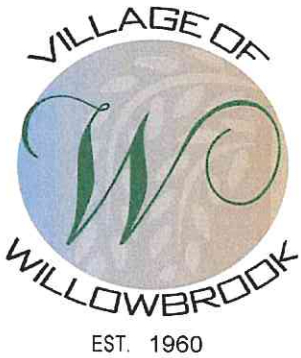


AGENDA



REGULAR MEETING OF THE LAWS AND ORDINANCES COMMITTEE TO BE HELD
ON MONDAY, MAY 10, 2021, AT 5:30 P.M. AT THE VILLAGE HALL, 835
MIDWAY DRIVE, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY,
ILLINOIS

**DUE TO THE COVID 19 PANDEMIC THE VILLAGE WILL BE UTILIZING A CONFERENCE CALL
FOR THIS MEETING.**

THE PUBLIC CAN UTILIZE THE FOLLOWING CALL IN NUMBER:

Dial in Phone Number: 312 626 6799

Meeting ID: 973 7195 1661

Mayor

Frank A. Trilla

Village Clerk

Deborah A. Hahn

Village Trustees

Sue Berglund

Umberto Davi

Michael Mistele

Gayle Neal

Paul Oggerino

Gregory Ruffolo

**Village
Administrator**

Brian Pabst

Chief of Police

Robert Schaller

**Director of
Finance**

Carrie Dittman

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF MINUTES – March 8, 2021 (Approve)
4. DISCUSS - Title 2 - Boards and Commissions
5. ON GOING REVIEWS
 - a) Code Update RFP
6. COMMITTEE REPORTS
7. VISITOR'S BUSINESS
(Public comment is limited to three minutes per person)
8. ADJOURNMENT

MINUTES OF THE REGULAR MEETING OF THE LAW AND ORDINANCES COMMITTEE OF THE VILLAGE OF WILLOWBROOK HELD ON MONDAY, MARCH 8, 2021 AT 5:30 pm AT THE WILLOWBROOK VILLAGE HALL, LOWER-LEVEL CONFERENCE ROOM, 835 MIDWAY DRIVE, VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS.

(IT SHOULD BE NOTED THAT THIS MEETING WAS HELD PARTIALLY VIA “ZOOM/CONFERENCE CALL”)

DUE TO THE COVID 19 PANDEMIC, THE VILLAGE WILL BE UTILIZING A CONFERENCE CALL FOR THIS MEETING.

THE PUBLIC CAN UTILIZE THE FOLLOWING CALL IN NUMBER:

Dial-in Phone Number: (312) 626-6799

Meeting ID: 825 4985 2595

Passcode: 507799

1. CALL TO ORDER

Chairman/Trustee Gayle Neal called the meeting to order at the hour of 5:30 pm.

(Meeting was being recorded)

2. ROLL CALL

Those present at roll call were: Chairman/Trustee Gayle Neal (in person at Village Hall), Trustee Umberto Davi (in person at Village Hall), Trustee Paul Oggerino (via Zoom), Village Administrator Brian Pabst (via Zoom), Assistant Village Administrator Michael Mertens (via Zoom), Village Attorney Thomas Bastion (via Zoom) and Building Official Roy Giuntoli (via Zoom).

3. APPROVAL OF MINUTES

Due to unforeseen circumstances and the length of the agenda, the approval of January 11, 2021 the minutes will be deferred until the next Law & Ordinance Committee meeting.

4. DISCUSSION – Chapter 13 Solicitors Regulations

Chairman/Trustee Gayle Neal passed the floor to Assistant Village Administrator Michael Mertens.

- a) Continuation of September of 2020 discussion back in. We presented an overview of the current solicitation rules in the community. On January 11, we presented a redlined version.
- b) Code reordered to bring the code in line with neighboring communities, streamline language for easier interpretation by the solicitor and enforcement by the village.
- c) Updated definitions.
- d) sections added, permit exemptions for minors, no limitations on free speech, redefined solicitation hours and locations.
- e) The assessing/charging of fees for the commercial permit application under condensation, \$75.00 was the amount being considered.

- n) A Visitor asked to speak on topic and was allowed to.
- o) Jack Navarro & Laura Navarro spoke to describe his timeline of owning chickens.

6. DISCUSSION – Title 9 – Chapter 6B B-2 Commercial Shopping District, Chapter 6C B-3 General Business District and Chapter 6D – B-4 Highway and Service Business District – Permitted Use Review

Assistant Village Administrator Michael Mertens stated that the issues brought forth are topics that will be reviewed over the coming year. Topics being focused on are:

- a) Permitted, Special Use, and Prohibited uses within those districts
- b) Staff was asked by Chairman/Trustee Gayle Neal to review these topics
- c) Topics to be reviewed/looked at for examples are Uses; separation distances between certain businesses, what products are sold and allowed in certain zoning districts. Definitions need to be reviewed.
- d) Comparisons should be made to offshoot brands of stores, where a parent store is nearly identical but selling nearly the same product at lesser cost. As well as similar types of business near, or next to each other.

7. DISCUSSION – Title 6 Chapter 1 – Food Adulteration

- a) Assistant Village Administrator Michael Mertens stated that this code section has a lot of outdated language that dates back to early 1960's that needs to be modernized.
- b) Staff will compare language with adjacent communities.

8. DISCUSSION – Title 6 Chapter 4 – Grocery Stores

- a) Assistant Village Administrator Michael Mertens stated that this code section is also outdated and also needs to be modernized.

9. DISCUSSION – Title 6 Chapter 5 – Restaurants

- a) Assistant Village Administrator Michael Mertens stated that this topic is included because the Board will be presented with considering a possible drive-up restaurant very soon.
- b) This chapter covers health, sanitation, and licensing that dates back to early 1960's when drive-throughs [for restaurants] were not prevalent.
- c) Village currently deals with drive-throughs through our zoning code from more of a site plan issue, but we do not have wording that focuses specifically on home value, noise, odor, kind of the quality of life aspect as it pertains to drive-throughs.
- d) Staff to decide if these matters should be included in this Title/ordinance.
- e) This code section is also outdated and also needs to be modernized.

- Chairman/Trustee Gayle Neal, Trustee Davi and Trustee Paul Oggerino all voted in favor to Approve meeting adjournment.

MOTION DECLARED & CARRIED

Meeting adjourned at 6:18 pm

PRESENTED, READ and APPROVED

_____, 2021

CHAIRMAN

Minutes prepared by
Roy A. Giuntoli, Building Official (04/15/2021)