

## A G E N D A

REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, JANUARY 23, 2012, AT 6:30 P.M. AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. VISITOR'S BUSINESS - Public comment is limited to three minutes per person
5. OMNIBUS VOTE AGENDA
  - a. Waive Reading of Minutes (APPROVE)
  - b. Minutes - Regular Board Meeting - January 9, 2012 - (APPROVE)
  - c. Minutes - Executive Session Meeting - December 12, 2011
  - d. Warrants - \$361,470.19 (APPROVE)
  - e. Resolution - A Resolution for Maintenance of Streets and Highways by Municipality Under the Illinois Highway Code (ADOPT)

### NEW BUSINESS

6. PROCLAMATION - JANET KUFRIN - 25 YEARS OF SERVICE
7. PROCLAMATION - DEBORAH HAHN - 25 YEARS OF SERVICE
8. DELINQUENT WATER BILLS
9. RESOLUTION - A RESOLUTION COMMITTING TO PROVIDE INFORMATION REGARDING THE METROPOLITAN MAYORS CAUCUS ENERGY SAVINGS PROGRAM (ESP) TO ENABLE WILLOWBROOK RESIDENTS AND SMALL BUSINESSES TO GAIN ACCESS TO LOWER-PRICED ELECTRICITY
10. RESOLUTION - A RESOLUTION TO DESIGNATE FREEDOM OF INFORMATION OFFICERS AS REQUIRED UNDER THE ILLINOIS FREEDOM OF INFORMATION ACT

11. ORDINANCE - AN ORDINANCE AMENDING THE VILLAGE CODE OF THE VILLAGE OF WILLOWBROOK - TITLE 6, SECTION 6-8-3 - WATER SYSTEM, RATES

OLD BUSINESS

12. COMMITTEE REPORTS
13. ATTORNEY'S REPORT
14. CLERK'S REPORT
15. ADMINISTRATOR'S REPORT
16. MAYOR'S REPORT
17. EXECUTIVE SESSION:
  - a. REVIEW 2012 MINUTES - Pursuant to 5 ILCS 120/2(c)(21) Regarding the Minutes of Executive Session Meetings that were Lawfully Closed Under the Open Meetings Act
  - b. Consideration of Pending Litigation Against the Village Pursuant to Chapter 5 ILCS 120/2(c)(11)
18. ADJOURNMENT

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, JANUARY 9, 2012 AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:33 p.m. by Mayor Robert Napoli.

2. ROLL CALL

Those present at roll call were Mayor Robert Napoli, Clerk Leroy Hansen, Trustees Dennis Baker, Terrence Kelly, Michael Mistele, Sue Berglund, and Frank Trilla.

ABSENT: Trustee Umberto Davi

Also present were Village Administrator Timothy Halik, Village Attorney William Hennessy, Chief Mark Shelton, Management Analyst Garrett Hummel, and Executive Secretary Cindy Stuchl.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

President Napoli asked Trustee Trilla to lead everyone in saying the Pledge of Allegiance.

4. PRESENTATIONS - CITIZEN APPRECIATION PROCLAMATIONS

- a. Citizen Kathy Plesha was presented a proclamation for citizen appreciation by Mayor Napoli.
- b. Citizen Yencith Alvarado was presented a proclamation for citizen appreciation by Mayor Napoli.

5. VISITOR'S BUSINESS

None presented.

6. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (Approve)
- b. Minutes - Regular Board Meeting - December 12, 2011 (APPROVE)
- c. Minutes - Executive Session Meeting - November 28, 2011 (APPROVE)

- d. Warrants - \$234,398.66 (APPROVE)
- e. Monthly Financial Report - December 31, 2011
- f. Motion to Approve - Raffle Application - Hinsdale South Booster Club (APPROVE)
- g. Motion to Approve - Raffle Application - Willowbrook/Burr Ridge Chamber of Commerce (APPROVE)

Mayor Napoli asked the Board if there was any item to be removed from the Omnibus Vote Agenda. A memo was distributed to the Board indicating minor corrections in the minutes for Item 6b. Trustee Trilla recued himself from voting on Item 6d. Trustee Berglund requested the payment to the Law Offices of William J. Hennessy in Item 6d be removed for further review.

MOTION: Made by Trustee Kelly seconded by Trustee Mistele to approve with corrections to the board minutes the Omnibus Vote Agenda, as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Kelly, Mistele, and Trilla. NAYS: None. ABSENT: Trustee Davi.

MOTION DECLARED CARRIED

#### NEW BUSINESS

##### 7. DELINQUENT WATER BILLS

Administrator Halik advised that there was one (1) delinquent water bill in the amount of \$94.41. Staff requested permission to proceed in accordance with past practices, which was approved.

##### 8. ORDINANCE - AN ORDINANCE AMENDING TITLE 3, SECTION 3-12-5(A) OF THE VILLAGE CODE - LIQUOR CONTROL, CLASS A LICENSE

Administrator Halik advised the Board that this ordinance would create an additional Class A Liquor License to be issued to K-Mart, 840 Plainfield Road. The application was submitted and required backgrounds checks have been completed.

MOTION: Made by Trustee Baker, seconded by Trustee Mistele to approve Ordinance No. 12-O-01, as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Kelly, Mistele, and Trilla. NAYS: None. ABSENT: Trustee Davi.

MOTION DECLARED CARRIED

PRIOR BUSINESS

9. COMMITTEE REPORTS

Trustee Baker had no report.

Trustee Kelly had no report.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Trilla had no report.

10. ATTORNEY'S REPORT

Attorney Hennessy had no report.

11. CLERK'S REPORT

Clerk Hansen had no report.

12. ADMINISTRATOR'S REPORT

Administrator Halik updated the Board on the continuing budget process. Staff budgets were due last Friday, January 6, 2012 and were turned in by all staff. Interim Finance Director Dittman is preparing this information for review with Administrator Halik. Individual department meetings will be held to refine numbers.

Trustee Mistele asked when the budget will be available for review. Administrator Halik stated the budget review will start in February.

13. MAYOR'S REPORT

Mayor Napoli requested when the Trustees have the availability to drive by Borse Community Park to view the new baseball

backstops. Mayor Napoli stated that it was a very well done project and big improvement. Mayor Napoli wanted to commend the staff and Park Commission for their efforts.

14. EXECUTIVE SESSION

- a. REVIEW 2011 MINUTES — Pursuant to 5ILCS 120/2(c)(21) Regarding the Minutes of Executive Session Meetings That Were Lawfully Closed Under the Open Meetings Act
- b. Consideration of Litigation Affecting the Village Pursuant to Chapter 5 ILCS 120/2(c)(11)
- c. Consideration of Probable Litigation Against the Village Pursuant to Chapter 5 ILCS 120/2(c)(11)
- d. Consideration of the Performance of an Occupant of a Village Office Pursuant to Chapter 5 ILCS 120/2(c)(3)
- e. Consideration of Collective Negotiating Matters Between the Village and Its Employees and Their Representatives Pursuant to Chapter 5 ILCS 12-1(C)(2)
- f. Consideration of Probable Litigation Against the Village Pursuant to Chapter 5 ILCS 120/2(c)(11)
- g. Consideration of Litigation Against the Village Pursuant to Chapter 5 ILCS 120/2(c)(11)

ADJOURN INTO EXECUTIVE SESSION

MOTION: Made by Trustee Baker, seconded by Trustee Mistele to adjourn into Executive Session at the hour of 6:50 p.m.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Kelly, Mistele, and Trilla. NAYS: None. ABSENT: Trustee Davi.

MOTION DECLARED CARRIED

15. ADJOURNMENT

MOTION: Made by Trustee Baker, seconded by Trustee Mistele, to adjourn out of Executive Session at the hour of 8:00 p.m.

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Village Board Minutes  
January 9, 2012

ROLL CALL VOTE: AYES: Trustees Baker, Berglund, Kelly, Mistele,  
and Trilla. NAYS: None. ABSENT: Trustee Davi.

MOTION DECLARED CARRIED

PRESENTED, READ and APPROVED.

January 23, 2012.

\_\_\_\_\_  
Mayor

Minutes transcribed by Deputy Clerk Cindy Stuchl.

## WARRANTS

January 23, 2012

|                        |       |              |
|------------------------|-------|--------------|
| GENERAL CORPORATE FUND | ----- | \$289,730.58 |
| WATER FUND             | ----- | 71,739.61    |
| TOTAL WARRANTS         | ----- | \$361,470.19 |



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Tim Halik, Village Administrator

APPROVED:

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Robert A. Napoli, Mayor

## VILLAGE OF WILLOWBROOK

RUN DATE: 01/17/12

BILLS PAID REPORT FOR JANUARY, 2012

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GENERAL CORPORATE FUND

CHECKS &amp; DIR. DEBITS

| DESCRIPTION                                         | ACCOUNT NUMBER  | AMOUNT     |
|-----------------------------------------------------|-----------------|------------|
| AFLAC (46)                                          | 01/24 CK# 79078 | \$1,823.80 |
| JANUARY 12 EMP DED PAY - AFLAC/ACCIDENT 01-210-217  | 01-210-217      | 1,485.44   |
| JANUARY 12 EMP DED PAY - AFLAC/OTHER INS 01-210-218 | 01-210-218      | 338.36     |
| AT & T (67)                                         | 01/24 CK# 79079 | \$84.84    |
| 325-2761 DEC 11 PHONE - TELEPHONES 01-451-201       | 01-30-630-201   | 42.42      |
| 325-2776 DEC 11 PHONE - TELEPHONES 01-451-201       | 01-30-630-201   | 42.42      |
| BLACK GOLD SEPTIC (208)                             | 01/24 CK# 79080 | \$310.00   |
| 51765 MAINTENANCE - PW BUILDING                     | 01-35-725-418   | 310.00     |
| CHRISTOPHER B. BURKE (333)                          | 01/24 CK# 79081 | \$8,013.61 |
| 104484 REIMB.                                       | 01-40-820-259   | 124.40     |
| 104485 REIMB.                                       | 01-40-820-259   | 1,114.00   |
| 104488 PLAN REVIEW - DRAINAGE ENGINEER 01-555-259   | 01-40-820-259   | 771.34     |
| 104489 PLAN REVIEW - ENGINEERING 01-15-520-254      | 01-15-520-254   | 1,481.75   |
| 1047474 PLAN REVIEW - PLANNER 01-15-520-257         | 01-15-520-257   | 4,522.12   |
| CLOVERS GARDEN CENTER (259)                         | 01/24 CK# 79082 | \$100.00   |
| DUPLICATE PYMNT BUSINESS LICENSES 01-310-303        | 01-310-303      | 100.00     |
| DELUXE BUSINESS FORMS & SUPPLIES (459)              | 01/24 CK# 79084 | \$156.52   |
| 2022608759 OFFICE SUPPLIES 01-25-610-301            | 01-25-610-301   | 156.52     |
| DUPAGE COUNTY PUBLIC WORKS (514)                    | 01/24 CK# 79085 | \$48.46    |
| 9/30-11/30/11 SANITARY USER CHARGE 01-405-385       | 01-10-466-385   | 41.17      |
| 9/30-11/30/11 SANITARY USER CHARGE                  | 01-35-725-417   | 7.29       |
| DUPAGE COUNTY (511)                                 | 01/24 CK# 79086 | \$500.00   |
| COUPONS TAXI CAB VOUCHERS - PREPAID 01-190-103      | 01-190-103      | 250.00     |
| COUPONS SENIOR CITIZEN TAXI PROGRAM 01-435-372      | 01-10-475-372   | 250.00     |
| DUPAGE COUNTY E.T.S.B. 911 (513)                    | 01/24 CK# 79087 | \$468.37   |
| 82/ DEC 11 PHONE - TELEPHONES 01-451-201            | 01-30-630-201   | 468.37     |
| DUPAGE COUNTY CLERK (509)                           | 01/24 CK# 79088 | \$10.00    |
| KOLODZIEJ FEES-DUES-SUBSCRIPTIONS 01-451-307        | 01-30-630-307   | 10.00      |
| EDIGIJUS STAULYS (1862)                             | 01/24 CK# 79090 | \$50.00    |
| WL73218 TRAFFIC FINES 01-310-502                    | 01-310-502      | 50.00      |
| FEDEX OFFICE (593)                                  | 01/24 CK# 79091 | \$51.59    |
| 7-741-00999 POSTAGE & METER RENT 01-420-311         | 01-10-455-311   | 29.36      |
| 7-741-00999 POSTAGE & METER RENT 01-601-311         | 01-20-550-311   | 22.23      |
| FIRESTONE TIRE & SERVICE (603)                      | 01/24 CK# 79092 | \$573.28   |
| 178954 MAINTENANCE - VEHICLES 01-451-409            | 01-30-630-409   | 573.28     |
| GORDON FLESCH (695)                                 | 01/24 CK# 79093 | \$1.59     |
| 1EH661 COPY SERVICE 01-420-315                      | 01-10-455-315   | 1.59       |
| H AND R CONSTRUCTION INC. (742)                     | 01/24 CK# 79094 | \$9,496.00 |
| 14194 SNOW REMOVAL CONTRACT 01-525-287              | 01-35-740-287   | 6,825.25   |
| 14195 SNOW REMOVAL CONTRACT 01-525-287              | 01-35-740-287   | 2,670.75   |
| DEBBIE HAHN (748)                                   | 01/24 CK# 79096 | \$97.97    |
| 12 UNFRMS UNIFORMS 01-451-345                       | 01-30-630-345   | 97.97      |
| TIMOTHY J. HALIK (753)                              | 01/24 CK# 79097 | \$80.00    |
| 2012 ICC CERTN SCHOOLS CONFERENCE TRAVEL 01-551-304 | 01-40-810-304   | 80.00      |
| LAW OFFICES OF WILLIAM J. HENNESSY (2277)           | 01/24 CK# 79098 | \$8,640.00 |
| DEC 2011 FEES - VILLAGE ATTORNEY 01-425-239         | 01-10-470-239   | 8,640.00   |

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GENERAL CORPORATE FUND

CHECKS &amp; DIR. DEBITS

| DESCRIPTION                                                 | ACCOUNT NUMBER  | AMOUNT       |
|-------------------------------------------------------------|-----------------|--------------|
| HOME DEPOT COMMERCIAL (808)                                 | 01/24 CK# 79099 | \$29.88      |
| 1024691 STORM WATER IMPROVEMENTS MAT 01-535-381             | 01-35-750-381   | 29.88        |
| I.M.R.F. PENSION FUND (917)                                 | 01/24 CK# 79100 | \$3,806.67   |
| JAN 2012 SLEP PENSION 01-420-155                            | 01-10-455-155   | 3,806.67     |
| I.R.M.A. (966)                                              | 01/24 CK# 79101 | \$205,709.00 |
| 2012 CONTRIB INSURANCE - IRMA 01-440-272                    | 01-10-480-272   | 205,709.00   |
| INNOVATIVE DATA SOLUTIONS (2441)                            | 01/24 CK# 79102 | \$2,477.00   |
| 4373 EDP-EQP. MAINTENANCE 01-457-263                        | 01-30-640-263   | 1,000.00     |
| 4373 EDP NEW EQUIPMENT 01-485-641                           | 01-30-680-641   | 1,477.00     |
| J. G. UNIFORMS, INC (996)                                   | 01/24 CK# 79103 | \$3,305.72   |
| 26426 UNIFORMS 01-451-345                                   | 01-30-630-345   | 375.62       |
| 26500 UNIFORMS 01-451-345                                   | 01-30-630-345   | 2,632.08     |
| 26502 UNIFORMS 01-451-345                                   | 01-30-630-345   | 298.02       |
| JAMES FLORAUCK (1862)                                       | 01/24 CK# 79104 | \$25.00      |
| WL71957 TRAFFIC FINES 01-310-502                            | 01-310-502      | 25.00        |
| KH KIM TAEKWONDO (2407)                                     | 01/24 CK# 79105 | \$1,056.00   |
| 9/7 - 12/21/11 FALL PROGRAM MATERIALS & SERVICES 01-622-118 | 01-20-580-118   | 1,056.00     |
| KING CAR WASH (1057)                                        | 01/24 CK# 79106 | \$382.50     |
| 60/DEC 11 GAS-OIL-WASH-MILEAGE 01-451-303                   | 01-30-630-303   | 382.50       |
| KONICA MINOLTA BUSINESS SOLUTIONS (2319)                    | 01/24 CK# 79109 | \$163.44     |
| 219924814 COPY SERVICE 01-420-315                           | 01-10-455-315   | 163.44       |
| LASERCRAFT INC (2300)                                       | 01/24 CK# 79112 | \$24,224.00  |
| 469/DEC 11 RED LIGHT CAMERA FEES 01-30-630-247              | 01-30-630-247   | 22,475.00    |
| 490/DEC 11 RED LIGHT - MISC FEE                             | 01-30-630-249   | 1,749.00     |
| ACCURINT (21)                                               | 01/24 CK# 79113 | \$245.00     |
| 1009686 DEC 11 FEES-DUES-SUBSCRIPTIONS 01-451-307           | 01-30-630-307   | 245.00       |
| MARQUARDT & BELMONTE P.C. (2259)                            | 01/24 CK# 79115 | \$487.50     |
| 4715/ DEC 11 RED LIGHT ADJUDICATOR 01-30-630-246            | 01-30-630-246   | 487.50       |
| MIDWEST LASER SPECIALISTS, INC (1276)                       | 01/24 CK# 79116 | \$119.98     |
| 1069089 OPERATING SUPPLIES 01-451-331                       | 01-30-630-331   | 119.98       |
| NEXTEL COMMUNICATION (1357)                                 | 01/24 CK# 79117 | \$1,323.72   |
| 952377363011DEC PHONE - TELEPHONES 01-05-410-201            | 01-05-410-201   | 35.00        |
| 952377363011DEC PHONE - TELEPHONES 01-420-201               | 01-10-455-201   | 35.80        |
| 952377363011DEC PHONE - TELEPHONES 01-451-201               | 01-30-630-201   | 1,002.32     |
| 952377363011DEC TELEPHONES 01-501-201                       | 01-35-710-201   | 143.20       |
| 952377363011DEC TELEPHONES 01-551-201                       | 01-40-810-201   | 107.40       |
| OCCUPATIONAL HEALTH CENTERS (2413)                          | 01/24 CK# 79118 | \$78.00      |
| 1006539580 WELLNESS 01-440-276                              | 01-10-480-276   | 78.00        |
| P.F. PETTIBONE & CO. (1491)                                 | 01/24 CK# 79119 | \$87.45      |
| 24232 PRINTING & PUBLISHING 01-451-302                      | 01-30-630-302   | 87.45        |
| PETTY CASH C/O TIM HALIK (1492)                             | 01/24 CK# 79120 | \$236.03     |
| 1/16/12 COMMISSARY PROVISION 01-420-355                     | 01-10-455-355   | 92.90        |
| 1/16/12 SCHOOLS-CONFERENCE TRAVEL 01-451-304                | 01-30-630-304   | 78.97        |
| 1/16/12 OPERATING EQUIPMENT 01-451-401                      | 01-30-630-401   | 64.16        |
| PHILLIP'S FLOWERS (1498)                                    | 01/24 CK# 79121 | \$442.85     |
| 919574 DEC 11 PUBLIC RELATIONS 01-435-365                   | 01-10-475-365   | 442.85       |

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GENERAL CORPORATE FUND

CHECKS &amp; DIR. DEBITS

| DESCRIPTION                                     | ACCOUNT NUMBER  | AMOUNT     |
|-------------------------------------------------|-----------------|------------|
| PIECZYNSKI LINDA S. (1503)                      | 01/24 CK# 79122 | \$1,147.00 |
| 5369/DEC 11 FEES - SPECIAL ATTORNEY 01-451-241  | 01-30-630-241   | 1,147.00   |
| PUBLIC SAFETY DIRECT INC (2309)                 | 01/24 CK# 79123 | \$557.49   |
| 22561 MAINTENANCE - VEHICLES 01-451-409         | 01-30-630-409   | 190.00     |
| 22579 MAINTENANCE - VEHICLES 01-451-409         | 01-30-630-409   | 142.50     |
| 22587 MAINTENANCE - VEHICLES 01-451-409         | 01-30-630-409   | 224.99     |
| R&R PRINT N SERVE INC (1582)                    | 01/24 CK# 79124 | \$389.90   |
| 25096 OFFICE SUPPLIES 01-551-301                | 01-40-810-301   | 389.90     |
| RATHS, RATHS & JOHNSON, INC. (1591)             | 01/24 CK# 79125 | \$576.00   |
| 11072-112 REIMB.                                | 01-40-820-255   | 576.00     |
| SBOC (1746)                                     | 01/24 CK# 79126 | \$75.00    |
| 12 MBRSHIP SCHOOLS CONFERENCE TRAVEL 01-551-304 | 01-40-810-304   | 75.00      |
| SCHWAAB, INC. (1672)                            | 01/24 CK# 79127 | \$38.49    |
| B84252 OPERATING EQUIPMENT 01-451-401           | 01-30-630-401   | 38.49      |
| ILLINOIS SECRETARY OF STATE (1690)              | 01/24 CK# 79128 | \$95.00    |
| 1MR1655 FEES-DUES-SUBSCRIPTIONS 01-451-307      | 01-30-630-307   | 95.00      |
| SHELL OIL COMPANY (1706)                        | 01/24 CK# 79129 | \$44.39    |
| 65199309112 GAS-OIL-WASH-MILEAGE 01-451-303     | 01-30-630-303   | 44.39      |
| SHERIDAN PLUMBING & SEVER (2425)                | 01/24 CK# 79130 | \$1,328.00 |
| 5534 JET CLEANING CULVERT 01-535-286            | 01-35-750-286   | 1,328.00   |
| SIKICH LLP (1722)                               | 01/24 CK# 79132 | \$3,128.00 |
| 135809/DEC 11 FINANCIAL SERVICES 01-25-620-252  | 01-25-620-252   | 3,128.00   |
| JOHN SKIBA (1728)                               | 01/24 CK# 79133 | \$12.99    |
| 12 UNFRMS UNIFORMS 01-451-345                   | 01-30-630-345   | 12.99      |
| STERLING CODIFIERS INC. (1773)                  | 01/24 CK# 79134 | \$500.00   |
| 11825 CODIFY ORDINANCES 01-415-261              | 01-10-455-266   | 500.00     |
| STONE WHEEL INC (1780)                          | 01/24 CK# 79135 | \$22.52    |
| 01 852005 MAINTENANCE - VEHICLES 01-451-409     | 01-30-630-409   | 22.52      |
| SUNNY BUNNY EASTER EGGS (2442)                  | 01/24 CK# 79136 | \$345.24   |
| 6801 CHILDRENS SPECIAL EVENTS 01-625-150        | 01-20-585-150   | 345.24     |
| T.P.I. (1886)                                   | 01/24 CK# 79137 | \$4,910.38 |
| 6140/DEC 11 REIMB.                              | 01-40-820-258   | 3,497.38   |
| 6140/DEC 11 PART TIME INSPECTOR 01-565-109      | 01-40-830-109   | 1,008.00   |
| 6140/DEC 11 REIMB.                              | 01-40-830-115   | 405.00     |
| TOM & JERRY'S SHELL SERVICES (1883)             | 01/24 CK# 79139 | \$1,086.89 |
| 45333 MAINTENANCE - VEHICLES 01-451-409         | 01-30-630-409   | 300.45     |
| 45373 MAINTENANCE - VEHICLES 01-451-409         | 01-30-630-409   | 30.00      |
| 45383 MAINTENANCE - VEHICLES 01-451-409         | 01-30-630-409   | 183.50     |
| 45385 MAINTENANCE - VEHICLES 01-451-409         | 01-30-630-409   | 25.45      |
| 45396 MAINTENANCE - VEHICLES 01-451-409         | 01-30-630-409   | 25.45      |
| 45414 MAINTENANCE - VEHICLES 01-451-409         | 01-30-630-409   | 24.95      |
| 45450 MAINTENANCE - VEHICLES 01-451-409         | 01-30-630-409   | 30.00      |
| 45473 MAINTENANCE - VEHICLES 01-451-409         | 01-30-630-409   | 97.60      |
| 45477 MAINTENANCE - VEHICLES 01-451-409         | 01-30-630-409   | 25.45      |
| 45490 MAINTENANCE - VEHICLES 01-451-409         | 01-30-630-409   | 25.45      |
| 45504 MAINTENANCE - VEHICLES 01-451-409         | 01-30-630-409   | 318.59     |
| TREE TOWNS (1894)                               | 01/24 CK# 79140 | \$30.00    |
| 170005 PRINTING & PUBLISH 01-420-302            | 01-10-455-302   | 30.00      |

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GENERAL CORPORATE FUND

CHECKS & DIR. DEBITS

| DESCRIPTION                                   | ACCOUNT NUMBER  | AMOUNT       |
|-----------------------------------------------|-----------------|--------------|
| UNIFIRST (1926)                               | 01/24 CK# 79141 | \$216.74     |
| 0610656713 MAINTENANCE - BUILDING 01-405-228  | 01-10-466-228   | 166.95       |
| 0610656837 MAINTENANCE - PW BUILDING          | 01-35-725-418   | 49.79        |
| VEDDER, PRICE, KAUFMAN & KAMMHOLZ PC (1971)   | 01/24 CK# 79142 | \$435.00     |
| 420331/DEC 11 FEES - LABOR COUNSEL 01-425-242 | 01-10-470-242   | 435.00       |
| WESTERN EXPRESS INC (1862)                    | 01/24 CK# 79143 | \$25.00      |
| WL73153 TRAFFIC FINES 01-310-502              | 01-310-502      | 25.00        |
| WESTOWN AUTO SUPPLY COMPANY (2026)            | 01/24 CK# 79144 | \$60.78      |
| 40953 MAINTENANCE - VEHICLES 01-520-409       | 01-35-735-409   | 25.96        |
| 41795 MAINTENANCE - VEHICLES 01-520-409       | 01-35-735-409   | 34.82        |
| TOTAL GENERAL CORPORATE FUND                  |                 | \$289,730.58 |

## VILLAGE OF WILLOWBROOK

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WATER FUND

CHECKS &amp; DIR. DEBITS

| DESCRIPTION                                                                                               | ACCOUNT NUMBER  | AMOUNT      |
|-----------------------------------------------------------------------------------------------------------|-----------------|-------------|
| COMMONWEALTH EDISON (370)                                                                                 | 01/24 CK# 79083 | \$1,720.60  |
| 4651111049 JA12 ENERGY - ELECTRIC PUMP 02-420-206                                                         | 02-50-420-206   | 836.03      |
| 5071072051JA12 ENERGY - ELECTRIC PUMP 02-420-206                                                          | 02-50-420-206   | 884.57      |
| DUPAGE WATER COMMISSION (521)                                                                             | 01/24 CK# 79089 | \$65,723.91 |
| 9444/DEC 11 PURCHASE OF WATER 02-420-575                                                                  | 02-50-420-575   | 65,723.91   |
| HACH CHEMICAL COMPANY (745)                                                                               | 01/24 CK# 79095 | \$1,559.00  |
| HACH11325 MATERIALS, SUPPLIES, STANDPIPE, PUM                                                             | 02-50-425-475   | 1,559.00    |
| KNOLLS CONDO (1243)                                                                                       | 01/24 CK# 79107 | \$80.00     |
| WR 01/11/12 DEPOSITS SENT TO CUSTOMER-DM KNOLLS CONDO UT# 700970.000 DEPOSIT SENT TO CUSTOMER             | 02-280-130      | 80.00       |
| KNOLLS CONDO ASSOCIATION (1243)                                                                           | 01/24 CK# 79108 | \$160.00    |
| WR 01/11/12 DEPOSITS SENT TO CUSTOMER-DM KNOLLS CONDO ASSOCIATION UT# 700955.003 DEPOSIT SENT TO CUSTOMER | 02-280-130      | 80.00       |
| WR 01/11/12 DEPOSITS SENT TO CUSTOMER-DM KNOLLS CONDO ASSOCIATION UT# 700965.003 DEPOSIT SENT TO CUSTOMER | 02-280-130      | 80.00       |
| LAKE HINSDALE VILLAGE (1243)                                                                              | 01/24 CK# 79110 | \$400.00    |
| WR 01/13/12 DEPOSITS SENT TO CUSTOMER-DM LAKE HINSDALE VILLAGE UT# 700008.000 DEPOSIT SENT TO CUSTOMER    | 02-280-130      | 80.00       |
| WR 01/13/12 DEPOSITS SENT TO CUSTOMER-DM LAKE HINSDALE VILLAGE UT# 700011.000 DEPOSIT SENT TO CUSTOMER    | 02-280-130      | 80.00       |
| WR 01/13/12 DEPOSITS SENT TO CUSTOMER-DM LAKE HINSDALE VILLAGE UT# 700575.000 DEPOSIT SENT TO CUSTOMER    | 02-280-130      | 80.00       |
| WR 01/13/12 DEPOSITS SENT TO CUSTOMER-DM LAKE HINSDALE VILLAGE UT# 700610.000 DEPOSIT SENT TO CUSTOMER    | 02-280-130      | 80.00       |
| WR 01/13/12 DEPOSITS SENT TO CUSTOMER-DM LAKE HINSDALE VILLAGE UT# 700850.000 DEPOSIT SENT TO CUSTOMER    | 02-280-130      | 80.00       |
| LAKE HINSDALE VILLAGE (2009)                                                                              | 01/24 CK# 79111 | \$367.65    |
| WR 01/13/12 OVER PAYMENT SENT TO CUSTOMER-DM LAKE HINSDALE VILLAGE UT# 700008.000                         | 02-280-133      | 53.00       |
| WR 01/13/12 OVER PAYMENT SENT TO CUSTOMER-DM LAKE HINSDALE VILLAGE UT# 700575.000                         | 02-280-133      | 122.55      |
| WR 01/13/12 OVER PAYMENT SENT TO CUSTOMER-DM LAKE HINSDALE VILLAGE UT# 700850.000                         | 02-280-133      | 192.10      |
| M.E. SIMPSON COMPANY INC (1235)                                                                           | 01/24 CK# 79114 | \$450.00    |
| 22087 LEAK SURVEYS 02-430-276                                                                             | 02-50-430-276   | 450.00      |
| NEXTEL COMMUNICATION (1357)                                                                               | 01/24 CK# 79117 | \$143.20    |
| 952377363011DEC PHONE - TELEPHONES 02-401-201                                                             | 02-50-401-201   | 143.20      |
| SIEBERT E D TRUCKING (1715)                                                                               | 01/24 CK# 79131 | \$320.25    |
| E9235 WATER DISTRIBUTION REPAIR-MAINTENAN                                                                 | 02-50-430-277   | 320.25      |
| TAMELING GRADING (1836)                                                                                   | 01/24 CK# 79138 | \$815.00    |
| TG5/DEC 11 WATER DISTRIBUTION REPAIR-MAINTENAN                                                            | 02-50-430-277   | 815.00      |
| TOTAL WATER FUND                                                                                          |                 | \$71,739.61 |

RUN DATE: 01/17/12

VILLAGE OF WILLOWBROOK  
BILLS PAID REPORT FOR JANUARY, 2012

PAGE: 6

RUN TIME: 03:38PM

SUMMARY ALL FUNDS

| BANK ACCOUNT    | DESCRIPTION                                  | AMOUNT     |    |
|-----------------|----------------------------------------------|------------|----|
| 01-110-105      | GENERAL CORPORATE FUND-CHECKING - 0010330283 | 289,730.58 | *  |
| 02-110-105      | WATER FUND-CHECKING 0010330283               | 71,739.61  | *  |
| TOTAL ALL FUNDS |                                              | 361,470.19 | ** |

# VILLAGE OF WILLOWBROOK

## BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

### ITEM TITLE:

A Resolution for Maintenance of Streets and Highways by Municipality  
Under the Illinois Highway Code

AGENDA NO.

5e

AGENDA DATE: 1/23/12

**STAFF REVIEW:** Tim Halik,  
Village Administrator

SIGNATURE: \_\_\_\_\_

*Tim Halik*

**LEGAL REVIEW:** N/A

SIGNATURE: \_\_\_\_\_

N/A

**RECOMMENDED BY:** Tim Halik,  
Village Administrator

SIGNATURE: \_\_\_\_\_

*Tim Halik*

**REVIEWED & APPROVED BY COMMITTEE:**

YES ☐

NO ☐

N/A ☒

### ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)

Annually, the Mayor and Board of Trustees are required to adopt a resolution authorizing the expenditure of Motor Fuel Tax funds. The resolution, which merely identifies the amount of funds that are anticipated to be used towards this year's roadway maintenance program, is then sent to IDOT as part of the Village's annual MFT Program. The FY 12/13 Budget includes the following expenditure by program in the Motor Fuel Tax Fund for this coming construction season:

| <u>FUND</u> | <u>PROGRAM NO.</u> | <u>DESCRIPTION</u>          | <u>AMOUNT</u> |
|-------------|--------------------|-----------------------------|---------------|
| MFT         | 04-56-430-684      | Street Maintenance Contract | \$186,000     |

### ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

Staff recommends that the Mayor and Board of Trustees authorize the Mayor and Village Clerk to adopt the attached resolution allowing for the expenditure of up to \$186,000 from the Village's Motor Fuel Tax Fund in calendar year 2012.

### ACTION PROPOSED:

Adopt Resolution.

RESOLUTION NO. 12-R-\_\_\_\_\_

A RESOLUTION FOR MAINTENANCE OF STREETS AND HIGHWAYS BY  
MUNICIPALITY UNDER THE ILLINOIS HIGHWAY CODE

---

BE IT RESOLVED, by the Mayor and Board of Trustees of the Village of Willowbrook, that there is hereby appropriated the sum of \$186,000.00 of Motor Fuel Tax Funds for the purpose of maintaining streets and highways under the applicable provisions of the Illinois Highway Code, from January 1, 2012 to December 31, 2012.

BE IT FURTHER RESOLVED, that only those streets, highways, and operations as listed and described on the approved Municipal Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this Resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that the Clerk shall, as soon as practicable after the close of the period as given above, submit to the Department of Transportation, on forms furnished by said Department, a certified statement showing expenditures from and balances remaining in the account(s) for this period; and

BE IT FURTHER RESOLVED, that the Clerk shall immediately transmit two certified copies of this Resolution to the district office of the Department of Transportation, at Schaumburg, Illinois.

ADOPTED and APPROVED this 23<sup>rd</sup> day of January, 2012.

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Village Clerk

ROLL CALL VOTE:   AYES:\_\_\_\_\_

NAYS:\_\_\_\_\_

ABSTENTIONS:\_\_\_\_\_

ABSENT:\_\_\_\_\_



**Illinois Department  
of Transportation**

**Resolution for Maintenance of  
Streets and Highways by Municipality  
Under the Illinois Highway Code**

BE IT RESOLVED, by the Mayor and Board of Trustees of the  
(Council or President and Board of Trustees)  
Village Willowbrook of Willowbrook, Illinois, that there is hereby  
(City, Town or Village) (Name)  
appropriated the sum of \$186,000.00 of Motor Fuel Tax funds for the purpose of maintaining  
streets and highways under the applicable provisions of the Illinois Highway Code from January 1, 2012  
(Date)  
to December 31, 2012  
(Date)

BE IT FURTHER RESOLVED, that only those streets, highways, and operations as listed and described on the approved Municipal Estimate of Maintenance Costs, including supplemental or revised estimates approved in connection with this resolution, are eligible for maintenance with Motor Fuel Tax funds during the period as specified above.

BE IT FURTHER RESOLVED, that the Clerk shall, as soon as practicable after the close of the period as given above, submit to the Department of Transportation, on forms furnished by said Department, a certified statement showing expenditures from and balances remaining in the account(s) for this period; and

BE IT FURTHER RESOLVED, that the Clerk shall immediately transmit two certified copies of this resolution to the district office of the Department of Transportation, at Schaumburg, Illinois.

I, Leroy Hansen Clerk in and for the Village Willowbrook  
(City, Town or Village)  
of Willowbrook, County of DuPage

hereby certify the foregoing to be a true, perfect and complete copy of a resolution adopted by

the Mayor and Board of Trustees at a meeting on January 23, 2012  
(Council or President and Board of Trustees) Date

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this 23<sup>rd</sup> day of January, 2012

(SEAL)

\_\_\_\_\_  
Village Clerk  
(City, Town or Village)

|                                                                                                                                                                                                      |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p style="text-align: center;"><b>Approved</b></p> <p style="text-align: center;">_____<br/>Date<br/>Department of Transportation</p> <p style="text-align: center;">_____<br/>Regional Engineer</p> |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

# VILLAGE OF WILLOWBROOK

## BOARD MEETING

### AGENDA ITEM - HISTORY/COMMENTARY

**ITEM TITLE:** PROCLAMATION ACKNOWLEDGING FINANCE  
ANALYST JANET KURFIN'S 25 YEARS OF SERVICE TO  
THE VILLAGE OF WILLOWBROOK

**AGENDA NO.**

6

**AGENDA DATE:** 01/23/12

**STAFF REVIEW:** TIM HALIK  
VILLAGE ADMINISTRATOR

**SIGNATURE:**



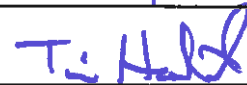
**LEGAL REVIEW:** N/A

**SIGNATURE:**

N/A

**RECOMMENDED BY VILLAGE ADMIN.:**

**SIGNATURE:**



**REVIEWED & APPROVED BY COMMITTEE:** YES ☐ NO ☐ N/A ☒

**ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM,  
OTHER PERTINENT HISTORY)**

25 Years of Service Award

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.)**

None.

**ACTION PROPOSED:**

Accept Proclamation.

# Village of Willowbrook

## Proclamation

**WHEREAS**, on September 15, 1986, the Village of Willowbrook first employed Janet Kufrin in the capacity of Receptionist. She was subsequently promoted to the position of Finance Secretary in 1988; and

**WHEREAS**, in March 2011, during the restructuring of the Village and the outsourcing of a part-time Finance Director, Janet Kufrin was promoted to Financial Analyst and given added responsibility in maintaining the critical operations of the finance department. Her experience and thorough knowledge of the finance department's operations enables her to maintain necessary deadlines, submit the required reports to the State and other agencies, and prepared the monthly financial reports in a timely and accurate manner; and

**WHEREAS**, Janet Kufrin's daily responsibilities are the administration and maintenance of the Village of Willowbrook's financial records that include, but not exclusive to, payroll preparation, processing of accounts payable and receivable, and assisting the Interim Director of Finance in the preparation of month-end and year-end reports; and

**WHEREAS**, during Janet Kufrin's tenure with the Village, she has assisted with yearly audits where the Village has received high accolades. It is with her assistance that the Finance Department has received numerous Illinois Government Finance Officers Association Awards throughout the years; and

**WHEREAS**, Janet Kufrin has exhibited dedication, courtesy and commitment to the residents, businesses, and employees of the Village of Willowbrook.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois that we hereby recognize and commend Janet Kufrin in this her 25th year of service to the Village of Willowbrook. On behalf of the citizens of the Village of Willowbrook, we wish to thank Janet Kufrin for her unselfish commitment in making the community of Willowbrook a nicer place to live and work.

Proclaimed this 23<sup>rd</sup> day of January, 2012.



Robert A. Napoli  
Mayor

Attest:

Leroy R. Hansen  
Village Clerk

# VILLAGE OF WILLOWBROOK

## BOARD MEETING

### AGENDA ITEM - HISTORY/COMMENTARY

**ITEM TITLE:** PROCLAMATION ACKNOWLEDGING POLICE  
SECRETARY DEBORAH HAHN'S 25 YEARS OF SERVICE  
TO THE VILLAGE OF WILLOWBROOK

**AGENDA NO.**

7

**AGENDA DATE:** 01/23/12

**STAFF REVIEW:** TIM HALIK  
VILLAGE ADMINISTRATOR

**SIGNATURE:**

*Te Halik*

**LEGAL REVIEW:** N/A

**SIGNATURE:**

*N/A*

**RECOMMENDED BY VILLAGE ADMIN.:**

**SIGNATURE:**

*Te Halik*

**REVIEWED & APPROVED BY COMMITTEE:** YES ☐ NO ☐ N/A ☒

**ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM,  
OTHER PERTINENT HISTORY)**

25 Years of Service Award

**ITEM COMMENTARY (BACKGROUND, DISCUSSION, KEY POINTS, RECOMMENDATIONS, ETC.)**

None.

**ACTION PROPOSED:**

Accept Proclamation.

# Village of Willowbrook

## Proclamation

**WHEREAS**, on November 24, 1986, the Village of Willowbrook first employed Deborah A. Hahn as a Police Secretary and she was subsequently assigned to the position of secretary to the Chief of Police where she served in that capacity for over 20 years; and

**WHEREAS**, during Deborah Hahn's tenure as secretary to the Chief of Police, she served as secretary to the IRMA Police Chiefs Steering Committee, Citizen's Adhoc Safety Committee and has continued over the years to be the part-time recording secretary to the Willowbrook/Burr Ridge Chamber of Commerce for the last 25 years. Ms. Hahn is also a member of the DuPage County Police Chiefs Secretaries Association, where she served one term as President; and

**WHEREAS**, on July 1, 2010, Deborah Hahn was promoted to the Executive Secretary/Deputy Clerk position for the Village, where she worked under the guidance and support of the Village Board and Village Administrator. However, Deborah returned to the police department in November 2011 after she missed the interaction with the community.

**WHEREAS**, Deborah Hahn has been pivotal in the development and implementation of the Willowbrook's Children Photo ID Program, the Car Seat Certification Program, the "Employee Make a Difference Day" program, and Support Our Troops Campaign. In addition, Deborah served 18 years as an advisor to the Willowbrook Police Cadet Program; and

**WHEREAS**, Deborah Hahn has received numerous commendations and recognitions from various agencies and organizations. The City of Plainfield commended Deborah in 1990 for her assistance and support after their tornado disaster. In addition, Deborah received the Presidential Award from the Willowbrook/Burr Ridge Chamber of Commerce in 2008, and she has also received recognition from the Kiwanis Club of Willowbrook/Burr Ridge, residents and businesses of the Willowbrook community thanking Ms. Hahn for her dedicated service; and

**WHEREAS**, Deborah Hahn continues to provide administrative and secretarial support to the Village Staff and members of the Police Department, serves as the Department's sexual assault advocate for victims and performs the duties of Police Matron; and

**WHEREAS**, Deborah Hahn exhibits her continuous dedication, courtesy, caring, and commitment to the residents, businesses, and employees of the Village of Willowbrook.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois that we hereby recognize and commend Deborah A. Hahn in this her 25th year of service to the Village of Willowbrook. On behalf of the citizens of the Village of Willowbrook, we wish to thank Deborah A. Hahn for her unselfish commitment in making the community of Willowbrook a nicer place to live and work.

Proclaimed this 23<sup>rd</sup> day of January, 2012.



Robert A. Napoli  
Mayor

Attest:  
Lynette Hansen  
Village Clerk



# Village of Willowbrook

7760 Quincy Street  
Willowbrook, IL 60527-5594

Phone: (630) 323-8215 • Fax: (630) 323-0787 • [www.willowbrookil.org](http://www.willowbrookil.org)

December 28, 2011

**Mayor**

Robert A. Napoli

**Village Clerk**

Leroy R. Hansen

Mr. & Mrs. Brian J. Harris  
6330 Tremont Rd  
Willowbrook IL 60527

Re: Account No. 252690.000  
Delinquent Water Bill

Dear Mr. & Mrs. Harris:

Please be advised that your water bill is now delinquent in the amount of \$180.90. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before January 23, 2012, will result in the immediate termination of your water service.

Should your water service be terminated, Section 6-8-8 of the Village Code provides that a \$70.00 non-refundable reinstatement fee be charged. Said \$70.00 reinstatement fee shall be paid in addition to all delinquent bills and all penalties thereon before water service will be reinstated.

If you have any questions concerning your water bill, or if you wish to arrange a hearing before the President and Board of Trustees to contest the termination of your water service, please contact me at the Village of Willowbrook by writing to 7760 Quincy Street, Willowbrook, IL 60527 or call 920-2238 not later than five (5) days prior to the scheduled termination date.

If you do not satisfy the bill or contact me, your water service will be automatically terminated.

Sincerely,

Timothy J. Halik  
Director of Municipal Services

TJH:pkp



*"A Place of American History"*



# Village of Willowbrook

7760 Quincy Street  
Willowbrook, IL 60527-5594

Phone: (630) 323-8215 • Fax: (630) 323-0787 • [www.willowbrookil.org](http://www.willowbrookil.org)

December 28, 2011

**Mayor**

Robert A. Napoli

**Village Clerk**

Leroy R. Hansen

Mr. & Mrs. Trevor Hernandez  
721 73rd Ct  
Willowbrook IL 60527

Re: Account No. 213230.001  
Delinquent Water Bill

Dear Mr. & Mrs. Hernandez:

Please be advised that your water bill is now delinquent in the amount of \$74.58. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before January 23, 2012, will result in the immediate termination of your water service.

Should your water service be terminated, Section 6-8-8 of the Village Code provides that a \$70.00 non-refundable reinstatement fee be charged. Said \$70.00 reinstatement fee shall be paid in addition to all delinquent bills and all penalties thereon before water service will be reinstated.

If you have any questions concerning your water bill, or if you wish to arrange a hearing before the President and Board of Trustees to contest the termination of your water service, please contact me at the Village of Willowbrook by writing to 7760 Quincy Street, Willowbrook, IL 60527 or call 920-2238 not later than five (5) days prior to the scheduled termination date.

If you do not satisfy the bill or contact me, your water service will be automatically terminated.

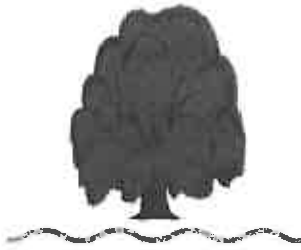
Sincerely,

Timothy J. Halik  
Director of Municipal Services

TJH:pkp



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7760 Quincy Street  
Willowbrook, IL 60527-5594

Phone: (630) 323-8215 • Fax: (630) 323-0787 • [www.willowbrookil.org](http://www.willowbrookil.org)

December 28, 2011

**Mayor**

Robert A. Napoli

**Village Clerk**

Leroy R. Hansen

Ms. Sonia Hook  
212 Somerset Rd  
Willowbrook IL 60527

Re: Account No. 250630.002  
Delinquent Water Bill

Dear Ms. Hook:

Please be advised that your water bill is now delinquent in the amount of \$150.59. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before January 23, 2012, will result in the immediate termination of your water service.

Should your water service be terminated, Section 6-8-8 of the Village Code provides that a \$70.00 non-refundable reinstatement fee be charged. Said \$70.00 reinstatement fee shall be paid in addition to all delinquent bills and all penalties thereon before water service will be reinstated.

If you have any questions concerning your water bill, or if you wish to arrange a hearing before the President and Board of Trustees to contest the termination of your water service, please contact me at the Village of Willowbrook by writing to 7760 Quincy Street, Willowbrook, IL 60527 or call 920-2238 not later than five (5) days prior to the scheduled termination date.

If you do not satisfy the bill or contact me, your water service will be automatically terminated.

Sincerely,

Timothy J. Halik  
Director of Municipal Services

TJH:pkp



*"A Place of American History"*



# Village of Willowbrook

7760 Quincy Street  
Willowbrook, IL 60527-5594

Phone: (630) 323-8215 • Fax: (630) 323-0787 • [www.willowbrookil.org](http://www.willowbrookil.org)

December 28, 2011

**Mayor**

Robert A. Napoli

**Village Clerk**

Leroy R. Hansen

Mr. & Mrs. Brian Stiller  
528 Ridgemoor Dr  
Willowbrook IL 60527

Re: Account No. 253390.004  
Delinquent Water Bill

Dear Mr. & Mrs. Stiller:

Please be advised that your water bill is now delinquent in the amount of \$203.48. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before January 23, 2012, will result in the immediate termination of your water service.

Should your water service be terminated, Section 6-8-8 of the Village Code provides that a \$70.00 non-refundable reinstatement fee be charged. Said \$70.00 reinstatement fee shall be paid in addition to all delinquent bills and all penalties thereon before water service will be reinstated.

If you have any questions concerning your water bill, or if you wish to arrange a hearing before the President and Board of Trustees to contest the termination of your water service, please contact me at the Village of Willowbrook by writing to 7760 Quincy Street, Willowbrook, IL 60527 or call 920-2238 not later than five (5) days prior to the scheduled termination date.

If you do not satisfy the bill or contact me, your water service will be automatically terminated.

Sincerely,

Timothy J. Halik  
Director of Municipal Services

TJH:pkp



*"A Place of American History"*



# Village of Willowbrook

7760 Quincy Street  
Willowbrook, IL 60527-5594

Phone: (630) 323-8215 • Fax: (630) 323-0787 • [www.willowbrookil.org](http://www.willowbrookil.org)

December 28, 2011

**Mayor**

Robert A. Napoli

**Village Clerk**

Leroy R. Hansen

Worldwide Transmission Group  
585 Executive Dr  
Willowbrook IL 60527

Re: Account No. 410210.004  
Delinquent Water Bill

Dear Owner:

Please be advised that your water bill is now delinquent in the amount of \$337.73. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before January 23, 2012, will result in the immediate termination of your water service.

Should your water service be terminated, Section 6-8-8 of the Village Code provides that a \$70.00 non-refundable reinstatement fee be charged. Said \$70.00 reinstatement fee shall be paid in addition to all delinquent bills and all penalties thereon before water service will be reinstated.

If you have any questions concerning your water bill, or if you wish to arrange a hearing before the President and Board of Trustees to contest the termination of your water service, please contact me at the Village of Willowbrook by writing to 7760 Quincy Street, Willowbrook, IL 60527 or call 920-2238 not later than five (5) days prior to the scheduled termination date.

If you do not satisfy the bill or contact me, your water service will be automatically terminated.

Sincerely,

Timothy J. Halik  
Director of Municipal Services

TJH:pkp



*"A Place of American History"*



# Village of Willowbrook

7760 Quincy Street  
Willowbrook, IL 60527-5594

Phone: (630) 323-8215 • Fax: (630) 323-0787 • [www.willowbrookil.org](http://www.willowbrookil.org)

December 28, 2011

**Mayor**

Robert A. Napoli

**Village Clerk**

Leroy R. Hansen

Mr. & Mrs. Richard Zenner  
125 Waterford Dr  
Willowbrook IL 60527

Re: Account No. 250850.001  
Delinquent Water Bill

Dear Mr. & Mrs. Zenner:

Please be advised that your water bill is now delinquent in the amount of \$190.81. This amount now includes a \$25.00 fee pursuant to Section 6-8-5 of the Village of Willowbrook Code. This \$25.00 is added to all accounts delinquent 45 or more days after the billing date. This amount also includes all other penalties pursuant to Section 6-8-5 of the Village Code. Your failure to satisfy the total amount of this delinquency on or before January 23, 2012, will result in the immediate termination of your water service.

Should your water service be terminated, Section 6-8-8 of the Village Code provides that a \$70.00 non-refundable reinstatement fee be charged. Said \$70.00 reinstatement fee shall be paid in addition to all delinquent bills and all penalties thereon before water service will be reinstated.

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If you do not satisfy the bill or contact me, your water service will be automatically terminated.

Sincerely,

Timothy J. Halik  
Director of Municipal Services

TJH:pkp



*"A Place of American History"*

# VILLAGE OF WILLOWBROOK

## BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

### ITEM TITLE:

A RESOLUTION COMMITTING TO PROVIDE INFORMATION REGARDING THE METROPOLITAN MAYORS CAUCUS ENERGY SAVINGS PROGRAM (ESP) TO ENABLE WILLOWBROOK RESIDENTS AND SMALL BUSINESSES TO GAIN ACCESS TO LOWER-PRICED ELECTRICITY

AGENDA NO.

9

AGENDA DATE: 1/23/12

STAFF REVIEW: Tim Halik,  
Village Administrator

SIGNATURE: \_\_\_\_\_

*TE Halik*

LEGAL REVIEW: N/A

SIGNATURE: \_\_\_\_\_

*N/A*

RECOMMENDED BY: Tim Halik,  
Village Administrator

SIGNATURE: \_\_\_\_\_

*TE Halik*

REVIEWED & APPROVED BY COMMITTEE:

YES ☒

on Nov. 14, 2011

NO ☐

N/A ☐

### ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)

On August 10, 2009, Public Act 96-0176 amended the Illinois Power Agency Act to provide for aggregation of the municipal electric load. This will allow municipalities to pool their residential and small business customers and seek less costly electricity from designated Retail Electricity Suppliers, commonly known as an opt-out program. However, the statutory process is involved, requiring a local referendum, the development of a local aggregation plan, and public hearings. As a result, if the process were completed now, local consumers would not see a potential savings until much later in the year. In addition, ComEd electricity rates will be adjusted in about a year, and should then be lower than today's rates. In response to these issues, the Metropolitan Mayors Caucus has created the Energy Savings Program (ESP) through its Clean Air Counts Campaign. Joining the program will enable residents and small businesses to avail themselves of the savings in the immediate future – as soon as the next billing cycle after joining the program.

### ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

On November 14, 2011, during a Special Joint Meeting of Municipal Services and Finance & Administration Committee's, the topic of municipal electric aggregation was discussed in detail. After review and discussion, the Committee's recommended that the Village endorse the opt-in program currently available through the Metropolitan Mayors Caucus. Residents and small businesses that join the Energy Savings Program (ESP) are guaranteed to save 18% on electricity rates through June 2012. Between June 2012 and June 2013, pricing is also guaranteed to be less than ComEd's default rate.

By endorsing this program, the Village does not lose its ability to consider an opt-out program in the future. Therefore, after the ComEd default rate is adjusted, a decision of whether or not to pursue municipal aggregation can be made at that time.

Attached is information regarding the Energy Savings Program (ESP). If the resolution endorsing the program is adopted by the Board, a press release would be distributed and this information would be made available on the Village website.

### ACTION PROPOSED:

Adopt Resolution.

# Energy Savings Program

## Frequently Asked Questions

### Executive Summary:

To enable residents and small businesses to save significantly on their electricity bills in the immediate future, the Metropolitan Mayors Caucus has created the Energy Savings Program (ESP) through its Clean Air Counts Campaign. Not only will participating residents and small businesses realize enhanced savings, they will also receive four energy-reducing compact fluorescent light bulbs (CFLs). Using CFLs will contribute toward a significant improvement in local air quality. This FAQ has been developed to provide additional background on the Energy Savings Program and answer any questions you may have. For more information, please contact Eve Pytel at [epytel@mayorscaucus.org](mailto:epytel@mayorscaucus.org) or 312-201-4506.

### Program Description:

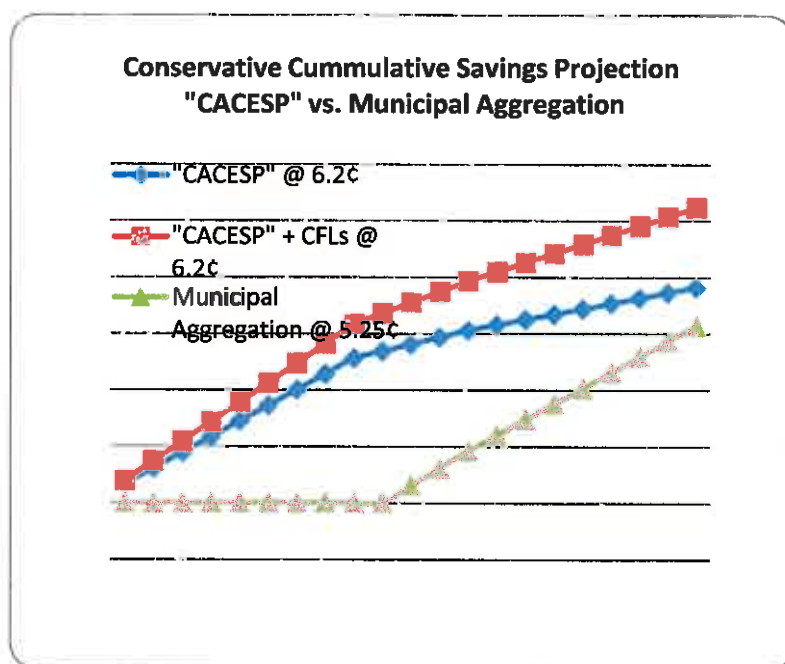
On August 10, 2009, Public Act 96-0176 amended the Illinois Power Agency Act to provide for aggregation of municipal electrical load. In doing so the legislation enabled residential and small business customers to secure less costly electricity from designated Retail Electricity Suppliers. To ensure their residents gain access to lower-priced electricity, some municipalities put referenda on the April 2011 ballot for municipal aggregation. Municipal aggregation allows communities to bring together all residential and small business customers of ComEd into a group for the purpose of securing lower electricity rates.

Those towns where referenda passed will be able to provide cheaper power supply starting in October 2011. The savings are expected to be in the 20-25% range for the first year. Many other communities, attracted by lower supplier pricing, are now contemplating putting referenda on the March 2012 ballot. If

passed, contracts to provide cheaper electricity in those municipalities would not be in place until August 2012.

Because ComEd is required to hedge against volatility of electricity prices in the marketplace, it purchases energy over a period of years; as a result, the greatest savings for residential customers is now, meaning that those municipalities contemplating moving forward with referenda for the March 2012 primary ballot would not be able to take advantage of the greatest savings potential. The value of the lost opportunity is more than \$1 million per day for residents and businesses in the Chicago Metropolitan Region.

In response, the Metropolitan Mayors Caucus has created an energy savings program through its Clean Air Counts Campaign to enable residents and small businesses to avail themselves of savings in the immediate future. The program allows savings as soon as the next billing cycle and provides four energy-saving CFLs, resulting in not only a significant reduction in local air pollution, but also enhanced cumulative savings of \$70 per customer through June 2013. The graph to the right illustrates the economic benefits of our program:



## FREQUENTLY ASKED QUESTIONS

1. Will this program hurt municipal aggregation initiatives already underway?  
*No. Municipalities intending to aggregate residential and small business electricity accounts must develop an aggregation plan. In that aggregation plan the community spells out when those currently on third party supply can join the aggregation. By virtue of creating an aggregation plan the municipality will provide a provision for residents that may have joined the Clean Air Counts Energy Saving Program (ESP) to join its municipality's program at some point in time.*
2. What is municipal aggregation?  
*Municipal aggregation allows communities to bring together all residential and small business customers of ComEd into a group for the purpose of securing lower electricity rates. To date, the results have resulted in near-term savings. In order to achieve savings through aggregation the municipality goes to the market to purchase electricity on behalf of its residents.*
3. Do we as a municipality have to adopt municipal aggregation to get lower rates for our residents and businesses?  
*No. You can get rates lower than ComEd's current rates by securing electricity supply from a third party through promotion of an opt-in program for your municipality. The Energy Savings Program (ESP) will guarantee a lower rate through the life of the contract unlike many other programs.*
4. What is the fastest way for residents and businesses to start to save the most money on electricity?  
*By joining the Energy Savings Program, residents and businesses can start saving money as early as their next billing cycle with guaranteed savings compared to ComEd's rates.*
5. What are the guaranteed savings?  
*Residents and businesses are guaranteed to save 18% through June 2012. The average household will save \$150 the first year (October 2011 through October 2012) from the lower electricity rate and an additional \$40 from using the four CFLs. Between June 2012 and June 2013, we can guarantee that pricing will be less than ComEd's tariff rate each month of the contract.*
6. How are the savings guaranteed?  
*The third party energy supplier is guaranteeing the savings and that the price will be less than ComEd's applicable rates for each month of the contract (through June 2013).*

7. Who is the third party supplier?  
*Integrus Energy Group is contracted to supply energy. Integrus is a regional leader with nearly 5,000 employees across the Midwest. Integrus Energy Group is an energy holding company based in Chicago, Illinois. Their operating subsidiaries provide natural gas and electricity in regulated and non-regulated markets. Integrus is also the parent company of Peoples Gas North Shore Gas. The company is committed to provide customers with the best value in energy and related services.*
8. How long is the contract for the Energy Savings Program?  
*All ESP contracts terminate with the customers' June 2013 meter reading. After that time customers can elect one of many supply choices, including; returning to ComEd, joining a municipal aggregation (if available in their area), or continuing with a third party supplier such as Integrus.*
9. I've been told, that if many people switch to third party supply, those left on ComEd could see even higher rates. Is this true?  
*The high-priced electricity that ComEd has already purchased will be sold to those residents receiving supply from ComEd. If many people switch, that more expensive electricity is spread over fewer customers, increasing the likelihood that they will see even higher electric rates than if no one switched.*
10. What happens with ESP next year or the year after?  
*All ESP contracts terminate with the customers' June 2013 meter reading. After that time customers can elect one of many supply choices, including; returning to ComEd, joining a municipal aggregation (if available in their area), or continuing with a third party supplier such as Integrus.*
11. What if someone wants to leave the program?  
*Like most electricity supply programs, there is an early termination fee. Integrus early termination fee of \$50 is the lowest fee of any supplier charging termination fees.*
12. If a resident or business fails to sign up with some other program for to start July 2013 will they lose electricity or be subject to exorbitant rates for failing to proactively join another program?  
*Their electricity will stay on. Prior to the end of their contract, they will be offered continuation of service with Integrus, which they can decline. ComEd would then become the default supplier.*
13. Is there any scenario under which ESP program participants are worse off financially for participating in ESP?  
*No. With savings guaranteed against ComEd's rates for each month of the contract (through June 2013) there is no risk in you paying more by joining ESP.*

14. What are pricing periods and how do pricing periods influence the program?  
*ComEd's rates change each year in June and are posted the month before. In May 2012, we will know ComEd's prices for the year June 2012 through June 2013 and will be able to project the level of savings. Despite not knowing the ComEd's prices for the post June 2012 period, our supplier Integrys guarantees that pricing will be less than ComEd's tariff rate each month of the contract.*
15. What happens if people from my community join the Energy Savings Program and then my community passes a referendum to aggregate? Will ESP customers lose power? Will they be automatically converted to the aggregate program?  
*All ESP customers will have power delivered over the term of their contracts (until contract expiration in June 2013). Aggregate programs allow customers to switch over from third party supply at specific times during the aggregation contract. The contract end date for the Integrys contract was designed to make the switch easy for customers who want to switch to their municipal aggregation supply contract.*
16. How will people sign up for ESP?  
*The Clean Air Counts website ([www.cleanaircounts.org](http://www.cleanaircounts.org)) will have a link/portal to the Integrys registration page for on-line sign up. We may develop paper sign up forms, but the easiest way to sign up is on-line through this link.*
17. Will you perform credit checks?  
*There are no credit checks and no one is rejected. If you are a customer of ComEd, you won't be rejected from the program.*
18. Why would I promote this?  
*There are two main reasons for promoting this program: 1) the ESP program results in the greatest savings for residential customers with rates that are risk-free (i.e. guaranteed to be lower than ComEd's rates); and 2) the Compact Fluorescent Light bulbs reduce energy consumption that takes the load off coal-burning power plants in and around Chicago, thereby improving local air quality where we live and work. Additionally organizations such as communities, employers and civic organizations that either sign themselves up to participate or encourage their residents/employees and members to join will receive credit for pollution reduction for the energy efficient lighting Clean Air Counts strategy thereby satisfying annual reporting requirements.*
19. How can I promote this and what assistance is available for promotion?  
*Clean Air Counts will support passive and active promotion. Prewritten articles, web links and a media release will be made available to partners to promote the program. Additionally support is available for those that would like to have a kickoff celebration. Clean Air Counts staff will bring a booth, literature and be available to sign residents up for the program.*

20. If my residents join this program, who is responsible for energy supply in the case of a black out?  
*In our program, as in municipal aggregation and for those currently purchasing electricity supply through ComEd, ComEd remains the company that delivers the electricity and is responsible in the case of a blackout.*
21. Will ESP participants be billed by ComEd for energy?  
*Yes, participants will continue to receive one electricity bill that comes from ComEd (as it does today) and should continue to make payments to ComEd after joining the program. The only differences are that the bill will state that the energy is supplied by Integrys and the amount you pay will be significantly lower.*
22. How much money can residents save as individuals and what could that mean for my community?  
*From ESP individual home owners can save over \$250 from now through June 2013. For all the residents in Northern Illinois, that equates to more than \$1 million per day in lost opportunity. That's \$1 million per day that can be put into the pockets of Illinois residents to spend in their communities.*
23. Do you have an REC program?  
*RECs (Renewable Energy Certificates) are not part of the ESP program. RECs do nothing to improve the air quality in the Chicago area, which is the mission of Clean Air Counts. On the other hand, the four CFLs distributed by ESP decrease energy consumption, save users money and reduce the generation requirement for coal-burning power plants in and around Chicago.*
24. Do you purchase renewable energy?  
*The ESP program does not offer renewable energy – and neither does any other currently available program offered to Illinois residents. Suppliers are selling renewable energy certificates which are the “environmental attributes” associated with the generation of renewable energy and not the renewable energy itself. There is no local environmental benefit or any cost savings associated with the purchase of renewable energy certificates.*
25. Who is your vendor and how did you select them?  
*The Metropolitan Mayors Caucus has partnered with Energy Choices for this program. Energy Choices is currently a vendor to the Caucus and has participated in Clean Air Counts for over five years. Over that period of time Energy Choices has graciously volunteered its expertise. Energy Choices is a highly regarded firm and trusted by Clean Air Counts members for its candor and objectivity.*
26. Why is this being offered through the Metropolitan Mayors Caucus Clean Air Counts Campaign?  
*Clean Air Counts supports communities, businesses, civic organizations and residents seeking to improve air quality through voluntary programming. This program reduces smog forming*

*emissions through its CFL giveaway. Lower energy usage reduces the levels of fossil fuels burned at power plants, which, in turn, reduces the levels of air pollutants that negatively impact ozone. In addition to being a wonderful opportunity to save money for residents that learn of the program through the municipality, it is a great opportunity that HR departments can make available to help employees save money.*

**27. Does this program have environmental benefits?**

*Yes. By providing CFLs to participants to use they can switch out less efficient lights and use less energy. Lower energy usage reduces the levels of fossil fuels burned at power plants in the Chicago area, which, in turn, reduces the levels of air pollutants that negatively impact ozone. According to the Energy Efficiency and Renewable Energy Network, commercial establishments consume 20% to 30% of their total energy just for lighting.*

**28. There is still a great concern that the mercury in CFLs poses a major threat to public health. If a resident drops a CFL light bulb what steps should they take?**

*The Environmental Protection Agency advises people not to become alarmed and to take precautions while cleaning up. They suggest airing out the room and thoroughly cleaning up – as you would for any broken glass. Instructions are available at <http://www.epa.gov/cfl/cflcleanup.html>*

**29. Can a program participant opt out of receiving the CFL light bulbs and still participate in the program?**

*Yes. Participants may opt not to receive their light bulbs and instead the light bulbs will be distributed to the needy through Energy Choices Food Pantry Program. If participants don't install CFLs then they may miss out on savings from energy efficiency in their home.*

**30. Can program participants financially contribute to the CFL light bulb food pantry program?**

*Yes – when participants join the program they will be given an option to contribute. Should they decide at some other point to contribute to the Food Pantry Program, they may directly contact Energy Choices to make a contribution by contacting Craig Schuttenberg [schuttenberg@energychoices.com](mailto:schuttenberg@energychoices.com).*

**31. Why does Energy Choices provide CFLs to food pantries?**

*Energy Choices believe in helping those struggling to feed their families to reduce their costs by reducing their electric bill.*

## Put Cash Back Into Your Local Economy

Did you know that in Northern Illinois residents are spending 18% more by staying with ComEd than if they joined the Energy Savings Program of the Clean Air Counts Campaign? Over the next year and a half that could add up to \$250 per household. That is \$250 that residents are spending on inflated electricity costs that is not feeding the local economy and creating jobs.

Below is a table of how much money could potentially be saved and reinvested in the local economy through wide spread participation in the Energy Savings Program. The table below shows scenarios of widespread adoption where residents join in November 2011 or June 2012 and the jobs that could be created thanks to putting that money back in the hands of residents.

By adding money back into the local economy promotes jobs. Because of the way savings will impact households, it is likely that the money will be spent in the retail, food and entertainment sector where each million dollar spent can support 2.2 jobs in the retail, food or entertainment sector due to the correlation of retail sales and job creation.

| Expected Savings and Economic Impacts                                          |                         |                  |                  |                 |
|--------------------------------------------------------------------------------|-------------------------|------------------|------------------|-----------------|
|                                                                                | Savings based on signup |                  | Jobs             |                 |
| Number of Households per Community                                             | 1-Nov-11                | 1-Jun-12         | Early engagement | Late engagement |
| 1,000,000                                                                      | \$ 250,000,000.00       | \$100,000,000.00 | 550              | 220             |
| 50,000                                                                         | \$ 12,500,000.00        | \$ 5,000,000.00  | 27.5             | 11              |
| 30,000                                                                         | \$ 7,500,000.00         | \$ 3,000,000.00  | 16.5             | 6.6             |
| 25,000                                                                         | \$ 6,250,000.00         | \$ 2,500,000.00  | 13.75            | 5.5             |
| 20,000                                                                         | \$ 5,000,000.00         | \$ 2,000,000.00  | 11               | 4.4             |
| 15,000                                                                         | \$ 3,750,000.00         | \$ 1,500,000.00  | 8.25             | 3.3             |
| 10,000                                                                         | \$ 2,500,000.00         | \$ 1,000,000.00  | 5.5              | 2.2             |
| 5,000                                                                          | \$ 1,250,000.00         | \$ 500,000.00    | 2.75             | 1.1             |
| 1,000                                                                          | \$ 250,000.00           | \$ 100,000.00    | 0.55             | 0.22            |
| 500                                                                            | \$ 125,000.00           | \$ 50,000.00     | 0.275            | 0.11            |
| 100                                                                            | \$ 25,000.00            | \$ 10,000.00     | 0.055            | 0.022           |
| Assumes that each Million creates 2.2 jobs based on additional retail spending |                         |                  |                  |                 |

\*For the past 19 years, the levels of Real Retail and Food Services Sales and Total Nonfarm Payrolls have had a +0.96 correlation.

## **Pay Less for Energy through the Clean Air Counts Energy Savings Program**

What can save you up to \$250 over two years and reduce pollution? The Clean Air Counts Energy Savings Program, of course. Sign up now at [www.cleanaircounts.org](http://www.cleanaircounts.org)

The Energy Savings Program (ESP) allows you to pay less for your energy guaranteed through 2013 by providing energy at a lower cost. The only differences are that your ComEd bill will state that the energy is supplied by Integrys and the amount you pay will be significantly lower.

In addition to paying less, all households will be able eligible to receive 4 CFL light bulbs. These light bulbs use a 25% of the energy than 60 watt bulbs and can last up to 10 times longer. If installed the 4 CFLs will save you \$40 this year.

To get the maximum cost benefit from these bulbs, they should be used in fixtures that are left on for hours at a time – like outdoor lanterns or security floodlights, hallways, landings, or your most lived-in rooms.

Benefits of energy-efficient lighting practices include:

- Reduced emissions of nitrogen oxide, carbon dioxide, and sulfur dioxide into the environment for better air quality
- Improve electricity system reliability
- Reduced electrical and cooling loads in buildings
- Lower electricity costs (roughly 10-15%)
- Lower maintenance costs
- More appropriate lighting levels
- Natural lighting is aesthetically pleasing

Sign up to reduce your energy costs and find out how you can make Clean Air Count by visiting [www.cleanaircounts.org](http://www.cleanaircounts.org). Make your home and/or community a leader at making our air cleaner, our quality of life better and our home climate more inviting.

Clean Air Counts is a six-county Chicago regional initiative of the Metropolitan Mayors Caucus, the U.S. Environmental Protection Agency – Region V, City of Chicago and Illinois EPA. It seeks significant reductions in smog-forming pollutants and energy consumption.

Clean Air Counts is made possible through the support of The Chicago Community Trust, John D. and Catherine T. MacArthur Foundation, and the U. S. Environmental Protection Agency.

## Myths and Facts about Buying Residential Energy Purchase



**Myth:** All households in Northern Illinois must purchase electrical energy from ComEd.

**Fact:** Since 2010 residential customers have had the opportunity to purchase electricity from third party suppliers rather than ComEd. In most cases this has saved households money on their electric bill.

**Myth:** ComEd has the best priced energy that a household can buy.

**Fact:** Third party electricity, if purchased correctly, can cost 20% less than ComEd's current price resulting in significant savings. The Energy Saving Program (ESP) guarantees that you save every month over ComEd's rates through June 2013, when this round of contracting ends.

**Myth:** Purchasing energy through a third party provider, such as the ESP, will cause ComEd not to respond to power outages at my house.

**Fact:** It doesn't matter to ComEd who supplies your electrical energy. ComEd remains the meters, wires and billing company and will respond just as they have in the past to power outages. They have to treat all customers equally.

**Myth:** Purchasing energy through a program from a third party provider, such as the ESP, requires a credit check.

**Fact:** Some programs require credit check – but not the ESP. The ESP does not require a credit check and no current ComEd customer will be rejected for any reason.

**Myth:** Purchasing power from a third party provider requires providing very personal information, such as one's social security number.

**Fact:** This may be true with some third party suppliers, but the ESP requires only the information contained on your ComEd bill, your email address and phone number, so our supplier can get in touch with you if necessary.

**Myth:** Because the energy-saving CFLs contain mercury and they put my family at risk.

**Fact:** Homes are not at risk if CFLs are handled with the proper care. For comparison, a mercury thermometer has 100 times the mercury as one CFL. While the amount of mercury in a CFL is very little, they should still be disposed of correctly and recycled if possible. See ([http://www.energystar.gov/ia/partners/promotions/change\\_light/downloads/Fact\\_Sheet\\_Mercury.pdf](http://www.energystar.gov/ia/partners/promotions/change_light/downloads/Fact_Sheet_Mercury.pdf))

**Myth:** Choosing a reputable third party electricity provider is difficult and time consuming.

**Fact:** Joining the ESP is easy. You sign up on line

<http://www.integrysenergy.com/Marketing/MEC/default.aspx> – when Integrys tells us) and it only takes about 5 minutes. Please have your ComEd bill in hand as you will need your ComEd account number.

**Myth:** It takes four to eight months to switch electricity supply for my house and start saving on my bill.

**Fact:** If your community is investigating municipal aggregation, you won't experience any savings until August 2012 at the earliest. On the other hand, with the ESP you can start saving as soon as your next ComEd billing period. You'll save the most per month from now through June 2012. As a result, joining the ESP now maximizes your household savings.

**Myth:** As more people switch to third party supply, ComEd's rates will drop.

**Fact:** Actually, ComEd's rates may rise as more people switch to third party supply. ComEd has committed expensive power purchases well above today's market rates. If enough people switch to third party supply, rates for those customers still with ComEd will rise because the expensive electricity supply is spread over fewer customers.

**Myth:** Switching to third party supply results in receiving multiple bills each and every month, including one from the electricity supplier.

**Fact:** While this is true with some suppliers, the ESP's provider, Integrys Energy Services, incorporates their charges in the same, familiar monthly bill you receive from ComEd. The only difference is that you will be paying less each and every month than if ComEd was your electricity supplier. This not only makes keeping track of which bills to pay easier, but it also allows you to see how much you are saving each month.

RESOLUTION NO. 12-R-\_\_\_\_\_

A RESOLUTION COMMITTING TO PROVIDE INFORMATION REGARDING THE METROPOLITAN MAYORS CAUCUS ENERGY SAVINGS PROGRAM (ESP) TO ENABLE WILLOWBROOK RESIDENTS AND SMALL BUSINESSES TO GAIN ACCESS TO LOWER-PRICED ELECTRICITY

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WHEREAS, Public Act 96-0176 amended the Illinois Power Agency Act to provide for aggregation of municipal electrical load; and

WHEREAS, the Metropolitan Mayors Caucus created the Energy Savings Program (ESP) through its Clean Air Counts Campaign to enable communities to ensure their residents and small businesses gain access to lower-priced electricity;

WHEREAS, participating residents and businesses are guaranteed to save 18% on the energy portion of their ComEd bill through June 2012.

WHEREAS, the Energy Savings Program provides four high efficiency compact fluorescent light bulbs to each account holder to reduce energy usage and smog forming emissions resulting thereof;

WHEREAS, the Village of Willowbrook is a member of the Clean Air Counts Campaign;

BE IT RESOLVED THAT the Village of Willowbrook commits to provide information to its residents and businesses to make them aware of this savings opportunity and adopt the strategies such as energy efficiency required to improve air quality in our community and region.

ADOPTED and APPROVED this 23<sup>rd</sup> day of January, 2012

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Village Clerk

ROLL CALL VOTE:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

# VILLAGE OF WILLOWBROOK

## BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

### ITEM TITLE:

A RESOLUTION TO DESIGNATE FREEDOM OF INFORMATION OFFICERS  
AS REQUIRED UNDER THE ILLINOIS FREEDOM OF INFORMATION ACT

AGENDA NO.

10

AGENDA DATE: 1/23/12

STAFF REVIEW: Tim Halik,  
Village Administrator

SIGNATURE: \_\_\_\_\_

*TE Halik*

LEGAL REVIEW: William Hennessy, Village Attorney

SIGNATURE: \_\_\_\_\_

*W Hennessy*

RECOMMENDED BY: Tim Halik,  
Village Administrator

SIGNATURE: \_\_\_\_\_

*TE Halik*

REVIEWED & APPROVED BY COMMITTEE: YES ☐ NO ☒ N/A ☐

### ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)

In August 2009, Governor Quinn signed into law Senate Bill 189, which substantially revised the Freedom of Information Act (FOIA). As a result, the Village was required to designate one or more Freedom of Information Officer or Officers. After discussion at the time, it was decided that it was in the best interests of the Village to designate not only one (1) Freedom of Information Officer, but three (3) other Deputy Freedom of Information Officers. Resolution No. 09-R-58 was adopted by the Village Board on December 14, 2009 naming the individual Village staff members which would complete the required training and serve as Freedom of Information Officers.

Since that time, positions have changed, and the prior Designated FOI Officer has retired from the Village. Therefore, it is now necessary to update the named individuals to serve as FOI Officers for the Village.

### ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

After review and discussion with Village Clerk Leroy Hansen, the following individuals will serve as FOI Officers:

Designated Freedom of Information Officer: Deputy Clerk Cindy Stuchl

Deputy Freedom of Information Officers: Secretary Joanne Prible, Records Clerk Deborah Hahn  
and Records Clerk Lori Rinella

The role of the Designated FOI Officer is to receive and manage all requests for records under the Act. The Deputy Officers would assist in complying with FOIA requests and would also serve in the absence of the Designated Officer.

### ACTION PROPOSED:

Adopt the Resolution.

RESOLUTION NO. 12-R-\_\_\_\_\_

A RESOLUTION TO DESIGNATE FREEDOM OF INFORMATION  
OFFICERS AS REQUIRED UNDER THE ILLINOIS FREEDOM OF  
INFORMATION ACT

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WHEREAS, P.A. 96-542, effective January 1, 2010, made substantial changes to the Freedom of Information Act, including creating a new section 3.5 (5 ILCS 140/3.5), which requires a public body to designate one or more Freedom of Information Officer or Officers; and

WHEREAS, the Mayor and Board of Trustees of the Village of Willowbrook hereby find and declare that it is in the best interests of the Village of Willowbrook to designate Freedom of Information Officers.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows:

SECTION ONE: That Deputy Village Clerk Cindy Stuchl is designated as the Freedom of Information Officer for the Village of Willowbrook, and as such, will directly receive and manage all requests for records from the Village under the Act.

SECTION TWO: In the absence of the designated Freedom of Information Officer, Secretary Joanne Prible, Records Clerk Deborah Hahn and Records Clerk Lori Rinella are hereby designated as Deputy Freedom of Information Officers for the Village of Willowbrook.

SECTION THREE: All policies and resolutions of the Village which conflict with the provisions of this resolution shall be and are hereby repealed to the extent of such conflict.

SECTION FOUR: This resolution shall be in full force and effect from and after its passage and approval in the manner provided by law.

ADOPTED and APPROVED this 23rd day of January, 2012

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Village Clerk

ROLL CALL VOTE:    AYES: \_\_\_\_\_  
                             NAYS: \_\_\_\_\_  
                             ABSTENTIONS: \_\_\_\_\_  
                             ABSENT: \_\_\_\_\_

# VILLAGE OF WILLOWBROOK

## BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

### ITEM TITLE:

AN ORDINANCE AMENDING THE VILLAGE CODE OF THE VILLAGE OF  
WILLOWBROOK – TITLE 6, SECTION 6-8-3 – WATER SYSTEM, RATES

AGENDA NO.

11

AGENDA DATE: 1/23/12

STAFF REVIEW: Tim Halik,  
Village Administrator

SIGNATURE: Tim Halik

LEGAL REVIEW: William Hennessy, Village Attorney

SIGNATURE: William Hennessy

RECOMMENDED BY: Tim Halik,  
Village Administrator

SIGNATURE: Tim Halik

REVIEWED & APPROVED BY COMMITTEE: YES ☒ on 11/14/2011 and 1/9/2012 NO ☐ N/A ☐

### ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER HISTORY)

On November 17, 2011 the DuPage Water Commission (DWC) passed a 30% increase in the cost of water charged to DuPage County municipalities. The rate increase was effective on January 1, 2012. The DWC rate increase became necessary partly due to the City of Chicago's rate increase of 25%, which also went into effect on January 1, 2012, and other financial considerations of the Commission.

On November 14, 2011, during a Special Joint Meeting of Municipal Services and Finance & Administration Committee's, staff summarized the impact the DWC rate increase would have on the Willowbrook Water Fund. After discussion, the Committee's recommendation was that our local rate be increased by 20% in order to re-coup the additional expense of the purchase of water, and to build a reserve within the Village Water Capital Fund to be used towards maintaining the water system infrastructure including the completion of a water study to analyze the future operation of the Village water system.

This would only be the Village's 2<sup>nd</sup> water rate increase in the past eleven (11) years.

### ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

Given the proposed water rate increase amount, Mayor Napoli directed staff to consider a discount program in which the increase may be held lower for senior citizens. Staff developed a conceptual discount program which was again discussed by both Committee's on January 9, 2012. After review and discussion, the Committee's supported a program which would offer a 6% discount to residential customers that use less than 9,000 gallons of water in a given billing quarter. This group, currently comprised of those that make an effort to conserve water, many of which are senior citizens, would see a 14% increase in their water bills vs. a 20% increase. The program would cost the Village approximately \$6,200/year (see attached data).

The proposed water rate increase would become effective as of March 1, 2012. This will enable staff to complete a public awareness program via a direct mailing notification to water account holders and additional information posted on the Village website before the actual increase takes effect.

### ACTION PROPOSED:

Pass the Ordinance.

Effect of DWC Rate Increase to Village  
"What-If" Scenarios

115% DWC's 4 year increase

|                                                                                           |    |      |        | 1/1/2012<br>Year 1<br>DWC<br>30% increase<br>proposed | Year 1<br>Increased<br>cost to<br>V of WB |
|-------------------------------------------------------------------------------------------|----|------|--------|-------------------------------------------------------|-------------------------------------------|
| <u>DWC Current Annual Costs</u>                                                           |    |      |        | Current<br>costs                                      |                                           |
| Average Annual Water Purchase from DWC (gal)                                              |    |      |        | 385,000,000                                           | 385,000,000                               |
| DWC rate per 1,000 gal                                                                    |    |      |        | \$ 2.30                                               | \$ 2.99                                   |
| Amount paid annually to DWC                                                               |    |      |        | \$ 885,500                                            | \$ 1,151,150                              |
|                                                                                           |    |      |        |                                                       | <u>\$ 265,650</u>                         |
|                                                                                           |    |      |        |                                                       |                                           |
| <u>Village Rate Structure Charged to Residents</u>                                        |    |      |        | Current<br>revenue                                    | Total<br>annual<br>revenue<br>needed      |
| Tier 1                                                                                    | \$ | 4.79 | 68.53% | \$ 1,263,796                                          |                                           |
| Tier 2                                                                                    | \$ | 5.52 | 31.47% | \$ 668,800                                            |                                           |
|                                                                                           |    |      |        | \$ 1,932,596                                          | \$ 265,650                                |
|                                                                                           |    |      |        |                                                       | <u>\$ 2,198,246</u>                       |
|                                                                                           |    |      |        |                                                       |                                           |
| <u>Rate Needed to Cover Add'l Costs - 13.78% increase</u>                                 |    |      |        | Est. Revenue<br>Collected                             |                                           |
| Tier 1                                                                                    | \$ | 5.45 | 68.53% | \$ 1,437,947                                          |                                           |
| Tier 2                                                                                    | \$ | 6.28 | 31.47% | \$ 760,961                                            |                                           |
|                                                                                           |    |      |        | \$ 2,198,908                                          | \$ 662 Overage (shortfall)                |
|                                                                                           |    |      |        |                                                       |                                           |
| <u>Other Rate Options:</u>                                                                |    |      |        | Est. Revenue<br>Collected                             |                                           |
| Amount of increase: 20.00%                                                                |    |      |        |                                                       |                                           |
| Tier 1                                                                                    | \$ | 5.75 | 68.53% | \$ 1,516,555                                          |                                           |
| Tier 2                                                                                    | \$ | 6.62 | 31.47% | \$ 802,561                                            |                                           |
|                                                                                           |    |      |        | \$ 2,319,116                                          | \$ 120,869 Overage (shortfall)            |
|                                                                                           |    |      |        |                                                       |                                           |
| <u>Minimum Usage Discount Effect</u>                                                      |    |      |        |                                                       |                                           |
| Est. revenue collected with 20% increase                                                  |    |      |        | \$ 2,319,116                                          |                                           |
| # of min bills (9,000 gal/qtr) from Oct-Dec 2011                                          |    |      |        | 476                                                   |                                           |
| Charge on minimum bills                                                                   |    |      |        | \$ 54.29                                              |                                           |
| Approx. quarterly revenue from min bills                                                  |    |      |        | 25,843.66                                             |                                           |
| x 4 quarters = approx annual revenue                                                      |    |      |        | 103,374.63                                            |                                           |
| Less 6% discount<br>(assume all min bills are residential and<br>pay Village directly)    |    |      |        | (6,202.48)                                            | (6,202.48)                                |
| Net revenue w/ 20% increase and min usage discount                                        |    |      |        | <u>\$ 2,312,914</u>                                   |                                           |
| Excess revenue collected after 20% increase and 6% discount - to go to Water Capital Fund |    |      |        |                                                       | <u>\$ 114,667</u>                         |

ORDINANCE NO. 12-O-\_\_\_\_\_

AN ORDINANCE AMENDING THE VILLAGE CODE OF THE  
VILLAGE OF WILLOWBROOK – TITLE 6, SECTION 6-8-3 –  
WATER SYSTEM, RATES

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BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, that the Village Code of the Village of Willowbrook be amended as follows:

SECTION ONE: That Title 6, Section 6-8-3(A) of the Village Code of the Village of Willowbrook, entitled "Water Charges", is hereby amended by deleting all references to the term "\$4.79" in their entirety and in lieu thereof, the following term shall be substituted:

..."\$5.75"...

SECTION TWO: That Title 6, Section 6-8-3(A) of the Village Code of the Village of Willowbrook entitled "Water Charges" is hereby amended by deleting all references to the term "\$5.52" in their entirety and in lieu thereof, the following term shall be substituted:

..."\$6.62"...

SECTION THREE: That Title 6, Section 6-8-3(B)(1) of the Village Code of the Village of Willowbrook entitled "Residential Usage – Exception" is hereby amended by deleting all reference to the term "forty three dollars nine cents (\$43.09)" in its entirety and in lieu thereof, the following term shall be substituted:

..."forty nine dollars twelve cents (\$49.12)"...

SECTION FOUR: That Title 6, Section 6-8-3(B)(3) of the Village Code of the Village of Willowbrook entitled "Nonresidential Usage" is hereby deleted in its entirety and in lieu thereof, the following language shall be substituted:

"3. Nonresidential Usage: Minimum monthly charges shall be assessed in accordance with the following table:

| <u>Meter Size</u> | <u>Monthly Minimum</u> |
|-------------------|------------------------|
| 5/8 inch          | \$74.33 per month      |
| 3/4 inch          | 74.33 per month        |
| 1 inch            | 92.01 per month        |
| 1 1/2 inch        | 148.63 per month       |
| 2 inch            | 185.81 per month       |
| 3 inch            | 277.84 per month       |
| 4 inch            | 371.62 per month       |
| 5 inch            | 463.63 per month       |
| 6 inch            | 557.42 per month"      |

SECTION FIVE: That all ordinances and resolutions or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of such conflict, expressly repealed.

SECTION SIX: That this Ordinance shall be in full force and effect ten (10) days from and after its passage, approval and publication in pamphlet form as provided by law; provided, however, that the rates and charges established herein shall not become effective until March 1, 2012.

PASSED and APPROVED this 23<sup>rd</sup> day of January, 2012.

APPROVED:

\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
Village Clerk

ROLL CALL VOTE: AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSTENTIONS: \_\_\_\_\_

ABSENT: \_\_\_\_\_