

A G E N D A

REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON MONDAY, APRIL 9, 2012, AT 6:30 P.M. AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER
2. ROLL CALL
3. PLEDGE OF ALLEGIANCE
4. VISITOR'S BUSINESS - Public comment is limited to three minutes per person
5. OMNIBUS VOTE AGENDA
 - a. Waive Reading of Minutes (APPROVE)
 - b. Minutes - Regular Board Meeting - March 26, 2012 (APPROVE)
 - c. Minutes - Executive Session Meeting - March 12, 2012 (APPROVE)
 - d. Minutes - Executive Session - Special Meeting Budget Workshop - March 19, 2012 (APPROVE)
 - e. Warrants - \$111,034.77 (APPROVE)
 - f. Monthly Financial Report - March 31, 2012 (APPROVE)
 - g. Motion to Approve - Request for Waiver of Permit Fees - West Suburban Shrine Club - May 4th-6th, 2012 (APPROVE)
 - h. Resolution - A Resolution Waiving the Competitive Bidding Process and Authorizing the Mayor and Village Clerk to Execute a Certain Agreement - Janitorial Services - Between the Village of Willowbrook and Eco Clean Maintenance, Inc. (ADOPT)

NEW BUSINESS

6. ORDINANCE - AN ORDINANCE AMENDING WILLOWBROOK MUNICIPAL CODE SECTION 1-5-1 BY SETTING FORTH THE TERM, QUALIFICATIONS, POWERS, DUTIES AND RESPONSIBILITIES OF THE ELECTIVE PUBLIC OFFICE OF VILLAGE TRUSTEE

PRIOR BUSINESS

7. COMMITTEE REPORTS
8. ATTORNEY'S REPORT
9. CLERK'S REPORT
10. ADMINISTRATOR'S REPORT
11. MAYOR'S REPORT
12. EXECUTIVE SESSION:
 - a. REVIEW 2012 MINUTES - Pursuant to 5 ILCS 120/2(c)(21) Regarding the Minutes of Executive Session Meetings that were Lawfully Closed Under the Open Meetings Act
 - b. Consideration of Collective Negotiating Matters Between the Village and Its Employees and Their Representatives Pursuant to Chapter 5 ILCS 120/1(C)(2)
13. ADJOURNMENT

MINUTES OF THE REGULAR MEETING OF THE MAYOR AND BOARD OF TRUSTEES OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, MARCH 26, 2012 AT THE VILLAGE HALL, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order at the hour of 6:30 p.m. by Mayor Robert Napoli.

2. ROLL CALL

Those present at roll call were Mayor Robert Napoli, Clerk Leroy Hansen, Trustees Terrence Kelly, Michael Mistele, Sue Berglund, Umberto Davi, and Frank Trilla.

ABSENT: Trustee Dennis Baker

Also present were Village Administrator Timothy Halik, Village Attorney William Hennessy, Chief Mark Shelton, Deputy Chief Paul Oggerino, Interim Finance Director Carrie Dittman, Planning Consultant JoEllen Charlton, Superintendent of Parks & Recreation Kristin Violante, Management Analyst Garrett Hummel, and Deputy Clerk Cindy Stuchl.

A QUORUM WAS DECLARED

3. PLEDGE OF ALLEGIANCE

President Napoli asked Trustee Davi to lead everyone in saying the Pledge of Allegiance.

4. VISITOR'S BUSINESS

None presented.

5. OMNIBUS VOTE AGENDA

- a. Waive Reading of Minutes (APPROVE)
- b. Minutes - Regular Board Meeting - March 12, 2012 (APPROVE)
- c. Minutes - Executive Session Meeting - February 27, 2012 (APPROVE)
- d. Minutes - Special Board Meeting - March 19, 2012 (APPROVE)
- e. Warrants - \$241,988.50 (APPROVE)
- f. Resolution - A Resolution Waiving the Competitive Bidding Process and Authorizing the Mayor and Village Clerk to Execute a Certain Agreement - Landscape

Fertilization Services - Between the Village of
Willowbrook and Spring Green Lawn and Tree Care - No.
12-R-14 (ADOPT)

Mayor Napoli asked the Board if there was any item to be removed from the Omnibus Vote Agenda.

MOTION: Made by Trustee Mistele and seconded by Trustee Davi to approve the Omnibus Vote Agenda as presented.

ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, and Trilla. NAYS: None. ABSENT: Trustee Baker.

MOTION DECLARED CARRIED

NEW BUSINESS

Mayor Napoli requested that Item 10 be conducted at this time.

10. RESOLUTION - A RESOLUTION AMENDING PERMIT FEES CHARGED FOR USE OF VILLAGE ATHLETIC FIELDS AND FACILITIES

Superintendent Violante stated that the permit fees had been last changed in 2008. The Parks and Recreation Commission reviewed the fee schedule and noted that residents and non-residents were paying the same fees. The Commission is requesting an increase of \$5.00 for use of the athletic fields and an additional \$5.00 for non-residents to use all of the facilities.

Superintendent Violante stated that the fee structure is similar to the Darien Park District. The Parks and Recreation Commission has reviewed and endorsed this new fee schedule.

Trustee Mistele questioned if the Village still has a relationship with the softball league. Superintendent Violante stated that it is a different type of relationship. They do not pay per field; they pay a contracted price.

MOTION: Made by Trustee Mistele and seconded by Trustee Trilla to adopt Resolution No. 12-R-15 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, and Trilla. NAYS: None. ABSENT: Trustee Baker.

MOTION DECLARED CARRIED

7. ORDINANCE - AN ORDINANCE PROVIDING FOR THE OFFICIAL ZONING MAP OF THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

Consultant Charlton stated that this ordinance was prepared to comply with State statute that requires a new zoning map be published by March 31st of every year. Consultant Charlton indicated that the map was updated to include the unincorporated area south of I-55 to 91st Street which is part of the Village's Comprehensive Plan planning jurisdiction. This area was left off the Village zoning map in the past and has now been included in the new zoning map.

MOTION: Made by Trustee Davi and seconded by Trustee Trilla to adopt Ordinance No. 12-O-06 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, and Trilla. NAYS: None. ABSENT: Trustee Baker.

MOTION DECLARED CARRIED

8. ORDINANCE - AN ORDINANCE ABATING THE TAXES HERETOFORE LEVIED FOR THE YEAR 2011 TO PAY THE PRINCIPAL AND INTEREST ON THE \$3,540,000 SPECIAL SERVICE AREA NUMBER ONE UNLIMITED AD VALOREM TAX BONDS, SERIES 2007 OF THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

Interim Finance Director Dittman reported that on December 7, 2007 the Village of Willowbrook issued a \$3,540,000 Special Service Area Number One ad Valorem Tax Bond to complete public improvements in the Town Center. In order for DuPage County to assess the proper property tax bill for the parties in the SSA and the TIF, a total of \$305,392.50 will be abated to pay the debt service on the SSA bonds. The same amount abated will be paid into the TIF fund by the property tax owners. These same funds will then be transferred from the TIF fund into the SSA funds to pay debt service. This will be done each year until the TIF expires in 2013.

MOTION: Made by Trustee Mistele, seconded by Trustee Davi to approve Ordinance No. 12-O-07 for the abatement SSA and TIF funds.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Kelly, Mistele, Berglund, Davi, and Trilla. NAYS: None. ABSENT: Trustee Baker.

MOTION DECLARED CARRIED

Mayor Napoli referred to Item 6 of the agenda:

6. DELINQUENT WATER BILLS

Administrator Halik advised that there were two (2) delinquent water bills in the amount of \$78.88 and \$124.98. Staff requested permission to proceed in accordance with past practices, which was approved.

9. MOTION - A MOTION TO APPROVE EXPENDITURE FOR REPLACEMENT OF WILLOWBROOK POLICE DEPARTMENT'S COPY MACHINE

Chief Shelton related that the current copy machine has been used extensively. Replacement parts are no longer available for repairs. Village staff had recently purchased a new copy machine for the Village Hall and referred to the copier that had been purchased the previous year. A \$1,900.00 credit will be given with the trade-in of the old machine.

The purchase price of \$14,800.00 for the new copy machine will be taken from the DEA Seizure fund. The new copy machine will be the same model as purchased for the Village Hall.

MOTION: Made by Trustee Kelly and seconded by Trustee Mistele to approve the expenditure from the Federal Asset Drug Seizure Funds to purchase a copy machine for the Police Department as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, and Trilla. NAYS: None. ABSENT: Trustee Baker.

MOTION DECLARED CARRIED

11. RESOLUTION - A RESOLUTION WAIVING THE COMPETITIVE BIDDING PROCESS AND AUTHORIZING THE MAYOR TO EXECUTE A CERTAIN AGREEMENT - MOSQUITO ABATEMENT SERVICES - BETWEEN THE VILLAGE OF WILLOWBROOK AND CLARKE MOSQUITO CONTROL, INC.

Administrator Halik stated that the Village contracts with Clarke Environmental for its annual Mosquito Abatement services. The contract runs on a three-year term. Negotiations with Clarke resulted in no increase in fees for the first season, and only a 2% increase for the next two years. This item was reviewed by the Municipal Services Committee and was endorsed.

MOTION: Made by Trustee Mistele and seconded by Trustee Trilla to adopt Resolution No. 12-R-16 as presented.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, and Trilla. NAYS: None. ABSENT: Trustee Baker.

MOTION DECLARED CARRIED

PRIOR BUSINESS

12. COMMITTEE REPORTS

Trustee Kelly had no report.

Trustee Mistele had no report.

Trustee Berglund had no report.

Trustee Davi had no report.

Trustee Trilla had no report.

13. ATTORNEY'S REPORT

Attorney Hennessy had no report.

14. CLERK'S REPORT

Clerk Hansen had no report.

15. ADMINISTRATOR'S REPORT

Administrator Halik advised the Board that the last page of the Board Packet was an email received from a local business man thanking the Water Department employees for their professional and efficient efforts in repairing a water main break.

Administrator Halik also related to the Board that he will be out of town from Tuesday, March 27th and will return on Tuesday, April 3rd.

16. MAYOR'S REPORT

Mayor Napoli had no report. Mayor Napoli stated that he was in Mobile, Alabama this past weekend for the CALEA Conference and stated that the Chief will present a plaque and report at a future meeting after it is received.

17. EXECUTIVE SESSION

- a. REVIEW 2012 MINUTES - Pursuant to 5 ILCS 120/2(c)(21) Regarding the Minutes of Executive Session Meetings That Were Lawfully Closed Under the Open Meetings Act
- b. Consideration of Collective Negotiating Matters Between the Village and Its Employees and Their Representatives Pursuant to Chapter 5 ILCS 120/1(c)(2)
- c. Consideration of the Performance and Compensation of the Combined Office of Village Administrator/ Director of Municipal Services Pursuant to Chapter 5 ILCS 120/2(c)(1)

ADJOURN INTO EXECUTIVE SESSION

MOTION: Made by Trustee Kelly and seconded by Trustee Davi to adjourn into Executive Session at the hour of 6:53 p.m.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, and Trilla. NAYS: None. ABSENT: Trustee Baker.

MOTION DECLARED CARRIED

18. ADJOURNMENT

MOTION: Made by Trustee Mistele and seconded by Trustee Kelly, to adjourn the Executive Session at the hour of 7:25 p.m.

PREVIOUS ROLL CALL VOTE: AYES: Trustees Berglund, Davi, Kelly, Mistele, and Trilla. NAYS: None. ABSENT: Trustee Baker.

MOTION DECLARED CARRIED

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Village Board Minutes
March 26, 2012

PRESENTED, READ and APPROVED.

April 9, 2012.

Mayor

Minutes transcribed by Deputy Clerk Cindy Stuchl.

WARRANTS

April 9, 2012

GENERAL CORPORATE FUND	-----	\$93,466.65
WATER FUND	-----	17,568.12
TOTAL WARRANTS	-----	\$111,034.77



Tim Halik, Village Administrator

APPROVED:

Robert A. Napoli, Mayor

VILLAGE OF WILLOWBROOK

RUN DATE: 04/04/12

BILLS PAID REPORT FOR APRIL, 2012

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GENERAL CORPORATE FUND

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
AFLAC (46)	04/10 CK# 79507	\$26.40
217991ER/MAR12 EMP DED PAY - AFLAC FEE 01-210-221	01-210-221	26.40
AL WARREN OIL CO (2205)	04/10 CK# 79508	\$5,725.50
10714993 GASOLINE INVENTORY 01-190-126	01-190-126	5,725.50
AMERICAN VIDEO SERVICES-SOUND MEMORIES (102)	04/10 CK# 79509	\$800.00
12 MOVIE NIGHTS CHILDRENS SPECIAL EVENTS 01-625-150	01-20-585-150	800.00
AT & T LONG DISTANCE (66)	04/10 CK# 79510	\$81.32
854192715/MAR12 PHONE - TELEPHONES 01-420-201	01-10-455-201	81.32
AT & T (67)	04/10 CK# 79511	\$1,846.25
325-2761 MAR12 PHONE - TELEPHONES 01-451-201	01-30-630-201	42.56
325-2776 MAR12 PHONE - TELEPHONES 01-451-201	01-30-630-201	42.56
R26-5644 MAR12 PHONE - TELEPHONES 01-451-201	01-30-630-201	880.56
R26-5644/MAR12 PHONE - TELEPHONES 01-420-201	01-10-455-201	880.57
AZAVAR AUDIT SOLUTIONS INC (158)	04/10 CK# 79512	\$470.30
8828/APR 12 UTILITY TAX 01-310-205	01-310-205	470.30
BILL O'MALLEY (2084)	04/10 CK# 79513	\$75.00
#255A WINTER PROGRAM MATERIALS & SERVICES	01-20-585-121	75.00
BLACK GOLD SEPTIC (208)	04/10 CK# 79514	\$310.00
52419 MAINTENANCE - PW BUILDING	01-35-725-418	310.00
CARROT-TOP INDUSTRIES INC (2461)	04/10 CK# 79515	\$181.30
US FLAG OPERATING EQUIPMENT 01-451-401	01-30-630-401	181.30
CASE LOTS INC (300)	04/10 CK# 79516	\$313.45
39008 MAINTENANCE SUPPLIES 01-615-331	01-20-570-331	313.45
COMCAST CABLE (365)	04/10 CK# 79517	\$200.90
70 WB CNT/APR12 EQUIPMENT MAINTENANCE 01-503-263	01-35-715-263	81.90
7760 QNCY/APR12 E.D.P. SOFTWARE 01-410-212	01-10-460-212	119.00
COMMONWEALTH EDISON (370)	04/10 CK# 79518	\$1,343.82
18441100006/MAR ENERGY - STREET LIGHT 01-530-207	01-35-745-207	826.09
4403140110/MAR ENERGY - STREET LIGHT 01-530-207	01-35-745-207	79.53
7432089030/MAR ENERGY - STREET LIGHT 01-530-207	01-35-745-207	438.20
DAN LEHMAN (1735)	04/10 CK# 79519	\$50.00
SFTBALL OVPD SUMMER RECREATION FEES 01-310-815	01-310-815	50.00
DELTA DENTAL PLAN OF ILLINOIS (468)	04/10 CK# 79520	\$3,664.96
APRIIL 2012 EMPLOYEE BENEFIT - MEDICAL INSURANC	01-10-455-141	120.03
APRIIL 2012 EMPLOYEE BENEFITS - MEDICAL 01-15-510-141	01-15-510-141	51.53
APRIIL 2012 EMPLOYEE BENEFIT - MEDICAL INS 01-25-610-141	01-25-610-141	103.05
APRIIL 2012 EMPLOYEE BENEFIT - MEDICAL INSURANC	01-30-630-141	1,936.14
APRIIL 2012 EMPLOYEE BENEFITS - MEDICAL 01-501-141	01-35-710-141	143.06
APRIIL 2012 EMPLOYEE BENEFITS - MEDICAL 01-551-141	01-40-810-141	154.57
APRIIL 2012 BZK COMMANDERS HEALTH & DENTAL PAYABLE 01-210-226	01-210-226	40.01
APRIIL 2012 KRC EMP DED PAY-INS 01-210-204	01-210-204	118.81
APRIL 2012 EMP DED PAY-INS 01-210-204	01-210-204	997.76
DOUG STIEG PAINTING CO. (2447)	04/10 CK# 79521	\$500.00
428995 OPERATING EQUIPMENT 01-451-401	01-30-630-401	500.00
DUPAGE COUNTY TREASURER (497)	04/10 CK# 79522	\$250.00
583/FEB 12 EDP-SOFTWARE 01-457-212	01-30-640-212	250.00
DUPAGE CNTY CHIEFS OF POL.ASSN. (504)	04/10 CK# 79523	\$100.00
LUNCHEON SCHOOLS-CONFERENCE TRAVEL 01-451-304	01-30-630-304	100.00

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VILLAGE OF WILLOWBROOK
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GENERAL CORPORATE FUND

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
ECO CLEAN MAINTENANCE INC (2385)	04/10 CK# 79524	\$2,017.00
2383 MAINTENANCE - BUILDING 01-405-228	01-10-466-228	1,499.00
2393 MAINTENANCE - BUILDING 01-405-228	01-10-466-228	518.00
GAIL BURDO (2084)	04/10 CK# 79526	\$55.00
104B WINTER RECREATION FEES 01-310-816	01-310-816	55.00
GORDON FLESCH (695)	04/10 CK# 79527	\$6.63
1GA502 COPY SERVICE 01-420-315	01-10-455-315	6.63
W.W. GRAINGER (1999)	04/10 CK# 79528	\$178.61
813629144 OPERATING SUPPLIES & EQUIPMENT 01-503-401	01-35-715-401	30.56
9784913551 OPERATING SUPPLIES & EQUIPMENT 01-503-401	01-35-715-401	148.05
LAW OFFICES OF WILLIAM J. HENNESSY (2277)	04/10 CK# 79529	\$8,790.00
MARCH 2012 FEES - VILLAGE ATTORNEY 01-425-239	01-10-470-239	8,790.00
HIGHWAY TECHNOLOGIES (780)	04/10 CK# 79530	\$890.00
432422-001 REIMB.	01-35-755-283	890.00
HOME DEPOT COMMERCIAL (808)	04/10 CK# 79531	\$61.88
4021397 BUILDING MAINTENANCE SUPPLIES 01-405-351	01-10-466-351	51.40
5027480 OPERATING SUPPLIES 01-540-331	01-35-755-331	10.48
HOMER TREE CARE INC. (810)	04/10 CK# 79532	\$650.00
19944 TREE MAINTENANCE 01-535-338	01-35-750-338	650.00
HOVING PIT STOP (816)	04/10 CK# 79533	\$500.00
5689 STREET & ROW MAINTENANCE 01-535-328	01-35-750-328	500.00
ILLINOIS PAPER COMPANY (898)	04/10 CK# 79534	\$574.20
626530 OFFICE SUPPLIES 01-420-301	01-10-455-301	574.20
INSIGHT MEDIA (2462)	04/10 CK# 79535	\$149.00
RSPND TO DVRSTY OPERATING EQUIPMENT 01-451-401	01-30-630-401	149.00
INTN'L CODE COUNCIL INC (943)	04/10 CK# 79536	\$37.00
113650 PRINTING & PUBLISHING 01-551-302	01-40-810-302	37.00
INTERGOVERNMENTAL PERSONNEL (934)	04/10 CK# 79537	\$42,513.73
APRIL 2012 EMP DED PAY-INS 01-210-204	01-210-204	9,296.27
APRIL 2012 EMPLOYEE BENEFIT - MEDICAL INSURANC	01-10-455-141	1,862.79
APRIL 2012 EMPLOYEE BENEFITS - MEDICAL 01-15-510-141	01-15-510-141	663.81
APRIL 2012 EMPLOYEE BENEFIT - MEDICAL INS 01-25-610-141	01-25-610-141	1,335.58
APRIL 2012 EMPLOYEE BENEFIT - MEDICAL INSURANC	01-30-630-141	23,716.56
APRIL 2012 EMPLOYEE BENEFITS - MEDICAL 01-501-141	01-35-710-141	1,585.29
APRIL 2012 EMPLOYEE BENEFITS - MEDICAL 01-551-141	01-40-810-141	2,006.89
APRIL 2012 BZK COMMANDERS HEALTH & DENTAL PAYABLE 01-210-226	01-210-226	519.35
APRIL 2012 KRNC EMP DED PAY-INS 01-210-204	01-210-204	1,527.19
LOGSDON OFFICE SUPPLY (2452)	04/10 CK# 79539	\$74.44
400855I OFFICE SUPPLIES 01-420-301	01-10-455-301	30.20
400855I OFFICE SUPPLIES 01-551-301	01-40-810-301	8.26
401028 OFFICE SUPPLIES 01-551-301	01-40-810-301	35.98
MEADE ELECTRIC COMPANY (1236)	04/10 CK# 79541	\$1,217.18
654454 MAINTENANCE - STREET LIGHTS 01-530-223	01-35-745-223	1,217.18
MIDWEST LASER SPECIALISTS, INC (1276)	04/10 CK# 79543	\$54.99
1070628 OPERATING SUPPLIES 01-451-331	01-30-630-331	54.99
MULTI BUSINESS FORMS INC. (1316)	04/10 CK# 79544	\$397.02
227313 OFFICE SUPPLIES 01-25-610-301	01-25-610-301	397.02

VILLAGE OF WILLOWBROOK

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GENERAL CORPORATE FUND

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
NEXTEL COMMUNICATION (1357)	04/10 CK# 79545	\$622.79
MARCH 2012 PHONE - TELEPHONES 01-05-410-201	01-05-410-201	27.25
MARCH 2012 PHONE - TELEPHONES 01-420-201	01-10-455-201	37.99
MARCH 2012 PHONE - TELEPHONES 01-451-201	01-30-630-201	364.82
MARCH 2012 TELEPHONES 01-501-201	01-35-710-201	108.86
MARCH 2012 TELEPHONES 01-551-201	01-40-810-201	83.87
NICOR GAS (1370)	04/10 CK# 79546	\$552.50
39303229304MR12 NICOR GAS	01-35-725-415	110.39
95476110002MR12 NICOR GAS 01-405-235	01-10-466-235	442.11
ILL. NOTARY DISCOUNT BONDING (861)	04/10 CK# 79547	\$44.90
SHELTON FEES-DUES-SUBSCRIPTIONS 01-451-307	01-30-630-307	44.90
ILL. NOTARY DISCOUNT BONDING (861)	04/10 CK# 79548	\$44.90
PRIBLE FEES DUES SUBSCRIPTIONS 01-551-307	01-40-810-307	44.90
OGGERINO PAUL (1432)	04/10 CK# 79549	\$1,869.48
CALEA CONF 12 ACCREDITATION 01-451-202	01-30-630-202	1,869.48
PACIFIC TELEMAGEMENT SERVICES (2197)	04/10 CK# 79550	\$78.00
371690/APR 12 PHONE - TELEPHONES 01-420-201	01-10-455-201	78.00
PAUL HOBBS (2084)	04/10 CK# 79551	\$187.50
WEIGHT LOSS 1ST WINTER PROGRAM MATERIALS & SERVICES	01-20-585-121	187.50
PEPSI COLA GEN BOT (1479)	04/10 CK# 79553	\$117.34
99909853 COMMISSARY PROVISION 01-420-355	01-10-455-355	117.34
PETTY CASH C/O TIM HALIK (1492)	04/10 CK# 79554	\$243.90
4/4/12 GAS-OIL-WASH-MILEAGE 01-05-410-303	01-05-410-303	42.95
4/4/12 SCHOOLS-CONFERENCE TRAVEL 01-420-304	01-10-455-304	11.34
4/4/12 COMMISSARY PROVISION 01-420-355	01-10-455-355	99.59
4/4/12 FEES-DUES-SUBSCRIPTIONS 01-451-307	01-30-630-307	40.00
4/4/12 OPERATING EQUIPMENT 01-451-401	01-30-630-401	20.00
4/4/12 TELEPHONES 01-551-201	01-40-810-201	30.02
PIECZYNSKI LINDA S. (1503)	04/10 CK# 79555	\$978.00
5460/MAR 12 FEES - SPECIAL ATTORNEY 01-451-241	01-30-630-241	978.00
PUBLIC SAFETY DIRECT INC (2309)	04/10 CK# 79556	\$95.00
22763 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	95.00
RAGS ELECTRIC, INC (1585)	04/10 CK# 79557	\$1,994.13
8045 MAINTENANCE - BUILDING 01-405-228	01-10-466-228	1,994.13
RAY O'HERRON (1593)	04/10 CK# 79558	\$55.00
51326 AMMUNITION 01-451-346	01-30-630-346	55.00
RON SNEED (1735)	04/10 CK# 79559	\$50.00
OVRPD SUMMER RECREATION FEES 01-310-815	01-310-815	50.00
ROSEANN MAJEEN (2084)	04/10 CK# 79560	\$112.50
WEIGHT LOSS 2ND WINTER PROGRAM MATERIALS & SERVICES	01-20-585-121	112.50
SCHWAAB, INC. (1672)	04/10 CK# 79561	\$104.97
C02172 OPERATING EQUIPMENT 01-451-401	01-30-630-401	104.97
SEASON COMFORT, CORP. (1687)	04/10 CK# 79563	\$657.00
152838 MAINTENANCE - BUILDING 01-405-228	01-10-466-228	657.00
ILLINOIS SECRETARY OF STATE (1690)	04/10 CK# 79564	\$95.00
2001 FORD FEES-DUES-SUBSCRIPTIONS 01-451-307	01-30-630-307	95.00

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GENERAL CORPORATE FUND

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
SHELL OIL COMPANY (1706)	04/10 CK# 79565	\$49.55
65199309203 GAS-OIL-WASH-MILEAGE 01-451-303	01-30-630-303	49.55
SHELTON MARK (1709)	04/10 CK# 79566	\$1,171.24
2012 CALEA ACCREDITATION 01-451-202	01-30-630-202	1,171.24
SPECIALTY CLOSURES INC (2463)	04/10 CK# 79568	\$675.00
02-0721187 FURNITURE & OFFICE EQUIPMENT 01-485-611	01-30-680-611	675.00
SPRING-GREEN (1755)	04/10 CK# 79569	\$3,884.29
4262413 LANDSCAPE MAINTENANCE SERVICES 01-610-342	01-20-565-342	253.75
4262415 LANDSCAPE MAINTENANCE SERVICES 01-610-342	01-20-565-342	169.20
4262416 LANDSCAPE MAINTENANCE SERVICES 01-610-342	01-20-565-342	56.39
4262417 LANDSCAPE MAINTENANCE SERVICES 01-610-342	01-20-565-342	287.60
4262418 LANDSCAPE MAINTENANCE SERVICES 01-610-342	01-20-565-342	169.10
4262419 LANDSCAPE MAINTENANCE SERVICES 01-610-342	01-20-565-342	118.45
4262420 LANDSCAPE MAINTENANCE SERVICES 01-610-342	01-20-565-342	496.20
4262421 LANDSCAPE MAINTENANCE SERVICES 01-610-342	01-20-565-342	225.55
4262422 LANDSCAPE - VILLAGE HALL 01-405-293	01-10-466-293	16.95
4262423 LANDSCAPE MAINTENANCE SERVICES 01-610-342	01-20-565-342	242.50
4262424 ROUTE 83 BEAUTIFICATION 01-540-281	01-35-755-281	1,764.00
4262425 LANDSCAPE MAINTENANCE SERVICES 01-610-342	01-20-565-342	84.60
TAMELING GRADING (1836)	04/10 CK# 79571	\$1,360.00
TG5 LANDSCAPE MAINTENANCE SERVICES 01-610-342	01-20-565-342	1,280.00
TG5 STREET & ROW MAINTENANCE 01-535-328	01-35-750-328	80.00
TAMELING INDUSTRIES (1844)	04/10 CK# 79572	\$142.96
77635 STREET & ROW MAINTENANCE 01-535-328	01-35-750-328	142.96
THOMPSON ELEV. INSPECT. SERVICE (1873)	04/10 CK# 79573	\$86.00
12-1098 ELEVATOR INSPECTION 01-565-117	01-40-830-117	86.00
TIRE SERVICES COMPANY (2432)	04/10 CK# 79574	\$825.16
199430 MAINTENANCE - VEHICLES 01-520-409	01-35-735-409	825.16
TOM & JERRY'S SHELL SERVICES (1883)	04/10 CK# 79575	\$185.00
42236 11-08141 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	185.00
TREE TOWNS (1894)	04/10 CK# 79576	\$62.40
173516 PRINTING & PUBLISHING 01-551-302	01-40-810-302	31.00
173805 PRINTING & PUBLISH 01-420-302	01-10-455-302	31.40
U.S. POSTMASTER (1948)	04/10 CK# 79577	\$1,327.00
2012 SMR BRCHRS POSTAGE & METER RENT 01-601-311	01-20-550-311	1,327.00
UNIFIRST (1926)	04/10 CK# 79579	\$216.71
0610676316 MAINTENANCE - BUILDING 01-405-228	01-10-466-228	166.95
0610676435 MAINTENANCE - PW BUILDING	01-35-725-418	49.76
WAREHOUSE DIRECT (2002)	04/10 CK# 79581	\$209.07
1492462-0 OPERATING EQUIPMENT 01-451-401	01-30-630-401	104.53
1494937-0 OPERATING EQUIPMENT 01-451-401	01-30-630-401	25.10
1497399-0 OPERATING EQUIPMENT 01-451-401	01-30-630-401	68.72
1505372-0 OPERATING EQUIPMENT 01-451-401	01-30-630-401	35.82
C1494937-0 OPERATING EQUIPMENT 01-451-401	01-30-630-401	-25.10
WESTFIELD FORD (2028)	04/10 CK# 79583	\$847.98
329078 MAINTENANCE - VEHICLES 01-520-409	01-35-735-409	35.29
329098 MAINTENANCE - VEHICLES 01-520-409	01-35-735-409	38.09
329189 MAINTENANCE - VEHICLES 01-520-409	01-35-735-409	403.68
329244 MAINTENANCE - VEHICLES 01-520-409	01-35-735-409	332.83

VILLAGE OF WILLOWBROOK

RUN DATE: 04/04/12

BILLS PAID REPORT FOR APRIL, 2012

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GENERAL CORPORATE FUND

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
329365 MAINTENANCE - VEHICLES 01-520-409	01-35-735-409	38.09
WESTOWN AUTO SUPPLY COMPANY (2026)	04/10 CK# 79584	\$7.50
432788 MAINTENANCE - VEHICLES 01-520-409	01-35-735-409	7.50
WILLOWBROOK FORD INC. (2056)	04/10 CK# 79585	\$200.00
8011864/1 MAINTENANCE - VEHICLES 01-451-409	01-30-630-409	200.00
WLBK BURR RIDGE CHAMBER OF COM (2053)	04/10 CK# 79586	\$208.00
4/25/12 LNCHN SCHOOLS-CONFERENCE TRAVEL 01-420-304	01-10-455-304	208.00
TOTAL GENERAL CORPORATE FUND		\$93,466.65

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VILLAGE OF WILLOWBROOK
BILLS PAID REPORT FOR APRIL, 2012

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WATER FUND

CHECKS & DIR. DEBITS

DESCRIPTION	ACCOUNT NUMBER	AMOUNT
ACE STORE NO. 11 (17)	04/10 CK# 79506	\$85.98
319193/3 OPERATING EQUIPMENT 02-430-401	02-50-430-401	85.98
DELTA DENTAL PLAN OF ILLINOIS (468)	04/10 CK# 79520	\$143.06
APRIL 2012 EMPLOYEE BENEFITS - MEDICAL	02-50-401-141	143.06
ENVIRO TEST INC (555)	04/10 CK# 79525	\$87.50
12-128869 MAR12 SAMPLING ANALYSIS 02-420-362	02-50-420-362	87.50
INTERGOVERNMENTAL PERSONNEL (934)	04/10 CK# 79537	\$1,632.78
APRIL 2012 EMPLOYEE BENEFITS - MEDICAL	02-50-401-141	1,632.78
KIEFT BROTHERS INC (1051)	04/10 CK# 79538	\$149.80
184038 WATER DISTRIBUTION REPAIR-MAINTENAN	02-50-430-277	149.80
LOGSDON OFFICE SUPPLY (2452)	04/10 CK# 79539	\$19.19
400855I OFFICE SUPPLIES 02-401-301	02-50-401-301	19.19
M.E. SIMPSON COMPANY INC (1235)	04/10 CK# 79540	\$1,090.00
22309 WATER DISTRIBUTION REPAIR-MAINTENAN	02-50-430-277	715.00
22310 WATER DISTRIBUTION REPAIR-MAINTENAN	02-50-430-277	375.00
METROPOLITAN INDUSTRIES INC (1248)	04/10 CK# 79542	\$230.00
258355 EDP EQUIPMENT MAINTENANCE 02-417-263	02-50-417-263	230.00
NEXTEL COMMUNICATION (1357)	04/10 CK# 79545	\$108.87
MARCH 2012 PHONE - TELEPHONES 02-401-201	02-50-401-201	108.87
PDC LABORATORIES INC (1477)	04/10 CK# 79552	\$150.00
7080758 SAMPLING ANALYSIS 02-420-362	02-50-420-362	150.00
SCOTT CONTRACTING INC (1682)	04/10 CK# 79562	\$2,730.00
2084 WATER DISTRIBUTION REPAIR-MAINTENAN	02-50-430-277	1,650.00
2087 WATER DISTRIBUTION REPAIR-MAINTENAN	02-50-430-277	1,080.00
SIEBERT E D TRUCKING (1715)	04/10 CK# 79567	\$671.74
E1046 WATER DISTRIBUTION REPAIR-MAINTENAN	02-50-430-277	671.74
SPRING-GREEN (1755)	04/10 CK# 79569	\$190.05
4262414 LANDSCAPING-STANDPIPE 02-420-297	02-50-420-297	190.05
SUNSET SEWER & WATER (2276)	04/10 CK# 79570	\$4,078.15
2012-046 WATER DISTRIBUTION REPAIR-MAINTENAN	02-50-430-277	1,364.55
2012-047 WATER DISTRIBUTION REPAIR-MAINTENAN	02-50-430-277	2,713.60
TAMELING GRADING (1836)	04/10 CK# 79571	\$2,533.10
TG5 WATER DISTRIBUTION REPAIR-MAINTENAN	02-50-430-277	2,533.10
U.S. POSTMASTER (1948)	04/10 CK# 79578	\$190.00
2012 #43 POSTAGE & METER RENT 02-401-311	02-50-401-311	190.00
VERIZON WIRELESS (1972)	04/10 CK# 79580	\$24.78
2717623257 PHONE - TELEPHONES 02-401-201	02-50-401-201	24.78
WARNER DISTRIBUTING CO (2464)	04/10 CK# 79582	\$90.00
11202 OPERATING EQUIPMENT 02-430-401	02-50-430-401	90.00
ZIEBELL WATER SERVICE PRODUCTS (2118)	04/10 CK# 79587	\$3,363.12
215666-000 WATER DISTRIBUTION REPAIR-MAINTENAN	02-50-430-277	391.80
215667-000 WATER DISTRIBUTION REPAIR-MAINTENAN	02-50-430-277	448.85
215668-000 WATER DISTRIBUTION REPAIR-MAINTENAN	02-50-430-277	1,674.47
215728-000 WATER DISTRIBUTION REPAIR-MAINTENAN	02-50-430-277	848.00
TOTAL WATER FUND		\$17,568.12

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VILLAGE OF WILLOWBROOK
BILLS PAID REPORT FOR APRIL, 2012

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SUMMARY ALL FUNDS

BANK ACCOUNT	DESCRIPTION	AMOUNT	
01-110-105	GENERAL CORPORATE FUND-CHECKING - 0010330283	93,466.65	*
02-110-105	WATER FUND-CHECKING 0010330283	17,568.12	*
TOTAL ALL FUNDS		111,034.77	**

VILLAGE OF WILLOWBROOK
MONTHLY FINANCIAL REPORT

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SUMMARY OF FUNDS AS OF MARCH 31, 2012

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FUND DESCRIPTION	DETAIL	BALANCE
GENERAL CORPORATE FUND		\$3,170,924.89
MONEY MARKET	\$2,792,996.16	
MARKET VALUE	192,931.61	
PETTY CASH	950.00	
SAVINGS	184,047.12	
TOTAL	\$3,170,924.89	
WATER FUND		\$516,609.98
MONEY MARKET	\$516,609.98	
HOTEL/MOTEL TAX FUND		\$30,696.10
MONEY MARKET	\$30,696.10	
MOTOR FUEL TAX FUND		\$148,598.96
MONEY MARKET	\$148,598.96	
T I F SPECIAL REVENUE FUND		\$30,033.84
MONEY MARKET	\$30,033.84	
SSA ONE BOND & INTEREST FUND		\$8.03
MONEY MARKET	\$8.03	
POLICE PENSION FUND		\$14,353,681.93
AGENCY CERTIFICATES	\$4,375,861.01	
CERTIFICATE OF DEPOSIT	100,000.00	
MUNICIPAL BONDS	668,304.10	
MUTUAL FUNDS	6,691,210.67	
MONEY MARKET	383,534.08	
MARKET VALUE	1,433,357.31	
TREASURY NOTES	701,414.76	
TOTAL	\$14,353,681.93	
SSA ONE PROJECT FUND		\$51,694.26
MONEY MARKET	\$51,694.26	
WATER CAPITAL IMPROVEMENTS FUND		\$128,865.64
MONEY MARKET	\$128,865.64	
CAPITAL PROJECT FUND		\$184,459.90
MONEY MARKET	\$184,459.90	
2008 BOND FUND		\$83.91
MONEY MARKET	\$1.74	
LAND ACQUISITION, FACILITY EXPANSION & RENOVATION FUND		\$1,582,500.00
CHECKING	\$1,582,500.00	
TOTAL MONIES		\$20,198,157.44

RESPECTFULLY SUBMITTED THIS 31ST DAY OF MARCH, 2012

TIM HALIK, VILLAGE ADMINISTRATOR

ROBERT A. NAPOLI, MAYOR

VILLAGE OF WILLOWBROOK
MONTHLY FINANCIAL REPORT

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DETAILED SUMMARY OF FUNDS AS OF MARCH 31, 2012

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FUND DESCRIPTION	DETAIL	BALANCE
GENERAL CORPORATE FUND		\$3,170,598.80
AS PER SUMMARY, MARCH, 2012	\$3,170,924.89	
DUE TO/FROM WATER FUND	1,118.84	
DUE TO/FROM HOTEL/MOTEL TAX FUND	-1,444.93	
	\$3,170,598.80	
WATER FUND		\$515,491.14
AS PER SUMMARY, MARCH, 2012	\$516,609.98	
DUE TO/FROM GENERAL FUND	-1,118.84	
	\$515,491.14	
HOTEL/MOTEL TAX FUND		\$32,141.03
AS PER SUMMARY, MARCH, 2012	\$30,696.10	
DUE TO/FROM GENERAL FUND	1,444.93	
	\$32,141.03	
MOTOR FUEL TAX FUND		\$148,598.96
AS PER SUMMARY, MARCH, 2012	\$148,598.96	
T I F SPECIAL REVENUE FUND		\$30,033.84
AS PER SUMMARY, MARCH, 2012	\$30,033.84	
SSA ONE BOND & INTEREST FUND		\$8.03
AS PER SUMMARY, MARCH, 2012	\$8.03	
POLICE PENSION FUND		\$14,353,681.93
AS PER SUMMARY, MARCH, 2012	\$14,353,681.93	
SSA ONE PROJECT FUND		\$51,694.26
AS PER SUMMARY, MARCH, 2012	\$51,694.26	
WATER CAPITAL IMPROVEMENTS FUND		\$128,865.64
AS PER SUMMARY, MARCH, 2012	\$128,865.64	
CAPITAL PROJECT FUND		\$184,459.90
AS PER SUMMARY, MARCH, 2012	\$184,459.90	
2008 BOND FUND		\$83.91
AS PER SUMMARY, MARCH, 2012	\$83.91	
LAND ACQUISITION, FACILITY EXPANSION & RENOVATION FUND		\$1,582,500.00
AS PER SUMMARY, MARCH, 2012	\$1,582,500.00	
TOTAL MONIES		\$20,198,157.44

\$126,308.64 INTEREST POSTED THIS FISCAL YEAR

VILLAGE OF WILLOWBROOK

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INVESTMENTS BY FUND AND MATURITY DATE AS OF MARCH 31, 2012

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ACCOUNT NUMBER ID. NO.	FINANCIAL INSTITUTION	CERTIFICATE NUMBER	TERM (DAYS)	ANNUAL YIELD	PRINCIPAL	TYPE	MATURE DATE
GENERAL CORPORATE FUND							
01-110-325	COMMUNITY BANK OF WB	MONEY MARKET		0.18%	56,039.33	MM	N/A
01-110-323	COMMUNITY BANK OF WB	MONEY MARKET		0.59%	272,842.78	MM	N/A
01-110-380	COMMUNITY BANK OF WB	MONEY MARKET		0.50%	269,671.41	MM	N/A
01-110-322	ILLINOIS FUNDS	MONEY MARKET		0.06%	1,425,463.93	MM	N/A
01-120-154	IMET	POOLED INVEST		0.33%	600,000.00	MM	N/A
01-120-155	IMET	20321-101		0.31%	168,978.71	MM	N/A
		TOTAL MONEY MARKET			\$2,792,996.16		
01-120-900	IMET MARKET VALUE CONTRA	MARKET VALUE			192,931.61	MV	N/A
		TOTAL MARKET VALUE			\$192,931.61		
01-110-911	VILLAGE OF WILLOWBROOK	PETTY CASH			950.00	PC	N/A
		TOTAL PETTY CASH			\$950.00		
01-110-257	COMMUNITY BANK OF WB	SAVINGS			177,297.12	SV	N/A
01-110-335	U.S. BANK	LOCKBOX			6,750.00	SV	N/A
		TOTAL SAVINGS			\$184,047.12		
		TOTAL GENERAL CORPORATE FUND			\$3,170,924.89		
		AVERAGE ANNUAL YIELD			0.23%		
WATER FUND							
02-110-209	COMMUNITY BANK OF WB	MONEY MARKET		0.50%	512,695.74	MM	N/A
02-110-322	ILLINOIS FUNDS	MONEY MARKET		0.06%	3,914.24	MM	N/A
		TOTAL MONEY MARKET			\$516,609.98		
		TOTAL WATER FUND			\$516,609.98		
		AVERAGE ANNUAL YIELD			0.50%		
HOTEL/MOTEL TAX FUND							
03-110-322	ILLINOIS FUNDS	MONEY MARKET		0.06%	30,696.10	MM	N/A
		TOTAL MONEY MARKET			\$30,696.10		
		TOTAL HOTEL/MOTEL TAX FUND			\$30,696.10		
		AVERAGE ANNUAL YIELD			0.06%		
MOTOR FUEL TAX FUND							
04-110-322	ILLINOIS FUNDS	MONEY MARKET		0.06%	148,598.96	MM	N/A
		TOTAL MONEY MARKET			\$148,598.96		
		TOTAL MOTOR FUEL TAX FUND			\$148,598.96		
		AVERAGE ANNUAL YIELD			0.06%		

VILLAGE OF WILLOWBROOK

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INVESTMENTS BY FUND AND MATURITY DATE AS OF MARCH 31, 2012

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ACCOUNT NUMBER	ID. NO.	FINANCIAL INSTITUTION	CERTIFICATE NUMBER	TERM (DAYS)	ANNUAL YIELD	PRINCIPAL	TYPE	MATURE DATE
T I F SPECIAL REVENUE FUND								
05-110-322		ILLINOIS FUNDS	MONEY MARKET		0.06%	30,033.84	MM	N/A
			TOTAL MONEY MARKET			\$30,033.84		
			TOTAL T I F SPECIAL REVENUE FUND			\$30,033.84		
			AVERAGE ANNUAL YIELD		0.06%			
SSA ONE BOND & INTEREST FUND								
06-110-322		ILLINOIS FUNDS	MONEY MARKET		0.06%	8.03	MM	N/A
			TOTAL MONEY MARKET			\$8.03		
			TOTAL SSA ONE BOND & INTEREST FUND			\$8.03		
			AVERAGE ANNUAL YIELD		0.00%			
POLICE PENSION FUND								
07-120-396		MBFINANCIAL BANK	FNMA		4.38%	99,816.00	AC	07/17/2013
07-120-294		MBFINANCIAL BANK	FHLMC		4.88%	54,925.00	AC	11/15/2013
07-120-393		MBFINANCIAL BANK	FHLMC		4.50%	51,782.00	AC	04/02/2014
07-120-407		MBFINANCIAL BANK	FHLB		3.40%	152,676.00	AC	06/17/2014
07-120-380		MBFINANCIAL BANK	FHLB		5.25%	51,035.00	AC	09/12/2014
07-120-304		MBFINANCIAL BANK	FHLB		2.75%	200,656.60	AC	03/13/2015
07-120-392		MBFINANCIAL BANK	FHLB		4.13%	100,932.00	AC	03/13/2015
07-120-394		MBFINANCIAL BANK	FFCB		4.15%	49,700.00	AC	03/25/2015
07-120-374		MBFINANCIAL BANK	FHLB		5.50%	150,495.50	AC	06/12/2015
07-120-363		MBFINANCIAL BANK	FFCB		4.88%	146,980.50	AC	01/11/2016
07-120-402		MBFINANCIAL BANK	FFCB		3.75%	50,280.00	AC	01/29/2016
07-120-298		MBFINANCIAL BANK	FNCT		7.00%	3,007.90	AC	02/01/2016
07-120-409		MBFINANCIAL BANK	FFCB		4.00%	100,242.00	AC	08/03/2016
07-120-421		MBFINANCIAL BANK	FHLB		6.75%	154,370.25	AC	09/09/2016
07-120-367		MBFINANCIAL BANK	FHLB		5.37%	152,704.50	AC	09/09/2016
07-120-434		MBFINANCIAL BANK	FNMA		5.25%	118,945.00	AC	09/15/2016
07-120-433		MBFINANCIAL BANK	FHLB		3.50%	105,217.60	AC	12/09/2016
07-120-422		MBFINANCIAL BANK	FHLB		3.62%	50,597.80	AC	03/10/2017
07-120-404		MBFINANCIAL BANK	FFCB		4.63%	105,720.00	AC	03/21/2017
07-120-377		MBFINANCIAL BANK	FHLB		5.56%	74,351.25	AC	06/06/2017
07-120-428		MBFINANCIAL BANK	FNMA		1.50%	100,000.00	AC	08/24/2017
07-120-293		MBFINANCIAL BANK	FHLMC		5.13%	173,685.00	AC	11/17/2017
07-120-365		MBFINANCIAL BANK	FHLB		5.00%	25,000.00	AC	11/21/2017
07-120-308		MBFINANCIAL BANK	FHLB		3.12%	100,758.00	AC	12/08/2017
07-120-314		MBFINANCIAL BANK	FHLB		3.13%	75,161.25	AC	12/08/2017
07-120-389		MBFINANCIAL BANK	FFCB		4.70%	202,900.00	AC	01/17/2018
07-120-405		MBFINANCIAL BANK	FFCB		4.67%	52,400.00	AC	02/27/2018
07-120-391		MBFINANCIAL BANK	FHLB		4.50%	49,850.00	AC	02/28/2018
07-120-313		MBFINANCIAL BANK	FFCB		3.12%	99,532.00	AC	03/09/2018
07-120-383		MBFINANCIAL BANK	FFCB		4.95%	24,969.25	AC	09/10/2018
07-120-379		MBFINANCIAL BANK	FFCB		5.34%	51,339.50	AC	10/22/2018

VILLAGE OF WILLOWBROOK

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INVESTMENTS BY FUND AND MATURITY DATE AS OF MARCH 31, 2012

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ACCOUNT NUMBER	ID. NO.	FINANCIAL INSTITUTION	CERTIFICATE NUMBER	TERM (DAYS)	ANNUAL YIELD	PRINCIPAL	TYPE	MATURE DATE
07-120-426		MBFINANCIAL BANK	FHLB		3.75%	105,060.00	AC	12/14/2018
07-120-345		MBFINANCIAL BANK	GNMA		5.00%	20,494.02	AC	12/18/2018
07-120-408		MBFINANCIAL BANK	FHLB		4.30%	75,942.60	AC	03/06/2019
07-120-429		MBFINANCIAL BANK	FFCB		3.87%	52,279.50	AC	05/07/2019
07-120-369		MBFINANCIAL BANK	FHLB		5.38%	101,790.00	AC	05/15/2019
07-120-296		MBFINANCIAL BANK	GNMA POOL		4.50%	35,183.70	AC	06/15/2019
07-120-310		MBFINANCIAL BANK	FHLB		4.37%	104,900.00	AC	07/01/2019
07-120-364		MBFINANCIAL BANK	FFCB		4.95%	72,869.25	AC	12/16/2019
07-120-430		MBFINANCIAL BANK	FNMA		4.12%	156,285.00	AC	02/24/2020
07-120-386		MBFINANCIAL BANK	FHLB		5.00%	248,695.50	AC	12/10/2021
07-120-384		MBFINANCIAL BANK	FHLB		5.25%	256,522.75	AC	08/15/2022
07-120-295		MBFINANCIAL BANK	FHLB		2.00%	199,600.00	AC	02/16/2023
07-120-309		MBFINANCIAL BANK	GNMA		8.65%	393.79	AC	07/20/2024
07-120-299		MBFINANCIAL BANK	GNMA		6.00%	15,815.00	AC	08/20/2028
TOTAL AGENCY CERTIFICATES						\$4,375,861.01		
07-120-292		MBFINANCIAL BANK	CD		4.20%	100,000.00	CD	12/12/2011
TOTAL CERTIFICATE OF DEPOSIT						\$100,000.00		
07-120-291		MBFINANCIAL BANK	BEDFORD PARK		5.00%	50,721.50	MB	12/15/2011
07-120-406		MBFINANCIAL BANK	SOTHERN ILL UNI		2.90%	25,102.50	MB	04/01/2012
07-120-381		MBFINANCIAL BANK	COLLINSVILLE		5.20%	20,260.20	MB	12/15/2013
07-120-375		MBFINANCIAL BANK	MATOON		4.50%	19,212.80	MB	12/15/2013
07-120-356		MBFINANCIAL BANK	WHEATON III		5.20%	29,935.80	MB	12/30/2014
07-120-419		MBFINANCIAL BANK	MORTON GROVE		3.25%	50,064.00	MB	06/01/2015
07-120-414		MBFINANCIAL BANK	ALSIP II BLD AM		4.25%	50,000.00	MB	01/01/2016
07-120-413		MBFINANCIAL BANK	ROUND LAKE BEA		4.50%	75,618.00	MB	01/01/2016
07-120-415		MBFINANCIAL BANK	AURORA IL		4.00%	25,077.75	MB	12/30/2016
07-120-382		MBFINANCIAL BANK	COOK COUNTY		5.25%	24,750.00	MB	12/15/2018
07-120-372		MBFINANCIAL BANK	SPORTS AUTHRTY		5.45%	25,153.50	MB	06/15/2019
07-120-416		MBFINANCIAL BANK	CRYSTAL LAKE BI		4.65%	25,000.00	MB	01/01/2020
07-120-400		MBFINANCIAL BANK	TRANSIT AUTHY		6.33%	76,738.50	MB	12/01/2021
07-120-427		MBFINANCIAL BANK	SCHOOL DIST 225		5.70%	50,000.00	MB	12/01/2025
07-120-431		MBFINANCIAL BANK	WILL COUNTY FPI		5.50%	106,684.00	MB	12/15/2025
07-120-359		MBFINANCIAL BANK	HOFFMAN ESTS		5.40%	13,985.55	MB	12/01/2033
TOTAL MUNICIPAL BONDS						\$668,304.10		
07-120-290		MBFINANCIAL BANK	MUTUAL FUND			5,820,708.92	MF	N/A
07-120-289		MBFINANCIAL BANK	EQUITIES			870,501.75	MF	N/A
TOTAL MUTUAL FUNDS						\$6,691,210.67		
07-110-202		COMMUNITY BANK OF WB	MONEY MARKET		0.18%	61,590.61	MM	N/A
07-110-335		MBFINANCIAL BANK	MONEY MARKET		0.15%	321,943.47	MM	N/A
TOTAL MONEY MARKET						\$383,534.08		
07-120-900		IMET MARKET VALUE CONTRA	MARKET VALUE			1,433,357.31	MV	N/A
TOTAL MARKET VALUE						\$1,433,357.31		

VILLAGE OF WILLOWBROOK

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INVESTMENTS BY FUND AND MATURITY DATE AS OF MARCH 31, 2012

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ACCOUNT NUMBER	ID. NO.	FINANCIAL INSTITUTION	CERTIFICATE NUMBER	TERM (DAYS)	ANNUAL YIELD	PRINCIPAL	TYPE	MATURE DATE
07-120-411		MBFINANCIAL BANK	US TREAS INFL I		2.00%	130,325.05	TN	04/15/2012
07-120-354		MBFINANCIAL BANK	US T-NOTE		4.75%	128,530.89	TN	05/15/2014
07-120-410		MBFINANCIAL BANK	US TREAS INFL I		2.00%	131,464.13	TN	01/15/2016
07-120-373		MBFINANCIAL BANK	US T-NOTE		5.13%	149,332.03	TN	05/15/2016
07-120-387		MBFINANCIAL BANK	US T-NOTE		4.25%	100,156.25	TN	11/15/2017
07-120-412		MBFINANCIAL BANK	US TREAS INFL I		2.13%	61,606.41	TN	01/15/2019
TOTAL TREASURY NOTES						\$701,414.76		
TOTAL POLICE PENSION FUND						\$14,353,681.93		
AVERAGE ANNUAL YIELD						4.07%		
SSA ONE PROJECT FUND								
08-110-323		IMET	MONEY MARKET		0.33%	51,694.26	MM	N/A
TOTAL MONEY MARKET						\$51,694.26		
TOTAL SSA ONE PROJECT FUND						\$51,694.26		
AVERAGE ANNUAL YIELD						0.33%		
WATER CAPITAL IMPROVEMENTS FUND								
09-110-322		ILLINOIS FUNDS	MONEY MARKET		0.06%	128,865.64	MM	N/A
TOTAL MONEY MARKET						\$128,865.64		
TOTAL WATER CAPITAL IMPROVEMENTS FUND						\$128,865.64		
AVERAGE ANNUAL YIELD						0.06%		
CAPITAL PROJECT FUND								
10-110-322		ILLINOIS FUNDS	MONEY MARKET		0.06%	184,421.82	MM	N/A
10-110-325		IMET	MONEY MARKET		0.33%	38.08	MM	N/A
TOTAL MONEY MARKET						\$184,459.90		
TOTAL CAPITAL PROJECT FUND						\$184,459.90		
AVERAGE ANNUAL YIELD						0.06%		
2008 BOND FUND								
11-110-323		IMET	MONEY MARKET		0.33%	1.74	MM	N/A
TOTAL MONEY MARKET						\$1.74		
TOTAL 2008 BOND FUND						\$1.74		
AVERAGE ANNUAL YIELD						0.57%		
GRAND TOTAL INVESTED						\$18,615,575.27		

VILLAGE OF WILLOWBROOK

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INVESTMENTS BY FUND AND MATURITY DATE AS OF MARCH 31, 2012

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ACCOUNT NUMBER	ID. NO.	FINANCIAL INSTITUTION	CERTIFICATE NUMBER	TERM (DAYS)	ANNUAL YIELD	PRINCIPAL	TYPE	MATURE DATE
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INVESTMENT TYPES

AC	AGENCY CERTIFICATES	MM	MONEY MARKET
CD	CERTIFICATE OF DEPOSIT	MV	MARKET VALUE
CK	CHECKING	PC	PETTY CASH
MB	MUNICIPAL BONDS	SV	SAVINGS
MF	MUTUAL FUNDS	TN	TREASURY NOTES

VILLAGE OF WILLOWBROOK
INVESTMENTS BY FUND (SUMMARY) MARCH 31, 2012

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FUND	INVESTMENTS
GENERAL CORPORATE FUND	3,170,924.89
WATER FUND	516,609.98
HOTEL/MOTEL TAX FUND	30,696.10
MOTOR FUEL TAX FUND	148,598.96
T I F SPECIAL REVENUE FUND	30,033.84
SSA ONE BOND & INTEREST FUND	8.03
POLICE PENSION FUND	14,353,681.93
SSA ONE PROJECT FUND	51,694.26
WATER CAPITAL IMPROVEMENTS FUND	128,865.64
CAPITAL PROJECT FUND	184,459.90
2008 BOND FUND	83.91
LAND FUND	1,582,500.00
TOTAL INVESTED (ALL FUNDS):	\$20,198,157.44

VILLAGE OF WILLOWBROOK
INVESTMENTS BY TYPE (SUMMARY) MARCH 31, 2012

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TYPE	AMOUNT	YIELD	NON-INTEREST	TOTAL INV.
AGENCY CERTIFICATES	4,375,861.01	4.37 %		4,375,861.01
CERTIFICATE OF DEPOSIT	100,000.00	4.20 %		100,000.00
MUNICIPAL BONDS	668,304.10	4.95 %		668,304.10
MUTUAL FUNDS			6,691,210.67	6,691,210.67
MONEY MARKET	4,267,498.69	0.24 %		4,267,498.69
MARKET VALUE			1,626,288.92	1,626,288.92
PETTY CASH			950.00	950.00
SAVINGS			184,047.12	184,047.12
TREASURY NOTES	701,414.76	3.50 %		701,414.76
TOTAL ALL FUNDS	\$10,113,078.56		\$8,502,496.71	\$18,615,575.27

VILLAGE OF WILLOWBROOK

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INVESTMENT SUMMARY BY INSTITUTION AS OF MARCH 31, 2012

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INSTITUTION	VILLAGE FUNDS	PENSION FUNDS	TOTAL FUNDS
COMMUNITY BANK OF WB	1,288,546.38	61,590.61	1,350,136.99
ILLINOIS FUNDS	1,952,002.56		1,952,002.56
IMET	820,712.79		820,712.79
IMET MARKET VALUE CONTRA	192,931.61	1,433,357.31	1,626,288.92
MBFINANCIAL BANK		12,858,734.01	12,858,734.01
U.S. BANK	6,750.00		6,750.00
VILLAGE OF WILLOWBROOK	950.00		950.00
TOTALS	\$4,261,893.34	\$14,353,681.93	\$18,615,575.27

VILLAGE OF WILLOWBROOK

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INVESTMENTS BY INSTITUTION AS OF MARCH 31, 2012

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ACCOUNT NUMBER ID. NO.	FINANCIAL INSTITUTION	CERTIFICATE NUMBER	TERM (DAYS)	ANNUAL YIELD	PRINCIPAL	TYPE	MATURE DATE
01-110-323	COMMUNITY BANK OF WB	MONEY MARKET		0.59%	272,842.78	MM	N/A
01-110-325	COMMUNITY BANK OF WB	MONEY MARKET		0.18%	56,039.33	MM	N/A
01-110-380	COMMUNITY BANK OF WB	MONEY MARKET		0.50%	269,671.41	MM	N/A
02-110-209	COMMUNITY BANK OF WB	MONEY MARKET		0.50%	512,695.74	MM	N/A
07-110-202	COMMUNITY BANK OF WB	MONEY MARKET		0.18%	61,590.61	MM	N/A
01-110-257	COMMUNITY BANK OF WB	SAVINGS			177,297.12	SV	N/A
	TOTAL INVESTED				\$1,350,136.99		
01-110-322	ILLINOIS FUNDS	MONEY MARKET		0.06%	1,425,463.93	MM	N/A
02-110-322	ILLINOIS FUNDS	MONEY MARKET		0.06%	3,914.24	MM	N/A
03-110-322	ILLINOIS FUNDS	MONEY MARKET		0.06%	30,696.10	MM	N/A
04-110-322	ILLINOIS FUNDS	MONEY MARKET		0.06%	148,598.96	MM	N/A
05-110-322	ILLINOIS FUNDS	MONEY MARKET		0.06%	30,033.84	MM	N/A
06-110-322	ILLINOIS FUNDS	MONEY MARKET		0.06%	8.03	MM	N/A
09-110-322	ILLINOIS FUNDS	MONEY MARKET		0.06%	128,865.64	MM	N/A
10-110-322	ILLINOIS FUNDS	MONEY MARKET		0.06%	184,421.82	MM	N/A
	TOTAL INVESTED				\$1,952,002.56		
01-120-154	IMET	POOLED INVEST		0.33%	600,000.00	MM	N/A
01-120-155	IMET	20321-101		0.31%	168,978.71	MM	N/A
08-110-323	IMET	MONEY MARKET		0.33%	51,694.26	MM	N/A
10-110-325	IMET	MONEY MARKET		0.33%	38.08	MM	N/A
11-110-323	IMET	MONEY MARKET		0.33%	1.74	MM	N/A
	TOTAL INVESTED				\$820,712.79		
01-120-900	IMET MARKET VALUE CONTRA	MARKET VALUE			192,931.61	MV	N/A
07-120-900	IMET MARKET VALUE CONTRA	MARKET VALUE			1,433,357.31	MV	N/A
	TOTAL INVESTED				\$1,626,288.92		
07-120-289	MBFINANCIAL BANK	EQUITIES			870,501.75	MF	N/A
07-120-290	MBFINANCIAL BANK	MUTUAL FUND			5,820,708.92	MF	N/A
07-110-335	MBFINANCIAL BANK	MONEY MARKET		0.15%	321,943.47	MM	N/A
07-120-292	MBFINANCIAL BANK	CD		4.20%	100,000.00	CD	12/12/2011
07-120-291	MBFINANCIAL BANK	BEDFORD PARK		5.00%	50,721.50	MB	12/15/2011
07-120-406	MBFINANCIAL BANK	SOTHERN ILL UNI		2.90%	25,102.50	MB	04/01/2012
07-120-411	MBFINANCIAL BANK	US TREAS INFL I		2.00%	130,325.05	TN	04/15/2012
07-120-396	MBFINANCIAL BANK	FNMA		4.38%	99,816.00	AC	07/17/2013
07-120-294	MBFINANCIAL BANK	FHLMC		4.88%	54,925.00	AC	11/15/2013
07-120-375	MBFINANCIAL BANK	MATOON		4.50%	19,212.80	MB	12/15/2013
07-120-381	MBFINANCIAL BANK	COLLINSVILLE		5.20%	20,260.20	MB	12/15/2013
07-120-393	MBFINANCIAL BANK	FHLMC		4.50%	51,782.00	AC	04/02/2014
07-120-354	MBFINANCIAL BANK	US T-NOTE		4.75%	128,530.89	TN	05/15/2014
07-120-407	MBFINANCIAL BANK	FHLB		3.40%	152,676.00	AC	06/17/2014
07-120-380	MBFINANCIAL BANK	FHLB		5.25%	51,035.00	AC	09/12/2014
07-120-356	MBFINANCIAL BANK	WHEATON III		5.20%	29,935.80	MB	12/30/2014
07-120-304	MBFINANCIAL BANK	FHLB		2.75%	200,656.60	AC	03/13/2015
07-120-392	MBFINANCIAL BANK	FHLB		4.13%	100,932.00	AC	03/13/2015
07-120-394	MBFINANCIAL BANK	FFCB		4.15%	49,700.00	AC	03/25/2015
07-120-419	MBFINANCIAL BANK	MORTON GROVE		3.25%	50,064.00	MB	06/01/2015

VILLAGE OF WILLOWBROOK

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ACCOUNT NUMBER ID. NO.	FINANCIAL INSTITUTION	CERTIFICATE NUMBER	TERM (DAYS)	ANNUAL YIELD	PRINCIPAL	TYPE	MATURE DATE
07-120-374	MBFINANCIAL BANK	FHLB		5.50%	150,495.50	AC	06/12/2015
07-120-413	MBFINANCIAL BANK	ROUND LAKE BEA		4.50%	75,618.00	MB	01/01/2016
07-120-414	MBFINANCIAL BANK	ALSIP II BLD AM		4.25%	50,000.00	MB	01/01/2016
07-120-363	MBFINANCIAL BANK	FFCB		4.88%	146,980.50	AC	01/11/2016
07-120-410	MBFINANCIAL BANK	US TREAS INFL I		2.00%	131,464.13	TN	01/15/2016
07-120-402	MBFINANCIAL BANK	FFCB		3.75%	50,280.00	AC	01/29/2016
07-120-298	MBFINANCIAL BANK	FNCT		7.00%	3,007.90	AC	02/01/2016
07-120-373	MBFINANCIAL BANK	US T-NOTE		5.13%	149,332.03	TN	05/15/2016
07-120-409	MBFINANCIAL BANK	FFCB		4.00%	100,242.00	AC	08/03/2016
07-120-367	MBFINANCIAL BANK	FHLB		5.37%	152,704.50	AC	09/09/2016
07-120-421	MBFINANCIAL BANK	FHLB		6.75%	154,370.25	AC	09/09/2016
07-120-434	MBFINANCIAL BANK	FNMA		5.25%	118,945.00	AC	09/15/2016
07-120-433	MBFINANCIAL BANK	FHLB		3.50%	105,217.60	AC	12/09/2016
07-120-415	MBFINANCIAL BANK	AURORA IL		4.00%	25,077.75	MB	12/30/2016
07-120-422	MBFINANCIAL BANK	FHLB		3.62%	50,597.80	AC	03/10/2017
07-120-404	MBFINANCIAL BANK	FFCB		4.63%	105,720.00	AC	03/21/2017
07-120-377	MBFINANCIAL BANK	FHLB		5.56%	74,351.25	AC	06/06/2017
07-120-428	MBFINANCIAL BANK	FNMA		1.50%	100,000.00	AC	08/24/2017
07-120-387	MBFINANCIAL BANK	US T-NOTE		4.25%	100,156.25	TN	11/15/2017
07-120-293	MBFINANCIAL BANK	FHLMC		5.13%	173,685.00	AC	11/17/2017
07-120-365	MBFINANCIAL BANK	FHLB		5.00%	25,000.00	AC	11/21/2017
07-120-308	MBFINANCIAL BANK	FHLB		3.12%	100,758.00	AC	12/08/2017
07-120-314	MBFINANCIAL BANK	FHLB		3.13%	75,161.25	AC	12/08/2017
07-120-389	MBFINANCIAL BANK	FFCB		4.70%	202,900.00	AC	01/17/2018
07-120-405	MBFINANCIAL BANK	FFCB		4.67%	52,400.00	AC	02/27/2018
07-120-391	MBFINANCIAL BANK	FHLB		4.50%	49,850.00	AC	02/28/2018
07-120-313	MBFINANCIAL BANK	FFCB		3.12%	99,532.00	AC	03/09/2018
07-120-383	MBFINANCIAL BANK	FFCB		4.95%	24,969.25	AC	09/10/2018
07-120-379	MBFINANCIAL BANK	FFCB		5.34%	51,339.50	AC	10/22/2018
07-120-426	MBFINANCIAL BANK	FHLB		3.75%	105,060.00	AC	12/14/2018
07-120-382	MBFINANCIAL BANK	COOK COUNTY		5.25%	24,750.00	MB	12/15/2018
07-120-345	MBFINANCIAL BANK	GNMA		5.00%	20,494.02	AC	12/18/2018
07-120-412	MBFINANCIAL BANK	US TREAS INFL I		2.13%	61,606.41	TN	01/15/2019
07-120-408	MBFINANCIAL BANK	FHLB		4.30%	75,942.60	AC	03/06/2019
07-120-429	MBFINANCIAL BANK	FFCB		3.87%	52,279.50	AC	05/07/2019
07-120-369	MBFINANCIAL BANK	FHLB		5.38%	101,790.00	AC	05/15/2019
07-120-296	MBFINANCIAL BANK	GNMA POOL		4.50%	35,183.70	AC	06/15/2019
07-120-372	MBFINANCIAL BANK	SPORTS AUTHRTY		5.45%	25,153.50	MB	06/15/2019
07-120-310	MBFINANCIAL BANK	FHLB		4.37%	104,900.00	AC	07/01/2019
07-120-364	MBFINANCIAL BANK	FFCB		4.95%	72,869.25	AC	12/16/2019
07-120-416	MBFINANCIAL BANK	CRYSTAL LAKE BI		4.65%	25,000.00	MB	01/01/2020
07-120-430	MBFINANCIAL BANK	FNMA		4.12%	156,285.00	AC	02/24/2020
07-120-400	MBFINANCIAL BANK	TRANSIT AUTHY		6.33%	76,738.50	MB	12/01/2021
07-120-386	MBFINANCIAL BANK	FHLB		5.00%	248,695.50	AC	12/10/2021
07-120-384	MBFINANCIAL BANK	FHLB		5.25%	256,522.75	AC	08/15/2022
07-120-295	MBFINANCIAL BANK	FHLB		2.00%	199,600.00	AC	02/16/2023
07-120-309	MBFINANCIAL BANK	GNMA		8.65%	393.79	AC	07/20/2024
07-120-427	MBFINANCIAL BANK	SCHOOL DIST 225		5.70%	50,000.00	MB	12/01/2025
07-120-431	MBFINANCIAL BANK	WILL COUNTY FPI		5.50%	106,684.00	MB	12/15/2025

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ACCOUNT NUMBER	ID. NO.	FINANCIAL INSTITUTION	CERTIFICATE NUMBER	TERM (DAYS)	ANNUAL YIELD	PRINCIPAL	TYPE	MATURE DATE
07-120-299		MBFINANCIAL BANK	GNMA		6.00%	15,815.00	AC	08/20/2028
07-120-359		MBFINANCIAL BANK	HOFFMAN ESTS		5.40%	13,985.55	MB	12/01/2033
		TOTAL INVESTED				\$12,858,734.01		
01-110-335		U.S. BANK	LOCKBOX			6,750.00	SV	N/A
01-110-911		VILLAGE OF WILLOWBROOK	PETTY CASH			950.00	PC	N/A
		GRAND TOTAL INVESTED				\$18,615,575.27		

VILLAGE OF WILLOWBROOK

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ACCOUNT NUMBER	ID. NO.	FINANCIAL INSTITUTION	CERTIFICATE NUMBER	TERM (DAYS)	ANNUAL YIELD	PRINCIPAL	TYPE	MATURE DATE
07-120-396		MBFINANCIAL BANK	FNMA		4.38%	99,816.00	AC	07/17/2013
07-120-294		MBFINANCIAL BANK	FHLMC		4.88%	54,925.00	AC	11/15/2013
07-120-393		MBFINANCIAL BANK	FHLMC		4.50%	51,782.00	AC	04/02/2014
07-120-407		MBFINANCIAL BANK	FHLB		3.40%	152,676.00	AC	06/17/2014
07-120-380		MBFINANCIAL BANK	FHLB		5.25%	51,035.00	AC	09/12/2014
07-120-304		MBFINANCIAL BANK	FHLB		2.75%	200,656.60	AC	03/13/2015
07-120-392		MBFINANCIAL BANK	FHLB		4.13%	100,932.00	AC	03/13/2015
07-120-394		MBFINANCIAL BANK	FFCB		4.15%	49,700.00	AC	03/25/2015
07-120-374		MBFINANCIAL BANK	FHLB		5.50%	150,495.50	AC	06/12/2015
07-120-363		MBFINANCIAL BANK	FFCB		4.88%	146,980.50	AC	01/11/2016
07-120-402		MBFINANCIAL BANK	FFCB		3.75%	50,280.00	AC	01/29/2016
07-120-298		MBFINANCIAL BANK	FNCT		7.00%	3,007.90	AC	02/01/2016
07-120-409		MBFINANCIAL BANK	FFCB		4.00%	100,242.00	AC	08/03/2016
07-120-367		MBFINANCIAL BANK	FHLB		5.37%	152,704.50	AC	09/09/2016
07-120-421		MBFINANCIAL BANK	FHLB		6.75%	154,370.25	AC	09/09/2016
07-120-434		MBFINANCIAL BANK	FNMA		5.25%	118,945.00	AC	09/15/2016
07-120-433		MBFINANCIAL BANK	FHLB		3.50%	105,217.60	AC	12/09/2016
07-120-422		MBFINANCIAL BANK	FHLB		3.62%	50,597.80	AC	03/10/2017
07-120-404		MBFINANCIAL BANK	FFCB		4.63%	105,720.00	AC	03/21/2017
07-120-377		MBFINANCIAL BANK	FHLB		5.56%	74,351.25	AC	06/06/2017
07-120-428		MBFINANCIAL BANK	FNMA		1.50%	100,000.00	AC	08/24/2017
07-120-293		MBFINANCIAL BANK	FHLMC		5.13%	173,685.00	AC	11/17/2017
07-120-365		MBFINANCIAL BANK	FHLB		5.00%	25,000.00	AC	11/21/2017
07-120-308		MBFINANCIAL BANK	FHLB		3.12%	100,758.00	AC	12/08/2017
07-120-314		MBFINANCIAL BANK	FHLB		3.13%	75,161.25	AC	12/08/2017
07-120-389		MBFINANCIAL BANK	FFCB		4.70%	202,900.00	AC	01/17/2018
07-120-405		MBFINANCIAL BANK	FFCB		4.67%	52,400.00	AC	02/27/2018
07-120-391		MBFINANCIAL BANK	FHLB		4.50%	49,850.00	AC	02/28/2018
07-120-313		MBFINANCIAL BANK	FFCB		3.12%	99,532.00	AC	03/09/2018
07-120-383		MBFINANCIAL BANK	FFCB		4.95%	24,969.25	AC	09/10/2018
07-120-379		MBFINANCIAL BANK	FFCB		5.34%	51,339.50	AC	10/22/2018
07-120-426		MBFINANCIAL BANK	FHLB		3.75%	105,060.00	AC	12/14/2018
07-120-345		MBFINANCIAL BANK	GNMA		5.00%	20,494.02	AC	12/18/2018
07-120-408		MBFINANCIAL BANK	FHLB		4.30%	75,942.60	AC	03/06/2019
07-120-429		MBFINANCIAL BANK	FFCB		3.87%	52,279.50	AC	05/07/2019
07-120-369		MBFINANCIAL BANK	FHLB		5.38%	101,790.00	AC	05/15/2019
07-120-296		MBFINANCIAL BANK	GNMA POOL		4.50%	35,183.70	AC	06/15/2019
07-120-310		MBFINANCIAL BANK	FHLB		4.37%	104,900.00	AC	07/01/2019
07-120-364		MBFINANCIAL BANK	FFCB		4.95%	72,869.25	AC	12/16/2019
07-120-430		MBFINANCIAL BANK	FNMA		4.12%	156,285.00	AC	02/24/2020
07-120-386		MBFINANCIAL BANK	FHLB		5.00%	248,695.50	AC	12/10/2021
07-120-384		MBFINANCIAL BANK	FHLB		5.25%	256,522.75	AC	08/15/2022
07-120-295		MBFINANCIAL BANK	FHLB		2.00%	199,600.00	AC	02/16/2023
07-120-309		MBFINANCIAL BANK	GNMA		8.65%	393.79	AC	07/20/2024
07-120-299		MBFINANCIAL BANK	GNMA		6.00%	15,815.00	AC	08/20/2028
TOTAL INVESTED						\$4,375,861.01		
07-120-292		MBFINANCIAL BANK	CD		4.20%	100,000.00	CD	12/12/2011
07-120-291		MBFINANCIAL BANK	BEDFORD PARK		5.00%	50,721.50	MB	12/15/2011

VILLAGE OF WILLOWBROOK

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INVESTMENTS BY TYPE AND MATURITY DATE AS OF MARCH 31, 2012

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ACCOUNT NUMBER	ID. NO.	FINANCIAL INSTITUTION	CERTIFICATE NUMBER	TERM (DAYS)	ANNUAL YIELD	PRINCIPAL	TYPE	MATURE DATE
07-120-406		MBFINANCIAL BANK	SOTHERN ILL UNI		2.90%	25,102.50	MB	04/01/2012
07-120-375		MBFINANCIAL BANK	MATOON		4.50%	19,212.80	MB	12/15/2013
07-120-381		MBFINANCIAL BANK	COLLINSVILLE		5.20%	20,260.20	MB	12/15/2013
07-120-356		MBFINANCIAL BANK	WHEATON III		5.20%	29,935.80	MB	12/30/2014
07-120-419		MBFINANCIAL BANK	MORTON GROVE		3.25%	50,064.00	MB	06/01/2015
07-120-413		MBFINANCIAL BANK	ROUND LAKE BEA		4.50%	75,618.00	MB	01/01/2016
07-120-414		MBFINANCIAL BANK	ALSIP II BLD AM		4.25%	50,000.00	MB	01/01/2016
07-120-415		MBFINANCIAL BANK	AURORA IL		4.00%	25,077.75	MB	12/30/2016
07-120-382		MBFINANCIAL BANK	COOK COUNTY		5.25%	24,750.00	MB	12/15/2018
07-120-372		MBFINANCIAL BANK	SPORTS AUTHRTY		5.45%	25,153.50	MB	06/15/2019
07-120-416		MBFINANCIAL BANK	CRYSTAL LAKE BI		4.65%	25,000.00	MB	01/01/2020
07-120-400		MBFINANCIAL BANK	TRANSIT AUTHY		6.33%	76,738.50	MB	12/01/2021
07-120-427		MBFINANCIAL BANK	SCHOOL DIST 225		5.70%	50,000.00	MB	12/01/2025
07-120-431		MBFINANCIAL BANK	WILL COUNTY FPI		5.50%	106,684.00	MB	12/15/2025
07-120-359		MBFINANCIAL BANK	HOFFMAN ESTS		5.40%	13,985.55	MB	12/01/2033
		TOTAL INVESTED				\$668,304.10		
07-120-289		MBFINANCIAL BANK	EQUITIES			870,501.75	MF	N/A
07-120-290		MBFINANCIAL BANK	MUTUAL FUND			5,820,708.92	MF	N/A
		TOTAL INVESTED				\$6,691,210.67		
01-110-323		COMMUNITY BANK OF WB	MONEY MARKET		0.59%	272,842.78	MM	N/A
01-110-325		COMMUNITY BANK OF WB	MONEY MARKET		0.18%	56,039.33	MM	N/A
01-110-380		COMMUNITY BANK OF WB	MONEY MARKET		0.50%	269,671.41	MM	N/A
02-110-209		COMMUNITY BANK OF WB	MONEY MARKET		0.50%	512,695.74	MM	N/A
07-110-202		COMMUNITY BANK OF WB	MONEY MARKET		0.18%	61,590.61	MM	N/A
01-110-322		ILLINOIS FUNDS	MONEY MARKET		0.06%	1,425,463.93	MM	N/A
02-110-322		ILLINOIS FUNDS	MONEY MARKET		0.06%	3,914.24	MM	N/A
03-110-322		ILLINOIS FUNDS	MONEY MARKET		0.06%	30,696.10	MM	N/A
04-110-322		ILLINOIS FUNDS	MONEY MARKET		0.06%	148,598.96	MM	N/A
05-110-322		ILLINOIS FUNDS	MONEY MARKET		0.06%	30,033.84	MM	N/A
06-110-322		ILLINOIS FUNDS	MONEY MARKET		0.06%	8.03	MM	N/A
09-110-322		ILLINOIS FUNDS	MONEY MARKET		0.06%	128,865.64	MM	N/A
10-110-322		ILLINOIS FUNDS	MONEY MARKET		0.06%	184,421.82	MM	N/A
01-120-154		IMET	POOLED INVEST		0.33%	600,000.00	MM	N/A
01-120-155		IMET	20321-101		0.31%	168,978.71	MM	N/A
08-110-323		IMET	MONEY MARKET		0.33%	51,694.26	MM	N/A
10-110-325		IMET	MONEY MARKET		0.33%	38.08	MM	N/A
11-110-323		IMET	MONEY MARKET		0.33%	1.74	MM	N/A
07-110-335		MBFINANCIAL BANK	MONEY MARKET		0.15%	321,943.47	MM	N/A
		TOTAL INVESTED				\$4,267,498.69		
01-120-900		IMET MARKET VALUE CONTRA	MARKET VALUE			192,931.61	MV	N/A
07-120-900		IMET MARKET VALUE CONTRA	MARKET VALUE			1,433,357.31	MV	N/A
		TOTAL INVESTED				\$1,626,288.92		
01-110-911		VILLAGE OF WILLOWBROOK	PETTY CASH			950.00	PC	N/A
01-110-257		COMMUNITY BANK OF WB	SAVINGS			177,297.12	SV	N/A

VILLAGE OF WILLOWBROOK

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INVESTMENTS BY TYPE AND MATURITY DATE AS OF MARCH 31, 2012

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ACCOUNT NUMBER	ID. NO.	FINANCIAL INSTITUTION	CERTIFICATE NUMBER	TERM (DAYS)	ANNUAL YIELD	PRINCIPAL	TYPE	MATURE DATE
01-110-335		U.S. BANK	LOCKBOX			6,750.00	SV	N/A
		TOTAL INVESTED				\$184,047.12		
07-120-411		MBFINANCIAL BANK	US TREAS INFL I		2.00%	130,325.05	TN	04/15/2012
07-120-354		MBFINANCIAL BANK	US T-NOTE		4.75%	128,530.89	TN	05/15/2014
07-120-410		MBFINANCIAL BANK	US TREAS INFL I		2.00%	131,464.13	TN	01/15/2016
07-120-373		MBFINANCIAL BANK	US T-NOTE		5.13%	149,332.03	TN	05/15/2016
07-120-387		MBFINANCIAL BANK	US T-NOTE		4.25%	100,156.25	TN	11/15/2017
07-120-412		MBFINANCIAL BANK	US TREAS INFL I		2.13%	61,606.41	TN	01/15/2019
		TOTAL INVESTED				\$701,414.76		
		GRAND TOTAL INVESTED				\$18,615,575.27		

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INVESTMENTS BY MATURITY DATE AND TYPE AS OF MARCH 31, 2012

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ACCOUNT NUMBER	ID. NO.	FINANCIAL INSTITUTION	CERTIFICATE NUMBER	TERM (DAYS)	ANNUAL YIELD	PRINCIPAL	MATURE TYPE	DATE
07-120-289		MBFINANCIAL BANK	EQUITIES			870,501.75	MF	N/A
07-120-290		MBFINANCIAL BANK	MUTUAL FUND			5,820,708.92	MF	N/A
01-110-323		COMMUNITY BANK OF WB	MONEY MARKET		0.59%	272,842.78	MM	N/A
01-110-325		COMMUNITY BANK OF WB	MONEY MARKET		0.18%	56,039.33	MM	N/A
01-110-380		COMMUNITY BANK OF WB	MONEY MARKET		0.50%	269,671.41	MM	N/A
02-110-209		COMMUNITY BANK OF WB	MONEY MARKET		0.50%	512,695.74	MM	N/A
07-110-202		COMMUNITY BANK OF WB	MONEY MARKET		0.18%	61,590.61	MM	N/A
01-110-322		ILLINOIS FUNDS	MONEY MARKET		0.06%	1,425,463.93	MM	N/A
02-110-322		ILLINOIS FUNDS	MONEY MARKET		0.06%	3,914.24	MM	N/A
03-110-322		ILLINOIS FUNDS	MONEY MARKET		0.06%	30,696.10	MM	N/A
04-110-322		ILLINOIS FUNDS	MONEY MARKET		0.06%	148,598.96	MM	N/A
05-110-322		ILLINOIS FUNDS	MONEY MARKET		0.06%	30,033.84	MM	N/A
06-110-322		ILLINOIS FUNDS	MONEY MARKET		0.06%	8.03	MM	N/A
09-110-322		ILLINOIS FUNDS	MONEY MARKET		0.06%	128,865.64	MM	N/A
10-110-322		ILLINOIS FUNDS	MONEY MARKET		0.06%	184,421.82	MM	N/A
01-120-154		IMET	POOLED INVEST		0.33%	600,000.00	MM	N/A
01-120-155		IMET	20321-101		0.31%	168,978.71	MM	N/A
08-110-323		IMET	MONEY MARKET		0.33%	51,694.26	MM	N/A
10-110-325		IMET	MONEY MARKET		0.33%	38.08	MM	N/A
11-110-323		IMET	MONEY MARKET		0.33%	1.74	MM	N/A
07-110-335		MBFINANCIAL BANK	MONEY MARKET		0.15%	321,943.47	MM	N/A
01-120-900		IMET MARKET VALUE CONTRA	MARKET VALUE			192,931.61	MV	N/A
07-120-900		IMET MARKET VALUE CONTRA	MARKET VALUE			1,433,357.31	MV	N/A
01-110-911		VILLAGE OF WILLOWBROOK	PETTY CASH			950.00	PC	N/A
01-110-257		COMMUNITY BANK OF WB	SAVINGS			177,297.12	SV	N/A
01-110-335		U.S. BANK	LOCKBOX			6,750.00	SV	N/A
07-120-292		MBFINANCIAL BANK	CD		4.20%	100,000.00	CD	12/12/2011
07-120-291		MBFINANCIAL BANK	BEDFORD PARK		5.00%	50,721.50	MB	12/15/2011
07-120-406		MBFINANCIAL BANK	SOTHERN ILL UNI		2.90%	25,102.50	MB	04/01/2012
07-120-411		MBFINANCIAL BANK	US TREAS INFL I		2.00%	130,325.05	TN	04/15/2012
07-120-396		MBFINANCIAL BANK	FNMA		4.38%	99,816.00	AC	07/17/2013
07-120-294		MBFINANCIAL BANK	FHLMC		4.88%	54,925.00	AC	11/15/2013
07-120-375		MBFINANCIAL BANK	MATOON		4.50%	19,212.80	MB	12/15/2013
07-120-381		MBFINANCIAL BANK	COLLINSVILLE		5.20%	20,260.20	MB	12/15/2013
07-120-393		MBFINANCIAL BANK	FHLMC		4.50%	51,782.00	AC	04/02/2014
07-120-354		MBFINANCIAL BANK	US T-NOTE		4.75%	128,530.89	TN	05/15/2014
07-120-407		MBFINANCIAL BANK	FHLB		3.40%	152,676.00	AC	06/17/2014
07-120-380		MBFINANCIAL BANK	FHLB		5.25%	51,035.00	AC	09/12/2014
07-120-356		MBFINANCIAL BANK	WHEATON III		5.20%	29,935.80	MB	12/30/2014
07-120-304		MBFINANCIAL BANK	FHLB		2.75%	200,656.60	AC	03/13/2015
07-120-392		MBFINANCIAL BANK	FHLB		4.13%	100,932.00	AC	03/13/2015
07-120-394		MBFINANCIAL BANK	FFCB		4.15%	49,700.00	AC	03/25/2015
07-120-419		MBFINANCIAL BANK	MORTON GROVE		3.25%	50,064.00	MB	06/01/2015
07-120-374		MBFINANCIAL BANK	FHLB		5.50%	150,495.50	AC	06/12/2015
07-120-413		MBFINANCIAL BANK	ROUND LAKE BEA		4.50%	75,618.00	MB	01/01/2016
07-120-414		MBFINANCIAL BANK	ALSIP II BLD AM		4.25%	50,000.00	MB	01/01/2016
07-120-363		MBFINANCIAL BANK	FFCB		4.88%	146,980.50	AC	01/11/2016
07-120-410		MBFINANCIAL BANK	US TREAS INFL I		2.00%	131,464.13	TN	01/15/2016
07-120-402		MBFINANCIAL BANK	FFCB		3.75%	50,280.00	AC	01/29/2016

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ACCOUNT NUMBER	ID. NO.	FINANCIAL INSTITUTION	CERTIFICATE NUMBER	TERM (DAYS)	ANNUAL YIELD	PRINCIPAL	MATURE TYPE	DATE
07-120-298		MBFINANCIAL BANK	FNCT		7.00%	3,007.90	AC	02/01/2016
07-120-373		MBFINANCIAL BANK	US T-NOTE		5.13%	149,332.03	TN	05/15/2016
07-120-409		MBFINANCIAL BANK	FFCB		4.00%	100,242.00	AC	08/03/2016
07-120-367		MBFINANCIAL BANK	FHLB		5.37%	152,704.50	AC	09/09/2016
07-120-421		MBFINANCIAL BANK	FHLB		6.75%	154,370.25	AC	09/09/2016
07-120-434		MBFINANCIAL BANK	FNMA		5.25%	118,945.00	AC	09/15/2016
07-120-433		MBFINANCIAL BANK	FHLB		3.50%	105,217.60	AC	12/09/2016
07-120-415		MBFINANCIAL BANK	AURORA IL		4.00%	25,077.75	MB	12/30/2016
07-120-422		MBFINANCIAL BANK	FHLB		3.62%	50,597.80	AC	03/10/2017
07-120-404		MBFINANCIAL BANK	FFCB		4.63%	105,720.00	AC	03/21/2017
07-120-377		MBFINANCIAL BANK	FHLB		5.56%	74,351.25	AC	06/06/2017
07-120-428		MBFINANCIAL BANK	FNMA		1.50%	100,000.00	AC	08/24/2017
07-120-387		MBFINANCIAL BANK	US T-NOTE		4.25%	100,156.25	TN	11/15/2017
07-120-293		MBFINANCIAL BANK	FHLMC		5.13%	173,685.00	AC	11/17/2017
07-120-365		MBFINANCIAL BANK	FHLB		5.00%	25,000.00	AC	11/21/2017
07-120-308		MBFINANCIAL BANK	FHLB		3.12%	100,758.00	AC	12/08/2017
07-120-314		MBFINANCIAL BANK	FHLB		3.13%	75,161.25	AC	12/08/2017
07-120-389		MBFINANCIAL BANK	FFCB		4.70%	202,900.00	AC	01/17/2018
07-120-405		MBFINANCIAL BANK	FFCB		4.67%	52,400.00	AC	02/27/2018
07-120-391		MBFINANCIAL BANK	FHLB		4.50%	49,850.00	AC	02/28/2018
07-120-313		MBFINANCIAL BANK	FFCB		3.12%	99,532.00	AC	03/09/2018
07-120-383		MBFINANCIAL BANK	FFCB		4.95%	24,969.25	AC	09/10/2018
07-120-379		MBFINANCIAL BANK	FFCB		5.34%	51,339.50	AC	10/22/2018
07-120-426		MBFINANCIAL BANK	FHLB		3.75%	105,060.00	AC	12/14/2018
07-120-382		MBFINANCIAL BANK	COOK COUNTY		5.25%	24,750.00	MB	12/15/2018
07-120-345		MBFINANCIAL BANK	GNMA		5.00%	20,494.02	AC	12/18/2018
07-120-412		MBFINANCIAL BANK	US TREAS INFL		2.13%	61,606.41	TN	01/15/2019
07-120-408		MBFINANCIAL BANK	FHLB		4.30%	75,942.60	AC	03/06/2019
07-120-429		MBFINANCIAL BANK	FFCB		3.87%	52,279.50	AC	05/07/2019
07-120-369		MBFINANCIAL BANK	FHLB		5.38%	101,790.00	AC	05/15/2019
07-120-296		MBFINANCIAL BANK	GNMA POOL		4.50%	35,183.70	AC	06/15/2019
07-120-372		MBFINANCIAL BANK	SPORTS AUTHRTY		5.45%	25,153.50	MB	06/15/2019
07-120-310		MBFINANCIAL BANK	FHLB		4.37%	104,900.00	AC	07/01/2019
07-120-364		MBFINANCIAL BANK	FFCB		4.95%	72,869.25	AC	12/16/2019
07-120-416		MBFINANCIAL BANK	CRYSTAL LAKE BI		4.65%	25,000.00	MB	01/01/2020
07-120-430		MBFINANCIAL BANK	FNMA		4.12%	156,285.00	AC	02/24/2020
07-120-400		MBFINANCIAL BANK	TRANSIT AUTHY		6.33%	76,738.50	MB	12/01/2021
07-120-386		MBFINANCIAL BANK	FHLB		5.00%	248,695.50	AC	12/10/2021
07-120-384		MBFINANCIAL BANK	FHLB		5.25%	256,522.75	AC	08/15/2022
07-120-295		MBFINANCIAL BANK	FHLB		2.00%	199,600.00	AC	02/16/2023
07-120-309		MBFINANCIAL BANK	GNMA		8.65%	393.79	AC	07/20/2024
07-120-427		MBFINANCIAL BANK	SCHOOL DIST 225		5.70%	50,000.00	MB	12/01/2025
07-120-431		MBFINANCIAL BANK	WILL COUNTY FPI		5.50%	106,684.00	MB	12/15/2025
07-120-299		MBFINANCIAL BANK	GNMA		6.00%	15,815.00	AC	08/20/2028
07-120-359		MBFINANCIAL BANK	HOFFMAN ESTS		5.40%	13,985.55	MB	12/01/2033
TOTAL INVESTED						\$18,615,575.27		
GRAND TOTAL INVESTED						\$18,615,575.27		

VILLAGE OF WILLOWBROOK

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ACCT. NO.	DESCRIPTION	RECEIVED THIS MONTH	RECEIVED THIS YEAR	BUDGET AMOUNT	PERCENT COLLECTED	BUDGET REMAINING
<u>GENERAL CORPORATE FUND</u>						
<u>Operating Revenue</u>						
01-1100	Property Taxes	29.17	161,045.51	159,120.00	101.21	-1,925.51
01-1110	Other Taxes	615,376.26	5,542,397.09	5,747,649.00	96.43	205,251.91
01-1120	Licenses	225.00	123,970.17	101,000.00	122.74	-22,970.17
01-1130	Permits	32,009.48	165,097.07	153,500.00	107.56	-11,597.07
01-1140	Fines	35,671.33	679,330.77	711,000.00	95.55	31,669.23
01-1150	Transfers-Other Funds	32,926.25	362,188.75	395,115.00	91.67	32,926.25
01-1160	Charges & Fees	3,080.00	31,614.85	49,300.00	64.13	17,685.15
01-1170	Park & Recreation Revenue	15,328.00	56,681.29	43,087.00	131.55	-13,594.29
01-1180	Other Revenue	2,427.45	311,737.81	345,460.00	90.24	33,722.19
**TOTAL	Operating Revenue	737,072.94	7,434,063.31	7,705,231.00	96.48	271,167.69
<u>Non-Operating Revenue</u>						
01-3000	Non-Operating Revenue	-2,083.22	5,336.61	30,000.00	17.79	24,663.39
**TOTAL	Non-Operating Revenue	-2,083.22	5,336.61	30,000.00	17.79	24,663.39
***TOTAL	GENERAL CORPORATE FUND	734,989.72	7,439,399.92	7,735,231.00	96.18	295,831.08

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ACCT. NO.	DESCRIPTION	RECEIVED THIS MONTH	RECEIVED THIS YEAR	BUDGET AMOUNT	PERCENT COLLECTED	BUDGET REMAINING
<u>WATER FUND</u>						
<u>Operating Revenue</u>						
02-1160	Charges & Fees	163,735.66	1,757,470.35	1,841,442.00	95.44	83,971.65
**TOTAL	Operating Revenue	163,735.66	1,757,470.35	1,841,442.00	95.44	83,971.65
<u>Non-Operating Revenue</u>						
02-3100	Other Income	546.93	1,606.52	6,500.00	24.72	4,893.48
02-3200	Charges & Fees	0.00	0.00	2,400.00	0.00	2,400.00
**TOTAL	Non-Operating Revenue	546.93	1,606.52	8,900.00	18.05	7,293.48
***TOTAL	WATER FUND	164,282.59	1,759,076.87	1,850,342.00	95.07	91,265.13
<u>HOTEL/MOTEL TAX FUND</u>						
<u>Operating Revenue</u>						
03-1110	Other Taxes	4,122.75	59,779.22	61,000.00	98.00	1,220.78
03-1160	Charges & Fees	0.00	0.00	0.00	0.00	0.00
03-1180	Other Revenue	25.00	25.00	0.00	0.00	-25.00
**TOTAL	Operating Revenue	4,147.75	59,804.22	61,000.00	98.04	1,195.78
<u>Non-Operating Revenue</u>						
03-3100	Other Income	5.78	9.44	10.00	94.40	0.56
**TOTAL	Non-Operating Revenue	5.78	9.44	10.00	94.40	0.56
<u>Transfers</u>						
03-4000	Transfers	0.00	0.00	0.00	0.00	0.00
**TOTAL	Transfers	0.00	0.00	0.00	0.00	0.00
***TOTAL	HOTEL/MOTEL TAX FUND	4,153.53	59,813.66	61,010.00	98.04	1,196.34
<u>MOTOR FUEL TAX FUND</u>						
<u>Operating Revenue</u>						
04-1110	Other Taxes	17,603.63	236,248.03	226,865.00	104.14	-9,383.03
**TOTAL	Operating Revenue	17,603.63	236,248.03	226,865.00	104.14	-9,383.03
<u>Non-Operating Revenue</u>						
04-3100	Other Income	19.67	50.03	200.00	25.02	149.97
**TOTAL	Non-Operating Revenue	19.67	50.03	200.00	25.02	149.97
***TOTAL	MOTOR FUEL TAX FUND	17,623.30	236,298.06	227,065.00	104.07	-9,233.06

VILLAGE OF WILLOWBROOK

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REVENUE REPORT FOR MARCH, 2012

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ACCT. NO.	DESCRIPTION	RECEIVED THIS MONTH	RECEIVED THIS YEAR	BUDGET AMOUNT	PERCENT COLLECTED	BUDGET REMAINING
<u>T I F SPECIAL REVENUE FUND</u>						
<u>Operating Revenue</u>						
05-1000	Operating Revenue	15,002.60	743,747.97	0.00	0.00	-743,747.97
**TOTAL	Operating Revenue	15,002.60	743,747.97	0.00	0.00	-743,747.97
<u>Non-Operating Revenue</u>						
05-3100	Other Income	31.24	60.06	0.00	0.00	-60.06
**TOTAL	Non-Operating Revenue	31.24	60.06	0.00	0.00	-60.06
***TOTAL	T I F SPECIAL REVENUE FUND	15,033.84	743,808.03	0.00	0.00	-743,808.03
<u>SSA ONE BOND FUND</u>						
<u>Operating Revenue</u>						
06-1000	Operating Revenue	0.00	320,002.41	320,050.00	99.99	47.59
**TOTAL	Operating Revenue	0.00	320,002.41	320,050.00	99.99	47.59
<u>Non-Operating Revenue</u>						
06-3000	Non-Operating Revenue	8.03	15.96	0.00	0.00	-15.96
**TOTAL	Non-Operating Revenue	8.03	15.96	0.00	0.00	-15.96
***TOTAL	SSA ONE BOND FUND	8.03	320,018.37	320,050.00	99.99	31.63
<u>POLICE PENSION FUND</u>						
<u>Operating Revenue</u>						
07-1150	Transfers-Other Funds	38,878.92	466,547.04	0.00	0.00	-466,547.04
07-1180	Other Revenue	13,388.45	221,220.70	0.00	0.00	-221,220.70
**TOTAL	Operating Revenue	52,267.37	687,767.74	0.00	0.00	-687,767.74
<u>Non-Operating Revenue</u>						
07-3100	Other Income	53.77	-77,511.71	0.00	0.00	77,511.71
**TOTAL	Non-Operating Revenue	53.77	-77,511.71	0.00	0.00	77,511.71
***TOTAL	POLICE PENSION FUND	52,321.14	610,256.03	0.00	0.00	-610,256.03
<u>SSA ONE PROJECT FUND</u>						
<u>Operating Revenue</u>						
08-1000	Operating Revenue	0.00	0.00	0.00	0.00	0.00
**TOTAL	Operating Revenue	0.00	0.00	0.00	0.00	0.00

VILLAGE OF WILLOWBROOK

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REVENUE REPORT FOR MARCH, 2012

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ACCT. NO.	DESCRIPTION	RECEIVED THIS MONTH	RECEIVED THIS YEAR	BUDGET AMOUNT	PERCENT COLLECTED	BUDGET REMAINING
<u>Non-Operating Revenue</u>						
08-3000	Non-Operating Revenue	23.79	100.21	100.00	100.21	-0.21
**TOTAL	Non-Operating Revenue	23.79	100.21	100.00	100.21	-0.21
***TOTAL	SSA ONE PROJECT FUND	23.79	100.21	100.00	100.21	-0.21
<u>WATER CAPITAL IMPROVEMENTS FUND</u>						
<u>Operating Revenue</u>						
09-1000	Operating Revenue	0.00	0.00	282,412.00	0.00	282,412.00
**TOTAL	Operating Revenue	0.00	0.00	282,412.00	0.00	282,412.00
<u>Non-Operating Revenue</u>						
09-3000	Non-Operating Revenue	30.48	52.75	200.00	26.38	147.25
**TOTAL	Non-Operating Revenue	30.48	52.75	200.00	26.38	147.25
***TOTAL	WATER CAPITAL IMPROVEMENTS FUND	30.48	52.75	282,612.00	0.02	282,559.25
<u>CAPITAL PROJECT FUND</u>						
<u>UNKNOWN SUBJECT # 0000</u>						
10- 0	UNKNOWN SUBJECT # 0000	0.00	0.00	0.00	0.00	0.00
**TOTAL	UNKNOWN SUBJECT # 0000	0.00	0.00	0.00	0.00	0.00
<u>Operating Revenue</u>						
10-1000	Operating Revenue	0.00	44,500.30	0.00	0.00	-44,500.30
10-1180	Other Revenue	0.00	0.00	0.00	0.00	0.00
**TOTAL	Operating Revenue	0.00	44,500.30	0.00	0.00	-44,500.30
<u>Non-Operating Revenue</u>						
10-3000	Non-Operating Revenue	41.40	158.43	1,000.00	15.84	841.57
**TOTAL	Non-Operating Revenue	41.40	158.43	1,000.00	15.84	841.57
***TOTAL	CAPITAL PROJECT FUND	41.40	44,658.73	1,000.00	4,465.87	-43,658.73
<u>2008 BOND FUND</u>						
<u>Operating Revenue</u>						
11-1180	Other Revenue	0.00	0.00	0.00	0.00	0.00
**TOTAL	Operating Revenue	0.00	0.00	0.00	0.00	0.00

VILLAGE OF WILLOWBROOK

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REVENUE REPORT FOR MARCH, 2012

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ACCT. NO.	DESCRIPTION	RECEIVED THIS MONTH	RECEIVED THIS YEAR	BUDGET AMOUNT	PERCENT COLLECTED	BUDGET REMAINING
<u>Non-Operating Revenue</u>						
11-3000	Non-Operating Revenue	-75.26	156,668.60	156,744.00	99.95	75.40
**TOTAL	Non-Operating Revenue	-75.26	156,668.60	156,744.00	99.95	75.40
***TOTAL	2008 BOND FUND	-75.26	156,668.60	156,744.00	99.95	75.40
<u>FUND SUMMARY</u>						
1	GENERAL CORPORATE	734,989.72	7,439,399.92	7,735,231.00	96.18	295,831.08
2	WATER	164,282.59	1,759,076.87	1,850,342.00	95.07	91,265.13
3	HOTEL/MOTEL TAX	4,153.53	59,813.66	61,010.00	98.04	1,196.34
4	MOTOR FUEL TAX	17,623.30	236,298.06	227,065.00	104.07	-9,233.06
5	T I F SPECIAL REVENUE	15,033.84	743,808.03	0.00	0.00	-743,808.03
6	SSA ONE BOND & INTEREST	8.03	320,018.37	320,050.00	99.99	31.63
7	POLICE PENSION	52,321.14	610,256.03	0.00	0.00	-610,256.03
8	SSA ONE PROJECT	23.79	100.21	100.00	100.21	-0.21
9	WATER CAPITAL IMPROVEMENTS	30.48	52.75	282,612.00	0.02	282,559.25
10	CAPITAL PROJECT	41.40	44,658.73	1,000.00	4,465.87	-43,658.73
11	2008 BOND	-75.26	156,668.60	156,744.00	99.95	75.40
	TOTALS ALL FUNDS	988,432.56	11,370,151.23	10,634,154.00	106.92	-735,997.23

VILLAGE OF WILLOWBROOK
EXPENDITURE REPORT FOR MARCH, 2012
GENERAL CORPORATE FUND

ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
<u>VILLAGE BOARD & CLERK</u>								
01-05-410-3	GENERAL MANAGEMENT	2,870.29	27,071.95	71.25	37,995.00	10,923.05	35.63	75,990.00
01-05-420-3	COMMUNITY RELATIONS	125.00	480.00	48.00	1,000.00	520.00	24.00	2,000.00
01-05-425-6	CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-05-430-7	CONTINGENCIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	VILLAGE BOARD & CLERK	2,995.29	27,551.95	70.66	38,995.00	11,443.05	35.33	77,990.00
<u>BOARD OF POLICE COMMISSIONERS</u>								
01-07-435-3	ADMINISTRATION	0.00	375.00	2.94	12,750.00	12,375.00	1.47	25,500.00
01-07-440-5	OTHER	0.00	0.00	0.00	10,500.00	10,500.00	0.00	21,000.00
01-07-445-7	CONTINGENCIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	BOARD OF POLICE COMMISSIONERS	0.00	375.00	1.61	23,250.00	22,875.00	0.81	46,500.00
<u>ADMINISTRATION</u>								
01-10-455-5	GENERAL MANAGEMENT	31,012.93	2,222,713.65	58.82	3,778,665.00	1,555,951.35	29.41	7,557,330.00
01-10-460-3	DATA PROCESSING	119.00	4,682.57	82.88	5,650.00	967.43	41.44	11,300.00
01-10-461-1	LEGISLATIVE SUPPORT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-465-2	ADMINISTRATION-GENERAL ENGINEERING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-10-466-3	BUILDINGS	3,912.40	44,751.62	87.71	51,020.00	6,268.38	43.86	102,040.00
01-10-470-2	LEGAL SERVICES	11,421.89	169,698.92	104.54	162,333.00	-7,365.92	52.27	324,666.00
01-10-471-2	FINANCIAL AUDIT	5,512.50	13,261.00	112.86	11,750.00	-1,511.00	56.43	23,500.00
01-10-475-3	COMMUNITY RELATIONS	1,411.50	8,572.80	161.45	5,310.00	-3,262.80	80.72	10,620.00
01-10-480-2	RISK MANAGEMENT	1,046.86	212,885.83	98.41	216,325.00	3,439.17	49.21	432,650.00
01-10-485-6	CAPITAL IMPROVEMENTS	0.00	31,608.20	66.45	47,564.00	15,955.80	33.23	95,128.00
01-10-490-7	CONTINGENCIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	ADMINISTRATION	54,437.08	2,708,174.59	63.30	4,278,617.00	1,570,442.41	31.65	8,557,234.00
<u>PLANNING & ECONOMIC DEVELOPMENT</u>								
01-15-510-4	GENERAL MANAGEMENT	3,940.99	38,156.49	56.54	67,484.00	29,327.51	28.27	134,968.00
01-15-515-4	DATA PROCESSING	0.00	0.00	0.00	2,500.00	2,500.00	0.00	5,000.00
01-15-520-2	ENGINEERING	4,249.85	63,116.29	91.61	68,900.00	5,783.71	45.80	137,800.00
01-15-535-2	RISK MANAGEMENT	0.00	0.00	0.00	2,500.00	2,500.00	0.00	5,000.00
01-15-540-6	CAPITAL IMPROVEMENTS	0.00	0.00	0.00	166.00	166.00	0.00	332.00
01-15-544-7	CONTINGENCIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	PLANNING & ECONOMIC DEVELOPMENT	8,190.84	101,272.78	71.55	141,550.00	40,277.22	35.77	283,100.00
<u>PARKS & RECREATION DEPT</u>								
01-20-550-3	ADMINISTRATION	2,823.81	48,206.89	85.07	56,670.00	8,463.11	42.53	113,340.00
01-20-555-3	PARKS & RECREATION-ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-20-560-2	ADMINISTRATION	0.00	0.00	0.00	2,500.00	2,500.00	0.00	5,000.00
01-20-565-3	LANDSCAPING	886.95	43,871.21	58.11	75,500.00	31,628.79	29.05	151,000.00
01-20-570-4	MAINTENANCE	65.47	38,550.38	104.21	36,994.00	-1,556.38	52.10	73,988.00
01-20-575-5	SUMMER PROGRAM	4,100.00	16,825.14	96.33	17,466.00	640.86	48.17	34,932.00
01-20-580-5	FALL PROGRAM	4,200.00	8,599.94	101.49	8,474.00	-125.94	50.74	16,948.00
01-20-585-5	WINTER PROGRAM	4,819.90	14,408.22	85.69	16,814.00	2,405.78	42.85	33,628.00
01-20-590-5	SPECIAL RECREATION SERVICES	6,154.00	41,361.22	76.82	53,843.00	12,481.78	38.41	107,686.00
01-20-595-6	CAPITAL IMPROVEMENTS	0.00	52,397.00	113.36	46,222.00	-6,175.00	56.68	92,444.00
01-20-599-7	CONTINGENCIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	PARKS & RECREATION DEPT	23,050.13	264,220.00	84.02	314,483.00	50,263.00	42.01	628,966.00
<u>FINANCE DEPARTMENT</u>								
01-25-610-4	GENERAL MANAGEMENT	8,951.78	108,062.20	85.92	125,764.00	17,701.80	42.96	251,528.00

VILLAGE OF WILLOWBROOK
EXPENDITURE REPORT FOR MARCH, 2012
GENERAL CORPORATE FUND

ACCT. NO.	DESCRIPTION	EXPENDED	EXPENDED	PRCT.	WORKING	BUDGET	PRCT.	
		THIS MONTH	THIS YEAR	BUDGET	BUDGET	REMAINING	APPROP.	APPROP.
01-25-615-3	DATA PROCESSING	1,185.00	30,067.16	89.89	33,450.00	3,382.84	44.94	66,900.00
01-25-620-2	FINANCIAL AUDIT	7,826.50	96,833.50	87.32	110,900.00	14,066.50	43.66	221,800.00
01-25-625-6	CAPITAL IMPROVEMENTS	0.00	0.00	0.00	633.00	633.00	0.00	1,266.00
01-25-629-7	CONTINGENCIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	FINANCE DEPARTMENT	17,963.28	234,962.86	86.78	270,747.00	35,784.14	43.39	541,494.00
	<u>POLICE DEPARTMENT</u>							
01-30-630-4	ADMINISTRATION	320,803.87	3,780,584.18	91.92	4,112,739.00	332,154.82	45.96	8,225,478.00
01-30-635-2	BLDG - CONSTRUCTION REMODELING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-30-640-4	DATA PROCESSING	250.00	4,449.00	63.56	7,000.00	2,551.00	31.78	14,000.00
01-30-645-2	RISK MANAGEMENT	0.00	5,857.78	46.86	12,500.00	6,642.22	23.43	25,000.00
01-30-650-4	PATROL SERVICES	33,684.44	67,381.08	1,805.50	3,732.00	-63,649.08	902.75	7,464.00
01-30-655-4	INVESTIGATIVE SERVICES	0.00	250.00	18.52	1,350.00	1,100.00	9.26	2,700.00
01-30-660-3	TRAFFIC SAFETY	476.60	4,038.55	89.27	4,524.00	485.45	44.63	9,048.00
01-30-665-2	E S D A COORDINATOR	0.00	540.75	96.56	560.00	19.25	48.28	1,120.00
01-30-670-3	CRIME PREVENTION	2,398.68	4,871.79	88.58	5,500.00	628.21	44.29	11,000.00
01-30-675-4	TELECOMMUNICATIONS	41,984.24	251,905.44	100.00	251,900.00	-5.44	50.00	503,800.00
01-30-680-6	CAPITAL IMPROVEMENTS	2,513.39	5,763.76	19.05	30,252.00	24,488.24	9.53	60,504.00
01-30-685-7	CONTINGENCIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	POLICE DEPARTMENT	402,111.22	4,125,642.33	93.13	4,430,057.00	304,414.67	46.56	8,860,114.00
	<u>PUBLIC WORKS DEPARTMENT</u>							
01-35-710-4	ADMINISTRATION	17,884.04	230,506.97	91.54	251,814.00	21,307.03	45.77	503,628.00
01-35-715-4	EDP	223.62	2,463.60	61.59	4,000.00	1,536.40	30.80	8,000.00
01-35-720-2	ENGINEERING	0.00	27,834.40	89.79	31,000.00	3,165.60	44.89	62,000.00
01-35-725-4	BUILDINGS	1,280.82	11,527.55	100.80	11,436.00	-91.55	50.40	22,872.00
01-35-730-2	RISK MANAGEMENT	0.00	1,750.59	0.00	0.00	-1,750.59	0.00	0.00
01-35-735-4	EQUIPMENT REPAIR	488.90	20,234.90	123.01	16,450.00	-3,784.90	61.50	32,900.00
01-35-740-3	SNOW REMOVAL	7,842.62	29,926.20	56.29	53,160.00	23,233.80	28.15	106,320.00
01-35-745-2	STREET LIGHTING	2,936.98	32,821.93	113.57	28,900.00	-3,921.93	56.79	57,800.00
01-35-750-3	STORM WATER IMPROVEMENTS	4,720.48	76,529.30	51.38	148,954.00	72,424.70	25.69	297,908.00
01-35-755-4	STREET MAINTENANCE	1,367.55	76,240.24	46.01	165,718.00	89,477.76	23.00	331,436.00
01-35-760-2	NUSIANCE CONTROL	0.00	27,277.84	87.34	31,231.00	3,953.16	43.67	62,462.00
01-35-765-6	CAPITAL IMPROVEMENTS	0.00	29,375.00	83.27	35,277.00	5,902.00	41.63	70,554.00
01-35-770-7	CONTINGENCIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	PUBLIC WORKS DEPARTMENT	36,745.01	566,488.52	72.82	777,940.00	211,451.48	36.41	1,555,880.00
	<u>BUILDING AND ZONING DEPT</u>							
01-40-810-4	GENERAL MANAGEMENT	12,424.80	140,669.12	93.12	151,061.00	10,391.88	46.56	302,122.00
01-40-815-4	EDP	0.00	0.00	0.00	2,200.00	2,200.00	0.00	4,400.00
01-40-820-2	ENGINEERING	1,724.68	38,790.72	76.06	51,000.00	12,209.28	38.03	102,000.00
01-40-825-2	RISK MANAGEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-40-830-1	INSPECTION SERVICES	685.00	22,292.50	86.41	25,800.00	3,507.50	43.20	51,600.00
01-40-835-6	CAPITAL IMPROVEMENTS	0.00	0.00	0.00	166.00	166.00	0.00	332.00
01-40-840-7	CONTINGENCIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	BUILDING AND ZONING DEPT	14,834.48	201,752.34	87.63	230,227.00	28,474.66	43.82	460,454.00
	<u>PLAN COMMISSION</u>							
01-45-845-1	PERSONAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-45-846-3	ADMINISTRATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-45-847-3	HEARINGS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
01-45-848-2	PLANNING	0.00	0.00	0.00	0.00	0.00	0.00	0.00

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VILLAGE OF WILLOWBROOK
EXPENDITURE REPORT FOR MARCH, 2012
GENERAL CORPORATE FUND

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ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
01-45-849-7	CONTINGENCIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	PLAN COMMISSION	0.00	0.00	0.00	0.00	0.00	0.00	0.00
***TOTAL	GENERAL CORPORATE FUND	560,327.33	8,230,440.37	78.34	10,505,866.00	2,275,425.63	39.17	21,011,732.00

VILLAGE OF WILLOWBROOK
EXPENDITURE REPORT FOR MARCH, 2012
WATER FUND

ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
<u>WATER DEPARTMENT</u>								
02-50-401-4	ADMINISTRATION	22,652.02	248,537.43	97.73	254,317.00	5,779.57	48.86	508,634.00
02-50-405-2	ENGINEERING	0.00	330.00	12.82	2,575.00	2,245.00	6.41	5,150.00
02-50-410-5	INTERFUND TRANSFERS	32,926.25	412,346.75	56.73	726,833.00	314,486.25	28.37	1,453,666.00
02-50-415-2	RISK MANAGEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00
02-50-417-4	EDP	0.00	10,432.37	71.82	14,525.00	4,092.63	35.91	29,050.00
02-50-420-5	WATER PRODUCTION	83,961.04	826,528.01	105.31	784,878.00	-41,650.01	52.65	1,569,756.00
02-50-425-4	WATER STORAGE	0.00	5,011.25	87.15	5,750.00	738.75	43.58	11,500.00
02-50-430-4	TRANSPORTATION & DISTRIBUTION	24,734.76	65,117.13	105.02	62,005.00	-3,112.13	52.51	124,010.00
02-50-435-4	METERS & BILLING	1,073.09	15,759.67	170.19	9,260.00	-6,499.67	85.10	18,520.00
02-50-440-6	CAPITAL IMPROVEMENTS	0.00	53,540.25	85.90	62,331.00	8,790.75	42.95	124,662.00
02-50-449-7	CONTINGENCIES-DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	WATER DEPARTMENT	165,347.16	1,637,602.86	85.18	1,922,474.00	284,871.14	42.59	3,844,948.00
***TOTAL	WATER FUND	165,347.16	1,637,602.86	85.18	1,922,474.00	284,871.14	42.59	3,844,948.00

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VILLAGE OF WILLOWBROOK
EXPENDITURE REPORT FOR MARCH, 2012
HOTEL/MOTEL TAX FUND

PAGE: 5

ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
	<u>HOTEL/MOTEL</u>							
03-53-401-4	ADMINISTRATION	1,000.00	11,879.86	97.22	12,220.00	340.14	48.61	24,440.00
03-53-435-3	PUBLIC RELATIONS & PROMOTION	2,801.48	25,576.42	55.60	46,000.00	20,423.58	27.80	92,000.00
03-53-436-3	SPECIAL EVENTS	2,500.00	3,872.23	77.44	5,000.00	1,127.77	38.72	10,000.00
03-53-449-7	CONTINGENCIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	HOTEL/MOTEL	6,301.48	41,328.51	65.37	63,220.00	21,891.49	32.69	126,440.00
***TOTAL	HOTEL/MOTEL TAX FUND	6,301.48	41,328.51	65.37	63,220.00	21,891.49	32.69	126,440.00

VILLAGE OF WILLOWBROOK
EXPENDITURE REPORT FOR MARCH, 2012
MOTOR FUEL TAX FUND

ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
	<u>MOTOR FUEL TAX</u>							
04-56-401-3	PAVEMENT MARKINGS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
04-56-405-3	ROAD SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
04-56-410-3	SNOW REMOVAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00
04-56-415-2	STREET LIGHTING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
04-56-420-2	TRAFFIC SIGNALS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
04-56-425-3	STREET MAINTENANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
04-56-430-6	CAPITAL IMPROVEMENTS	0.00	267,524.49	82.32	325,000.00	57,475.51	41.16	650,000.00
04-56-439-7	CONTINGENCIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	MOTOR FUEL TAX	0.00	267,524.49	82.32	325,000.00	57,475.51	41.16	650,000.00
***TOTAL	MOTOR FUEL TAX FUND	0.00	267,524.49	82.32	325,000.00	57,475.51	41.16	650,000.00

PRCT. OF YR: 91.67

RUN: 04/03/12

3:35PM

VILLAGE OF WILLOWBROOK
EXPENDITURE REPORT FOR MARCH, 2012
T I F SPECIAL REVENUE FUND

PAGE:

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ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
05-59-401-3	ADMINISTRATION - GENERAL	0.00	72,774.76	0.00	0.00	-72,774.76	0.00	0.00
05-59-410-5	PRINCIPAL EXPENSE	0.00	650,347.17	0.00	0.00	-650,347.17	0.00	0.00
05-59-425-2	ATTORNEY FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
***TOTAL	T I F SPECIAL REVENUE FUND	0.00	723,121.93	0.00	0.00	-723,121.93	0.00	0.00

PRCT. OF YR: 91.67

RUN: 04/03/12

3:35PM

VILLAGE OF WILLOWBROOK
EXPENDITURE REPORT FOR MARCH, 2012
SSA ONE BOND FUND

PAGE:

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ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
<u>SSA BOND</u>								
06-60-550-4	DEBT SERVICE	0.00	320,050.00	100.00	320,050.00	0.00	50.00	640,100.00
06-60-555-7	SSA BOND & INTEREST FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	SSA BOND	0.00	320,050.00	100.00	320,050.00	0.00	50.00	640,100.00
***TOTAL	SSA ONE BOND FUND	0.00	320,050.00	100.00	320,050.00	0.00	50.00	640,100.00

PRCT. OF YR: 91.67

RUN: 04/03/12

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VILLAGE OF WILLOWBROOK
EXPENDITURE REPORT FOR MARCH, 2012
POLICE PENSION FUND

PAGE: 9

ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
07-62-401-5	POLICE PENSION FUND	44,015.56	455,960.53	117.91	386,696.00	-69,264.53	58.96	773,392.00
***TOTAL	POLICE PENSION FUND	44,015.56	455,960.53	117.91	386,696.00	-69,264.53	58.96	773,392.00

PRCT. OF YR: 91.67
 RUN: 04/03/12

3:35PM

VILLAGE OF WILLOWBROOK
 EXPENDITURE REPORT FOR MARCH, 2012
 SSA ONE PROJECT FUND

PAGE: 10

ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
<u>BUILDING AND ZONING DEPT</u>								
08-40-401-9	SSA FUND ONE PROJECT FUND	0.00	0.00	0.00	2,000.00	2,000.00	0.00	0.00
**TOTAL	BUILDING AND ZONING DEPT	0.00	0.00	0.00	2,000.00	2,000.00	0.00	0.00
<u>SSA ONE PROJECT</u>								
08-63-401-9	SSA FUND ONE PROJECT FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
08-63-445-6	PUBLIC IMPROVEMENTS	0.00	0.00	0.00	51,538.00	51,538.00	0.00	103,076.00
08-63-555-7	SSA ONE PROJECT FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	SSA ONE PROJECT	0.00	0.00	0.00	51,538.00	51,538.00	0.00	103,076.00
***TOTAL	SSA ONE PROJECT FUND	0.00	0.00	0.00	53,538.00	53,538.00	0.00	103,076.00

PRCT. OF YR: 91.67

RUN: 04/03/12

3:35PM

VILLAGE OF WILLOWBROOK
EXPENDITURE REPORT FOR MARCH, 2012
WATER CAPITAL IMPROVEMENTS FUND

PAGE: 11

ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
<u>WATER CAPITAL IMPROVEMENTS</u>								
09-65-405-2	WATER CAPITAL IMPROV FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00
09-65-410-5	INTERFUND TRANSFERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
09-65-440-6	CAPITAL IMPROVEMENTS	5,194.00	30,338.22	22.14	137,000.00	106,661.78	11.07	274,000.00
**TOTAL	WATER CAPITAL IMPROVEMENTS	5,194.00	30,338.22	22.14	137,000.00	106,661.78	11.07	274,000.00
***TOTAL	WATER CAPITAL IMPROVEMENTS FUND	5,194.00	30,338.22	22.14	137,000.00	106,661.78	11.07	274,000.00

PRCT. OF YR: 91.67
RUN: 04/03/12

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VILLAGE OF WILLOWBROOK
EXPENDITURE REPORT FOR MARCH, 2012
CAPITAL PROJECT FUND

PAGE: 12

ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
<u>CAPITAL PROJECTS</u>								
10-68-430-5	CAPITAL PROJECTS FUND	0.00	60,000.00	100.00	60,000.00	0.00	50.00	120,000.00
10-68-540-4	PUBLIC WORKS FACILITY ARCHITECT FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
10-68-545-4	75TH ST EXTENSION PROJECT	0.00	428.00	95.11	450.00	22.00	47.56	900.00
10-68-550-4	DEBT SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
**TOTAL	CAPITAL PROJECTS	0.00	60,428.00	99.96	60,450.00	22.00	49.98	120,900.00
***TOTAL	CAPITAL PROJECT FUND	0.00	60,428.00	99.96	60,450.00	22.00	49.98	120,900.00

VILLAGE OF WILLOWBROOK
EXPENDITURE REPORT FOR MARCH, 2012

2008 BOND FUND

ACCT. NO.	DESCRIPTION	EXPENDED THIS MONTH	EXPENDED THIS YEAR	PRCT. BUDGET	WORKING BUDGET	BUDGET REMAINING	PRCT. APPROP.	APPROP.
***TOTAL	2008 BOND FUND	0.00	156,743.76	100.00	156,744.00	0.24	50.00	313,488.00
<u>FUND SUMMARY</u>								
1	GENERAL CORPORATE	560,327.33	8,230,440.37	78.34	10,505,866.00	2,275,425.63	39.17	21,011,732.00
2	WATER	165,347.16	1,637,602.86	85.18	1,922,474.00	284,871.14	42.59	3,844,948.00
3	HOTEL/MOTEL TAX	6,301.48	41,328.51	65.37	63,220.00	21,891.49	32.69	126,440.00
4	MOTOR FUEL TAX	0.00	267,524.49	82.32	325,000.00	57,475.51	41.16	650,000.00
5	T I F SPECIAL REVENUE	0.00	723,121.93	0.00	0.00	-723,121.93	0.00	0.00
6	SSA ONE BOND & INTEREST	0.00	320,050.00	100.00	320,050.00	0.00	50.00	640,100.00
7	POLICE PENSION	44,015.56	455,960.53	117.91	386,696.00	-69,264.53	58.96	773,392.00
8	SSA ONE PROJECT	0.00	0.00	0.00	53,538.00	53,538.00	0.00	103,076.00
9	WATER CAPITAL IMPROVEMENTS	5,194.00	30,338.22	22.14	137,000.00	106,661.78	11.07	274,000.00
10	CAPITAL PROJECT	0.00	60,428.00	99.96	60,450.00	22.00	49.98	120,900.00
11	2008 BOND	0.00	156,743.76	100.00	156,744.00	0.24	50.00	313,488.00
	TOTALS ALL FUNDS	781,185.53	11,923,538.67	85.59	13,931,038.00	2,007,499.33	42.80	27,858,076.00

VILLAGE OF WILLOWBROOK FINANCIAL REPORT MUNICIPAL SALES AND USE TAXES

MONTH DIST	SALE MADE	FISCAL YEAR				
		07-08	08-09	09-10	10-11	11-12
MAY	FEB	\$ 196,248	\$ 230,603	\$ 216,102	\$ 223,555	\$ 254,811
JUNE	MAR	212,513	254,996	252,558	281,024	296,840
JULY	APR	218,275	250,123	239,611	259,844	281,808
AUG	MAY	256,375	303,260	278,006	284,173	276,985
SEPT	JUNE	270,220	294,396	284,544	314,663	318,524
OCT	JULY	231,584	277,421	269,750	276,383	300,424
NOV	AUG	231,838	265,822	267,033	279,375	326,134
DEC	SEPT	229,820	263,557	253,713	260,636	296,490
JAN	OCT	233,691	238,194	236,393	273,809	272,291
FEB	NOV	258,730	290,210	253,516	290,009	296,763
MARCH	DEC	344,175	313,051	339,352	355,102	387,223
APRIL	JAN	224,731	216,559	193,834	234,660	
TOTAL		\$ 2,908,200	\$ 3,198,192	\$ 3,084,413	\$ 3,333,234	\$ 3,308,294
MTH AVG		\$ 242,350	\$ 266,516	\$ 257,034	\$ 277,769	\$ 300,754

YEAR TO DATE LAST YEAR :	\$ 3,098,574
YEAR TO DATE THIS YEAR :	\$ 3,308,294
DIFFERENCE :	\$ 209,720

PERCENTAGE OF INCREASE :

6.77%

CURRENT FISCAL YEAR :

BUDGETED REVENUE:	\$ 3,217,250
PERCENTAGE OF YEAR COMPLETED :	91.67%
PERCENTAGE OF REVENUE TO DATE :	102.83%
PROJECTION OF ANNUAL REVENUE :	\$ 3,558,836
EST. DOLLAR DIFF ACTUAL TO BUDGET	\$ 341,586
EST. PERCENT DIFF ACTUAL TO BUDGET	10.6%

VILLAGE OF WILLOWBROOK

BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE:

Motion to Approve - Request for Waiver of Permit Fees – West Suburban Shrine Club – May 4th – 6th, 2012

AGENDA NO. **5g**

AGENDA DATE: 04/09/12

STAFF REVIEW: Tim Halik,
Village Administrator

SIGNATURE: _____

Tim Halik

LEGAL REVIEW: N/A

SIGNATURE: _____

N/A

RECOMMENDED BY: Tim Halik,
Village Administrator

SIGNATURE: _____

Tim Halik

REVIEWED & APPROVED BY COMMITTEE: YES ☐ NO ☒ N/A ☐

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)

The West Suburban Shrine Club is requesting permission to hold a special event, a Vidalia Onion Sale, within the parking lot of Willowbrook Lanes May 4th thru 6th, 2012. This event would require the issuance of a special promotion permit by the Village. The fee for such a permit is fifty dollars (\$50.00). Please note that the Shrine Club, which is a non-profit organization, requests that the required permit fee be waived.

The Village Code allows for the conduct of special promotional events within business districts. The request to conduct this particular event could be approved subject to the adherence by the applicant to a series of conditions to ensure compliance with all applicable Village Codes relative to public safety and cleanliness. The permit would be issued subject to such conditions.

With regard to the required temporary permit fee, there currently exists no provision in the Village Code to allow the waiver of permit fees for non-profit organizations. It has been the consensus of the Board that requests of this nature should be reviewed on a case by case basis. On prior such occasions, the Board of Trustees has voted unanimously to waive the permit fee for the West Suburban Shrine Club.

STAFF RECOMMENDATION:

Pass a motion to approve the Shrine Club's request to waive the \$50.00 permit fee.



Mr. Timothy Halik
Willowbrook Village Hall
7760 Quincy St
Willowbrook, IL 60521

Dear Mr. Halik,

The West Suburban Shrine Club is applying for a permission to sell Vidalia Onions at Willowbrook Lanes. The dates of the sale will be May 4th-6th, 2012.

Again we are asking that you wave any fee for this event.

I would like to sincerely thank you for your cooperation with our annual Onion Sale.

David Huffman
First Vice President
West Suburban Shrine Club
1-847-217-0220

PS:
Please mail the paperwork to my home at:
360 S. La Fox Ave.
South Elgin, IL 60177

TO WHOM IT MAY CONCERN PERMISSION GRANTED FORM

The West Suburban Shrine Club of Medinah Temple
Chicagoland has been granted permission to use as an
Onion Site, the property known as:

(Please Print)

Site Name: Willowbrook Lakes
Site Address: 735 PLAINFIELD RD.
City, State, & Zip: Willowbrook IL 60527

This property can be used on:

	From AM	Until PM
<u>5-4</u> , 20 <u>12</u>	<u>10</u>	<u>4</u>
<u>5-5</u> , 20 <u>12</u>	<u>10</u>	<u>4</u>
<u>5-6</u> , 20 <u>12</u>	<u>10</u>	<u>4</u>

I hereby certify that I am the owner or manager of the
above listed property.

Printed name of owner/manager: Lee Clement
Signature of owner/manager: [Signature]
Date 3/28/2012 Phone #: 312-659-3672

Printed name of clubs contact person: DAVE WRAIF
Phone #: 630-352-1746
708-609-0105

**This Form Must Be Returned To Medinah And A Copy Kept
On Site**

Medinah Temple Onions
550 Shriners Drive – Addison, IL 60101

VILLAGE OF WILLOWBROOK

BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE:

A Resolution Waiving the Competitive Bidding Process and Authorizing the Mayor and Village Clerk to Execute a Certain Agreement – Janitorial Services – Between the Village of Willowbrook and Eco Clean Maintenance, Inc.

AGENDA NO.

5h

AGENDA DATE: 4/09/12

STAFF REVIEW: Tim Halik,
Village Administrator

SIGNATURE: _____

Tim Halik

LEGAL REVIEW: William Hennessy,
Village Attorney

SIGNATURE: _____

William Hennessy / es

RECOMMENDED BY: Tim Halik,
Village Administrator

SIGNATURE: _____

Tim Halik

REVIEWED & APPROVED BY COMMITTEE:

YES ☒

on March 12, 2012

NO ☐

N/A ☐

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)

The Village's current contract for janitorial services is with Eco Clean Maintenance, Inc. This contract covers required janitorial cleaning services for the Village Hall facility. The contract period is from May 1, 2011 thru April 30, 2012 for the amount of \$17,388 (\$1,449/mo.). The contract was awarded in April 2011 after a competitive bidding process. It has been the Village's practice to extend such service contracts for a subsequent year provided the service is acceptable and the price does not significantly change. In this case, Eco Clean Maintenance, Inc. has provided satisfactory service to the Village and has agreed to extend the contract with no increase in price. Attached, please find a contract rider ("Agreement") which references the existing contract specifications and a resolution waiving the competitive bidding process and authorizing the mayor and Village Clerk to execute the Agreement.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

Staff recommends that the Mayor and Board of Trustees adopt the attached resolution authorizing the Mayor and Village Clerk to execute the Agreement between the Village of Willowbrook and Eco Clean Maintenance, Inc. for Village Hall janitorial services in the amount of \$17,388 (\$1,449/mo.).

ACTION PROPOSED:

Adopt the Resolution

RESOLUTION NO. 12-R-_____

A RESOLUTION WAIVING THE COMPETITIVE BIDDING PROCESS AND AUTHORIZING THE MAYOR AND VILLAGE CLERK TO EXECUTE A CERTAIN AGREEMENT – JANITORIAL SERVICES – BETWEEN THE VILLAGE OF WILLOWBROOK AND ECO CLEAN MAINTENANCE, INC.

WHEREAS, in the opinion of at least two-thirds (2/3) of the Trustees then holding office, it is in the best interests of the Village to waive the competitive bidding process and to authorize the Mayor and Village Clerk to execute an Agreement with Eco Clean Maintenance, Inc., for the purposes of providing janitorial services to the Village of Willowbrook.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, as follows;

SECTION ONE: That the competitive bidding process be waived and that the Mayor and Village Clerk be and the same are hereby authorized to execute an Agreement with Eco Clean Maintenance, Inc., in substantially the same form attached hereto as Exhibit “A” and made a part hereof, for the purposes of Eco Clean Maintenance, Inc. providing janitorial services to the Village of Willowbrook.

SECTION TWO: That all resolutions or parts thereof, in conflict with the provisions of this Resolution are, to the extent of such conflict, expressly repealed.

SECTION THREE: That this Resolution shall be in full force and effect from and after its adoption, approval and publication in pamphlet form as provided by law.

ADOPTED and APPROVED this 9th day of April, 2012.

APPROVED:

Mayor

ATTEST:

Village Clerk

ROLL CALL VOTE:

AYES: _____

NAYS: _____

ABSTENTIONS: _____

ABSENT: _____

AGREEMENT

THIS AGREEMENT made and entered into this 9th day of April, 2012, by and between the Village of Willowbrook, a municipal corporation of the State of Illinois, and Eco Clean Maintenance, Inc.

WITNESSETH:

WHEREAS, the Constitution of the State of Illinois, 1970, Article VII, Section 10, provides in part that units of local government, including municipalities, may contract with individuals in any manner not prohibited by law or by ordinance.

WHEREAS, by Resolution 11-R-11, the Mayor and Village Clerk were authorized to execute, and did execute, a certain contract with Eco Clean Maintenance, Inc. for the purposes of providing facility cleaning services to the Village of Willowbrook for the period from May 1, 2011, to April 30, 2012, a copy of which is attached hereto and incorporated herein as Exhibit "A" ("Contract"); and,

WHEREAS, the Village has determined it is in the best interests of the Village to extend the term of the Contract from May 1, 2012, to April 30, 2013, with the total amount not to exceed \$17,388.00 (\$1,449.00/mo.); and,

WHEREAS, Eco Clean Maintenance, Inc. has agreed to provide such services as set forth in the Contract for a total cost amount not to exceed \$17,388.00 (\$1,449.00/mo.), as agreed to by a letter to the Village dated March 26, 2012, which is attached hereto and incorporated herein as Exhibit "B".

NOW, THEREFORE, in consideration of the foregoing recitals and the mutual covenants, conditions and agreements herein contained, the adequacy and sufficiency of which the parties hereto hereby acknowledge, the parties hereto agree as follows:

Section 1. Incorporation of Recitals. The preambles set forth hereinabove are incorporated herein as substantive provisions of this AGREEMENT as if fully set out in this Section 1.

Section 2. The Village and Eco Clean Maintenance, Inc. hereby extend the term of the Contract for the period from May 1, 2012, to April 30, 2013, with the total cost amount not to exceed \$17,388.00 (\$1,449.00/mo.).

Section 3. Notwithstanding anything to the contrary, Eco Clean Maintenance, Inc. hereby agrees to provide current insurance certificates and insurance coverage information for the period from May 1, 2012, to April 30, 2013, as otherwise described and set forth in the Contract.

Section 4. This AGREEMENT is executed in multiple counterparts, each of which shall be deemed to be and shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals on the date first above written.

VILLAGE OF WILLOWBROOK, an Illinois
municipal corporation,

By: _____
Mayor

ATTEST:

Village Clerk

Eco Clean Maintenance, Inc.

By: _____

Its: _____

ATTEST:

EXHIBIT "A" TO AGREEMENT

ATTACH FULLY EXECUTED COPY OF THE FOLLOWING:

**SPECIFICATIONS AND CONTRACT DOCUMENTS
FOR
JANITORIAL SERVICES**

CONTRACT PERIOD: MAY 1, 2011 – APRIL 30, 2012

BIDDER: ECO CLEAN MAINTENANCE, INC., 5862 N. Milwaukee Ave., Chicago, IL 60646

APPROXIMATELY SIXTY-FIVE (65) PAGES

RESOLUTION NO. 11-R- 11

A RESOLUTION AUTHORIZING THE VILLAGE PRESIDENT AND VILLAGE CLERK TO EXECUTE A CERTAIN CONTRACT – JANITORIAL SERVICES – ECO CLEAN MAINTENANCE, INC.

BE IT RESOLVED by the President and Board of Trustees of the Village of Willowbrook, DuPage County, Illinois, that the Village President and Village Clerk be and the same are hereby authorized to execute a certain contract, Eco Clean Maintenance, Inc., for the 2011/2012 Janitorial Services Contract in an amount not to exceed \$17,388.00, as set forth in the contract attached hereto as Exhibit "A" which is, by this reference, expressly incorporated herein.

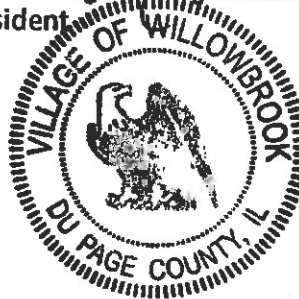
ADOPTED and APPROVED this 11th day of April, 2011.

APPROVED:

Robert Q. Napoli
Village President

ATTEST:

Deborah A. Hall
Village Clerk – Deputy



ROLL CALL VOTE:

AYES: Baker, Kelly, Mistale, Davis, Triller

NAYS: None

ABSTENTIONS: None

ABSENT: Schoenbeck

BID PROPOSAL
FOR
THE VILLAGE OF WILLOWBROOK
BY
ECO CLEAN MAINTENANCE, INC.



Village of Willowbrook

7760 Quincy Street
Willowbrook, IL 60527-5594

Phone: (630) 323-8215 • Fax: (630) 323-0787 • www.willowbrookil.org

LEGAL NOTICE

REQUEST FOR BIDS

Notice is hereby given that the Village of Willowbrook is seeking bids for **Janitorial Services for the Village Hall and Police Department**, in accordance with specifications currently on file and which may be picked up in the office of the Village of Willowbrook Village Hall, located at 7760 Quincy Street, Willowbrook, Illinois 60527. Completed bids are due in the office of the Willowbrook Village Hall no later than 10:30 am on April 4, 2011, where said bids will be opened and publicly read aloud. There is also a mandatory pre-bid meeting to be held on Friday, March 11, 2011 at 10:00 AM to review the Village Hall facility. The Village of Willowbrook reserves the right to reject any or all bids or to accept any bid which, in its judgment, will be in the best interest of the public. No bid shall be withdrawn after opening of bids without the consent of the Village of Willowbrook, Willowbrook, Illinois, for a period of sixty (60) days. Only bids responsive to the provisions of the specifications will be considered.

Village President

Robert A. Napoli

Village Clerk

Leroy R. Hansen

Village Trustees

Dennis Baker

Umberto Davi

Terrence Kelly

Michael Mistele

Paul Schoenbeck

Frank A. Trilla



ECO CLEAN MAINTENANCE, INC.

March 17, 2011

Village of Willowbrook
7760 Quincy Street
Willowbrook, IL 60527

Dear Sir/Madam:

I would like to take this opportunity to introduce our company. We are a commercial janitorial company specializing in providing state of the art janitorial services to companies with diversified requirements. We are very confident that our extremely competitive rates and the highest standard of services in the industry could be an added benefit to your company.

QUALITY CONTROL AND EXCELLENT ON PREMISES SUPERVISION are only two of a long list of reasons that separate us from our competition.

In *Eco Clean Maintenance, Inc.* we believe that we offer outstanding customer service and satisfaction that our clients deserve, expect and will receive.

Enclosed please find projected price list for janitorial services to be provided at Village of Willowbrook.

Thank you for your time and I am looking forward to hearing from you. If you have any questions, please do not hesitate to contact me at 773-310-2002.

YOUR SATISFACTION MEANS OUR SUCCESS!

Truly yours,

Arkadiusz Grabowski

1900 E. Golf Road • Suite 950 Schaumburg, IL 60173
877-GO-ECO-01 (877-463-2601) • FAX 773-930-3353
EMAIL ecocleanmaintenance@yahoo.com



ECO CLEAN MAINTENANCE, INC.

March 17, 2011

Village of Willowbrook
7760 Quincy Street
Willowbrook, IL 60527

Dear Sir/Madam:

Eco Clean Maintenance, Inc. has been engaged in the contracting business under the present name for almost three (2) years. It is a corporation established on December 12, 2008 in State of Illinois (See attached Certificate of Good Standing).

We have the following equipment available to complete the work:

- Mops
- Buckets
- Dusters and dust mops
- Side-by-side scrubbers
- Vacuum cleaners
- Carpet extractors (if necessary)
- Auto-scrubbers (if necessary)
- Buffers, etc.

Currently we employ 40 full-time staff members. Our company's Safety Supervisor is responsible for training of the new as well as the existing employees on a regular basis. Moreover, in order to provide our clients with the best quality of services, our supervisors are also required to complete the follow-up training in every 3 months of their employment. Our HR Department, Hiring Manager is responsible for recruiting process which includes the interview stage and employees screening procedures. Among all required forms, we always insist on filing out Form I-9 to verify prospective candidate's legal status. At all times, without exception, we require at least 4 documents showing claimed legal status. Upon the satisfactory results from character screening, verification of previous employment and recommendation letters, the candidate is interviewed by our Hiring Manager.

Eco Clean Maintenance, Inc. believes that employees are the most important factor of company's outstanding performance. Therefore, in order to meet with the clients' requirements, proper and professional training is mandatory. Our clients can be assured that all our personnel is required to complete 2 weeks of extensive training program prior to being assigned to new task.

Eco Clean Maintenance, Inc. believes that personnel's attire stands for company's good image. Therefore our employees are required to wear company's T-shirts and matching work pants. Also, the Identification Badge is attached to the uniform, if required.

The employees who will be actively engaged in the janitorial services at Village of Willowbrook are our highly trained and skilled staff members with average 8 years of experience who have performed satisfactorily on other contracts the company was awarded. Crew members who will be assigned to Village of Willowbrook speak fluent English. The supervisors who will be monitoring the



quality of the performance of the crew have been working for our company for 2 years and have 10- 5 years of experience.

In addition, our company operates 24 hours a day and the emergency contact information will be provided upon request. Our office is located within 20 miles from the above referenced facilities.

As a recognized company among the janitorial and custodial services suppliers, established Quality Assurance Program in order to provide its clients with professional and outstanding services. In order to meet with the clients' requirements and regularly expand superior standards of service. We systematically examine the level of our services.

Eco Clean Maintenance, Inc. is aware of diversity of services required by different clients. Therefore, we organize a "personalized quality plan" for our clients in order to meet with the mandatory responsibilities. We combine the procedure with the methods and frequencies for required work using the quality standards.

Our company's health and safety program is evaluated annually. However, we would like to be certain that our employees understand the health and safety training sessions required before starting new assignment. This includes review and monitoring of reported incidents at the job sites which become significant in upgrading and modifying our training programs.

Another way of keeping our employees safe and providing our clients with the best quality of service is through our safe work procedures. Our employees are required to recognize the simple procedures, like how to protect their own health and provide the safety work environment when performing particular job. Eco Clean Maintenance, Inc. provides its workers with customized operating procedures guidelines which differ from one another and depend in the type of performing work. The standards procedures include the following regulations:



Material handling;

Electrical safety;

- Emergency evacuation;
- Variety of required and allowed products, etc.

In Eco Clean Maintenance, Inc. we are proud of our safety and health programs. Our employees are well-informed about hazard issues. We are trying to keep our workers posted about the latest governmental regulations.

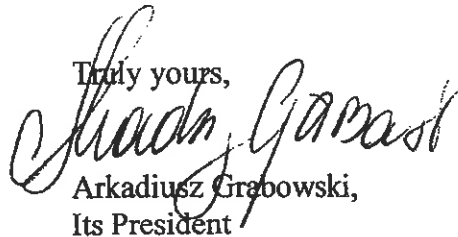
Enclosed please find our references showing our performance record (client, address, contact information, length of each contract, description of services, approximate contract amount).

There are no defaulted contracts or contracts which resulted in lawsuits. None of our officers filed for bankruptcy or were associated with contracts which resulted in lawsuits or contracts defaulted.

Eco Clean Maintenance, Inc. will provide a performance bond for amount of the contract with the following surety company:

Brunswick Companies
Attn.: Mark Levinson
2857 Riviera Drive
Akron, OH 44333
Ph: 330-865-4265
Fax: 330-864-8661
email: mlevinson@brunswickcompanies.com

If you have any additional questions or concerns, please do not hesitate to contact us.

Truly yours,

Arkadiusz Grabowski,
Its President



ECO CLEAN MAINTENANCE, INC.

SPECIFICATIONS AND CONTRACT DOCUMENTS
for

Janitorial Services

Required For Use By:

VILLAGE OF WILLOWBROOK
Willowbrook, Illinois 60527

> **CONTRACTOR'S CERTIFICATION - BID PROPOSAL - PAGE 16**

**** MUST BE EXECUTED AND NOTARIZED ****

> **BIDS TO BE EXECUTED IN DUPLICATE**

> **ALL SIGNATURES TO BE SWORN BEFORE A NOTARY PUBLIC**

> **ALL INSURANCE REQUIREMENTS MUST BE MET**

CONTRACT PERIOD:

May 1, 2011 thru April 30, 2012

ACCOUNT NUMBER:

N/A

BID DEPOSIT:

5% of Bid Amount (See Page 4, Item 5)
(Certified Check, Bank Cashier's Check or Bid Bond)

BOND(S) REQUIRED:

Performance Security (See Page 4, Item 6)

DRAWINGS:

N/A

BID OPENING - DATE/TIME/LOCATION:

April 4, 2011 at 10:30 AM

VILLAGE HALL
7760 Quincy Street
Willowbrook, Illinois 60527

Issued by:

Village of Willowbrook, Illinois
7760 Quincy Street
Willowbrook, Illinois 60527
(630) 323-8215

(1)

BID NOTICE

The Village of Willowbrook will be accepting sealed bids for the item listed. Bids will be accepted at the Willowbrook Village Hall, 7760 Quincy Street, Willowbrook, until April 4, 2011 at the time shown below, at which time they will be opened and publicly read aloud.

<u>Contract #</u>	<u>Bid Item</u>	<u>Bid Opening</u>
2011-01	Janitorial Services	April 4, 2011 at 10:30 AM

Specifications may be obtained at the Village Hall, weekdays, between 8:30 a.m. and 4:30 p.m. Questions may be directed to the Municipal Services Department at (630) 323-8215.

In accordance with the law and the provisions of 820ILCS 130/0.01 et seq., entitled "an Act regulating wages of laborers, mechanics, and other workers employed in any public works by the state, county, city or any public body or any political subdivision or by any one under contract for public works", not less than the prevailing rate of wages shall be paid to all laborers, workmen and mechanics performing work under this contract.

The Village of Willowbrook reserves the right to reject any or all bids, to waive technicalities, and to accept any bid which is deemed to be in the best interest of the Village of Willowbrook.

The Village of Willowbrook, Illinois, does not discriminate on the basis of disability in the admission or access to, treatment or employment in, its services, programs, or activities. Upon request, accommodation will be provided to allow individuals with disabilities to participate in all Village of Willowbrook services, programs, and activities. The Village has a designated coordinator to facilitate compliance with the Americans with Disabilities Act of 1990 (ADA), as required by Section 35.107 of the U.S. Department of Justice regulation, and to coordinate compliance with Section 504 of the Rehabilitation Act of 1973, as mandated by Section 8.5 of the U.S. Department of Housing and Urban Development regulations. For information, contact the Tim Halik, Village of Willowbrook, 7760 Quincy Street, Willowbrook, Illinois, 60527; (630) 323-8215, TDD (630)920-2259.

Upon request, this information can be made available in large print, audio tape, and/or computer disk.

I. GENERAL CONDITIONS

1. DEFINITIONS

The following words and phrases, as used herein, shall have the meaning ascribed to them, as follows:

A. BIDDER shall mean (insert vendor name and address):

Eco Clean Maintenance, Inc
1900 E. Golf Rd, Suite 950
Schaumburg, IL 60173

B. VILLAGE shall mean the Village of Willowbrook, DuPage County Illinois, an Illinois Municipal Corporation.

2. PREPARATION AND SUBMISSION OF BID

The Bidder must submit his/her bid in duplicate on the forms furnished by the Village of Willowbrook. All blank spaces on the bid form must be filled in if applicable. Authorized signature must be the individual owner of a proprietorship, a general partner of a partnership or a duly authorized officer, attested to by the Corporate Secretary, of a Corporation. The bid is contained in these documents and must remain attached thereto when submitted. All signatures and spaces are to be completed in ink or typewritten, where applicable. Prices/costs shall be in United States dollars. Incorrect completion, execution or submission of bids shall be sufficient grounds for rejection of a bid. The following documents shall be executed at the time of submission of a bid:

➤ CONTRACTOR'S CERTIFICATION BID PROPOSAL - PAGE #16

➤ BID PROPOSAL PAGE

ALL BIDS SHALL BE SUBMITTED IN SEALED ENVELOPES CARRYING THE FOLLOWING INFORMATION ON THE FACE:

BIDDER'S NAME, ADDRESS, SUBJECT MATTER OF BID, DESIGNATED DATE OF BID OPENING AND HOUR DESIGNATED FOR BID OPENING.

3. WITHDRAWAL OF BIDS

Bidders may withdraw their bids at any time prior to the time specified in the Bid Notice as the closing time for the receipt of bids.

However, no bid shall be withdrawn or cancelled for a period of sixty (60) calendar days after said advertised closing time for the receipt of bids, nor shall the successful bid be withdrawn, cancelled, or modified after having been accepted by the Village.

4. SUBMISSION OF ALTERNATE BIDS

Bidder may submit alternate bids provided that:

- > Cash bid proposals meet Village Specifications and are submitted separately.
- > The Village shall not consider an alternate bid which fails to meet specifications.

5. BID DEPOSIT

When required on Page 1 of these Specifications, all bids shall be accompanied by a bid deposit in the amount specified. Bid deposits shall be in the form of a certified check, a bank cashier's check drawn on a responsible bank doing business in the United States and shall be made payable to the Village of Willowbrook, or bid bond.

The bid deposit of all except the three lowest bidders on each contract will be returned within twenty (20) calendar days after the opening of the bids. The remaining bid deposits on each contract will be returned, with the exception of the accepted Bidder, after the contract is awarded. The bid deposit of the accepted Bidder will be returned after acceptance by the Village of satisfactory performance bond where such bond is required or completion of contract where no performance bond is required.

6. SECURITY FOR PERFORMANCE

When required on Page 1 of these Specifications, the successful Bidder or Bidders shall, within thirteen (13) calendar days after acceptance of the bid by the Village, furnish a performance bond in the full amount of the contract, in a form acceptable to the Village.

In the event that the successful Bidder(s) fails to furnish the performance bond within thirteen (13) calendar days after acceptance of the bid by the Village, then the bid deposit of the successful Bidder shall be retained by the Village as liquidated damages and not as a penalty, it being agreed by the successful Bidder that said sum is a fair estimate of the amount of damages that said Village will sustain due to the successful Bidder's failure to furnish said bond.

7. EQUIVALENT PRODUCTS

In cases where a specified item is identified by a manufacturer's name, trade name or other reference, it is understood that the Bidder proposes to furnish the item as identified. If the Bidder proposes to furnish an "equal" item, the proposed "equal" item must be so indicated in the bid proposal. The Village shall be the sole determiner of the equalness of the substitute offered.

8. BASIS OF AWARD

The Village reserves the right to accept or reject any and all bids, in whole or in part, and to waive technicalities.

9. ACCEPTANCE OF BID

The Village shall make its determination with respect to bids within sixty (60) days, or within ninety (90) days where approval by other agencies is required, from the date of opening of bids. Should the Village fail to act within the times herein specified, all bids shall be rendered null and void.

10. CATALOGS

Each Bidder shall submit catalogs, descriptive literature and detailed drawings, fully detailing features, designs, construction, appointments, finishes and the like, in order to fully describe the material or work proposed to be furnished.

11. DELIVERY

All materials shipped to the Village of Willowbrook must be shipped F.O.B. freight prepaid, designated location Willowbrook, Illinois. The materials must then be delivered where directed, and unloaded by the successful Bidder, or his/her agent. All deliveries shall be deemed to be "inside delivery". Truck deliveries shall be accepted before 2:30 p.m. on weekdays only. No deliveries shall be accepted on Saturdays, Sundays or holidays. The quantity of material delivered by truck shall be ascertained from a weight certificate issued by a duly licensed public weight-master. In the case of delivery by rail, weight will be ascertained from bill of lading from originating line, but the Village reserves the right to re-weigh at the nearest available railroad scale.

12. GUARANTEES AND WARRANTIES

All guarantees and warranties required shall be furnished by the successful Bidder and shall be delivered to the Village before the final payment voucher is issued.

13. SUBLETTING OR ASSIGNMENT OF CONTRACT OR CONTRACT FUNDS

No contract awarded by the Village of Willowbrook shall be assigned, in whole or in part, or any part of the same sub-contracted without the written consent of the Village Administrator. In no case shall such consent relieve the successful Bidder from his/her obligations or change the terms of the contract.

Any and all subcontractors shall be bound by contract to the same terms as the successful Bidder. Prior to commencing any work, subcontractors must place on file with the Village a certificate of insurance as outlined under "insurance".

The successful Bidder shall not transfer or assign any contract funds or claims due or to become due without the written approval of the Village Administrator having first been obtained.

14. COMPETENCY OF BIDDER

No bid shall be accepted from, or contract awarded to, any person, firm or corporation that is in arrears or is in default to the Village of Willowbrook upon any debt contract, or other obligation or who has failed to perform faithfully any previous contract with the Village.

The Bidder, if required, must present within forty-eight (48) hours evidence satisfactory to the Village of performance ability, possession of necessary facilities, equipment, pecuniary resources and adequate insurance to comply with the terms of these specifications and contract documents. The Village hereby reserves the right to reject any bid submitted by a Bidder who, in the sole and exclusive discretion of the Village, cannot completely perform the services or deliver the goods specified in these specifications.

15. COMPLIANCE WITH OSHA STANDARDS, THE AMERICANS WITH DISABILITIES ACT, VILLAGE ORDINANCES AND STATE LAWS

The equipment supplied to the Village of Willowbrook must comply with all requirements and standards as specified by the Occupational Safety and Health Act. All guards and protectors as well as appropriate markings will be in place before delivery. Items not meeting any OSHA specifications will be refused. Bidder may be required at his/her expense to provide training to Village employees in the operation of equipment and its maintenance at the convenience of the Village.

Each contracting agency shall ensure that every contract to which it is a party shall comply with all relevant aspects of the Americans with Disabilities Act.

The Bidder will strictly comply with all ordinances of the Village of Willowbrook, the laws of the State of Illinois and United States Government.

16. SPECIAL HANDLING

Prior to delivery of any product which is caustic, corrosive, flammable or dangerous to handle, the successful Bidder will provide written directions as to methods of handling such products, as well as the antidote or neutralizing material required for first aid.

17. MATERIAL INSPECTION AND RESPONSIBILITY

The Village shall have a right to inspect any material to be used in carrying out this contract. The Village does not assume any responsibility for the availability of any materials and equipment required under this contract.

18. TOXIC SUBSTANCES

Successful Bidder shall notify the Village of, and provide material safety data sheets for all substances used or supplied in connection with this contract which are defined as toxic under the Illinois Toxic Substances Disclosure to Employees Act.

Materials, components, or completed work not complying therewith, may be rejected by the Village and shall be replaced by the successful Bidder at no cost to the Village. Any materials or components rejected shall be removed within a reasonable time from the premises of the Village at the expense of the successful Bidder.

19. PRICE REDUCTIONS

If at any time after a contract is awarded the successful Bidder(s) makes a general price reduction in the comparable price of any material covered by the contract to customers generally, an equivalent price reduction based on similar quantities and/or considerations shall apply to the contract for the duration of the contract period (or until the price is further reduced). Such price reduction shall be effective at the same time and in the same manner as the reduction in the price to customers generally. For the purpose of this provision, a "general price reduction" shall mean any horizontal reduction in the price of an article or service offered (1) to successful Bidder's customers generally, or (2) in the successful Bidder's price schedule for the class of customers, i.e., wholesalers, jobbers, retailers, etc., which was used as the basis for bidding on this contract. An occasional sale at a lower price, or sale of distressed merchandise at a lower price, would not be considered a "general price reduction" under this provision. The successful Bidder shall invoice the Village at such reduced prices indicating on the invoice that the reduction is pursuant to the "price reduction" provision of this contract. The successful Bidder, in addition, shall within ten (10) days of any general price reduction, notify the Village Administrator of such reduction by letter. Failure to do so may result in termination of the contract.

20. TERMINATION OF CONTRACT

A. The Village may, by written notice of default to the successful Bidder, terminate the whole or part of this contract in any one of the following circumstances:

1. If the successful Bidder fails to make delivery of the supplies or to perform the services within the time specified herein or any extension thereof; or fails to provide the supplies or to perform the service at the exact price accepted by the Village (and any charges for contract changes mutually agreed to by the Village and the successful Bidder); or
2. If the successful Bidder fails to perform any of the other provisions of this contract, or so fails to make progress as to endanger performance of this contract in accordance with its terms, and in either of these two circumstances does not cure such failure within such period of time as the Village Administrator may direct in writing.
3. If it is determined that successful Bidder knowingly falsified information provided to the Village.
4. If it is determined that successful Bidder offered substantial gifts or gratuities to a Village official, employee, or agent whether in their official capacity or not.
5. Any order is entered in any proceeding against the successful Bidder decreeing the dissolution of the successful Bidder and such order remains in effect for sixty (60) days.

6. The successful Bidder shall apply to any tribunal for the appointment of a trustee or receiver of any part of the assets of the successful Bidder, or commence any proceedings relating to the successful Bidder under any bankruptcy, reorganization, arrangement, insolvency, readjustment of debt, dissolution or other liquidation law of any jurisdiction, or any such application shall be filed, or any such proceedings shall be commenced, against the successful Bidder, and the successful Bidder indicates its approval, consent or acquiescence, or an order shall be entered appointing such trustee or receiver or adjudicating the successful Bidder bankrupt or insolvent, or approving the petition in any such proceeding, and such order remains in effect for sixty (60) days.

- B. In the event the Village terminates this contract in whole or in part as provided in Paragraph (A) of this clause, the Village may procure, upon such terms in such manner as the Village Administrator may deem appropriate, supplies or services similar to those so terminated, and the successful Bidder shall be liable to the Village for any excess costs for such similar supplies or service, provided that the successful Bidder shall continue the performance of this contract to the extent not terminated under the provisions of this clause.

21. EQUAL EMPLOYMENT OPPORTUNITY

Each contracting agency shall ensure every contract to which it is a party shall contain the following clause.

EQUAL EMPLOYMENT OPPORTUNITY

In the event of the contractor's non-compliance with the provisions of this equal employment opportunity clause, the Illinois Human Rights Act or the Rules and Regulations of the Illinois Department of the Human Rights ("Department"), the Contractor may be declared ineligible for future contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations, and the contract may be cancelled or voided in whole or in part, and such other sanctions or penalties may be imposed or remedies invoked as provided by statute or regulation. During the performance of this contract, the contractor agrees as follows:

1. That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, marital status, national origin, or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from the military service; and further that it will examine all job classifications to determine if minority persons or women are under utilized and will take appropriate affirmative action to rectify any such under utilization.
2. That, if it hires additional employees in order to perform this contract or any portion thereof, it will determine the availability (in accordance with the department's rules and regulations) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not under utilized.

3. That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, marital status, national origin or ancestry, age, physical or mental handicap unrelated to ability, or an unfavorable discharge from military service.

4. That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the contractor's obligations under the Illinois Human Rights Act and the Department's Rules and Regulations.

If any such labor organization or representative fails or refuses to cooperate with the contractor in its efforts to comply with such act and rules and regulations, the contractor will promptly so notify the department and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations thereunder.

5. That it will submit reports as required by the department's rules and regulations, furnish all relevant information as may from time to time be requested by the department or the contracting agency, and in all respects comply with the Illinois Human Rights Act and the Department's rules and regulations.

6. That it will permit access to all relevant books, records, accounts, and work sites by personnel of the contracting agency and the department for purposes of investigation to ascertain compliance with the Illinois Human Rights Act and the Department's rules and regulations.

7. That it will include verbatim or by reference the provisions of this clause in every subcontract it awards under which any portion of the contract obligations are undertaken or assumed, so that such provisions will be binding upon such subcontractor. In the same manner as with other provisions of this contract, the contractor will be liable for compliance with applicable provisions of this clause by such subcontractors; and further it will promptly notify the contracting agency and the department in the event any subcontractor fails or refuses to comply therewith. In addition, the contractor will not utilize any subcontractor declared by the Illinois Human Rights Commission to be ineligible for contracts or subcontracts with the State of Illinois or any of its political subdivisions or municipal corporations.

SUBCONTRACTS

Each public subcontractor shall in turn include the equal employment opportunity clause set forth within these rules and regulations in each of its subcontracts under which any portion of the contract obligations are undertaken or assumed, said inclusion to be either verbatim or by reference so that the provisions of the clause will be binding upon such subcontractors.

CONTRACTS OR SUBCONTRACTS WITH RELIGIOUS ENTITIES

The requirements of the equal employment clause set forth above with respect to non-discrimination because of religion shall not apply to a religious corporation, association, educational institution or society with respect to the employment of individuals of a particular religion for the carrying on by such corporation, association, educational institution or society of its activities.

22. INSURANCE SPECIFICATIONS

- A. The successful Bidder shall not commence work under the contract until he/she has obtained all insurance required herein and such insurance has been approved by the Village.
- B. The successful Bidder shall maintain limits no less than:

TYPE OF INSURANCE

COMMERCIAL GENERAL LIABILITY

1. Comprehensive Form
2. Premises - Operations
3. Explosion & Collapse Hazard
4. Underground Hazard
5. Products/Completed Operations Hazard
6. Contractual Liability Coverage Included
7. Broad Form Property Damage - construction projects only.
8. Independent contractors
9. Personal Injury

MINIMUM INSURANCE COVERAGE

COMBINED SINGLE LIMIT PER OCCURRENCE
FOR BODILY INJURY AND PROPERTY
DAMAGE \$1,000,000

PERSONAL INJURY PER OCCURRENCE
\$1,000,000

GENERAL AGGREGATE \$2,000,000

Business Automobile Liability
Any Auto, Owned, Non-Owned
Rented/Borrowed

COMBINED SINGLE LIMIT PER OCCURRENCE
FOR BODILY INJURY AND PROPERTY DAMAGE
\$1,000,000

Worker's Compensation and Occupational Diseases

STATUTORY LIMIT

Employer's Liability Insurance per Occurrence

\$500,000

C. In the event of accidents of any kind, the successful Bidder shall furnish the Village with copies of all reports of such accidents at the same time that the reports are forwarded to any other interested parties.

D. Any deductibles or self-insured retentions must be declared to and approved by the Village. At the option of the Village, either: the insurer shall reduce or eliminate such deductibles or self-insured retention as respects the Village, its officials, agents, employees, and volunteers; or the successful Bidder shall procure a bond guaranteeing payment of losses and related investigation, claim administration and defense expenses.

SHALL BE PROVIDED PRIOR TO THE COMMENCEMENT OF WORK

Willowbrook, Illinois 60527

1. Insurance Company Sentinel Insurance

2. Policy Number 835BAFV5259

3. Policy Term: (From) 02/10/2011 (To) 02/10/2012

4. Endorsement Effective Date To be provided

5. Named Insured Eco Clean Maintenance, Inc.

6. Address of Named Insured 1900 E. Golf Rd. #950
Schaumburg, IL 60173

7. Limit of Liability Any One Occurrence/
Aggregate \$ 2,000,000

8. Deductible or Self-Insured Retention (Nil unless otherwise specified)
\$ N/A

B. VERIFICATION OF COVERAGE

When required on Page 1 of these Specifications, the successful Bidder or Bidders shall, within seven (7) calendar days after acceptance of the bid by the Village, furnish the Village with certificates of insurance naming the Village, its officials, agents, employees and volunteers as additional insured, and with original endorsements affecting coverage required. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf.

In the event that the successful Bidder(s) fails to furnish the insurance coverage within fourteen (14) calendar days after acceptance of the bid by the Village, then the bid deposit of the successful Bidder shall be retained by the Village as liquidated damages and not as a penalty, it being agreed by the successful Bidder that said sum is a fair estimate of the amount of damages that said Village will sustain due to the successful Bidder's failure to furnish said insurance.

The attached Additional Insured Endorsement (Exhibit A) shall be provided to the insurer for their use in providing coverage to the additional insured. Other additional insured endorsements may be utilized, if they provide a scope of coverage at least as broad as the coverage stated on the attached endorsement (Exhibit A). The Village reserves the right to request full certified copies of the insurance policies and endorsements.

C. POLICY AMENDMENTS.

Each policy shall contain, or be endorsed to contain, the following provisions:

1. INSURED.

(COMMERCIAL GENERAL LIABILITY AND BUSINESS
AUTOMOBILE LIABILITY)

The Village, its officials, agents, employees, and volunteers are to be included as additional insured with regard to liability and defense of claims arising from: (a) activities performed by or on behalf of the successful Bidder, (b) products and completed operations of the successful Bidder, (c) premises owned, leased or used by the successful Bidder, and (d) automobiles owned, leased, hired or borrowed by the successful Bidder. The coverage shall contain no special limitations on the scope of protection afforded to the Village, its officials, agents, employees, and volunteers.

2. CONTRIBUTION NOT REQUIRED.

(COMMERCIAL GENERAL LIABILITY AND BUSINESS
AUTOMOBILE LIABILITY)

The insurance afforded by the policy shall be primary insurance as respects the Village, its officials, agents, employees, and volunteers; or stand in an unbroken chain of coverage excess of the successful Bidder's scheduled underlying primary coverage. In either event, any other insurance or self-insurance maintained by the Village, its officials, agents, employees, and volunteers shall be excess of this insurance and shall not contribute with it.

3. SEVERABILITY OF INTEREST.

(COMMERCIAL GENERAL LIABILITY AND BUSINESS
AUTOMOBILE LIABILITY)

The insurance afforded by the policy applies separately to each insured who is seeking coverage or against whom a claim is made or a suit is brought, except with respect to the Company's limit of liability.

4. SUBCONTRACTORS.

(ALL COVERAGES)

The successful Bidder shall include all subcontractors as insured under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated in these General Conditions.

**5. PROVISIONS REGARDING THE INSURED'S DUTIES AFTER
ACCIDENT OR LOSS.**

(COMMERCIAL GENERAL LIABILITY AND BUSINESS
AUTOMOBILE LIABILITY)

Any failure to comply with reporting provisions of the policy shall not affect coverage provided to the Village, its officials, agents, employees, and volunteers.

6. CANCELLATION NOTICE.

(ALL COVERAGES)

The insurance afforded by the policy shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) days' prior written notice by certified mail return receipt requested has been given to the Village. Such notice shall be addressed as shown in the heading of the endorsement.

7. SUBROGATION.

(WORKERS COMPENSATION AND EMPLOYERS' LIABILITY)

The insurer shall agree to waive all rights of subrogation against the Village, its officials, agents, employees, and volunteers for losses arising from work performed by the successful Bidder for the Village.

8. ACCEPTABILITY OF INSURERS.

(ALL COVERAGES)

Insurance is to be placed with insurers with a Best's rating of no less than A-, VII and licensed to do business in the State of Illinois.

9. ASSUMPTION OF LIABILITY.

(ALL COVERAGES)

The successful Bidder assumes liability for all injury to or death of any person or persons including employees of the successful Bidder, any subcontractor, any supplier or any other person and assumes liability for all damage to property sustained by any person or persons occasioned by or in anyway arising out of any work performed pursuant to the contract.

D. SIGNATURE OF INSURER OR AUTHORIZED REPRESENTATIVE OF THE INSURER.

I, _____ (print/type name),
warrant, and by my signature hereon do so certify, that the required coverage is
in place.

Signature of: _____
Authorized Representative (Original signature required on endorsement
furnished to the Village).

Title: _____

Organization: _____

Address: _____

Phone: _____ Fax: _____

24. INDEMNITY HOLD HARMLESS PROVISION

To the fullest extent permitted by law, the successful Bidder hereby agrees to defend, indemnify and hold harmless the Village, its officials, agents, employees, and volunteers, against all injuries, deaths, loss, damages, claims, patent claims, suits, liabilities, judgments, costs and expenses, which may in anywise accrue against the Village, its officials, agents, employees, and volunteers; arising in whole or in part or in consequence of the performance of the work by the successful Bidder, its employees, or subcontractors, or which may in anywise result therefore, except that arising out of the sole legal cause of the Village, its officials, agents, employees, and volunteers, and the successful Bidder shall, at its own expense, appear, defend and pay all charges of attorneys and all costs and other expenses arising therefore or incurred in connection therewith, and, if any judgment shall be rendered against the Village, its officials, agents, employees, and volunteers, in any such action, the successful Bidder shall, at its own expense, satisfy and discharge same.

The successful Bidder expressly understands and agrees that any performance bond or insurance policies required by the contract, or otherwise provided by the successful Bidder, shall in no way limit the responsibility to indemnify, keep and save harmless and defend the Village, its officials, agents, employees, and volunteers, as herein provided.

The successful Bidder further agrees that to the extent that money is due the successful Bidder by virtue of the contract, an amount of said money as shall be considered necessary in the judgment of the Village, may be retained by the Village to protect itself against said loss until such claims, suits, or judgments shall have been settled or discharged and/or evidence to that effect shall have been furnished to the satisfaction of the Village.

ADDITIONAL INSURED ENDORSEMENT - EXHIBIT A

Name of Insurer: _____

Name of Insured: _____

Policy Number: _____

Policy Period: _____

Endorsement Effective Date: _____

This endorsement modifies coverage provided under the following:

Commercial General Liability Coverage Part

Name of Individuals or Organization: _____

WHO IS AN INSURED section of the policy / coverage document is amended to include as an insured, the individuals or organization shown above, but only with respect to liability "arising out of your work".

For purposes of this endorsement, "arising out of your work" shall mean:

1. Liability the Additional Insured may incur resulting from the actions of a contractor it hires.
2. Liability the Additional Insured may incur for negligence in the supervision of the Named Insured Contractors work.
3. Liability the Additional Insured may incur for failure to maintain safe worksite conditions.
4. Liability the Additional Insured may incur due to joint negligence of the Named Insured Contractor and the Additional Insured.

CONTRACTOR'S CERTIFICATION - BID PROPOSAL

Eco Clean Maintenance, Inc
(Name of Vendor)

, as part of its bid on a

contract for Janitorial Services to The Village of Willowbrook, Illinois, hereby certifies that said contractor is not barred from bidding on the aforementioned contract as a result of a violation of either 720 ILCS 5/33E-3 or 5/33E-4.

"OFFICIAL SEAL"
Matthew Lopardo
Notary Public, State of Illinois
Cook County
My Commission Expires Nov. 20, 2013

By:

Sharda Gaba
Authorized Agent of Contractor

SUBSCRIBED AND SWORN BEFORE ME

This 1 day of

April, 20 11.

MY COMMISSION EXPIRES:

11/20/2017

Mar
NOTARY PUBLIC

CONTRACT - Page One of Two

1. This agreement, made and entered into this _____ day of _____ 2011, between the Village of Willowbrook, acting by and through its Mayor and Board of Trustees and Eco Clean Maintenance, Inc.
2. That for and in consideration of the payments and agreements mentioned in the Specifications and Contract Document attached hereto, Eco Clean Maintenance, Inc agrees with the Village of Willowbrook at his/her own proper cost and expense to furnish the equipment, material, labor, supplies and/or services as provided therein in full compliance with all of the terms of such specifications and contract documents attached hereto.
3. It is understood and agreed that the specifications and contract documents hereto attached, prepared by the Village of Willowbrook, are all essential documents of this contract and are a part hereof.
4. In witness whereof, the said parties have executed these presents on the date above mentioned.

(Village Seal)

VILLAGE OF WILLOWBROOK

Attest:

By: _____
Village Clerk

By: _____
Village Administrator

IF A CORPORATION

(Corporate Seal)

CORPORATE NAME

Attest:

By: [Signature]
Secretary

Eco Clean Maintenance, Inc.
By: [Signature]
President, Artodiusz Guebowski

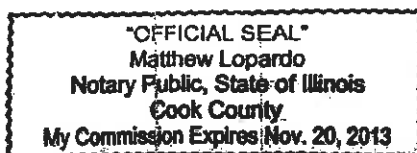
SUBSCRIBED AND SWORN BEFORE ME

This 1 day of April, 2011.

MY COMMISSION EXPIRES:

11/20/2013

[Signature]
NOTARY PUBLIC



(18)

IF A PARTNERSHIP

_____ (Seal)

PARTNERS DOING BUSINESS UNDER THE NAME OF

SUBSCRIBED AND SWORN BEFORE ME

This _____ day of _____, 20_____.

MY COMMISSION EXPIRES: _____

NOTARY PUBLIC

IF AN INDIVIDUAL

_____ (Seal)

SUBSCRIBED AND SWORN BEFORE ME

This _____ day of _____, 20_____.

MY COMMISSION EXPIRES: _____

NOTARY PUBLIC

II. ADDITIONAL REQUIREMENTS FOR PUBLIC WORKS PROJECTS

A. INTENT

It is the intent of these specifications and contract that a complete working improvement be constructed. All necessary work and materials shall be included; whether specifically called for or implied.

B. LOCATION OF UTILITIES

The successful Bidder shall contact the Village of Willowbrook Department of Municipal Services at least seventy-two (72) hours before beginning work. Where required, electric, gas, telephone and cable utilities must be located in the field prior to construction. The Village bears no responsibility for damage done to existing utilities during construction.

C. TRAFFIC CONTROL AND PROTECTION

Traffic control and protection - the successful Bidder's manner of prosecuting the work or revisions in the phasing of operations may require temporary traffic control devices to be installed. In such cases, all but not limited to, signs, signals, markings, traffic codes, barricades, warning lights, flagmen and other traffic control devices must conform with all provisions of the appropriate standards. The Village shall be the sole judge as to the acceptability of placement and maintenance of the traffic control devices prescribed in the appropriate standards. Said temporary traffic control devices shall be considered incidental to the contract and no compensation will be allowed.

D. EXAMINATION OF SITE

The successful Bidder shall carefully examine the site and become familiar with the conditions under which he/she will have to execute the work required under this contract. Failure to do so will in no way relieve the successful Bidder of his/her responsibility under this contract.

E. ADDITIONAL WORK

The Village reserves the right to order additional work during the course of construction. Prior to commencing any additional work, the successful Bidder shall submit his/her charges for performing the work and shall not proceed until the Village has approved the charges.

F. PREVAILING WAGES

In accordance with the law and the provisions of 820ILCS 130/0.01 et seq., entitled "an Act regulating wages of laborers, mechanics, and other workers employed in any public works by the state, county, city or any public body or any political subdivision or by any one under contract for public works", not less than the prevailing rate of wages shall be paid to all laborers, workmen and mechanics performing work under this contract.

(pw-1)

F. PREVAILING WAGES (CONTINUED)

Prospective Bidders shall thoroughly familiarize themselves with the provisions of the above mentioned act and shall prepare any and all bids in strict compliance therewith. Copies of the prevailing rate of wages for this Village are on file in the office of the Village Clerk of the Village of Willowbrook.

G. PROTECTION OF EXISTING FACILITIES

Existing facilities, including grounds, structures, landscaping, and so forth, shall be protected by the successful Bidder. Any damage to existing facilities shall be reported to the Village and shall be repaired promptly by the successful Bidder when ordered to do so by the Village. All repairs of damage to existing facilities shall be made to the satisfaction of the Village. Failure to repair damage shall be just cause for withholding payment for work that becomes due.

H. BIDDER'S RESPONSIBILITY

The successful Bidder shall be responsible for constructing the improvements in accordance with the specifications. The successful Bidder shall have available on the job site at all times during construction, a complete set of specifications with all revisions thereto. The successful Bidder shall employ only workmen skilled in their trade and shall furnish full-time supervision of all construction. An English-speaking superintendent shall be at the site whenever construction is in progress. The superintendent shall have authority to receive and carry out instructions from the Village. The lack of a competent superintendent on the site during construction shall be just cause for the Village to order the work to cease.

I. SITE CONDITION AND CLEAN-UP

The successful Bidder shall store materials and equipment where directed by the Village and shall move same, if and when it becomes necessary at his/her own expense.

The successful Bidder shall have control over his/her employees' parking of automobiles on the site, and shall provide portable toilet facilities and receptacles for depositing waste paper and garbage. The successful Bidder shall keep the site neat and shall clean up any debris when directed to do so by the Village. Upon completion of the improvement, the site shall be left in a condition acceptable to the Village. Failure to keep the site neat, or clean-up debris when directed to do so shall be just cause for withholding payment due the successful Bidder and final acceptance will not be made until the site is in a condition acceptable to the Village.

J. TRESPASS ON LAND

The successful Bidder shall confine his/her operations and storage of materials and equipment to the job site, public right-of-way or easements. The successful Bidder shall exercise extreme caution so as not to trespass upon property of third parties not involved in the contract. In the event that the successful Bidder is to enter upon the property of third parties in the execution of the work, he/she shall obtain written permission prior to doing so, and submit evidence of said written permission to the Village.

(pw-2)

K. COPIES OF DRAWINGS AND SPECIFICATIONS

The Village shall furnish to the Bidder, without charge, three (3) sets of specifications for that portion of the work to be performed by the Bidder. If the Bidder desires additional copies of the specifications, they may be secured from the Village at Bidder's expense.

L. PROTECTION OF PUBLIC

The Bidder shall erect and maintain sufficient signs, barricades, lights and fences and shall employ competent flagmen and watchmen to warn and guard the public against the hazards created by the construction of the work. The Bidder shall not allow hazardous conditions to remain without affording adequate protection to the public. If, in the opinion of the Village, a hazardous condition exists and the Bidder fails to correct the condition, or to protect the public, the Village may order the necessary precautions to safeguard the public, the cost of which will be deducted from payments due the Bidder. Flagrant disregard for the safety of the public shall constitute just reason for the Village to order cessation of work.

M. GUARANTEE

All work and materials furnished under this contract shall be guaranteed by the Bidder against defects, failure, improper performance and non-compliance with the contract documents for a period of one (1) year after completion and acceptance of the work under this contract. During the guarantee period, the Bidder shall repair and replace, at his/her own expense, when so ordered by the Village, all work that develops defects whether these defects may be inherent in the functioning of the piece of operating equipment, materials furnished or workmanship performed. Any equipment or material that is repaired or replaced shall have the guarantee period extended one (1) year from the date of the last repair or replacement.

N. PAYMENT

Final payment will be made when the work is accepted by the Village. The Bidder shall submit final waivers-of-lien covering all labor, material, equipment, services and so forth, prior to receiving final payments.

O. ACCEPTANCE

The work shall not be accepted by the Village until the Village has determined that all work is complete and in accordance with the specifications.

VILLAGE OF WILLOWBROOK

BID #2011-01 JANITORIAL SERVICES SPECIFICATIONS

There will be a **MANDATORY** pre-bid walk-thru of the facility on

FRIDAY, MARCH 11, 2011 AT 10:00 AM

All bidders must participate in this walk-thru in order to submit a bid.
Bidders will meet at the Village Hall Building located at 7760 Quincy
Street, Willowbrook for directions please call 630-323-8215.

VILLAGE OF WILLOWBROOK
BID #2011-01 JANITORIAL SERVICES SPECIFICATIONS

I. GENERAL TERMS AND CONDITIONS

A. GENERAL SPECIFICATIONS

1. In submitting this bid, the Contractor declares that the only persons or parties interested in the proposal as principals are those named herein; and that the bid is made without collusion with another person, firm, or corporation.
2. The Contractor further declares that he or she has carefully examined the Bid, Instructions to Bidders, Specifications, and Contract; and that he or she has inspected in detail the site of the proposed work and waives all right to plead any misunderstanding regarding the same.
3. The Contractor further understands and agrees that if this bid is accepted he is to furnish and provide all labor, services, materials, supplies, equipment, apparatus, and appliances as specified in this contract, except such materials as are to be furnished by the Village in the manner and at the time therein prescribed, and in accordance with the requirements therein set forth.
4. The Contractor further agrees that the Village may at any time during the progress of work covered by this contract order other work, and that all such work and materials shall be performed as extra work at the prices delineated in the contract, unless mutually agreed otherwise in advance of such work.
5. The Contractor further agrees to execute a contract for this work at time of bid proposal.
6. The Contractor further agrees to begin work on May 1, 2011 or as otherwise agreed with the Village of Willowbrook.

B. EXAMINATION OF SITE

Bidders shall inform themselves of all the conditions under which the work is to be performed concerning the site of the work, the obstacles which may be encountered, and all other relevant matters concerning the work to be performed and the type of trimming required under this contract.

The Contractor to whom a contract is awarded will not be allowed any extra compensation by reason of any such matters of things concerning which the Contractor did not inform himself prior to bidding. The successful Contractor must employ, so far as reasonably possible as determined by the Village, such methods and means in the carrying out of his work as will not cause any interruption or interference with any other contractor.

C. MEETING BEFORE WORK BEGINS

It is mandatory that the Contractor meets with the Director of Municipal Services or his designee(s) prior to the start of work in order to review the contract specifications,

designate the appropriate project contacts, and the manner in which work will be proceeding, among other items.

D. DAMAGE TO PUBLIC OR PRIVATE PROPERTY

Any damage of public or private property caused by the Contractor's operations shall be resolved with the property owner within ten (10) days after damage occurs to the satisfaction of the Village. The Contractor shall inform the Village of any damage caused by the Contractor's operation on the day such damage occurs. Should the damage not be rectified within the time frame agreed upon or to the satisfaction of the Village, the Village reserves the right to repair or replace that which was damaged or assess the Contractor such cost as may be reasonable and related to damaged caused by the Contractor, and deduct these costs from any payment due the Contractor.

E. PREVAILING WAGES

In accordance with the law and the provisions of 820ILCS 130/0.01 et seq., entitled "an Act regulating wages of laborers, mechanics, and other workers employed in any public works by the state, county, city or any public body or any political subdivision or by any one under contract for public works", not less than the prevailing rate of wages shall be paid to all laborers, workmen and mechanics performing work under this contract. Prospective Bidders shall thoroughly familiarize themselves with the provisions of the above mentioned act and shall prepare any and all bids in strict compliance therewith. Copies of the prevailing rate of wages for this Village are on file in the office of the Village Clerk of the Village of Willowbrook.

F. ADDITIONAL WORK

The Village reserves the right to order additional work at the same unit price as provided for in the contractor's bid. Prior to commencing any additional work, the bidder shall submit his charges for performing the work and shall not proceed until the Director of Municipal Services or his designee, has approved the charges in writing.

G. SUBLETTING CONTRACT

It is mutually understood and agreed that the Contractor shall not assign, transfer, convey, sublet, or otherwise dispose of this contract or his right, title, or interest therein, or his power to execute such contract, to any other person, firm, or corporation, without the previous written consent of an authorized representative of the Village of Willowbrook; but in no case shall consent relieve the Contractor from his obligations or change the terms of the contract.

H. DEFAULT

The contract may be canceled or annulled by the Village in whole or in part by written notice of default to the Contractor upon nonperformance or violation of contract terms. Failure of the Contractor to deliver services within the time stipulated, unless extended in writing by the Village of Willowbrook, shall constitute contract default.

I. BILLING & PAYMENT

Billing shall be submitted by the Contractor on a monthly basis. Payment will be made by Village thirty (30) days or sooner after receipt of statement from Contractor

when all work has been completed in a satisfactory manner and the specifications stated herein have been met.

J. BILLING & PAYMENT

Billing shall be submitted by the Contractor on a monthly basis. Payment will be made by the Village thirty (30) days or sooner after receipt of statement from Contractor when all work has been completed in a satisfactory manner and the conditions herein have been met.

II. DETAILED CLEANING SPECIFICATIONS

A. LOCATIONS TO BE CLEANED

These specifications cover the cleaning of the Village Hall building, which consists of the Police Department, Administration offices and lobby area. These specifications are not to be construed as exclusive. It is intended that the services provided by the Contractor include all functions normally considered a part of workmanlike, satisfactory custodial work, whether or not specifically listed herein. The Village of Willowbrook's satisfaction with the cleaning services performed shall be of the utmost importance. The Contractor's employees shall always be presentable, courteous and receptive to the direction of the Village's representatives. There shall be at least one member of the Contractor's work crew capable of understanding clear directions and conversing in the English language with the Village's representatives.

B. DAYS OF SERVICE

Services shall be performed on the days and times as described below for each facility

<u>FACILITY</u>	<u>DAYS</u>	<u>TIMES</u>
Police Department	Sun - Sat	after 11:30 pm
Administration	Mon - Fri	between 9:00 pm-6:00 am
Village Hall Lobby Area	Mon - Fri	between 6:00 pm-6:00 am

Service will not be required in the Village Hall, Police Department, or Village Hall lobby area on the following holidays: New Year's Eve, New Year's day, Memorial day, Independence Day, Labor Day, Thanksgiving Day, Friday after Thanksgiving, Christmas Eve and Christmas Day.

C. SUPERVISION AND TRAINING

Competent English speaking supervisory personnel shall be present at each facility on a regular basis. The Contractor shall properly schedule and train all of its personnel. It is required that the supervisor visit the facilities being cleaned on a weekly basis to be sure that it has been completed in a satisfactory manner. The Village reserves the right to have the contractor assign a new contact, supervisor, and/or staff, for the Village's account if the current representative(s) are deemed unacceptable.

D. UNIFORMS

Uniforms are required to be worn (at least a smock or T-shirt with the corporate logo) and name tags are required for all employees. A picture ID with company logo must be on personnel at all times while cleaning at Village facilities.

E. SAFETY

The Contractor shall insure that all its employees or agents shall abide by all safety rules or regulations set by the Village of Willowbrook, as they pertain to the cleaning service operations, as well as, by general regulations and standards of the industry and in accordance with all applicable federal, state, and local regulations.

F. SECURITY

All cleaning service employees shall be carefully interviewed, screened, and reference checked by the Contractor before those employees are sent to any Village facility to commence providing services. Records of the same shall be provided to the Village by the Contractor for a specific cause, upon request. The Contractor shall agree to permit any person designated by the Village of Willowbrook to search any employee of the cleaning service. Any unusual occurrences will be reported immediately to the proper authority. Cleaning service personnel shall not disturb paper on desks, tables or cabinets. Cleaning crew is required to sign in and check out at the police department radio room on a daily basis.

G. SUB-STANDARD WORK

The Contractor recognizes that the Village, in its sole discretion, will determine whether the Contractor is performing in a timely and proper manner. By submitting a bill the Contractor is certifying that all work was completed as directed and specified in the contract and/or by Village representatives. Up to 20% will be deducted from the Contractor's monthly payments for documented instances of substandard workmanship. The deduction is taken from the payment for the month in which the substandard work was done.

H. SUPPLIES

The contractor shall supply all cleaning solutions, soaps, detergents, waxes, polishes, brooms, mops, rags, sponges, squeegees, buckets, mechanical polishers, buffers, vacuum cleaners and other items, tools or equipment needed to clean and sanitize the buildings. The following supplies will also be provided by the Contractor: paper towels to refill dispensers, soap for washrooms, toilet paper, urinal screens and waste can liners (see Attachment A). The Village of Willowbrook shall provide the Contractor with an appropriate secure area for the storage of cleaning supplies, implements and machinery; these implements, cleaning supplies and machinery will be kept in a sanitary and odor-free condition. All materials shall be stored in a manner/location as directed by the Village and such materials shall be moved by the Contractor if requested to do so by the Village. The contractor shall supply the Village with Material Safety Data Sheets (MSDS) for all cleaning solutions, soaps, detergents waxes and polished being used as part of the cleaning contract.

I. WALK-THROUGH INSPECTIONS

Mandatory quarterly walk through inspections with the cleaning supervisor will be scheduled with a Village's designee to observe and evaluate current service levels. Additional meetings will be at the Village's discretion. Punch list items must be completed no later than one week after notification from the Village. Punch list items not completed within the one week period will be subject to withholding 20% from the monthly payment for substandard work.

J. FACILITY DESCRIPTION AND SERVICE INTERVALS

Attached are descriptions of each facility and the service intervals for each area and each type of service to be performed. There are twenty-six (26) pages included in this section and it will be the responsibility of the Contractor to follow these directions. The Village of Willowbrook has invested considerable time in developing this section of the specification and expects that the specifications will be followed.

No other service intervals or service level will be allowed unless specifically authorized in writing by the Village of Willowbrook Director of Municipal Services.

There will be a MANDATORY pre-bid walk-thru of the facility on Friday, March 11, 2011 at 10:00 AM. All bidders must participate in this walk-thru in order to submit a bid. Bidders will meet at the Village Hall Building located at 7760 Quincy Street, Willowbrook. For directions please call 630-323-8215.

K. OPTIONS

1. Carpet Cleaning

Cleaning of carpet on an as requested basis. Carpet cleaning and floor waxing will be completed during the times listed under "Days of Service" and shall be done with minimum disruption. Furniture must be moved during stripping and waxing of the floor as well as during carpet cleaning and returned in its proper place upon completion.

2. Initial Cleaning

The initial cleaning will require a total cleaning of all facilities and shall include all items listed on the specification sheets for daily, weekly, bi-weekly, monthly, quarterly and semi-annually. The Village will allow two weeks to complete the initial cleaning (May 2 – May 16, 2011). This cleaning will be used to bring the facilities up to the best standards possible.

L. MISCELLANEOUS SERVICES

The Contractor shall be responsible for immediately reporting any severe irregularities that are discovered during the course of working in the Village facilities. These may include unlocked doors, broken windows, defective plumbing, as well as loose railings, etc.

M. PROHIBITED ACTIONS

The Contractor shall maintain proper security at all facilities in which work is being conducted. This includes, but is not limited to, keeping doors locked (i.e. not propping them open) and no unauthorized individuals shall be admitted into any building at any time by the Contractor.

N.

ADDITIONAL SERVICES / EMERGENCY CONDITIONS

The Contractor shall be capable of temporarily providing additional services and/or increased frequency of service if necessary due to emergency conditions or special use of the building (i.e. special public meetings on a weekend). Except for emergency conditions, the Village shall provide twenty-four (24) hour notice that increased services shall be required. Additional services outside of normal working hours and days of service, or requiring additional help during normal working hours, shall be paid at the hourly rate indicated in the contract.

VILLAGE OF WILLOWBROOK
BID - #2011-01 JANITORIAL SERVICES

Bidder, in submitting this bid, hereby agrees to comply with all provisions and requirements of the specifications and contract documents attached hereto. This bid shall remain in force and effect for a twelve (12) month period, from May 1, 2011 through April 30, 2012.

<u>Facility</u>	<u>Address</u>	<u>Cost Including Supplies</u>
Village Hall Building	7760 Quincey Street	\$ <u>1,449.00</u> monthly

OPTIONS

1. Carpet Cleaning	throughout building	\$ <u>no charge</u> per request
2. Initial cleaning	All Facilities	\$ <u>no charge</u>
3. Additional Cleaning	As needed (per person)	\$ <u>12.50</u> per hour

Rates for services listed for 2011/12-contract period will not increase more than 0 % for the 2012/13-contract period. At its sole discretion, the Village of Willowbrook may extend the contract for an additional one-year term beginning May 1, 2012 and concluding April 30, 2013.

Name of Bidder:

Eco Clean Maintenance, Inc

Address:

1900 E. Golf Rd, #950

Schaumburg, IL 60173

Telephone No.

877-463-2601

Fax No. 773-930-3353

Signature:

Anthony Gambardella

Title:

President

Date:

03/12/11

Subscribed and sworn before me this 1 day of April, 2011.

My Commission Expires:

11/20/2013

Matthew Lopardo
Notary Public

"OFFICIAL SEAL"
Matthew Lopardo
Notary Public, State of Illinois
Cook County
My Commission Expires Nov. 20, 2013

REFERENCES

The Contractor must list four (4) references, including at least one (1) municipality, listing firm, name, address, telephone number and contact person, for whom the Contractor has supplied janitorial services similar to those provided in these specifications, for a period no less than six (6) months.

Company Name: Mokeno Community Police District
Address: 10925 LaPorte Rd, Mokeno, IL 60448
Phone #: 708-372-8867 Fax: 708-479-5381
Contact Person: Jim Vongennep
Dates of Service (from - to): March 2009 to Present (December 2011)

Company Name: The Oaks Recreation & Fitness Center
Address: 10847 LaPorte Rd, Mokeno, IL 60448
Phone #: 708-372-1356 Fax: 708-390-2363
Contact Person: Bill Burcholz
Dates of Service (from - to): March 2010 to Present (March 2012)

Company Name: Egon Water Reclamation Plant
Address: 550 S. Meacham Rd, Schaumburg, IL 60193
Phone #: 847-584-5423 Fax: 847-584-5419
Contact Person: Dan Bengtson
Dates of Service (from - to): May 2010 to Present (May 2013)

Company Name: Columet City Police Department
Address: 1200 Pulaski Rd, Columet City, IL 60409
Phone #: 708-868-2500 Ext. 282 Fax: e-mail: kglozier@columetcity.org
Contact Person: H. Kevin Glozier
Dates of Service (from - to): February 2011 - Present (January 28, 2012)

BID #2011-01 JANITORIAL CONTRACT SPECIFICATION CHECKLIST

POLICE DEPARTMENT

AREA & ITEM DESCRIPTION	DAILY	WEEKLY	BI-WEEKLY	MONTHLY	QUARTERLY	SEMI-ANNUAL	SPECIAL INSTRUCTIONS
OFFICES							
Desks							
dust & spot damp wipe top	x						
dust & damp wipe sides		x		x			
polish desktop (wood)							
Chairs							
vacuum fabric	x						
dust & damp wipe frame & base	x			x			
polish (wood)							
Wastebaskets							
empty & replace liner	x						
damp wipe interior/exterior			x				
empty recycling bin	x						
Filing cabinets/credenzas							
dust & spot damp wipe		x					
polish (wood)			x				
Wall Hangings							
dust		x					
Windows, Ledges & Frames							
dust frame and ledge		x					
damp wipe frame and ledge			x				
clean interior window				x			
dust blinds			x				

BID #2011-01 JANITORIAL CONTRACT SPECIFICATION CHECKLIST

POLICE DEPARTMENT

AREA & ITEM DESCRIPTION	DAILY	WEEKLY	BI-WEEKLY	MONTHLY	QUARTERLY	SEMI-ANNUAL	SPECIAL INSTRUCTIONS
Computers/Computer Screens							
dust		x					
clean		x					
Floors							
vacuum carpet	x						
damp mop tile floors	x						every 3 days
buff tile floors					x		
strip & wax tile floors							
Miscellaneous							
wipe light switches	x						
dust/damp wipe overhead lights				x			
dust/damp wipe hvac vents				x			
dust/damp wipe doors & frames		x					
spot clean wall	x						
damp wipe telephones		x					
high dust for cobwebs		x					
COMMON OFFICE AREAS & HALLWAYS							
Desks							
dust & spot damp wipe top	x						
dust & damp wipe sides		x					
polish desktop (wood)				x			
Partitions							
dust frames		x					
damp wipe frames				x			
vacuum fabric					x		
shampoo fabric						x	

BID #2011-01 JANITORIAL CONTRACT SPECIFICATION CHECKLIST

POLICE DEPARTMENT

AREA & ITEM DESCRIPTION	DAILY	WEEKLY	BI-WEEKLY	MONTHLY	QUARTERLY	SEMI-ANNUAL	SPECIAL INSTRUCTIONS
Chairs							
vacuum fabric	x						
dust & damp wipe frame & base	x						
Wastebaskets							
empty & replace liner	x						
damp wipe interior/exterior			x				
empty recycling bins	x						
Filling cabinets/credenzas							
dust & spot damp wipe		x		x			
polish (wood)							
Wall Hangings		x					
dust							
high-dust for cobwebs				x			
Windows, Ledges & Frames							
dust frame and ledge		x					
damp wipe frame and ledge				x			
clean interior window				x			
Computers/Computer Screens							
dust		x					
clean glass		x					
Floors							
vacuum carpet	x						
damp mop tile floors	x						
buff tile floors							every 3 days
strip & wax tile floors					x		

BID #2011-01 JANITORIAL CONTRACT SPECIFICATION CHECKLIST

POLICE DEPARTMENT

AREA & ITEM DESCRIPTION	DAILY	WEEKLY	BI-WEEKLY	MONTHLY	QUARTERLY	SEMI-ANNUAL	SPECIAL INSTRUCTIONS
Miscellaneous							
wipe light switches	x						
dust/damp wipe overhead lights				x			
dust/damp wipe hvac bents				x			
spot clean kick plates	x						
polish kick plates				x			
empty outdoor ashtrays	x						
spot clean walls	x						
clean interior/ext door glass		x					
clean & disinfect water fountain	x						
clean vent on water fountain				x			
damp wipe telephones	x						
RESTROOMS/LOCKER ROOMS							
Sinks & Showers							
clean & disinfect	x						
heavy clean & scrub shower			x				
Commodas & Urinals							
clean & disinfect	x						
Partitions							
dust top & spot wash		x					
damp clean doors		x					
damp clean entire partition			x				
Metal & Hardware							
damp wipe & polish	x						

BID #2011-01 JANITORIAL CONTRACT SPECIFICATION CHECKLIST

POLICE DEPARTMENT

AREA & ITEM DESCRIPTION	DAILY	WEEKLY	Bi-WEEKLY	MONTHLY	QUARTERLY	SEMI-ANNUAL	SPECIAL INSTRUCTIONS
Mirrors							
spray clean	x						
Wastebaskets							
empty & replace liner	x						
damp wipe exterior & interior			x				
Floors							
damp mop	x						
vacuum	x						
damp wipe baseboards			x				
heavy clean & scrub tiles			x				
Lockers							
dust		x					
damp wipe		x					
Miscellaneous							
spot clean walls	x						
spot clean door & doorframe	x						
spot clean light switch	x						
refill dispensers/paper products	x						
spot clean kick plates	x						
polish kick plates			x				
KITCHEN/LUNCH ROOM							
Floors							
damp mop	x						
damp wipe base boards			x				
buff tile floor							
strip & wax tile floors						x	every 3 days

BID #2011-01 JANITORIAL CONTRACT SPECIFICATION CHECKLIST

POLICE DEPARTMENT

AREA & ITEM DESCRIPTION	DAILY	WEEKLY	BI-WEEKLY	MONTHLY	QUARTERLY	SEMI-ANNUAL	SPECIAL INSTRUCTIONS
Chairs							
damp wipe seats	x						
damp wipe frames				x			
Wastebaskets							
empty & replace liner	x						
damp wipe exterior & interior			x				
empty recycling	x						
Sink & Countertop							
clean & disinfect	x						
Appliance							
damp wipe front	x						
dust top & sides		x					
clean inside of microwave		x					
clean coffee pot and machine	x						
damp wipe entire surface			x				
clean refrigerator (to be scheduled w/Village representative beforehand)				x			
Miscellaneous							
spot clean walls	x						
spot clean door & door frame	x						
spot clean light switch	x						
refill dispensers/paper products	x						

BID #2011-01 JANITORIAL CONTRACT SPECIFICATION CHECKLIST

POLICE DEPARTMENT

AREA & ITEM DESCRIPTION	DAILY	WEEKLY	BI-WEEKLY	MONTHLY	QUARTERLY	SEMI-ANNUAL	SPECIAL INSTRUCTIONS
JAIL CELLS/BOOKING AREA							
Floors							
sweep & damp mop	x						
buff							every 3 days
strip & wax floor						x	
Table & Counter Tops							
clean & disinfect	x						
Chairs & Benches							
damp wipe seats	x						
clean & disinfect seats and frame		x					
Wastebaskets							
empty & replace liner	x						
damp wipe exterior & interior			x				
Holding Cells							
clean & disinfect floors	x						or as needed
clean & disinfect sink	x						or as needed
clean & disinfect commode	x						or as needed
clean & disinfect bed frame	x						or as needed
Miscellaneous							
spot clean walls	x						
spot clean door & door frame	x						
spot clean light switch	x						
damp wipe telephones		x					
clean interior/exterior windows		x					as needed

ADMINISTRATION	
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Janitoria| Contract - Specification Checklist (2011).xls Admin

BID #2011-01 JANITORIAL CONTRACT SPECIFICATION CHECKLIST

ADMINISTRATION

AREA & ITEM DESCRIPTION	DAILY	WEEKLY	BI-WEEKLY	MONTHLY	QUARTERLY	SEMI-ANNUAL	SPECIAL INSTRUCTIONS
Computers/Computer Screens							
dust		X					
clean glass		X					
Floors							
vacuum carpet	X						
wet mop tile floors	X						
buff tile floors							every 3 days
strip & wax tile floors					X		
Miscellaneous							
wipe light switches	X						
dust/damp wipe overhead lights				X			
dust/damp wipe HVAC vents				X			
dust/damp wipe door & frames		X					
spot clean walls	X						
damp wipe telephone		X					
high dust for cobwebs		X					
COMMON OFFICE AREAS & HALLWAYS							
Desks							
dust & spot damp wipe top	X						
dust and damp wipe sides		X					
polish desktop (wood)				X			
Partitions							
dust frames		X					
damp wipe frames				X			
vacuum fabric					X		
shampoo fabric						X	

BID #2011-01 JANITORIAL CONTRACT SPECIFICATION CHECKLIST

ADMINISTRATION										
AREA & ITEM DESCRIPTION	DAILY	WEEKLY	BI-WEEKLY	MONTHLY	QUARTERLY	SEMI-ANNUAL	SPECIAL INSTRUCTIONS			
Chairs										
vacuum fabric		x								
dust & damp wipe frame & base		x								
Wastebaskets										
empty & replace liner	x									
damp wipe interior/exterior			x							
empty recycling bins	x									
Filing cabinets/drawers										
dust & spot damp wipe		x								
polish (wood)				x						
Reception Area Countertops										
dust & spots damp wipe	x									
Wall Hangings										
dust		x								
high-dust for cobwebs		x								
Windows, Ledges & Frames										
dust frame and ledge		x								
damp wipe frame and ledge				x						
clean interior window				x						
Computers/Computer Screens										
dust		x								
clean glass		x								

BID #2011-01 JANITORIAL CONTRACT SPECIFICATION CHECKLIST

ADMINISTRATION

AREA & ITEM DESCRIPTION	DAILY	WEEKLY	Bi- WEEKLY	MONTHLY	QUARTERLY	SEMI- ANNUAL	SPECIAL INSTRUCTIONS
Floors							
vacuum carpet	x						
damp mop tile floors	x						every 3 days
buff tile floors							
strip & wax tile floors					x		
Miscellaneous							
wipe light switches	x						
dust/damp wipe overhead lights				x			
dust/damp wipe hvac vents				x			
dust/damp wipe doors & frames		x					
spot clean kick plates	x						
polish kick plates				x			
empty outdoor ashtrays	x						
spot clean walls	x						
clean interior & exterior door glass		x					
clean & disinfect water fountain	x						
clean vent on water fountain				x			
damp wipe telephones		x					
RESTROOMS							
Sinks & Showers							
clean & disinfect		x					
Commodies & Urinals							
clean and disinfect	x						

BID #2011-01 JANITORIAL CONTRACT SPECIFICATION CHECKLIST

ADMINISTRATION

AREA & ITEM DESCRIPTION	DAILY	WEEKLY	BI-WEEKLY	MONTHLY	QUARTERLY	SEMI-ANNUAL	SPECIAL INSTRUCTIONS
Partitions							
dust top & spot wash		x					
damp clean doors		x					
damp clean entire partition			x				
Metal & Hardware							
damp wipe & polish	x						
Mirrors							
spray clean	x						
Wastebaskets							
empty & replace liner	x						
damp wipe exterior & interior			x				
Floors							
damp mop	x						
vacuum	x						
damp wipe base boards			x				
heavy clean & scrub			x				
Miscellaneous							
spot clean walls	x						
spot clean door & door frame	x						
spot clean light switch	x						
refill dispensers/paper products	x						
spot clean kick plates	x						
polish kick plates			x				
KITCHEN/LUNCH ROOM							
Floors							
damp mop	x						
damp wipe baseboards			x				

BID #2011-01 JANITORIAL CONTRACT SPECIFICATION CHECKLIST

ADMINISTRATION

AREA & ITEM DESCRIPTION	DAILY	WEEKLY	BI-WEEKLY	MONTHLY	QUARTERLY	SEMI-ANNUAL	SPECIAL INSTRUCTIONS
buff tile floor							every 3 days
strip & wax tile floors						X	
stack chairs when mopping lunchroom	X						
Chairs							
damp wipe seats	X						
damp wipe frames			X				
Wastebaskets							
empty & replace liner	X						
damp wipe exterior & interior			X				
empty recycling bins	X						
Sink & Countertop							
clean & disinfect	X						
Appliances							
damp wipe front	X						
dust top & sides		X					
damp wipe entire surfade			X				
clean microwave inside and out	X						
clean refrigerator (to be scheduled w/Village representative beforehand)				X			
clean coffee pot and machine	X						

BID #2011-01 JANITORIAL SERVICES

ATTACHMENT A

Cleaning Supplies for Janitorial Contract

ITEM	DESCRIPTION
Bath Roll Tissue	2 ply or better
Roll Paper Towels	Full Size
Multi-Fold Towels	Tri-fold
Deodorant Blocks	
Bottle Soap for dispensers	
Aerosol room fresheners (Refills)	
Floor Soap	
Can Liners	16 Gallon
Can Liners	33 Gallon
Can Liners	55 Gallon
Paper Cups	4.5 oz
Toilet Bowl Cleaner	
Stainless Steel Cleaner	
Glass Cleaners	
Multi Purpose Cleaners	
Toilet Brushes	
Hand Dusters	
Vacuum Cleaner	at least 1
Floor Scrubbers	at least 1
Floor strippers/waxers	

BID #2011-01 JANITORIAL CONTRACT SPECIFICATION CHECKLIST

ADMINISTRATION

AREA & ITEM DESCRIPTION	DAILY	WEEKLY	Bi- WEEKLY	MONTHLY	QUARTERLY	SEMI- ANNUAL	SPECIAL INSTRUCTIONS
Miscellaneous							
spot clean walls	x						
spot clean door & door frame	x						
spot clean light switch	x						
refill dispensers/paper products	x						

BID #2011-01 JANITORIAL CONTRACT SPECIFICATION CHECKLIST

VILLAGE HALL LOBBY

AREA & ITEM DESCRIPTION	DAILY	WEEKLY	BI-WEEKLY	MONTHLY	QUARTERLY	SEMI-ANNUAL	SPECIAL INSTRUCTIONS
RESTROOMS							
Sinks, Commodes & Urinals							
clean & disinfect	x						
Partitions							
dust top & spot wash		x					
damp clean doors		x					
damp clean entire partition				x			
Metal & Hardware							
damp wipe & polish	x						
Mirrors							
spray clean	x						
Wastebaskets							
empty & replace liner	x						
damp wipe exterior & interior			x				
Floors							
damp mop	x						
damp wipe baseboards			x				
heavy clean & scrub floors		x					
seal brick floors							annually
Miscellaneous							
spot clean walls	x						
spot clean door & door frame	x						
spot clean light switch	x						
refill dispensers/paper products	x						
spot clean kick plates	x						

BID #2011-01 JANITORIAL CONTRACT SPECIFICATION CHECKLIST

VILLAGE HALL LOBBY

AREA & ITEM DESCRIPTION	DAILY	WEEKLY	BI-WEEKLY	MONTHLY	QUARTERLY	SEMI-ANNUAL	SPECIAL INSTRUCTIONS
ENTRANCE WAYS & VESTIBULES							
Door/windows							
clean glass interior/exterior	x						
dust/damp wipe frames/edges		x					
Floors							
damp mop	x						
heavy clean & scrub floors		x					
vacuum carpet runners	x						
Furniture & Display Case							
damp wipe reception counters	x						
dust displays, wall hangings		x					
clean glass			x				
Outdoors -							
Empty garbage cans at front and rear and rear entrances	x						

REFERENCES:

The Oaks Recreation & Fitness Center

10847 LaPorte Rd.

Mokena, IL 60448

Phone: (708) 372-1316

Contact Person: Bill Bucholz

Job Description: Fitness Club Center

Building Size: 40,000 sq.ft.

Contract Period: March 2010- December 2011

Approximate contract amount: \$45,000.00

Mokena Community Park District

10925 LaPorte Rd.

Mokena, IL 60448

Phone: (708) 372-8867

Contact Person: Jim VanGennep

Job Description: Offices and Facilities

Building size: 14,000 sq.ft.

Contract Period: March 2009 - December 2010

Approximate contract amount: \$36,000.00

Egan Water Reclamation Plant

550 S. Meacham

Schaumburg, IL 60193

Phone: (815) 584-5423



Contact Person: Dan

Job Description: Offices and Facilities

Building Size: 65,000 sq. ft.

Contract Period: May 2010- May 2013

Approximate contract amount:\$90,000.00

Calumet City Police Department

1200 Pulaski Road

Calumet City, IL 60409

Phone: (708) 868-2500, Ext. 282

Contact Person: Lt. Kevin Glaser

Job Description: Offices and Facilities

Building Size: 35,000 sq. ft.

Contract Period: February 2011- January 28, 2012

Approximate contract amount:\$36,864.00

West Chicago Community Education Center

950 E. Roosevelt Road

West Chicago, IL 60185

Phone: (630) 231-3348

Contact Person: Debbie Black

Job Description: Offices and Facilities

Building Size: 8,000 sq.ft.

Contract Period: July 2010- July 2011

Approximate contract amount:\$9,000.00

Bloomington Center for Independent Learning

Town Square Bloomington

1600 Bloomington



ECO CLEAN MAINTENANCE, INC.

Bloomington, IL 60108

Phone: (630) 942-4905

Contact Person: Terry Milani-Bruno

Job Description: Offices and Facilities

Building Size: 8,000 sq.ft

Contract Period: July 2010- July 2011

Approximate contract amount:\$9,000.00

U.S.M. (Transfield Services Group)

1880 Markley Street

Norristown, PA 19401

Phone: (908) 235-2405

Contact Person: Susan Andrews

Job Description: Services and Retail

Building size: 3,500 sq.ft. - 95,000 sq.ft.

Contract Period: December 2008- Present

Approximate contract amount: Payable varies per service (up to \$2,500.00 per service)

Clarín

927 North Shore Drive

Lake Bluff, IL 60044

Phone: (847) 457-6617

Contact Person: Monica Bloomfield

Job Description: Offices and facilities

Building size: 25,000 sq.ft.

Contract Period: August 2009 - April 2010

Approximate contract amount:\$5,000.00



ECO CLEAN MAINTENANCE, INC.

Communication Science

1550 Barclay Blvd.

Buffalo Grove, IL 60089

Phone: (847) 850-7500

Contact Person: Judy Franks

Job Description: Offices and facilities

Building size: 5,000 sq.ft.

Contract Period: July 2010 - July 2011

Contract amount: \$3,000.00

Paragon Marketing Group

7449 N. Natchez Ave, #100

Niles, IL 60714

Phone: (847) 676-6550

Contact Person: Jenny

Job Description: Offices and facilities

Building size: 10,000 sq.ft.

Contract Period: September 2010 - September 2011

Contract amount: \$9,000.00

Walgreen Company

4339 DiPaolo Center

Glenview, IL 60025

Phone: (847) 257-4820

Contact Person: Jim

Job Description: Offices and facilities

Building size: 10,000 sq.ft.

Contract Period: October 2010 - October 2011

Contract amount: \$15,000.00



ECO CLEAN MAINTENANCE, INC.

File Number

6647-166-7



To all to whom these Presents Shall Come, Greeting:

I, Jesse White, Secretary of State of the State of Illinois, do hereby certify that

ECO-CLEAN MAINTENANCE INC., A DOMESTIC CORPORATION, INCORPORATED UNDER THE LAWS OF THIS STATE ON DECEMBER 12, 2008, APPEARS TO HAVE COMPLIED WITH ALL THE PROVISIONS OF THE BUSINESS CORPORATION ACT OF THIS STATE RELATING TO THE PAYMENT OF FRANCHISE TAXES, AND AS OF THIS DATE, IS IN GOOD STANDING AS A DOMESTIC CORPORATION IN THE STATE OF ILLINOIS.



Authentication #: 1003401604

Authenticate at: <http://www.cyberdriveillinois.com>

In Testimony Whereof, I hereto set
my hand and cause to be affixed the Great Seal of
the State of Illinois, this 3RD
day of FEBRUARY A.D. 2010

Jesse White

SECRETARY OF STATE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AND DOES NOT EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

T.A. Cummings Jr. Company
4153 Main St.
Skokie, IL 60076

CONTACT

NAME:

PHONE:

(A/C, No., Ext.)

FAX:

(A/C, No.)

PRODUCER

CUSTOMER ID #:

(847) 679-7350

(847) 679-7361

INSURERS AFFORDING COVERAGE

NAIC #

INSURER A:

Appalachian Underwriters Inc

INSURER B:

Sentinel Insurance Company

INSURER C:

INSURER D:

INSURER E:

INSURER F:

INSURED

ECO Clean Maintenance, Inc
1900 E Golf Road
Suite 950
Schaumburg, IL 60173

COVERAGES

CERTIFICATE NUMBER: POL 11112

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR INSR	POLICY NO.	POLICY EFF DATE (MM/DD/YYYY)	POLICY EXP DATE (MM/DD/YYYY)	LIMITS
B	GENERAL LIABILITY			83504PV5259	02/10/2011	02/10/2012	EACH OCCURRENCE \$ 1,000,000
	☒ COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000
	☐ CLAIMS-MADE ☒ OCCUR						MED EXP (Any one person) \$ 10,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY \$ 1,000,000
	☒ POLICY ☐ PROJECT ☐ LOC						GENERAL AGGREGATE \$ 2,000,000
	AUTOMOBILE LIABILITY						PRODUCTS - COMP/OP AGG \$ 2,000,000
	ANY AUTO						
	ALL OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$
	SCHEDULED AUTOS						BODILY INJURY (Per person) \$
	HIRED AUTOS						BODILY INJURY (Per accident) \$
	NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB						
	EXCESS LIAB						EACH OCCURRENCE \$
	DEDUCTIBLE						AGGREGATE \$
	RETENTION \$						
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY			20020202	02/10/2011	02/10/2012	☒ WC STATUTORY LIMITS ☐ OTHER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT \$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$ 1,000,000
							E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach AGORD-201, Additional Remarks Schedule, if more space is required)

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Scott Cummings / RASMOO

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Certificate of Completion



This Certifies That

Agnieszka B Dudek

is awarded this certificate for

OSHA - 10 Hour General Industry Outreach Training Program w/ PDF Study Guide

Credit Hours: 10

Completion Date: 12/29/2010 09:34 CST

Certificate Number:

Student Signature

Michael Millsap

Michael Millsap, Trainer C 0034819 and G 0021414

THE AMERICAN INSTITUTE OF ARCHITECTS



Bond No. 20-SUR-211376

AIA Document A310

Bid Bond

KNOW ALL MEN BY THESE PRESENTS, that we

Eco-Clean Maintenance, Inc.

1900 E Golf Rd. #950 Schamburg, IL 60173

(Here insert full name and address or legal title of Contractor)

as Principal, hereinafter called the Principal, and

American Safety Casualty Insurance Company 444 Ocean Blvd., 18th Floor Long Beach, CA 90802

a corporation duly organized under the laws of the State of Oklahoma as Surety, hereinafter called the Surety, are held and firmly bound unto

Village of Willowbrook

7760 Quincy Street Willowbrook, IL 60527

(Here insert full name and address or legal title of Owner)

as Oblige, hereinafter called the Oblige, in the sum of

Nine Hundred Thirty Dollars

(\$ 930.00) for the payment of which sum well and truly to be made, the said Principal

and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for

Janitorial Services, Janitorial Services, located in IL

(Here insert full name, address and description of project)

NOW, THEREFORE, if the Oblige shall accept the bid of the Principal and the Principal shall enter into a Contract with the Oblige in accordance with the terms of such bid and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Oblige the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Oblige may in good faith contract with another party to perform the Work covered by said bid then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this 31st day of March, 2011

Eco-Clean Maintenance, Inc.

(Witness) [Signature]

[Signature]
(Principal) (Seal)
Arkadiusz Grabowski.

(Witness) [Signature]

American Safety Casualty Insurance Company
(Surety) (Seal)
[Signature]
Mark Levinson, Attorney-in-Fact

AIA DOCUMENT A310 BID BOND AIA © FEBRUARY 1970 ED THE AMERICAN
INSTITUTE OF ARCHITECTS, 1735 N.Y. AVE., N.W. WASHINGTON, D.C. 20006

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NUMBER
20-SUR-211376

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS that American Safety Casualty Insurance Company has made, constituted and appointed, and by these presents does make, constitute and appoints

Mark Levinson

its true and lawful attorney-in-fact, for it and its name, place, and stead to execute on behalf of the said Company, as surety, bonds, undertakings and contracts of suretyship to be given to

ALL OBLIGEEES

provided that a bond or undertaking or contract of suretyship executed under this authority shall exceed in amount the sum of

****ONE MILLION DOLLARS (\$1,000,000.00)****

This Power of Attorney is granted and is signed and sealed by facsimile under and by the authority of the following Resolution adopted by the Board of Directors of the Company of the 6th day of August, 2009.

RESOLVED, that the President in conjunction with the Secretary or any Assistant Secretary may appoint attorneys-in-fact or agents with authority as defined or limited in the instrument evidencing the appointment in each case, for and on behalf of the Company, to execute and deliver and affix the seal of the Company to bonds, undertakings, recognizances, and suretyship obligations of all kinds; and said officers may remove any such attorney-in-fact or agent and revoke any power of attorney previously granted to such persons.

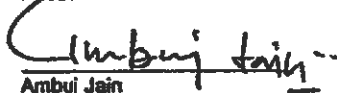
RESOLVED FURTHER, that any bond, undertaking, recognizance, or suretyship obligation shall be valid and binding upon the company when:

(i) when signed by the President or any Vice-President and attested and sealed (if a seal is required) by any Secretary or Assistant Secretary or (ii) when signed by the President or any Vice-President or Secretary or Assistant Secretary, and counter-signed and sealed (if a seal is required) by a duly authorized attorney-in-fact or agent; or (iii) when duly executed and sealed (if a seal is required) by one or more attorney-in-fact or agents pursuant to and within the limits of the authority evidenced by the power of attorney issued by the Company to such person or persons.

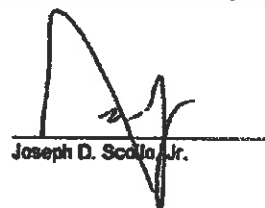
RESOLVED FURTHER, that the signature of any authorized officer and the seal of the Company may be affixed by facsimile to any power of attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, recognizance, or other suretyship obligations of the Company; and such signature and seal when so used shall have the same force and effects as though manually affixed.

IN WITNESS WHEREOF, American Safety Casualty Insurance Company has caused its official seal to be hereunto affixed, and these presents to be signed by its President and attested by its Secretary this 6th day of August, 2009

Attest


Ambuj Jain



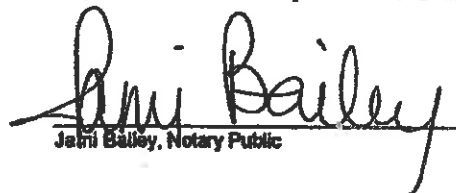

Joseph D. Scolio, Jr.

STATE OF GEORGIA }

COUNTY OF COBB }

On this 6th day of August, 2009, before me personally came Joseph D. Scolio, Jr., to me known, who, being by me duly sworn, did depose and say that he is the President of American Safety Casualty Insurance Company, the corporation described in and which executed the above instrument; that he knows the seal of the said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed by order of the Board of Directors of said corporation and that he signed his name thereto by like order.

JAMI BAILEY
Notary Public, Hall Co., GA
My Commission Expires Aug. 13, 2012

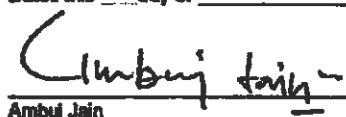

Jami Bailey, Notary Public

I, the undersigned, Secretary of American Safety Casualty Insurance Company, an Oklahoma corporation, DO HEREBY CERTIFY, that the foregoing and attached Power of Attorney remains in full force and has not been revoked; and furthermore that the Resolution of the Board of Directors, set forth in the said Power of Attorney, is now in force.

Signed and sealed in the City of Atlanta, in the State of Georgia

Dated this 31st day of March, 2011




Ambuj Jain

ORIGINALS OF THIS POWER OF ATTORNEY ARE PRINTED WITH RED NUMERICAL NUMBERS
DUPLICATES SHALL HAVE THE SAME FORCE AND EFFECT AS AN ORIGINAL ONLY WHEN ISSUED IN CONJUNCTION WITH THE ORIGINAL



ECO CLEAN MAINTENANCE, INC.



EXHIBIT "B"

March 26, 2012

Tim Halik
Village Administrator
Village of Willowbrook
7760 Quincy Street
Willowbrook, IL 60527

Re: Cleaning Services Contract Extension

Dear Mr. Halik:

We are pleased to inform that Eco Clean Maintenance, Inc. would be willing to extend the contract for an additional year at no additional increase in the contract price.

If you have any questions, please do **not** hesitate to contact our office.

Truly yours,

Eric Grabowski

5862 N. Milwaukee Avenue • Chicago, IL 60646
877-GO-ECO-01 (877-463-2601) • FAX 773-930-3353
EMAIL ecocleanmaintenance@yahoo.com

VILLAGE OF WILLOWBROOK

BOARD MEETING AGENDA ITEM - HISTORY/COMMENTARY

ITEM TITLE:

An Ordinance Amending Willowbrook Municipal Code Section 1-5-1 by setting forth the term, qualifications, powers, duties and responsibilities of the elective public office of Village Trustee.

AGENDA NO.

6

AGENDA DATE: 4/9/2012

STAFF REVIEW: Tim Halik, Village Adm.

SIGNATURE:

Tim Halik / ea

LEGAL REVIEW: Wm J. Hennessy, Village Atty.

SIGNATURE:

William Hennessy / ea

RECOMMENDED BY VILLAGE ADMIN.: Tim Halik

SIGNATURE:

Tim Halik / ea

REVIEWED & APPROVED BY COMMITTEE:

YES ☐

NO ☐

N/A ☒

ITEM HISTORY (PREVIOUS VILLAGE BOARD REVIEWS, ACTIONS RELATED TO THIS ITEM, OTHER PERTINENT HISTORY)

Section 1-5-1 of the Willowbrook Municipal Code of 1973 was adopted 39 years ago. Its existing provisions are today of very little real guidance regarding the power, duties and responsibilities of a member of the Village Board of Trustees. That lack of guidance is evident in the present text of Section 1-5-1, a copy of which is appended hereafter.

ITEM COMMENTARY (BACKGROUND, DISCUSSION, RECOMMENDATIONS, ETC.)

The purpose of this Amendatory Ordinance is to match the provisions of the Willowbrook Municipal Code regarding the elective public office of Village Trustee with those found today in the Illinois Municipal Code and decisional caselaw. The intent is to give the Village Trustees, both present and future, better guidance as to the nature and scope of this public office.

ACTION PROPOSED: **Pass the Ordinance**

PRESENT TEXT OF SECTION 1-5-1

1-5-1: LEGISLATIVE BODY: The legislative and governing body of the village is the board of trustees, which shall consist of the president of the village and six (6) trustees, who shall possess the qualifications for office, be elected by the legal voters of the village, take the oath of office and perform the duties provided by the Illinois statutes. (1973 Code)

ORDINANCE NO. 12-0-_____

**AN ORDINANCE AMENDING WILLOWBROOK MUNICIPAL CODE
SECTION 1-5-1 BY SETTING FORTH THE TERM, QUALIFICATIONS,
POWERS, DUTIES AND RESPONSIBILITIES OF THE ELECTIVE
PUBLIC OFFICE OF VILLAGE TRUSTEE**

NOW THEREFORE, BE IT ORDAINED by the Mayor and Board of Trustees of the Village of Willowbrook, Du Page County, Illinois, as follows:

SECTION ONE: That the provisions of Section 1-5-1 of the Willowbrook Municipal Code be and are hereby amended by substituting the following underlined provisos in lieu of those found in the existing text of said Code Section:

1-5-1: VILLAGE TRUSTEE: There shall be six (6) persons elected from the Village at- large to the public office of Village Trustee. Those persons so elected to the said office of Village Trustee shall each hold his or her office for a term of four (4) years and until his or her successor is elected and qualified. A person qualified to be elected to the office of Village Trustee must (a) be a qualified elector of the Village, (b) be a resident in the Village at least one year next preceding his or her election, (c) not have been convicted of any infamous crime, bribery, perjury or other felony in any court in the United States and, (d) not be in debt to the Village.

The legislative and governing body of the Village is the Board of Trustees, consisting of the Village Mayor and the six (6) Village Trustees, who shall each possess the qualifications for office, be elected by the legal voters of the Village, take the oath of office and perform the duties provided by the Illinois Municipal Code.

The Board of Trustees is the default repository of all municipal powers which have not been specifically delegated by statute to some other board or office of the Village such as the Board of Police Commissioners, Board of Trustees of the Police Pension Fund, the Village Mayor, the Village Clerk and the Local Liquor Control Commissioner.

The primary power of the Board of Trustees subsists in its legislative acts exercised by way of its adoption of ordinances, resolutions or motions. Because the Board of Trustees is a group authorized by law to act as a single entity, its legislative actions are valid only when adopted by its members during properly noticed regular and special meetings of the Board conducted in compliance with the Illinois Open Meetings Act.

In addition to its exercise of legislative power, the Board of Trustees possesses the following powers: to determine its own rules of procedure; to punish its members for disorderly conduct; to expel members for disorderly conduct; to compel the attendance of absentee members at properly called meetings; to be the sole judge of the election of its members; to give advice and consent to Mayoral appointments; to over-ride Mayoral vetoes; and, to assign needed tasks to elected or appointed executive officers.

Each individual member of the Board, when not participating in a legal Board meeting has no more power or prerogative than any other citizen of the Village; provided, (a) that an individual member of the Board has the power to inspect such records of the Village as are needed to carry out the member's duties and, (b) that an individual member of the Board, when acting as an authorized conservator of the peace, has the power (i) to arrest or cause to be arrested, with or without process, all persons who break the peace or are found violating any Village ordinance or any criminal law of the State, (ii) to commit arrested persons for examination, (iii) if necessary, to detain arrested persons in custody overnight or Sunday, in any safe place or until they can be brought before the proper courts, and (iv) to exercise all other powers as conservators of the peace prescribed by the corporate authorities.

SECTION TWO: That all ordinances and resolutions, or parts thereof, in conflict with any of the provisions of this Amendatory Ordinance are, to the extent of such conflict, expressly repealed.

SECTION THREE: That this Amendatory Ordinance shall be in full force and effect from and after its passage and approval as provided by law.

PASSED and **APPROVED** this 9th day of April, 2012.

APPROVED:

Mayor

ATTEST:

Village Clerk

ROLL CALL VOTE:

AYES: _____

NAYES: _____

ABSTENTIONS: _____

ABSENT: _____