

A G E N D A

REGULAR MEETING OF THE BOARD OF POLICE COMMISSIONERS OF THE VILLAGE OF WILLOWBROOK TO BE HELD ON FRIDAY, NOVEMBER 17TH, 2023, AT 9:00 A.M. AT THE WILLOWBROOK POLICE DEPARTMENT, 7760 QUINCY STREET, IN THE VILLAGE OF WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER
2. ROLL CALL
3. VISITORS' BUSINESS - Public comment is limited to three minutes per person.
4. OMNIBUS VOTE AGENDA:
 - a. Review and Approve Minutes - Regular BOPC Meeting - September 15th, 2023 (APPROVE)
5. COMMUNICATIONS
 - a. Entry Level Eligibility Testing Update.
 - b. B.O.P.C. Training - December 15th, 2023.
6. UNFINISHED BUSINESS
 - a. DISCUSSION AND APPROVAL - 2023 Entry Level Patrol Officer Oral Interview Dates
7. NEW BUSINESS
8. CLOSED SESSION
 - a. Consideration of the Appointment, Employment, Compensation, Performance, or Dismissal of a Specific Village Employee in Accordance with 5 ILCS 120/2(c)(1).
9. ADJOURNMENT



**BOARD OF POLICE
COMMISSIONERS**

November 17th, 2023 PACKET

Regular Meeting

BOARD OF POLICE COMMISSIONERS MEETING

AGENDA ITEM SUMMARY SHEET

REVIEW AND APPROVE MINUTES:

Regular BOPC Meeting – September 15th, 2023

COMMITTEE REVIEW

- Finance/Administration
- Municipal Services
- Public Safety

Meeting Date: 11/17/2023

- Discussion Only
- Seeking Feedback
- Regular Report
- Approval of Staff Recommendation (for consideration by Village Board at a later date)
- Approval of Staff Recommendation (for immediate consideration by Village Board)
- Report/documents requested by Committee.

BACKGROUND

The attached minutes are from the:

Regular BOPC Meeting – September 15th, 2023

REQUEST FOR FEEDBACK (if any)

NONE.

STAFF RECOMMENDATION (if any)

APPROVE MOTION.

MINUTES OF THE REGULAR MEETING OF THE BOARD OF POLICE COMMISSIONERS OF THE VILLAGE OF WILLOWBROOK HELD ON FRIDAY, SEPTEMBER 15TH, 2023, AT 9:00 A.M. AT THE WILLOWBROOK POLICE DEPARTMENT, 7760 QUINCY STREET, WILLOWBROOK, DUPAGE COUNTY, ILLINOIS

1. CALL TO ORDER

The meeting was called to order by Chief Kaspar at the hour of 9:00 a.m.

2. ROLL CALL

Those present at roll call were Chairman Joseph Heery, Secretary Thomas Sailer and Commissioner Nicholas Azzo. Also present were Chief Lauren Kaspar, Deputy Chief Ben Kadolph, Village Clerk Deborah Hahn, and Secretary Laurie Schmitz.

3. SWEARING-IN CEREMONY – Appointment of Nicholas Azzo to the Village of Willowbrook Board of Police Commissioners.

Commissioner Nicholas Azzo was sworn in by Village Clerk Hahn for re-appointment to the Village of Willowbrook Board of Police Commissioners.

4. VISITORS' BUSINESS - Public comment is limited to three minutes per person.

None presented.

5. OMNIBUS VOTE AGENDA:

- a. Review and Approve Minutes – Special BOPC Meeting – July 10th, 2023 (APPROVE)
- b. Review and Approve Minutes – Regular BOPC Meeting – July 21st, 2023 (APPROVE)
- c. Review and Approve Minutes– Closed Session BOPC Meeting – July 21st, 2023 (APPROVE)
- d. Review and Approve Minutes – Special BOPC Meeting – July 29th, 2023 (APPROVE)
- e. Review and Approve Minutes – Closed Session BOPC Meeting – July 29th, 2023 (APPROVE)

MOTION: Made by Secretary Sailer, seconded by Commissioner Azzo, to approve:

- The Special BOPC Meeting – July 10th, 2023, minutes as presented.
- The Regular BOPC Meeting – July 21st, 2023, minutes as presented.
- The Closed Session BOPC Meeting – July 21st, 2023, minutes as presented.
- The Special BOPC Meeting – July 29th, 2023, minutes as presented.
- The Closed Session BOPC Meeting – July 29th, 2023, minutes as presented.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

6. COMMUNICATIONS

None

7. UNFINISHED BUSINESS – Discussion of entry level hiring.

Chief Kaspar gave the Board an update on the entry level hiring. Chief Kaspar advised that the number one candidate that was on the top of the BOPC list was eligible as a lateral. This candidate has withdrawn his application from the entry level and has submitted an application for the lateral. This candidate was given a conditional offer of employment. The pre-employment screening and background checks are being conducted.

Chief Kaspar advised that the number two candidate is currently in the academy for another jurisdiction. We are awaiting a response from him if he wants to continue or withdraw from the background/application process with our department. If he decides to pass, we will then move onto candidate number three.

Chief Kaspar discussed updating the testing process.

Chief Kaspar advised that the Committee has the Village Board approval to hire (1) lateral and (1) BOPC candidate.

8. NEW BUSINESS – Training

Chief Kaspar discussed BOPC training with the Committee. Chief Kaspar advised the Committee that she will look for upcoming Illinois Police and Fire Commissioner training seminars.

9. CLOSED SESSION

There was no need for a closed session.

10. ADJOURNMENT

MOTION: Made by Secretary Sailer, seconded by Commissioner Azzo, to adjourn the meeting at the hour of 9:14 a.m.

UNANIMOUS VOICE VOTE

MOTION DECLARED CARRIED

PRESENTED, READ, and APPROVED,

_____, 2023

Chairman

Minutes transcribed by Secretary Laurie Schmitz.