

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF POLICE COMMISSIONERS OF THE VILLAGE OF WILLOWBROOK HELD ON TUESDAY, DECEMBER 06, 2022, AT 2:00 P.M. AT THE WILLOWBROOK POLICE DEPARTMENT, 7760 QUINCY STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

The meeting was called to order by Chief Schaller at the hour of 2:00 p.m.

2. ROLL CALL

Those present at roll call were Chairman Joseph Heery and Secretary Thomas Sailer. Also present were Chief of Police Robert Schaller and Deputy Chief Lauren Kaspar.

ABSENT: Commissioner Nicholas Azzo, Deputy Chief Benjamin Kadolph, and Executive Secretary Christine Mardegan.

A QUORUM WAS DECLARED

3. VISITORS' BUSINESS

None presented.

4. COMMUNICATIONS

- a. Resolution Authorizing The Board Of Police Commissioners (BOPC) To Effect The Original Appointment Of One (1) Candidate To Fill A Vacancy In The Rank Of Patrol Officer Within The Village Police Department (Adopt)

Chief Schaller advised that at the Village Board Meeting held on Monday, November 28, 2022, the Village Board adopted a resolution authorizing the BOPC to affect the original appointment of one candidate to fill a vacancy in the rank of patrol office within the department.

5. UNFINISHED BUSINESS

a. Discussion - Probationary Patrol Officers

Deputy Chief Kasper advised that currently we have five (5) probationary officers. All the officers were lateral hires.

Officer Nicholas Cledon is on the midnight shift and doing very well. He has been sent to officer in charge school since he had five to six years at the Chicago Police Department. He was an acting officer in charge with the CPD.

Officer Inez Benson is also on the midnight shift. She is doing fantastic and will be our officer in charge on the afternoon

shift next year. She attended the same class as Officer Cledon. Officer Benson had twenty plus years of experience before she came to Willowbrook. Both officers bring a vast amount of experience and knowledge to the department.

Officer Nelson Lopez was hired on August 1 and has been off FTO (Field Training Officer) for approximately a month and a half. He is doing well and has twenty plus years of experience.

Officer Alexander Strockis began on October 17 and Officer Claire Manley started at the end of October. Both are currently in the FTO program. Secretary Sailer asked where they came from. Deputy Kasper responded Chicago Police Department as well. Both new recruits are doing well.

6. NEW BUSINESS

- a. Motion to Approve - DMAT Services to manage and administer the promotional application and examination process for the police sergeant hiring process.

Chief Schaller explained that he anticipates there will be over ten applicants for the Sergeant testing. It may be a two-day testing period depending on the number of applicants. Discussion was had on the eligibility requirements for a sergeant.

MOTION: Made by Secretary Sailer and seconded by Commissioner Heery, to approve DMAT Services to manage and administer the promotional application and examination process for the police sergeant hiring process.

ROLL CALL VOTE: AYES: Chairman Heery, Secretary Sailer. NAYS: None. ABSENT: Commissioner Azzo.

MOTION DECLARED CARRIED

b. Promotional Testing and Plans Schedule

Chief Schaller recommended a written test be administered on Friday, April 14, 2023. No one from the commission needs to be present. The dates suggested for the oral interviews are Tuesday, April 25, 2023 and Wednesday, April 26, 2023, if needed.

All applicants will be notified.

MOTION: Made by Secretary Sailer and seconded by Commissioner Heery, to approve April 14, 2023 for the written test and April 25 and 26, 2023 for the oral interviews.

ROLL CALL VOTE: AYES: Chairman Heery, Secretary Sailer. NAYS: None. ABSENT: Commissioner Azzo.

MOTION DECLARED CARRIED

The Commission recessed into Closed Session for discussion.

7. CLOSED SESSION

RECESS INTO CLOSED SESSION

MOTION: Made by Secretary Sailer and seconded by Chairman Heery to recess into Closed Session at the hour of 2:09 p.m.

ROLL CALL VOTE: AYES: Chairman Heery and Secretary Sailer. NAYS: None. ABSENT: Commissioner Nicholas Azzo.

MOTION DECLARED CARRIED

The Commission reconvened the Regular Meeting at the hour of 2:18 p.m.

8. MOTION TO APPROVE - Hiring of One (1) New Patrol Officer to Fill Vacancy.

MOTION: Made by Chairman Heery and seconded by Secretary Sailer to approve the hiring of One (1) New Patrol Officer to Fill Vacancy contingent on passing the medical requirements.

ROLL CALL VOTE: AYES: Chairman Heery and Secretary Sailer. NAYS: None. ABSENT: Commissioner Nicholas Azzo.

MOTION DECLARED CARRIED

9. ADJOURNMENT

MOTION: Made by Secretary Sailer, seconded by Chairman Heery, to adjourn the meeting at the hour of 2:19 p.m.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

PRESENTED, READ, and APPROVED,

\_\_\_\_\_, 2022

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Chairman

Minutes transcribed by Executive Secretary Christine Mardegan.