServSafe Alcohol Certification Training

Director of Finance Stanish presented the letter dated October 13, 2009 from President Robert Napoli inviting Willowbrook liquor licenses holders to the annual ServSafe Alcohol Certification Training program to be held on Monday, November 16, 2009 at the

Willowbrook Holiday Inn. Ms. Stanish stated currently there are 9 enrollees and she hopes more will attend. The deadline to register is November 6, 2009.

7. MARKETING REPORT - August, September 2009

Beth Marchetti of the DuPage Convention and Visitors Bureau presented the August and September 2009 monthly reports.

8. DISCUSSION - WB/BR Chamber of Commerce Contribution

Member Isdonas presented the letter dated October 19, 2009 from Joseph J. Stastny, Treasurer of the Willowbrook/Burr Ridge Chamber of Commerce requesting funding for Fiscal Year 2010/11 for the following:

- \$3,000 Annual Chamber Community Directory
- \$2,500 Annual Business Expo

The Committee agreed to include for Fiscal Year 2010/11 funding in the amount of \$5,500 for the Chamber Directory and the Business Expo.

9. UPDATE - Route 66

Ms. Sara Hage, Village Planner, presented her memorandum dated October 22, 2009 to the Committee. Ms. Hage stated the Illinois Route 66 Scenic Byway Wayside Exhibit Program is a program established to provide assistance to individual communities to develop and acquire Route 66 wayside exhibits. These exhibits are historical markers that are specific to a local feature.

Ms. Hage stated staff attended, along with Patrick Rhea from Dell Rhea's Chicken Basket, a pre-grant application meeting in Springfield on September 30, 2009. Ms. Hage stated the Chicken Basket is preparing a grant application for the Wayside Exhibit Program and has asked for the Village's support in the form of a cash donation to cover all or part of the required \$3,000 Local Share. If the Village were to provide this financial support, the most appropriate source of funds is the Hotel/Motel Tax Fund which is dedicated towards advancing tourism within the community. Village staff agrees that The Chicken Basket is the most appropriate location for an exhibit within the stretch of Route 66 that lies within Willowbrook.

Ms. Marchetti stated she thought this was a great idea. This sign would help get people off the interstate and into Willowbrook hotels. The Committee agreed this historical marker will help promote tourism and encourage community involvement and economic development in Willowbrook.

The Committee agreed to recommend to the President and Board of Trustees to contribute \$3,000 for the Illinois Route 66 Scenic

Byway Wayside Exhibit Program. Funds are available through the Hotel/Motel Tax Fund.

10. UPDATE - Advertising Program Fiscal Year 2009/10

Ms. Beth Marchetti, DuPage Convention and Visitors Bureau presented the Illinois Holiday Guide newspaper insert. Ms. Marchetti stated the insert will be placed in 1 million Midwest newspapers on November 8, 2009. The Illinois Holiday Guide is also placed in AAA Offices nationwide and on www.vactionfund.com, along with an e-zine sweepstake also thru vacationfun.com.

Ms. Marchetti stated she will be using the ad from 2009 for the Willowbrook/Burr Ridge Chamber directory for 2010 so there is no cost for the design.

Ms. Marchetti presented a direct mail piece postcard. Ms. Marchetti stated this piece will be used to promote the Hotels during the winter months at a cost of \$1,000.

Ms. Marchetti stated she will be doing two monthly e-blasts during the months of November and December featuring winter packages, events and shopping through Constant Contact database of about 2,000 addresses at a cost of \$500.

Ms. Marchetti stated she will be using about \$1,000 for maintenance costs for the Hotels' website. Ms. Marchetti stated it is very important to keep the site updated and fresh to continue to drive new traffic to the site. Member Isdonas stated the Village will be having its 50th Anniversary in 2010 and requested possibly some of the events could be promoted on the Hotel site. Ms. Marchetti also stated Willowbrook Hotels are on all sorts of social media sites such as twitter, goSeeChicago.com, TribLocal.com, YouTube, Text alerts thru DuPage Convention and Visitors Bureau.

11. ADJOURNMENT

The Committee adjourned the meeting at 4:35 p.m.

Minutes transcribed by Janet Kufrin.

MINUTES OF THE REGULAR MEETING OF THE MUNICIPAL
SERVICES COMMITTEE OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY,
OCTOBER 12, 2009 IN THE VILLAGE HALL, 7760 QUINCY STREET, IN THE
VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

Chairman Mike Mistele called the meeting to order at 6:30 PM.

2. ROLL CALL

Those present at roll call were Chairman Mike Mistele, Trustee Terry Kelly, Director of Municipal Services Tim Halik, and Village resident Phyllis Zimmer.

3. APPROVAL OF MINUTES

After reviewing the minutes from the September 14, 2009 regular meeting of the Municipal Services Committee, Chairman Mistele made a motion to approve the minutes. Trustee Kelly seconded the motion. Motion carried.

4. DISCUSSION – Willowbrook Corporate Center Subdivision – Centerpoint Realty Services – Release Agreement

Director Halik advised the Committee that On May 12, 2003 the Village executed an Agreement codifying Centerpoint Realty Service's outstanding obligations relating to the development of the Willowbrook Corporate Center Subdivision. As part of the Agreement, the Village received an Irrevocable Letter of Credit in the amount of \$397,236.42, which was ultimately reduced to \$275,681.25, securing the remaining public improvements. These improvements could not be completed at the time of development due to the portion of Willowbrook Centre Parkway that could not be built due to poor soils. Unfortunately, the process to consolidate the poor underlying soils took an unanticipated 7 years. As a result, Centerpoint is currently very eager to completely close-out this development. Part of the Agreement required that the Village would construct the remaining improvements at the time of the roadway construction project, and Centerpoint would reimburse the Village for the final cost of those improvements. Two (2) of the last three (3) remaining improvement items, the last portion of the roadway, and the associated underground watermain, have now been completed. As such, an invoice in the amount of \$97,585.55 has been sent to Centerpoint requesting reimbursement. The last remaining improvement item relating to this development is a future traffic control device to be constructed at the intersection of Madison Street & Willowbrook Centre Parkway. Halik advised that due to current traffic counts, it is not likely that this intersection will meet warrants to enable the installation of a traffic signal in the immediate future. In addition, the design and installation cost of this improvement has now escalated over the last 7 years, the increase of which Centerpoint, rightly so, is not obligated to fund. Therefore, the Village would most likely need to apply for grant funding in the future to complete this project. Through discussion, Centerpoint has agreed to contribute \$100,000 for the future completion of this improvement. This would cover both engineering design costs, which are not grant eligible, and our local share (30%) of the estimated cost of the signal as part of an STP grant application. Therefore, including the required reimbursement amounts, the total amount that Centerpoint has agreed to forward to the Village, in return for the release of the Letter of Credit, is \$197,585.55, which will be paid within five (5) days of the execution of a release

agreement. Halik advised that Centerpoint's attorney drafted the attached Agreement to formalize this final arrangement to close out the development and that the Agreement was also reviewed and approved by the Village Attorney. Staff believes that this Agreement accomplishes our development goals in that the Village will still be able to construct the last improvement without utilizing Village funds, and Centerpoint will finally be able to close-out this project. The Committee concurred and approved the item to be considered by the Village Board this evening.

5. DISCUSSION – Installation of a Secured Enclosure in which to Store Sensitive Police Files

Director Halik advised the Committee that given the recent completion of the public works garage, and the relocation of our archived file materials from the leased storage space, the Village is in need of a secured area within the Village Hall in which to store sensitive police files. Halik advised that State Statute requires that sensitive police files, such as juvenile records, must be kept in a secured area to control access and limited to authorized police personnel only. Halik advised that staff, with the assistance of the Municipal Services Committee, developed a proposed layout in which to relocate archived materials to the Village Hall garage area. Approximately half of the garage area is dedicated to police files, and must be secured. Halik advised that the most economical method to achieve this is to construct perimeter fencing with locked access gates. Therefore, staff solicited a proposal from Durabilt Fence, the contractor that installed the fenced-in areas within the new public works garage. A representative from Durabilt reviewed the layout plan on-site and provided a proposal in the amount of \$5,380 to fully enclose the area, including the top, and install two (2) controlled access gates. Halik advised that he was aware the Committee recommended that we use vinyl coated fence fabric for this installation. However, given the large cost difference, he would recommend the use of standard galvanized fabric. The Committee concurred. Halik advised that this item is on tonight's board agenda for consideration.

6. DISCUSSION – Municipal Services Dept. FY 09/10 Budget – Ranking of Deferred Items

Director Halik advised the Committee that staff has identified items with the current municipal services department budget that may be able to be deferred in order to address a budget deficit we are experiencing due to lower than expected revenues. Halik directed the Committee to documents contained within the agenda packet including; a current list of deferred items for all departments as identified by staff, consisting of three sheets, and a list of ranked deferred items within the municipal services department. Halik advised that although these items will be discussed further during our upcoming budget process, the Finance/Administration Committee has requested that each Committee discuss and agree on a ranking system for department identified deferred items. Halik advised that staff has ranked the identified items using a numerical value, the lower the number, the higher the recommendation to defer. Halik advised that the number one item is the Village entry sign project for \$70,000. Halik stated that he is aware that the Committee spent a great deal of time on this project, but given our current budget deficit, staff would recommend that it be deferred to a later time. The Committee agreed. Halik stated that the number two item is this year's tree trimming program for \$20,000. Halik advised that the next area to be trimmed is the northwest quadrant of town. The parkway trees in this area are setback farther from the road, and there are generally no sidewalks. Therefore, staff believes this program can be delayed one season, and completed in the Fall of 2010. Trustee Kelly asked whether the delay would push back the entire program. Halik stated

that it would cause a one year delay in the program, but believes that it could be considered without having to increase future budgets to make up the work. Halik advised that the number three item identified to be deferred is a portion of the ditching program for \$10,000. Halik advised that there were not many open ditches along streets with rural cross sections requiring re-profiling this year. Therefore, the earmarked funding for this program can be reduced. Halik advised that the last identified item within the current budget is \$4,000 to be used to develop a storm water atlas. Chairman Mistele asked whether this item needed to be completed as a requirement of the County IDDE Ordinance. Halik responded that the County IDDE Ordinance does require that each municipality submit a storm sewer atlas for use in the program, but he believes the current version we have will meet the requirements. Therefore, although it would be helpful to have a more complete storm sewer atlas available, staff thought that if necessary this item could be deferred. Chairman Mistele stated that he was in agreement with the items and their ranking, but also wanted to recommend that we continue discussions on the public works garage signage. Chairman Mistele stated that he believes deferring that item would cost the Village more money later. Halik stated that he will ask the sign contractor to redesign the signage using the new Village logo, and send the proofs to the Committee for their approval.

7. DISCUSSION – Municipal Services Department

- a) Director Halik advised that the monthly department permit activity report for September was included in the packet. The report indicates that permit revenue continues to remain flat. The department brought in slightly over \$7,000 in permit revenue for the month of September.
- b) Halik reported that the water system pumpage report was also included in the agenda packet for information. The report indicates that although we have pumped about 9% less water than this time last year, we are currently on target to meet our year-end projection of 390,000,000 gallons pumped.

Chairman Mistele asked for an update on other department projects and activities. Halik provided an update on the Brush collection program, the water storage tank rehabilitation project, the MFT roadway maintenance contract, and a status of the Village newsletter and website project.

8. VISITOR'S BUSINESS

(none)

9. ADJOURNMENT

Motion to adjourn was made by Chairman Mistele, seconded by Trustee Kelly. The meeting was adjourned at 7:10 PM.

(Minutes transcribed by: Tim Halik 12/30/09)

MINUTES OF THE REGULAR FINANCE AND ADMINISTRATION COMMITTEE MEETING OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, NOVEMBER 9, 2009 AT 6:30 P.M. IN THE VILLAGE HALL, 7760 QUINCY STREET, WILLOWBROOK, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order by Trustee O'Connor on at 6:30 p.m.

2. ROLL CALL

Those present at roll call were Trustee Sandra Bragg O'Connor, Director of Finance Sue Stanish, Superintendent of Parks and Recreation Walter Righton, Planner Sara Hage and Intern Garrett Hummel.

3. APPROVAL OF MINUTES

Minutes of the October, 12 2009 Regular Finance and Administration Committee and Minutes of the Special Meeting on October 26, 2009 were reviewed and approved.

4. REVIEW MONTHLY REPORTS

The Committee reviewed and highlighted the items below for the month of October.

- Total cash outlay for all Village funds - \$669,775
- Average daily outlay of cash for all Village funds - \$21,606
- Average daily expenditures for the general fund (monthly basis) - \$15,209
- Average daily expenditures for the general fund - \$18,015

5. REVIEW OF REVENUES - May 1, 2009 -October 31, 2009

- Sales tax receipts - \$1,540,572 down 4.4% from the prior year. However compared to the FY 09-10 budget sales tax receipts are tracking about 1.3% above budget (May-October)
- Income Tax receipts - \$379,103 down 18.2% compared to the prior year. Compared to budget estimated to be down 15.6%
- Utility tax receipts - \$593,637 down 11% from the prior year - Compared to budget estimated to be down 12.3%
- Places of Eating Tax receipts - \$189,293 down 4.5% compared to the prior year. Compared to budget down 5.3%
- Fines - \$95,546 down 19.3% compared with the prior year. The prior year receipts were high and staff anticipates that fines receipts will come in as budgeted at \$200,000
- Building Permit receipts - \$66,945 down 41% compared with the prior year
- Water sales receipts - \$817,671 down 6.9% compared with the prior year

- Hotel/Motel Tax receipts - \$36,473 down 28% compared with the prior year
- Motor Fuel Tax receipts \$109,965 down 4.5% compared with the prior year

6. REVIEW - Special Recreation Tax Levy

Superintendent Righton presented the 2009 Special Recreation Tax Levy. The total levy is \$65,300 and will be used for special recreation purposes. The Committee was in full support of the tax levy that will be on the November 23, 2009 Board agenda.

7. REVIEW - Master Deferral List

The Committee reviewed the ranked list and noted that projects on the list should not be completed unless absolutely necessary. In the event an item on the list needs to be completed it would be reviewed by the respective departmental committee.

8. DEMONSTRATION - New Village Website

Planner Hage and Intern Hummel presented the new website that was designed by CivicPlus. With hours of staff work the Website is near completion. The Committee agreed the website was excellent and a significant improvement over the current site. Park Commissioner Carol Lazarski will be looking at the functionality of the site once complete.

9. VISIORTS BUSINESS

Carol Lazarski was in attendance at the meeting.

9. ADJOURNMENT

The meeting was adjourned at 7:30 p.m.