

Account # _____
New Sign-up _ Change info _



DEPARTMENT OF PUBLIC WORKS
835 MIDWAY
WILLOWBROOK IL 60527
Phone (630) 920-2238

Direct Debit Application

REQUEST WILL NOT BE PROCESSED WITHOUT A PREPRINTED VOIDED CHECK ATTACHED.

ACH is our bill payment service that makes it more convenient for you to pay your quarterly Village of Willowbrook water bill. How does it work? Your quarterly water payment is automatically deducted on the bill due date each billing period from a checking or savings account you have authorized the Village to charge. You'll continue to receive your quarterly billing statement indicating usage for your records; however, you will not need to respond. The bill will indicate "No Payment Necessary. Payment will be made via ACH on the due date." If you have insufficient funds on the payment date, you will be subject to the Village's standard collection policy and fees for non-payment of water bills. If you disagree with a bill, contact the Village at least 10 days before the due date. Simply complete the form below, and mail it with a voided check to Village of Willowbrook at the address above. If you have any questions, please feel free to call (630) 920-2238.

Water/Sewer Service Account Information

Water Service Account Number: _____
Name on Account: _____
Water Service Address: _____
Phone Number: _____ E-mail Address: _____

Bank Information

Bank Name: _____ Bank Phone Number _____
Bank Address: _____ Bank Account # _____
Bank Routing (ABA) Number (9-digits only): _____
Account Type: Checking ___ Savings ___

REQUEST WILL NOT BE PROCESSED WITHOUT A PREPRINTED VOIDED CHECK ATTACHED.

Authorization

This authorization remains in effect until the Village or financial institution receives written notification of termination in sufficient time to allow reasonable opportunity to act on it, or until the Village of Willowbrook sends a written notice of termination of this agreement.

I Authorize Village of Willowbrook to initiate quarterly direct debit transactions for the bank account listed above for the amount due on my water bill.

Applicant Signature: _____ Date: _____

Please mail application to: Village of Willowbrook, 835 Midway Dr., Willowbrook IL 60527, Attn: Water Dept.

Billing Dept. Use Only	
Date Received	Date Entered in System