

MINUTES OF THE REGULAR FINANCE AND ADMINISTRATION COMMITTEE MEETING OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, MAY 11, 2009 AT 6:30 P.M. IN THE VILLAGE HALL, 7760 QUINCY STREET, WILLOWBROOK, ILLINOIS.

1. CALL TO ORDER

The meeting was called to order by Trustee Sandra O'Connor on at 6:35 p.m.

2. ROLL CALL

Those present at roll call were Trustee, Sandra O'Connor, Director of Finance Sue Stanish and Superintendent of Parks and Recreation Walter Righton.

3. APPROVAL OF MINUTES

Minutes of the April, 13 2009 Regular Finance and Administration Committee were reviewed and approved.

4. REVIEW MONTHLY REPORTS

The Committee reviewed and highlighted the items below for the month of April.

- Total cash outlay for all Village funds -\$725,268
- Average daily outlay of cash for all Village funds - \$24,175
- Average daily expenditures for the general fund (monthly basis) - \$17,111
- Average daily expenditures for the general fund - \$19,623

5. REVIEW OF REVENUES - May 1, 2008 -April 30, 2009

- Sales tax receipts - \$3,198,192 up 10% from the prior year
- Utility tax receipts - \$1,341,603 up 3.4% from the prior year
- Income Tax receipts - \$823,900 down 09% compared to the prior year
- Places of Eating Tax receipts - \$376,777 up 20% compared to the prior year
- Fines - \$215,037 up 13% compared with the prior year
- Building Permit receipts - \$141,912 down 82% compared with the prior year
- Water sales receipts - \$1,656,192 down 4.2% compared with the prior year
- Hotel/Motel Tax receipts - \$74,033 down 21.7% compared with the prior year

- Motor Fuel Tax receipts \$236,163 down 6.1% compared with the prior year

6. REVIEW - WATERFORD PARK PLAYGROUND INSTALLATION

Superintendent Righton reviewed the Waterford Park bid tabulation for the installation of playground equipment at Waterford Park. A total of eight bids were received for the project. The lowest responsible bidder was the Jim Waterson Construction Co. from Bartlett, IL in the amount of \$10,542.27. Mr. Righton reported a check on all the contractor's references indicated a high degree of satisfaction with previous work. The local representative from Landscape Structures also indicated this contractor performed very well in the jobs installing equipment from Landscape Structures, the company from which the Village has purchased the equipment for Waterford. The Committee concurred with the Staff's recommendation to seek approval from the Village Board on awarding a contract to Waterson Construction Co. in the amount not to exceed \$10,542.27.

(Chairman McMahon entered the meeting at 6:50 p.m.)

7. VISITORS BUSINESS

There were no visitors present at the meeting.

8. ADJOURNMENT

The meeting was adjourned at 7:00 p.m.