

MINUTES OF THE SPECIAL MEETING OF THE FINANCE AND ADMINISTRATION COMMITTEE OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, APRIL 22, 2019 AT 5:30 P.M. AT THE VILLAGE HALL, 835 MIDWAY DRIVE, WILLOWBROOK, ILLINOIS.

**1. CALL TO ORDER**

The meeting was called to order by Chairwoman Berglund at 5:33 p.m.

**2. ROLL CALL**

Those present at roll call were Chairwoman Sue Berglund, Trustee Michael Mistele and Director of Finance Carrie Dittman.

**3. APPROVAL OF MINUTES**

Minutes of the Regular Meeting of the Finance/Administration Committee held on Monday, April 8, 2019 were reviewed. Motion to approve made by Trustee Mistele, second by Chairwoman Berglund. Motion carried.

**4. DISCUSSION – Amusement Tax Ordinance**

The Committee discussed the current amusement tax ordinance and the possibility of modifying it to be an admission or ticket tax only. Director Dittman went over possible modifications to the current code that was included in the packet. The Committee discussed alternatives to the amusement tax such as collecting a business license fee instead. Deputy Clerk Mardegan had done a brief email survey previously but the response was not good. A brief discussion occurred about what other communities do, whether they are home rule or non-home rule, and what a reasonable fee might be. The Committee asked staff to conduct a survey on comparable communities. Chairwoman Berglund has information on Darien that she will forward to staff. Once the survey results are received and compiled, the Committee will meet again to discuss possible future changes to the amusement tax and business license fee, to be brought forth to the full Village Board.

**5. VISITOR'S BUSINESS**

There were no visitors present at the meeting.

**6. COMMUNICATIONS**

Director Dittman relayed two items that recently came up: 1) the SSA Bonds Series 2007 were recently sold from MB Financial to a new bank. The bank has sent a letter to the Village asking that the bonds be reissued in the new buyer's name. Director Dittman has discussed with the Village attorney and is awaiting direction; 2) Harlem Irving has submitted their certified costs on the Marshalls/Skechers buildout in accordance with the redevelopment agreement that was approved by the Village board last year. The Village attorney is preparing the developer note to be issued in May 2019 which will be repaid by the business district sales tax on those units.

**7. ADJOURNMENT**

Motion to adjourn at 6:20 p.m. was made by Chairwoman Berglund, seconded by Trustee Mistele. Motion carried.  
(Minutes transcribed by: Carrie Dittman)